From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:47 PM
To: McPherson, Victoria (DTMB)
Subject: "He's his own best spokesman"

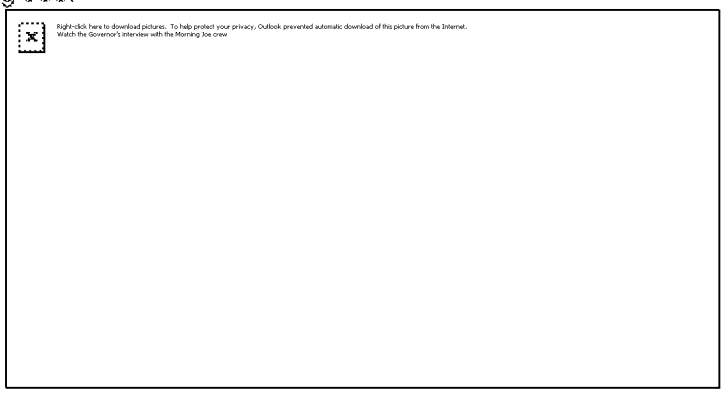
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

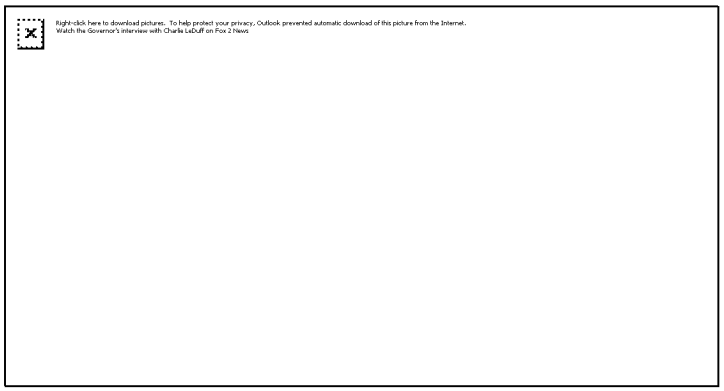
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

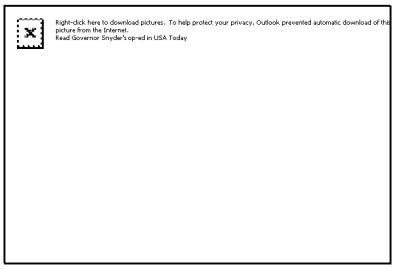


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



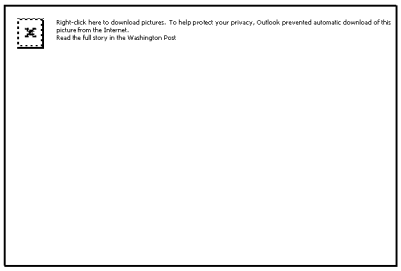
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



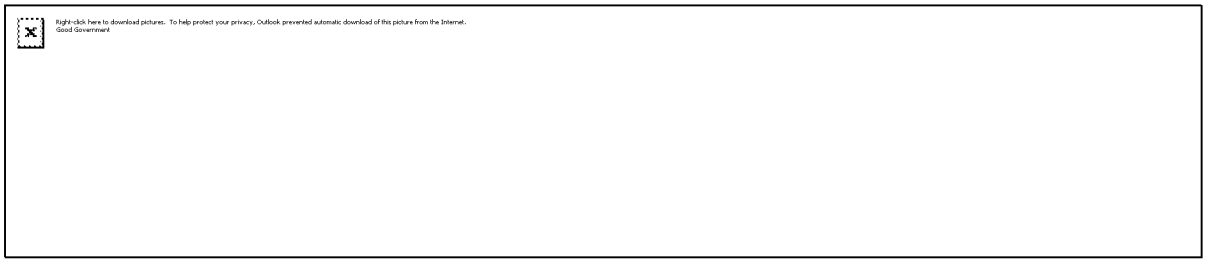
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:39 PM
To: McPherson, Victoria (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

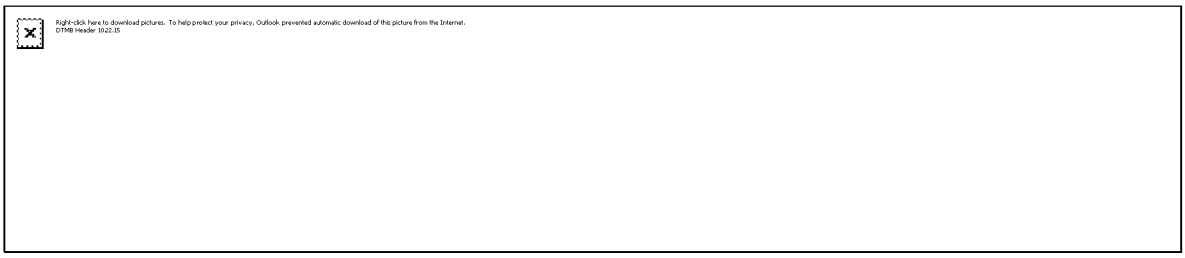
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

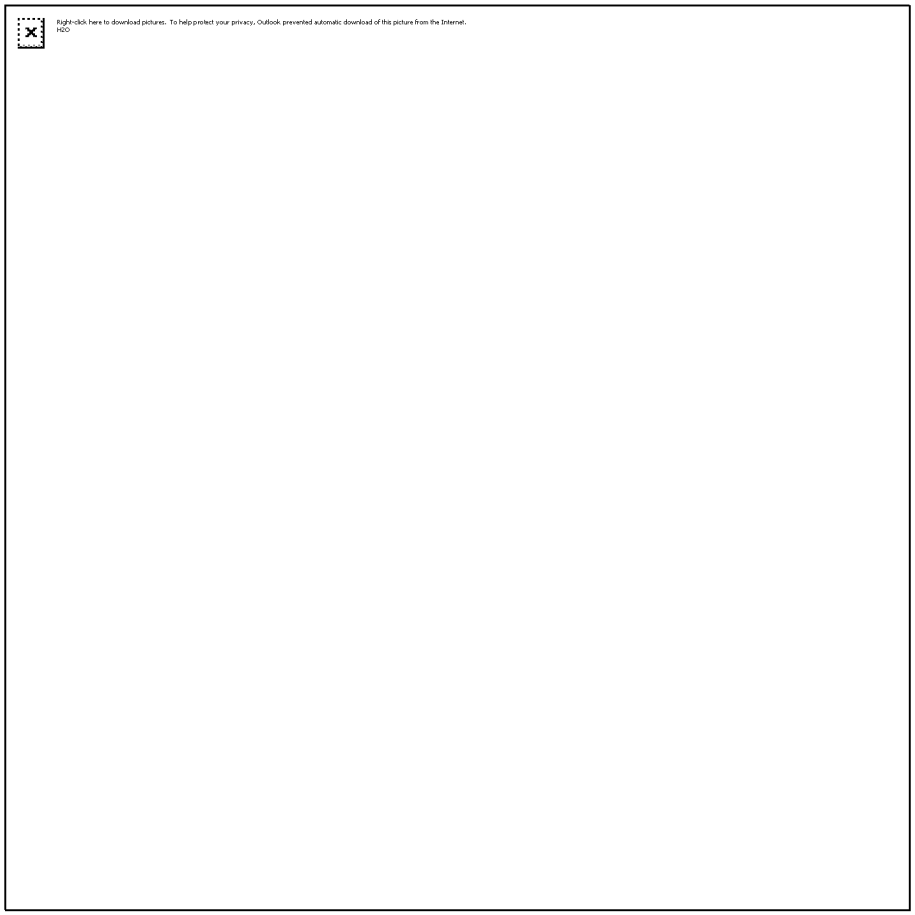
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to mcphersonv@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: McPherson, Victoria (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

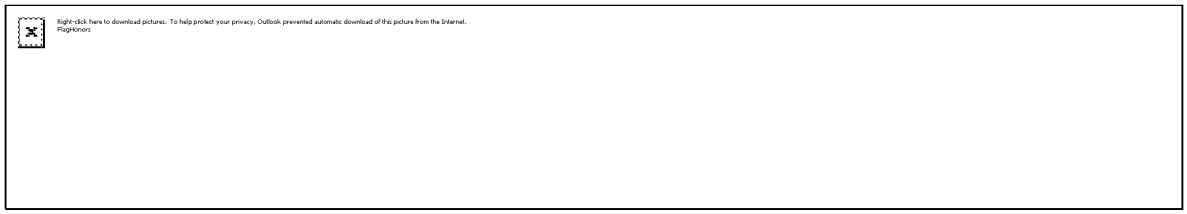
David



The Department of Technology, Management and Budget
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:53 AM
To: McPherson, Victoria (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

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This email was sent to mcphersonv@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: McPherson, Victoria (DTMB)
Subject: The Gov. Snyder's Budget Proposal

Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

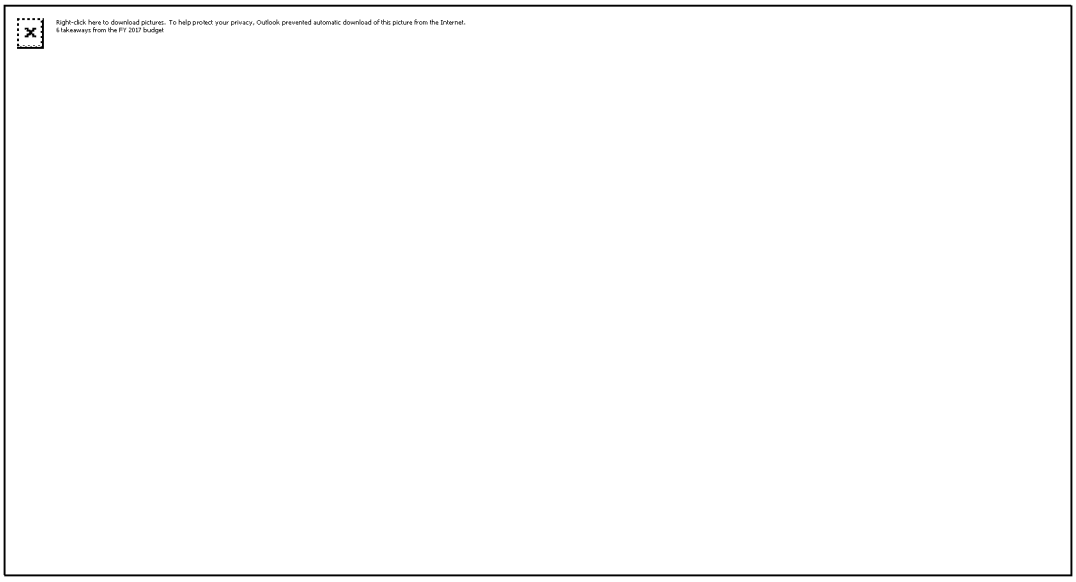
David

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:55 PM
To: McPherson, Victoria (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

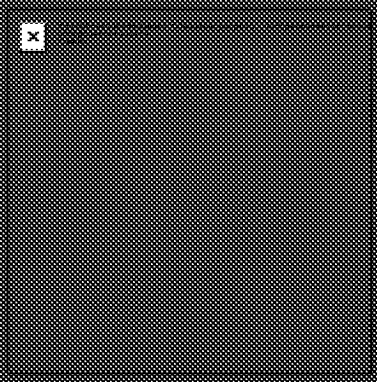
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

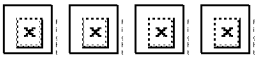


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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From: McPherson, Victoria (DTMB)
Sent: Tuesday, September 29, 2015 9:32 AM
To: Briggs, Gailene (DTMB)
Cc: Dashner, Kendra (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Gailene,

Do you know who set up (owns) this website? Is it one of our agencies?

Victoria McPherson, CISSP, EnCE, CeH
Manager, Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 373-3832 -- Desk Phone
(517) 335-1722 -- MiSOC Central Number

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 7:32 AM
To: Trial, Larry (DTMB) <TrialL@michigan.gov>; Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
Cc: McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Thanks Larry, I will let the client know.

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 7:11 AM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
Cc: McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Gailene,
I did stay and work on the issue last night, you will have full access to the website.
Thanks,
Larry

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>

Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

---

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

---

From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
>
> The areas where we need more attention are as follows:
>
> 1) I need an analysis of the Virginia Tech/Hurley data and their conclusions. I would like to make a strong statement with a demonstration of proof that the lead blood levels seen are not out of the ordinary and are attributable to seasonal fluctuations. Geralyn is working on this for me but she needs someone in public health who can work directly with her on immediate concerns/questions. Sue – Please get her a name immediately.
> 2) I need an understanding of what WIC will pay for and when. We are hearing that the USDA is indicating that premade formula can be provided. Internal WIC staff don't seem to be saying the same things. And there may also be a supply issue. Elizabeth is following up for me on this.
> 3) Elizabeth will also follow up with Terry Beuer to see what FNS will pay for on the food assistance side, or if there are other programs that may cover water or premade formula.

4) I think we did a good job getting the local public health department involved and I ask that we work in concert with him. The recommendation is that they be included in the press event this week.

We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

3. Advisories will be disseminated recommending citizens flush your cold water pipes, use only water from the cold water tap for drinking, cooking and especially for making baby formula.

4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: McPherson, Victoria (DTMB)
Sent: Tuesday, September 29, 2015 9:41 AM
To: Briggs, Gailene (DTMB)
Cc: Dashner, Kendra (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

The site has been unblocked and works. My concern is that this same IP (at godaddy) is also hosting a site that is feeding out known Command-and-Control (CnC) Trojan traffic. I just wanted to know if the hosting was setup by the State or not.

Victoria McPherson, CISSP, EnCE, CeH
Manager, Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 373-3832 – Desk Phone
(517) 335-1722 – MiSOC Central Number

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 9:34 AM
To: McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Cc: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Yes DCH
And director is expediting they are having a press conference tomorrow and need this to work

On Sep 29, 2015, at 9:31 AM, McPherson, Victoria (DTMB) <McPhersonV@michigan.gov> wrote:

> Gailene,
>
> Do you know who set up (owns) this website? Is it one of our agencies?
>
> Victoria McPherson, CISSP, EnCE, CeH
> Manager, Michigan Security Operations Center (MiSOC)
> DTMB, Michigan Cyber Security
> (517) 373-3832 – Desk Phone
> (517) 335-1722 – MiSOC Central Number
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 7:32 AM
> **To:** Trial, Larry (DTMB) <TrialL@michigan.gov>; Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
> **Cc:** McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
>
> Thanks Larry, I will let the client know.
>
> ---
>
> **From:** Trial, Larry (DTMB)
> **Sent:** Tuesday, September 29, 2015 7:11 AM
> **To:** Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Dashner, Kendra (DTMB) <DashnerK@michigan.gov>

Cc: McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Gailene,
I did stay and work on the issue last night, you will have full access to the website.
Thanks,
Larry

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or

higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

---

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

---

From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.

The areas where we need more attention are as follows:

1) I need an analysis of the Virginia Tech/Hurley data and their conclusions. I would like to make a strong statement with a demonstration of proof that the lead blood levels seen are not out of the ordinary and are attributable to seasonal fluctuations. Geralyn is working on this for me but she needs someone in public health who can work directly with her on immediate concerns/questions. Sue – Please get her a name immediately.
2) I need an understanding of what WIC will pay for and when. We are hearing that the USDA is indicating that premade formula can be provided. Internal WIC staff don't seem to be saying the same things. And there may also be a supply issue. Elizabeth is following up for me on this.
3) Elizabeth will also follow up with Terry Beuer to see what FNS will pay for on the food assistance side, or if there are other programs that may cover water or premade formula.
4) I think we did a good job getting the local public health department involved and I ask that we work in concert with him. The recommendation is that they be included in the press event this week.

We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA

Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

3. Advisories will be disseminated recommending citizens flush your cold water pipes, use only water from the cold water tap for drinking, cooking and especially for making baby formula.

4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

Flint
Lead
Pb
LCR
Trihalomethane
Trihalomethanes
TTHM
Bacteria
Bacterium
e.coli
e. coli
escherichia coli
coliform
coliforms
corrosion
DWSD
Hurley
Mark Edwards
Marc Edwards
Virginia Tech
General Motors
Legionella
Legionnaires
RTAB
Receivership Transition Advisory Board
Darnell Earley
Gerald Ambrose
Jerry Ambrose
Detroit Water and Sewerage Department
KWA
Karegnondi
Phosphate
Phosphates
Daugherty Johnson
Michael Glasgow
Mike Glasgow
Ed Kurtz
Edward Kurtz
Michael Brown
Mike Brown
Sue McCormick
Susan McCormick

From: McPherson, Victoria (DTMB)
Sent: Thursday, February 18, 2016 8:18 AM
To: Lee, Timothy (DTMB)
Subject: Flint keywords
Attachments: Keywords for 1601-0078.xlsx

Hi Tim,

Here is what I have for the Flint keywords, which I ran after the following steps:

1. Rename C:\ to Recov Partition
2. Rename D:\ to C:\
3. Recovered folders on C:\
4. Signature analysis on C:\
5. Init Case script

Victoria McPherson, CISSP, EnCE, CeH
Manager, Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 373-3832 – Desk Phone
(517) 335-1722 – MiSOC Central Number

	A	B	C	D
1	**Hits**	**Keyword or Term**	**Search Format**	**Comments**
2		Flint		
3		Lead	[^a-z]lead[^a-z]	
4		Pb	[^a-z]PB[^a-z]	
5		LCR	[^a-z]LCR[^a-z]	
6		Trihalomethane		
7		Trihalomethanes		
8		TTHM	[^a-z]TTHM[^a-z]	
9		Bacteria		
10		Bacterium		
11		e.coli	e\.coli	
12		e. coli	e\. coli	
13		escherichia coli		
14		coliform		
15		coliforms		
16		corrosion		
17		DWSD	[^a-z]DWSD[^a-z]	
18		Hurley		
19		Mark Edwards		
20		Marc Edwards		
21		Virginia Tech		
22		General Motors		
23		Legionella		
24		Legionnaires		
25		RTAB	[^a-z]RTAB[^a-z]	
26		Receivership Transition Advisory Board		
27		Darnell Earley		
28		Gerald Ambrose		
29		Jerry Ambrose		
30		Detroit Water and Sewerage Department		
31		KWA	[^a-z]KWA[^a-z]	
32		Karegnondi		
33		Phosphate		
34		Phosphates		
35		Daugherty Johnson		
36		Michael Glasgow		
37		Mike Glasgow		
38		Ed Kurtz		
39		Edward Kurtz		
40		Michael Brown		
41		Mike Brown		
42		Sue McCormick		

	A	B	C	D
43		Susan McCormick		

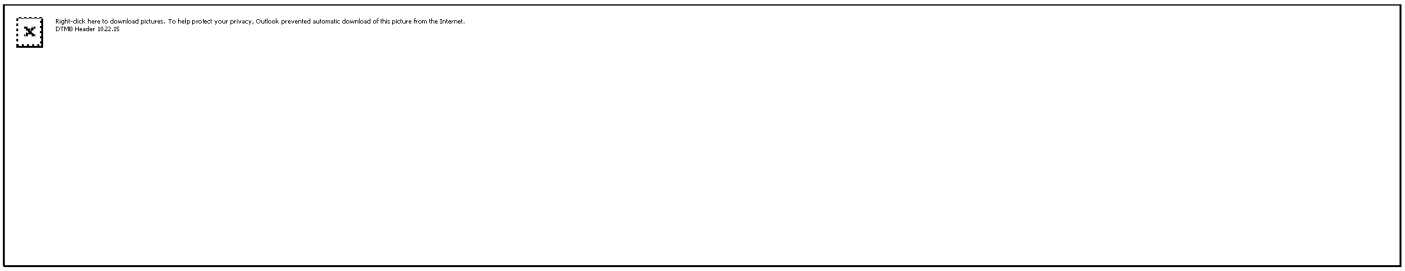
From: Doll, Jeanette (DTMB)
Sent: Friday, January 22, 2016 7:01 AM
To: Miller, Mark (DTMB)
Subject: Automatic reply: Palm Cards

I am currently on special assignment and have limited ability to respond to requests that are not associated with the Flint Water Response.

If you need assistance with a building closure, please contact Central Control at (517) 373-0196 for immediate assistance.

Jeanette

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Miller, Mark (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to millerm13@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Chipman, Dan (DTMB)
Sent: Monday, October 05, 2015 12:33 PM
To: Miller, Mark (DTMB)
Subject: RE: Flint Water Update

WTF?

From: Miller, Mark (DTMB)
Sent: Monday, October 05, 2015 12:32 PM
To: Banks, William (DTMB) <banksw@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; Best, Bradley (DTMB) <bestb1@michigan.gov>; Chipman, Dan (DTMB) <chipmand@michigan.gov>
Subject: FW: Flint Water Update

Looks like the project is not going to happen.
We should still remain on alert incase that changes.

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 11:45 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Weber, Corie (DHHS) <WeberC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Subject: RE: Flint Water Update

Mark,

Change in course of action. The plan now is to have the client pick up the water filter at the local DHHS office, no need for a voucher to be printed as of now. I will keep you updated as I hear more.

Thanks,

Chris

From: Sanches, Christine (DHHS)
Sent: Monday, October 5, 2015 10:05 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Flint Water Update

yes

From: Miller, Mark (DTMB)
Sent: Monday, October 5, 2015 10:03 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: RE: Flint Water Update

OK, thanks.

We will make the edits.
Do you want to wait for the products info before we send another proof?

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 9:31 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Subject: FW: Flint Water Update

Mark,

Please make the following changes to the voucher:

Remove Meijer completely.

Add two more store addresses for Walmart:
6170 S. Saginaw Rd, Grand Blanc, MI 48439
11493 N. Linden Rd., Clio, MI 48420

There are two date fields. There is no need to have two. Remove the one under the client name line.

Add a statement: "Please present this voucher to the clerk upon checkout at the register."

Still waiting to hear if we are going to add additional products to the list.

Chris
Christine H. Sanches
Director, Office of Contracts & Purchasing
Michigan Department of Health & Human Services
Suite 1201
235 S. Grand Ave.
Lansing, MI 48933
sanchesc@michigan.gov
517-335-1161 desk
517-614-9948 cell

MDHHS
Michigan Department of Health & Human Services

From: Hanley, Farah (DHHS)
Sent: Sunday, October 4, 2015 2:19 PM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Brownlee, Jeff (DTMB)

<BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Sounds like we are good with initiative number 2 - filters will get delivered so we are good to go.

So far as the vouchers go - we need to remove reference to Meijer and only have the vouchers be good for Wal Mart. Chris - Can you do this so we can get vouchers printed and finalized Monday morning through DTMB?

Please let everyone know if there are any other details or issues we're missing. Sorry for all the emails but it was the only way we could think of to get everyone on the same page. Thanks for everyone's help.

Sent from my iPad

On Oct 3, 2015, at 7:57 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:

Per Farah's phone conversation earlier today with Jeff Brownlee, the water pitcher option is not being pursued.

DHHS remains the lead on creating the voucher.

Home Depot will deliver 5000 filters around 8 am on Monday morning. Per DHHS' purchase order, they are the type that attach to the faucet. The PO is for a total of 20,000 of this type of filter. The under sink mount model was not ordered.

I spoke with Home Depot this afternoon and they will confirm price and lead time on the under sink mount model, in case DHHS would also like to issue a purchase order for this. I will pass along info to the group as it is received.

Please feel free to call with any questions.
Rebecca Cook
517-930-4015
On Oct 3, 2015, at 1:28 PM, "Hanley, Farah (DHHS)" <hanleyf@michigan.gov> wrote:

All - Please read the following as some of these items and changes may reflect your work depending on what department you're in.

Here's the latest:

Re Item #1 - Vouchers to DHHS clients - We need the vouchers to please have noted on the voucher 3 options available to the client for Wal Mart to get to the local offices -
1. An over the counter on the faucet filter
2. A pitcher with a filter in it
3. An under the counter / sink filter.

Whomever is developing the voucher - would you please update it for these three items? So far as specs go, DHHS purchasing has been checking the website for which specs to use. When updating the voucher I assume it needs to have those specs?

Re Item #2 - Filters from the DTMB Vendor to the Community Action Agency in Genesee County - Same as above, we'll need to have three options available so there's consistency among the options.

We're asking DHHS and DTMB to please use this latest info - ask whatever questions we need answered - to make this happen. If it's too late to do all three filter options, we can amend purchase orders if necessary.

If anyone believes I've missed anything or stated anything incorrectly please feel free to chime in here.

Sent from my iPad

On Oct 2, 2015, at 4:32 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Under the counter filters from Grainger are going to be priced around $150 each, their supplier stock is low at 860 units (3M Company out of Minnesota), and could be difficult for some to install.

The Home Depot faucet filters are much easier to install and priced at $17. 47 each with a 2-pack of replacement filters available for $24.87.

Home Depot will have 20,000 filters shipped to one of their local Flint stores on Saturday and can be delivered on Sunday to the GCCARD if someone is available, otherwise will be delivered on Monday. Dave from Home Depot has already been in contact with Matt Purcell from GCCARD.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sederburg, Kari (DHHS)
Sent: Friday, October 02, 2015 3:34 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB)

<BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Thanks to all. Let me know if you need Kathy Boles (AAA) contact info or if I can be any assistance on our end.

Thanks,
Kari

On Oct 2, 2015, at 3:29 PM, "Schoenow, Kris (DHHS)" <SchoenowK@michigan.gov> wrote:

Yes – GCCARD planned on talking with them. I will let them know it is a priority.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Becker, Timothy (DHHS)
Sent: Friday, October 2, 2015 3:22 PM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: RE: Flint Water Update

I want the local area agency on aging to also have access to the filters to be distributed to the elderly through meals on wheels volunteers. I've copied Kari Sederburg to this message. Should she go through the CAA to ensure this access for the area agency on aging?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 2, 2015 3:18 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

I think we are good with Monday.

Sent from my iPhone

On Oct 2, 2015, at 3:16 PM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Home Depot can deliver to GCCARD Sunday, if someone is there to accept the delivery; otherwise Monday.

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 2:38 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

DHHS just signed the purchase order for the 5,000 filters. We are moving on this now.

DTMB- when can we say that Home Depot or Grainger will be delivering the filters?

Sent from my iPhone

On Oct 2, 2015, at 2:09 PM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

We appreciate everyone staying so patient as we make this happen and recognize that this is an evolving issue.

To that point we will now be issuing over and under counter filters (assuming most people will pursue the over counter faucet filters). Let's pursue 2/3 of the 5,000 for over counter and 1/3 of the 5,000 for under counter filter.

Sent from my iPhone

On Oct 2, 2015, at 1:56 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

thanks

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:54 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

After further discussion with others, we believe we can start with 5,000 filters and go from there.

If we have to purchase more we'll do that.

Feel free to tell them 5,000. Thanks Kris.

Sent from my iPhone

On Oct 2, 2015, at 1:51 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

GCCARD is wondering how many filters will be delivered to their site.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:15 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

Please see DHHS responses below.

Sent from my iPhone

On Oct 2, 2015, at 12:26 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

All,

Now that option #2 is a go, here are the questions we need to have answered:

1. Will you be offering the under the counter filters that were offered from Grainger or just the Brita filters from Home Depot?

Latest: We will not be offering under the counter filters

a. No pricing yet from Grainger on the under the counter filters until they know quantity. However, Brent did say that manufacture's inventory is low.
b. Home Depot pricing was $17.47 each on the Brita faucet filter and $24.87 for a 2-pack replacement cartridge.
c. Specs for Brita faucet filter is attached.
d. Specs for the Pentair under the counter filters are attached.

2. What is the quantity of filters needed? If offering both faucet and under the counter, will need quantities of each

Since this is potentially a bigger non DHHS population, we don't have immediate access to census info. Wouldn't City of Flint have this?

Amy- Is there a DEQ contact over there to get Steve an estimate?

Steve- Can we start with a number like 20,000 and go from there? We need to start with a number until we get a better estimate and go from there.

3. Will you be offering cartridge replacements? If yes, how many?

I don't think anyone knows. We want to just start w the filters and worry about replacements a little later.

3. Who is going to be the main contact person that Home Depot and/or Grainger will be working with that will cut the PO and place the order?
   a. The main contact person for Home Depot is David Khanuja – cell number 248-826-8907
   b. The main contact person for Grainger is Brent Zinn – cell number 313-701-5454

Chris Sanches

4. What is the physical location that items will be delivered to?

It's the CAA in Genesee county. Elizabeth - Per your convos with the CAA does it go straight to their office? Also is there a contact person that can be reached?

If it goes to their office, their address is 601 North Saginaw Street, Suite 1B, Flint, 48502

Finally just to reinforce, we are still waiting on an answer / confirmation of the voucher option.

Thanks

It is my opinion that the best thing to do right now is identify the main contact person so that he/she can contact David from Home Depot and/or Brent from Grainger to get moving on orders.

Side Note: David from Home Depot is telling me that the United Way purchased 4,000 filters from Home Depot to be donated. I don't know any more detail than that.

Let me know what else you need from DTMB. Thanks.

Steve Rigg

Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 11:46 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

They still need to have the filter specs on them.

Sent from my iPhone

On Oct 2, 2015, at 11:44 AM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

Thanks Chris and Tom -- it looks good.

Just to be clear - This is for the voucher solution which is still on hold. We're still waiting on an answer for this initiative as soon as possible.

From: Sanches, Christine (DHHS)
Sent: Friday, October 02, 2015 11:42 AM
To: Hanley, Farah (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS); Moran, Susan (DHHS); Kaiser Van Dam, Paula (DHHS); Schoenow, Kris (DHHS); Hertel, Elizabeth (DHHS)
Subject: RE: Flint Water Update

Latest proof attached. Tom is hoping to get approval on the format attached – format only. He understands there may be a change to the store locations but if he can get the format to one of his staff before they leave at 2 p.m., it would make the difference in getting these done today or Monday.

Who can approve this?

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 11:35 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Update

DTMB and DHHS Purchasing

1. It is now a **GO** on item #2 below - To get filters to the Genesee County Community Action Organization for distribution.

2. Question: What questions do we all need to answer to get filters to the Genesee County Community Action Agency and develop our plan AND what is the timeline for when we believe this can happen?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:33 AM
To: Sanches, Christine (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS)
Subject: Re: Flint Water Update

Under sink filters will be allowed also.

Sent from my iPad

On Oct 2, 2015, at 10:30 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Tom,

Please add the words "tap water faucet" before filter.

Chris

From: Lasher, Geralyn (DHHS)
Sent: Friday, October 2, 2015 10:27 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

Still talking to Meijer but at this point I do not have their confirmation so standby on finalizing stores.

From: Cooley, Tom (DTMB)
Sent: Friday, October 02, 2015 10:26 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

We made the requested changes. Here is a PDF for your review.

Tom Cooley
Printing Services.
517-322-5487

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:24 AM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS)

<GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Yes! Sounds like Chris made this suggestion already to Tom and we're going to do that. Adding Tom to the conversation.

Tom / Chris or whomever is updating the voucher – Please send all what the latest looks like.

No vouchers will be printed yet until we get confirmation from the DHHS front office.

From: Cook, Rebecca (DTMB)
Sent: Friday, October 02, 2015 10:21 AM
To: Hanley, Farah (DHHS); Hertel, Elizabeth (DHHS); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Farah

Should the water filter specs be included in the voucher (NSF Certified, ANSI 53 compliant), to aid stores in providing compliant products?

Rebecca

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:04 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Thanks Elizabeth.

Here's the latest voucher

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:03 AM
To: Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Yes – we are currently reaching out to the community action agency in genesee county to confirm the willingness/capability for the second action item Farah detailed.

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:01 AM
To: Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Hertel, Elizabeth (DHHS); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: Flint Water Update
Importance: High

I am adding everyone from DHHS, DTMB, and DEQ who I understand is helping out with the Flint Water issue to this email so we can all be on the same page. Please forward this email to anyone you believe needs to be in the loop so we can get all-hands-on-deck.

Here is the latest:

1. We will move forward with the vouchers to be distributed at local county offices for DHHS clients only. DHHS Purchasing is going to reach out to DTMB to help us make copies of water marked, colored and other authentic detailed documents to get out to local offices as soon as possible. We will figure out costs and DTMB charges to DHHS later.
    a. Latest change : From a budget/accounting perspective, we will not receive $1 million from DEQ for this purpose. The $1 million from DEQ will be for item #2. Instead, for this purpose, funding will come from a work project that our budget office will advance to SBO. Our budget office is working on that now.

2. There is now a new thing we will do to address the broader population - NON-DHHS or DHHS clients - per the DHHS and DEQ front offices. DHHS will work with DTMB to get water filters to the Community Action Agency in Genesee county to distribute. This will be paid for with the $1 million DHHS will receive from DEQ.

This is the plan for now. Elizabeth – Please confirm have this right.

Everyone is encouraged to ask questions. Sorry for including so many people but the left hand needs to know what the right hand is doing here.

Thanks
<Water Filter Voucher_v2.pdf>
<Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf>
<310125_Pentek_QuickChangeSys_SpecSheet_MY14.pdf>
<310127_Pentek_US1000_US1500_SpecSheet_AU14.pdf>

From: Ridley, Nancy (DHHS)
Sent: Thursday, October 29, 2015 7:57 AM
To: Miller, Mark (DTMB)
Cc: Lasher, Geralyn (DHHS);Miller, Mark (DHHS)
Subject: RE: Flint Water

Thank you, Mark. /ner

From: Miller, Mark (DTMB)
Sent: Thursday, October 29, 2015 7:36 AM
To: Ridley, Nancy (DHHS) <RidleyN@michigan.gov>
Subject: RE: Flint Water

We are doing our best to still meet the timeline.
We have a production meeting at 8:15 and I will inquire about the status.
The brochures we on the press yesterday. I don't know if they were completed but will check.

From: Ridley, Nancy (DHHS)
Sent: Wednesday, October 28, 2015 4:56 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Flint Water

So, do tell me, Mark.

With the late turn in of the material to you, what is the prospect of us still getting the stuffed envelopes on Friday?

Nancy Ridley
Senior Executive Management Assistant
External Relations & Communications
Michigan **D**epartment of **H**ealth & **H**uman **S**ervices
Phone: 517/241-2112
Fax #: 517/335-5468
RidleyN@michigan.gov

From: Miller, Mark (DHHS)
Sent: Thursday, October 29, 2015 12:00 PM
To: Miller, Mark (DTMB)
Subject: FW: Lead info packets FYI

Mark , we all appreciate your work on this……thanks!!!

From: Miller, Mark (DHHS)
Sent: Thursday, October 29, 2015 11:10 AM
To: LaRocco, Toni; Ridley, Nancy (DHHS)
Cc: Robinson, Mikelle (DHHS); Miller, Mark (DTMB)
Subject: Lead info packets

No problem Toni.

I just checked with Ms. Ridley and the Print Director at DTMB. Printing's done and they are getting ready to stuff the 12,000 envelopes. When done they'll contact me (probably tomorrow), and I'll bring them down to the GCHD in the PM or if later I can drop at your house on the weekend.

Mark

From: LaRocco, Toni [mailto:tlarocco@gchd.us]
Sent: Thursday, October 29, 2015 10:09 AM
To: Miller, Mark (DHHS) <millerm1@michigan.gov>
Subject: packets

Hi Mark,

Just checking in with you about the packets. I want to (and I'm sure you as well) get them to Flint Schools ASAP. You said you lived in Clarkston and I live in Ortonville, so if that helps we can meet and put them in my car. Just let me know.

Thanks,
Toni

Toni L LaRocco MS, RN
Director of Nursing Services
Genesee County Health Department
810.237.4544
tlarocco@gchd.us

"Gratitude unlocks the fullness of life. It turns what we have into enough, and more. It turns denial into acceptance, chaos to order, confusion to clarity. It can turn a meal into a feast, a house into a home, a stranger into a friend. Gratitude makes sense of our past, brings peace for today, and creates a vision for tomorrow."- Melody Beattie

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For a copy of the Health Department's Notice of Information Practices, contact the Health Department or visit the Health Department's website at http://www.gchd.us/

From: Armstrong, Mike (DTMB)
Sent: Friday, October 30, 2015 1:07 PM
To: Miller, Mark (DTMB)
Cc: Miller, Mark (DHHS)
Subject: RE: Lead info packets for Flint schools

Importance: High

We have about 500 to complete so you can start loading anytime. There is 24 envelope cases to load.

From: Miller, Mark (DTMB)
Sent: Friday, October 30, 2015 12:54 PM
To: Armstrong, Mike (DTMB) <armstrongm@michigan.gov>
Subject: FW: Lead info packets for Flint schools
Importance: High

Can you call him?

From: Miller, Mark (DHHS)
Sent: Friday, October 30, 2015 12:00 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: LaRocco, Toni <tlarocco@gchd.us>; Rockefeller, Cheryl (DHHS) <RockefellerC@michigan.gov>
Subject: FW: Lead info packets for Flint schools
Importance: High

Mark,

Do you think that print order for those 12, 000 would be done by 2 PM?

Local Health Dept. is proposing I meet them at 3:30 in Flint at the Flint School Administration Building, but I'd need to have them loaded in my SUV by 2 PM.

I appreciate your efforts on this……..!

Mark Miller
Director, Local Health Services
Michigan Department of Health & Human Services
201 Townsend, 6th Floor
Lansing MI 48913
(517) 335-8032
millerm1@michigan.gov

From: Miller, Mark (DHHS)
Sent: Thursday, October 29, 2015 11:10 AM
To: LaRocco, Toni; Ridley, Nancy (DHHS)
Cc: Robinson, Mikelle (DHHS); Miller, Mark DTMB
Subject: Lead info packets

No problem Toni.

I just checked with Ms. Ridley and the Print Director at DTMB. Printing's done and they are getting ready to stuff the 12,000 envelopes. When done they'll contact me (probably tomorrow), and I'll bring them down to the GCHD in the PM or if later I can drop at your house on the weekend.

Mark

From: LaRocco, Toni [mailto:tlarocco@gchd.us]
Sent: Thursday, October 29, 2015 10:09 AM
To: Miller, Mark (DHHS) <millerm1@michigan.gov>
Subject: packets

Hi Mark,

Just checking in with you about the packets. I want to (and I'm sure you as well) get them to Flint Schools ASAP. You said you lived in Clarkston and I live in Ortonville, so if that helps we can meet and put them in my car. Just let me know.

Thanks,
Toni

Toni L LaRocco MS, RN
Director of Nursing Services
Genesee County Health Department
810.237.4544
tlarocco@gchd.us

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For a copy of the Health Department's Notice of Information Practices, contact the Health Department or visit the Health Department's website at http://www.gchd.us/

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:28 PM
To: Miller, Mark (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to millerm13@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dyson, Mike (DTMB)
Sent: Tuesday, January 19, 2016 8:04 AM
To: Miller, Mark (DTMB)
Subject: RE: Palm Card
Attachments: Flint_PalmCard_v2a_bleeds.pdf

Thanks

Mike Dyson
Graphic Designer
State of Michigan, DTMB
517-322-1869

From: Miller, Mark (DTMB)
Sent: Tuesday, January 19, 2016 7:54 AM
To: Dyson, Mike (DTMB) <dysonm@michigan.gov>
Subject: FW: Palm Card

Can we make the change?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Doll, Jeanette (DTMB)
Sent: Monday, January 18, 2016 6:27 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Galbreath, Wendy (MSP) <GalbreathW@michigan.gov>; MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Palm Card

Hi Mark –

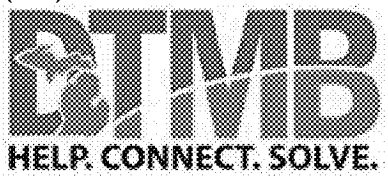
Would it be possible to change the word “Centers” on the first page to “Sites”?

They would like an additional 35,000 copies 500 per bundle on the same paper weight used for the original order. Please send a copy of the change when ready.

Attached are both the English and Spanish versions. I have not been asked for reprints of the Spanish, but included it just in case.

Thanks Mark!

Jeanette Doll, Professional Emergency Manager
MI Dept. of Technology, Management & Budget
Emergency Management Coordinator
(517) 373-2231 Office
(517) 719-8763 Cell



FLINT WATER RESPONSE TEAM

Visit our comprehensive website at www.michigan.gov/flintwater

WATER RESOURCE SITES

• Free Bottled Water • Free Water Filters • Free Testing Kits •

Fire Station #1
310 East 5th St.
Flint, MI 48502

Fire Station #3
1525 Martin Luther King Ave.
Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

OPEN DAILY FROM 9 AM - 9 PM

• RESOURCES •

MEDICAL

For medical or testing information,
please contact
your primary care provider
or dial **211**

FOR IMMEDIATE ASSISTANCE
DIAL 211
(24/7/365)

We're committed to a coordinated approach with resources from state agencies to address all aspects of this situation.

If you don't find what you need here or by calling 211, please call my office at 517-335-7858. I will continue working to make this right.

~ Rick Snyder, Governor

FLINT WATER RESPONSE TEAM

NUTRITION

Did you know that some foods will keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed and maintained correctly. Free water filters are available at the water resource sites.

FOR IMMEDIATE ASSISTANCE

DIAL 211

(24/7/365)

STATE OF MICHIGAN

GOVERNOR

From: Roger Warner <rogsuewarner@earthlink.net>
Sent: Tuesday, January 19, 2016 11:05 AM
To: Miller, Mark (DTMB)
Subject: Re: Retiree Newsletter

Thanks for the status report.
Roger

----- Original Message -----
From: Miller, Mark (DTMB)
To: Roger Warner (rogsuewarner@earthlink.net)
Sent: Tuesday, January 19, 2016 11:02 AM
Subject: Retiree Newsletter

I just wanted to let you know the newsletter did not get out last week.
We got set back in the schedule with all the commotion with the Flint Water response and tax season.

I have talked to Mike Armstrong in Mail Services, he said he should have it in the mail tomorrow.

Sorry for the delay.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:47 PM
To: Miller, Mark (DTMB)
Subject: "He's his own best spokesman"

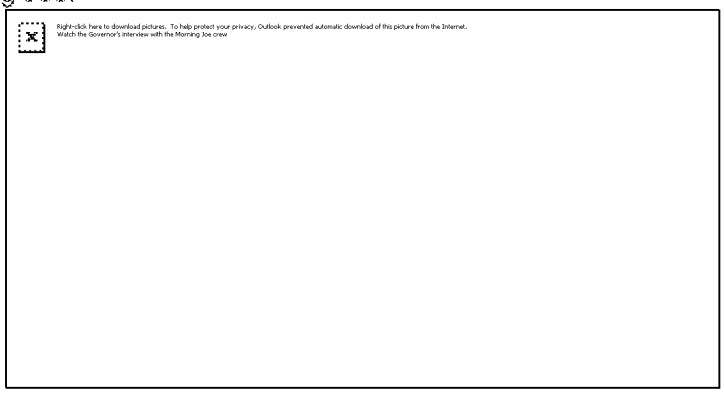
HOME | BLOG | CONTACTS | FACEBOOK | TWITTER | INSTAGRAM

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

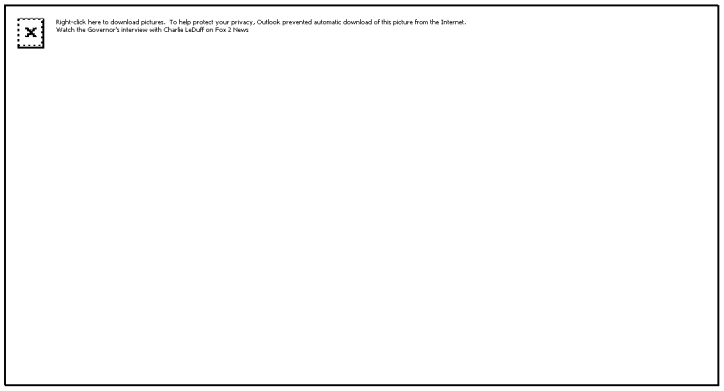
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

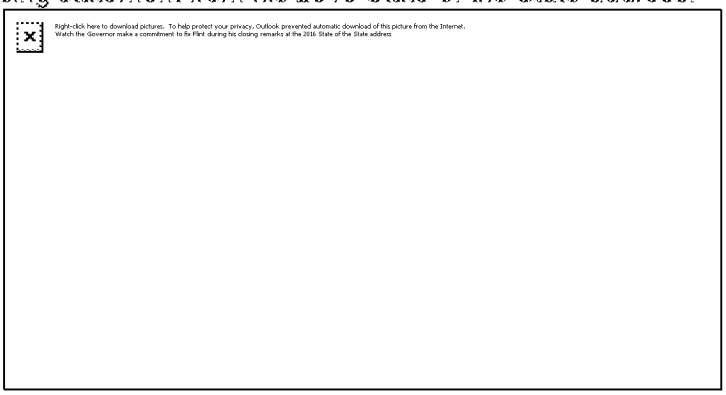
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

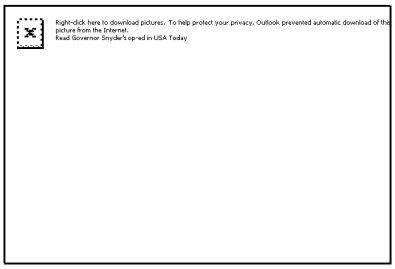


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



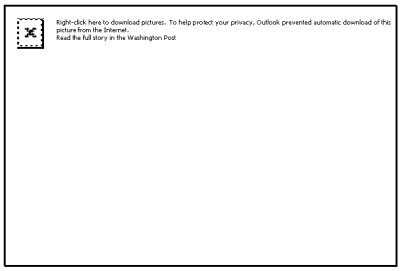
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



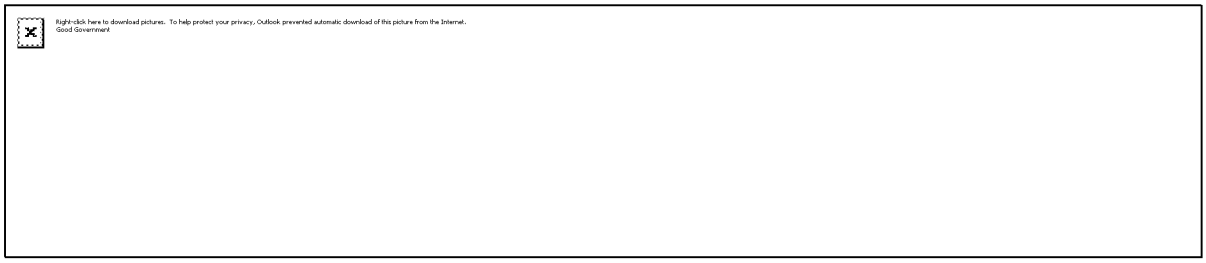
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:39 PM
To: Miller, Mark (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

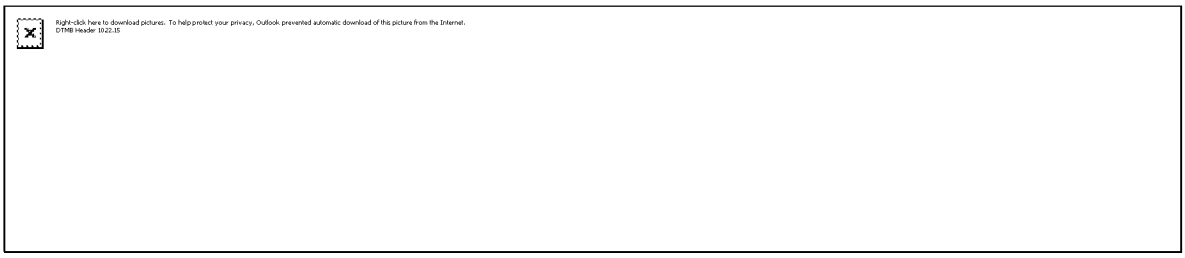
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

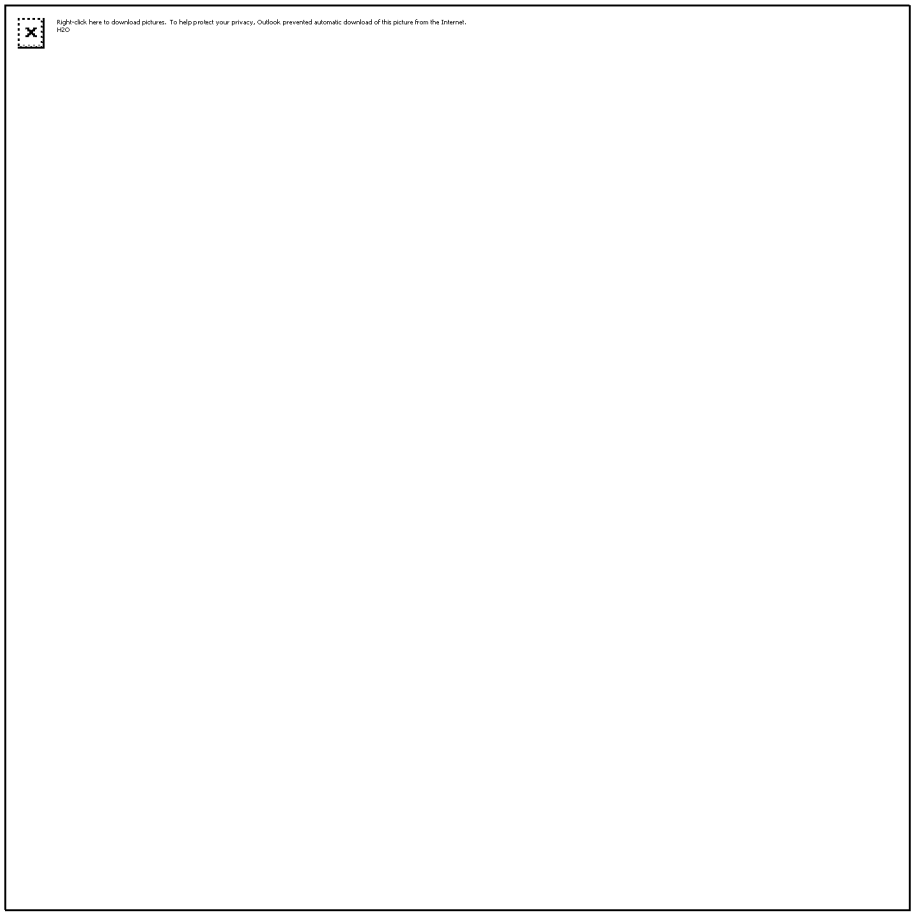
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to millerm13@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Miller, Mark (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to millerm13@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building 320 South Walnut Street Lansing, MI 48933 517-373-1004

From: MSP-EOC-MDTMB
Sent: Wednesday, January 27, 2016 9:36 AM
To: Miller, Mark (DTMB)
Subject: RE: Word Documents to Translate

Awesome! Thank you

From: Miller, Mark (DTMB)
Sent: Wednesday, January 27, 2016 8:36 AM
To: MSP-EOC-MDTMB
Subject: RE: Word Documents to Translate

Estimate attached.

We are looking to get the file for the water testing form back this morning.
We will print today and have on the truck for flint in the morning.

Brochures are on press, trying to get them done as well.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, January 27, 2016 7:01 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Word Documents to Translate

Mark –

Attached are the WORD documents that we need translated into Spanish. Please let me know what the turnaround time and cost when completed will be.

Thank you!

Jeanette

From: MSP-EOC-MDTMB
Sent: Wednesday, January 27, 2016 6:41 PM
To: Miller, Mark (DTMB)
Cc: MSP-EOC-MDTMB
Subject: Translation
Attachments: FAQ - Flint Water - Spanish Language.pdf

Hi Mark –

The attached form is what the United Way had translated into Spanish and the English version. This request is to confirm information on the Spanish is correct.

Thank you

Jeanette

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

INFORMACION GENERAL

- La cantidad de plomo que se encuentra en el agua potable en los hogares de Flint podría afectar la salud de los niños.
  - Incluso pequeñas cantidades de plomo pueden dañar la salud de los niños, ya que todavía están creciendo.
  - Los adultos tienen menos probabilidades de ser perjudicados por los niveles encontrados en el agua.
- Filtra el agua potable utilizando un filtro aprovado por el National Sanitation Foundation (NSP).
  - Usted puede recibir un filtro aprobado por NSF gratis, si utiliza agua de la Ciudad de Flint.
  - Llame al 2-1-1 para averiguar donde usted puede recoger un filtro de agua gratis.
- Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utiliza correctamente. Para asegurarse de que su filtro esta elimninando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones.
  - Correr agua fría a través del filtro solamente.
  - Cambie el cartucho del filtro tan a menudo como digan las instrucciones.
- Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua caigan.
- El plomo es difícil de evitar por completo. Se puede encontrar en las tuberías de agua y grifos de agua de bronce, pintura vieja, en la tierra, en algunos lugares de trabajo, y en el metal usado en algunos pasatiempos.

Hay una serie de pasos que puede tomar para que usted y su familia estén saludables. Utilice los siguientes consejos para aprender más sobre cómo mantenerse saludable:

PLOMO EN EL AGUA

Aunque el agua a veces puede ser un color diferente, no es causada por el plomo. Es importante recordar:

- Usted no puede ver, oler o saborear plomo en el agua.
- El plomo no va a cambiar el color de su agua.
- La única manera de saber lo que los niveles de plomo en su hogar son, es por examinar el agua.

PLOMO EN SANGRE

- Si sus hijos viven en Flint o van a la escuela o una guardería en la ciudad de Flint, su nivel de plomo en la sangre debe ser examinado.
- Debe comunicarse con su medico acerca de las una examinación.
- El examen esta disponible de forma gratuita en el Departamento de Salud del Condado de Genesee. Llame al 2-1-1 si necesita ayuda para llegar allí.
- Si está embarazada o amamantando, y ha dado negativo en los niveles altos de plomo en la sangre, es seguro amamantar.
- Si está embarazada o amamantando y ha dado positivo en los niveles altos de plomo en la sangre, hable con su medico acerca de la seguridad de la lactancia materna.

CONSEJOS PARA MANTENER SU CASA SEGURA DEL PLOMO

FILTROS DE AGUA

- Examinen su agua. Es gratis. Llame al 2-1-1.
- Utilice un filtro de agua. Llama al 2-1-1 para un filtro gratis
- Si usted no tiene un filtro de agua, utilice agua embotellada para beber y para mezclar fórmula.
- Use agua fría y filtrada para cocinar.
- Lave frutas y verduras con agua filtrada.
- Si tiene que usar agua sin filtrar, deje correr el agua durante cinco minutos antes de usarla. Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos contenedores como se puede una vez que haya dirigido el agua durante cinco minutos.
- Escurra y lave sus tanques del calentón de agua con regularidad para eliminar cualquier plomo que se haya acumulado. Siga las instrucciones del fabricante para el mantenimiento o póngase en contacto con un profesional autorizado para obtener ayuda.

LIMPIEZA

- Lave platos, botellas y juguetes con agua sin filtrar jabonosa y secarlos antes de su uso.
- Es seguro usar el agua del grifo sin filtrar para limpiar pisos y limpiar mostradores.
- Es seguro lavar la ropa en la lavadora y secadora.
- Utilice un tapete en la puerta. Quítate los zapatos cuando estés adentro
- Aspirando alfombras puede levantar el polvo del plomo a la superficie. Utilice un barrendero no motorizado para limpiar alfombras.
- Limpie ventanas y zonas de juego a menudo con toallas y agua jabonosa.

FLINT WATER RESPONSE TEAM www.michigan.gov/flintwater

CONSEJOS PARA MANTENER SU HOGAR A SALVO DE PLOMO

EN EL BAÑO

- Utilizar agua filtrada para cepillar los dientes de sus hijos.
- Los adultos pueden utilizar el agua del grifo sin filtrar.
- Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando juegan en la bañera.
- Los estudios realizados por los Centros de el Control y la Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera, pero la hora del baño se debe utilizar para el baño solamente, en lugar de permitir que los niños jueguen en el agua durante mucho tiempo.
- El plomo no causa erupciones u otros problemas de la piel. Sin embargo, si los niveles de cloro u otros productos de limpieza son altos e el agua, puede causar picazón en la piel o piel seca (similar a lo que puede suceder cuando usted nada en una piscina).

CUIDADO DE MASCOTAS

- Utilice agua filtrada del grifo para que su mascota beba en su tazón.
- Usted puede utilizar el agua del grifo sin filtrar para bañar a sus mascotas.
- Si usted nota que su mascota actúa de manera diferente de lo normal, consulte a su veterinario.

DIETA SALUDABLE

- Coma alimentos ricos en hierro, calcio y vitamina C.
- Lávese las manos con jabón y agua tibia antes de comer.
- Si necesita alimentos frescos y saludables, llame a la oficina de WIC al 810-237-4537, o para la asistencia alimentaria 'SNAP' aplique en www.michigan.gov/mibridges o visite su oficina local del Departamento de Michigan de Salud y Servicios Humanos.

BUENAS FUENTES DE HIERRO INCLUYE:

- Carne roja, pescado y pollo
- Cereales con hierro añadido
- Frutas secas (pasas, ciruelas pasas)

BUENA FUENTE DE CALCIO INCLUYE:

- leche
- Yogur
- Queso
- Vegetables de hojas verdes (espinacas, col rizada, berza)

BUENAS FUENTES DE VITAMINA C INCLUYE:

- Naranjas, jugo de naranja
- Toronja, jugo de toronja
- Tomates, jugo de tomate
- Pimientos verdes

INFORMACION DEL PLOMO

El equipo de respuesta ee Flint esta enfocado en la crisis de plomo en la agua. Ademas del agua, cientificos, durante mucho tiempo, han estado preocupados por todas las fuentes de plomo, incluyendo la pintura con plomo, polvo, tierra, etc.

PINTURA CON PLOMO

- Las casas construidas antes de 1978 probablemente tienen pintura con plomo, tanto dentro como fuera.
- Pintura vieja es la forma más común que los niños son expuestos al plomo.

TIERRA

- Si usted vive en la ciudad, puede haber plomo en la tierra afuera de su casa.
- Antes de 1996, el gas y los gases de escape de los automóviles contenian plomo. Más plomo se puede encontrar en la tierra en áreas de trafico intenso.

POLVO

- El polvo en su casa puede tener pequeñas cantidades de plomo de la pintura y suciedad.

AFFICIONES Y EMPLEOS

- Soldadura, plomadas de pesca, balas, y el material que enmarcan vidrieras son algunos elementos que pueden contener plomo. Usted podría tambien llevar polvo con plomo a casa de su sitio de trabajo.

TIENE PREGUNTAS?

- Para obtener más información sobre cómo proteger a si mismo y a su familia de plomo, visite www.michigan.gov/flintwater.
- Para saber donde se puede obtener un filtro de agua gratuito, llame al 2-1-1.
- Para una examinación de su agua gratis, llame al 2-1-1.
- Para más información sobre el plomo en su casa y lo que puede hacer, llame al Departamento de Salud y Servicios Humanos de Michigan al 1-800-648-6942.
- Para obtener información sobre cómo puede ayudar, visite www.helpforflint.com
- O, póngase en contacto con SanJuana Olivares al 810-624-0699

From: MSP-EOC-MDTMB
Sent: Thursday, January 28, 2016 9:28 AM
To: Miller, Mark (DTMB)
Subject: FW: Lead in Flint Water Document
Attachments: Flint Water.pdf

Mark - this is all they could provide in English.

From: MSP-EOC-MDCH
Sent: Thursday, January 28, 2016 9:26 AM
To: MSP-EOC-MDTMB
Subject: Lead in Flint Water Document

Here is the PDF version

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

GENERAL INFORMATION

- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - o Even small amounts of lead can harm kids' health because they are still growing.
  - o Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
  - o You can receive a free a NSF-approved filter if you use City of Flint water.
  - o Call 2-1-1 to find out where you can pick up a free water filter.
- Some filters can remove up to 99 percent of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - o Run only cold water through the filter.
  - o Change the filter cartridge as often as the instructions say.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop.
- Lead is hard to avoid completely. It can be found in water pipes and brass water faucets, old paint, in dirt, at some job sites, and in metal used for some hobbies.

There are a number of steps you can take to keep yourself and your family healthy. Use the tips below to learn more about how to stay healthy:

LEAD IN WATER

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- You can't see, smell, or taste lead in water.
- Lead won't change the color of your water.
- The only way to know what your home's lead levels are is by having your water tested.

LEAD IN BLOOD

- If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
- You should contact your doctor about testing.
- Testing is available for free at the Genesee County Health Department. Call 2-1-1 if you need help getting there.
- If you are pregnant or nursing, and you have tested negative for high blood-lead levels, it is safe to breastfeed.
- If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

WATER FILTERS

- Get your water tested. It's free. Call 2-1-1.
- Use a water filter. Call 2-1-1 for a free filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use cold, filtered water for cooking.
- Wash fruits and vegetables with filtered water.
- If you must use unfiltered water, run the water for at least five minutes before you use it. To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
- Drain and flush your water heater tanks regularly to remove any lead that has accumulated. Follow manufacturers instructions for maintenance or contact a licensed professional for assistance.

CLEANING

- Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
- It is safe to use unfiltered tap water to mop floors and wipe down countertops.
- It is safe to wash clothes in your washer and dryer.
- Use door mats. Take your shoes off when indoors.
- Vacuuming carpets may pull more lead dust to the surface. Use a non-motorized sweeper to clean carpets.
- Clean windowsills and play areas often with paper towels and soapy water.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

IN THE BATHROOM

- Use filtered tap water to brush your kids' teeth.
- Adults can use unfiltered tap water to brush their teeth.
- You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
- Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub but bath time should be used for bathing only, rather than allowing children to play in the water for a long time.
- Lead will not cause rashes or other skin problems. However, if levels of chlorine or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

CARING FOR PETS

- Use filtered tap water for your family pets' water bowls.
- You can use unfiltered tap water to bathe your pets.
- If you notice your pet acting differently than normal, contact your vet.

HEALTHY DIET

- Eat foods high in iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

GOOD SOURCES OF IRON INCLUDE:

- Lean red meats, fish, and chicken
- Cereals with added iron
- Dried fruits (raisins, prunes)

GOOD SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Green leafy vegetables (spinach, kale, collard greens)

GOOD SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In additon to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).

Call 2-1-1 to find out where you can pick up a free water filter.
Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.

Some filters can remove up to 99 percent of the lead in water when used properly.
Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente.

To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.

Run only cold water through the filter.
Deje correr agua fría a través del filtro solamente.

Change the filter cartridge as often as the instructions say.
Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.

Even after changes to the water system, it may take a while before lead levels in your home's water drop.
Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.

Although your water may be a different color sometimes, it is not caused by lead.
Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo.

Lead won't change the color of your water.
El plomo no cambiará el color del agua.

The only way to know what your home's lead levels are is by having your water tested.
La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

LEAD IN BLOOD
PLOMO EN LA SANGRE

If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.

You should contact your doctor about testing.
Debe comunicarse con su médico para realizarse un examen.

Testing is available for free at the Genesee County Health Department.
El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee.

If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.
Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

Get your water tested.
Haga examinar el agua de su casa.

Call 2-1-1 for a free filter.
Llame al 2-1-1 para solicitar un filtro gratuito.

To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.

Drain and flush your water heather tanks regularly to remove any lead that has accumulated.
Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado.

Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.

It is safe to use unfiltered tap water to mop floors and wipe down countertops.
Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.

Take your shoes off when indoors.
Quítese los zapatos cuando esté dentro.

Vacuuming carpets may pull more lead dust to the surface.
Aspirar alfombras puede levantar más polvo de plomo sobre la superficie.

Use a non-motorized sweeper to clean carpets.
Utilice una barredora no motorizada para limpiar alfombras.

Clean windowsills and play areas often with paper towels and soapy water.
Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD
CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

Adults can use unfiltered tap water to brush their teeth.
Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.

You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.

Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub...
Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera…

However, if levels of chlorine or other cleaners are high in the water…

Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua…

GOOD SOURCES OF IRON INCLUDE:
BUENAS FUENTES DE HIERRO INCLUYEN:

Lean red meats,…
Carnes rojas desgrasadas,…

GOOD SOURCES OF CALCIUM INCLUDE:
BUENAS FUENTES DE CALCIO INCLUYEN:

GOOD SOURCES OF VITAMIN C INCLUDE:
BUENAS FUENTES DE VITAMINA C INCLUYEN:

Old paint is the most common way that kids are exposed to lead.
La pintura vieja es la forma más común en que los niños son expuestos al plomo.

More lead will be found in dirt in busy traffic areas.
Más plomo se encontrará en la tierra de áreas con tránsito intenso.

HOBBIES AND JOBS
AFICIONES Y EMPLEOS

Solder, fishing sinkers, bullets and stained glass framing materials...
Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales...

HAVE QUESTIONS?
¿TIENE PREGUNTAS?

For more information about protecting yourself and your family from lead,…
Para más información sobre cómo protegerse usted y su familia del plomo,...

To find out where you can get a free water filter, call 2-1-1.
Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.

**Translator's note: the following sentence (last sentence) in Spanish does not belong to text.*
O, póngase en contacto con SanJuana Olivares al 810-624-0699.

From: artadan@sbcglobal.net
Sent: Friday, January 29, 2016 3:27 PM
To: Miller, Mark (DTMB)
Subject: Re: Flint Water Letters
Attachments: Flint-Spanish.zip

Here are the 4 docs translated into Spanish.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 12:52 PM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Thank you so much.
Really helping us out on these.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Friday, January 29, 2016 12:50 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Flint Water Letters

We're on track to get them all to you by the end of the day.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 12:45 PM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Thanks.
Are we still on track to get the letters today?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455

F-517-322-5968

From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Friday, January 29, 2016 12:37 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Flint Water Letters

Here is our invoice for the one this morning.

Thanks,

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 11:24 AM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Here is the job # for the 4 letters.

Job #111631

Use it for invoicing.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

RICK SNYDER
GOVERNOR

JAMIE CLOVER ADAMS
DIRECTOR

14 de enero de 2016

Atención: Establecimientos de comidas que utilizan el suministro de agua de la Ciudad de Flint

Estimado Operador del Establecimiento de Comidas:

El 5 de octubre de 2015 le fue enviado un documento recomendando acciones a seguir para evitar el riesgo de servir a sus clientes agua contaminada con plomo. Efectivizado inmediatamente, las recomendaciones se convirtieron en un requisito legal, y esta medida ejecutiva de licencias para establecimientos de comidas podrá ser aplicada si se encuentra que no se cumplió, hasta que la declaración de emergencia de salud pública sea anulada.

Lea la ficha de requisitos actualizada que se encuentra adjunta. Es posible que su establecimiento deba tomar medidas inmediatas para cumplir con este requisito.

Su establecimiento cuenta con tres opciones:

1. Demostrar que su establecimiento no está usando el suministro de agua de la Ciudad de Flint para beber, procesar o cocinar.
2. Demostrar que su agua fue examinada y es de uso seguro. Puede solicitar un examen gratuito a un oficial de regulación. Para programar una recolección y análisis gratuito del nivel de plomo en el agua de su establecimiento, comuníquese al 1-800-292-3939, de lunes a viernes, e informe que posee un "establecimiento de comidas en Flint que solicita un examen del agua". Prepárese para brindar un tiempo para las muestras luego de que todo el sistema de agua no haya sido usado durante por lo menos 6 horas. Las citas para las muestras están disponibles entre las 5 AM y las 4 PM. Las oficinas estatales estarán cerradas el 18 de enero de 2016.
3. Instale filtros de agua según sea necesario, y deje correr agua diariamente en aquellos grifos sin filtros y equipos de plomería pesada. (El uso discontinuo, dejar correr el agua, etc. aún será necesario hasta que se obtenga una prueba segura del agua).

Los inspectores del Michigan Department of Agriculture and Rural Development le están brindando asistencia al Genesee County Health Department para la conducción de muestras e inspecciones, de modo que es posible que usted deba trabajar con otra persona en lugar de su inspector de seguridad alimentaria habitual. Los inspectores también realizarán visitas a establecimientos en las próximas semanas, para brindar asistencia y verificar el cumplimiento de las medidas.

Para acceder a información adicional, comuníquese al 1-800-292-3939, o para acceder a la información más reciente sobre las respuestas en relación al agua de Flint, visite www.michigan.gov/flintwater. Esperamos poder ayudarle de cualquier forma posible.

Atentamente,

Kevin Besey, Director
Food and Dairy Division
(División de Alimentos y Lácteos)
Michigan Department of Agriculture and Rural Development

27 de octubre de 2015

Estimado Padre,

Como ayuda para asegurar que los niños de Flint estén protegidos de la exposición al plomo, El Genesee County Health Department y el Michigan Department of Health and Human Services le brindan respuestas a las siguientes preguntas:

- ¿De dónde viene el plomo?
- ¿Qué puedo hacer para proteger a mi familia?
- ¿Debo hacer que mi hijo sea examinado?
- ¿Adónde puedo encontrar más información sobre el plomo?

¿De dónde viene el plomo?

Fueron encontrados niveles elevados de plomo en el agua potable de tuberías de plomo en la Ciudad de Flint. Los niños también pueden estar expuestos al plomo de pintura vieja, tierra, cerámica, cosméticos y juguetes y algunos remedios caseros. Los trabajos y pasatiempos de los adultos tales como reparación del auto, vitrales, fabricación de joyas y manejo de municiones también pueden poner a los niños en riesgo, si tocan prendas o juegan en áreas donde hay plomo. El plomo presenta un riesgo grave para la salud, especialmente en los niños pequeños quienes se envenenan al comer, beber o respirar plomo.

¿Se le debe hacer a mi hijo un examen de plomo en la sangre? Los niños que viven en la Ciudad de Flint, que viven en un hogar donde se usa agua de la Ciudad de Flint, o que asisten a la escuela, reciben cuidado de niños o con frecuencia pasan tiempo con un cuidador en la Ciudad de Flint deberán acceder a un examen de envenenamiento con plomo.
Esto se deberá realizar lo antes posible.

¿Adónde debo ir para que se le haga un examen de plomo en la sangre a mi hijo?

El mejor lugar para realizar el examen de plomo en la sangre a su hijo es el consultorio de su médico. Los exámenes son cubiertos por la mayoría de los planes de salud. Su médico hará con usted el seguimiento de los exámenes médicos y le brindará información sobre qué hacer a continuación. Su hijo también puede acceder a un examen de plomo gratuito en el Genesee County Health Department. Si necesita transporte, comuníquese al 2-1-1 para solicitar ayuda.

Entendiendo el resultado del examen de plomo de su hijo.

Un nivel de plomo debajo de 5 significa que hay poco plomo en la sangre de su hijo. Use los siguientes consejos para ayudar a que su hijo se mantenga seguro. Su medico podrá sugerir un nuevo examen para su hijo dentro de los siguientes 12 meses, para asegurar que el nivel no haya subido.

Un nivel de plomo de 5 a 44 significa que su hijo tuvo cierta exposición al plomo. Trabaje con su medico y con el departamento de salud local para acceder a mayor orientación sobre cómo limitar su exposición al plomo. Su médico podrá volver a examinar a su hijo entre 1 y 3 meses después, para asegurar que el nivel no haya subido.

Los niños con niveles de plomo muy altos **(más de 44)** podrán requerir un tratamiento en el hospital.

¿Qué puedo hacer para mantener segura a mi familia?

Se deberán seguir estos pasos de inmediato para protegerse usted y a su hijo.

Cómo proteger a su familia del plomo en el agua:

- Solicite un examen de plomo en su agua. Es gratuito. Para más información, comuníquese al (810) 787-6537.
- Use un filtro de agua en su hogar. Llame al 2-1-1 para acceder a información sobre filtros de agua gratuitos Certificados por NSF.
- Sólo deje correr agua fría a través del filtro.
- Si no cuenta con un filtro de agua, consuma agua de botella o fórmula mezclada.
- Use agua filtrada o agua en botella para beber (incluyendo la preparación de café, mezclas de bebidas, jugo y formula de bebé), y la cocina (incluso aunque hierva el agua, el plomo permanecerá en el agua y la comida).
- Usted puede usar agua del grifo no filtrada para lavarse las manos y lavar los platos.
- Si deberá usar agua no filtrada para beber o cocinar, deje correr agua por el grifo durante cinco minutos antes de usar la misma.

Limpieza segura:

Una limpieza segura es importante. Mantener su casa limpia y segura de riesgos de plomo le ayudará a proteger a su familia.

- Es posible que las edificaciones construidas antes de 1978 posean pintura con plomo. Use toallas de papel húmedas para limpiar pedazos de pintura y polvo en estas edificaciones antiguas. Asegúrese de limpiar alrededor de las ventanas, áreas de juegos y pisos.
- Lávese las manos y lave los juguetes de forma frecuente con agua y jabón.
- Puede usar agua del grifo no filtrada para limpiar mesadas, fregar pisos y lavar ropa.

Buena nutrición:

Algunas comidas le ayudarán a evitar que el plomo se acumule en el cuerpo de un niño. Éstas son comidas con gran cantidad de calcio, hierro y vitamina C. Estas comidas incluyen:

Comidas Ricas en Calcio	**Comidas Ricas en Hierro**	**Comidas con Vitamina C**
➢ Leche	➢ Habas	➢ Naranjas
➢ Queso	➢ Carnes magras como pescado y pollo	➢ Jugo de naranja
➢ Yogurt	➢ Cereales integrales	➢ Pomelos
➢ Tofu	➢ Mantequilla de maní	➢ Tomates
➢ Espinaca		➢ Pimienta verde

Siempre lave la fruta con agua filtrada. Si está preocupado por la dieta de su hijo, hable con su médico, quien le podrá recomendar un multivitamínico diario.

WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la **oficina del WIC del Condado de Genesee al (810) 237-4537**. SNAP también ofrece un programa de Double Bucks para adquirir incluso comidas más saludables sin costo adicional.

¿Adónde puedo encontrar más información sobre el plomo?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (Programa de Prevención del Envenenamiento Infantil con Plomo)
  (888) 322-4453
  www.michigan.gov/lead

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Sitio web
  www.cdc.gov/nceh/lead

Estas recomendaciones tendrán efecto hasta que el Genesee County Health Department levante las restricciones sobre el uso del agua.

Atentamente,

Eden V. Wells, MD, MPH, FACPM
Director Médico Ejecutivo
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Director Médico
Genesee County Health Department

30 de octubre de 2015

Estimado Proveedor:

Como posiblemente ya sepa por los informes de noticias recientes, altos niveles de plomo fueron encontrados en tuberías de plomo dentro del sistema de agua de la Ciudad de Flint.

Para ayudar a proteger a los niños de Flint del nivel de plomo actual en la exposición al agua, el Genesee County Health Department y el Michigan Department of Health and Human Services se están comunicando con usted para brindarle orientación y apoyo a sus familias.

Los niños pueden estar expuestos al plomo del agua potable que circula a través de las tuberías de plomo, plomo de pintura vieja, tierra, cerámica, cosméticos y juguetes y algunos remedios caseros. Los trabajos y pasatiempos de los adultos tales como reparación del auto, vitrales, fabricación de joyas y manejo de municiones también pueden poner a los niños en riesgo, si tocan prendas o juegan en áreas donde hay plomo.

Como proveedor principal de cuidado, usted cumple un rol crítico de ayuda para asegurar que sus hijos y familias expuestas al plomo reciban el cuidado y las garantías necesarias para manejar los posibles impactos sobre la salud por envenenamiento con plomo.

Identificación. Los niños que sufren envenenamiento con plomo con frecuencia no presentan síntomas externos. Sin embargo, síntomas clínicos tempranos pueden incluir anemia, anorexia, dolor abdominal y constipación. El plomo es una neurotoxina y la exposición a éste puede provocar conductas violentas y agresivas, llevar a desórdenes en el aprendizaje, causar Trastorno con Déficit de Atención por Hiperactividad (ADHD, según sus siglas en inglés) y se sabe que reduce el coeficiente intelectual entre 5 y 8 puntos con niveles tan bajos con 10 ug/dL. El plomo es metabolizado a través del sistema gastrointestinal de forma similar al hierro y el calcio, con un promedio de absorción que depende del tipo y peso del niño. La vida media del plomo en la sangre es corta (aproximadamente 1 mes), pero la vida media en el hueso se puede extender por décadas.

Debido a múltiples factores de riesgo que enfrentan muchos residentes de la Ciudad de Flint (incluyendo problemas en casas antiguas y la calidad del agua), recomendamos que todos los niños menores de 6 años que viven en la Ciudad de Flint, o en hogares que usen agua de Flint, que asisten a la escuela o reciben cuidado de niños de Flint, o que pasen tiempo con un cuidador en la Ciudad de Flint, accedan a un examen de plomo en la sangre. El examen de plomo en la sangre debe ser realizado a través del médico de cabecera, para asegurar un seguimiento adecuado al corto o largo plazo. ***Se deberá alentar a las familias para que sus hijos sean examinados de inmediato, ya sea en los consultorios médicos o en el Genesee County Health Department.***

Manejo de los Niveles de Plomo en la Sangre. Se brinda la siguiente guía para el manejo de los niveles de plomo en la sangre de los niños:

- **BLL < 5 ug/dL**
  - Un nivel de plomo inferior a 5 mcg/dL no es típicamente una causa de preocupación.
  - Brinde educación y orientación anticipatoria para asegurar que los niveles de plomo no se eleven.
  - Considere un nuevo examen en 12 meses en base a los factores de riesgo y preocupaciones.

- **BLL >5 ug/dL**
  - **Los niños con resultados capilares de 5 ug/dL y superiores deberán acceder a una extracción de sangre venosa confirmatoria.**
  - Las familias deberán recibir una guía anticipatoria, consejos sobre nutrición, instrucciones sobre técnicas de limpieza segura y seguimiento de cuidado adecuado por parte de su proveedor principal.
  - Los servicios en el hogar que incluyen manejos de casos e investigaciones medioambientales están disponibles para todos los niños con niveles de plomo superiores a 5 ug/dL. Derive a los pacientes al Genesee County Health Department para el acceso a este servicio.
  - Los niños con resultados confirmados de exámenes venosos superiores a 5ug/dL dentro de los últimos 18 meses deberán volver a ser examinados en base a la política de Medicaid y las pautas de AAP. (Consulte la "Guía Rápida del Proveedor" adjunta). Si un niño no fue examinado nuevamente dentro de estos límites de tiempo, se recomienda un nuevo examen tan pronto como sea posible.
- **BLL > 44 ug/dL.**
  - **Los niños con resultados capilares de 5 ug/dL y superiores deberán acceder a una extracción de sangre venosa confirmatoria.**
  - Los niveles de plomo superiores a 44 ug/dL podrán requerir hospitalización. Para mayor orientación, consulte a un experto del Children's Hospital of Michigan en Detroit.
  - Las familias deberán recibir una guía anticipatoria, consejos sobre nutrición, instrucciones sobre técnicas de limpieza segura y seguimiento de cuidado adecuado por parte de su proveedor principal.
  - Los servicios en el hogar que incluyen manejos de casos e investigaciones medioambientales están disponibles para todos los niños con niveles de plomo superiores a 5 ug/dL. Derive a los pacientes al Genesee County Health Department para el acceso a este servicio.
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Recordatorio: Todos los niños de 1 y 2 años con cobertura de Medicaid deberán ser examinados.

Cuidado de seguimiento. Como proveedores, hay pasos que ustedes pueden seguir para ayudar a sus familias:

1. Continúe informando y educando a las familias en relación a los riesgos del plomo y los pasos preventivos que pueden seguir para minimizar los riesgos.
2. Aliente a las familias a usar agua filtrada para beber, mezclar fórmula y lavar los platos. Las familias pueden comunicarse al 2-1-1 para acceder a información sobre filtros de agua Certificados por NSF gratuitos.
3. Una nutrición saludable es crítica para los niños expuestos al plomo. Asegúrese de que sus pacientes estén consumiendo dietas balanceadas altas en hierro, calcio y vitamina C. Ante cualquier preocupación sobre la nutrición, considere la recomendación de un multivitamínico con hierro. WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la oficina del WIC del Condado de Genesee al (810) 237-4537. Además, SNAP ofrece un programa de Double Bucks que pueden brindar comidas saludables a un menor precio.
4. La alimentación de pecho representa una alta protección y es recomendada. Sin embargo, si el nivel de plomo en la sangre de la madre supera los 40 ug/dL o su nivel es superior a 20 ug/dL y el bebé tiene un nivel superior a 5 ug/dL, no se recomienda la alimentación de pecho.
5. Debido a que el plomo es una neurotoxina, los niños con envenenamiento de plomo necesitan un seguimiento longitudinal y podrán requerir servicios de intervención para el desarrollo y salud mental. Continúe monitoreando el desarrollo de sus pacientes en cada visita.

6. Considere servicios de cuidado y apoyo adicionales que beneficiarán a sus pacientes, tales como programas de visita al hogar para la niñez temprana, Early Head Start y Head Start. Llame al 2-1-1 para más información.

Recursos locales. Varios recursos locales están disponibles para usted y sus pacientes:

- Examen de sangre. Se alienta a los pacientes a comunicarse con su proveedor principal para un examen. El Genesee County Health Department también administra exámenes de plomo. Los pacientes que necesiten transporte se deberán comunicar al 2-1-1 para solicitar ayuda.
- Examen del agua. El examen del agua es gratuito a través de la Planta de Evaluación del Agua de la Ciudad de Flint. Para más información, los pacientes se pueden comunicar al (810) -787-6537.
- WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la oficina del WIC del Condado de Genesee al (810) 237-4537.
- Desarrollo infantil. Ante cualquier duda sobre el crecimiento, desarrollo o aprendizaje del niño, comuníquese al 2-1-1 para consultar sobre el Home Visiting Program (Programa de Visitas al Hogar) en su área.

Sitios web e información de contacto.

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (Programa de Prevención Infantil de Envenenamiento con Plomo)
  (888) 322-4453
  www.michigan.gov/lead

- Michigan Department of Health and Human Services
  Lead Poisoning Prevention Video for Primary Care Providers
  (Video de Prevención del Envenenamiento con Plomo para Proveedores de Cuidado Principales)
  (http://www.youtube.com/watch?v=AnkjCW_yGaU&feature=youtu.be

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Web site
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Atentamente,

Eden V. Wells, MD, MPH, FACPM
Director Médico Ejecutivo
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH

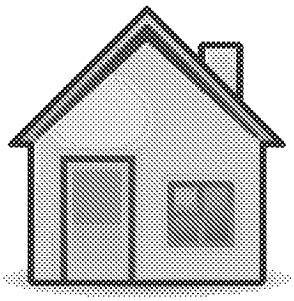
Gary K. Johnson, MD, MPH
Director Médico
Genesee County Health Department

Genesee County Health Department

Keeping Your Home Lead-Safe
Clean Your Aerators

MDHHS Michigan Department of Health & Human Services

What can you do to keep your home lead-safe?



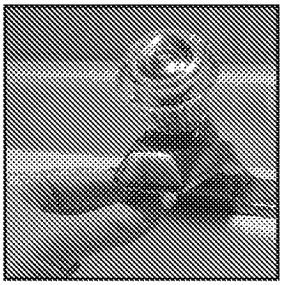
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.
- Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.
- If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

For bathrooms or other places where you don't have a filter:

When pipes are old, they break apart more easily. Sometimes pipes break completely; sometimes they just get new cracks. This can cause bits of lead pipe to end up in our home's water. There are screens - called aerators - on our faucets that sometimes stop the larger pieces from coming out. Aerators do help us save water - so it's good to have them - but cleaning them once in awhile is a way to limit the lead that could end up in your water.

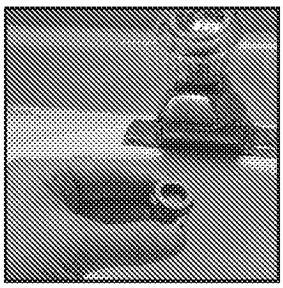
Follow the steps below to learn how to clean your aerators:

1.



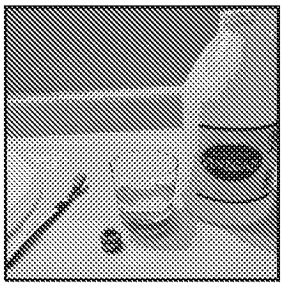
- The little round thing on the bottom of your faucet is the aerator (pronounced: *air-raytor*).
- Unscrew the aerator from the bottom of the faucet.
- You should be able to unscrew it with your fingers, but you might need a wrench if it's really stuck.

2.



- Your aerator might not look exactly the same as this, but it's OK.
- Now that you have it off, let's get started!

3.



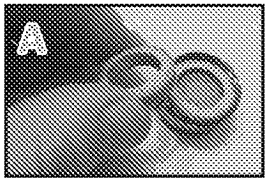
- While you really only need to use water to rinse off your aerator parts, if you have these things around, they might make it easier:
  - An old toothbrush
  - A glass of vinegar

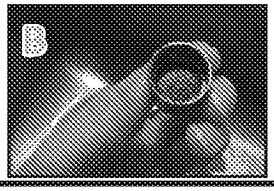
4.



- Soaking the aerator in vinegar will help loosen up some of the grime. You can leave it in as long as you want, but even just 5 minutes will help.
- The toothbrush makes it easy to scrub out the inside. Just don't use that toothbrush for brushing your teeth again!

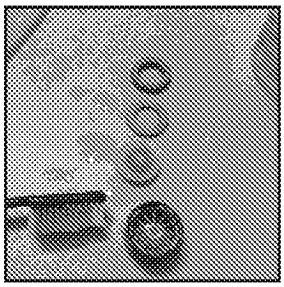
5.





- If your aerator looks like Photo A, it has a flow control piece in it. You'll have to take it apart:
  - Pull out the pieces carefully.
  - Note the order that the pieces come out. Take a picture or write down some notes. You'll have to put them back in at the end in the same way!
- If it looks like Photo B, then you're good to go to Step 6.

6.



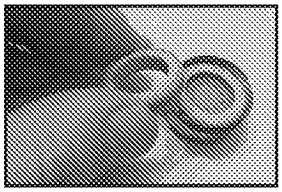
- You might not have all of these pieces. They might not be this color. Every aerator is a little different. Just clean what you have.
- Scrub all of the pieces. Make sure you really get down inside the metal piece, removing any bits of grime or metal flakes you can see.

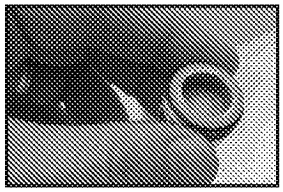
7.



- Rinse everything very well.
- Run the water through the aerator screen - holding it right side up and upside down.

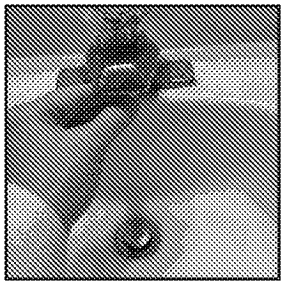
8.





- Once it's clean,
  - If your aerator looks like Photo A up above, put it back together.
  - If it looks like Photo B, you're all set.

9.



- Put your aerator back on your faucet.
- Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.

From: artadan@sbcglobal.net
Sent: Monday, February 01, 2016 10:04 AM
To: Miller, Mark (DTMB)
Subject: Re: More Flint Water Translation

Can you get a Word or InDesign file for the DEQ pdf file?

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Monday, February 1, 2016 9:02 AM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

We need the attached forms translated quick as possible.

The Lead in Water Info Sheet file to Spanish only. (This is the one you did the back translation on)
And
The DEQ-Flintw-MDHHS Clean your Aerator file to Spanish And Arabic.

Let me know a price and when you might have complete.

Again, thanks.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

Keeping Your Home Lead-Safe

Clean Your Aerators

What can you do to keep your home lead-safe?

Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.

The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.

Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.

If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

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Follow the steps below to learn how to clean your aerators:

The little round thing on the bottom of your faucet is the aerator (pronounced: air-raytor).

Unscrew the aerator from the bottom of the faucet.

You should be able to unscrew it with your fingers, but you might need a wrench if it's really stuck.

Your aerator might not look exactly the same as this, but it's OK.

Now that you have it off, let's get started!

While you really only need to use water to rinse off your aerator parts,

if you have these things around, they might make it easier:

An old toothbrush

A glass of vinegar

Soaking the aerator in vinegar will help loosen up some of the grime.

You can leave it in as long as you want, but even just 5 minutes will help.

The toothbrush makes it easy to scrub out the inside. Just don't use that toothbrush for brushing your teeth again!

If your aerator looks like Photo A, it has a flow control piece in it. You'll have to take it apart:

Pull out the pieces carefully.

Note the order that the pieces come out. Take a picture or write down some notes. You'll have to put them back in at the end in the same way!

If it looks like Photo B, then you're good to go to Step 6.

You might not have all of these pieces. They might not be this color. Every aerator is a little different. Just clean what you have.

Scrub all of the pieces. Make sure you really get down inside the metal piece, removing any bits of grime or metal flakes you can see.

Rinse everything very well.

Run the water through the aerator screen - holding it right side up and upside down.

Once it's clean,

If your aerator looks like Photo A up above, put it back together.

If it looks like Photo B, you're all set.

Put your aerator back on your faucet.

Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.

Questions? For more information call MDHHS at 1-800-648-6942.

To request a free or low-cost water test, please call the Flint Water Plant at: 1-810-787-6537.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 02, 2016 3:19 PM
To: Miller, Mark (DTMB)
Subject: RE: Lead in Flint Water Flyer- Spanish

Thank you!

From: Miller, Mark (DTMB)
Sent: Tuesday, February 02, 2016 3:15 PM
To: MSP-EOC-MDTMB; Doll, Jeanette (DTMB); Hawks, Trevor (MSP)
Subject: Lead in Flint Water Flyer- Spanish

Here is the file back from translation.

Still working on the Aerator flyer to Spanish and Arabic.

From: MSP-EOC-MDTMB
Sent: Wednesday, February 03, 2016 1:19 PM
To: Miller, Mark (DTMB)
Subject: RE: Palm Cards

Yes – Perfect! Thank you.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 12:53 PM
To: MSP-EOC-MDTMB
Subject: RE: Palm Cards

I know we do have the new version.
See attached.
Let me know if this is the right one.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, February 03, 2016 11:45 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Palm Cards

Hi Mark –

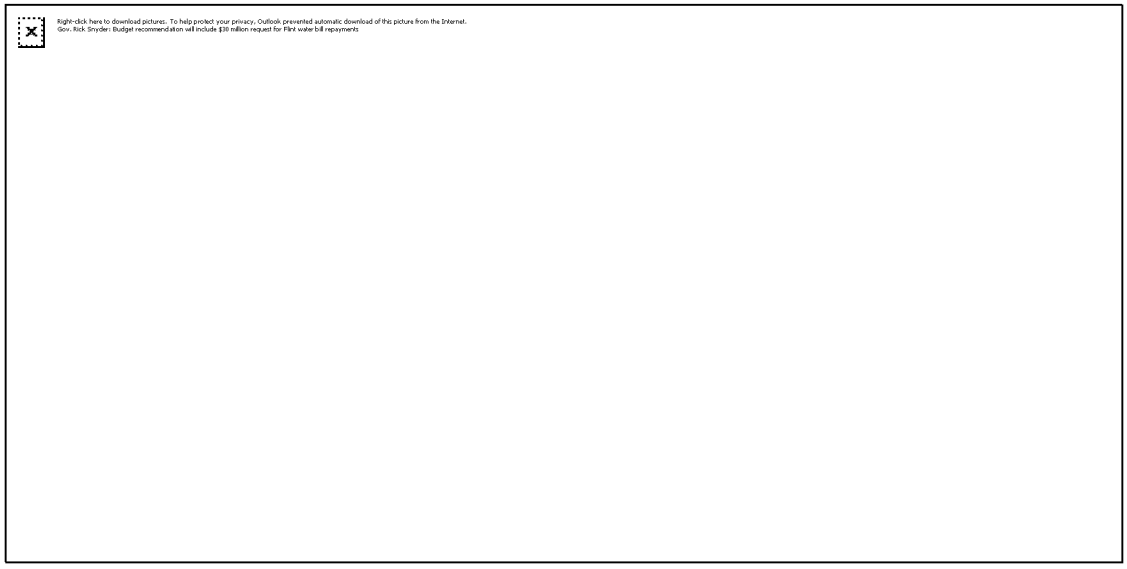
DTMB just received another request to have 25,000 Palm Cards printed in English-same paper/size/color as requested previously. Delivered to the Bell Warehouse at 4315 N. Clio Road, Flint 48504, attention Bonnie S.

Do you have the updated version of the palm card with the change from water resource centers to water resource sites? If not I'll get it from Trevor.

Jeanette

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:12 PM
To: Miller, Mark (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

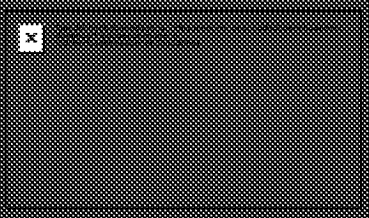
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

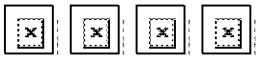




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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This email was sent to millerm13@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: MSP-EOC-MDTMB
Sent: Friday, February 05, 2016 10:34 AM
To: Miller, Mark (DTMB)
Subject: RE: Delivery this morning

Thank you! As you said, for now.....

Jeanette

From: Miller, Mark (DTMB)
Sent: Friday, February 05, 2016 9:38 AM
To: MSP-EOC-MDTMB
Subject: Delivery this morning

Here is a list of forms on the truck this morning.

Keeping your home lead safe- 30M
10 Do's and Don'ts- 1M
Adding Phosphate- 3M
Six Principles of CERC- 1M
Palm Card English- 25M
Flint Water Flyers 3 @ 200 ea

I sent the file for the Clean Your Aerators Arabic late yesterday.

Should be it for now.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,

Michigan Department of Environmental Quality

From: Premoe, Tara (DEQ)
Sent: Tuesday, February 09, 2016 1:45 PM
To: Miller, Mark (DTMB)
Subject: RE: Flint Water Label

Importance: High

If this is our only option for today, only print 200.

For another printing, are you able to get "sticky note" type paper that is commonly used for advertisement type door stickers; were the sticky portion is only at the top and is available in various sizes? It would normally come in booked form (same as post it notes) and should be available in sizes up to 6" x 8"

Here is an example of what we are looking for:

http://www.noteads.com/pricingpdf/Spot%20Color_Super%20Sticky%20Adh_ADVERTISER.pdf

I'm back at my desk, please give me a call. Thank you.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 1:11 PM
To: Premoe, Tara (DEQ)
Subject: FW: Flint Water Label
Importance: High

Tara, please review the attached sample.
In order to get a removable adhesive, we had to go with Name Badge stock.
This makes the label a little smaller than you requested, but it is all we have with that adhesive.

Let me know if you approve of the size and type. Check the spelling to be sure.

We have one box of this stock here, enough to do about 380 to 390 decals.
Will that be close enough for today?

I really need to know how many you will be ordering next, I need to get paper moving on a truck this afternoon.
Can you let me know by 2:30?

Mark Miller
Print & Mail Consultant
Printing Services

General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Hampton, Kristen (DTMB)
Sent: Tuesday, February 09, 2016 1:04 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Flint Water Label

Mark,

Here is a the sample.

Thanks,
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

From: Premoe, Tara (DEQ)
Sent: Tuesday, February 09, 2016 2:06 PM
To: Miller, Mark (DTMB)
Cc: Wilcox, Candra (DEQ);McDonald, Paul (DEQ)
Subject: RE: Flint Water Label

Importance: High

Hi Mark,

The text is approved. Please have the printed stickers delivered to the DEQ this afternoon, as we are not sure on coordination with the color handout. They should be left with Candra Wilcox, 6th Floor South Tower, DEQ Administration.

Thank you for your assistance.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 1:11 PM
To: Premoe, Tara (DEQ)
Subject: FW: Flint Water Label
Importance: High

Tara, please review the attached sample.
In order to get a removable adhesive, we had to go with Name Badge stock.
This makes the label a little smaller than you requested, but it is all we have with that adhesive.

Let me know if you approve of the size and type. Check the spelling to be sure.

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Can you let me know by 2:30?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913

P-517-322-6455
F-517-322-5968



From: Hampton, Kristen (DTMB)
Sent: Tuesday, February 09, 2016 1:04 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Flint Water Label

Mark,

Here is a the sample.

Thanks,
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Ellsworth, Julie (DNR)
Sent: Tuesday, February 09, 2016 5:00 PM
To: Miller, Mark (DTMB)
Cc: Shaw, Eric (DEQ)
Subject: Flint Water Brochure

ftp://michigan-dmb.dmb.state.mi.us/DMB-PAGS/DNR%20Brochures%20&%20Site%20Cards/Brochures/FlintWaterBrochure_finalOutlines.pdf

Hi Mark –

I have uploaded the brochure to the FTP site. Please let me know if you have any problems with the file.

Thanks,

Julie

Julie Ellsworth
Digital Marketing Strategist
Michigan Department of Natural Resources
525 West Allegan Street
Lansing, MI 48933
517-284-6012
Ellsworthj5@michigan.gov

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,
Michigan Department of Environmental Quality

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

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Thank you,
Michigan Department of Environmental Quality

Dear Resident,

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Thank you,
Michigan Department of Environmental Quality

Dear Resident,

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We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,
Michigan Department of Environmental Quality

From: McDonald, Paul (DEQ)
Sent: Wednesday, February 10, 2016 5:02 PM
To: Miller, Mark (DTMB);Premoe, Tara (DEQ)
Subject: RE: Flint Label Proof

We'll arrange for someone to grab them tomorrow, thanks.

Sent from my Samsung S5

-------- Original Message --------
From: "Miller, Mark (DTMB)" <millerm13@michigan.gov>
Date: Wed, February 10, 2016 4:51 PM -0500
To: "McDonald, Paul (DEQ)" <mcdonaldp@michigan.gov>, "Premoe, Tara (DEQ)" <PremoeT@michigan.gov>
Subject: RE: Flint Label Proof

I have to leave at 5 pm to pick up the kids.
We open at 7:15 in the morning.

I will leave them at the front desk in case someone gets out here tonight.
Not sure when the doors lock, probably 6 pm.

In an emergency, call me cell at 517-719-1164.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
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From: McDonald, Paul (DEQ)
Sent: Wednesday, February 10, 2016 4:27 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>; Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Subject: RE: Flint Label Proof

Please run 150 sheets of 4 per sheet for now.

When will these be available and how do we obtain them?

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 4:18 PM
To: Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Cc: McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Subject: FW: Flint Label Proof
Importance: High

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 4:14 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Subject: Flint Label Proof
Importance: High

I have stock on the floor now.
1800 sheets of Removable Pressure Sensitive.
Should be enough to print 7200 decals.
Let me know what you want to do next.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 3:56 PM
To: Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Subject: RE: Labels for Flint - RESENDING

Working on it now.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Premoe, Tara (DEQ)
Sent: Wednesday, February 10, 2016 3:48 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Labels for Flint - RESENDING
Importance: High

Hi Mark,

Can you send me some mock ups? 4 per sheet and 2 per sheet. I'm thinking the 4 per sheet will be adequate in size to read if the margins are smaller.

Thanks.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 9:59 AM
To: Premoe, Tara (DEQ)
Subject: RE: Labels for Flint

OK, I have a conference call at 3 pm that will last the rest of the day.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Premoe, Tara (DEQ)
Sent: Wednesday, February 10, 2016 9:54 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Labels for Flint

Thanks Mark. Waiting on the bi-lingual translation issue.

Tara Premoe
Administration

Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 9:40 AM
To: Premoe, Tara (DEQ)
Subject: Labels for Flint

I have stock in that is repositionable.
Do you want to order more of the stickers in a larger size???

If so, we will need an order to get started.

Let me know.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Cook, Danielle (DHHS)
Sent: Friday, February 12, 2016 3:45 PM
To: Bohner, Amy (DHHS);Brown, Crystal (DHHS);Chapman, Julia (DHHS);Clements, Jenine (DHHS);Cochran, Robert (DHHS);Cook, Danielle (DHHS);Daniel, Brenda (DHHS);Donald, Dawn (DHHS);Ervin, Carol (DHHS);Fryczynski, Bryanna;Gary, Cyntoria (DHHS);Green, John (DHHS);Hollis, Cathy (DHHS);Howard, Julia (DHHS);Jackson, Dawn (DHHS);Johnson, Lisa (DHHS);Johnson, Sandra (DHHS);Judd-Tuinier, Kristine (DHHS);Kent, James (DHHS);Kinsinger, Lindsey (DHHS);Krzanowski, Karen (DHHS);Lightheart, Karen (DHHS);Lowery, Dan (DHHS);McDougle, Darlene (DHHS);Montgomery-Coit, Kimberlye (DHHS);Odom, Shawn (DHHS);Perkins, Katrina (DHHS);Peterson, Amy S. (DHHS);Samuels, Cliff (DHHS);Spates, Ronald (DHHS);Starr-Belcher, Tayneata (DHHS);Tennille, Amy (DHHS);Thomas, Alana (DHHS);Tinsman, Adam (DHHS);Villegas, Patricia (DHHS);Watson, Carol (DHHS);Woods, Shawn (DHHS);Yarbrough, Theresa (DHHS);Youngs, Lorrie
Cc: Duke-Littlejohn, Wendy (DHHS);MacMaster, Karen (DHHS);Miller, Mark (DTMB);mkoroleski@hchd.us;mcdonaldm@sanilachealth.com;Kristi Villalobos;khaskins@lapeercounty.org;tlarocco@gchd.us;dlabonte@gchd.us;Amanda Grove;tsimon@saginawcounty.com;mpatnode@saginawcounty.com
Subject: Temporary Reassignment

Forwarded on behalf of Patsy Villegas:

Good Afternoon:

Shawn Woods, Disease Intervention Specialist (DIS), East District STD Team, is being temporarily reassigned to help with the Flint Water Response via the Genesee County Health Department (GCHD). Beginning Tuesday, February 16, 2016, Shawn will devote 100% of his work time to this effort. Shawn brings a wealth of community knowledge to utilize and share with this effort that includes his 15 years of working with the GCHD in HIV and STD, including his intimate knowledge of the local resources of the area. When Shawn's assignment is completed staff will be notified of it by email.

During Shawn's reassignment, Daniel Lowery, DIS, will provide STD and HIV coverage for Shawn's assigned counties: Genesee, Saginaw, Lapeer, Tuscola, Huron, and Sanilac. Dan also provides STD and HIV coverage for the following five counties: Ingham, Eaton, Barry, Shiawassee, and Livingston. On occasion Dan may request assistance from the pool of DIS workers from the East or West District with case investigations.

STD and HIV reactors or referrals normally sent to Shawn for case investigation for the six county area can now be assigned to Dan for follow-up.

Thank you Shawn and Dan for your commitment to these new assignments. During this time we will work together to meet the needs of patients, local health departments, providers, and helping the community of Flint with this emergency response. Thank you in advance for your help and support in the coming days.

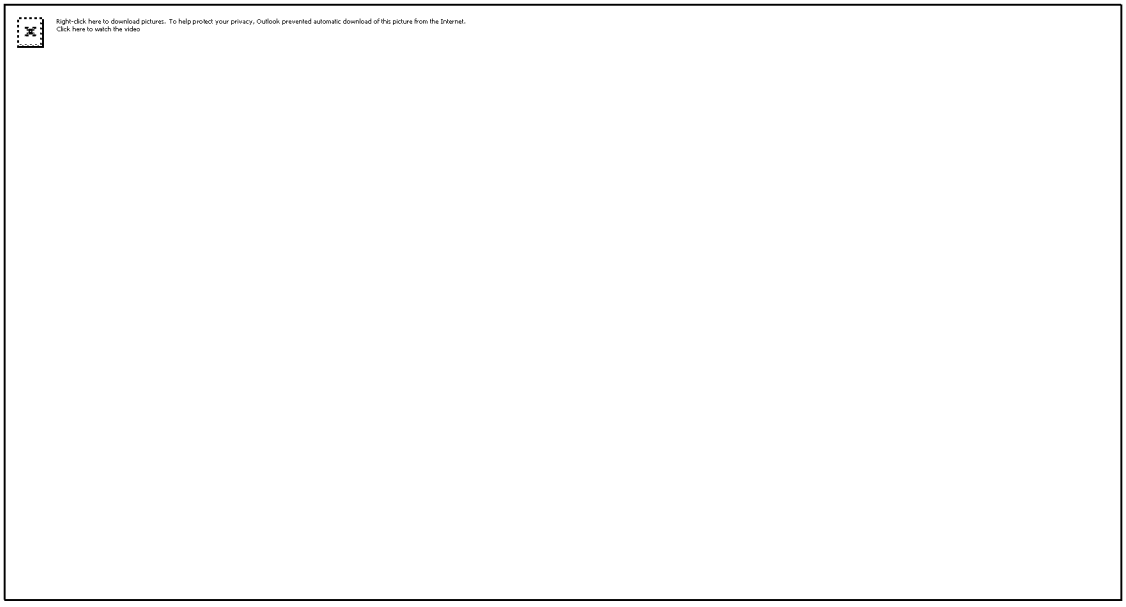
Patsy

Patricia Villegas
Manager East District, STD Section
Division of HIV and STD Programs
Michigan Department of Health and Human Services

villegasp@michigan.gov
W# 517/241-7341
C# 517/331-5812
F# 517/241-0875

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:18 PM
To: Miller, Mark (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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This email was sent to millerm13@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

RICK SNYDER
GOVERNOR

JAMIE CLOVER ADAMS
DIRECTOR

January 14, 2016

Attention: Food Establishments using City of Flint water supply

Dear Food Establishment Operator:

On October 5, 2015, you were sent a document recommending actions to take to avoid the risk of serving lead contaminated water to your customers. Effective immediately, the recommendations have been changed to a legal requirement, and food establishment license enforcement action may be taken if non-compliance is found until the public health emergency declaration has been lifted.

Please see the updated attached requirements sheet. Immediate action may be needed by your establishment to come into compliance.

Your establishment has three options:

1. Demonstrate your establishment is not using the City of Flint water supply for drinking, processing or cooking.
2. Demonstrate your water has been tested and is safe to use. You may request free testing by a regulatory official. To schedule a free collection and analysis of your food establishment's water for lead, call 1-800-292-3939, M-F, and state you're a "Flint food establishment requesting a water test". Be prepared to provide a sampling time when your entire water system won't have been used for at least 6 hours. Sampling appointments between 5 a.m. and 4 p.m. are available. State offices are closed on January 18, 2016
3. Install water filters as needed, and do daily flushing of unfiltered faucets and hard plumbed equipment. (Discontinuing use, flushing, etc. will still be needed until a safe water test is obtained).

Michigan Department of Agriculture and Rural Development inspectors are assisting the Genesee County Health Department in conducting sampling and inspections, so you may work with a different person other than your regular food safety inspector. Inspectors will also be making visits to establishments in the coming weeks to provide assistance and verify compliance.

For additional information, call 1-800-292-3939 or for the latest information on the Flint water response visit www.michigan.gov/flintwater. We look forward to assisting you in any way possible.

Sincerely,

Kevin Besey, Director
Food and Dairy Division
Michigan Department of Agriculture and Rural Development

October 27, 2015

Dear Parent,

To help make sure the children of Flint are safe from lead exposure, the Genesee County Health Department and the Michigan Department of Health and Human Services are providing answers to the following questions:

- Where does lead come from?
- What can I do to protect my family?
- Should I get my child tested for lead?
- Where can I find more information about lead?

Where does lead come from?

Elevated levels of lead have been found in the drinking water from lead pipes in the City of Flint. Kids can also be exposed to lead from old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass, jewelry making and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found. Lead is a serious health hazard, especially for small children who become lead poisoned when they eat, drink or breathe lead.

Should my child get a blood lead test? Children who live in the City of Flint, live in a home using City of Flint water, or who attend school, childcare or often spend time with a caregiver in the City of Flint should be tested for lead poisoning.
This should be done as soon as possible.

Where should I go to get a blood lead test for my child?

The best place to get your child's blood lead test is your doctor's office. Tests are covered by most health plans. Your doctor will follow up with you on lab tests and provide you with information on what to do next. Your child can also get a free lead test at the Genesee County Health Department. If you need transportation, contact 2-1-1 for help.

Understanding your child's lead test result.

A lead level below 5 means there is a little lead in your child's blood. Use the tips below to help keep your child safe. Your doctor may suggest retesting your child within the next 12 months to make sure the level does not go up.

A lead level of 5-44 means that your child has had some exposure to lead. Work with your doctor and local health department for further guidance on how to limit your lead exposure. Your doctor may retest your child in 1-3 months to make sure the level does not go up.

Children with very high levels of lead **(over 44)** may require treatment at the hospital.

What Can I Do to Keep My Family Safe?

The following steps should be taken right away to help protect you and your child.

Protecting your family from lead in the water:

- Get your water tested for lead. It's free. Call (810) 787-6537 to learn more.
- Use a water filter in your home. Call 2-1-1 for information on free NSF Certified water filters.
- Run only cold water through the filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use filtered or bottled water for drinking (including making coffee, drink mixes, juice, baby formula), and cooking (even if you boil the water, the lead will stay in the water and food).
- You can use unfiltered tap water for washing your hands and washing dishes.
- If you have to use unfiltered water for drinking or cooking, run the tap for five minutes before using the water.

Safe cleaning:

Safe cleaning is important. Keeping your home clean and safe from lead hazards will help to protect your family.

- Buildings built before 1978 could have lead paint in them.Use wet paper towels to clean up paint chips and dust in these older buildings. Be sure to clean around windows, play areas, and floors.
- Wash hands and toys often with soap and water.
- You can use unfiltered tap water to wipe down countertops, mop floors, and wash clothes.

Good nutrition:

Some foods will help keep lead from being stored in a child's body. These are foods with a lot of calcium, iron and vitamin C. These foods include:

Calcium Rich Foods	**Iron Rich Foods**	**Foods with Vitamin C**
➢ Milk	➢ Beans	➢ Oranges
➢ Cheese	➢ Lean meats like fish and chicken	➢ Orange juice
➢ Yogurt	➢ Whole grain cereals	➢ Grapefruits
➢ Tofu	➢ Peanut butter	➢ Tomatoes
➢ Spinach		➢ Green peppers

Always wash your fruits with filtered water. If you are concerned about your child's diet, talk with your doctor who may also recommend a daily multivitamin.

WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the **Genesee County WIC office at (810) 237-4537** to learn more. SNAP also offers a Double Bucks program to purchase even more healthy food for no additional costs.

Where can I get more information on lead?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us
- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead
- United States Environmental Protection Agency
  www.epa.gov/lead
- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department

October 30, 2015

Dear Provider:

As you may be aware from recent news reports, elevated levels of lead have been found in lead pipes within the City of Flint's water system.

To help protect the children of Flint from the current lead in water exposure, the Genesee County Health Department and Michigan Department of Health and Human Services are contacting you to assist you in providing guidance to support your families.

Children can be exposed to lead from drinking water in that runs through lead pipes, old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass and jewelry making, and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found.

As a primary care provider, you play a critical role in helping to ensure that children and families exposed to lead receive the care and reassurances they need to manage the potential health impacts of lead poisoning.

Identification. Children suffering from lead poisoning often fail to present outward symptoms. However, early clinical symptoms can include anemia, anorexia, abdominal pain and constipation. Lead is a neuro-toxin, and exposure can result in violent and aggressive behaviors, lead to learning disorders, may cause Attention Deficit Hyperactivity Disorder (ADHD) and has been known to reduce IQ by as many as 5-8 points with levels as low as 10 ug/dL. Lead is metabolized through the gastrointestinal system similar to iron and calcium, with uptake rates depending on the size and weight of the child. The blood half-life of lead is short (approximately 1 month) but the bone half-life can extend into decades.

Due to multiple risk factors facing many residents in the City of Flint (including aging housing conditions and water quality), we recommend that all children under age 6 living in the City of Flint or living in homes that use Flint water, attending school or childcare in Flint, or who spend time with a caregiver in the City of Flint, receive a blood lead test. Blood lead testing should be done through a child's primary care doctor to ensure adequate short-term and long-term follow-up. ***Families should be encouraged to have their children tested immediately either at their doctor's office or the Genesee County Health Department***.

Management of Blood Lead Levels. The following guidance is provided for management of childhood blood lead levels:

- **BLL < 5 ug/dL**
  - A lead level of less than 5 mcg/dL is not typically cause for concern.
  - Provide education and anticipatory guidance to ensure that lead levels do not rise.

  - Consider retesting in 12 months based on risk factors or concerns.
- **BLL >5 ug/dL**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.
- **BLL > 44 ug/dL.**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Lead levels over 44 ug/dL may require hospitalization. Consult with an expert at the Children's Hospital of Michigan in Detroit for additional guidance.
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.

Reminder: All children covered by Medicaid must be tested at age 1 and 2.

Follow-up Care. As providers, there are steps you can take to help support your families:

1. Continue to inform and educate families regarding lead risks and preventative steps that they can take to minimize their risks.
2. Encourage your families to use filtered water for drinking, mixing formula and washing dishes. Families can contact 2-1-1 for information on free NSF Certified water filters.
3. Healthy nutrition is critical for lead-exposed children. Make sure your patients are consuming balanced diets high in iron, calcium and Vitamin C. If you have concerns about their nutrition, consider recommending a multivitamin with iron. WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more. In addition, SNAP offers a Double Bucks program that can provide healthy foods for less.

4. Breastfeeding is highly protective and encouraged. However, if the mother's blood lead level rises above 40ug/dL or her level is greater than 20 ug/dL and the baby has a level above 5 ug/dL breastfeeding is not recommended.
5. Because lead is a neuro-toxin, children with lead poisoning need longitudinal follow-up and may require developmental and behavioral health intervention services. Continue monitoring your patients' development at every visit.
6. Consider additional wrap-around and support services that will benefit your patients such as early childhood home visiting programs, early head start and head start. Call 2-1-1 for more information.

Local Resources. Several local resources are available to you and your patients:

- Blood Testing. Patients are encouraged to contact their primary care provider for testing. The Genesee County Health Department also administers lead tests. Patients in need of transportation should contact 2-1-1 for assistance.
- Water Testing. Water testing is free through the City of Flint Water Testing Plant. Patients can call 810-787-6537 to learn more.
- WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more.
- Child Development. If you have concerns about a child's growth, development or learning contact 2-1-1 for a Home Visiting Program in your area.

Websites and contact information.

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead

- Michigan Department of Health and Human Services
  Lead Poisoning Prevention Video for Primary Care Providers
  http://www.youtube.com/watch?v=AnkjCW_yGaU&feature=youtu.be

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eric Wells MS

Gary K. Johnson, MD, MPH

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department





Adding Phosphate to Flint Water

Why is there lead in some homes' water?

- Lead pipes, solder, and faucets used to be common. We now know that lead can harm our health.
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets.
- Replacing old pipes, service lines, and faucets is the only sure way to limit the lead in your tap water.
- New pipes, solder, and faucets should meet EPA lead-free standards.

Why are we putting phosphate in the water?

- Over the years, minerals in our water have built up inside our water pipes.
- This mineral build-up is called scale.
- This scale helps to keep a lot of lead from the pipes out of our water.
- If something happens to the scale and the water can touch the pipes, lead can get into the water.
- Adding phosphate to the water helps build and maintain scale by collecting on the sides of the pipes and sticking to the metal.

Lead About Phosphate

- Phosphorus is a natural mineral that your body needs. It works with calcium to keep your bones strong and healthy.
- Phosphate is a type of salt that has phosphorus in it.
- Although there already is phosphate in the Detroit drinking water, extra phosphate is being added to the water in the City of Flint to help put more scale in the pipes.
- The City of Flint, MDEQ, and the EPA worked together to find how much more phosphate is needed in the water going to Flint homes.
- Most people likely already eat and drink more phosphate in everyday food than the very small amount that will be found in the tap water.
- Continue to use water filters that remove lead until the Genesee County Health Department's Public Health Emergency Declaration is removed.

What is Phosphoric Acid?

Although there is already some phosphate in the water we get from Detroit, Flint plans to add more to help build up and maintain the scale faster. To get the phosphate needed for this to work, the City of Flint Water Plant will be adding something called phosphoric acid to the city's water. Phosphoric acid is a common food ingredient in things like cola or juice.

The phosphoric acid will quickly dissolve in the water and break down into two parts - hydrogen and phosphate. Hydrogen will become a part of the water and the leftover phosphate will settle out and stick to the walls of the pipes - building up scale like in the picture above.

If you have questions about the phosphate being added to City of Flint water, please call the City of Flint Water Plant at 810-787-6537.

If you have questions about phosphate and your health, please call MDHHS at 1-800-648-6942.

Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).

Call 2-1-1 to find out where you can pick up a free water filter.
Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.

Some filters can remove up to 99 percent of the lead in water when used properly.
Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente.

To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.

Run only cold water through the filter.
Deje correr agua fría a través del filtro solamente.

Change the filter cartridge as often as the instructions say.
Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.

Even after changes to the water system, it may take a while before lead levels in your home's water drop.
Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.

Although your water may be a different color sometimes, it is not caused by lead.
Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo.

Lead won't change the color of your water.
El plomo no cambiará el color del agua.

The only way to know what your home's lead levels are is by having your water tested.
La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

LEAD IN BLOOD
PLOMO EN LA SANGRE

If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.

You should contact your doctor about testing.
Debe comunicarse con su médico para realizarse un examen.

Testing is available for free at the Genesee County Health Department.
El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee.

If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.
Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

Get your water tested.
Haga examinar el agua de su casa.

Call 2-1-1 for a free filter.
Llame al 2-1-1 para solicitar un filtro gratuito.

To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.

Drain and flush your water heather tanks regularly to remove any lead that has accumulated.
Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado.

Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.

It is safe to use unfiltered tap water to mop floors and wipe down countertops.
Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.

Take your shoes off when indoors.
Quítese los zapatos cuando esté dentro.

Vacuuming carpets may pull more lead dust to the surface.
Aspirar alfombras puede levantar más polvo de plomo sobre la superficie.

Use a non-motorized sweeper to clean carpets.
Utilice una barredora no motorizada para limpiar alfombras.

Clean windowsills and play areas often with paper towels and soapy water.
Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD
CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

Adults can use unfiltered tap water to brush their teeth.
Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.

You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.

Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub...
Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera…

However, if levels of chlorine or other cleaners are high in the water…

Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua…

GOOD SOURCES OF IRON INCLUDE:
BUENAS FUENTES DE HIERRO INCLUYEN:

Lean red meats,…
Carnes rojas desgrasadas,…

GOOD SOURCES OF CALCIUM INCLUDE:
BUENAS FUENTES DE CALCIO INCLUYEN:

GOOD SOURCES OF VITAMIN C INCLUDE:
BUENAS FUENTES DE VITAMINA C INCLUYEN:

Old paint is the most common way that kids are exposed to lead.
La pintura vieja es la forma más común en que los niños son expuestos al plomo.

More lead will be found in dirt in busy traffic areas.
Más plomo se encontrará en la tierra de áreas con tránsito intenso.

HOBBIES AND JOBS
AFICIONES Y EMPLEOS

Solder, fishing sinkers, bullets and stained glass framing materials...
Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales...

HAVE QUESTIONS?
¿TIENE PREGUNTAS?

For more information about protecting yourself and your family from lead,…
Para más información sobre cómo protegerse usted y su familia del plomo,...

To find out where you can get a free water filter, call 2-1-1.
Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.

**Translator's note: the following sentence (last sentence) in Spanish does not belong to text.*
O, póngase en contacto con SanJuana Olivares al 810-624-0699.

From: Miller, Mark (DTMB)
Sent: Monday, October 05, 2015 12:31 PM
To: Sanches, Christine (DHHS)
Cc: Weber, Corie (DHHS);Thompson, Sheryl D. (DHHS);Hanley, Farah (DHHS);Cooley, Tom (DTMB)
Subject: RE: Flint Water Update

OK, we will still be available if needed.
Glad to help in any way we can.

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 11:45 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Weber, Corie (DHHS) <WeberC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Subject: RE: Flint Water Update

Mark,

Change in course of action. The plan now is to have the client pick up the water filter at the local DHHS office, no need for a voucher to be printed as of now. I will keep you updated as I hear more.

Thanks,

Chris

From: Sanches, Christine (DHHS)
Sent: Monday, October 5, 2015 10:05 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Flint Water Update

yes

From: Miller, Mark (DTMB)
Sent: Monday, October 5, 2015 10:03 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: RE: Flint Water Update

OK, thanks.
We will make the edits.
Do you want to wait for the products info before we send another proof?

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 9:31 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>

Cc: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Subject: FW: Flint Water Update

Mark,

Please make the following changes to the voucher:

Remove Meijer completely.

Add two more store addresses for Walmart:
6170 S. Saginaw Rd, Grand Blanc, MI 48439
11493 N. Linden Rd., Clio, MI 48420

There are two date fields. There is no need to have two. Remove the one under the client name line.

Add a statement: "Please present this voucher to the clerk upon checkout at the register."

Still waiting to hear if we are going to add additional products to the list.

Chris
Christine H. Sanches
Director, Office of Contracts & Purchasing
Michigan Department of Health & Human Services
Suite 1201
235 S. Grand Ave.
Lansing, MI 48933
sanchesc@michigan.gov
517-335-1161 desk
517-614-9948 cell

MDHHS
Michigan Department of Health & Human Services

From: Hanley, Farah (DHHS)
Sent: Sunday, October 4, 2015 2:19 PM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS)

<RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Sounds like we are good with initiative number 2 - filters will get delivered so we are good to go.

So far as the vouchers go - we need to remove reference to Meijer and only have the vouchers be good for Wal Mart. Chris - Can you do this so we can get vouchers printed and finalized Monday morning through DTMB?

Please let everyone know if there are any other details or issues we're missing. Sorry for all the emails but it was the only way we could think of to get everyone on the same page. Thanks for everyone's help.

Sent from my iPad

On Oct 3, 2015, at 7:57 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:

Per Farah's phone conversation earlier today with Jeff Brownlee, the water pitcher option is not being pursued.

DHHS remains the lead on creating the voucher.

Home Depot will deliver 5000 filters around 8 am on Monday morning. Per DHHS' purchase order, they are the type that attach to the faucet. The PO is for a total of 20,000 of this type of filter. The under sink mount model was not ordered.

I spoke with Home Depot this afternoon and they will confirm price and lead time on the under sink mount model, in case DHHS would also like to issue a purchase order for this. I will pass along info to the group as it is received.

Please feel free to call with any questions.
Rebecca Cook
517-930-4015
On Oct 3, 2015, at 1:28 PM, "Hanley, Farah (DHHS)" <hanleyf@michigan.gov> wrote:

All - Please read the following as some of these items and changes may reflect your work depending on what department you're in.

Here's the latest:

Re Item #1 - Vouchers to DHHS clients - We need the vouchers to please have noted on the voucher 3 options available to the client for Wal Mart to get to the local offices -
1. An over the counter on the faucet filter
2. A pitcher with a filter in it
3. An under the counter / sink filter.

Whomever is developing the voucher - would you please update it for these three items? So far as specs go, DHHS purchasing has been checking the website for which specs to use. When updating the voucher I assume it needs to have those specs?

Re Item #2 - Filters from the DTMB Vendor to the Community Action Agency in Genesee County - Same as above, we'll need to have three options available so there's consistency among the options.

We're asking DHHS and DTMB to please use this latest info - ask whatever questions we need answered - to make this happen. If it's too late to do all three filter options, we can amend purchase orders if necessary.

If anyone believes I've missed anything or stated anything incorrectly please feel free to chime in here.

Sent from my iPad

On Oct 2, 2015, at 4:32 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Under the counter filters from Grainger are going to be priced around $150 each, their supplier stock is low at 860 units (3M Company out of Minnesota), and could be difficult for some to install.

The Home Depot faucet filters are much easier to install and priced at $17. 47 each with a 2-pack of replacement filters available for $24.87.

Home Depot will have 20,000 filters shipped to one of their local Flint stores on Saturday and can be delivered on Sunday to the GCCARD if someone is available, otherwise will be delivered on Monday. Dave from Home Depot has already been in contact with Matt Purcell from GCCARD.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sederburg, Kari (DHHS)
Sent: Friday, October 02, 2015 3:34 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS)

<KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Thanks to all. Let me know if you need Kathy Boles (AAA) contact info or if I can be any assistance on our end.

Thanks,
Kari

On Oct 2, 2015, at 3:29 PM, "Schoenow, Kris (DHHS)" <SchoenowK@michigan.gov> wrote:

Yes – GCCARD planned on talking with them. I will let them know it is a priority.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Becker, Timothy (DHHS)
Sent: Friday, October 2, 2015 3:22 PM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: RE: Flint Water Update

I want the local area agency on aging to also have access to the filters to be distributed to the elderly through meals on wheels volunteers. I've copied Kari Sederburg to this message. Should she go through the CAA to ensure this access for the area agency on aging?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 2, 2015 3:18 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB)

<cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

I think we are good with Monday.

Sent from my iPhone

On Oct 2, 2015, at 3:16 PM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Home Depot can deliver to GCCARD Sunday, if someone is there to accept the delivery; otherwise Monday.

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 2:38 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

DHHS just signed the purchase order for the 5,000 filters. We are moving on this now.

DTMB- when can we say that Home Depot or Grainger will be delivering the filters?

Sent from my iPhone

On Oct 2, 2015, at 2:09 PM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

We appreciate everyone staying so patient as we make this happen and recognize that this is an evolving issue.

To that point we will now be issuing over and under counter filters (assuming most people will pursue the over counter faucet filters). Let's pursue 2/3 of the 5,000 for over counter and 1/3 of the 5,000 for under counter filter.

Sent from my iPhone

On Oct 2, 2015, at 1:56 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

thanks

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:54 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

After further discussion with others, we believe we can start with 5,000 filters and go from there.

If we have to purchase more we'll do that.

Feel free to tell them 5,000. Thanks Kris.

Sent from my iPhone

On Oct 2, 2015, at 1:51 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

GCCARD is wondering how many filters will be delivered to their site.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity

Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:15 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

Please see DHHS responses below.

Sent from my iPhone

On Oct 2, 2015, at 12:26 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

All,

Now that option #2 is a go, here are the questions we need to have answered:

1. Will you be offering the under the counter filters that were offered from Grainger or just the Brita filters from Home Depot?

Latest: We will not be offering under the counter filters

   a. No pricing yet from Grainger on the under the counter filters until they know quantity. However, Brent did say that manufacture's inventory is low.
   b. Home Depot pricing was $17.47 each on the Brita faucet filter and $24.87 for a 2-pack replacement cartridge.
   c. Specs for Brita faucet filter is attached.
   d. Specs for the Pentair under the counter filters are attached.
2. What is the quantity of filters needed? If offering both faucet and under the counter, will need quantities of each

Since this is potentially a bigger non DHHS population, we don't have immediate access to census info. Wouldn't City of Flint have this?

Amy- Is there a DEQ contact over there to get Steve an estimate?

Steve- Can we start with a number like 20,000 and go from there? We need to start with a number until we get a better estimate and go from there.

3. Will you be offering cartridge replacements? If yes, how many?

I don't think anyone knows. We want to just start w the filters and worry about replacements a little later.

3. Who is going to be the main contact person that Home Depot and/or Grainger will be working with that will cut the PO and place the order?
    a. The main contact person for Home Depot is David Khanuja -- cell number 248-826-8907
    b. The main contact person for Grainger is Brent Zinn -- cell number 313-701-5454

Chris Sanches

4. What is the physical location that items will be delivered to?

It's the CAA in Genesee county. Elizabeth - Per your convos with the CAA does it go straight to their office? Also is there a contact person that can be reached?

If it goes to their office, their address is 601 North Saginaw Street, Suite 1B, Flint, 48502

Finally just to reinforce, we are still waiting on an answer / confirmation of the voucher option.

Thanks

It is my opinion that the best thing to do right now is identify the main contact person so that he/she can contact David from Home Depot and/or Brent from Grainger to get moving on orders.

Side Note: David from Home Depot is telling me that the United Way purchased 4,000 filters from Home Depot to be donated. I don't know any more detail than that.

Let me know what else you need from DTMB. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)

1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 11:46 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

They still need to have the filter specs on them.

Sent from my iPhone

On Oct 2, 2015, at 11:44 AM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

Thanks Chris and Tom -- it looks good.

Just to be clear - This is for the voucher solution which is still on hold. We're still waiting on an answer for this initiative as soon as possible.

From: Sanches, Christine (DHHS)
Sent: Friday, October 02, 2015 11:42 AM
To: Hanley, Farah (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS); Moran, Susan (DHHS); Kaiser Van Dam, Paula (DHHS); Schoenow, Kris (DHHS); Hertel, Elizabeth (DHHS)
Subject: RE: Flint Water Update

Latest proof attached. Tom is hoping to get approval on the format attached -- format only. He understands there may be a change to the store locations but if he can get the format to one of his staff before they leave at 2 p.m., it would make the difference in getting these done today or Monday.

Who can approve this?

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 11:35 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Update

DTMB and DHHS Purchasing

1. It is now a GO on item #2 below - To get filters to the Genesee County Community Action Organization for distribution.

2. Question: What questions do we all need to answer to get filters to the Genesee County Community Action Agency and develop our plan AND what is the timeline for when we believe this can happen?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:33 AM
To: Sanches, Christine (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS)
Subject: Re: Flint Water Update

Under sink filters will be allowed also.

Sent from my iPad

On Oct 2, 2015, at 10:30 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Tom,

Please add the words "tap water faucet" before filter.

Chris

From: Lasher, Geralyn (DHHS)
Sent: Friday, October 2, 2015 10:27 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

Still talking to Meijer but at this point I do not have their confirmation so standby on finalizing stores.

From: Cooley, Tom (DTMB)
Sent: Friday, October 02, 2015 10:26 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

We made the requested changes. Here is a PDF for your review.

Tom Cooley
Printing Services.
517-322-5487

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:24 AM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Yes! Sounds like Chris made this suggestion already to Tom and we're going to do that. Adding Tom to the conversation.

Tom / Chris or whomever is updating the voucher – Please send all what the latest looks like.

No vouchers will be printed yet until we get confirmation from the DHHS front office.

From: Cook, Rebecca (DTMB)
Sent: Friday, October 02, 2015 10:21 AM
To: Hanley, Farah (DHHS); Hertel, Elizabeth (DHHS); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Farah

Should the water filter specs be included in the voucher (NSF Certified, ANSI 53 compliant), to aid stores in providing compliant products?

Rebecca

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:04 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Thanks Elizabeth.

Here's the latest voucher

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:03 AM
To: Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Yes -- we are currently reaching out to the community action agency in genesee county to confirm the willingness/capability for the second action item Farah detailed.

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:01 AM
To: Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Hertel, Elizabeth (DHHS); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: Flint Water Update
Importance: High

I am adding everyone from DHHS, DTMB, and DEQ who I understand is helping out with the Flint Water issue to this email so we can all be on the same page. Please forward this email to anyone you believe needs to be in the loop so we can get all-hands-on-deck.

Here is the latest:

1. We will move forward with the vouchers to be distributed at local county offices for DHHS clients only. DHHS Purchasing is going to reach out to DTMB to help us make copies of water marked, colored and other authentic detailed documents to get out to local offices as soon as possible. We will figure out costs and DTMB charges to DHHS later.
    a. Latest change : From a budget/accounting perspective, we will not receive $1 million from DEQ for this purpose. The $1 million from DEQ will be for item #2. Instead, for this purpose, funding will come from a work project that our budget office will advance to SBO. Our budget office is working on that now.

2. There is now a new thing we will do to address the broader population - NON-DHHS or DHHS clients - per the DHHS and DEQ front offices. DHHS will work with DTMB to get water filters to the Community Action Agency in Genesee county to distribute. This will be paid for with the $1 million DHHS will receive from DEQ.

This is the plan for now. Elizabeth -- Please confirm have this right.

Everyone is encouraged to ask questions. Sorry for including so many people but the left hand needs to know what the right hand is doing here.

Thanks
<Water Filter Voucher_v2.pdf>
<Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf>
<310125_Pentek_QuickChangeSys_SpecSheet_MY14.pdf>
<310127_Pentek_US1000_US1500_SpecSheet_AU14.pdf>

DMB-530 (Rev. 11/3/06)

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT & BUDGET
AGENCY SERVICES-MAIL & DELIVERY SERVICES DIVISION

REQUISITION FOR SERVICE

FOR M&DSD ONLY: ORDER NO. DATE RECEIVED:

DATE REQUESTED	DATE TO BE MAILED	DEPARTMENT	DIVISION
10/27/15	10/30/15	DHHS	Communications

CONTACT NAME:	PHONE NUMBER	EMAIL ADDRESS	PRINT OR RAPID COPY ORDER #
Nancy Ridley	(517) 241-2112	ridleyn@michigan.gov	

AGENCY #	APP. YEAR	INDEX	PROG.COST ACCT.	GRANT	GRNT. PH.	PROJECT	PROJ. PH.
391	2016						

MULTI PURPOSE CODE	COMPTROLLER OBJECT	AGENCY OBJECT	POSTAL ACCOUNT CUSTOMER #

DESCRIPTION OF REQUEST
Flint Water Information Packet- Insert 4 pieces into a #10 Reg. Env. NO MAILING

(PLEASE CHECK ALL BOXES THAT APPLY)

ADDRESS FILE SUPPLIED:	☐ YES (SEND ELECTRONIC FILE WITH THIS FORM) ☒ NO ☐ SELF ADHESIVE LABELS SUPPLIED
MAIL CLASSIFICATION:	☐ FIRST CLASS ☐ FIRST CLASS PRESORTED ☐ STANDARD ☒ OTHER (PLEASE SPECIFY) NONE- does not mail
TYPE OF MAILER :	☐ BOOKLETS ☒ ENVELOPES - #10 & SMALLER ☐ ENVELOPES - OTHER ☐ SELFMAILERS ☐ POSTCARD ☐ OTHER:
INSERTING: (ATTACH SAMPLE PDF IF AVAILABLE)	# OF SHEETS: ☒ ADDITIONAL INSERTS 4 PLEASE DESCRIBE: Total of 4 pieces to be inserted into envelope
MATERIALS:	☐ SUPPLIED BY REQUESTOR ☐ SUPPLIED BY MAILING SERVICES ☐ SUPPLIED BY OUTSIDE VENDOR ☒ SUPPLIED BY PRINTING SERVICES (ENTER ORDER NO. ABOVE) ☐ PULL FROM WAREHOUSE: COMMODITY #: RETURN EXTRA MATERIALS TO: ☐ RECYCLE ☐ OTHER (PLEASE INDICATE:

PLEASE PROVIDE ANY OTHER INFORMATION OR SPECIAL HANDLING INFORMATION:
Printing Services to provide 4 pieces letter folded. Mail Services to insert into a #10 Reg. Env. 12,000 total.

SEND COMPLETED FORM AND ALL ATTACHMENTS BY E-MAIL TO: DMB-MAIL-SERVICES@MICHIGAN.GOV

From: Miller, Mark (DTMB)
Sent: Tuesday, October 27, 2015 3:58 PM
To: DMB-PGS-Elec_Files
Subject: FW: DMB-598 for Flint Water Project #42280
Attachments: Flint Water Project 42280.pdf; Parent Letter FINAL.DOCX; Handout_Parent_Is Your Child Safe from Lead.pdf; FightLead_HealthyDiet.pdf; 2015-10-21 - Lead - Flint Water FINAL (1).pdf

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From: Ridley, Nancy (DHHS)
Sent: Tuesday, October 27, 2015 3:47 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: DMB-598 for Flint Water Project #42280

Mark,
Attached is:

1. Printing Order Form
2. Parent Letter
3. Handout – Child safe from lead
4. Handout – Healthy Diet
5. Handout – Lead – Flint Water

Please let me know if you experience any difficulties with the documents I have attached.

Nancy Ridley
Senior Executive Management Assistant
External Relations & Communications
Michigan Department of Health & Human Services
Phone: 517/241-2112
Fax #: 517/335-5468
RidleyN@michigan.gov

From: Miller, Mark (DTMB)
Sent: Monday, October 26, 2015 3:55 PM
To: Ridley, Nancy (DHHS) <RidleyN@michigan.gov>
Subject: DMB-598 Order form

I have taken the time to start a print order form for the project.
All you need to do is complete the accounting information and send it to me with the files.

Let me know if you need help.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

October 27, 2015

Dear Parent,

To help make sure the children of Flint are safe from lead exposure, the Genesee County Health Department and the Michigan Department of Health and Human Services are providing answers to the following questions:

- Where does lead come from?
- What can I do to protect my family?
- Should I get my child tested for lead?
- Where can I find more information about lead?

Where does lead come from?

Elevated levels of lead have been found in the drinking water from lead pipes in the City of Flint. Kids can also be exposed to lead from old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass, jewelry making and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found. Lead is a serious health hazard, especially for small children who become lead poisoned when they eat, drink or breathe lead.

Should my child get a blood lead test? Children who live in the City of Flint, live in a home using City of Flint water, or who attend school, childcare or often spend time with a caregiver in the City of Flint should be tested for lead poisoning.
This should be done as soon as possible.

Where should I go to get a blood lead test for my child?

The best place to get your child's blood lead test is your doctor's office. Tests are covered by most health plans. Your doctor will follow up with you on lab tests and provide you with information on what to do next. Your child can also get a free lead test at the Genesee County Health Department. If you need transportation, contact 2-1-1 for help.

Understanding your child's lead test result.

A lead level below 5 means there is a little lead in your child's blood. Use the tips below to help keep your child safe. Your doctor may suggest retesting your child within the next 12 months to make sure the level does not go up.

A lead level of 5-44 means that your child has had some exposure to lead. Work with your doctor and local health department for further guidance on how to limit your lead exposure. Your doctor may retest your child in 1-3 months to make sure the level does not go up.

Children with very high levels of lead **(over 44)** may require treatment at the hospital.

What Can I Do to Keep My Family Safe?

The following steps should be taken right away to help protect you and your child.

Protecting your family from lead in the water:

- Get your water tested for lead. It's free. Call (810) 787-6537 to learn more.
- Use a water filter in your home. Call 2-1-1 for information on free NSF Certified water filters.
- Run only cold water through the filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use filtered or bottled water for drinking (including making coffee, drink mixes, juice, baby formula), and cooking (even if you boil the water, the lead will stay in the water and food).
- You can use unfiltered tap water for washing your hands and washing dishes.
- If you have to use unfiltered water for drinking or cooking, run the tap for five minutes before using the water.

Safe cleaning:

Safe cleaning is important. Keeping your home clean and safe from lead hazards will help to protect your family.

- Buildings built before 1978 could have lead paint in them.Use wet paper towels to clean up paint chips and dust in these older buildings. Be sure to clean around windows, play areas, and floors.
- Wash hands and toys often with soap and water.
- You can use unfiltered tap water to wipe down countertops, mop floors, and wash clothes.

Good nutrition:

Some foods will help keep lead from being stored in a child's body. These are foods with a lot of calcium, iron and vitamin C. These foods include:

Calcium Rich Foods	**Iron Rich Foods**	**Foods with Vitamin C**
➢ Milk	➢ Beans	➢ Oranges
➢ Cheese	➢ Lean meats like fish and chicken	➢ Orange juice
➢ Yogurt	➢ Whole grain cereals	➢ Grapefruits
➢ Tofu	➢ Peanut butter	➢ Tomatoes
➢ Spinach		➢ Green peppers

Always wash your fruits with filtered water. If you are concerned about your child's diet, talk with your doctor who may also recommend a daily multivitamin.

WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the **Genesee County WIC office at (810) 237-4537** to learn more. SNAP also offers a Double Bucks program to purchase even more healthy food for no additional costs.

Where can I get more information on lead?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us
- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead
- United States Environmental Protection Agency
  www.epa.gov/lead
- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department

Genesee County Health Department

Frequently Asked Questions About Lead in Flint Water

MDHHS Michigan Department of Health & Human Services

- Lead is hard to avoid completely. It can be found in old paint, water pipes and brass water faucets, in dirt, at some job sites, and in metal used for some hobbies.
- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - Even small amounts of lead can harm kids' health because they are little and still growing.
  - Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a NSF-approved filter.
  - Find a NSF-approved filter at http://www.gchd.us/docs/lead_filter_information.pdf.
  - If you use City of Flint water, you can call 211 to find out where you can pick up a free water filter.
- Some filters can remove up to 99% of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - Change the filter cartridge as often as you should.
  - Run only cold water through the filter.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop. Use the tips below to know when it's best to use filtered water:

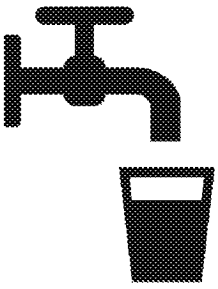
Lead in Water

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- **You can't see, smell, or taste lead in water.**
- **Lead won't change the color of your water.**
- **The only way to know what your home's lead levels are is by having your water tested in a lab.**

Please call the Flint Water Department at 810-787-6537 to request a free or low-cost water test.

In The Kitchen



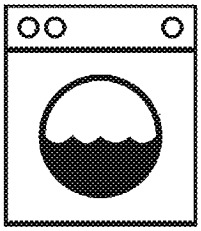
Use filtered tap water for:

- Drinking (including making coffee, drink mixes, juice, baby formula)
- Cooking (even if you boil the water, the lead will stay in the water and food)
- Washing fruits and vegetables

You can use unfiltered tap water for:

- Washing your hands
- Washing dishes
- Wiping down countertops

Cleaning



You can use unfiltered tap water for:

- Mopping floors
- Washing clothes

Your washing machine and dryer won't put lead from the water into the air of your home.

In the Bathroom



Use <u>filtered</u> tap water for:

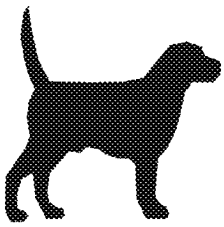
- Brushing kids' teeth

You can use <u>unfiltered</u> tap water for:

- Showers
- Baths (don't let kids drink the water as they play in the tub)
- Brushing your teeth (if you are an adult)

Lead will not cause rashes or other skin problems. However, if chlorine levels or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

Caring for Pets



Use <u>filtered</u> tap water for:

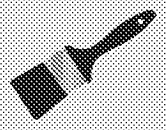
- Pets' water bowls

You can use <u>unfiltered</u> tap water for:

- Baths

If you notice your pet acting differently than normal, please contact your vet.

Other Sources of Lead in Your Home



Lead Paint

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.



Dirt

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.



Dust

- The dust in your home can contain tiny amounts of both the paint and the dirt that contain lead.



Hobbies & Jobs

- Solder, fishing sinkers, bullets, and stained glass framing materials are some of the items in your home that may contain lead. You could also track home lead dust from your job site.

Have Questions?

For more information about protecting yourself and your family from lead, please visit:

<u>www.michigan.gov/lead</u>

Or you can call the Michigan Department of Health and Human Services at:

1-800-648-6942

The staff at this number will help direct you to the best department that can answer your questions about lead in your home.

To request a free or low-cost water test, please call the Flint Water Department at:

1-810-787-6537

To find out if you can get a free water filter, please call 211.

MDHHS

Michigan Department of Health & Human Services

From: Miller, Mark (DTMB)
Sent: Thursday, October 29, 2015 11:08 AM
To: Armstrong, Mike (DTMB)
Subject: Water Project

Customer would like to come over and pick up.
Mark Miller from DCH is going to drive them to Flint.
He can be reached at:

Office- 335-8032
Cell- 248-672-8146

He was hoping to be able to get them to Flint by COB Friday.

I told him we can update him in the morning.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Miller, Mark (DTMB)
Sent: Monday, January 11, 2016 7:33 AM
To: Chipman, Dan (DTMB);Cooley, Tom (DTMB);Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: FW: Additional Print File Options for Palm Card
Attachments: Flint_PalmCard_v6_bleeds.pdf; ATT00001.htm; Flint_PalmCard_v6_2up.pdf; ATT00002.htm

Might use these, they have bleed

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 7:31 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: FW: Additional Print File Options for Palm Card

I'll call

From: Galbreath, Wendy (MSP)
Sent: Sunday, January 10, 2016 9:23 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: Fwd: Additional Print File Options for Palm Card

Let's try these attachments again.

Wendy Galbreath
MSP/EMHSD
Sent from my iPhone

Begin forwarded message:

> **From:** "Sachs, Tori (GOV)" <SachsT@michigan.gov>
> **Date:** January 10, 2016 at 9:05:48 PM EST
> **To:** "Galbreath, Wendy (MSP)" <GalbreathW@michigan.gov>
> **Cc:** "Lisabeth, Nicole (MSP)" <LisabethN@michigan.gov>
> **Subject: Additional Print File Options for Palm Card**

Wendy - I have attached 2 additional print file options. Just in case the last file I sent does not work for their printer.

I will have the Spanish version to you in the morning.

Thanks
Tori

FLINT WATER RESPONSE TEAM

Visit our comprehensive website at www.michigan.gov/flintwater

WATER RESOURCE CENTERS

• Free Bottled Water • Free Water Filters • Free Testing Kits •

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Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

OPEN DAILY FROM 9 AM - 9 PM

• RESOURCES •

MEDICAL

For medical or testing information,
please contact
your primary care provider
or dial **211**

FOR IMMEDIATE ASSISTANCE
DIAL 211
(24/7/365)

We're committed to a coordinated approach with resources from state agencies to address all aspects of this situation.

If you don't find what you need here or by calling 211, please call my office at 517-335-7858. I will continue working to make this right.

– Rick Snyder, Governor

FLINT WATER RESPONSE TEAM

USE FILTERED TAP WATER

- Drinking, cooking
- Washing fruits and vegetables
- Brushing teeth
- Pet water bowls

USE UNFILTERED TAP WATER

- Cleaning
- Bathing

NUTRITION

Did you know that some foods will keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed and maintained correctly. Free water filters are available at the water resource sites.

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STATE OF MICHIGAN
GOVERNOR

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DIAL 211

(24/7/365)

From: Miller, Mark (DTMB)
Sent: Monday, January 11, 2016 5:07 PM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Status of the Flint Water Items

I spoke with Jeanette and here is the deal.

There will NOT be another piece from the Gov. Office. Good news.

The Spanish and English Palm Cards we have printed today are not to be use.
We are to set them aside, do not destroy.

Trevor Hawks from MSP is redoing the files for the updated versions.
Should have files today, hopefully in the next half hour.
We are to Re-run 15M Spanish and 75M English.

Talked with Tom, we thought we could do the 15M Spanish first, then go into the English. I told Jeanette that we would have all the Spanish and a good portion of the English for tomorrow's 6 am truck. Balance of the English should be done tomorrow afternoon.

I will stay here until the file comes in.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

FLINT WATER RESPONSE TEAM

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–Rick Snyder, Governor

FLINT WATER RESPONSE TEAM

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Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

OPEN DAILY FROM 9 AM - 9 PM

• RESOURCES •

MEDICAL

For medical or testing information, please contact your primary care provider or dial **211**

FOR IMMEDIATE ASSISTANCE

DIAL 211

(24/7/365)

We're committed to a coordinated approach with resources from state agencies to address all aspects of this situation.

If you don't find what you need here or by calling 211, please call my office at 517-335-7858. I will continue working to make this right.

– Rick Snyder, Governor

FLINT WATER RESPONSE TEAM

NUTRITION

Did you know that some foods will keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed and maintained correctly. Free water filters are available at the water resource sites.

FOR IMMEDIATE ASSISTANCE

DIAL 211

(24/7/365)

STATE OF MICHIGAN

GOVERNOR

From: Miller, Mark (DTMB)
Sent: Thursday, January 14, 2016 4:22 PM
To: Cooley, Tom (DTMB)
Subject: NEW Flint Water Testing Form
Attachments: DW Flint Sampling.pdf

20# Yellow
Black ink
8.5x11

Working on quantity.

REQUEST FOR WATER ANALYSIS

Billing Information

Name	DWL Account number
MDEQ - RRD Div #900040-00	M99953605
Mailing Address: Flint Residential Lab Services	
City: Lansing	State: MI / Zip: 48910

See reverse side for sample instructions and information

WSSN (Type I-II Public Water)	Does sample contain chlorine?	For questions call:
2310	(●) Yes ( ) No	810-787-6537 ext. 3501

SAMPLE SOURCE
- ( ) 0 - Single Family Dwelling
- ( ) 9 - Other

SAMPLING PURPOSE
9 - Other

SAMPLE POINT
9 - Other

REPORT RESULTS TO: (*PLEASE PRINT*) NOTE: RESULTS WILL BE EMAILED TO YOUR LOCAL COUNTY HEALTH DEPARTMENT

Name	E-mail address	
Mike Glasgow	mglasgow@cityofflint.com	
Mailing Address: 4500 N. Dort Hwy	Area Code & Phone number: 810-787-6537	
City: Flint	State: MI	ZIP Code: 48505

SAMPLE COLLECTION INFORMATION (*PLEASE PRINT*)

Sample Collector Name	Date Collected	Time Collected ( ) AM ( ) PM

Collector Code
- ( ) 0 - County Personnel
- ( ) 1 - Water Supply Operator
- ( ) 3 - Private Citizen
- ( ) 4 - DEQ Staff other than DW
- ( ) 9 - Other

System/Owner Name		
Collection Site (Street Address)	Township (If known	Section (If known)
City	County: Genesee	ZIP Code / Well Number (If more than one)
Sampling Point: ( ) Kitchen ( ) Bathroom	Site Code or Permit Number (If known)	

TEST CODE	INVESTIGATION UNIT #	DRINKING WATER TEST
CCUB	36CC - 1 Liter	Lead/Copper for Investigation

Return sample and form to either Flint City Hall or the Flint Water Plant.

Samples must be received in the laboratory within 14 days of collection.

DRINKING WATER LEAD AND COPPER SAMPLING INSTRUCTIONS

Thank you for helping to monitor for lead and copper in your drinking water.

It is important that you follow these instructions so we obtain an accurate measurement of the lead and copper in your drinking water.

Do not open the bottle until instructed in step 3. Do not touch the inside of cap or bottle.

1. **The water in the house must not have been used for a minimum of six (6) hours prior to sampling.** The best times to sample are early morning or after returning from work. **Do not flush the sample tap before sample collection.**

2. **Select a cold water faucet** in the **KITCHEN** or **BATHROOM** that is commonly used for drinking and has been used within the last 24 hours. **No other faucets are acceptable for collection.** If the faucet is connected to a faucet mount filter, water softener, iron filter or reverse osmosis system, etc. the treatment device must be removed or bypassed.

When was the faucet last used before sampling? Date _____ TIME _____ AM/PM

Is there a faucet-mount filter? ☐ YES ☐ NO If YES, was it bypassed? ☐ YES ☐ NO

Is this faucet connected to a home treatment device such as a water softener, a reverse osmosis unit, an iron removal device OR is any kind of additive used in the home? ☐ YES ☐ NO

If YES, please describe: _____

If YES, was it bypassed? ☐ YES ☐ NO

3. Open sample bottle and place below the faucet and gently open the **COLD** water tap. If you have a single handle faucet, turn it fully to the **COLD** side. Fill the sample bottle to within an inch of the top with the "first draw" of **COLD** water.

4. Tightly cap the sample bottle

If any plumbing repairs or replacement has been done in the home since the previous sampling event, please note this information here:

If YES, please describe: _____

5. Fill out the collection information on the front, answer the questions below and sign the form.

6. Attach this form to the bottle and return it to either **Flint City Hall or the Flint Water Plant**.

7. Thank you again for your help. We will send you your individual results within 30 days of receiving them from the laboratory. A summary of information on this year's lead and copper monitoring will be printed in the annual water quality report that will be made available by July 1 of this year. Contact your water supply if you have questions.

If you have any questions contact:

City of Flint Water Plant 4500 N. Dort Hwy. Phone: 810-787-6537 ext. 3501

I have read the Drinking Water Lead and Copper Sampling Instructions and have taken a tap sample in accordance with these directions.

_____ _____

Sample Collector's Signature Date

From: Miller, Mark (DTMB)
Sent: Thursday, January 14, 2016 4:56 PM
To: Cooley, Tom (DTMB)
Subject: Flint Water Address
Attachments: DW Flint Sampling.pdf

Mark –
25,000
Print on 8 ½ x 11" pastel yellow
20# paper

Would like them **delivered to 4315 N. Clio Road Flint – will need to discuss transportation**.

Thank you –

Jeanette

REQUEST FOR WATER ANALYSIS

Billing Information

Name	DWL Account number
MDEQ - RRD Div #900040-00	M99953605
Mailing Address: Flint Residential Lab Services	
City: Lansing	State: MI / Zip: 48910

See reverse side for sample instructions and information

WSSN (Type I-II Public Water)	Does sample contain chlorine?	For questions call:
2310	(●) Yes ( ) No	810-787-6537 ext. 3501

SAMPLE SOURCE
- ( ) 0 - Single Family Dwelling
- ( ) 9 - Other

SAMPLING PURPOSE
9 - Other

SAMPLE POINT
9 - Other

REPORT RESULTS TO: (*PLEASE PRINT*) NOTE: RESULTS WILL BE EMAILED TO YOUR LOCAL COUNTY HEALTH DEPARTMENT

Name	E-mail address	
Mike Glasgow	mglasgow@cityofflint.com	
Mailing Address: 4500 N. Dort Hwy	Area Code & Phone number: 810-787-6537	
City: Flint	State: MI	ZIP Code: 48505

SAMPLE COLLECTION INFORMATION (*PLEASE PRINT*)

Sample Collector Name	Date Collected	Time Collected ( ) AM ( ) PM

Collector Code
- ( ) 0 - County Personnel
- ( ) 1 - Water Supply Operator
- ( ) 3 - Private Citizen
- ( ) 4 - DEQ Staff other than DW
- ( ) 9 - Other

System/Owner Name		
Collection Site (Street Address)	Township (If known	Section (If known)
City	County: Genesee	ZIP Code / Well Number (If more than one)
Sampling Point: ( ) Kitchen ( ) Bathroom	Site Code or Permit Number (If known)	

TEST CODE	INVESTIGATION UNIT #	DRINKING WATER TEST
CCUB	36CC - 1 Liter	Lead/Copper for Investigation

Return sample and form to either Flint City Hall or the Flint Water Plant.

Samples must be received in the laboratory within 14 days of collection.

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It is important that you follow these instructions so we obtain an accurate measurement of the lead and copper in your drinking water.

Do not open the bottle until instructed in step 3. Do not touch the inside of cap or bottle.

1. **The water in the house must not have been used for a minimum of six (6) hours prior to sampling.** The best times to sample are early morning or after returning from work. **Do not flush the sample tap before sample collection.**

2. **Select a cold water faucet** in the **KITCHEN** or **BATHROOM** that is commonly used for drinking and has been used within the last 24 hours. **No other faucets are acceptable for collection.** If the faucet is connected to a faucet mount filter, water softener, iron filter or reverse osmosis system, etc. the treatment device must be removed or bypassed.

When was the faucet last used before sampling? Date _____ TIME _____ AM/PM

Is there a faucet-mount filter? ☐ YES ☐ NO If YES, was it bypassed? ☐ YES ☐ NO

Is this faucet connected to a home treatment device such as a water softener, a reverse osmosis unit, an iron removal device OR is any kind of additive used in the home? ☐ YES ☐ NO

If YES, please describe: _____

If YES, was it bypassed? ☐ YES ☐ NO

3. Open sample bottle and place below the faucet and gently open the **COLD** water tap. If you have a single handle faucet, turn it fully to the **COLD** side. Fill the sample bottle to within an inch of the top with the "first draw" of **COLD** water.

4. Tightly cap the sample bottle

If any plumbing repairs or replacement has been done in the home since the previous sampling event, please note this information here:

If YES, please describe: _____

5. Fill out the collection information on the front, answer the questions below and sign the form.

6. Attach this form to the bottle and return it to either **Flint City Hall or the Flint Water Plant**.

7. Thank you again for your help. We will send you your individual results within 30 days of receiving them from the laboratory. A summary of information on this year's lead and copper monitoring will be printed in the annual water quality report that will be made available by July 1 of this year. Contact your water supply if you have questions.

If you have any questions contact:

City of Flint Water Plant 4500 N. Dort Hwy. Phone: 810-787-6537 ext. 3501

I have read the Drinking Water Lead and Copper Sampling Instructions and have taken a tap sample in accordance with these directions.

_____ _____

Sample Collector's Signature Date

From: Miller, Mark (DTMB)
Sent: Tuesday, January 19, 2016 4:24 PM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Cards

Time line as requested.

1/8/16 – 4pm
Received the request to print "Palm Cards" for DTMB OIP from Jeanette Doll.
Cards were to be 4/C two sides, die cut as door hangers, requested 10,000 cards by Monday at 11:00 am.
I contacted CME in regards to the die cutting, they could die cut the forms on Monday AM if needed.

1/9/16 – Saturday 3 pm
Received call from Jeanette Doll, cards would not be die cut, printing only, and there would be a Spanish version as well.

1/10/16 – Sunday 5:30pm
Received files from Jeanette for the English and Spanish cards

1/11/16 _ Monday 7:15 am
Comp began working on prepping the files. Printing began immediately.
10:45 am- Cards delivered to DTMB EOC.
11:30 am- Two more forms requested by DTMB for Water Testing forms. 20M of each, due 1/12/16, 6 AM
1 pm

11/12/16 – Tuesday 6 am
Truck leaves for flint with Forms and Cards for delivery
15,000 of the Spanish Card
30,000 of the English Card
20,000 of the Water Sampling form
Staff worked until midnight to get this done.

1/14/16 – Thursday 4 pm
25,000 more Water testing forms ordered.
Shipped on 1/15/16

1/18/16 _ Monday
Another new file sent to us.
Order for 35,000 more cards

1/19/16 – Tuesday
Printing of the cards starts.

So far, that is what we have. I did not include the fact that we had to toss the 2600 sheets or 15,600 cards.

Mark Miller
Print & Mail Consultant
Printing Services

General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Miller, Mark (DTMB)
Sent: Thursday, January 21, 2016 7:32 AM
To: Cooley, Tom (DTMB)
Subject: RE: FLINT WATER FORM- SEOC Printing
Attachments: DW Flint Sampling.pdf

I would use the file they sent us in case they made a change.
Yes, canary stock, carton pack.
I am writing up the order now, I will bring it to you.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Cooley, Tom (DTMB)
Sent: Thursday, January 21, 2016 7:02 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: FLINT WATER FORM- SEOC Printing

No changes? Canary stock

Tom Cooley, Supervisor
Printing Services
Department of Technology, Management & Budget
7461 Crowner Drive
Lansing, MI 48913
Office: 517-322-5487

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Wednesday, January 20, 2016 4:59 PM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Banks, William (DTMB) <banksw@michigan.gov>; Hampton, Kristen (DTMB) <HamptonK@michigan.gov>
Subject: FLINT WATER FORM- SEOC Printing

Another 25,000 of this form for Friday AM delivery to Flint.

I will write up the order in the morning.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, January 20, 2016 4:58 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: SEOC Printing

Please print 25,000 of the attached on pastel yellow.

REQUEST FOR WATER ANALYSIS

Billing Information

Name	DWL Account number
MDEQ - RRD Div #900040-00	M99953605
Mailing Address: Flint Residential Lab Services	
City: Lansing	State: MI / Zip: 48910

See reverse side for sample instructions and information

WSSN (Type I-II Public Water)	Does sample contain chlorine?	For questions call:
2310	(●) Yes ( ) No	810-787-6537 ext. 3501

SAMPLE SOURCE
- ( ) 0 - Single Family Dwelling
- ( ) 9 - Other

SAMPLING PURPOSE
9 - Other

SAMPLE POINT
9 - Other

REPORT RESULTS TO: (*PLEASE PRINT*) NOTE: RESULTS WILL BE EMAILED TO YOUR LOCAL COUNTY HEALTH DEPARTMENT

Name	E-mail address	
Mike Glasgow	mglasgow@cityofflint.com	
Mailing Address: 4500 N. Dort Hwy	Area Code & Phone number: 810-787-6537	
City: Flint	State: MI	ZIP Code: 48505

SAMPLE COLLECTION INFORMATION (*PLEASE PRINT*)

Sample Collector Name	Date Collected	Time Collected ( ) AM ( ) PM

Collector Code
- ( ) 0 - County Personnel
- ( ) 1 - Water Supply Operator
- ( ) 3 - Private Citizen
- ( ) 4 - DEQ Staff other than DW
- ( ) 9 - Other

System/Owner Name		
Collection Site (Street Address)	Township (If known	Section (If known)
City	County: Genesee	ZIP Code / Well Number (If more than one)
Sampling Point: ( ) Kitchen ( ) Bathroom	Site Code or Permit Number (If known)	

TEST CODE	INVESTIGATION UNIT #	DRINKING WATER TEST
CCUB	36CC - 1 Liter	Lead/Copper for Investigation

Return sample and form to either Flint City Hall or the Flint Water Plant.

Samples must be received in the laboratory within 14 days of collection.

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It is important that you follow these instructions so we obtain an accurate measurement of the lead and copper in your drinking water.

Do not open the bottle until instructed in step 3. Do not touch the inside of cap or bottle.

1. **The water in the house must not have been used for a minimum of six (6) hours prior to sampling.** The best times to sample are early morning or after returning from work. **Do not flush the sample tap before sample collection.**

2. **Select a cold water faucet** in the **KITCHEN** or **BATHROOM** that is commonly used for drinking and has been used within the last 24 hours. **No other faucets are acceptable for collection.** If the faucet is connected to a faucet mount filter, water softener, iron filter or reverse osmosis system, etc. the treatment device must be removed or bypassed.

When was the faucet last used before sampling? Date _____ TIME _____ AM/PM

Is there a faucet-mount filter? ☐ YES ☐ NO If YES, was it bypassed? ☐ YES ☐ NO

Is this faucet connected to a home treatment device such as a water softener, a reverse osmosis unit, an iron removal device OR is any kind of additive used in the home? ☐ YES ☐ NO

If YES, please describe: _____

If YES, was it bypassed? ☐ YES ☐ NO

3. Open sample bottle and place below the faucet and gently open the **COLD** water tap. If you have a single handle faucet, turn it fully to the **COLD** side. Fill the sample bottle to within an inch of the top with the "first draw" of **COLD** water.

4. Tightly cap the sample bottle

If any plumbing repairs or replacement has been done in the home since the previous sampling event, please note this information here:

If YES, please describe: _____

5. Fill out the collection information on the front, answer the questions below and sign the form.

6. Attach this form to the bottle and return it to either **Flint City Hall or the Flint Water Plant**.

7. Thank you again for your help. We will send you your individual results within 30 days of receiving them from the laboratory. A summary of information on this year's lead and copper monitoring will be printed in the annual water quality report that will be made available by July 1 of this year. Contact your water supply if you have questions.

If you have any questions contact:

City of Flint Water Plant 4500 N. Dort Hwy. Phone: 810-787-6537 ext. 3501

I have read the Drinking Water Lead and Copper Sampling Instructions and have taken a tap sample in accordance with these directions.

_____ _____

Sample Collector's Signature Date

From: Miller, Mark (DTMB)
Sent: Friday, January 22, 2016 10:49 AM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov);Cooley, Tom (DTMB);Banks, William (DTMB)
Subject: Water testing form

The plan now is to get the file this afternoon.
It is not even converted to Spanish yet.
We are shooting for a delivery to Flint early Monday morning.

I will get with Shelly on delivery.

I have the estimate and the work order turned into Vicki.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Miller, Mark (DTMB)
Sent: Monday, January 25, 2016 11:09 AM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Costs
Attachments: Flint Water Crisis Costs.xlsx

Here you go.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Monday, January 25, 2016 9:33 AM
To: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: RE: Printing

Jeanette, the Arabic cards are done.
If you need us to run them out to Collins Rd we can.
If you can't get them there, let me know.

Attached are the costs so far for printing of the forms and cards.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Sunday, January 24, 2016 4:02 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: Printing

Hi Mark –

Attached is the latest palm card that we need printed. 1,000 copies requested - will discuss delivery for Monday with you in the morning. Please have it printed in the morning.

Thank you –

Jeanette

	A	B	C	D	E
1	Job #	Description	Quantity	Cost	
2	110661	Palm Card- English	75000	$ 12,627.13	
3	110675	Palm Card- Spanish	15000	$ 4,834.61	
4	110727	Testing Form	20000	$ 1,857.00	
5	110959	Testing Form	25000	$ 2,312.00	
6	111035	Palm Card- English	35300	$ 8,127.39	
7	111126	Testing Form	25000	$ 2,312.00	
8	111231	Testing Form- Spanish	30000	$ 2,767.00	Not printed yet
9		Palm Card- Arabic	1000	$ 247.17	

From: Miller, Mark (DTMB)
Sent: Tuesday, January 26, 2016 12:45 PM
To: DMB-PGS-Elec_Files
Subject: Files for Flint Water
Attachments: Print Order #3; Printing #2; Printing

Orders coming. HOT

From: MSP-EOC-MDTMB
Sent: Tuesday, January 26, 2016 12:19 PM
To: Miller, Mark (DTMB)
Cc: MSP-EOC-MDTMB;Doll, Jeanette (DTMB)
Subject: Print Order #3
Attachments: DEQ Flintwater-breastfeeding and Lead.pdf

Hi Mark –

Print order #3 of 4 –bill to index 71105

10,000 copies on 20# paper delivered to 630 S. Saginaw St., Ste. 4, Flint MI 48502.

Jeanette

From: MSP-EOC-MDTMB
Sent: Tuesday, January 26, 2016 12:14 PM
To: Miller, Mark (DTMB)
Cc: MSP-EOC-MDTMB;Doll, Jeanette (DTMB)
Subject: Printing #2
Attachments: GC Lead and your Body Flint.pdf

Hi Mark –
Print order #2 of 4 – please bill all to index 71105.

We need 30,000 copies on 20# paper delivered to 630 S. Saginaw St., Ste. 4, Flint MI 48502.

Jeanette

Genesee County Health Department

Frequently Asked Questions About Lead in Flint Water

MDHHS Michigan Department of Health & Human Services

- Lead is hard to avoid completely. It can be found in old paint, water pipes and brass water faucets, in dirt, at some job sites, and in metal used for some hobbies.
- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - Even small amounts of lead can harm kids' health because they are little and still growing.
  - Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a NSF-approved filter.
  - Find a NSF-approved filter at http://www.gchd.us/docs/lead_filter_information.pdf.
  - If you use City of Flint water, you can call 211 to find out where you can pick up a free water filter.
- Some filters can remove up to 99% of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - Change the filter cartridge as often as you should.
  - Run only cold water through the filter.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop. Use the tips below to know when it's best to use filtered water:

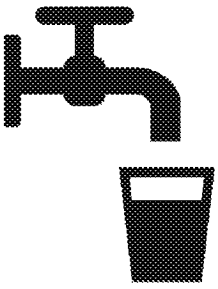
Lead in Water

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- **You can't see, smell, or taste lead in water.**
- **Lead won't change the color of your water.**
- **The only way to know what your home's lead levels are is by having your water tested in a lab.**

Please call the Flint Water Department at 810-787-6537 to request a free or low-cost water test.

In The Kitchen



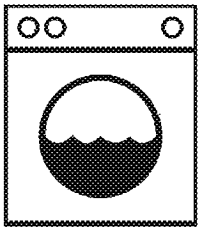
Use filtered tap water for:

- Drinking (including making coffee, drink mixes, juice, baby formula)
- Cooking (even if you boil the water, the lead will stay in the water and food)
- Washing fruits and vegetables

You can use unfiltered tap water for:

- Washing your hands
- Washing dishes
- Wiping down countertops

Cleaning



You can use unfiltered tap water for:

- Mopping floors
- Washing clothes

Your washing machine and dryer won't put lead from the water into the air of your home.

In the Bathroom



Use <u>filtered</u> tap water for:

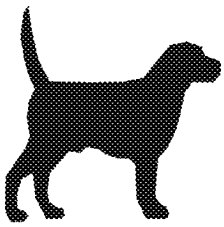
- Brushing kids' teeth

You can use <u>unfiltered</u> tap water for:

- Showers
- Baths (don't let kids drink the water as they play in the tub)
- Brushing your teeth (if you are an adult)

Lead will not cause rashes or other skin problems. However, if chlorine levels or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

Caring for Pets



Use <u>filtered</u> tap water for:

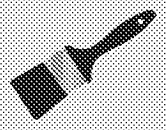
- Pets' water bowls

You can use <u>unfiltered</u> tap water for:

- Baths

If you notice your pet acting differently than normal, please contact your vet.

Other Sources of Lead in Your Home



Lead Paint

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.



Dirt

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.



Dust

- The dust in your home can contain tiny amounts of both the paint and the dirt that contain lead.



Hobbies & Jobs

- Solder, fishing sinkers, bullets, and stained glass framing materials are some of the items in your home that may contain lead. You could also track home lead dust from your job site.

Have Questions?

For more information about protecting yourself and your family from lead, please visit:

<u>www.michigan.gov/lead</u>

Or you can call the Michigan Department of Health and Human Services at:

1-800-648-6942

The staff at this number will help direct you to the best department that can answer your questions about lead in your home.

To request a free or low-cost water test, please call the Flint Water Department at:

1-810-787-6537

To find out if you can get a free water filter, please call 211.

MDHHS

Michigan Department of Health & Human Services

From: Miller, Mark (DTMB)
Sent: Tuesday, January 26, 2016 12:50 PM
To: DMB-PGS-Elec_Files
Subject: Flint water file.
Attachments: MDHHS Installing a Filter.pdf

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: MSP-EOC-MDTMB
Sent: Tuesday, January 26, 2016 12:48 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Print Order 4 of 4

From: Miller, Mark (DTMB)
Sent: Tuesday, January 26, 2016 12:43 PM
To: MSP-EOC-MDTMB
Subject: RE: Print Order 4 of 4

No file attached.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: MSP-EOC-MDTMB
Sent: Tuesday, January 26, 2016 12:22 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Print Order 4 of 4

Hi Mark –

30,000 Copies on 20# paper delivered to 630 S. Saginaw St., Ste. 4, Flint MI 48502.

Bill to index 71105.

Thank you

Jeanette

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

RICK SNYDER
GOVERNOR

JAMIE CLOVER ADAMS
DIRECTOR

January 14, 2016

Attention: Food Establishments using City of Flint water supply

Dear Food Establishment Operator:

On October 5, 2015, you were sent a document recommending actions to take to avoid the risk of serving lead contaminated water to your customers. Effective immediately, the recommendations have been changed to a legal requirement, and food establishment license enforcement action may be taken if non-compliance is found until the public health emergency declaration has been lifted.

Please see the updated attached requirements sheet. Immediate action may be needed by your establishment to come into compliance.

Your establishment has three options:

1. Demonstrate your establishment is not using the City of Flint water supply for drinking, processing or cooking.
2. Demonstrate your water has been tested and is safe to use. You may request free testing by a regulatory official. To schedule a free collection and analysis of your food establishment's water for lead, call 1-800-292-3939, M-F, and state you're a "Flint food establishment requesting a water test". Be prepared to provide a sampling time when your entire water system won't have been used for at least 6 hours. Sampling appointments between 5 a.m. and 4 p.m. are available. State offices are closed on January 18, 2016
3. Install water filters as needed, and do daily flushing of unfiltered faucets and hard plumbed equipment. (Discontinuing use, flushing, etc. will still be needed until a safe water test is obtained).

Michigan Department of Agriculture and Rural Development inspectors are assisting the Genesee County Health Department in conducting sampling and inspections, so you may work with a different person other than your regular food safety inspector. Inspectors will also be making visits to establishments in the coming weeks to provide assistance and verify compliance.

For additional information, call 1-800-292-3939 or for the latest information on the Flint water response visit www.michigan.gov/flintwater. We look forward to assisting you in any way possible.

Sincerely,

Kevin Besey, Director
Food and Dairy Division
Michigan Department of Agriculture and Rural Development

October 27, 2015

Dear Parent,

To help make sure the children of Flint are safe from lead exposure, the Genesee County Health Department and the Michigan Department of Health and Human Services are providing answers to the following questions:

- Where does lead come from?
- What can I do to protect my family?
- Should I get my child tested for lead?
- Where can I find more information about lead?

Where does lead come from?

Elevated levels of lead have been found in the drinking water from lead pipes in the City of Flint. Kids can also be exposed to lead from old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass, jewelry making and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found. Lead is a serious health hazard, especially for small children who become lead poisoned when they eat, drink or breathe lead.

Should my child get a blood lead test? Children who live in the City of Flint, live in a home using City of Flint water, or who attend school, childcare or often spend time with a caregiver in the City of Flint should be tested for lead poisoning.
This should be done as soon as possible.

Where should I go to get a blood lead test for my child?

The best place to get your child's blood lead test is your doctor's office. Tests are covered by most health plans. Your doctor will follow up with you on lab tests and provide you with information on what to do next. Your child can also get a free lead test at the Genesee County Health Department. If you need transportation, contact 2-1-1 for help.

Understanding your child's lead test result.

A lead level below 5 means there is a little lead in your child's blood. Use the tips below to help keep your child safe. Your doctor may suggest retesting your child within the next 12 months to make sure the level does not go up.

A lead level of 5-44 means that your child has had some exposure to lead. Work with your doctor and local health department for further guidance on how to limit your lead exposure. Your doctor may retest your child in 1-3 months to make sure the level does not go up.

Children with very high levels of lead **(over 44)** may require treatment at the hospital.

What Can I Do to Keep My Family Safe?

The following steps should be taken right away to help protect you and your child.

Protecting your family from lead in the water:

- Get your water tested for lead. It's free. Call (810) 787-6537 to learn more.
- Use a water filter in your home. Call 2-1-1 for information on free NSF Certified water filters.
- Run only cold water through the filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use filtered or bottled water for drinking (including making coffee, drink mixes, juice, baby formula), and cooking (even if you boil the water, the lead will stay in the water and food).
- You can use unfiltered tap water for washing your hands and washing dishes.
- If you have to use unfiltered water for drinking or cooking, run the tap for five minutes before using the water.

Safe cleaning:

Safe cleaning is important. Keeping your home clean and safe from lead hazards will help to protect your family.

- Buildings built before 1978 could have lead paint in them.Use wet paper towels to clean up paint chips and dust in these older buildings. Be sure to clean around windows, play areas, and floors.
- Wash hands and toys often with soap and water.
- You can use unfiltered tap water to wipe down countertops, mop floors, and wash clothes.

Good nutrition:

Some foods will help keep lead from being stored in a child's body. These are foods with a lot of calcium, iron and vitamin C. These foods include:

Calcium Rich Foods	**Iron Rich Foods**	**Foods with Vitamin C**
➢ Milk	➢ Beans	➢ Oranges
➢ Cheese	➢ Lean meats like fish and chicken	➢ Orange juice
➢ Yogurt	➢ Whole grain cereals	➢ Grapefruits
➢ Tofu	➢ Peanut butter	➢ Tomatoes
➢ Spinach		➢ Green peppers

Always wash your fruits with filtered water. If you are concerned about your child's diet, talk with your doctor who may also recommend a daily multivitamin.

WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the **Genesee County WIC office at (810) 237-4537** to learn more. SNAP also offers a Double Bucks program to purchase even more healthy food for no additional costs.

Where can I get more information on lead?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us
- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead
- United States Environmental Protection Agency
  www.epa.gov/lead
- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department

October 30, 2015

Dear Provider:

As you may be aware from recent news reports, elevated levels of lead have been found in lead pipes within the City of Flint's water system.

To help protect the children of Flint from the current lead in water exposure, the Genesee County Health Department and Michigan Department of Health and Human Services are contacting you to assist you in providing guidance to support your families.

Children can be exposed to lead from drinking water in that runs through lead pipes, old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass and jewelry making, and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found.

As a primary care provider, you play a critical role in helping to ensure that children and families exposed to lead receive the care and reassurances they need to manage the potential health impacts of lead poisoning.

Identification. Children suffering from lead poisoning often fail to present outward symptoms. However, early clinical symptoms can include anemia, anorexia, abdominal pain and constipation. Lead is a neuro-toxin, and exposure can result in violent and aggressive behaviors, lead to learning disorders, may cause Attention Deficit Hyperactivity Disorder (ADHD) and has been known to reduce IQ by as many as 5-8 points with levels as low as 10 ug/dL. Lead is metabolized through the gastrointestinal system similar to iron and calcium, with uptake rates depending on the size and weight of the child. The blood half-life of lead is short (approximately 1 month) but the bone half-life can extend into decades.

Due to multiple risk factors facing many residents in the City of Flint (including aging housing conditions and water quality), we recommend that all children under age 6 living in the City of Flint or living in homes that use Flint water, attending school or childcare in Flint, or who spend time with a caregiver in the City of Flint, receive a blood lead test. Blood lead testing should be done through a child's primary care doctor to ensure adequate short-term and long-term follow-up. ***Families should be encouraged to have their children tested immediately either at their doctor's office or the Genesee County Health Department***.

Management of Blood Lead Levels. The following guidance is provided for management of childhood blood lead levels:

- **BLL < 5 ug/dL**
  - A lead level of less than 5 mcg/dL is not typically cause for concern.
  - Provide education and anticipatory guidance to ensure that lead levels do not rise.

  - Consider retesting in 12 months based on risk factors or concerns.
- **BLL >5 ug/dL**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.
- **BLL > 44 ug/dL.**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Lead levels over 44 ug/dL may require hospitalization. Consult with an expert at the Children's Hospital of Michigan in Detroit for additional guidance.
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.

Reminder: All children covered by Medicaid must be tested at age 1 and 2.

Follow-up Care. As providers, there are steps you can take to help support your families:

1. Continue to inform and educate families regarding lead risks and preventative steps that they can take to minimize their risks.
2. Encourage your families to use filtered water for drinking, mixing formula and washing dishes. Families can contact 2-1-1 for information on free NSF Certified water filters.
3. Healthy nutrition is critical for lead-exposed children. Make sure your patients are consuming balanced diets high in iron, calcium and Vitamin C. If you have concerns about their nutrition, consider recommending a multivitamin with iron. WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more. In addition, SNAP offers a Double Bucks program that can provide healthy foods for less.

4. Breastfeeding is highly protective and encouraged. However, if the mother's blood lead level rises above 40ug/dL or her level is greater than 20 ug/dL and the baby has a level above 5 ug/dL breastfeeding is not recommended.
5. Because lead is a neuro-toxin, children with lead poisoning need longitudinal follow-up and may require developmental and behavioral health intervention services. Continue monitoring your patients' development at every visit.
6. Consider additional wrap-around and support services that will benefit your patients such as early childhood home visiting programs, early head start and head start. Call 2-1-1 for more information.

Local Resources. Several local resources are available to you and your patients:

- Blood Testing. Patients are encouraged to contact their primary care provider for testing. The Genesee County Health Department also administers lead tests. Patients in need of transportation should contact 2-1-1 for assistance.
- Water Testing. Water testing is free through the City of Flint Water Testing Plant. Patients can call 810-787-6537 to learn more.
- WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more.
- Child Development. If you have concerns about a child's growth, development or learning contact 2-1-1 for a Home Visiting Program in your area.

Websites and contact information.

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead

- Michigan Department of Health and Human Services
  Lead Poisoning Prevention Video for Primary Care Providers
  http://www.youtube.com/watch?v=AnkjCW_yGaU&feature=youtu.be

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eric Wells MS

Gary K. Johnson, MD, MPH

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department





Adding Phosphate to Flint Water

Why is there lead in some homes' water?

- Lead pipes, solder, and faucets used to be common. We now know that lead can harm our health.
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets.
- Replacing old pipes, service lines, and faucets is the only sure way to limit the lead in your tap water.
- New pipes, solder, and faucets should meet EPA lead-free standards.

Why are we putting phosphate in the water?

- Over the years, minerals in our water have built up inside our water pipes.
- This mineral build-up is called scale.
- This scale helps to keep a lot of lead from the pipes out of our water.
- If something happens to the scale and the water can touch the pipes, lead can get into the water.
- Adding phosphate to the water helps build and maintain scale by collecting on the sides of the pipes and sticking to the metal.

Lead About Phosphate

- Phosphorus is a natural mineral that your body needs. It works with calcium to keep your bones strong and healthy.
- Phosphate is a type of salt that has phosphorus in it.
- Although there already is phosphate in the Detroit drinking water, extra phosphate is being added to the water in the City of Flint to help put more scale in the pipes.
- The City of Flint, MDEQ, and the EPA worked together to find how much more phosphate is needed in the water going to Flint homes.
- Most people likely already eat and drink more phosphate in everyday food than the very small amount that will be found in the tap water.
- Continue to use water filters that remove lead until the Genesee County Health Department's Public Health Emergency Declaration is removed.

What is Phosphoric Acid?

Although there is already some phosphate in the water we get from Detroit, Flint plans to add more to help build up and maintain the scale faster. To get the phosphate needed for this to work, the City of Flint Water Plant will be adding something called phosphoric acid to the city's water. Phosphoric acid is a common food ingredient in things like cola or juice.

The phosphoric acid will quickly dissolve in the water and break down into two parts - hydrogen and phosphate. Hydrogen will become a part of the water and the leftover phosphate will settle out and stick to the walls of the pipes - building up scale like in the picture above.

If you have questions about the phosphate being added to City of Flint water, please call the City of Flint Water Plant at 810-787-6537.

If you have questions about phosphate and your health, please call MDHHS at 1-800-648-6942.

From: Miller, Mark (DTMB)
Sent: Wednesday, January 27, 2016 8:36 AM
To: MSP-EOC-MDTMB
Subject: RE: Word Documents to Translate
Attachments: 43264.pdf

Estimate attached.

We are looking to get the file for the water testing form back this morning.
We will print today and have on the truck for flint in the morning.

Brochures are on press, trying to get them done as well.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: MSP-EOC-MDTMB
Sent: Wednesday, January 27, 2016 7:01 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Word Documents to Translate

Mark –

Attached are the WORD documents that we need translated into Spanish. Please let me know what the turnaround time and cost when completed will be.

Thank you!

Jeanette

Department of Technology, Management & Budget
Printing Services

Estimate # 43264

Date: January 27, 2016

Customer:	**Department of Technology, Management & Budget**	Estimated By:	**Mark Miller**
Contact:	**Jeanette Doll**	Consultant:	**Mark Miller**
Phone:	**517-719-8763**	Order Num:	
Fax:			
Description:	**Translation cost of Flint Water Letters**		
Finish Size:		Configuration:	**Translation cost of Flint Water Letters**

Notes

Translate 4 documents to Spanish
Return word files to customer
Turnaround would be 2-3 days Rush

Estimate Totals:

Quantity:	1
*Price:	$878.50
Each:	$878.50

SOLICITUD PARA ANÁLISIS DEL AGUA

Información de facturación

Nombre	Número de cuenta de DWL		
MDEQ - RRD Div. nº900040-00	M99953605		
Dirección de correo			
Flint Residential Lab Services			
Ciudad	Estado	Código postal	
Lansing	MI	48910	

Encuentre en el reverso instrucciones para la muestra e información

WSSN (Agua Pública Tipo I-II)	¿Contiene la muestra cloro?	Para consultas llame al:
2310	(●) Sí ( ) No	**810-787-6537 int. 3501**

FUENTE DE LA MUESTRA	PROPÓSITO DE LA MUESTRA
( ) 0 – Habitado por una sola familia ( ) 9 - Otro	9 - Otro
	PUNTO DE LA MUESTRA 9 - Otro

INFORMAR RESULTADOS A: (*IMPRENTA*) NOTA: ENVIAR RESULTADOS AL DEPARTAMENTO DE SALUD DE SU CONDADO

Nombre	Dirección de correo electrónico	
Mike Glasgow	mglasgow@cityofflint.com	
Dirección de correo	Código de área y número telefónico	
4500 N. Dort Hwy	810-787-6537	
Ciudad	Estado	Código postal
Flint	MI	48505

INFORMACIÓN DE RECOLECCIÓN DE LA MUESTRA (*IMPRENTA*)

Nombre del recolector de la muestra	**Fecha de recolección**	**Hora de recolección** ( ) AM ( ) PM

C. del recolector
( ) 0 – Personal del condado
( ) 1 – Operador del suministro de agua
( ) 3 – Ciudadano privado
( ) 4 – Personal de DEQ que no sea DW
( ) 9 - Otro

Lugar de recolección (dirección)		Sistema/ nombre del dueño	
		Municipio (si se sabe)	Sección (si se sabe)
Ciudad	Condado	Código postal	Número del pozo (si son más de uno)
	Genesee		
Punto de la muestra		Código del luego o número de autorización (si se sabe)	
Cocina Baño			

CÓDIGO DE LA PRUEBA	Nº DE UNIDAD DE INVESTIGACIÓN	PRUEBA DE AGUA POTABLE
CCUB	36CC - 1 Litro	Plomo/ cobre para investigación

Entregue la muestra y el formulario en Flint City Hall o Flint Water Plant.

Las muestras deberán ser recibidas en el laboratorio dentro de los 14 días de la recolección.

INSTRUCCIONES DE LA MUESTRA DE PLOMO Y COBRE EN EL AGUA POTABLE

Gracias por ayudar a monitorear el nivel de plomo y cobre en el agua potable.

Es importante que siga estas instrucciones, de modo que podamos obtener mediciones precisas del nivel de plomo y cobre en el agua potable.

No abra la botella hasta que se indique en el paso 3. No toque el lado interno de la tapa o la botella.

1. **El agua de la casa no deberá haber sido usada por un mínimo de seis (6) horas antes de realizar la muestra.** Los mejores momentos para realizar la muestra son temprano por la mañana o luego de regresar de trabajar. **No deje correr el agua del grifo de la muestra antes de realizar la recolección.**

2. **Elija un grifo de agua fría** de la **COCINA** o del **BAÑO** que se use comúnmente para beber y que se haya usado dentro de las últimas 24 horas. **Ningún otro grifo es aceptable para la recolección.** Si el grifo está conectado a un filtro de montaje para grifos, ablandador de agua, filtro de hierro o sistema de ósmosis inversa, etc., el dispositivo de tratamiento deberá ser retirado o circundado con un bypass.

¿Cuándo se usó el grifo por última vez antes de la muestra? Fecha _____ HORA _____ AM/PM

¿Hay un filtro de montaje para grifo? __ SÍ ___ NO Si es ASÍ, ¿se usó un bypass? ___ SÍ ___NO

¿Está este grifo conectado a un dispositivo de tratamiento del hogar tal como un ablandador de agua, una unidad de ósmosis inversa, un dispositivo de eliminación de hierro O se usa algún tipo de aditivo en el hogar? SÍ NO

Si es ASÍ, describa: _____

Si es ASÍ, ¿se usó un bypass?_____ SÍ _____ NO

3. Abra la botella de la muestra y colóquela debajo del grifo y de forma suave abra el grifo de agua **FRÍA**. Si cuenta con un grifo con una sola llave, gírela completamente hacia el lado **FRÍO**. Llene la botella de la muestra hasta antes de una pulgada del borde con la "primera carga" de agua **FRÍA**.
4. Ajuste bien la tapa de la botella de la muestra.

Si se realizaron reparaciones de plomería o reemplazos en el hogar desde el momento de la muestra previa, por favor anote esta información aquí:

Si es ASÍ, describa: _____

5. Complete la información de recolección en el frente, responda las preguntas anteriores y firme el formulario.
6. Adjunte este formulario a la botella y entréguelo en **Flint City Hall o Flint Water Plant**.

7. Gracias nuevamente por su ayuda. Le enviaremos sus resultados individuales dentro de los 30 días luego de haberlos recibido desde el laboratorio. Se imprimirá un resumen de la información de monitoreo de plomo y cobre de este año en el informe anual de la calidad del agua, que estará disponible el 1 de julio de este año. Ante cualquier consulta, comuníquese con su proveedor de agua.

Ante cualquier duda, comuníquese a:

City of Flint Water Plant 4500 N. Dort Hwy. Teléfono: 810-787-6537 int. 3501

Leí las Instrucciones de la Muestra de Plomo y Cobre en el Agua Potable y tomé una muestra de un grifo de acuerdo con estas instrucciones.

_____ _____

Firma del recolector de la muestra Fecha

From: Miller, Mark (DTMB)
Sent: Thursday, January 28, 2016 9:30 AM
To: CME
Subject: RE: Attn: Fred

We will have them to you first thing am if not yet today.

Thanks Fred. This Flint thing is really getting out of hand.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: CME [mailto:calicme@comcast.net]
Sent: Thursday, January 28, 2016 9:17 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Attn: Fred

Mark, 5000 = $272.00
Thanks
Fred
CME

Sent from Mail for Windows 10

From: Miller, Mark (DTMB)
Sent: Thursday, January 28, 2016 8:37 AM
To: Central Michigan Engravers
Subject: Attn: Fred

Fred
Need a price to die cut a door hanger hole at the top of the attached card.

Need 5000 total cards

Need to have complete tomorrow. This job is or the Flint Water Crisis.

From: Miller, Mark (DTMB)
Sent: Thursday, January 28, 2016 9:32 AM
To: artadan@sbcglobal.net
Subject: Just as I hit the send button...
Attachments: Flint Water.pdf

Here is the English.

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

GENERAL INFORMATION

- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - o Even small amounts of lead can harm kids' health because they are still growing.
  - o Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
  - o You can receive a free a NSF-approved filter if you use City of Flint water.
  - o Call 2-1-1 to find out where you can pick up a free water filter.
- Some filters can remove up to 99 percent of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - o Run only cold water through the filter.
  - o Change the filter cartridge as often as the instructions say.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop.
- Lead is hard to avoid completely. It can be found in water pipes and brass water faucets, old paint, in dirt, at some job sites, and in metal used for some hobbies.

There are a number of steps you can take to keep yourself and your family healthy. Use the tips below to learn more about how to stay healthy:

LEAD IN WATER

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- You can't see, smell, or taste lead in water.
- Lead won't change the color of your water.
- The only way to know what your home's lead levels are is by having your water tested.

LEAD IN BLOOD

- If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
- You should contact your doctor about testing.
- Testing is available for free at the Genesee County Health Department. Call 2-1-1 if you need help getting there.
- If you are pregnant or nursing, and you have tested negative for high blood-lead levels, it is safe to breastfeed.
- If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

WATER FILTERS

- Get your water tested. It's free. Call 2-1-1.
- Use a water filter. Call 2-1-1 for a free filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use cold, filtered water for cooking.
- Wash fruits and vegetables with filtered water.
- If you must use unfiltered water, run the water for at least five minutes before you use it. To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
- Drain and flush your water heater tanks regularly to remove any lead that has accumulated. Follow manufacturers instructions for maintenance or contact a licensed professional for assistance.

CLEANING

- Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
- It is safe to use unfiltered tap water to mop floors and wipe down countertops.
- It is safe to wash clothes in your washer and dryer.
- Use door mats. Take your shoes off when indoors.
- Vacuuming carpets may pull more lead dust to the surface. Use a non-motorized sweeper to clean carpets.
- Clean windowsills and play areas often with paper towels and soapy water.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

IN THE BATHROOM

- Use filtered tap water to brush your kids' teeth.
- Adults can use unfiltered tap water to brush their teeth.
- You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
- Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub but bath time should be used for bathing only, rather than allowing children to play in the water for a long time.
- Lead will not cause rashes or other skin problems. However, if levels of chlorine or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

CARING FOR PETS

- Use filtered tap water for your family pets' water bowls.
- You can use unfiltered tap water to bathe your pets.
- If you notice your pet acting differently than normal, contact your vet.

HEALTHY DIET

- Eat foods high in iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

GOOD SOURCES OF IRON INCLUDE:

- Lean red meats, fish, and chicken
- Cereals with added iron
- Dried fruits (raisins, prunes)

GOOD SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Green leafy vegetables (spinach, kale, collard greens)

GOOD SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In additon to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

From: Miller, Mark (DTMB)
Sent: Thursday, January 28, 2016 2:58 PM
To: artadan@sbcglobal.net
Subject: FW: Word Documents to Translate
Attachments: Lead sheet cover letter - Holton JIC Jan 14 2016.docx; Parent Letter FINAL.docx; Provider Letter FINAL.docx; Adding Phosphate to Flint Water.docx

These are good to go. There will be one more! Hope to get that today yet.

Can you call me and let me know when we might get the back translation on the one page and when we might be able to get these???

Call my cell at 517-719-1164, day or night.
I am on call pretty much constant with this project.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, January 27, 2016 7:01 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Word Documents to Translate

Mark –

Attached are the WORD documents that we need translated into Spanish. Please let me know what the turnaround time and cost when completed will be.

Thank you!

Jeanette

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

RICK SNYDER
GOVERNOR

JAMIE CLOVER ADAMS
DIRECTOR

January 14, 2016

Attention: Food Establishments using City of Flint water supply

Dear Food Establishment Operator:

On October 5, 2015, you were sent a document recommending actions to take to avoid the risk of serving lead contaminated water to your customers. Effective immediately, the recommendations have been changed to a legal requirement, and food establishment license enforcement action may be taken if non-compliance is found until the public health emergency declaration has been lifted.

Please see the updated attached requirements sheet. Immediate action may be needed by your establishment to come into compliance.

Your establishment has three options:

1. Demonstrate your establishment is not using the City of Flint water supply for drinking, processing or cooking.
2. Demonstrate your water has been tested and is safe to use. You may request free testing by a regulatory official. To schedule a free collection and analysis of your food establishment's water for lead, call 1-800-292-3939, M-F, and state you're a "Flint food establishment requesting a water test". Be prepared to provide a sampling time when your entire water system won't have been used for at least 6 hours. Sampling appointments between 5 a.m. and 4 p.m. are available. State offices are closed on January 18, 2016
3. Install water filters as needed, and do daily flushing of unfiltered faucets and hard plumbed equipment. (Discontinuing use, flushing, etc. will still be needed until a safe water test is obtained).

Michigan Department of Agriculture and Rural Development inspectors are assisting the Genesee County Health Department in conducting sampling and inspections, so you may work with a different person other than your regular food safety inspector. Inspectors will also be making visits to establishments in the coming weeks to provide assistance and verify compliance.

For additional information, call 1-800-292-3939 or for the latest information on the Flint water response visit www.michigan.gov/flintwater. We look forward to assisting you in any way possible.

Sincerely,

Kevin Besey, Director
Food and Dairy Division
Michigan Department of Agriculture and Rural Development

October 27, 2015

Dear Parent,

To help make sure the children of Flint are safe from lead exposure, the Genesee County Health Department and the Michigan Department of Health and Human Services are providing answers to the following questions:

- Where does lead come from?
- What can I do to protect my family?
- Should I get my child tested for lead?
- Where can I find more information about lead?

Where does lead come from?

Elevated levels of lead have been found in the drinking water from lead pipes in the City of Flint. Kids can also be exposed to lead from old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass, jewelry making and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found. Lead is a serious health hazard, especially for small children who become lead poisoned when they eat, drink or breathe lead.

Should my child get a blood lead test? Children who live in the City of Flint, live in a home using City of Flint water, or who attend school, childcare or often spend time with a caregiver in the City of Flint should be tested for lead poisoning.
This should be done as soon as possible.

Where should I go to get a blood lead test for my child?

The best place to get your child's blood lead test is your doctor's office. Tests are covered by most health plans. Your doctor will follow up with you on lab tests and provide you with information on what to do next. Your child can also get a free lead test at the Genesee County Health Department. If you need transportation, contact 2-1-1 for help.

Understanding your child's lead test result.

A lead level below 5 means there is a little lead in your child's blood. Use the tips below to help keep your child safe. Your doctor may suggest retesting your child within the next 12 months to make sure the level does not go up.

A lead level of 5-44 means that your child has had some exposure to lead. Work with your doctor and local health department for further guidance on how to limit your lead exposure. Your doctor may retest your child in 1-3 months to make sure the level does not go up.

Children with very high levels of lead **(over 44)** may require treatment at the hospital.

What Can I Do to Keep My Family Safe?

The following steps should be taken right away to help protect you and your child.

Protecting your family from lead in the water:

- Get your water tested for lead. It's free. Call (810) 787-6537 to learn more.
- Use a water filter in your home. Call 2-1-1 for information on free NSF Certified water filters.
- Run only cold water through the filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use filtered or bottled water for drinking (including making coffee, drink mixes, juice, baby formula), and cooking (even if you boil the water, the lead will stay in the water and food).
- You can use unfiltered tap water for washing your hands and washing dishes.
- If you have to use unfiltered water for drinking or cooking, run the tap for five minutes before using the water.

Safe cleaning:

Safe cleaning is important. Keeping your home clean and safe from lead hazards will help to protect your family.

- Buildings built before 1978 could have lead paint in them.Use wet paper towels to clean up paint chips and dust in these older buildings. Be sure to clean around windows, play areas, and floors.
- Wash hands and toys often with soap and water.
- You can use unfiltered tap water to wipe down countertops, mop floors, and wash clothes.

Good nutrition:

Some foods will help keep lead from being stored in a child's body. These are foods with a lot of calcium, iron and vitamin C. These foods include:

Calcium Rich Foods	**Iron Rich Foods**	**Foods with Vitamin C**
➢ Milk	➢ Beans	➢ Oranges
➢ Cheese	➢ Lean meats like fish and chicken	➢ Orange juice
➢ Yogurt	➢ Whole grain cereals	➢ Grapefruits
➢ Tofu	➢ Peanut butter	➢ Tomatoes
➢ Spinach		➢ Green peppers

Always wash your fruits with filtered water. If you are concerned about your child's diet, talk with your doctor who may also recommend a daily multivitamin.

WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the **Genesee County WIC office at (810) 237-4537** to learn more. SNAP also offers a Double Bucks program to purchase even more healthy food for no additional costs.

Where can I get more information on lead?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us
- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead
- United States Environmental Protection Agency
  www.epa.gov/lead
- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department

October 30, 2015

Dear Provider:

As you may be aware from recent news reports, elevated levels of lead have been found in lead pipes within the City of Flint's water system.

To help protect the children of Flint from the current lead in water exposure, the Genesee County Health Department and Michigan Department of Health and Human Services are contacting you to assist you in providing guidance to support your families.

Children can be exposed to lead from drinking water in that runs through lead pipes, old lead paint, soil, pottery, cosmetics and toys and some home remedies. Adult jobs and hobbies, like auto repair, stained glass and jewelry making, and ammunitions handling can also put children at risk if they touch clothing or play in areas where lead is found.

As a primary care provider, you play a critical role in helping to ensure that children and families exposed to lead receive the care and reassurances they need to manage the potential health impacts of lead poisoning.

Identification. Children suffering from lead poisoning often fail to present outward symptoms. However, early clinical symptoms can include anemia, anorexia, abdominal pain and constipation. Lead is a neuro-toxin, and exposure can result in violent and aggressive behaviors, lead to learning disorders, may cause Attention Deficit Hyperactivity Disorder (ADHD) and has been known to reduce IQ by as many as 5-8 points with levels as low as 10 ug/dL. Lead is metabolized through the gastrointestinal system similar to iron and calcium, with uptake rates depending on the size and weight of the child. The blood half-life of lead is short (approximately 1 month) but the bone half-life can extend into decades.

Due to multiple risk factors facing many residents in the City of Flint (including aging housing conditions and water quality), we recommend that all children under age 6 living in the City of Flint or living in homes that use Flint water, attending school or childcare in Flint, or who spend time with a caregiver in the City of Flint, receive a blood lead test. Blood lead testing should be done through a child's primary care doctor to ensure adequate short-term and long-term follow-up. ***Families should be encouraged to have their children tested immediately either at their doctor's office or the Genesee County Health Department***.

Management of Blood Lead Levels. The following guidance is provided for management of childhood blood lead levels:

- **BLL < 5 ug/dL**
  - A lead level of less than 5 mcg/dL is not typically cause for concern.
  - Provide education and anticipatory guidance to ensure that lead levels do not rise.

  - Consider retesting in 12 months based on risk factors or concerns.
- **BLL >5 ug/dL**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.
- **BLL > 44 ug/dL.**
  - **Children with capillary results of 5 ug/dL and higher must have a confirmatory venous blood draw.**
  - Lead levels over 44 ug/dL may require hospitalization. Consult with an expert at the Children's Hospital of Michigan in Detroit for additional guidance.
  - Families should receive anticipatory guidance, nutrition counseling, instruction on safe cleaning techniques and appropriate follow-up care from their primary care provider.
  - In-home services including case management and environmental investigations are available for all children with lead levels greater than 5 ug/dL. Refer patients to the Genesee County Health Department for this service.
  - Children with confirmed venous testing results greater than 5ug/dL within the past 18 months must be retested based on Medicaid policy and AAP guidelines. (See attached "Provider Quick Reference). If a child has not been retested within these timeframes, retesting is recommended as soon as possible.

Reminder: All children covered by Medicaid must be tested at age 1 and 2.

Follow-up Care. As providers, there are steps you can take to help support your families:

1. Continue to inform and educate families regarding lead risks and preventative steps that they can take to minimize their risks.
2. Encourage your families to use filtered water for drinking, mixing formula and washing dishes. Families can contact 2-1-1 for information on free NSF Certified water filters.
3. Healthy nutrition is critical for lead-exposed children. Make sure your patients are consuming balanced diets high in iron, calcium and Vitamin C. If you have concerns about their nutrition, consider recommending a multivitamin with iron. WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more. In addition, SNAP offers a Double Bucks program that can provide healthy foods for less.

4. Breastfeeding is highly protective and encouraged. However, if the mother's blood lead level rises above 40ug/dL or her level is greater than 20 ug/dL and the baby has a level above 5 ug/dL breastfeeding is not recommended.
5. Because lead is a neuro-toxin, children with lead poisoning need longitudinal follow-up and may require developmental and behavioral health intervention services. Continue monitoring your patients' development at every visit.
6. Consider additional wrap-around and support services that will benefit your patients such as early childhood home visiting programs, early head start and head start. Call 2-1-1 for more information.

Local Resources. Several local resources are available to you and your patients:

- Blood Testing. Patients are encouraged to contact their primary care provider for testing. The Genesee County Health Department also administers lead tests. Patients in need of transportation should contact 2-1-1 for assistance.
- Water Testing. Water testing is free through the City of Flint Water Testing Plant. Patients can call 810-787-6537 to learn more.
- WIC and SNAP provide assistance to parents and children who need fresh and healthy foods. Contact the Genesee County WIC office at (810) 237-4537 to learn more.
- Child Development. If you have concerns about a child's growth, development or learning contact 2-1-1 for a Home Visiting Program in your area.

Websites and contact information.

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (888) 322-4453
  www.michigan.gov/lead

- Michigan Department of Health and Human Services
  Lead Poisoning Prevention Video for Primary Care Providers
  http://www.youtube.com/watch?v=AnkjCW_yGaU&feature=youtu.be

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

These recommendations will stay in effect until the Genesee County Health Department lifts the restrictions on water usage.

Sincerely,

Eric Wells MS

Gary K. Johnson, MD, MPH

Eden V. Wells, MD, MPH, FACPM
Chief Medical Executive
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Medical Director
Genesee County Health Department





Adding Phosphate to Flint Water

Why is there lead in some homes' water?

- Lead pipes, solder, and faucets used to be common. We now know that lead can harm our health.
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets.
- Replacing old pipes, service lines, and faucets is the only sure way to limit the lead in your tap water.
- New pipes, solder, and faucets should meet EPA lead-free standards.

Why are we putting phosphate in the water?

- Over the years, minerals in our water have built up inside our water pipes.
- This mineral build-up is called scale.
- This scale helps to keep a lot of lead from the pipes out of our water.
- If something happens to the scale and the water can touch the pipes, lead can get into the water.
- Adding phosphate to the water helps build and maintain scale by collecting on the sides of the pipes and sticking to the metal.

Lead About Phosphate

- Phosphorus is a natural mineral that your body needs. It works with calcium to keep your bones strong and healthy.
- Phosphate is a type of salt that has phosphorus in it.
- Although there already is phosphate in the Detroit drinking water, extra phosphate is being added to the water in the City of Flint to help put more scale in the pipes.
- The City of Flint, MDEQ, and the EPA worked together to find how much more phosphate is needed in the water going to Flint homes.
- Most people likely already eat and drink more phosphate in everyday food than the very small amount that will be found in the tap water.
- Continue to use water filters that remove lead until the Genesee County Health Department's Public Health Emergency Declaration is removed.

What is Phosphoric Acid?

Although there is already some phosphate in the water we get from Detroit, Flint plans to add more to help build up and maintain the scale faster. To get the phosphate needed for this to work, the City of Flint Water Plant will be adding something called phosphoric acid to the city's water. Phosphoric acid is a common food ingredient in things like cola or juice.

The phosphoric acid will quickly dissolve in the water and break down into two parts - hydrogen and phosphate. Hydrogen will become a part of the water and the leftover phosphate will settle out and stick to the walls of the pipes - building up scale like in the picture above.

If you have questions about the phosphate being added to City of Flint water, please call the City of Flint Water Plant at 810-787-6537.

If you have questions about phosphate and your health, please call MDHHS at 1-800-648-6942.

Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).

Call 2-1-1 to find out where you can pick up a free water filter.
Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.

Some filters can remove up to 99 percent of the lead in water when used properly.
Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente.

To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.

Run only cold water through the filter.
Deje correr agua fría a través del filtro solamente.

Change the filter cartridge as often as the instructions say.
Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.

Even after changes to the water system, it may take a while before lead levels in your home's water drop.
Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.

Although your water may be a different color sometimes, it is not caused by lead.
Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo.

Lead won't change the color of your water.
El plomo no cambiará el color del agua.

The only way to know what your home's lead levels are is by having your water tested.
La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

LEAD IN BLOOD
PLOMO EN LA SANGRE

If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.

You should contact your doctor about testing.
Debe comunicarse con su médico para realizarse un examen.

Testing is available for free at the Genesee County Health Department.
El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee.

If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.
Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

Get your water tested.
Haga examinar el agua de su casa.

Call 2-1-1 for a free filter.
Llame al 2-1-1 para solicitar un filtro gratuito.

To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.

Drain and flush your water heather tanks regularly to remove any lead that has accumulated.
Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado.

Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.

It is safe to use unfiltered tap water to mop floors and wipe down countertops.
Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.

Take your shoes off when indoors.
Quítese los zapatos cuando esté dentro.

Vacuuming carpets may pull more lead dust to the surface.
Aspirar alfombras puede levantar más polvo de plomo sobre la superficie.

Use a non-motorized sweeper to clean carpets.
Utilice una barredora no motorizada para limpiar alfombras.

Clean windowsills and play areas often with paper towels and soapy water.
Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD
CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

Adults can use unfiltered tap water to brush their teeth.
Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.

You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.

Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub...
Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera…

However, if levels of chlorine or other cleaners are high in the water…

Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua…

GOOD SOURCES OF IRON INCLUDE:
BUENAS FUENTES DE HIERRO INCLUYEN:

Lean red meats,…
Carnes rojas desgrasadas,…

GOOD SOURCES OF CALCIUM INCLUDE:
BUENAS FUENTES DE CALCIO INCLUYEN:

GOOD SOURCES OF VITAMIN C INCLUDE:
BUENAS FUENTES DE VITAMINA C INCLUYEN:

Old paint is the most common way that kids are exposed to lead.
La pintura vieja es la forma más común en que los niños son expuestos al plomo.

More lead will be found in dirt in busy traffic areas.
Más plomo se encontrará en la tierra de áreas con tránsito intenso.

HOBBIES AND JOBS
AFICIONES Y EMPLEOS

Solder, fishing sinkers, bullets and stained glass framing materials...
Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales...

HAVE QUESTIONS?
¿TIENE PREGUNTAS?

For more information about protecting yourself and your family from lead,…
Para más información sobre cómo protegerse usted y su familia del plomo,...

To find out where you can get a free water filter, call 2-1-1.
Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.

**Translator's note: the following sentence (last sentence) in Spanish does not belong to text.*
O, póngase en contacto con SanJuana Olivares al 810-624-0699.

From: Miller, Mark (DTMB)
Sent: Friday, January 29, 2016 4:03 PM
To: artadan@sbcglobal.net
Subject: RE: Flint Water Letters

AWESOME, Thanks.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Friday, January 29, 2016 3:27 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Flint Water Letters

Here are the 4 docs translated into Spanish.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 12:52 PM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Thank you so much.
Really helping us out on these.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Friday, January 29, 2016 12:50 PM

To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Flint Water Letters

We're on track to get them all to you by the end of the day.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 12:45 PM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Thanks.
Are we still on track to get the letters today?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Friday, January 29, 2016 12:37 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Flint Water Letters

Here is our invoice for the one this morning.

Thanks,

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Friday, January 29, 2016 11:24 AM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Here is the job # for the 4 letters.

Job #111631

Use it for invoicing.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Miller, Mark (DTMB)
Sent: Friday, January 29, 2016 4:03 PM
To: MSP-EOC-MDTMB
Subject: FW: Flint Water Letters
Attachments: Flint-Spanish.zip

Attached are the files of the translated brochures.

Let me know you received them.

Mark Miller
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STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

RICK SNYDER
GOVERNOR

JAMIE CLOVER ADAMS
DIRECTOR

14 de enero de 2016

Atención: Establecimientos de comidas que utilizan el suministro de agua de la Ciudad de Flint

Estimado Operador del Establecimiento de Comidas:

El 5 de octubre de 2015 le fue enviado un documento recomendando acciones a seguir para evitar el riesgo de servir a sus clientes agua contaminada con plomo. Efectivizado inmediatamente, las recomendaciones se convirtieron en un requisito legal, y esta medida ejecutiva de licencias para establecimientos de comidas podrá ser aplicada si se encuentra que no se cumplió, hasta que la declaración de emergencia de salud pública sea anulada.

Lea la ficha de requisitos actualizada que se encuentra adjunta. Es posible que su establecimiento deba tomar medidas inmediatas para cumplir con este requisito.

Su establecimiento cuenta con tres opciones:

1. Demostrar que su establecimiento no está usando el suministro de agua de la Ciudad de Flint para beber, procesar o cocinar.
2. Demostrar que su agua fue examinada y es de uso seguro. Puede solicitar un examen gratuito a un oficial de regulación. Para programar una recolección y análisis gratuito del nivel de plomo en el agua de su establecimiento, comuníquese al 1-800-292-3939, de lunes a viernes, e informe que posee un "establecimiento de comidas en Flint que solicita un examen del agua". Prepárese para brindar un tiempo para las muestras luego de que todo el sistema de agua no haya sido usado durante por lo menos 6 horas. Las citas para las muestras están disponibles entre las 5 AM y las 4 PM. Las oficinas estatales estarán cerradas el 18 de enero de 2016.
3. Instale filtros de agua según sea necesario, y deje correr agua diariamente en aquellos grifos sin filtros y equipos de plomería pesada. (El uso discontinuo, dejar correr el agua, etc. aún será necesario hasta que se obtenga una prueba segura del agua).

Los inspectores del Michigan Department of Agriculture and Rural Development le están brindando asistencia al Genesee County Health Department para la conducción de muestras e inspecciones, de modo que es posible que usted deba trabajar con otra persona en lugar de su inspector de seguridad alimentaria habitual. Los inspectores también realizarán visitas a establecimientos en las próximas semanas, para brindar asistencia y verificar el cumplimiento de las medidas.

Para acceder a información adicional, comuníquese al 1-800-292-3939, o para acceder a la información más reciente sobre las respuestas en relación al agua de Flint, visite www.michigan.gov/flintwater. Esperamos poder ayudarle de cualquier forma posible.

Atentamente,

Kevin Besey, Director
Food and Dairy Division
(División de Alimentos y Lácteos)
Michigan Department of Agriculture and Rural Development

Agregado de Fosfato al Agua de Flint

¿Por qué hay plomo en el agua de algunos hogares?

- Las tuberías, soldaduras y grifos de plomo solían ser de uso común. Ahora sabemos que el plomo puede dañar nuestra salud.
- Es muy probable que en las casas construidas antes del año 1987 haya tuberías de desagüe y tuberías de suministro de plomo. Algunos grifos y ciertos tipos de soldaduras también podrían tener plomo, incluso aquellos instalados recientemente.
- Es probable que el plomo encontrado en el agua de los grifos de los hogares de Michigan provenga de tuberías antiguas, soldaduras y grifos.
- El reemplazo de tuberías de suministro antiguas, tuberías de desagüe y grifos es la única forma segura de limitar el plomo en el grifo de agua.
- Las tuberías, soldaduras y grifos nuevos deben cumplir con los estándares de producto libre de plomo de EPA.

¿Por qué estamos colocando fosfato en el agua?

- Durante años, los minerales de nuestra agua se acumularon dentro de nuestras tuberías de agua.
- Esta acumulación de minerales se llama sarro.
- Este sarro ayuda a mantener una gran cantidad de plomo, en las tuberías, fuera del agua.
- Si algo le sucede al sarro y el agua puede tocar las tuberías, el plomo se puede introducir en el agua.
- Agregar fosfato al agua ayuda a formar y mantener sarro, recolectándose en los costados de las tuberías y adhiriéndose al metal.

Pista sobre el Fosfato

- El fósforo es un mineral natural que el cuerpo necesita. Funciona con calcio para mantener los huesos fuertes y sanos.
- El fosfato es un tipo de sal que contiene fósforo.
- Aunque el agua potable de Detroit ya cuenta con fosfato, se está agregando una cantidad adicional al agua de la Ciudad de Flint para ayudar a agregar sarro en las tuberías.
- La Ciudad de Flint, MDEQ, y EPA trabajaron juntos para averiguar cuánto fosfato adicional es necesario en el agua que llega a los hogares de Flint.

- La mayoría de las personas probablemente ya comen y beben más fosfato en sus comidas diarias que la pequeña cantidad que se encontrará en el agua del grifo.
- Continúe usando filtros de agua que eliminen el plomo, hasta que se retire la Declaración de Emergencia de Salud Pública del Genesee County Health Department.

¿Qué es el ácido fosfórico?

Aunque el agua que viene de Detroit ya posee una cantidad de fosfato, las plantas de Flint agregarán más para ayudar a acumular y mantener el sarro con mayor rapidez. Para obtener el fosfato necesario para que esto funcione, la Planta Potabilizadora de Agua de la Ciudad de Flint agregará algo llamado ácido fosfórico en el agua de la ciudad. El ácido fosfórico es un ingrediente alimenticio común en productos como cola o jugo.

El ácido fosfórico se disolverá rápidamente en el agua y se dividirá en dos partes, hidrógeno y fosfato. El hidrógeno se convertirá en parte del agua y el fosfato restante se asentará y adherirá a las paredes de las tuberías – acumulando sarro como en la imagen anterior.

Ante cualquier duda sobre el fosfato agregado en la Ciudad de Flint, comuníquese a la City of Flint Water Plant (Planta Potabilizadora de Agua de la Ciudad de Flint) al 810-787-6537.
Ante cualquier duda sobre el fosfato y su salud, comuníquese con el MDHHS al 1-800-648-6942.

27 de octubre de 2015

Estimado Padre,

Como ayuda para asegurar que los niños de Flint estén protegidos de la exposición al plomo, El Genesee County Health Department y el Michigan Department of Health and Human Services le brindan respuestas a las siguientes preguntas:

- ¿De dónde viene el plomo?
- ¿Qué puedo hacer para proteger a mi familia?
- ¿Debo hacer que mi hijo sea examinado?
- ¿Adónde puedo encontrar más información sobre el plomo?

¿De dónde viene el plomo?

Fueron encontrados niveles elevados de plomo en el agua potable de tuberías de plomo en la Ciudad de Flint. Los niños también pueden estar expuestos al plomo de pintura vieja, tierra, cerámica, cosméticos y juguetes y algunos remedios caseros. Los trabajos y pasatiempos de los adultos tales como reparación del auto, vitrales, fabricación de joyas y manejo de municiones también pueden poner a los niños en riesgo, si tocan prendas o juegan en áreas donde hay plomo. El plomo presenta un riesgo grave para la salud, especialmente en los niños pequeños quienes se envenenan al comer, beber o respirar plomo.

¿Se le debe hacer a mi hijo un examen de plomo en la sangre? Los niños que viven en la Ciudad de Flint, que viven en un hogar donde se usa agua de la Ciudad de Flint, o que asisten a la escuela, reciben cuidado de niños o con frecuencia pasan tiempo con un cuidador en la Ciudad de Flint deberán acceder a un examen de envenenamiento con plomo.
Esto se deberá realizar lo antes posible.

¿Adónde debo ir para que se le haga un examen de plomo en la sangre a mi hijo?

El mejor lugar para realizar el examen de plomo en la sangre a su hijo es el consultorio de su médico. Los exámenes son cubiertos por la mayoría de los planes de salud. Su médico hará con usted el seguimiento de los exámenes médicos y le brindará información sobre qué hacer a continuación. Su hijo también puede acceder a un examen de plomo gratuito en el Genesee County Health Department. Si necesita transporte, comuníquese al 2-1-1 para solicitar ayuda.

Entendiendo el resultado del examen de plomo de su hijo.

Un nivel de plomo debajo de 5 significa que hay poco plomo en la sangre de su hijo. Use los siguientes consejos para ayudar a que su hijo se mantenga seguro. Su medico podrá sugerir un nuevo examen para su hijo dentro de los siguientes 12 meses, para asegurar que el nivel no haya subido.

Un nivel de plomo de 5 a 44 significa que su hijo tuvo cierta exposición al plomo. Trabaje con su medico y con el departamento de salud local para acceder a mayor orientación sobre cómo limitar su exposición al plomo. Su médico podrá volver a examinar a su hijo entre 1 y 3 meses después, para asegurar que el nivel no haya subido.

Los niños con niveles de plomo muy altos **(más de 44)** podrán requerir un tratamiento en el hospital.

¿Qué puedo hacer para mantener segura a mi familia?

Se deberán seguir estos pasos de inmediato para protegerse usted y a su hijo.

Cómo proteger a su familia del plomo en el agua:

- Solicite un examen de plomo en su agua. Es gratuito. Para más información, comuníquese al (810) 787-6537.
- Use un filtro de agua en su hogar. Llame al 2-1-1 para acceder a información sobre filtros de agua gratuitos Certificados por NSF.
- Sólo deje correr agua fría a través del filtro.
- Si no cuenta con un filtro de agua, consuma agua de botella o fórmula mezclada.
- Use agua filtrada o agua en botella para beber (incluyendo la preparación de café, mezclas de bebidas, jugo y formula de bebé), y la cocina (incluso aunque hierva el agua, el plomo permanecerá en el agua y la comida).
- Usted puede usar agua del grifo no filtrada para lavarse las manos y lavar los platos.
- Si deberá usar agua no filtrada para beber o cocinar, deje correr agua por el grifo durante cinco minutos antes de usar la misma.

Limpieza segura:

Una limpieza segura es importante. Mantener su casa limpia y segura de riesgos de plomo le ayudará a proteger a su familia.

- Es posible que las edificaciones construidas antes de 1978 posean pintura con plomo. Use toallas de papel húmedas para limpiar pedazos de pintura y polvo en estas edificaciones antiguas. Asegúrese de limpiar alrededor de las ventanas, áreas de juegos y pisos.
- Lávese las manos y lave los juguetes de forma frecuente con agua y jabón.
- Puede usar agua del grifo no filtrada para limpiar mesadas, fregar pisos y lavar ropa.

Buena nutrición:

Algunas comidas le ayudarán a evitar que el plomo se acumule en el cuerpo de un niño. Éstas son comidas con gran cantidad de calcio, hierro y vitamina C. Estas comidas incluyen:

Comidas Ricas en Calcio	**Comidas Ricas en Hierro**	**Comidas con Vitamina C**
➢ Leche	➢ Habas	➢ Naranjas
➢ Queso	➢ Carnes magras como pescado y pollo	➢ Jugo de naranja
➢ Yogurt	➢ Cereales integrales	➢ Pomelos
➢ Tofu	➢ Mantequilla de maní	➢ Tomates
➢ Espinaca		➢ Pimienta verde

Siempre lave la fruta con agua filtrada. Si está preocupado por la dieta de su hijo, hable con su médico, quien le podrá recomendar un multivitamínico diario.

WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la **oficina del WIC del Condado de Genesee al (810) 237-4537**. SNAP también ofrece un programa de Double Bucks para adquirir incluso comidas más saludables sin costo adicional.

¿Adónde puedo encontrar más información sobre el plomo?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (Programa de Prevención del Envenenamiento Infantil con Plomo)
  (888) 322-4453
  www.michigan.gov/lead

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Sitio web
  www.cdc.gov/nceh/lead

Estas recomendaciones tendrán efecto hasta que el Genesee County Health Department levante las restricciones sobre el uso del agua.

Atentamente,

Eden V. Wells, MD, MPH, FACPM
Director Médico Ejecutivo
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Director Médico
Genesee County Health Department

30 de octubre de 2015

Estimado Proveedor:

Como posiblemente ya sepa por los informes de noticias recientes, altos niveles de plomo fueron encontrados en tuberías de plomo dentro del sistema de agua de la Ciudad de Flint.

Para ayudar a proteger a los niños de Flint del nivel de plomo actual en la exposición al agua, el Genesee County Health Department y el Michigan Department of Health and Human Services se están comunicando con usted para brindarle orientación y apoyo a sus familias.

Los niños pueden estar expuestos al plomo del agua potable que circula a través de las tuberías de plomo, plomo de pintura vieja, tierra, cerámica, cosméticos y juguetes y algunos remedios caseros. Los trabajos y pasatiempos de los adultos tales como reparación del auto, vitrales, fabricación de joyas y manejo de municiones también pueden poner a los niños en riesgo, si tocan prendas o juegan en áreas donde hay plomo.

Como proveedor principal de cuidado, usted cumple un rol crítico de ayuda para asegurar que sus hijos y familias expuestas al plomo reciban el cuidado y las garantías necesarias para manejar los posibles impactos sobre la salud por envenenamiento con plomo.

Identificación. Los niños que sufren envenenamiento con plomo con frecuencia no presentan síntomas externos. Sin embargo, síntomas clínicos tempranos pueden incluir anemia, anorexia, dolor abdominal y constipación. El plomo es una neurotoxina y la exposición a éste puede provocar conductas violentas y agresivas, llevar a desórdenes en el aprendizaje, causar Trastorno con Déficit de Atención por Hiperactividad (ADHD, según sus siglas en inglés) y se sabe que reduce el coeficiente intelectual entre 5 y 8 puntos con niveles tan bajos con 10 ug/dL. El plomo es metabolizado a través del sistema gastrointestinal de forma similar al hierro y el calcio, con un promedio de absorción que depende del tipo y peso del niño. La vida media del plomo en la sangre es corta (aproximadamente 1 mes), pero la vida media en el hueso se puede extender por décadas.

Debido a múltiples factores de riesgo que enfrentan muchos residentes de la Ciudad de Flint (incluyendo problemas en casas antiguas y la calidad del agua), recomendamos que todos los niños menores de 6 años que viven en la Ciudad de Flint, o en hogares que usen agua de Flint, que asisten a la escuela o reciben cuidado de niños de Flint, o que pasen tiempo con un cuidador en la Ciudad de Flint, accedan a un examen de plomo en la sangre. El examen de plomo en la sangre debe ser realizado a través del médico de cabecera, para asegurar un seguimiento adecuado al corto o largo plazo. ***Se deberá alentar a las familias para que sus hijos sean examinados de inmediato, ya sea en los consultorios médicos o en el Genesee County Health Department.***

Manejo de los Niveles de Plomo en la Sangre. Se brinda la siguiente guía para el manejo de los niveles de plomo en la sangre de los niños:

- **BLL < 5 ug/dL**
  - Un nivel de plomo inferior a 5 mcg/dL no es típicamente una causa de preocupación.
  - Brinde educación y orientación anticipatoria para asegurar que los niveles de plomo no se eleven.
  - Considere un nuevo examen en 12 meses en base a los factores de riesgo y preocupaciones.

- **BLL >5 ug/dL**
  - **Los niños con resultados capilares de 5 ug/dL y superiores deberán acceder a una extracción de sangre venosa confirmatoria.**
  - Las familias deberán recibir una guía anticipatoria, consejos sobre nutrición, instrucciones sobre técnicas de limpieza segura y seguimiento de cuidado adecuado por parte de su proveedor principal.
  - Los servicios en el hogar que incluyen manejos de casos e investigaciones medioambientales están disponibles para todos los niños con niveles de plomo superiores a 5 ug/dL. Derive a los pacientes al Genesee County Health Department para el acceso a este servicio.
  - Los niños con resultados confirmados de exámenes venosos superiores a 5ug/dL dentro de los últimos 18 meses deberán volver a ser examinados en base a la política de Medicaid y las pautas de AAP. (Consulte la "Guía Rápida del Proveedor" adjunta). Si un niño no fue examinado nuevamente dentro de estos límites de tiempo, se recomienda un nuevo examen tan pronto como sea posible.
- **BLL > 44 ug/dL.**
  - **Los niños con resultados capilares de 5 ug/dL y superiores deberán acceder a una extracción de sangre venosa confirmatoria.**
  - Los niveles de plomo superiores a 44 ug/dL podrán requerir hospitalización. Para mayor orientación, consulte a un experto del Children's Hospital of Michigan en Detroit.
  - Las familias deberán recibir una guía anticipatoria, consejos sobre nutrición, instrucciones sobre técnicas de limpieza segura y seguimiento de cuidado adecuado por parte de su proveedor principal.
  - Los servicios en el hogar que incluyen manejos de casos e investigaciones medioambientales están disponibles para todos los niños con niveles de plomo superiores a 5 ug/dL. Derive a los pacientes al Genesee County Health Department para el acceso a este servicio.
  - Los niños con resultados confirmados de exámenes venosos superiores a 5ug/dL dentro de los últimos 18 meses deberán volver a ser examinados en base a la política de Medicaid y las pautas de AAP. (Consulte la "Guía Rápida del Proveedor" adjunta). Si un niño no fue examinado nuevamente dentro de estos límites de tiempo, se recomienda un nuevo examen tan pronto como sea posible.

Recordatorio: Todos los niños de 1 y 2 años con cobertura de Medicaid deberán ser examinados.

Cuidado de seguimiento. Como proveedores, hay pasos que ustedes pueden seguir para ayudar a sus familias:

1. Continúe informando y educando a las familias en relación a los riesgos del plomo y los pasos preventivos que pueden seguir para minimizar los riesgos.
2. Aliente a las familias a usar agua filtrada para beber, mezclar fórmula y lavar los platos. Las familias pueden comunicarse al 2-1-1 para acceder a información sobre filtros de agua Certificados por NSF gratuitos.
3. Una nutrición saludable es crítica para los niños expuestos al plomo. Asegúrese de que sus pacientes estén consumiendo dietas balanceadas altas en hierro, calcio y vitamina C. Ante cualquier preocupación sobre la nutrición, considere la recomendación de un multivitamínico con hierro. WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la oficina del WIC del Condado de Genesee al (810) 237-4537. Además, SNAP ofrece un programa de Double Bucks que pueden brindar comidas saludables a un menor precio.
4. La alimentación de pecho representa una alta protección y es recomendada. Sin embargo, si el nivel de plomo en la sangre de la madre supera los 40 ug/dL o su nivel es superior a 20 ug/dL y el bebé tiene un nivel superior a 5 ug/dL, no se recomienda la alimentación de pecho.
5. Debido a que el plomo es una neurotoxina, los niños con envenenamiento de plomo necesitan un seguimiento longitudinal y podrán requerir servicios de intervención para el desarrollo y salud mental. Continúe monitoreando el desarrollo de sus pacientes en cada visita.

6. Considere servicios de cuidado y apoyo adicionales que beneficiarán a sus pacientes, tales como programas de visita al hogar para la niñez temprana, Early Head Start y Head Start. Llame al 2-1-1 para más información.

Recursos locales. Varios recursos locales están disponibles para usted y sus pacientes:

- Examen de sangre. Se alienta a los pacientes a comunicarse con su proveedor principal para un examen. El Genesee County Health Department también administra exámenes de plomo. Los pacientes que necesiten transporte se deberán comunicar al 2-1-1 para solicitar ayuda.
- Examen del agua. El examen del agua es gratuito a través de la Planta de Evaluación del Agua de la Ciudad de Flint. Para más información, los pacientes se pueden comunicar al (810) -787-6537.
- WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la oficina del WIC del Condado de Genesee al (810) 237-4537.
- Desarrollo infantil. Ante cualquier duda sobre el crecimiento, desarrollo o aprendizaje del niño, comuníquese al 2-1-1 para consultar sobre el Home Visiting Program (Programa de Visitas al Hogar) en su área.

Sitios web e información de contacto.

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us

- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (Programa de Prevención Infantil de Envenenamiento con Plomo)
  (888) 322-4453
  www.michigan.gov/lead

- Michigan Department of Health and Human Services
  Lead Poisoning Prevention Video for Primary Care Providers
  (Video de Prevención del Envenenamiento con Plomo para Proveedores de Cuidado Principales)
  (http://www.youtube.com/watch?v=AnkjCW_yGaU&feature=youtu.be

- United States Environmental Protection Agency
  www.epa.gov/lead

- U.S. Centers for Disease Control and Prevention (CDC) Web site
  www.cdc.gov/nceh/lead

Estas recomendaciones tendrán efecto hasta que el Genesee County Health Department levante las restricciones sobre el uso del agua.

Atentamente,

Eden V. Wells, MD, MPH, FACPM
Director Médico Ejecutivo
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH

Gary K. Johnson, MD, MPH
Director Médico
Genesee County Health Department

From: Miller, Mark (DTMB)
Sent: Sunday, January 31, 2016 12:12 PM
To: Cooley, Tom (DTMB);Banks, William (DTMB)
Cc: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: FW: Water Testing Sheet Printing
Attachments: DW Flint Sampling 1-30.pdf

Importance: High

I will get an order going on Monday AM when I get in.

She also mentioned she will need more of the door hanger. She will let us know how many.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Saturday, January 30, 2016 2:25 PM
To: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>; Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Water Testing Sheet Printing
Importance: High

Hi Mark –

We need to have 20,000 of the attached document printed and sent to:
American Red Cross Headquarters at 1401 Grand Traverse, Flint, MI
ATT: Mark DuCharme

Thank you!

Jeanette

REQUEST FOR WATER ANALYSIS

Billing Information

Name	DWL Account number
MDEQ - RRD Div #900040-00	M99953605
Mailing Address: Flint Residential Lab Services	
City: Lansing	State: MI / Zip: 48910

See reverse side for sample instructions and information

WSSN (Type I-II Public Water)	Does sample contain chlorine?	For questions call:
2310	(●) Yes ( ) No	810-787-6537 ext. 3501

SAMPLE SOURCE
- ( ) 0 - Single Family Dwelling
- ( ) 9 - Other

SAMPLING PURPOSE
9 - Other

SAMPLE POINT
9 - Other

REPORT RESULTS TO: (*PLEASE PRINT*) NOTE: RESULTS WILL BE EMAILED TO YOUR LOCAL COUNTY HEALTH DEPARTMENT

Name	E-mail address	
Mike Glasgow	mglasgow@cityofflint.com	
Mailing Address: 4500 N. Dort Hwy	Area Code & Phone number: 810-787-6537	
City: Flint	State: MI	ZIP Code: 48505

SAMPLE COLLECTION INFORMATION (*PLEASE PRINT*)

Sample Collector Name	Date Collected	Time Collected ( ) AM ( ) PM

Collector Code
- ( ) 0 - County Personnel
- ( ) 1 - Water Supply Operator
- ( ) 3 - Private Citizen
- ( ) 4 - DEQ Staff other than DW
- ( ) 9 - Other

System/Owner Name		
Collection Site (Street Address)	Township (If known	Section (If known)
City	County: Genesee	ZIP Code / Well Number (If more than one)
Sampling Point: ( ) Kitchen ( ) Bathroom	Site Code or Permit Number (If known)	

TEST CODE	INVESTIGATION UNIT #	DRINKING WATER TEST
CCUB	36CC - 1 Liter	Lead/Copper for Investigation

Return sample and form to either Flint City Hall or the Flint Water Plant.

Samples must be received in the laboratory within 14 days of collection.

DRINKING WATER LEAD AND COPPER SAMPLING INSTRUCTIONS

Thank you for helping to monitor for lead and copper in your drinking water.

It is important that you follow these instructions so we obtain an accurate measurement of the lead and copper in your drinking water.

Do not open the bottle until instructed in step 3. Do not touch the inside of cap or bottle.

1. **The water in the house must not have been used for a minimum of six (6) hours prior to sampling.** The best times to sample are early morning or after returning from work. **Do not flush the sample tap before sample collection.**

2. **Select a cold water faucet** in the **KITCHEN** or **BATHROOM** that is commonly used for drinking and has been used within the last 24 hours. **No other faucets are acceptable for collection.** If the faucet is connected to a faucet mount filter, water softener, iron filter or reverse osmosis system, etc. the treatment device must be removed or bypassed.

When was the faucet last used before sampling? Date _____ TIME _____ AM/PM

Is there a faucet-mount filter? ☐ YES ☐ NO If YES, was it bypassed? ☐ YES ☐ NO

Is this faucet connected to a home treatment device such as a water softener, a reverse osmosis unit, an iron removal device OR is any kind of additive used in the home? ☐ YES ☐ NO

If YES, please describe: _____

If YES, was it bypassed? ☐ YES ☐ NO

3. Open sample bottle and place below the faucet and gently open the **COLD** water tap. If you have a single handle faucet, turn it fully to the **COLD** side. Fill the sample bottle to within an inch of the top with the "first draw" of **COLD** water.

4. Tightly cap the sample bottle

If any plumbing repairs or replacement has been done in the home since the previous sampling event, please note this information here:

If YES, please describe: _____

5. Fill out the collection information on the front, answer the questions below and sign the form.

6. Attach this form to the bottle and return it to either **Flint City Hall or the Flint Water Plant**.

7. Thank you again for your help. We will send you your individual results within 30 days of receiving them from the laboratory. A summary of information on this year's lead and copper monitoring will be printed in the annual water quality report that will be made available by July 1 of this year. Contact your water supply if you have questions.

If you have any questions contact:

City of Flint Water Plant 4500 N. Dort Hwy. Phone: 810-787-6537 ext. 3501

I have read the Drinking Water Lead and Copper Sampling Instructions and have taken a tap sample in accordance with these directions.

_____ _____

Sample Collector's Signature Date

From: Miller, Mark (DTMB)
Sent: Monday, February 01, 2016 7:35 AM
To: Dyson, Mike (DTMB)
Subject: FW: Lead in Flint Water - Spanish Translation
Attachments: FAQ - Flint Water - Spanish Language.docx; LeadInWaterInfoSheetV2a.pdf; LeadInWaterInfoSheetV2a.ai; Spanish proofing - Response Team.docx

I will get with you after the meeting.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Sunday, January 31, 2016 2:44 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Lead in Flint Water - Spanish Translation

Hi Mark --

Attached is the document transferred into WORD, the original adobe illustrator file, the PDF in English and form translated by your translator. At this time, printing is not requested.

Thank you --

Jeanette

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

GENERAL INFORMATION

- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - o Even small amounts of lead can harm kids' health because they are still growing.
  - o Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
  - o You can receive a free a NSF-approved filter if you use City of Flint water.
  - o Call 2-1-1 to find out where you can pick up a free water filter.
- Some filters can remove up to 99 percent of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - o Run only cold water through the filter.
  - o Change the filter cartridge as often as the instructions say.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop.
- Lead is hard to avoid completely. It can be found in water pipes and brass water faucets, old paint, in dirt, at some job sites, and in metal used for some hobbies.

There are a number of steps you can take to keep yourself and your family healthy. Use the tips below to learn more about how to stay healthy:

LEAD IN WATER

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- You can't see, smell, or taste lead in water.
- Lead won't change the color of your water.
- The only way to know what your home's lead levels are is by having your water tested.

LEAD IN BLOOD

- If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
- You should contact your doctor about testing.
- Testing is available for free at the Genesee County Health Department. Call 2-1-1 if you need help getting there.
- If you are pregnant or nursing, and you have tested negative for high blood-lead levels, it is safe to breastfeed.
- If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

WATER FILTERS

- Get your water tested. It's free. Call 2-1-1.
- Use a water filter. Call 2-1-1 for a free filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use cold, filtered water for cooking.
- Wash fruits and vegetables with filtered water.
- If you must use unfiltered water, run the water for at least five minutes before you use it. To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
- Drain and flush your water heater tanks regularly to remove any lead that has accumulated. Follow manufacturers instructions for maintenance or contact a licensed professional for assistance.

CLEANING

- Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
- It is safe to use unfiltered tap water to mop floors and wipe down countertops.
- It is safe to wash clothes in your washer and dryer.
- Use door mats. Take your shoes off when indoors.
- Vacuuming carpets may pull more lead dust to the surface. Use a non-motorized sweeper to clean carpets.
- Clean windowsills and play areas often with paper towels and soapy water.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

IN THE BATHROOM

- Use filtered tap water to brush your kids' teeth.
- Adults can use unfiltered tap water to brush their teeth.
- You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
- Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub but bath time should be used for bathing only, rather than allowing children to play in the water for a long time.
- Lead will not cause rashes or other skin problems. However, if levels of chlorine or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

CARING FOR PETS

- Use filtered tap water for your family pets' water bowls.
- You can use unfiltered tap water to bathe your pets.
- If you notice your pet acting differently than normal, contact your vet.

HEALTHY DIET

- Eat foods high in iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

GOOD SOURCES OF IRON INCLUDE:

- Lean red meats, fish, and chicken
- Cereals with added iron
- Dried fruits (raisins, prunes)

GOOD SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Green leafy vegetables (spinach, kale, collard greens)

GOOD SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In additon to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).

Call 2-1-1 to find out where you can pick up a free water filter.
Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.

Some filters can remove up to 99 percent of the lead in water when used properly.
Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente.

To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.

Run only cold water through the filter.
Deje correr agua fría a través del filtro solamente.

Change the filter cartridge as often as the instructions say.
Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.

Even after changes to the water system, it may take a while before lead levels in your home's water drop.
Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.

Although your water may be a different color sometimes, it is not caused by lead.
Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo.

Lead won't change the color of your water.
El plomo no cambiará el color del agua.

The only way to know what your home's lead levels are is by having your water tested.
La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

LEAD IN BLOOD
PLOMO EN LA SANGRE

If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.

You should contact your doctor about testing.
Debe comunicarse con su médico para realizarse un examen.

Testing is available for free at the Genesee County Health Department.
El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee.

If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.
Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

Get your water tested.
Haga examinar el agua de su casa.

Call 2-1-1 for a free filter.
Llame al 2-1-1 para solicitar un filtro gratuito.

To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.

Drain and flush your water heather tanks regularly to remove any lead that has accumulated.
Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado.

Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.

It is safe to use unfiltered tap water to mop floors and wipe down countertops.
Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.

Take your shoes off when indoors.
Quítese los zapatos cuando esté dentro.

Vacuuming carpets may pull more lead dust to the surface.
Aspirar alfombras puede levantar más polvo de plomo sobre la superficie.

Use a non-motorized sweeper to clean carpets.
Utilice una barredora no motorizada para limpiar alfombras.

Clean windowsills and play areas often with paper towels and soapy water.
Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD
CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

Adults can use unfiltered tap water to brush their teeth.
Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.

You can use unfiltered tap water to shower or bathe, but don't let kids drink the water when they play in the tub.
Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.

Studies done by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub...
Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera…

However, if levels of chlorine or other cleaners are high in the water…

Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua…

GOOD SOURCES OF IRON INCLUDE:
BUENAS FUENTES DE HIERRO INCLUYEN:

Lean red meats,…
Carnes rojas desgrasadas,…

GOOD SOURCES OF CALCIUM INCLUDE:
BUENAS FUENTES DE CALCIO INCLUYEN:

GOOD SOURCES OF VITAMIN C INCLUDE:
BUENAS FUENTES DE VITAMINA C INCLUYEN:

Old paint is the most common way that kids are exposed to lead.
La pintura vieja es la forma más común en que los niños son expuestos al plomo.

More lead will be found in dirt in busy traffic areas.
Más plomo se encontrará en la tierra de áreas con tránsito intenso.

HOBBIES AND JOBS
AFICIONES Y EMPLEOS

Solder, fishing sinkers, bullets and stained glass framing materials...
Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales...

HAVE QUESTIONS?
¿TIENE PREGUNTAS?

For more information about protecting yourself and your family from lead,…
Para más información sobre cómo protegerse usted y su familia del plomo,...

To find out where you can get a free water filter, call 2-1-1.
Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.

**Translator's note: the following sentence (last sentence) in Spanish does not belong to text.*
O, póngase en contacto con SanJuana Olivares al 810-624-0699.

From: Miller, Mark (DTMB)
Sent: Monday, February 01, 2016 9:03 AM
To: artadan@sbcglobal.net
Subject: More Flint Water Translation
Attachments: LeadInWaterInfoSheetV2a.ai; deq-flintw-MDHHS_Clean_Your_Aerator.pdf

We need the attached forms translated quick as possible.

The Lead in Water Info Sheet file to Spanish only. (This is the one you did the back translation on)
And
The DEQ-Flintw-MDHHS Clean your Aerator file to Spanish And Arabic.

Let me know a price and when you might have complete.

Again, thanks.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

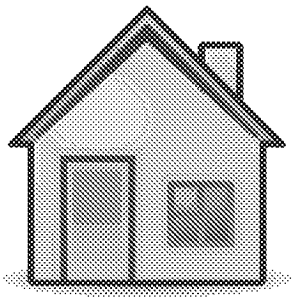


Genesee County Health Department

Keeping Your Home Lead-Safe
Clean Your Aerators

MDHHS Michigan Department of Health & Human Services

What can you do to keep your home lead-safe?



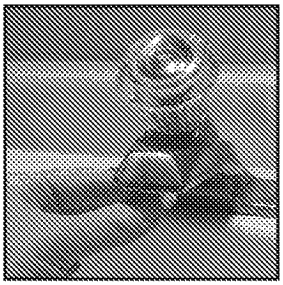
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.
- Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.
- If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

For bathrooms or other places where you don't have a filter:

When pipes are old, they break apart more easily. Sometimes pipes break completely; sometimes they just get new cracks. This can cause bits of lead pipe to end up in our home's water. There are screens - called aerators - on our faucets that sometimes stop the larger pieces from coming out. Aerators do help us save water - so it's good to have them - but cleaning them once in awhile is a way to limit the lead that could end up in your water.

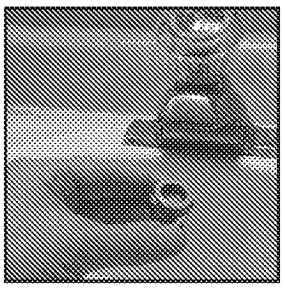
Follow the steps below to learn how to clean your aerators:

1.



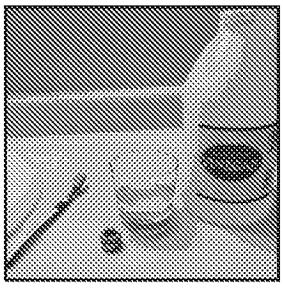
- The little round thing on the bottom of your faucet is the aerator (pronounced: *air-raytor*).
- Unscrew the aerator from the bottom of the faucet.
- You should be able to unscrew it with your fingers, but you might need a wrench if it's really stuck.

2.



- Your aerator might not look exactly the same as this, but it's OK.
- Now that you have it off, let's get started!

3.



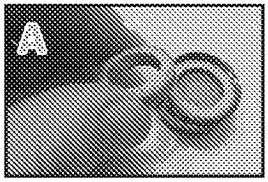
- While you really only need to use water to rinse off your aerator parts, if you have these things around, they might make it easier:
  - An old toothbrush
  - A glass of vinegar

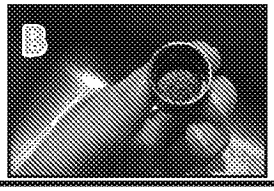
4.



- Soaking the aerator in vinegar will help loosen up some of the grime. You can leave it in as long as you want, but even just 5 minutes will help.
- The toothbrush makes it easy to scrub out the inside. Just don't use that toothbrush for brushing your teeth again!

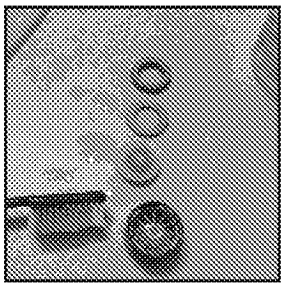
5.





- If your aerator looks like Photo A, it has a flow control piece in it. You'll have to take it apart:
  - Pull out the pieces carefully.
  - Note the order that the pieces come out. Take a picture or write down some notes. You'll have to put them back in at the end in the same way!
- If it looks like Photo B, then you're good to go to Step 6.

6.



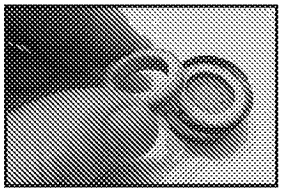
- You might not have all of these pieces. They might not be this color. Every aerator is a little different. Just clean what you have.
- Scrub all of the pieces. Make sure you really get down inside the metal piece, removing any bits of grime or metal flakes you can see.

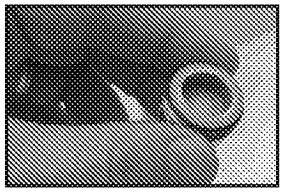
7.



- Rinse everything very well.
- Run the water through the aerator screen - holding it right side up and upside down.

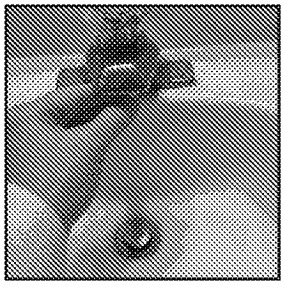
8.





- Once it's clean,
  - If your aerator looks like Photo A up above, put it back together.
  - If it looks like Photo B, you're all set.

9.



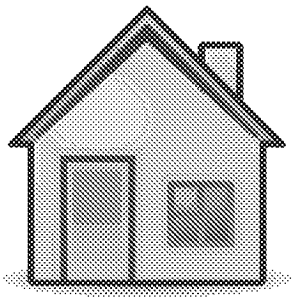
- Put your aerator back on your faucet.
- Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.

Genesee County Health Department

Keeping Your Home Lead-Safe
Clean Your Aerators

MDHHS Michigan Department of Health & Human Services

What can you do to keep your home lead-safe?



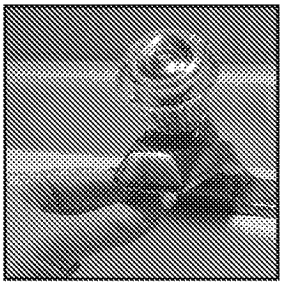
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- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.
- Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.
- If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

For bathrooms or other places where you don't have a filter:

When pipes are old, they break apart more easily. Sometimes pipes break completely; sometimes they just get new cracks. This can cause bits of lead pipe to end up in our home's water. There are screens - called aerators - on our faucets that sometimes stop the larger pieces from coming out. Aerators do help us save water - so it's good to have them - but cleaning them once in awhile is a way to limit the lead that could end up in your water.

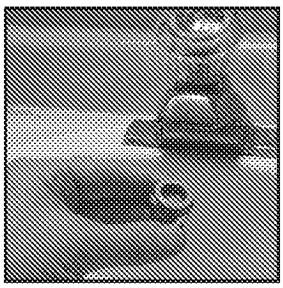
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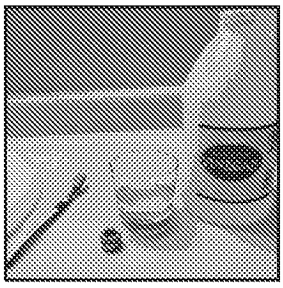
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- Now that you have it off, let's get started!

3.



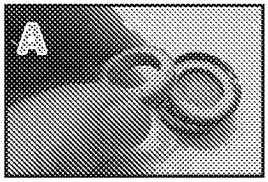
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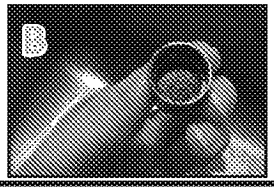
4.



- Soaking the aerator in vinegar will help loosen up some of the grime. You can leave it in as long as you want, but even just 5 minutes will help.
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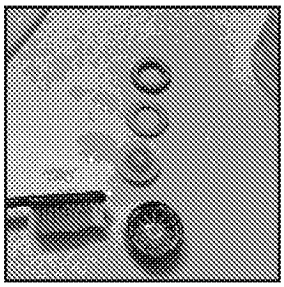
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  - Pull out the pieces carefully.
  - Note the order that the pieces come out. Take a picture or write down some notes. You'll have to put them back in at the end in the same way!
- If it looks like Photo B, then you're good to go to Step 6.

6.



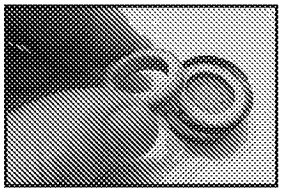
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- Scrub all of the pieces. Make sure you really get down inside the metal piece, removing any bits of grime or metal flakes you can see.

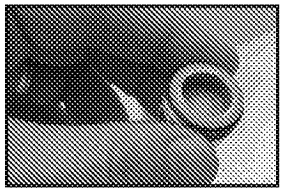
7.



- Rinse everything very well.
- Run the water through the aerator screen - holding it right side up and upside down.

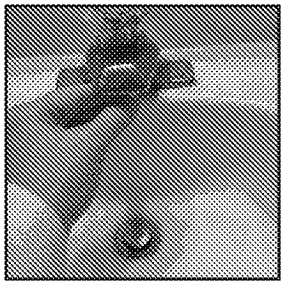
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- Once it's clean,
  - If your aerator looks like Photo A up above, put it back together.
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9.



- Put your aerator back on your faucet.
- Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.

From: Miller, Mark (DTMB)
Sent: Tuesday, February 02, 2016 9:54 AM
To: Minicuci, Angela (DHHS)
Subject: FTP site link

Angela, here is the link for the files to be dropped for the Translation of the Flint Lead brochure.

ftp://michigan-dmb.dmb.state.mi.us/DMB-PAGS/DCH/Angela%20M/

You should be able to drop the folder on the page and it will copy.

If you have problems, let me know.

I am on a conference call now, but try my cell at 517-719-1164

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Miller, Mark (DTMB)
Sent: Tuesday, February 02, 2016 2:01 PM
To: Holben, Jason (DHHS)
Subject: Flint Water
Attachments: deq-flintw-MDHHS_Clean_Your_Aerator.pdf

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 7:46 AM
To: Cooley, Tom (DTMB);Banks, William (DTMB);Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Printing Needs
Attachments: deq-flintw-MDHHS_Clean_Your_Aerator_-_FINAL_510046_7.pdf; CERC Six Principles of CERC.pdf; CERC Leader 10 dos and donts.pdf; Adding_Extra_Phosphate_to_Flint_Water_-_MDHHS_FINAL_509878_7.pdf

More flyers.
I will get with Tom to see how he wants to run them.
Maybe 3 more coming.

Mark Miller
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Printing Services
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DTMB
HELP. CONNECT. SOLVE.

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To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Printing Needs

Hi Mark –

Attached are documents for printing – we may be receiving 3 more documents, I will know more in the morning. I'll give you a call to discuss.

Jeanette

Document Name	Page Lay Out	Number of Copies
Keeping Your Home Lead-Safe Clean Your Aerators	2pgs double sided in color	30,000
Crisis Emergency + Risk Communication: The Six Principles of CERC	1 page 1 sided in color	1,000
Crisis Emergency + Risk Communication: CDC CERC: 10 Communication Dos and Don'ts for the Crisis Leader	2 pages double sided	1,000
Adding Phosphate to Flint	1 sided 1 page in	3,000

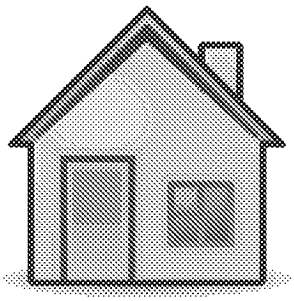
Water	color	

Genesee County Health Department

Keeping Your Home Lead-Safe
Clean Your Aerators

MDHHS Michigan Department of Health & Human Services

What can you do to keep your home lead-safe?



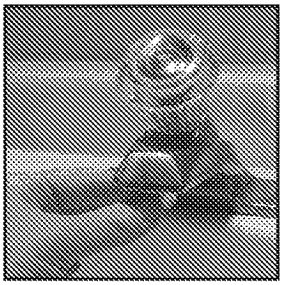
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.
- Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.
- If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

For bathrooms or other places where you don't have a filter:

When pipes are old, they break apart more easily. Sometimes pipes break completely; sometimes they just get new cracks. This can cause bits of lead pipe to end up in our home's water. There are screens - called aerators - on our faucets that sometimes stop the larger pieces from coming out. Aerators do help us save water - so it's good to have them - but cleaning them once in awhile is a way to limit the lead that could end up in your water.

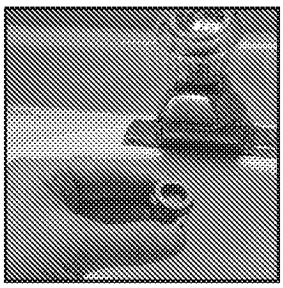
Follow the steps below to learn how to clean your aerators:

1.



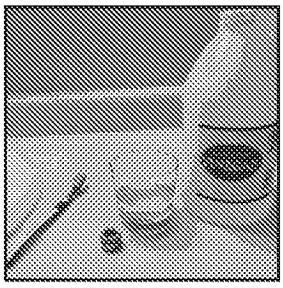
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- Now that you have it off, let's get started!

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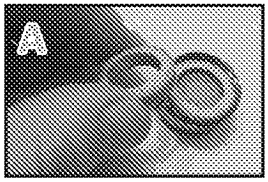
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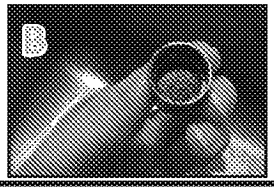
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- Soaking the aerator in vinegar will help loosen up some of the grime. You can leave it in as long as you want, but even just 5 minutes will help.
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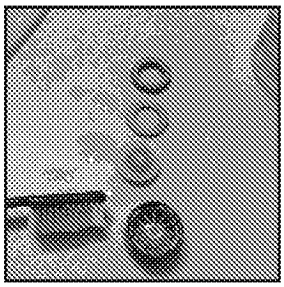
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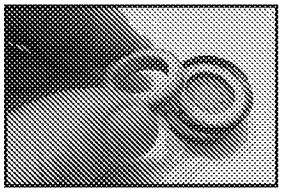
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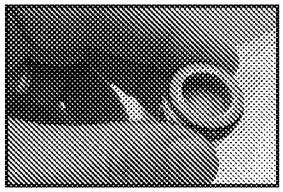
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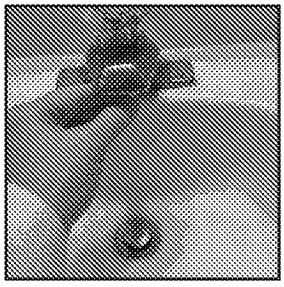
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- Put your aerator back on your faucet.
- Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.

CRISIS EMERGENCY RISK COMMUNICATION

The Six Principles of CERC

Be First: If the information is yours to provide by organizational authority—do so as soon as possible. If you can't—then explain why you can't (e.g., it's classified)--or the process you are using to get needed information to those involved.

Be Right: Give facts in increments. Tell people what you know when you know it, tell them what you don't know, and tell them *if* you will know relevant information later.

Be Credible: Tell the truth. Do not withhold to avoid embarrassment or the possible "panic" that seldom happens. Uncertainty is worse than not knowing—rumors are more damaging than hard truths.

Express Empathy: Acknowledge in words what people are feeling—it builds trust. "We understand this is worrisome."

Promote Action: Give people things to do. It calms anxiety and helps restore order.

Show Respect: Treat people the way you want to be treated—the way you want your loved ones treated—always—even when hard decisions must be communicated.

For more information or to request CERC materials, please contact CDC's Barbara Reynolds, Ph.D. at CERCrequest@cdc.gov

CRISIS EMERGENCY RISK COMMUNICATION

CDC CERC: 10 Communication Dos and Don'ts for the Crisis Leader

1. ***Do express empathy***. Empathy, the ability to take another's perspective, allows the leader to take an active role in supporting, consoling, and persuading others to the benefit of everyone involved in the disaster recovery. While many leaders may believe that societal norms forbid them from expressing empathy, in fact, leadership research suggests that relating to others is a key to moving others toward prosocial behaviors even if the actions involve sacrifice.

2. **Do model prosocial behavior**. People learn through observation. Modeling good behavior is an important way to cultivate personal and collective efficacy. When under threat, people with high self-efficacy perform difficult activities despite feeling anxious. Model the behavior one seeks from others.

3. **Do raise self-efficacy beliefs**. Self-efficacy increases survival after a disaster and leaders can influence individual and group efficacy. Expressing faith in the competence of followers can raise their self-efficacy as can directing them to take actions that the leader is certain followers can accomplish such as "make a list of the medications you and your family are taking." Mastering simple steps increases the effort and length of time people put forth toward more difficult tasks.

4. **Do value honesty and openness**. Without credibility a leader cannot lead. People will look for fairness and restraint in the use of power. Today, information technology makes withholding information dangerous and futile, and leaders will risk the trust others have in them.

5. **Do collaborate**. Organizations will face crises, but they do not have to face them alone. With effective planning and networking, a leader will have the necessary responses outlined and the relationship networks needed to carry them out.

6. **Do understand media's role**. People seek information from multiple sources and information does not have to come from interpersonal sources to be deemed valid. The media influence people directly. The value of information sources depends on their reliability in providing

information useful to the person. Recognize that the media's perspective "what does this mean to me?" is useful in crafting relevant messages during a crisis.

7. ***Do not lie***. Trust is hard won and easily lost. A lie puts the leader, the leader's organization, and the well-being of followers at risk. Followers may reject valid counsel if the source is caught lying. Withholding can be seen as deceptive.

8. ***Do not procrastinate***. Crises demand action. Leaders must adapt, make rapid decisions, and provide useful information quickly to followers. Lack of news will turn into speculation.

9. ***Do not be invisible***. In a crisis, the leader should be accessible and should appear to share the risk. Do not wait for information to be final to begin to speak; instead, remind the public that the situation is fluid. A leader's presence can be reassuring to followers.

10. ***Do not be paternalistic***. Empower followers and express confidence in them. Be careful not to imply that "father knows best" and that the facts are too difficult for them to understand. When a decision is made, explain the basis for that decision. Give people choices if possible.

For more information on CERC leadership or to order free CERC materials, please contact CDC's Barbara Reynolds, Ph.D., at bsr0@cdc.gov (9/13)

Adding Phosphate to Flint Water

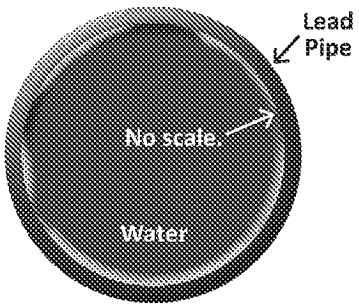
Genesee County Health Department

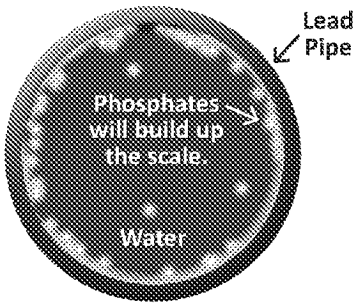
MDHHS Michigan Department of Health & Human Services

Why is there lead in some homes' water?

- Lead pipes, solder, and faucets used to be common. We now know that lead can harm our health.
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets.
- Replacing old pipes, service lines, and faucets is the only sure way to limit the lead in your tap water.
- New pipes, solder, and faucets should meet EPA lead-free standards.

Why are we putting phosphate in the water?





- Over the years, minerals in our water have built up inside our water pipes.
- This mineral build-up is called scale.
- This scale helps to keep a lot of lead from the pipes out of our water.
- If something happens to the scale and the water can touch the pipes, lead can get into the water.
- Adding phosphate to the water helps build and maintain scale by collecting on the sides of the pipes and sticking to the metal.

Learn About Phosphate

- **Phosphorus is a natural mineral that your body needs. It works with calcium to keep your bones strong and healthy.**
- **Phosphate is a type of salt that has phosphorus in it.**
- **Although there already is phosphate in the Detroit drinking water, extra phosphate is being added to the water in the City of Flint to help put more scale in the pipes.**
- **The City of Flint, MDEQ, and the EPA worked together to find how much more phosphate is needed in the water going to Flint homes.**
- **Most people likely already eat and drink more phosphate in everyday food than the very small amount that will be found in the tap water.**
- **Continue to use water filters that remove lead until the Genesee County Health Department's Public Health Emergency Declaration is removed.**

What is Phosphoric Acid?

Although there is already some phosphate in the water we get from Detroit, Flint plans to add more to help build up and maintain the scale faster. To get the phosphate needed for this to work, the City of Flint Water Plant will be adding something called *phosphoric acid* to the city's water. Phosphoric acid is a common food ingredient in things like cola or juice.

The phosphoric acid will quickly dissolve in the water and break down into two parts - hydrogen and phosphate. Hydrogen will become a part of the water and the leftover phosphate will settle out and stick to the walls of the pipes - building up scale like in the picture above.

If you have questions about the phosphate being added to City of Flint water, please call the City of Flint Water Plant at 810-787-6537.

If you have questions about phosphate and your health, please call MDHHS at 1-800-648-6942.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 8:00 AM
To: Cooley, Tom (DTMB)
Subject: RE: Flint Water Printing Needs

OK, thank.s

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

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Sent: Wednesday, February 03, 2016 8:00 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Flint Water Printing Needs

We will have to, the 5 color is experiencing problems. Or farm that one out..

Tom Cooley, Supervisor
Printing Services
Department of Technology, Management & Budget
7461 Crowner Drive
Lansing, MI 48913
Office: 517-322-5487

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 7:59 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Subject: RE: Flint Water Printing Needs

Even the 30,000 one?

Mark Miller
Print & Mail Consultant

Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Cooley, Tom (DTMB)
Sent: Wednesday, February 03, 2016 7:58 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Flint Water Printing Needs

IGEN all of it please.

Tom Cooley, Supervisor
Printing Services
Department of Technology, Management & Budget
7461 Crowner Drive
Lansing, MI 48913
Office: 517-322-5487

DTMB
HELP. CONNECT. SOLVE.

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Adding Phosphate to Flint Water	1 sided 1 page in color	3,000

From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 8:48 AM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Crisis Costs.xlsx
Attachments: Flint Water Crisis Costs.xlsx

Updated with today's orders.

	A	B	C	D
1	Job #	Description	Quantity	Cost
2	110661	Palm Card- English	75000	$ 12,627.13
3	110675	Palm Card- Spanish	15000	$ 4,834.61
4	110727	Testing Form	20000	$ 1,857.00
5	110959	Testing Form	25000	$ 2,312.00
6	111035	Palm Card- English	35300	$ 8,127.39
7	111126	Testing Form	25000	$ 2,312.00
8	111231	Testing Form- Spanish	30000	$ 2,967.00
9	111298	Palm Card- Arabic	1000	$ 247.17
10	111402	Four Water Brochure	100000	$ 7,466.26
11	111524	Door Hanger and Recycle Card	5000 ea	$ 1,752.32
12	111578	Translate 4 docs to Spanish	1	$ 777.00
13	111631	Translate Reposnse Team from Spanish to English	1	$ 169.00
14	111659	Water Testing Form- English	20000	$ 1,857.00
15	111660	Translate Clean your Aerator - Spanish and Arabic and Lead in Your Water Sheets- Spanish	2	TC
16		Keeping Your Home Lead Safe	30000	$ 1,842.99
17		10 Do's and Don'ts of CERC	1000	$ 387.65
18		Adding Phosphate to Flint Water	3000	$ 608.20
19		Six Principles of CERC	1000	$ 223.14

From: Miller, Mark (DTMB)
Sent: Wednesday, February 03, 2016 12:58 PM
To: Banks, William (DTMB);Cooley, Tom (DTMB);Hampton, Kristen (DTMB) (HamptonK@michigan.gov);Carpenter, Vicki (DTMB)
Subject: Flint Palm Cards

They are ordering another 25,000 of them.
Run 6 up on 14x26
100# Gloss Cover
I will get an order turned in.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, February 03, 2016 11:45 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Palm Cards

Hi Mark –

DTMB just received another request to have 25,000 Palm Cards printed in English-same paper/size/color as requested previously. Delivered to the Bell Warehouse at 4315 N. Clio Road, Flint 48504, attention Bonnie S.

Do you have the updated version of the palm card with the change from water resource centers to water resource sites? If not I'll get it from Trevor.

Jeanette

TRANS-TYPE INTERNATIONAL

Translations and typesetting in any language

P.O. Box 1822, Midland, MI 48640
Phone: (989) 631-2424
www.trans-typeinternational.com

State of Michigan
Printing Services
7461 Crowner
Lansing, MI 48913

Attn: Mark Miller

Invoice No. T-2455

P.O. No. 111578

Date: 2-4-2016

Job No:

Translation and composition - Spanish	
Adding Phosphate to Flint Water Lead Sheet Cover Letter Parent Letter Provider Letter	$750.00
TOTAL $	**750.00**

This invoice is subject to sales tax adjustment if audited by the Michigan Department of Revenue. Any changes thus made will receive a credit refund or invoice for addition. Seller warrants that all goods and services herein, are furnished with the requirments of the Fair Labor Standards Act of 1938, as amended.

HOW TO RECYCLE WATER BOTTLES AND WATER FILTERS IN FLINT

Curbside Pickup Instructions

Republic Services provides bi-weekly curbside recycling at no additional cost to residents who already have weekly trash collection services.

1)**To get a blue recycling bin, call 1-800-438-0966** (M-F, 8a.m.-5p.m., or Sat., 8a.m.-12p.m.) to request a bin to be delivered to your house.

2)Until you get your bin, Republic Services allows bottles to be placed in clear plastic bags. Do not put trash in the same bag as the bottles.

3)Until you get your bin, set the clear bags on the curb on your trash day a few feet from your trash. Once you get your bin, set it out on recycling day.

4)You can also drop your bag off at one of the drop-off locations around the city.

What should I do with the used cartridge in my water filter?

1) When your PUR or Brita filter needs to be changed, take the used cartridge to a distribution site.

2) Place the used cartridge in the box provided at the site.

3) Pick up a replacement cartridge.

ALL BOTTLES DROPPED OFF MUST BE IN CLEAR PLASTIC BAGS
No solid color or grocery bags accepted

www.michigan.gov/flintwater

Empty Water Bottles Drop-Off Locations

Fire Station #1
310 E. Fifth St.
9a.m. – 9p.m., daily

Fire Station #5
3402 Western Rd
9a.m. – 9p.m., daily

Fire Station #8
202 E Atherton
9a.m. – 9p.m., daily

Bill Carr Signs
719 W. 12th St
8a.m. – 4p.m., M-F

Young's Environmental
5305 N. Dort Hwy
8a.m. – 6p.m., M-F

Dover & Company
651 Hall St.
8a.m. – 4pm., M-F

REQUEST FOR WATER ANALYSIS

Billing Information

Name	DWL Account number
MDEQ - RRD Div #900040-00	M99953605
Mailing Address: Flint Residential Lab Services	
City: Lansing	State: MI / Zip: 48910

See reverse side for sample instructions and information

WSSN (Type I-II Public Water)	Does sample contain chlorine?	For questions call:
2310	(●) Yes ( ) No	810-787-6537 ext. 3501

SAMPLE SOURCE
- ( ) 0 - Single Family Dwelling
- ( ) 9 - Other

SAMPLING PURPOSE
9 - Other

SAMPLE POINT
9 - Other

REPORT RESULTS TO: (*PLEASE PRINT*) NOTE: RESULTS WILL BE EMAILED TO YOUR LOCAL COUNTY HEALTH DEPARTMENT

Name	E-mail address	
Mike Glasgow	mglasgow@cityofflint.com	
Mailing Address: 4500 N. Dort Hwy	Area Code & Phone number: 810-787-6537	
City: Flint	State: MI	ZIP Code: 48505

SAMPLE COLLECTION INFORMATION (*PLEASE PRINT*)

Sample Collector Name	Date Collected	Time Collected ( ) AM ( ) PM

Collector Code
- ( ) 0 - County Personnel
- ( ) 1 - Water Supply Operator
- ( ) 3 - Private Citizen
- ( ) 4 - DEQ Staff other than DW
- ( ) 9 - Other

System/Owner Name		
Collection Site (Street Address)	Township (If known	Section (If known)
City	County: Genesee	ZIP Code / Well Number (If more than one)
Sampling Point: ( ) Kitchen ( ) Bathroom	Site Code or Permit Number (If known)	

TEST CODE	INVESTIGATION UNIT #	DRINKING WATER TEST
CCUB	36CC - 1 Liter	Lead/Copper for Investigation

Return sample and form to either Flint City Hall or the Flint Water Plant.

Samples must be received in the laboratory within 14 days of collection.

DRINKING WATER LEAD AND COPPER SAMPLING INSTRUCTIONS

Thank you for helping to monitor for lead and copper in your drinking water.

It is important that you follow these instructions so we obtain an accurate measurement of the lead and copper in your drinking water.

Do not open the bottle until instructed in step 3. Do not touch the inside of cap or bottle.

1. **The water in the house must not have been used for a minimum of six (6) hours prior to sampling.** The best times to sample are early morning or after returning from work. **Do not flush the sample tap before sample collection.**

2. **Select a cold water faucet** in the **KITCHEN** or **BATHROOM** that is commonly used for drinking and has been used within the last 24 hours. **No other faucets are acceptable for collection.** If the faucet is connected to a faucet mount filter, water softener, iron filter or reverse osmosis system, etc. the treatment device must be removed or bypassed.

When was the faucet last used before sampling? Date _____ TIME _____ AM/PM

Is there a faucet-mount filter? ☐ YES ☐ NO If YES, was it bypassed? ☐ YES ☐ NO

Is this faucet connected to a home treatment device such as a water softener, a reverse osmosis unit, an iron removal device OR is any kind of additive used in the home? ☐ YES ☐ NO

If YES, please describe: _____

If YES, was it bypassed? ☐ YES ☐ NO

3. Open sample bottle and place below the faucet and gently open the **COLD** water tap. If you have a single handle faucet, turn it fully to the **COLD** side. Fill the sample bottle to within an inch of the top with the "first draw" of **COLD** water.

4. Tightly cap the sample bottle

If any plumbing repairs or replacement has been done in the home since the previous sampling event, please note this information here:

If YES, please describe: _____

5. Fill out the collection information on the front, answer the questions below and sign the form.

6. Attach this form to the bottle and return it to either **Flint City Hall or the Flint Water Plant**.

7. Thank you again for your help. We will send you your individual results within 30 days of receiving them from the laboratory. A summary of information on this year's lead and copper monitoring will be printed in the annual water quality report that will be made available by July 1 of this year. Contact your water supply if you have questions.

If you have any questions contact:

City of Flint Water Plant 4500 N. Dort Hwy. Phone: 810-787-6537 ext. 3501

I have read the Drinking Water Lead and Copper Sampling Instructions and have taken a tap sample in accordance with these directions.

_____ _____

Sample Collector's Signature Date

Genesee County Health Department

Frequently Asked Questions About Lead in Flint Water

MDHHS Michigan Department of Health & Human Services

- Lead is hard to avoid completely. It can be found in old paint, water pipes and brass water faucets, in dirt, at some job sites, and in metal used for some hobbies.
- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - Even small amounts of lead can harm kids' health because they are little and still growing.
  - Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a NSF-approved filter.
  - Find a NSF-approved filter at http://www.gchd.us/docs/lead_filter_information.pdf.
  - If you use City of Flint water, you can call 211 to find out where you can pick up a free water filter.
- Some filters can remove up to 99% of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - Change the filter cartridge as often as you should.
  - Run only cold water through the filter.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop. Use the tips below to know when it's best to use filtered water:

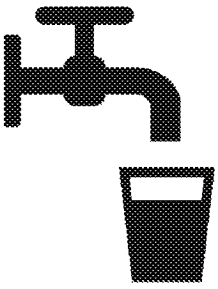
Lead in Water

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- **You can't see, smell, or taste lead in water.**
- **Lead won't change the color of your water.**
- **The only way to know what your home's lead levels are is by having your water tested in a lab.**

Please call the Flint Water Department at 810-787-6537 to request a free or low-cost water test.

In The Kitchen



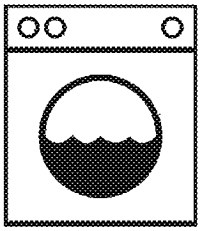
Use filtered tap water for:

- Drinking (including making coffee, drink mixes, juice, baby formula)
- Cooking (even if you boil the water, the lead will stay in the water and food)
- Washing fruits and vegetables

You can use unfiltered tap water for:

- Washing your hands
- Washing dishes
- Wiping down countertops

Cleaning



You can use unfiltered tap water for:

- Mopping floors
- Washing clothes

Your washing machine and dryer won't put lead from the water into the air of your home.

In the Bathroom



Use <u>filtered</u> tap water for:

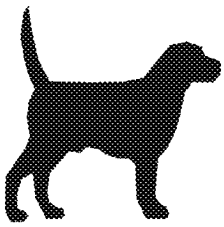
- Brushing kids' teeth

You can use <u>unfiltered</u> tap water for:

- Showers
- Baths (don't let kids drink the water as they play in the tub)
- Brushing your teeth (if you are an adult)

Lead will not cause rashes or other skin problems. However, if chlorine levels or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

Caring for Pets



Use <u>filtered</u> tap water for:

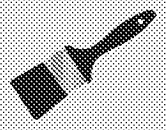
- Pets' water bowls

You can use <u>unfiltered</u> tap water for:

- Baths

If you notice your pet acting differently than normal, please contact your vet.

Other Sources of Lead in Your Home



Lead Paint

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.



Dirt

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.



Dust

- The dust in your home can contain tiny amounts of both the paint and the dirt that contain lead.



Hobbies & Jobs

- Solder, fishing sinkers, bullets, and stained glass framing materials are some of the items in your home that may contain lead. You could also track home lead dust from your job site.

Have Questions?

For more information about protecting yourself and your family from lead, please visit:

<u>www.michigan.gov/lead</u>

Or you can call the Michigan Department of Health and Human Services at:

1-800-648-6942

The staff at this number will help direct you to the best department that can answer your questions about lead in your home.

To request a free or low-cost water test, please call the Flint Water Department at:

1-810-787-6537

To find out if you can get a free water filter, please call 211.

MDHHS

Michigan Department of Health & Human Services

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

PLOMO EN EL AGUA DE FLINT

INFORMACION GENERAL

- La cantidad de plomo que se encuentra en el agua potable en los hogares de Flint podría afectar la salud de los niños.
  - o Inclusa pequeñas cantidades de plomo pueden dañar la salud de los niños, ya que todavía están creciendo.
  - o Los adultos tienen menos probabilidades de ser perjudicados por los niveles encontrados en el agua.
- Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).
  - o Usted puede recibir un filtro aprobado por NSF gratis, si utiliza agua de la Ciudad de Flint.
  - o Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.
- Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente. Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.
  - o Deje correr agua fría a través del filtro solamente.
  - o Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.
- Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.
- El plomo es difícil de evitar por completo. Se puede encontrar en las tuberías de agua y grifos de agua de bronce, pintura vieja, en la tierra, en algunos lugares de trabajo, y en el metal usado en algunos pasatiempos.

Hay una serie de pasos que puede tomar para que usted y su familia estén saludables. Utilice los siguentes consejos para aprender más sobre cómo mantenerse saludable:

PLOMO EN EL AGUA

Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo. Es importante recordar:

- Usted no puede ver, eler o saborear plomo en el agua.
- El plomo no cambiará el color del agua.
- La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

PLOMO EN LA SANGRE

- Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.
- Debe comunicarse con su médico para realizarse un examen.
- El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee. Llame al 2-1-1 si necesita ayuda para llegar allí.
- Si está embarazada o amamantando, y ha dado negativo en los niveles altos de plomo en la sangre, es seguro amamantar.
- Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

FILTROS DE AGUA

- Haga examinar el agua de su casa. Es gratis. Llame al 2-1-1.
- Utilice un filtro de agua. Llame al 2-1-1 para solicitar un filtro gratuito.
- Si usted no tiene un filtro de agua, utilice agua embotellada para beber y para mezclar fórmula.
- Use agua fría y filtrada para cocinar.
- Lave frutas y verduras con agua filtrada.
- Si tiene que usar agua sin filtrar, deje correr el agua durante cinco minutos antes de usarla. Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.
- Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado. Siga las instrucciones de fabricante para el mantenimiento o póngase en contacto con un profesional autorizado para obtener ayuda.

LIMPIEZA

- Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.
- Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.
- Es seguro lavar la ropa en la lavadora y secadora.
- Utilice un tapete en la puerta. Quítese los zapatos cuando esté dentro.
- Aspirar alfombras puede levantar más polvo de plomo sobre la superficie. Utilice una barredora no motorizada para limpiar alfombras.
- Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

EN EL BAÑO

- Utilizar agua filtrada para cepillar los dientes de sus hijos.
- Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.
- Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.
- Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera, pero la hora del baño se debe utilizar para el baño solamente, en lugar de permitir que los niños jueguen en el agua durante mucho tiempo.
- El plomo no causa erupciones u otros problemas de la piel. Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua, puede causar picazón en la piel o piel seca (similar a lo que puede suceder cuando usted nada en una piscina).

CUIDADO DE MASCOTAS

- Utilice agua filtrada del grifo para que su mascota beba en su tazón.
- Usted puede utilizar el agua del grifo sin filtrar para bañar a sus mascotas.
- Si usted nota que su mascota actúa de manera diferente de la normal, consulte a su veterinario.

DIETA SALUDABLE

- Coma alimentos ricos en hierro, calcio y vitamina C.
- Lávese las manos con jabón y agua tibia antes de comer.
- Si necesita alimentos frescos y saludables, llame a la oficina de WIC al 810-237-4537, o para la asistencia alimentaria "SNAP" aplique en www.michigan.gov/mibridges o visite su oficina local del Departamento de Salud y Servicios Humanos de Michigan.

BUENAS FUENTES DE HIERRO INCLUYEN:

- Carnes rojas desgrasadas, pescado y pollo
- Cereales con hierro añadido
- Frutas secas (pasas, ciruelas pasas)

BUENAS FUENTES DE CALCIO INCLUYEN:

- Leche
- Yogur
- Queso
- Verduras de hojas verdes (espinaca, col rizada, berza)

BUENAS FUENTES DE VITAMINA C INCLUYEN:

- Naranjas, jugo de naranja
- Toronja, jugo de toronja
- Tomates, jugo de tomate
- Pimientos verdes

INFORMACION DEL PLOMO

El equipo de respuesta de Flint esta enfocado en la crisis de plomo en la agua. Además del agua, cientificos, durante mucho tiempo, han estado preocupados por todas las fuentes de plomo, incluyendo la pintura con

PINTURA CON PLOMO

- Las casas construidas antes de 1978 probablemente tienen pintura con plomo, tanto dentro como fuera.
- La pintura vieja es la forma más común en que los niños son expuestos al plomo.

TIERRA

- Si usted vive en la ciudad, puede haber plomo en la tierra afuera de su casa.
- Antes de 1996, el gas y los gases de escape de los automóviles contenian plomo. Más plomo se encontrará en la tierra de áreas con tránsito intenso.

POLVO

- El polvo en su casa puede tener pequeñas cantidades de plomo de la pintura y suciedad.

AFICIONES Y EMPLEOS

- Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales son algunos elementos que pueden contener plomo. Usted podría también llevar polvo con plomo a casa de su sitio de trabajo.

¿TIENE PREGUNTAS?

- Para más información sobre cómo protegerse usted y su familia del plomo, visit www.michigan.gov/flintwater.
- Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.
- Para una examinación de su agua gratis, llame al 2-1-1.
- Para más información sobre el plomo en su casa y lo que puede hacer, llame al Departamento de Salud y Servicios Humanos de Michigan al 1-800-648-6942.
- Para obtener información sobre cómo puede ayudar, visite www.helpforflint.com.

From: Miller, Mark (DTMB)
Sent: Thursday, February 04, 2016 1:47 PM
To: Cooley, Tom (DTMB)
Subject: Flint Water Flyers
Attachments: flyerBW_510337_7.pdf; LeadInWaterInfoSheetV2a_ai_copy_002_512792_7.pdf; LeadInWaterInfoSheetV2a_511710_7.pdf

Importance: High

Three more flyers.
200 of each.
Need to be on the truck in the morning.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Thursday, February 04, 2016 1:40 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: Print Request
Importance: High

Mark,

We have another request for printing for tomorrow. Details below:

> **Please print 200 copies of each of the three fliers in color and deliver to the Genesee County EOC at 1101 Beech Street, Flint MI. Deliver by 0800 2/5/16**

Thanks,

Ryan McKee

TAKING ACTION ON FLINT WATER

www.mi.gov/FlintWater

WATER RESOURCE SITES

Visit a water resource site to receive bottled water, water filters, filter replacement cartridges and water testing kits at your nearest Flint fire station.

Fire Station #1
310 East 5th St.
Flint, MI 48502

Fire Station #3
1525 Martin Luther King Ave.
Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

USE FILTERED TAP WATER

- Drinking, cooking
- Brushing teeth
- Washing fruits and vegetables
- Pet water bowls

USE UNFILTERED TAP WATER

- Cleaning
- Bathing

BLOOD LEAD LEVEL TESTING

All Flint children less than six years of age should have their blood lead levels tested. Contact your primary care provider or call 2-1-1.

NUTRITION

Did you know that some foods will help keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed correctly. Free water filters are available at the water resource sites.

FOR IMMEDIATE ASSISTANCE

DIAL 2-1-1

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

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  - o Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.
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PLOMO EN LA SANGRE

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- Debe comunicarse con su médico para realizarse un examen.
- El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee. Llame al 2-1-1 si necesita ayuda para llegar allí.
- Si está embarazada o amamantando, y ha dado negativo en los niveles altos de plomo en la sangre, es seguro amamantar.
- Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

FILTROS DE AGUA

- Haga examinar el agua de su casa. Es gratis. Llame al 2-1-1.
- Utilice un filtro de agua. Llame al 2-1-1 para solicitar un filtro gratuito.
- Si usted no tiene un filtro de agua, utilice agua embotellada para beber y para mezclar fórmula.
- Use agua fría y filtrada para cocinar.
- Lave frutas y verduras con agua filtrada.
- Si tiene que usar agua sin filtrar, deje correr el agua durante cinco minutos antes de usarla. Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.
- Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado. Siga las instrucciones de fabricante para el mantenimiento o póngase en contacto con un profesional autorizado para obtener ayuda.

LIMPIEZA

- Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.
- Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.
- Es seguro lavar la ropa en la lavadora y secadora.
- Utilice un tapete en la puerta. Quítese los zapatos cuando esté dentro.
- Aspirar alfombras puede levantar más polvo de plomo sobre la superficie. Utilice una barredora no motorizada para limpiar alfombras.
- Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

EN EL BAÑO

- Utilizar agua filtrada para cepillar los dientes de sus hijos.
- Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.
- Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.
- Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera, pero la hora del baño se debe utilizar para el baño solamente, en lugar de permitir que los niños jueguen en el agua durante mucho tiempo.
- El plomo no causa erupciones u otros problemas de la piel. Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua, puede causar picazón en la piel o piel seca (similar a lo que puede suceder cuando usted nada en una piscina).

CUIDADO DE MASCOTAS

- Utilice agua filtrada del grifo para que su mascota beba en su tazón.
- Usted puede utilizar el agua del grifo sin filtrar para bañar a sus mascotas.
- Si usted nota que su mascota actúa de manera diferente de la normal, consulte a su veterinario.

DIETA SALUDABLE

- Coma alimentos ricos en hierro, calcio y vitamina C.
- Lávese las manos con jabón y agua tibia antes de comer.
- Si necesita alimentos frescos y saludables, llame a la oficina de WIC al 810-237-4537, o para la asistencia alimentaria "SNAP" aplique en www.michigan.gov/mibridges o visite su oficina local del Departamento de Salud y Servicios Humanos de Michigan.

BUENAS FUENTES DE HIERRO INCLUYEN:

- Carnes rojas desgrasadas, pescado y pollo
- Cereales con hierro añadido
- Frutas secas (pasas, ciruelas pasas)

BUENAS FUENTES DE CALCIO INCLUYEN:

- Leche
- Yogur
- Queso
- Verduras de hojas verdes (espinaca, col rizada, berza)

BUENAS FUENTES DE VITAMINA C INCLUYEN:

- Naranjas, jugo de naranja
- Toronja, jugo de toronja
- Tomates, jugo de tomate
- Pimientos verdes

INFORMACION DEL PLOMO

El equipo de respuesta de Flint esta enfocado en la crisis de plomo en la agua. Además del agua, cientificos, durante mucho tiempo, han estado preocupados por todas las fuentes de plomo, incluyendo la pintura con

PINTURA CON PLOMO

- Las casas construidas antes de 1978 probablemente tienen pintura con plomo, tanto dentro como fuera.
- La pintura vieja es la forma más común en que los niños son expuestos al plomo.

TIERRA

- Si usted vive en la ciudad, puede haber plomo en la tierra afuera de su casa.
- Antes de 1996, el gas y los gases de escape de los automóviles contenian plomo. Más plomo se encontrará en la tierra de áreas con tránsito intenso.

POLVO

- El polvo en su casa puede tener pequeñas cantidades de plomo de la pintura y suciedad.

AFICIONES Y EMPLEOS

- Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales son algunos elementos que pueden contener plomo. Usted podría también llevar polvo con plomo a casa de su sitio de trabajo.

¿TIENE PREGUNTAS?

- Para más información sobre cómo protegerse usted y su familia del plomo, visit www.michigan.gov/flintwater.
- Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.
- Para una examinación de su agua gratis, llame al 2-1-1.
- Para más información sobre el plomo en su casa y lo que puede hacer, llame al Departamento de Salud y Servicios Humanos de Michigan al 1-800-648-6942.
- Para obtener información sobre cómo puede ayudar, visite www.helpforflint.com.

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

GENERAL INFORMATION

- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - o Even small amounts of lead can harm kids' health because they are still growing.
  - o Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
  - o You can receive a free a NSF-approved filter if you use City of Flint water.
  - o Call 2-1-1 to find out where you can pick up a free water filter.
- Some filters can remove up to 99 percent of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - o Run only cold water through the filter.
  - o Change the filter cartridge as often as the instructions say.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop.
- Lead is hard to avoid completely. It can be found in water pipes and brass water faucets, old paint, in dirt, at some job sites, and in metal used for some hobbies.

There are a number of steps you can take to keep yourself and your family healthy. Use the tips below to learn more about how to stay healthy:

LEAD IN WATER

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- You can't see, smell, or taste lead in water.
- Lead won't change the color of your water.
- The only way to know what your home's lead levels are is by having your water tested.

LEAD IN BLOOD

- If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
- You should contact your doctor about testing.
- Testing is available for free at the Genesee County Health Department. Call 2-1-1 if you need help getting there.
- If you are pregnant or nursing, and you have tested negative for high blood-lead levels, it is safe to breastfeed.
- If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

WATER FILTERS

- Get your water tested. It's free. Call 2-1-1.
- Use a water filter. Call 2-1-1 for a free filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use cold, filtered water for cooking.
- Wash fruits and vegetables with filtered water.
- If you must use unfiltered water, run the water for at least five minutes before you use it. To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
- Drain and flush your water heater tanks regularly to remove any lead that has accumulated. Follow manufacturers instructions for maintenance or contact a licensed professional for assistance.

CLEANING

- Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
- It is safe to use unfiltered tap water to mop floors and wipe down countertops.
- It is safe to wash clothes in your washer and dryer.
- Use door mats. Take your shoes off when indoors.
- Vacuuming carpets may pull more lead dust to the surface. Use a non-motorized sweeper to clean carpets.
- Clean windowsills and play areas often with paper towels and soapy water.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

IN THE BATHROOM

- Use filtered tap water to brush your kids' teeth.
- Adults can use unfiltered tap water to brush their teeth.
- You can use unfiltered water to shower or bathe, but don't allow water to get in kids' mouths.
- Studies reviewed by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub but bath time should be used for bathing only, rather than allowing children to play in the water.
- Lead will not cause rashes or other skin problems. However, if levels of chlorine or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

CARING FOR PETS

- Use filtered tap water for your family pets' water bowls.
- You can use unfiltered tap water to bathe your pets.
- If you notice your pet acting differently than normal, contact your vet.

HEALTHY DIET

- Eat food sources of iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

SOURCES OF IRON INCLUDE:

- Lean red meats, fish, chicken
- Cereals with added iron
- Dried beans and lentils

SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Calcium fortified orange juice
- Leafy green vegetables such as kale or turnip greens

SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers
- Potatoes

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In addition to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

From: Miller, Mark (DTMB)
Sent: Thursday, February 04, 2016 1:58 PM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Flyers.
Attachments: flyerBW_510337_7.pdf; LeadInWaterInfoSheetV2a_ai_copy_002_512792_7.pdf; LeadInWaterInfoSheetV2a_511710_7.pdf

Importance: High

FYI- 3 more.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Thursday, February 04, 2016 1:40 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dolli@michigan.gov>
Subject: Print Request
Importance: High

Mark,

We have another request for printing for tomorrow. Details below:

Please print 200 copies of each of the three fliers in color and deliver to the Genesee County EOC at 1101 Beech Street, Flint MI. Deliver by 0800 2/5/16

Thanks,

Ryan McKee

TAKING ACTION ON FLINT WATER

www.mi.gov/FlintWater

WATER RESOURCE SITES

Visit a water resource site to receive bottled water, water filters, filter replacement cartridges and water testing kits at your nearest Flint fire station.

Fire Station #1
310 East 5th St.
Flint, MI 48502

Fire Station #3
1525 Martin Luther King Ave.
Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

USE FILTERED TAP WATER

- Drinking, cooking
- Brushing teeth
- Washing fruits and vegetables
- Pet water bowls

USE UNFILTERED TAP WATER

- Cleaning
- Bathing

BLOOD LEAD LEVEL TESTING

All Flint children less than six years of age should have their blood lead levels tested. Contact your primary care provider or call 2-1-1.

NUTRITION

Did you know that some foods will help keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed correctly. Free water filters are available at the water resource sites.

FOR IMMEDIATE ASSISTANCE

DIAL 2-1-1

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

PLOMO EN EL AGUA DE FLINT

INFORMACION GENERAL

- La cantidad de plomo que se encuentra en el agua potable en los hogares de Flint podría afectar la salud de los niños.
  - o Inclusa pequeñas cantidades de plomo pueden dañar la salud de los niños, ya que todavía están creciendo.
  - o Los adultos tienen menos probabilidades de ser perjudicados por los niveles encontrados en el agua.
- Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).
  - o Usted puede recibir un filtro aprobado por NSF gratis, si utiliza agua de la Ciudad de Flint.
  - o Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.
- Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente. Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.
  - o Deje correr agua fría a través del filtro solamente.
  - o Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.
- Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.
- El plomo es difícil de evitar por completo. Se puede encontrar en las tuberías de agua y grifos de agua de bronce, pintura vieja, en la tierra, en algunos lugares de trabajo, y en el metal usado en algunos pasatiempos.

Hay una serie de pasos que puede tomar para que usted y su familia estén saludables. Utilice los siguentes consejos para aprender más sobre cómo mantenerse saludable:

PLOMO EN EL AGUA

Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo. Es importante recordar:

- Usted no puede ver, eler o saborear plomo en el agua.
- El plomo no cambiará el color del agua.
- La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

PLOMO EN LA SANGRE

- Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.
- Debe comunicarse con su médico para realizarse un examen.
- El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee. Llame al 2-1-1 si necesita ayuda para llegar allí.
- Si está embarazada o amamantando, y ha dado negativo en los niveles altos de plomo en la sangre, es seguro amamantar.
- Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

FILTROS DE AGUA

- Haga examinar el agua de su casa. Es gratis. Llame al 2-1-1.
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- Si usted no tiene un filtro de agua, utilice agua embotellada para beber y para mezclar fórmula.
- Use agua fría y filtrada para cocinar.
- Lave frutas y verduras con agua filtrada.
- Si tiene que usar agua sin filtrar, deje correr el agua durante cinco minutos antes de usarla. Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.
- Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado. Siga las instrucciones de fabricante para el mantenimiento o póngase en contacto con un profesional autorizado para obtener ayuda.

LIMPIEZA

- Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.
- Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.
- Es seguro lavar la ropa en la lavadora y secadora.
- Utilice un tapete en la puerta. Quítese los zapatos cuando esté dentro.
- Aspirar alfombras puede levantar más polvo de plomo sobre la superficie. Utilice una barredora no motorizada para limpiar alfombras.
- Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

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EN EL BAÑO

- Utilizar agua filtrada para cepillar los dientes de sus hijos.
- Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.
- Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.
- Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera, pero la hora del baño se debe utilizar para el baño solamente, en lugar de permitir que los niños jueguen en el agua durante mucho tiempo.
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CUIDADO DE MASCOTAS

- Utilice agua filtrada del grifo para que su mascota beba en su tazón.
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DIETA SALUDABLE

- Coma alimentos ricos en hierro, calcio y vitamina C.
- Lávese las manos con jabón y agua tibia antes de comer.
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GENERAL INFORMATION

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HEALTHY DIET

- Eat food sources of iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

SOURCES OF IRON INCLUDE:

- Lean red meats, fish, chicken
- Cereals with added iron
- Dried beans and lentils

SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Calcium fortified orange juice
- Leafy green vegetables such as kale or turnip greens

SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers
- Potatoes

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In addition to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

From: Miller, Mark (DTMB)
Sent: Thursday, February 04, 2016 2:22 PM
To: artadan@sbcglobal.net
Subject: RE: Clean your Aerators - Arabic

Job #111631

Verified the Spanish Translation.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Thursday, February 04, 2016 2:17 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Re: Clean your Aerators - Arabic

What is the P.O.# for the 2-page "Lead in Flint Water" flyer. We first proofed the Spanish and then we retyped it.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

On Thursday, February 4, 2016 11:24 AM, "Miller, Mark (DTMB)" <millerm13@michigan.gov> wrote:

Job # 111660

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: artadan@sbcglobal.net [mailto:artadan@sbcglobal.net]
Sent: Thursday, February 04, 2016 11:20 AM

To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Clean your Aerators - Arabic

Hi Mark,

Attached is the Arabic. What is the p.o. # for this job? Also, Saad had these comments:

Attached are the pdf files for the rush translation. Mark did not provide us with the 3 links (logos) on the top of the page. Also, the placement of those logos differ slightly for the English pdf file provided earlier.

If Mark can place the logos by himself that is fine. If not, please ask him to provide us with the links and I can place them accordingly.

Also, ask him how he wants us to place the logos.

Arturo V. Adan www.trans-typeinternational.com 989-631-2424

From: Miller, Mark (DTMB)
Sent: Friday, February 05, 2016 8:43 AM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Crisis Costs.xlsx
Attachments: Flint Water Crisis Costs.xlsx

Updated costs as of 2/5/16

	A	B	C	D
1	Job #	Description	Quantity	Cost
2	110661	Palm Card- English	75000	$ 12,627.13
3	110675	Palm Card- Spanish	15000	$ 4,834.61
4	110727	Testing Form	20000	$ 1,857.00
5	110959	Testing Form	25000	$ 2,312.00
6	111035	Palm Card- English	35300	$ 8,127.39
7	111126	Testing Form	25000	$ 2,312.00
8	111231	Testing Form- Spanish	30000	$ 2,967.00
9	111298	Palm Card- Arabic	1000	$ 247.17
10	111402	Four Water Brochure	100000	$ 7,466.26
11	111524	Door Hanger and Recycle Card	5000 ea	$ 1,752.32
12	111578	Translate 4 docs to Spanish	1	$ 777.00
13	111631	Translate Reposnse Team from Spanish to English	1	$ 169.00
14	111659	Water Testing Form- English	20000	$ 1,857.00
15	111660	Translate Clean your Aerator - Spanish and Arabic and Lead in Your Water Sheets- Spanish	2	$ 327.00
16	111827	Keeping Your Home Lead Safe	30000	$ 1,842.99
17	111830	10 Do's and Don'ts of CERC	1000	$ 387.65
18	111829	Adding Phosphate to Flint Water	3000	$ 608.20
19	111828	Six Principles of CERC	1000	$ 223.14
20	111867	Palm Card- English	25000	$ 6,275.34
21	111904	Translate Recycling Inst.	1	
22	111911	Flint Water Flyers- 3 @ 200	600	$ 244.70

From: Miller, Mark (DTMB)
Sent: Monday, February 08, 2016 11:05 AM
To: Miller, Karen (DHHS)
Subject: RE: This Week at MDHHS 2.8.16

No we are just the low life's that get the work done.
They all take the credit.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Miller, Karen (DHHS)
Sent: Monday, February 08, 2016 10:57 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: FW: This Week at MDHHS 2.8.16

So you were not the right employee to thank when you saw him the other day!

Karen Miller, Dept Specialist
Enrollment Services Section
Medical Services Administration
Michigan Department of Health and Human Services
Phone: 517-335-7308
Fax: 517-373-1437

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From: Michigan Department of Health and Human Services [mailto:MDHHS@govsubscriptions.michigan.gov]
Sent: Monday, February 08, 2016 10:30 AM
To: Miller, Karen (DHHS)
Subject: This Week at MDHHS 2.8.16

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Michigan Dept of Health & Human Services

This Week at MDHHS

February 8, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

New agreement puts Michigan on a path to exiting federal court oversight

Michigan reached a milestone last week with a new agreement that recognizes the strides the agency has made in protecting children and creates a path toward exiting federal court oversight.

The new court-approved plan will also allow the MDHHS Children's Services Agency (CSA) to focus more sharply on its mission of protecting vulnerable children from abuse and neglect. The plan follows years of reform efforts under the Gov. Rick Snyder administration that have improved services to the 13,000 children in Michigan's foster care system.

Judge Nancy G. Edmunds of U.S. District Court for the Eastern District of Michigan approved the Implementation, Sustainability and Exit Plan on Tuesday. It replaces the Modified Settlement Agreement approved in 2011 that came after a lawsuit filed by the advocacy group Children's Rights in 2006.

"This is a momentous day for Michigan and for children and families involved in the state's Children's Protective Services, foster care and adoption systems," MDHHS Director Nick Lyon said. "I'm proud of the tremendous strides the state has made in meeting the needs of vulnerable children, as evidenced by the federal government's recent recognition that Michigan has satisfied its program improvement plan for child safety.

"We understand we have more work to do. Now we can devote additional resources to improving safety and well-being outcomes for children and less on continuing to monitor issues that we have already addressed."

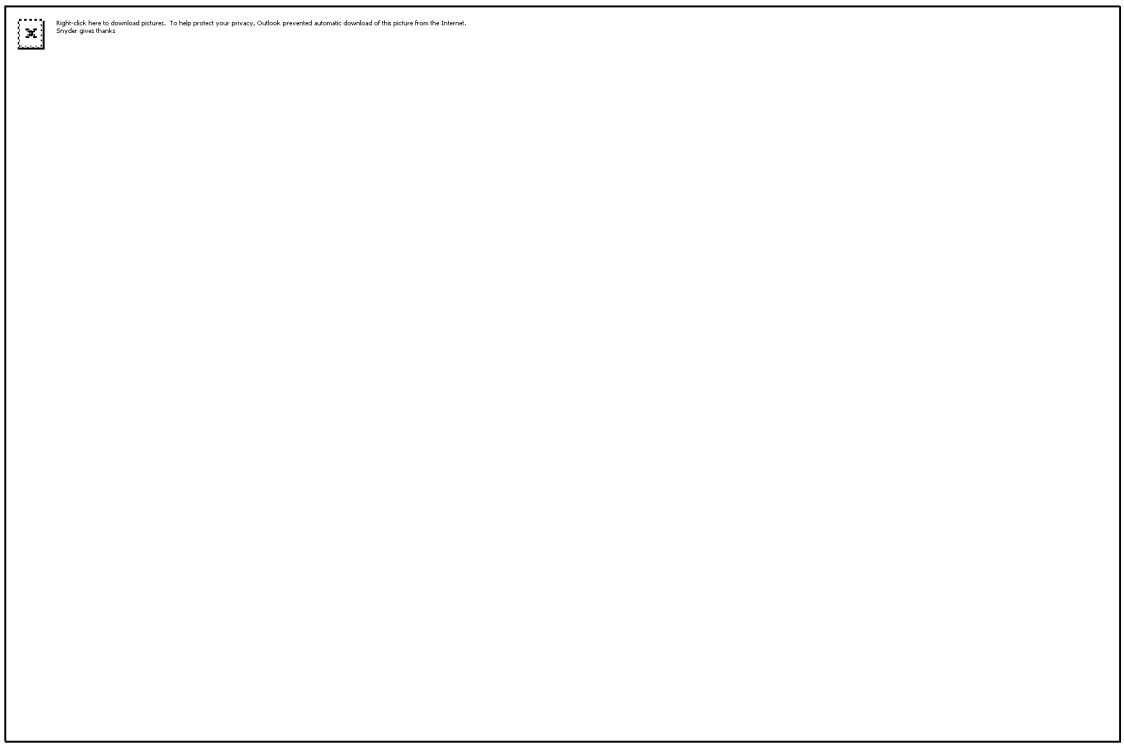
The new plan calls for a significant reduction in the number of child welfare system goals that will be tracked by the court, which will monitor the state for compliance with 71 commitments -- down from nearly 240 in the previous

agreement. MDHHS' goal is to exit from federal court monitoring within the next few years.

"We appreciate the cooperative spirit of Children's Rights and the support from Judge Edmunds and the federal monitors," said Steve Yager, CSA's executive director. "I'm proud of the improvements made through the hard work of MDHHS child welfare staff and our private agency partners."

More details are available on the Child Welfare Reform page.

Gov. Snyder stops by to thank employees



Gov. Rick Snyder is making an effort to personally visit with and talk to employees involved in the Flint water emergency. As part of these visits, this past week Gov. Snyder stopped by the Population Health and Community Services Administration (PHCSA) in the Capitol View Building to thank MDHHS employees.

Pictured here from left to right are: (Front row) Sandip Shah, director of the Bureau of Laboratories; Susan Moran, PHCSA deputy director; MDHHS Director Nick Lyon; Gov. Snyder; Lily Tyndall-Snow, a Council of State and Territorial Epidemiologists (CSTE) fellow; and Corinne Miller, director of the Bureau of Disease Control, Prevention and Epidemiology.

(Back row, left to right) Jevon McFadden, medical epidemiologist and career epidemiology field officer; Jay Fiedler, manager of Surveillance and Infectious Disease Epidemiology (SIDE) Section; Jim Collins, director of the Communicable Disease Division; Susan Bohm, manager of the Enteric & Respiratory Illnesses Epidemiology Unit; Meghan Weinberg, Centers for Disease Control and

Prevention Epidemic Intelligence Service officer; Veronica Fialkowski, CSTE fellow; and Mary Grace Stobierski, Emerging & Zoonotic Infectious Disease Section manager.

Inmates certified by MDHHS to help others

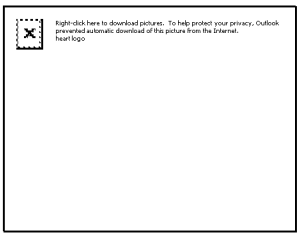
Twenty-seven inmates at Women's Huron Valley Correctional Facility now are certified as peer-support specialists to provide support to fellow inmates with mental health issues, as part of a pilot program that involves MDHHS.

The prisoners recently received the certification from MDHHS following the week-long training. They received three college credit hours through Lansing Community College's School of Health and Human Services.

The certification allows them to assist other prisoners struggling with mental illness and provides those certified with potential job opportunities as a Medicaid-reimbursable provider when they leave prison.

The program, done in partnership with the Department of Corrections, was funded through a Substance Abuse and Mental Health Services Administration grant.

MDHHS raises awareness about cardiac deaths among young people



MDHHS kicked off American Heart Month this month with a focus on preventing cardiac deaths among children and young adults.

Last week was Sudden Cardiac Death of the Young Awareness Week, a week recognized by Gov. Rick Snyder.

"Cardiac arrest can happen at any age, but is especially devastating when this occurs in a young person," said Dr. Eden Wells, chief medical executive at MDHHS. "By raising awareness and with appropriate screening and care, young people at risk can be identified and have longer, healthier lives. Evaluating family health history and heart health are keys to identifying those at risk and preventing sudden cardiac death of the young."

Sudden Cardiac Death of the Young occurs when a young, apparently healthy person dies suddenly and unexpectedly from a cardiac-related condition or unexplained cause. Every year, this claims the lives of more than 300 children and adults under the age of 40 in Michigan.

One strategy to reduce these deaths is the American Heart Association's "Chain of Survival." This includes five steps: Early recognition of a cardiac arrest and calling 9-1-1; rapid bystander response with hands-only cardiopulmonary

resuscitation; use of an automated external defibrillator; advanced life support; and post cardiac care.

Michigan schools are now required by state law to have a written cardiac emergency response plan, and they can be designated a MI HEARTSafe School by taking additional steps to prepare for a cardiac event.

Senior Citizen of the Year nominations due by March 18



The MDHHS Aging & Adult Services Agency is accepting nominations for this year's Senior Citizen of the Year Award, which will be awarded May 11 during Older Michiganians Day in Lansing.

Please consider nominating any older adult volunteer who has made significant contributions to his or her community.

The winner will receive $1,000, courtesy of Consumers Energy. The application deadline is March 18.

Visit the AASA website for more information and a nomination form.

Task force on Child Abuse and Neglect set for May 5-6

Seating is available for the 20th Annual Governor's Task Force on Child Abuse and Neglect Summit May 5-6 near Traverse City.

The theme of this year's summit is "Michigan's Response to Child Trafficking: Policies and Practice." The featured keynote speaker is E. Benjamin Skinner, author of "A Crime So Monstrous: Face-to-Face With Modern-Day Slavery."

Other topics will include family preservation, legislation and teen suicide.

The summit will take place at the Grand Traverse Resort and Spa in Acme.

The conference is free, but employees are responsible for lodging and travel expenses. To request a brochure, contact Sheldon Mayer at mayers@Michigan.gov.

MDHHS: In the News

Michigan's flu season is off to a mild start

Health officials are still urging people to get vaccinated even though Michigan's flu season this winter has been a mild one. The Mining Journal reported on the story.

Court plan puts Michigan on path to exiting oversight of child welfare

Michigan has fewer goals to end federal court oversight of its child welfare system under a new court plan. The Associated Press reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best to answer any questions that you have.

Those of you with questions can direct them to Scott Davis of the Office of Communications at daviss8@michigan.gov. Below is a staff question and our answer:

QUESTION: I sometimes get questions from foster parents and other customers regarding the best safe sleep practices for infants. Are there resources you can refer me to?

ANSWER: MDHHS is committed to ensuring that infant safe sleep education, outreach efforts and grief support services are provided to Michigan families. Please refer to the information below and share widely with your networks:

- To order free infant safe sleep educational materials (including brochures, posters and decals), please visit the **MDHHS Clearinghouse website** at www.healthymichigan.com.
- For information on scheduling an infant safe sleep training for an MDHHS county office and/or for foster parents, contact **Kim Pickett at 517-324-6066**.
- For information on scheduling an infant safe sleep training for groups not listed in the previous bullet or for general questions about infant safe sleep, please contact **Patti Kelly at 517-335-5911.**
- To refer a client for grief services for a fetal or infant death, contact **Dr. John Canine at Maximum Living at 248-814-0706.**
- For specific questions related to grief services and/or reimbursement for grief services for a fetal or infant death, contact **Cassandra McNulty at 517-335-9017**.
- For general infant safe sleep information, visit www.michigan.gov/safesleep.

Don't forget about our other news

content!

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inside michigan

- **You can check out the latest issue of MDHHS Digest** by visiting this archive. The monthly issue is always full of news relevant to our department.
- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the inside MDHHS home page. On that same page, you can find the latest employee news on Current.
- **Help us get the word out!** Please send all story submissions for MDHHS Digest, This Week at MDHHS and the employee news site on the intranet, Current, to Scott Davis at daviss8@michigan.gov. Don't forget to include a photo.

The information in this publication is intended only for the use of recipient MDHHS staff.
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DHHS Foster

Become a foster parent through Michigan Department of Health & Human Services foster care program.

Questions? Contact Us

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This email was sent to millerk4@michigan.gov using GovDelivery, on behalf of: Michigan Dept of Health & Human Services · 235 S. Grand Ave W · Lansing, MI 48909 · 1-855-275-8424

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 1:06 PM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint sentinel sampling Sticky note
Attachments: Flint sentinel sampling Sticky note.docx

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,

Michigan Department of Environmental Quality

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 2:07 PM
To: Premoe, Tara (DEQ)
Subject: RE: Flint Water Label

Thanks.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Premoe, Tara (DEQ)
Sent: Tuesday, February 09, 2016 2:06 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Wilcox, Candra (DEQ) <WilcoxC2@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Subject: RE: Flint Water Label
Importance: High

Hi Mark,

The text is approved. Please have the printed stickers delivered to the DEQ this afternoon, as we are not sure on coordination with the color handout. They should be left with Candra Wilcox, 6th Floor South Tower, DEQ Administration.

Thank you for your assistance.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 1:11 PM
To: Premoe, Tara (DEQ)
Subject: FW: Flint Water Label
Importance: High

Tara, please review the attached sample.
In order to get a removable adhesive, we had to go with Name Badge stock.
This makes the label a little smaller than you requested, but it is all we have with that adhesive.

Let me know if you approve of the size and type. Check the spelling to be sure.

We have one box of this stock here, enough to do about 380 to 390 decals.
Will that be close enough for today?

I really need to know how many you will be ordering next, I need to get paper moving on a truck this afternoon.
Can you let me know by 2:30?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Hampton, Kristen (DTMB)
Sent: Tuesday, February 09, 2016 1:04 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Flint Water Label

Mark,

Here is a the sample.

Thanks,
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Tuesday, February 09, 2016 2:08 PM
To: Dyson, Mike (DTMB)
Subject: FW: Flint Water Label
Attachments: Flint Water Label.docx

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Hampton, Kristen (DTMB)
Sent: Tuesday, February 09, 2016 1:04 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Flint Water Label

Mark,

Here is a the sample.

Thanks,
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

DTMB
HELP. CONNECT. SOLVE.

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,
Michigan Department of Environmental Quality

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 7:21 AM
To: Cooley, Tom (DTMB);Banks, William (DTMB);Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Cc: Carpenter, Vicki (DTMB)
Subject: Flint Water Door Hanger
Attachments: doorHangerRecycle.pdf

Importance: High

I will get an order going.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 09, 2016 6:41 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>
Subject: Print Request
Importance: High

Mark,

We received another resource request for printing 5000 door hangers. We will need them delivered to the Local EOC at 1101 Beach St., Flint. Let me know if there are any issues with DTMB fulfilling this request.

Thank you,

Ryan McKee
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 819-9422
e: mckeer1@michigan.gov

Door Knob Area

TAKING ACTION ON FLINT WATER
www.mi.gov/FlintWater

Did you know you can participate in curbside recycling for no additional cost?

FLINT RECYCLES

Call Republic Services at 1-800-438-0966 Monday to Friday, 8AM-5PM and Saturday, 8AM-12PM to have a recycling bin delivered to your door.

In the meantime, fill a clear plastic bag with empty water bottles for recycling. Place it at your curb on your recycling day.

REPUBLIC SERVICES

Dear Resident,

From previous contact with the Flint Water Response Team, you have been identified as a home that indicated you would be willing to participate in follow up sampling and monitoring of your water quality.

We stopped by today to discuss additional sampling, check your plumbing and coordinate with you on sampling protocols.

If you would still like to participate, and we hope you do, please call the Environmental Assistance Center at 1-800-662-9278 and we will find a time that works for you to have us stop back at your home.

Thank you,

Michigan Department of Environmental Quality

From: Miller, Mark (DTMB)
Sent: Thursday, February 11, 2016 7:21 AM
To: McDonald, Paul (DEQ);Premoe, Tara (DEQ)
Subject: RE: Flint Label Proof

OK, they are at the front door.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: McDonald, Paul (DEQ)
Sent: Wednesday, February 10, 2016 5:02 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>; Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Subject: RE: Flint Label Proof

We'll arrange for someone to grab them tomorrow, thanks.

Sent from my Samsung S5

-------- Original Message --------
From: "Miller, Mark (DTMB)" <millerm13@michigan.gov>
Date: Wed, February 10, 2016 4:51 PM -0500
To: "McDonald, Paul (DEQ)" <mcdonaldp@michigan.gov>, "Premoe, Tara (DEQ)" <PremoeT@michigan.gov>
Subject: RE: Flint Label Proof

I have to leave at 5 pm to pick up the kids.
We open at 7:15 in the morning.

I will leave them at the front desk in case someone gets out here tonight.
Not sure when the doors lock, probably 6 pm.

In an emergency, call me cell at 517-719-1164.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building

7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: McDonald, Paul (DEQ)
Sent: Wednesday, February 10, 2016 4:27 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>; Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Subject: RE: Flint Label Proof

Please run 150 sheets of 4 per sheet for now.

When will these be available and how do we obtain them?

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 4:18 PM
To: Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Cc: McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Subject: FW: Flint Label Proof
Importance: High

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 4:14 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Subject: Flint Label Proof
Importance: High

I have stock on the floor now.
1800 sheets of Removable Pressure Sensitive.
Should be enough to print 7200 decals.
Let me know what you want to do next.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 3:56 PM
To: Premoe, Tara (DEQ) <PremoeT@michigan.gov>
Subject: RE: Labels for Flint - RESENDING

Working on it now.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Premoe, Tara (DEQ)
Sent: Wednesday, February 10, 2016 3:48 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Labels for Flint - RESENDING
Importance: High

Hi Mark,

Can you send me some mock ups? 4 per sheet and 2 per sheet. I'm thinking the 4 per sheet will be adequate in size to read if the margins are smaller.

Thanks.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 9:59 AM
To: Premoe, Tara (DEQ)
Subject: RE: Labels for Flint

OK, I have a conference call at 3 pm that will last the rest of the day.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building

7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Premoe, Tara (DEQ)
Sent: Wednesday, February 10, 2016 9:54 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Labels for Flint

Thanks Mark. Waiting on the bi-lingual translation issue.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Miller, Mark (DTMB)
Sent: Wednesday, February 10, 2016 9:40 AM
To: Premoe, Tara (DEQ)
Subject: Labels for Flint

I have stock in that is repositionable.
Do you want to order more of the stickers in a larger size???

If so, we will need an order to get started.

Let me know.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: Miller, Mark (DTMB)
Sent: Thursday, February 11, 2016 1:29 PM
To: Cooley, Tom (DTMB);Banks, William (DTMB)
Cc: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Recycle Info Card
Attachments: Informational Card_Rough Draft.pdf

Importance: High

Just got this from DTMB.

I will get an order going ASAP.

I need to see about delivery of the door hangers and this card.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Thursday, February 11, 2016 12:33 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Print Order

Hi Mark –

We need to have 3,000 of the attached card printed in color on stock used previously. Index 71105. Delivered to the Genesee County Emergency Operations Center at 1101 Beach Street, Flint 48502 by Friday evening. Attention: Henrik Hollaender.

I'll give you a call, the door hangars can be delivered with them.

Thanks

Jeanette

TAKING ACTION ON FLINT WATER
www.mi.gov/FlintWater

Schupan recycling
Problem solved.

Recycle.

Do The Right Thing!®

In just three easy steps, you can help keep Flint green by recycling your used water bottles!

Fire Station 1:	Fire Station 5:	Fire Station 8:
310 E 5th St	3402 Western Rd	202 E Atherton Rd
Flint, MI 48502	Flint, MI 48506	Flint, MI 48507

HOW TO RECYCLE

1. When you receive your case of water, you will receive a recyclable bag.
2. Fill the bag with your empty water bottles (cap on).
3. Return the bag when you pick up your next case of water.

From: Miller, Mark (DTMB)
Sent: Thursday, February 11, 2016 4:24 PM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Costs
Attachments: Flint Water Crisis Costs.xlsx

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



	A	B	C	D	E
1	Job #	Description	Quantity	Cost	
2	110661	Palm Card- English	75000	$ 12,627.13	
3	110675	Palm Card- Spanish	15000	$ 4,834.61	
4	110727	Testing Form	20000	$ 1,857.00	
5	110959	Testing Form	25000	$ 2,312.00	
6	111035	Palm Card- English	35300	$ 8,127.39	
7	111126	Testing Form	25000	$ 2,312.00	
8	111231	Testing Form- Spanish	30000	$ 2,967.00	
9	111298	Palm Card- Arabic	1000	$ 247.17	
10	111402	Four Water Brochure	100000	$ 7,466.26	
11	111524	Door Hanger and Recycle Card	5000 ea	$ 1,752.32	
12	111578	Translate 4 docs to Spanish	1	$ 777.00	
13	111631	Translate Reposnse Team from Spanish to English	1	$ 169.00	
14	111659	Water Testing Form- English	20000	$ 1,857.00	
15	111660	Translate Clean your Aerator - Spanish and Arabic and Lead in Your Water Sheets- Spanish	2	$ 327.00	
16	111827	Keeping Your Home Lead Safe	30000	$ 1,842.99	
17	111830	10 Do's and Don'ts of CERC	1000	$ 387.65	
18	111829	Adding Phosphate to Flint Water	3000	$ 608.20	
19	111828	Six Principles of CERC	1000	$ 223.14	
20	111867	Palm Card- English	25000	$ 6,275.34	
21	111904	Translate Recycling Inst.	1	$ 119.00	
22	111911	Flint Water Flyers- 3 @ 200	600	$ 244.70	
23	112107	DEQ- Door Stickers	200	$ 27.07	DEQ
24	112136	Door to Door Site Testing Broch.	500	$ 224.18	DEQ
25	112139	Door Hanger Reprint w/Change	5000	$ 1,185.33	
26	112275	Recycle Card	3000	$ 224.88	
27		DEQ- Door Stickers	600		DEQ

Office of Support Services

January 2016

ALL ABOUT US

OUR MONTHLY REPORTS

DTMB

HELP. CONNECT. SOLVE.

SAVINGS REALIZED BY MAILING SERVICES CUSTOMERS when mail is pre-sorted and batched FYTD:

- Presort Letters - $2,075,013
- Presort 2nd Ounce Letters - $585,630
- Presort Flats - $104,269*
- Total Presort Savings- $2,764,912
- Consulting Savings - $64,301

* presorted flat-size mail has not been presorted since Jan. 13. The vendor (Bell & Howell) is working to correct this issue with additional testing.

State Surplus MiBid Results

- Posted 119 auctions
- Sold 68 vehicles
- Sales of $367,439
- Retained Revenue MiBid - $103,096

Federal Surplus

- Two new applications for federal program
- Two Federal Surplus Donations
- Retained Revenue from donations - $451

Delivery Services

- Revenue – January FY 2016: $191,216 on 174 work orders
- Revenue from move jobs – January FY16: $36,084

OSS Steps Up to Assist in Flint Water Crisis

- Printing Services staff have printed over 1.2 million palm cards and 1 million water testing forms, in English, Spanish and Arabic. These jobs were all quick turnaround – sometimes a matter of hours! Staff stepped up to the challenge! Special thanks to **Mark Miller, Todd Martin, Arnie Castillo, Brad Schumann, Shay Cooper, Tina Luna, Scott Barclay, Dan Chipman, Tom Cooley and William Banks** for going above and beyond in providing excellent customer service!

- The Federal Surplus Property Program received help from the National Association of State Agencies for Surplus Property (NASAP) obtaining bottled water from the South Carolina Surplus Program. South Carolina had an entire warehouse full of bottled water that was left over from a flooding emergency. With the help of Scott Pepperman, of NASASP, MISASP was able to arrange shipping for the water to be delivered to Flint and distributed throughout the city. Approximately 175,000 bottles (92 pallets) of water were successfully delivered to Flint to assist with the water crisis.

- Employees from the Delivery Services Team have been working tirelessly helping out with the Flint Water Crisis since Jan. 9, 2016. They have done a fantastic job and it has been greatly appreciated. Please join me in thanking **Brent Thelen, Jim Thomas, Jeff Bailey, Sam Putmon, Sean Dennison, Brian Cardwell and Steven Kesson**.

- Beginning Jan. 13, VTS Garage employees **John Lance, Kevin Moe and John Patterson** have worked many hours, seven days a week, while putting their family and VTS duties second, assisting with water delivery efforts in Flint. Their primary mission has been to transport pallets of bottled water from a central warehouse to various fire departments. We thank them for their efforts along with their dedication to helping the people of Flint.

Great Examples of Teamwork!

Records Management Services

- DHHS is moving its employees who are currently working in the Capitol View building to the building that MSP is moving out of. The Senate will be moving into Capitol View, and MSP is moving out to the Secondary Complex. DHHS hired a consultant to coordinate the move, and the consultant contacted RMS for help with records management issues. RMS was asked to provide training to the affected employees. RMS taught 4 classes, and 84 people registered to attend the classes. The classes addressed how to identify records that need to be kept, Retention and Disposal Schedules, storage issues, and tips for moving.
- Records Management Services held meetings with local offices in Wayne County from the Department of Health and Human Services to discuss the transition from Iron Mountain to Royal Oak Storage for the storage of its boxes of closed case files. 74 boxes from the Western Wayne County office are scheduled to be picked up and delivered to Royal Oak Storage on February 5, which marks the first boxes sent to the new storage vendor. Approximately 95,000 boxes will be moved from Iron Mountain to Royal Oak.

Records Manager Projects (formerly TRIM)

- The Department of State Human Resources office, already a Records Manager customer, intends to expand its use to its Labor Relations section, using the same configuration already in use by Department of Health & Human Services Labor Relations section. Records Management Services (RMS) will host a meeting with multiple HR offices using Records Manager to go over the labor relations configuration and establish a standardized configuration for use by any HR Labor Relations section.
- The Michigan Department of Transportation (MDOT) signed a charter to use Records Manager for its Human Resources office, leveraging the standardized structure made available through previous HR projects with DHS, MDOS, DTMB, and Quality of Life (DEQ/DNR/MDARD). A training has been scheduled for February 22, 2016, to give the implementation team hands on experience with generic records as part of the standardized structure.

Delivery Services Thanked

- 1/28/2016

Just wanted to say thank you. The crew was extremely nice, polite and waited patiently to be told where to put file cabinets. They also, didn't get full use of the dock at the Grand Tower because of the semi they had to use. So they had more work than usual moving items from the truck to their destination.

Just thought I'd pass this along, thank you!

Michelle Holloway, Project Manager, Bureau of Organizational Services

MDHHS
Michigan Department of Health & Human Services

New Staff

The ID Mail area welcomed another new employee to their team on Jan. 4, 2016. Colleen Rupert has taken the position of Motor Vehicle Operator 6 (MVO6). Please welcome Colleen to our team.

Are You Reviewing Your Old Email?

The implementation of the DTMB policy on Email Management has been postponed until March 13, 2016, in order to give staff more time to properly file their email records.

Mailing Services

- Logistics & Operations Support (LOS) is currently working with Michigan Department of State (MDOS) on updating the Service Level Agreement (SLA) for the renewal by mail program. Copies of the current SLA have been shared with MDOS and the re-write process will soon begin.
- Mailing Services presented to the IT Assets servicing Treasury regarding the sunset of Optical Mark Recognition (OMR) technology used to match multi page document sets for mailing letters. LOS is working on identifying all Treasury applications using OMR and statistical data outlining the benefits of using a higher integrity code to minimize data breaches in the mailing process.
- A joint project has been started to link all Michigan Department of Health and Human Services (MDHHS) Business Reply Mail (BRM) accounts to DTMB's United States Postal Services (USPS) Central Account Processing System (CAPS) to centralize all service payments and cost monitoring. Mailing Services currently has linked 42 BRM accounts for MDHHS. Linking the remaining offices will simplify the process by making direct payments to the postal service for individual account activity. Locally managed accounts will benefit by not having to maintain a fund balance with the serving post office, ensuring mail will not be held for the lack of funds, and eliminate the need for local self-monitoring of fund balances statewide. Mailing Services has enlisted the help of the Postal Service to link the remaining identified MDHHS accounts into DTMB's CAPS system.
- Mailing and Financial Services met with the Sigma development group to finalize the design of the MS Order System. Clarification of content, updates of Sigma department coding, contact personnel on the order system, and user direction have been updated for the Sigma designer to be placed in the system.
- LOS is progressing with the EFI/PACE/Storefront implementation. Discussions related to non-state mailing account coding are under advisement with financial services. The reason being, the current coding of non-state accounts are not compatible with EFI/PACE requirements. Financial Services is reviewing the code changes requested for PACE to ensure these will not adversely affect the current billing data base process.
- In line with Executive direction, Mailing Services conducted Action Plan Update meetings with all of our staff. An advance copy of the current Action Plan was provided to each employee so as to gather input regarding updates they may have to offer to the current plan. During the sessions with staff, an in-depth review of current actions and expected outcomes were discussed so staff could help in identifying gaps that can be measured in the new plan.
- Mailing Services has established a rate committee to identify and accurately define service rates with DTMB Financial Services. The committee meetings, now scheduled bi-monthly, have been invaluable in bringing understanding to the process and gathering data to accurately determine service rates going forward. Outcomes for the meetings include; accurately identifying and placing costs, building an annual rate setting worksheet, assigning responsibilities to provide accurate data, monitor and provide a mailing trend analysis and cost projection reviews as a committee.
-

Thank You Notes

- *To: Tom Goodine*

  Thanks Tom. You are always Mr. Dependable, and pretty darn fast too.

  Deanna Anderson, MSHDA

- *To: Mike Armstrong*

  Thank you for the update as well as your hard work and promptness with this project! It's greatly appreciated!

  Autumn Spitzley, Graphic Arts Designer, DNR Wildlife

- *To: Tom Goodine & Shelly Millimaki*

  Thanks, Tom. I almost CC to you and thank you Shelly for forwarding the message. I will let my LAW person know. Thank you both for your help!

  Jennifer Sochor, DNR

Vehicle and Travel Services

- VTS consultants met with GM Fleet Account Executive Connie Scarpelli and GM Sales Support and Police Vehicle Specialist Todd Little to discuss the delay of the Impala Limited and Chevrolet truck issues. The production of the fleet Impala Limited was delayed from Dec. 10 through Jan. 14 with final vehicle orders being excepted through mid-January.
- Staff from the VTS Garage and Canfield Equipment worked together in an effort to save costs on beacons and hood signs for MSP vehicles. Canfield Equipment picked up a large quantity of used beacons and hood signs from VTS that have been removed from retired MSP vehicles. These used beacons and hood signs will be reconditioned and reused on new MSP vehicles. MSP is not required to purchase all new parts for their patrol vehicles, and recycling these items saves money.
- A number of VTS staff attended the 2016 North American International Auto Show held at the Cobo Center in Detroit. This is an opportunity to preview the new model vehicles on display and talk with company representatives about current and future product offerings. Vince Reynolds and Ronda Greko also had the opportunity to attend the "Pre-Show" Product Preview" and talk one-on-one with Ford and Chrysler Representatives along with Company Executives, Engineers and Designers.
- GPS Telematics Update: VTS Consultants working with their Telematics Vendors and participating departments continue to meet and discuss reporting options, what works and what doesn't, and any issues that come up. Vince Reynolds attended a high level meeting with MDARD Deputy Director, Division Directors, Supervisors, and Managers who met with GPSInsight Representatives. GPSInsight demonstrated the overall capabilities and limitations of the system. They also showed some of the reporting functions. This presentation was scheduled to determine what educational opportunities might be used with the pilot participants. The presentation was received very highly by the MDARD staff and online, follow-up sessions were scheduled for the following week so that the attendees could observe the system function in real time.
- VTS Garage staff loaded a cube truck full of surplus plastics and delivered to Louis Padnos for recycling.

Printing Services in High Gear

- January was a huge "tax" month for Printing Services.
    - Completed development and printing of the annual DTMB OFM 1099 statement. There were a total of 58,521 images printed.
    - Completed development and printing of the annual DTMB OFM W2 statement. There were a total of 61,208 images printed.
    - Completed development and printing of the annual MDHHS W2 statement. There were a total of 64,118 images printed.
    - CPC successfully completed the MDHHS CHAMPS 1095B printing project. There were a total of 279 print files, each file consisting of 40,000 images. The entire project resulted in 11,160,000 printed images.
    - Completed development and printing of the annual MSHDA 1099 statement. There were a total of 11,052 images printed.
    - Completed development and printing of the annual MSHDA 1099G statement. There were a total of 682 images printed.
    - Completed development and printing of the annual ORS 1099 statement. There were a total of 286,576 images printed.
- Printing Services completed a rush project for Treasury in less than 4 hours! Treasury contacted us with a request to print 70 copies of a document on light green paper. The order was received at 4:00 p.m. but the specifications were much different! The quantity was still 70, but the paper and bindery requirements had changed. Despite the changes, the job was still able to be completed and delivered before noon! Great teamwork by Printing Services staff to meet our customer needs!
- The Pace implementation is on-going. EFI will be on-site the week of Feb.1, to implement the Fiery Central (which will allow our Xerox printers to communicate with Pace) and the update to our online ordering system.
- Printing Services completed the quarterly Voya printing. The statements consisted of over 1.1 million images. In addition, newsletters, seminar schedules and performance numbers were produced as well. This quarter's printing also included the MPSERS Pension Plus and DC statements and inserts, which are completed twice a year.
- CPC finalized our responses to the findings from the August IRS Safeguarding Audit. The outstanding issue with Xerox on a security patch for the IRS overlay on the Nuvera controllers has been resolved. Printing Services is now 100% compliant.
- Printing services was contacted by DTMB Building Operations who were need of an emergency sign for their GOB construction site. Electrical inspectors had threatened to shut down their construction if an electrical sign wasn't installed. **Molly Perry** was able to produce a sign for them within a few hours, which allowed Building Operations to continue to work! Great job, Molly!

Printing Services Now in Con Hall

- DTMB Office of Performance Management graciously allowed Printing Services consultants to occupy a vacant office in their area in Constitution Hall. We moved into that space on Jan. 20. It is on the 1st floor of Constitution Hall in the northwest tower.

Warehouse Services

- The on-going project to move Depot Logistics into the General Services Building is still on track to hit our April timeline. In January, we began preparing the building for the move by making some adjustments to racking, cleared an area where Printing Services will have a new rack installed, and cleared some racking at the current Depot location that will be brought over to GSB.

- The next phase of work will include having a vendor move some racking from Depot to GSB, as well as constructing cubicles, setting up data and power lines, and final configurations of the Depot layout.

Appreciation to Printing Services

- ***From:*** *Khouri, Claire (GOV)* ***Sent:*** *Monday, January 18, 2016 3:39 PM*
  To: *Monroe, Jerry (DTMB) <monroej1@michigan.gov>*
  Subject: *RE: SOTS Materials-- Program*

I think we might be all set and not need any additional copies printed of new materials… Again, thank you so much for your help this year! As always you have been amazing to work with and the service you provide is exceptional!

- ***From:*** *Doll, Jeanette (DTMB)* ***Sent:*** *Friday, January 22, 2016 11:22 AM*
  To: *Miller, Mark (DTMB) <millerm13@michigan.gov>*
  Subject: *RE: 300 Palm Cards*

Wow – you are fast!! DHHS says YOU ROCK! Thank you for going above and beyond!

- ***From:*** *Wanamaker, Kurt (LARA)* ***Sent:*** *Monday, January 25, 2016 2:07 PM*
  To: *Monroe, Jerry (DTMB) <monroej1@michigan.gov>*
  Subject: *Approved Proof*

YOU ARE THE BEST! Thank you and your team for all that you do. I appreciate everything!!!

Kurt Wanamaker, Consultation Education and Training Division, Michigan Occupational Safety and Health Administration

- ***From:*** *Peters, Cynthia (DTMB)* ***Sent:*** *Thursday, January 28, 2016 1:21 PM*
  To: *Miller, Mark (DTMB) <millerm13@michigan.gov>*
  Subject: *RE: SOMCAFR*

  I'm a bit tardy… but great job on the SOMCAFRs. Thanks!

MICHIGAN DEPARTMENT OF
DTMB TECHNOLOGY, MANAGEMENT AND BUDGET
HELP. CONNECT. SOLVE.

Next week, DTMB employees are invited to an open house to learn more about the hard work the Data Center Operations team does on a daily basis. Join fellow employees on Wednesday, Feb. 17, from 11:00 a.m. to 2:00 p.m. at the Secretary of State Building, 7064 Crowner Drive, State Secondary Complex. A self-guided tour will give you the opportunity to speak with data center staff and learn about:

- Data Center Operations Facilities
- Disaster Recovery
- Enterprise Monitoring
- Enterprise Platforms
- Imaging and Scheduling
- Michigan Configuration Management Data Base (MiCMDB)
- Service Management
- Tape Library

Please bring your State of Michigan ID and your Driver's License or another picture ID to check in with data

center security.

From: Miller, Mark (DTMB)
Sent: Tuesday, February 16, 2016 7:59 AM
To: Cooley, Tom (DTMB);Banks, William (DTMB)
Cc: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: FW: Recycling Cards
Attachments: 02_15_Informational Card.pdf

They want to do this card as a sticker.
Rex is pricing it right now.

HOLD file for now. Do not start.

This is a NEW file.

They are looking at 15,000 of them on permanent Fasson.
Color copy.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

-----Original Message-----
From: Doll, Jeanette (DTMB)
Sent: Tuesday, February 16, 2016 7:55 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Recycling Cards

Mark -

Attached is the updated file.

Jeanette

TAKING ACTION ON FLINT WATER
www.mi.gov/FlintWater

Schupan recycling
Problem solved.

Recycle.

Do The Right Thing!®

In just three easy steps, you can help keep Flint green by recycling your used water bottles!

Fire Station 1:	Fire Station 5:	Fire Station 8:
310 E 5th St	3402 Western Rd	202 E Atherton Rd
Flint, MI 48502	Flint, MI 48506	Flint, MI 48507

Comcast Service Center
3008 Airpark Dr S
Flint, MI 48507
Monday to Friday, 10AM - 5PM
Saturday, 10AM - 1 PM

HOW TO RECYCLE

1. When you receive your case of water, you will receive a recyclable bag.
2. Fill the bag with your empty water bottles (cap on).
3. Return the bag at one of the listed locations.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 8:46 AM
To: MSP-EOC-MDTMB
Subject: RE: Print Order #1

Thanks.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, February 17, 2016 8:42 AM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: RE: Print Order #1

Yes, sorry I asked him to note this in the request.

Jeanette

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 7:46 AM
To: MSP-EOC-MDTMB
Subject: RE: Print Order #1

So this is in addition to the Spanish versions that Jeanette sent me yesterday?

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

From: MSP-EOC-MDTMB
Sent: Tuesday, February 16, 2016 6:06 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Print Order #1

Mark,

DTMB received a request to print 200 color copies of the attached documents (8 documents, 200 of each) and delivered to the Flint State Office Building, 5th Floor, ATTN: UCG-Eden Wells/Angela Minicucci. They need these documents by Friday 2/19 at 8:00am.

Thank you,

Ryan McKee
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 819-9422
e: mckeer1@michigan.gov

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 8:47 AM
To: DMB-PGS-Elec_Files
Subject: Flint Water Brochures- ENGLISH (8)
Attachments: deq-flintw-MDHHS_Clean_Your_Aerator_-_FINAL_510046_7.pdf; Flint Recycling Instructions 021616.pdf; flyerBW_510337_7.pdf; LeadInWaterInfoSheetV2a_511710_7.pdf; MSUE_Fight_Lead_With_Nutrition_1-28-16_512524_7.pdf; SOM_AdultExposureFactSheet_513837_7.pdf; SOM_OralHealthFactSheet_513840_7.pdf; SOM_PregnancyFlier_513846_7.pdf

Files attached.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 16, 2016 6:06 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Print Order #1

Mark,

DTMB received a request to print 200 color copies of the attached documents (8 documents, 200 of each) and delivered to the Flint State Office Building, 5th Floor, ATTN: UCG-Eden Wells/Angela Minicucci. They need these documents by Friday 2/19 at 8:00am.

Thank you,

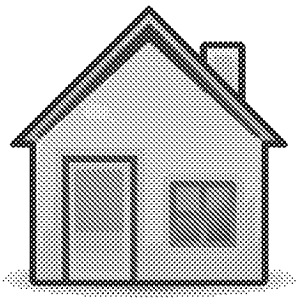
Ryan McKee
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 819-9422
e: mckeer1@michigan.gov

Genesee County Health Department

Keeping Your Home Lead-Safe
Clean Your Aerators

MDHHS Michigan Department of Health & Human Services

What can you do to keep your home lead-safe?



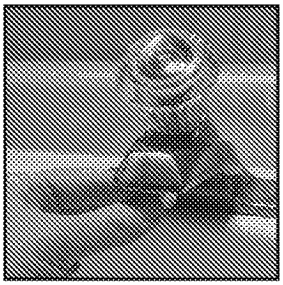
- Homes built before 1987 are more likely to have lead service lines and pipes. Some faucets and certain kinds of solder could also have lead in them, even those installed recently.
- The lead found in tap water in homes around Michigan is likely from these older pipes, solder, and faucets. You can have your water tested to see if it has lead in it.
- Replacing old pipes, service lines, and faucets is the best way to limit the lead in your tap water. New pipes, solder, and faucets should meet EPA lead-free standards.
- If you can't replace your pipes and faucets, please use an NSF-approved filter for all water that you drink or cook with. You can get a filter that attaches to your sink faucet or you can use a pitcher with a filter inside it. If you live in Flint, call 211 to find out where you can get a free faucet filter, replacement filter cartridges, or a water filter pitcher.

For bathrooms or other places where you don't have a filter:

When pipes are old, they break apart more easily. Sometimes pipes break completely; sometimes they just get new cracks. This can cause bits of lead pipe to end up in our home's water. There are screens - called aerators - on our faucets that sometimes stop the larger pieces from coming out. Aerators do help us save water - so it's good to have them - but cleaning them once in awhile is a way to limit the lead that could end up in your water.

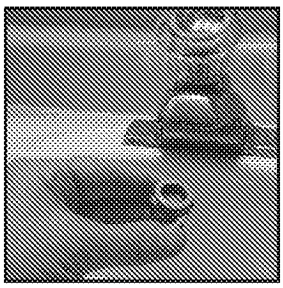
Follow the steps below to learn how to clean your aerators:

1.



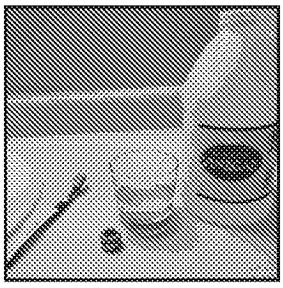
- The little round thing on the bottom of your faucet is the aerator (pronounced: *air-raytor*).
- Unscrew the aerator from the bottom of the faucet.
- You should be able to unscrew it with your fingers, but you might need a wrench if it's really stuck.

2.



- Your aerator might not look exactly the same as this, but it's OK.
- Now that you have it off, let's get started!

3.



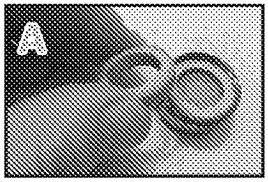
- While you really only need to use water to rinse off your aerator parts, if you have these things around, they might make it easier:
  - An old toothbrush
  - A glass of vinegar

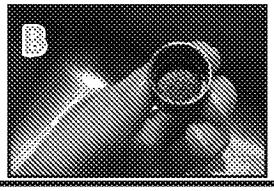
4.



- Soaking the aerator in vinegar will help loosen up some of the grime. You can leave it in as long as you want, but even just 5 minutes will help.
- The toothbrush makes it easy to scrub out the inside. Just don't use that toothbrush for brushing your teeth again!

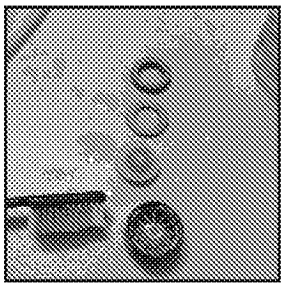
5.





- If your aerator looks like Photo A, it has a flow control piece in it. You'll have to take it apart:
  - Pull out the pieces carefully.
  - Note the order that the pieces come out. Take a picture or write down some notes. You'll have to put them back in at the end in the same way!
- If it looks like Photo B, then you're good to go to Step 6.

6.



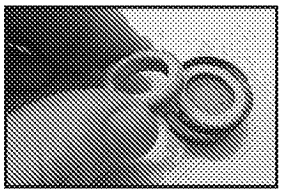
- You might not have all of these pieces. They might not be this color. Every aerator is a little different. Just clean what you have.
- Scrub all of the pieces. Make sure you really get down inside the metal piece, removing any bits of grime or metal flakes you can see.

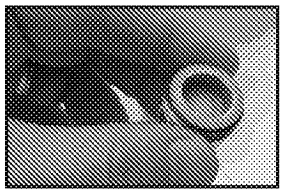
7.



- Rinse everything very well.
- Run the water through the aerator screen - holding it right side up and upside down.

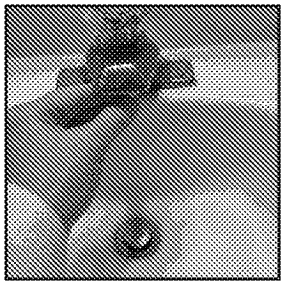
8.





- Once it's clean,
  - If your aerator looks like Photo A up above, put it back together.
  - If it looks like Photo B, you're all set.

9.



- Put your aerator back on your faucet.
- Repeat these steps every couple of weeks. This will make sure pieces of lead and other metal from any pipes aren't getting stuck in your faucet and possibly putting lead into your water.



HOW TO RECYCLE WATER BOTTLES AND WATER FILTERS IN FLINT

Empty Water Bottles Drop-Off Locations

Fire Station #1
310 East Fifth Street
9 a.m. – 9 p.m., daily

Fire Station #5
3402 Western Road
9 a.m. – 9 p.m., daily

Fire Station #8
202 East Atherton
9 a.m. – 9 p.m., daily

Bill Carr Signs
719 West 12th Street
8 a.m. – 4 p.m., M-F

Young's Environmental
5305 North Dort Highway
8 a.m. – 6 p.m., M-F

Dover & Company
651 Hall Street
8 a.m. – 4 pm., M-F

Comcast Service Center
3008 Airpark Drive South
10 a.m. – 5 p.m., M-F
10 a.m. – 1 p.m. Saturday

Curbside Pickup Instructions

Republic Services provides bi-weekly curbside recycling at no additional cost to residents who already have weekly trash collection services.

1) **To get a blue recycling bin, call 1-800-438-0966** (M-F, 8a.m.-5p.m., or Sat., 8a.m.-12p.m.) to request a bin to be delivered to your house.

2) Until you get your bin, Republic Services allows bottles to be placed in clear plastic bags. Do not put trash in the same bag as the bottles.

3) Until you get your bin, set the clear bags on the curb on your trash day a few feet from your trash. Once you get your bin, set it out on recycling day.

4) You can also drop your bag off at one of the drop-off locations around the city. (See side bar for locations)

What should I do with the used cartridge in my water filter?

1) When your PUR or Brita filter needs to be changed, take the used cartridge to a distribution site.

2) Place the used cartridge in the box provided at the site.

3) Pick up a replacement cartridge.

ALL BOTTLES DROPPED OFF MUST BE IN CLEAR PLASTIC BAGS
No solid color or grocery bags accepted

www.michigan.gov/flintwater

TAKING ACTION ON FLINT WATER

www.mi.gov/FlintWater

WATER RESOURCE SITES

Visit a water resource site to receive bottled water, water filters, filter replacement cartridges and water testing kits at your nearest Flint fire station.

Fire Station #1
310 East 5th St.
Flint, MI 48502

Fire Station #3
1525 Martin Luther King Ave.
Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

USE FILTERED TAP WATER

- Drinking, cooking
- Brushing teeth
- Washing fruits and vegetables
- Pet water bowls

USE UNFILTERED TAP WATER

- Cleaning
- Bathing

BLOOD LEAD LEVEL TESTING

All Flint children less than six years of age should have their blood lead levels tested. Contact your primary care provider or call 2-1-1.

NUTRITION

Did you know that some foods will help keep lead from being stored in a child's body? These are foods with a lot of calcium, vitamin C and iron.

FREE WATER TESTING

Flint residents who are concerned about their water can obtain free water testing kits at the water resource sites.

USE WATER FILTERS & CARTRIDGES

Water filters can reduce lead and other contaminants by 99 percent when installed correctly. Free water filters are available at the water resource sites.

FOR IMMEDIATE ASSISTANCE

DIAL 2-1-1

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

LEAD IN FLINT WATER

GENERAL INFORMATION

- The amount of lead found in some Flint homes' drinking water could affect kids' health.
  - o Even small amounts of lead can harm kids' health because they are still growing.
  - o Adults are less likely to be harmed by the levels found in the water.
- Filter your drinking water using a National Sanitation Foundation (NSF)-approved filter.
  - o You can receive a free a NSF-approved filter if you use City of Flint water.
  - o Call 2-1-1 to find out where you can pick up a free water filter.
- Some filters can remove up to 99 percent of the lead in water when used properly. To be sure your filter is removing as much lead as it can, carefully follow the instructions that came with it.
  - o Run only cold water through the filter.
  - o Change the filter cartridge as often as the instructions say.
- Even after changes to the water system, it may take a while before lead levels in your home's water drop.
- Lead is hard to avoid completely. It can be found in water pipes and brass water faucets, old paint, in dirt, at some job sites, and in metal used for some hobbies.

There are a number of steps you can take to keep yourself and your family healthy. Use the tips below to learn more about how to stay healthy:

LEAD IN WATER

Although your water may be a different color sometimes, it is not caused by lead. It's important to remember:

- You can't see, smell, or taste lead in water.
- Lead won't change the color of your water.
- The only way to know what your home's lead levels are is by having your water tested.

LEAD IN BLOOD

- If your children live in Flint or go to school or childcare in the City of Flint, their blood-lead level should be tested.
- You should contact your doctor about testing.
- Testing is available for free at the Genesee County Health Department. Call 2-1-1 if you need help getting there.
- If you are pregnant or nursing, and you have tested negative for high blood-lead levels, it is safe to breastfeed.
- If you are pregnant or nursing and have tested positive for high blood-lead levels, talk to your doctor about the safety of breastfeeding.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

WATER FILTERS

- Get your water tested. It's free. Call 2-1-1.
- Use a water filter. Call 2-1-1 for a free filter.
- If you do not have a water filter, use bottled water for drinking and mixing formula.
- Use cold, filtered water for cooking.
- Wash fruits and vegetables with filtered water.
- If you must use unfiltered water, run the water for at least five minutes before you use it. To save time and water in the future, it's a good idea to fill up as many containers as you can once you've run your water for five minutes.
- Drain and flush your water heater tanks regularly to remove any lead that has accumulated. Follow manufacturers instructions for maintenance or contact a licensed professional for assistance.

CLEANING

- Wash dishes, bottles and toys with unfiltered soapy water and dry before use.
- It is safe to use unfiltered tap water to mop floors and wipe down countertops.
- It is safe to wash clothes in your washer and dryer.
- Use door mats. Take your shoes off when indoors.
- Vacuuming carpets may pull more lead dust to the surface. Use a non-motorized sweeper to clean carpets.
- Clean windowsills and play areas often with paper towels and soapy water.

TIPS TO KEEP YOUR HOME SAFE FROM LEAD

IN THE BATHROOM

- Use filtered tap water to brush your kids' teeth.
- Adults can use unfiltered tap water to brush their teeth.
- You can use unfiltered water to shower or bathe, but don't allow water to get in kids' mouths.
- Studies reviewed by the Centers for Disease Control and Prevention show that parents can continue bathing their children in the tub but bath time should be used for bathing only, rather than allowing children to play in the water.
- Lead will not cause rashes or other skin problems. However, if levels of chlorine or other cleaners are high in the water, it may cause itchy or dry skin (similar to what can happen when you swim in a pool).

CARING FOR PETS

- Use filtered tap water for your family pets' water bowls.
- You can use unfiltered tap water to bathe your pets.
- If you notice your pet acting differently than normal, contact your vet.

HEALTHY DIET

- Eat food sources of iron, calcium and vitamin C.
- Wash hands with soap and warm water before eating.
- If you need fresh and healthy food, call the WIC office at 810-237-4537, or for SNAP food assistance apply at www.michigan.gov/mibridges or visit your local Michigan Department of Health and Human Services office.

SOURCES OF IRON INCLUDE:

- Lean red meats, fish, chicken
- Cereals with added iron
- Dried beans and lentils

SOURCES OF CALCIUM INCLUDE:

- Milk
- Yogurt
- Cheese
- Calcium fortified orange juice
- Leafy green vegetables such as kale or turnip greens

SOURCES OF VITAMIN C INCLUDE:

- Oranges, orange juice
- Grapefruit, grapefruit juice
- Tomatoes, tomato juice
- Green peppers
- Potatoes

LEAD INFO

The Flint water response team is focused on the lead in water crisis. In addition to water, scientists have long been concerned about all sources of lead including lead paint, dust, soil, etc.

LEAD PAINT

- Homes built before 1978 likely have lead paint, both inside and outside.
- Old paint is the most common way that kids are exposed to lead.

DIRT

- If you live in the city, there may be lead in the dirt outside your home.
- Before 1996, gas and the exhaust from cars contained lead. More lead will be found in dirt in busy traffic areas.

DUST

- The dust in your home can have tiny amounts of lead from paint and dirt.

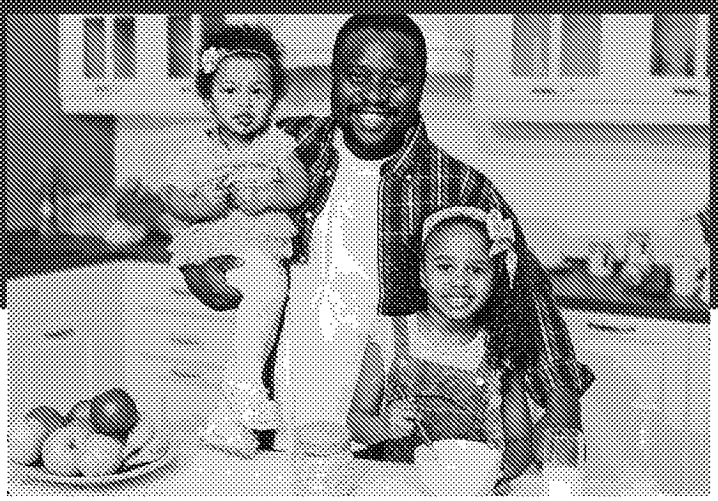
HOBBIES AND JOBS

- Solder, fishing sinkers, bullets, and stained glass framing materials are some items that may contain lead. You could also track home lead dust from your job site.

HAVE QUESTIONS?

- For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.
- To find out where you can get a free water filter, call 2-1-1.
- For a free water test, call 2-1-1.
- For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-800-648-6942.
- For information on how to help, visit www.helpforflint.com.

FIGHT LEAD WITH NUTRITION



The foods we prepare and serve to our families can help limit the effects of our kids' exposure to lead! Three steps you can take in choosing and preparing food can make a difference:

1. When preparing food, be sure to wash and cook it with filtered water.
2. Serve your kids small, healthy snacks between meals.
3. Serve foods that are high in a few really important nutrients: **iron, calcium and vitamin C!**

LEAD FACTS

Lead isn't good for anyone's health and is especially bad for small children. Keep your family lead-safe by avoiding contact with it. If you live in the city of Flint, or get water from the city's water system, be sure to use an NSF-certified filter for drinking, cooking and mixing baby formula. Make sure to change the filter cartridge by the date printed on the package. Remember that you and your children can also be exposed to lead from old paint, dust, dirt, pottery, make-up, toys and some home remedies.

If you have any concerns about lead or your child's diet, talk with your doctor.

LEAD-FIGHTING NUTRIENTS

CALCIUM

Calcium keeps your bones strong and the lead out! Calcium-rich foods include:

- Milk and milk products, like cheese and yogurt
- Green leafy vegetables, such as spinach, kale, and collard greens
- Calcium-enriched orange juice
- Tofu
- Canned salmon and sardines (both with the bones in)

IRON

Iron keeps too much lead from getting into your body. Foods high in iron include:

- Lean red meats, fish (tuna and salmon) and chicken
- Green leafy vegetables, such as spinach, kale and collard greens
- Iron-fortified cereal, bread and pasta
- Dried fruit, such as raisins and prunes
- Beans

VITAMIN C

Vitamin C works with iron to keep too much lead from getting into your body. Good sources of vitamin C include:

- Citrus fruits, like oranges and grapefruit and their juices
- Tomatoes and tomato juice
- Peppers
- Other fruits like kiwi, strawberries and melons



LEAD RESOURCES

- Genesee County Health Department Lead Program: www.gchd.us; phone: 810-257-3833
- Michigan Department of Environmental Quality (DEQ): www.mi.gov/FlintWater
- Michigan Department of Health and Human Services (DHHS) Childhood Lead Poisoning Prevention Program: www.michigan.gov/lead; phone: 888-322-4453
- U.S. Centers for Disease Control and Prevention (CDC): www.cdc.gov/nceh/lead
- U.S. Environmental Protection Agency (EPA): www.epa.gov/lead

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Food Assistance in Genesee County

Commodities Food Program

This supplemental food program is designed to help low-income pregnant or breastfeeding women, new mothers up to one year after birth, infants, children up to age 6, and people aged 60 and up. Food is provided once a month. Call 810-789-3746 or 810-789-4409 for details.

Double Up Food Bucks (DUFB)

The DUFB program matches your SNAP benefits when you buy Michigan-grown fruits and vegetables. For example, if you buy $10 worth of Michigan produce, you'll get an extra $10 to buy more fruits and veggies! You can use this program at:

- Flint Farmer's Market, 300 East 1st Street, Flint, phone 810-232-1399, open year round
- Landmark Food Center (two locations) 206 West Pierson Road, Flint, phone 810-789-7311, OR 4644 Fenton Road, Flint, phone 810-238-2972, call to check dates and hours for both locations.

The Emergency Food Assistance Program (TEFAP)

TEFAP provides healthy foods to qualified families and individuals once every 4 months. Call GCCARD at 810-789-3746 or 810-789-4409 for details.

Food Bank of Eastern Michigan

The Food Bank of Eastern Michigan offers many food assistance programs. Call 810-239-4441 for details.

Supplemental Nutrition Assistance Program (SNAP)

The SNAP program (formerly called *food stamps*) provides low-income residents with money to purchase food, including:

- Fruits and vegetables
- Breads and cereals
- Dairy, meat, fish and poultry

You're also allowed to buy seeds and food-producing plants with your SNAP benefits to grow your own food. Apply for SNAP at www.mibridges.michigan.gov or call the Genesee County Department of Health and Human Services (DHHS) at 810-760-2200.

WIC (Women, Infants & Children)

The WIC program supplies extra food for low-income pregnant or breastfeeding mothers, infants and children up to 5 years old who are at nutritional risk. Foods provided through WIC include:

- Infant formula and iron-fortified cereals
- Fruits and vegetables rich in iron, calcium and vitamin C
- Whole grain bread and cereals
- Eggs, milk, cheese and yogurt

To apply for WIC, call 800-262-4784 (toll-free) or 810-237-4537.

WIC-Project Fresh

If you receive WIC benefits, you're eligible to receive Project Fresh coupons to buy locally grown fruits and veggies! This program runs from June 1 through October 31 each year. For more information contact Genesee County WIC at 810-237-4537 or MSU Extension at 810-244-8500.

Additional Genesee County Resources

211

- Service connects Genesee County residents to community resources including food, transportation, education and health care
- Connects residents to sources of water filters and replacement cartridges
- Locally funded by United Way Genesee County.
- Phone 211
- Web: www.211.org

Flint Water Department

- Offers free or low-cost water testing
- Phone 810-787-6537

Genesee County Community Action Resource Department (GCCARD)

- Offers free water filters
- Phone 810-789-3746 or 810-789-4409

Michigan State University Extension

- Offers free nutrition education classes
- Soil testing for lead
- Phone 810-244-8500

Sources

Iron Deficiency Anemia Prevention: Diseases and Conditions. Mayo Clinic. (2014). Retrieved from http://www.mayoclinic.org/diseases-conditions/iron-deficiency-anemia/basics/prevention/con-20019327

Lead and a Healthy Diet: What You Can Do to Protect Your Child [EPA-747-F01-004]. U.S. Environmental Protection Agency, Office of Pollution Prevention and Toxics. (2001). Retrieved from http://www2.epa.gov/sites/production/files/documents/nutrition.pdf

Learn About Lead [overview and fact sheets]. U.S. Environmental Protection Agency. (2015). Retrieved from http://www.epa.gov/lead/learn-about-lead

Nutrition and Lead Poisoning Prevention. Nebraska Department of Health and Human Services. (2011). Retrieved from http://dhhs.ne.gov/publichealth/Pages/LeadNutrition.aspx

Soil Lead: Testing, Interpretation, and Recommendations. University of Massachusetts Amherst, Soil and Plant Tissue Testing Laboratory. (n.d.). Retrieved from https://soiltest.umass.edu/fact-sheets/soil-lead-testing-interpretation-recommendations

Acknowledgments

These materials were partially funded by the United States Department of Agriculture (USDA) Supplemental Nutrition Assistance Program Education (SNAP-Ed) by way of Michigan State University Extension and also partially by Hurley Children's Hospital.

Produced by ANR Communications for MSU Extension (*http://msue.anr.msu.edu/*).

MICHIGAN STATE UNIVERSITY | Extension

HURLEY CHILDREN'S HOSPITAL

ADULT EXPOSURE TO LEAD
FACT SHEET

Where can adults be exposed to lead?

More than 80 percent of exposure to lead among adults is from work. The most common work exposures in Michigan are removal of lead paint, manufacture of brass and bronze fixtures, recycling of lead batteries, and as an instructor or doing maintenance in a firing range.

Adults can also be exposed to lead in tap water from water pipes, and renovation of homes built before 1978 with paint containing lead. The lead found in tap water in homes around Michigan would be from pipes installed before 1986.

What is lead?

- Lead is a heavy metal. The largest use for lead is in storage batteries in cars and other vehicles.
- Brass and bronze used in plumbing faucets may be about 10 percent lead. Lead is commonly used to make bullets.
- Historically, lead compounds were widely used as a pigment in paints, dyes, and ceramic glazes and in caulk, pipes and solder.

Should adults be concerned about exposure to lead?

Adults are at less risk of developing health effects from lead taken by mouth than children. Adult bodies tend to absorb less lead than children's bodies (smaller amounts of lead that is swallowed end up in adult's blood than would end up in children's blood). Adult's bodies remove almost all of the lead that is swallowed, while children's bodies only remove about a third of the lead amount they swallow.

However, health effects could still occur in adults who have had years of exposure. Exposure to lead can contribute to adult health effects such as:

- Essential tremor of their hands[1]
- Small increases in blood pressure, especially in middle-aged or older people[1,2]
- Decreased kidney function[1]
- Changes in sperm and possible difficulty becoming pregnant[1]

People exposed to higher levels of lead, like those measured during occupational exposures, could have other health effects, such as muscle weakness, irritability, difficulty sleeping, inability to concentrate, nerve damage in hands and feet, and anemia[2].

People with health effects should speak to their medical providers. Many of the listed health effects can be caused by things other than lead. If they are from lead, they would more likely be associated with exposure to lead over many years that occurred when the adult was younger.

Should adults get tested for lead?

People concerned about their exposure should speak with their healthcare provider about blood lead testing. If you don't have a primary care doctor, visit the Genesee County Health Department, South McCree Building at 630 S. Saginaw St. Suite 4 in Flint for blood testing and to be enrolled in health insurance.

References

1. National Toxicology Program (NTP). 2012. NTP monograph on health effects of low-level lead. U.S. Department of Health and Human Services, Office of Health Assessment and Translation
2. Agency for Toxic Substances and Disease Registry (ATSDR). 2007. Toxicological profile for Lead. Atlanta, GA: U.S. Department of Health and Human Services, Public Health Service.

FLUORIDE, BOTTLED WATER, AND ORAL HEALTH
FREQUENTLY ASKED QUESTIONS

What is fluoride?

The mineral fluoride occurs naturally on earth and is released from rocks into the soil, water, and air. All water contains some fluoride.

Fluoride has been proven to protect teeth from decay. Fluoride helps to rebuild and strengthen the tooth's surface, or enamel.

Water fluoridation prevents tooth decay by providing frequent and consistent contact with low levels of fluoride. By keeping the tooth strong and solid, fluoride stops cavities from forming and can even rebuild the tooth's surface.

Does bottled water contain fluoride?

Bottled water products may contain fluoride, depending on the source of the water. Fluoride can be naturally present in the original source of the water, and many public water systems add fluoride to their water.

The U.S. Food and Drug Administration (FDA) regulates fluoride in bottled water and sets limits, based on several factors, including the source of the water.

Bottled water products labeled as de-ionized, purified, demineralized, or distilled have been treated in such a way that they contain no, or only trace amounts, of fluoride, unless they specifically list fluoride as an added ingredient.

Is the amount of fluoride in bottled water always listed on the label?

The FDA does not require bottled water manufacturers to list the amount of fluoride on the label, unless the manufacturer has added fluoride within set limits. Labels have to specifically list fluoride as an added ingredient, if it is added.

If the amount of fluoride is not on the bottle's label, contact the bottled water's manufacturer to ask about the fluoride content of a particular brand.

Can I use bottled water for mixing infant formula?

Yes, you can use bottled water to mix powdered or liquid concentrate infant formulas, but the fluoride content in bottled water varies.

Some water companies make bottled waters for infants and for the purpose of mixing with formula. When water is labeled as intended for infants, the water must meet tap water standards established by the U.S. Environmental Protection Agency and indicate that the water is not sterile.

What other fluoride products are available?

For all of the products below, talk to your pediatrician or dentist about what options are best for your child.

Fluoride Varnish

Fluoride varnish is painted by a dental or medical professional directly onto the teeth. Varnishes must be reapplied at regular intervals with at least 2 applications per year. Fluoride varnish applications are recommended on all children 0-5 years old beginning when the first tooth grows in. Fluoride varnish is recommended every 3-6 months depending on the cavity risk of the child.

Fluoride Mouth Rinse

Children younger than 6 years of age should not use fluoride mouth rinse without consultation with a dentist or other health care provider because dental fluorosis could occur if such mouth rinses are repeatedly swallowed.

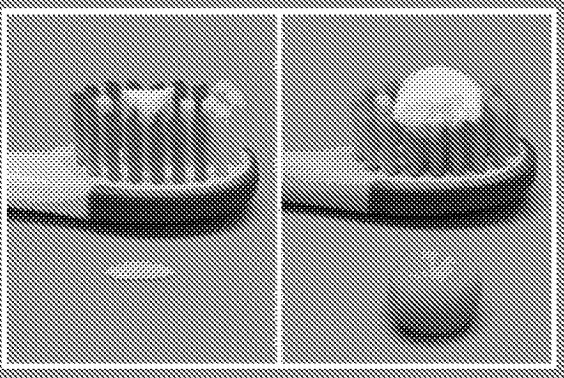
Fluoride mouth rinse is a concentrated solution intended for daily or weekly use. Over the counter fluoride mouth rinses or prescription fluoride supplements may be recommended for high risk children.

Fluoride Toothpaste

Fluoride toothpaste is available over-the-counter and makes up more than 95 percent of toothpaste sales in the United States.

How much toothpaste should my child use?

- Children under 3 years old should use a grain of rice size/smear of toothpaste 2 times a day with parental supervision.
- Children 3-6 years old should use a pea size amount of toothpaste 2 times a day with parental supervision.
- Adults should brush 2 times a day with fluoridated toothpaste.



Under Age 3 *3-6 Years of Age*

Where can I go for more information?

Visit the Centers for Disease Control and Prevention Fluoride website at www.cdc.gov/fluoridation.

For information about free water filters or bottled water, visit www.michigan.gov/flintwater or call United Way 211.

LEAD poisoning

Pregnant Mothers

Lead poisoning is caused by swallowing or breathing lead. Lead can pass from a mother to her unborn baby.



Too much lead in your body can:

- Put you at risk of miscarriage
- Cause your baby to be born too early or too small
- Hurt your baby's brain, kidneys, and nervous system
- Cause your child to have learning or behavior problems

1. What you can do:

Get your water tested for lead.

- You can't see, smell, or taste lead in water.
- The only way to know what your home's lead levels are is by having your water tested in a lab.

2. Use bottled water.

The safest option for pregnant women and children under 6 years old is to use bottled water for drinking, cooking or making formula. Filtered water can be used only if your filter is NSF-certified to remove lead and you follow all instructions on how to use it/when to replace it.

Tip: Bottled water, NSF-approved water filters, and water testing kits are available for free at water resource sites across Flint. Call United Way 2-1-1 for a location near you.

3 Know when to use unfiltered water.

- It's safe to wash dishes, bottles, pacifiers and toys often with unfiltered soapy water as long as you dry fully before use.
- Unfiltered water can still be used to shower and bathe, but be careful to not get water in your child's mouth or let them drink the water in the tub.

4 Eat foods with calcium, iron and vitamin C.

These foods may help protect you and your unborn baby.

- Calcium is in milk, yogurt, cheese, and green leafy vegetables like spinach.
- Iron is in lean red meat, beans, cereals, and spinach.
- Vitamin C is in oranges, green and red peppers, broccoli, tomatoes, and juices.

5 Talk to your doctor.

- Blood lead testing is available. Talk to your doctor or local health department to learn more.

For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.

For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-888-322-4453 or visit www.michigan.gov/lead.

Flint residents can call the City of Flint Water Department for a free water test, 810-787-6537, or pick one up at a water resource site.

Genesee County Health Department
Your Health. Our Work.

MDHHS
Michigan Department of Health & Human Services

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 10:13 AM
To: Hampton, Kristen (DTMB) (HamptonK@michigan.gov)
Subject: Flint Water Crisis Costs.xlsx
Attachments: Flint Water Crisis Costs.xlsx

Updated spreadsheet as to today.

	A	B	C	D	E
1	Job #	Description	Quantity	Cost	
2	110661	Palm Card- English	75000	$ 12,627.13	
3	110675	Palm Card- Spanish	15000	$ 4,834.61	
4	110727	Testing Form	20000	$ 1,857.00	
5	110959	Testing Form	25000	$ 2,312.00	
6	111035	Palm Card- English	35300	$ 8,127.39	
7	111126	Testing Form	25000	$ 2,312.00	
8	111231	Testing Form- Spanish	30000	$ 2,967.00	
9	111298	Palm Card- Arabic	1000	$ 247.17	
10	111402	Four Water Brochure	100000	$ 7,466.26	
11	111524	Door Hanger and Recycle Card	5000 ea	$ 1,752.32	
12	111578	Translate 4 docs to Spanish	1	$ 777.00	
13	111631	Translate Reposnse Team from Spanish to English	1	$ 169.00	
14	111659	Water Testing Form- English	20000	$ 1,857.00	
15	111660	Translate Clean your Aerator - Spanish and Arabic and Lead in Your Water Sheets- Spanish	2	$ 327.00	
16	111827	Keeping Your Home Lead Safe	30000	$ 1,842.99	
17	111830	10 Do's and Don'ts of CERC	1000	$ 387.65	
18	111829	Adding Phosphate to Flint Water	3000	$ 608.20	
19	111828	Six Principles of CERC	1000	$ 223.14	
20	111867	Palm Card- English	25000	$ 6,275.34	
21	111904	Translate Recycling Inst.	1	$ 119.00	
22	111911	Flint Water Flyers- 3 @ 200	600	$ 244.70	
23	112107	DEQ- Door Stickers	200	$ 27.07	DEQ
24	112136	Door to Door Site Testing Broch.	500	$ 224.18	DEQ
25	112139	Door Hanger Reprint w/Change	5000	$ 1,185.33	
26	112275	Recycle Card	3000	$ 224.88	
27	112295	DEQ- Door Stickers	600	$ 58.13	DEQ
28	112415	Recycle Sticker	5000	$ 492.04	
29	112416	Recycle Card	10000	$ 520.47	
30	112414	Spanish/Hmong Removable Decal	200	$ 48.09	
31	112417	Spanish Brochures (11)	200	$ 907.17	
32		Water Brochures (8)	200	$ 634.64	
33		211 Flyer- Spanish	400	$ 176.20	

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 10:23 AM
To: Cooley, Tom (DTMB)
Subject: Flint Water Print Request #2
Attachments: Flint Water Brochure Spanish.pdf

Second order today

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 16, 2016 6:12 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Print Request #2

Mark,

DTMB also received a request to print 400 color copies of the attached tri fold brochure. Can they be folder for them as well?

Deliver to Liz Browne in the DEQ Emergency Coordination Center in the Constitution Hall Atrium South. Phone number for the point of contact is 517-284-5986.

Thank you,

Ryan McKee
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 819-9422
e: mckeer1@michigan.gov

27 de octubre de 2015

Estimado Padre,

Como ayuda para asegurar que los niños de Flint estén protegidos de la exposición al plomo, El Genesee County Health Department y el Michigan Department of Health and Human Services le brindan respuestas a las siguientes preguntas:

- ¿De dónde viene el plomo?
- ¿Qué puedo hacer para proteger a mi familia?
- ¿Debo hacer que mi hijo sea examinado?
- ¿Adónde puedo encontrar más información sobre el plomo?

¿De dónde viene el plomo?

Fueron encontrados niveles elevados de plomo en el agua potable de tuberías de plomo en la Ciudad de Flint. Los niños también pueden estar expuestos al plomo de pintura vieja, tierra, cerámica, cosméticos y juguetes y algunos remedios caseros. Los trabajos y pasatiempos de los adultos tales como reparación del auto, vitrales, fabricación de joyas y manejo de municiones también pueden poner a los niños en riesgo, si tocan prendas o juegan en áreas donde hay plomo. El plomo presenta un riesgo grave para la salud, especialmente en los niños pequeños quienes se envenenan al comer, beber o respirar plomo.

¿Se le debe hacer a mi hijo un examen de plomo en la sangre? Los niños que viven en la Ciudad de Flint, que viven en un hogar donde se usa agua de la Ciudad de Flint, o que asisten a la escuela, reciben cuidado de niños o con frecuencia pasan tiempo con un cuidador en la Ciudad de Flint deberán acceder a un examen de envenenamiento con plomo.
Esto se deberá realizar lo antes posible.

¿Adónde debo ir para que se le haga un examen de plomo en la sangre a mi hijo?

El mejor lugar para realizar el examen de plomo en la sangre a su hijo es el consultorio de su médico. Los exámenes son cubiertos por la mayoría de los planes de salud. Su médico hará con usted el seguimiento de los exámenes médicos y le brindará información sobre qué hacer a continuación. Su hijo también puede acceder a un examen de plomo gratuito en el Genesee County Health Department. Si necesita transporte, comuníquese al 2-1-1 para solicitar ayuda.

Entendiendo el resultado del examen de plomo de su hijo.

Un nivel de plomo debajo de 5 significa que hay poco plomo en la sangre de su hijo. Use los siguientes consejos para ayudar a que su hijo se mantenga seguro. Su medico podrá sugerir un nuevo examen para su hijo dentro de los siguientes 12 meses, para asegurar que el nivel no haya subido.

Un nivel de plomo de 5 a 44 significa que su hijo tuvo cierta exposición al plomo. Trabaje con su medico y con el departamento de salud local para acceder a mayor orientación sobre cómo limitar su exposición al plomo. Su médico podrá volver a examinar a su hijo entre 1 y 3 meses después, para asegurar que el nivel no haya subido.

Los niños con niveles de plomo muy altos **(más de 44)** podrán requerir un tratamiento en el hospital.

¿Qué puedo hacer para mantener segura a mi familia?

Se deberán seguir estos pasos de inmediato para protegerse usted y a su hijo.

Cómo proteger a su familia del plomo en el agua:

- Solicite un examen de plomo en su agua. Es gratuito. Para más información, comuníquese al (810) 787-6537.
- Use un filtro de agua en su hogar. Llame al 2-1-1 para acceder a información sobre filtros de agua gratuitos Certificados por NSF.
- Sólo deje correr agua fría a través del filtro.
- Si no cuenta con un filtro de agua, consuma agua de botella o fórmula mezclada.
- Use agua filtrada o agua en botella para beber (incluyendo la preparación de café, mezclas de bebidas, jugo y formula de bebé), y la cocina (incluso aunque hierva el agua, el plomo permanecerá en el agua y la comida).
- Usted puede usar agua del grifo no filtrada para lavarse las manos y lavar los platos.
- Si deberá usar agua no filtrada para beber o cocinar, deje correr agua por el grifo durante cinco minutos antes de usar la misma.

Limpieza segura:

Una limpieza segura es importante. Mantener su casa limpia y segura de riesgos de plomo le ayudará a proteger a su familia.

- Es posible que las edificaciones construidas antes de 1978 posean pintura con plomo. Use toallas de papel húmedas para limpiar pedazos de pintura y polvo en estas edificaciones antiguas. Asegúrese de limpiar alrededor de las ventanas, áreas de juegos y pisos.
- Lávese las manos y lave los juguetes de forma frecuente con agua y jabón.
- Puede usar agua del grifo no filtrada para limpiar mesadas, fregar pisos y lavar ropa.

Buena nutrición:

Algunas comidas le ayudarán a evitar que el plomo se acumule en el cuerpo de un niño. Éstas son comidas con gran cantidad de calcio, hierro y vitamina C. Estas comidas incluyen:

Comidas Ricas en Calcio	**Comidas Ricas en Hierro**	**Comidas con Vitamina C**
➢ Leche	➢ Habas	➢ Naranjas
➢ Queso	➢ Carnes magras como pescado y pollo	➢ Jugo de naranja
➢ Yogurt	➢ Cereales integrales	➢ Pomelos
➢ Tofu	➢ Mantequilla de maní	➢ Tomates
➢ Espinaca		➢ Pimienta verde

Siempre lave la fruta con agua filtrada. Si está preocupado por la dieta de su hijo, hable con su médico, quien le podrá recomendar un multivitamínico diario.

WIC y SNAP brindan asistencia a los padres y niños que necesitan comidas frescas y saludables. Para más información, comuníquese a la **oficina del WIC del Condado de Genesee al (810) 237-4537**. SNAP también ofrece un programa de Double Bucks para adquirir incluso comidas más saludables sin costo adicional.

¿Adónde puedo encontrar más información sobre el plomo?

- Genesee County Health Department Lead Program
  (810) 257-3833
  www.gchd.us
- Michigan Department of Health and Human Services
  Childhood Lead Poisoning Prevention Program
  (Programa de Prevención del Envenenamiento Infantil con Plomo)
  (888) 322-4453
  www.michigan.gov/lead
- United States Environmental Protection Agency
  www.epa.gov/lead
- U.S. Centers for Disease Control and Prevention (CDC) Sitio web
  www.cdc.gov/nceh/lead

Estas recomendaciones tendrán efecto hasta que el Genesee County Health Department levante las restricciones sobre el uso del agua.

Atentamente,

Eden V. Wells, MD, MPH, FACPM
Director Médico Ejecutivo
Michigan Department of Health and Human Services

Gary K. Johnson, MD, MPH
Director Médico
Genesee County Health Department

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

JAMIE CLOVER ADAMS
DIRECTOR

14 de enero de 2016

Atención: Establecimientos de comidas que utilizan el suministro de agua de la Ciudad de Flint

Estimado Operador del Establecimiento de Comidas:

El 5 de octubre de 2015 le fue enviado un documento recomendando acciones a seguir para evitar el riesgo de servir a sus clientes agua contaminada con plomo. Efectivizado inmediatamente, las recomendaciones se convirtieron en un requisito legal, y esta medida ejecutiva de licencias para establecimientos de comidas podrá ser aplicada si se encuentra que no se cumplió, hasta que la declaración de emergencia de salud pública sea anulada.

Lea la ficha de requisitos actualizada que se encuentra adjunta. Es posible que su establecimiento deba tomar medidas inmediatas para cumplir con este requisito.

Su establecimiento cuenta con tres opciones:

1. Demostrar que su establecimiento no está usando el suministro de agua de la Ciudad de Flint para beber, procesar o cocinar.
2. Demostrar que su agua fue examinada y es de uso seguro. Puede solicitar un examen gratuito a un oficial de regulación. Para programar una recolección y análisis gratuito del nivel de plomo en el agua de su establecimiento, comuníquese al 1-800-292-3939, de lunes a viernes, e informe que posee un "establecimiento de comidas en Flint que solicita un examen del agua". Prepárese para brindar un tiempo para las muestras luego de que todo el sistema de agua no haya sido usado durante por lo menos 6 horas. Las citas para las muestras están disponibles entre las 5 AM y las 4 PM. Las oficinas estatales estarán cerradas el 18 de enero de 2016.
3. Instale filtros de agua según sea necesario, y deje correr agua diariamente en aquellos grifos sin filtros y equipos de plomería pesada. (El uso discontinuo, dejar correr el agua, etc. aún será necesario hasta que se obtenga una prueba segura del agua).

Los inspectores del Michigan Department of Agriculture and Rural Development le están brindando asistencia al Genesee County Health Department para la conducción de muestras e inspecciones, de modo que es posible que usted deba trabajar con otra persona en lugar de su inspector de seguridad alimentaria habitual. Los inspectores también realizarán visitas a establecimientos en las próximas semanas, para brindar asistencia y verificar el cumplimiento de las medidas.

Para acceder a información adicional, comuníquese al 1-800-292-3939, o para acceder a la información más reciente sobre las respuestas en relación al agua de Flint, visite www.michigan.gov/flintwater. Esperamos poder ayudarle de cualquier forma posible.

Atentamente,

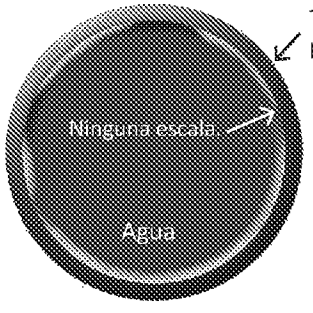
Kevin Besey, Director
Food and Dairy Division
(División de Alimentos y Lácteos)
Michigan Department of Agriculture and Rural Development

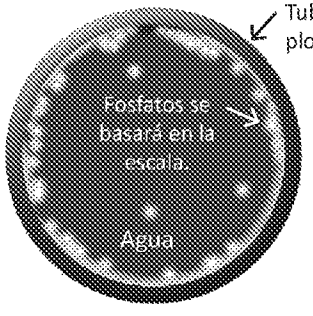
Agregado de Fosfato al Agua de Flint

¿Por qué hay plomo en el agua de algunos hogares?

- Las tuberías, soldaduras y grifos de plomo solían ser de uso común. Ahora sabemos que el plomo puede dañar nuestra salud.
- Es muy probable que en las casas construidas antes del año 1987 haya tuberías de desagüe y tuberías de suministro de plomo. Algunos grifos y ciertos tipos de soldaduras también podrían tener plomo, incluso aquellos instalados recientemente.
- Es probable que el plomo encontrado en el agua de los grifos de los hogares de Michigan provenga de tuberías antiguas, soldaduras y grifos.
- El reemplazo de tuberías de suministro antiguas, tuberías de desagüe y grifos es la única forma segura de limitar el plomo en el grifo de agua.
- Las tuberías, soldaduras y grifos nuevos deben cumplir con los estándares de producto libre de plomo de EPA.

¿Por qué estamos colocando fosfato en el agua?





- Durante años, los minerales de nuestra agua se acumularon dentro de nuestras tuberías de agua.
- Esta acumulación de minerales se llama sarro.
- Este sarro ayuda a mantener una gran cantidad de plomo, en las tuberías, fuera del agua.
- Si algo le sucede al sarro y el agua puede tocar las tuberías, el plomo se puede introducir en el agua.
- Agregar fosfato al agua ayuda a formar y mantener sarro, recolectándose en los costados de las tuberías y adhiriéndose al metal.

Pisto sobre el Fosfato

- **El fósforo es un mineral natural que el cuerpo necesita. Funciona con calcio para mantener los huesos fuertes y sanos.**
- **El fosfato es un tipo de sal que contiene fósforo.**
- **Aunque el agua potable de Detroit ya cuenta con fosfato, se está agregando una cantidad adicional al agua de la Ciudad de Flint para ayudar a agregar sarro en las tuberías.**
- **La Ciudad de Flint, MDEQ, y EPA trabajaron juntos para averiguar cuánto fosfato adicional es necesario en el agua que llega a los hogares de Flint.**
- **La mayoría de las personas probablemente ya comen y beben más fosfato en sus comidas diarias que la pequeña cantidad que se encontrará en el agua del grifo.**
- **Continúe usando filtros de agua que eliminen el plomo, hasta que se retire la Declaración de Emergencia de Salud Pública del Genesee County Health Department.**

¿Qué es el ácido fosfórico?

Aunque el agua que viene de Detroit ya posee una cantidad de fosfato, las plantas de Flint agregarán más para ayudar a acumular y mantener el sarro con mayor rapidez. Para obtener el fosfato necesario para que esto funcione, la Planta Potabilizadora de Agua de la Ciudad de Flint agregará algo llamado ácido fosfórico en el agua de la ciudad. El ácido fosfórico es un ingrediente alimenticio común en productos como cola o jugo.

El ácido fosfórico se disolverá rápidamente en el agua y se dividirá en dos partes, hidrógeno y fosfato. El hidrógeno se convertirá en parte del agua y el fosfato restante se asentará y adherirá a las paredes de las tuberías – acumulando sarro como en la imagen anterior.

Ante cualquier duda sobre el fosfato agregado en la Ciudad de Flint, comuníquese a la City of Flint Water Plant (Planta Potabilizadora de Agua de la Ciudad de Flint) al 810-787-6537.

Ante cualquier duda sobre el fosfato y su salud, comuníquese con el MDHHS al 1-800-648-6942.

v. 12/10/2015

CÓMO RECICLAR BOTELLAS DE AGUA Y FILTROS DE AGUA EN FLINT

Instrucciones para el Retiro en el Borde de la Acera

Republic Services brinda reciclado en el borde de la acera dos veces por semana sin costos adicionales a residentes que ya cuentan con servicios semanales de recolección de la basura.

1)**Para obtener un cesto de reciclado azul, llame al 1-800-438-0966** (Lun. a Vie., 8a.m.-5p.m., o Sáb., 8a.m.-12p.m.) para solicitar la entrega de un cesto en su casa.

2)Hasta que reciba su cesto, Republic Services permite que las botellas sean colocadas en bolsas de plástico transparentes. No coloque la basura en la misma bolsa que las botellas.

3)Hasta que reciba su cesto, coloque las bolsas transparentes en el borde de la acera el día de retiro de los residuos, a unos pocos pies de su basura. Una vez que reciba su cesto, sáquelo el día del reciclaje.

4)Usted también puede dejar sus bolsas en cualquier de los puntos destinados a esto de la ciudad.

¿Qué debo hacer con el cartucho usado de mi filtro de agua?

1) Cuando deba cambiar su filtro de PUR o Brita, lleve el cartucho usado a un lugar de distribución.

2) Coloque el cartucho usado en la caja provista en el lugar.

3) Llévese un cartucho de reemplazo.

TODAS LAS BOTELLAS QUE DEJE DEBERÁN ESTAR EN BOLSAS DE PLÁSTICO TRANSPARENTES

No se aceptan bolsas de colores ni de tiendas

www.michigan.gov/flintwater

Puntos para Dejar las Botellas de Agua Vacías

Estación de Bomberos nº 1
310 E. Fifth St.
9a.m. – 9p.m., todos los días

Estación de Bomberos nº 5
3402 Western Rd
9a.m. – 9p.m., todos los días

Estación de Bomberos nº 8
202 E Atherton
9a.m. – 9p.m., todos los días

Bill Carr Signs
719 W. 12th St
8a.m. – 4p.m., Mar. a Vie.

Young's Environmental
5305 N. Dort Hwy
8a.m. – 6p.m., Mar. a Vie.

Dover & Company
651 Hall St.
8a.m. – 4pm., Mar. a Vie.

FLINT WATER RESPONSE TEAM

www.michigan.gov/flintwater

PLOMO EN EL AGUA DE FLINT

INFORMACION GENERAL

- La cantidad de plomo que se encuentra en el agua potable en los hogares de Flint podría afectar la salud de los niños.
  - o Inclusa pequeñas cantidades de plomo pueden dañar la salud de los niños, ya que todavía están creciendo.
  - o Los adultos tienen menos probabilidades de ser perjudicados por los niveles encontrados en el agua.
- Filtre el agua potable utilizando un filtro aprobado por la National Sanitation Foundation (NSF).
  - o Usted puede recibir un filtro aprobado por NSF gratis, si utiliza agua de la Ciudad de Flint.
  - o Llame al 2-1-1 para averiguar adónde puede retirar un filtro de agua gratuito.
- Algunos filtros pueden eliminar hasta el 99% del plomo en el agua cuando se utilizan correctamente. Para asegurarse de que su filtro está eliminando la mayor cantidad de plomo posible, siga cuidadosamente las instrucciones enviadas con éste.
  - o Deje correr agua fría a través del filtro solamente.
  - o Cambie el cartucho del filtro tan a menudo como lo indiquen las instrucciones.
- Incluso después de los cambios en el sistema de agua, puede tomar un tiempo antes de que los niveles de plomo en el agua se reduzcan.
- El plomo es difícil de evitar por completo. Se puede encontrar en las tuberías de agua y grifos de agua de bronce, pintura vieja, en la tierra, en algunos lugares de trabajo, y en el metal usado en algunos pasatiempos.

Hay una serie de pasos que puede tomar para que usted y su familia estén saludables. Utilice los siguentes consejos para aprender más sobre cómo mantenerse saludable:

PLOMO EN EL AGUA

Aunque el agua a veces puede ser de un color diferente, esto no es causado por el plomo. Es importante recordar:

- Usted no puede ver, eler o saborear plomo en el agua.
- El plomo no cambiará el color del agua.
- La única manera de saber cuáles son los niveles de plomo en su hogar es haciendo examinar el agua.

PLOMO EN LA SANGRE

- Si sus hijos viven en Flint o van a la escuela o a una guardería en la ciudad de Flint, sus niveles de plomo en la sangra deben ser examinados.
- Debe comunicarse con su médico para realizarse un examen.
- El examen está disponible de forma gratuita en el Departamento de Salud del Condado de Genesee. Llame al 2-1-1 si necesita ayuda para llegar allí.
- Si está embarazada o amamantando, y ha dado negativo en los niveles altos de plomo en la sangre, es seguro amamantar.
- Si está embarazada o amamantando y ha dado positive en los niveles altos de plomo en la sangre, hable con su médico acerca de la seguridad de la lactancia materna.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

FILTROS DE AGUA

- Haga examinar el agua de su casa. Es gratis. Llame al 2-1-1.
- Utilice un filtro de agua. Llame al 2-1-1 para solicitar un filtro gratuito.
- Si usted no tiene un filtro de agua, utilice agua embotellada para beber y para mezclar fórmula.
- Use agua fría y filtrada para cocinar.
- Lave frutas y verduras con agua filtrada.
- Si tiene que usar agua sin filtrar, deje correr el agua durante cinco minutos antes de usarla. Para ahorrar tiempo y agua en el futuro, es una buena idea llenar tantos envases como sea posible, una vez que haya dejado correr el agua durante cinco minutos.
- Drene y purgue los tanques de su calentador de agua regularmente, para eliminar cualquier plomo que haya quedado acumulado. Siga las instrucciones de fabricante para el mantenimiento o póngase en contacto con un profesional autorizado para obtener ayuda.

LIMPIEZA

- Lave platos, botellas y juguetes con agua no filtrada y jabón y deje que se sequen antes de su uso.
- Es seguro usar el agua del grifo sin filtrar para limpiar pisos y mesadas.
- Es seguro lavar la ropa en la lavadora y secadora.
- Utilice un tapete en la puerta. Quítese los zapatos cuando esté dentro.
- Aspirar alfombras puede levantar más polvo de plomo sobre la superficie. Utilice una barredora no motorizada para limpiar alfombras.
- Limpie alféizares y áreas de juego a menudo con toallas de papel y agua con jabón.

CONSEJOS PARA MANTENER SU HOGAR PROTEGIDO DEL PLOMO

EN EL BAÑO

- Utilizar agua filtrada para cepillar los dientes de sus hijos.
- Los adultos pueden usar el agua del grifo sin filtrar para lavarse los dientes.
- Se puede utilizar agua del grifo sin filtrar para bañarse, pero no deje que los niños beban el agua cuando jueguen en la bañera.
- Estudios realizados por los Centros de Control y Prevención de Enfermedades muestran que los padres pueden seguir bañando a sus hijos en la bañera, pero la hora del baño se debe utilizar para el baño solamente, en lugar de permitir que los niños jueguen en el agua durante mucho tiempo.
- El plomo no causa erupciones u otros problemas de la piel. Sin embargo, si los niveles de cloro u otros productos de limpieza son altos en el agua, puede causar picazón en la piel o piel seca (similar a lo que puede suceder cuando usted nada en una piscina).

CUIDADO DE MASCOTAS

- Utilice agua filtrada del grifo para que su mascota beba en su tazón.
- Usted puede utilizar el agua del grifo sin filtrar para bañar a sus mascotas.
- Si usted nota que su mascota actúa de manera diferente de la normal, consulte a su veterinario.

DIETA SALUDABLE

- Coma alimentos ricos en hierro, calcio y vitamina C.
- Lávese las manos con jabón y agua tibia antes de comer.
- Si necesita alimentos frescos y saludables, llame a la oficina de WIC al 810-237-4537, o para la asistencia alimentaria "SNAP" aplique en www.michigan.gov/mibridges o visite su oficina local del Departamento de Salud y Servicios Humanos de Michigan.

BUENAS FUENTES DE HIERRO INCLUYEN:

- Carnes rojas desgrasadas, pescado y pollo
- Cereales con hierro añadido
- Frutas secas (pasas, ciruelas pasas)

BUENAS FUENTES DE CALCIO INCLUYEN:

- Leche
- Yogur
- Queso
- Verduras de hojas verdes (espinaca, col rizada, berza)

BUENAS FUENTES DE VITAMINA C INCLUYEN:

- Naranjas, jugo de naranja
- Toronja, jugo de toronja
- Tomates, jugo de tomate
- Pimientos verdes

INFORMACION DEL PLOMO

El equipo de respuesta de Flint esta enfocado en la crisis de plomo en la agua. Además del agua, cientificos, durante mucho tiempo, han estado preocupados por todas las fuentes de plomo, incluyendo la pintura con

PINTURA CON PLOMO

- Las casas construidas antes de 1978 probablemente tienen pintura con plomo, tanto dentro como fuera.
- La pintura vieja es la forma más común en que los niños son expuestos al plomo.

TIERRA

- Si usted vive en la ciudad, puede haber plomo en la tierra afuera de su casa.
- Antes de 1996, el gas y los gases de escape de los automóviles contenian plomo. Más plomo se encontrará en la tierra de áreas con tránsito intenso.

POLVO

- El polvo en su casa puede tener pequeñas cantidades de plomo de la pintura y suciedad.

AFICIONES Y EMPLEOS

- Las soldaduras, plomadas de pesca, balas y materiales que enmarcan los vitrales son algunos elementos que pueden contener plomo. Usted podría también llevar polvo con plomo a casa de su sitio de trabajo.

¿TIENE PREGUNTAS?

- Para más información sobre cómo protegerse usted y su familia del plomo, visit www.michigan.gov/flintwater.
- Para saber dónde puede obtener un filtro de agua gratuito, llame al 2-1-1.
- Para una examinación de su agua gratis, llame al 2-1-1.
- Para más información sobre el plomo en su casa y lo que puede hacer, llame al Departamento de Salud y Servicios Humanos de Michigan al 1-800-648-6942.
- Para obtener información sobre cómo puede ayudar, visite www.helpforflint.com.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 1:28 PM
To: Miller, Karen (DCH) (MillerK4@michigan.gov)
Subject: Oh no...

Check this out. Just got this "Mandatory" meeting notice.
Think they are scared?

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse

Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic

Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley

Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968



From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 3:18 PM
To: Miller, Karen (DCH) (MillerK4@michigan.gov)
Subject: FW: Mandatory meeting tomorrow

Importance: High

Don't poke the tiger!

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: Hampton, Kristen (DTMB)
Sent: Wednesday, February 17, 2016 2:36 PM
To: Bergan, Kristin (DTMB) <bergank@michigan.gov>; Miller, Mark (DTMB) <millerm13@michigan.gov>; Waltersdorf, Rex (DTMB) <WaltersdorfR@michigan.gov>; Dyson, Mike (DTMB) <dysonm@michigan.gov>; Chipman, Dan (DTMB) <chipmand@michigan.gov>; Stiles, Dan (DTMB) <stilesd1@michigan.gov>; Monroe, Jerry (DTMB) <monroej1@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Banks, William (DTMB) <banksw@michigan.gov>; Hodgman, Steve (DTMB) <hodgmans@michigan.gov>; Martin, Todd (DTMB) <martint1@michigan.gov>
Subject: Mandatory meeting tomorrow
Importance: High

All –

You may have received a meeting invitation for a mandatory meeting tomorrow afternoon. This is mandatory and you should call in to the conference line. You do not need to physically attend.

Your name was provided in response to a request for a list of employees who may have received email(s) with a slew of key words, including; Flint, Genesee County, lead, water and more. There is no timeframe associated with the request, therefore, we must be responsive, although our emails were a result of the printing needs resulting from the crisis.

Let me know if you have questions or need more information.

Thanks,
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Miller, Mark (DTMB)
Sent: Wednesday, February 17, 2016 3:35 PM
To: Cooley, Tom (DTMB)
Subject: FW: Additional Print Request
Attachments: Flint Water Brochure Hmong.pdf; Flint Water Brochure Mandarin.pdf; Flint Water Brochure Arabic.pdf

More flyers
400 of these.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Wednesday, February 17, 2016 2:54 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Subject: Additional Print Request

Hi Mark –

We have been requested to print 400 copies each of the attached documents (3).
Double-sided
Print
20# paper
Index 71105

Delivered to Liz Brown at Constitution Hall, 5th floor southwest wing. Give me a call when you have a fee minute.

Thank you!

Jeanette



COV CHAW DEJ

Mus saib hauv cov dej kom tau txais cov fwj dej haus, tshuab lim dej, daim lim dej hauv iub taub, thiab cov khoom ntsuas dej ntawm qhov chaw ze tshaj plaws ntawm iub nroog Flint.

Chaw Tua Hluav Taws
Cov Sijhawm Ua Haujlwm
9 a.m. - 9 p.m.

Fire Station #1
310 East 5th St.
Flint, MI 48502

Fire Station #3
1525 Martin Luther King Ave.
Flint, MI 48503

Fire Station #5
3402 Western Rd.
Flint, MI 48506

Fire Station #6
716 West Pierson Rd.
Flint, MI 48505

Fire Station #8
202 East Atherton Rd.
Flint, MI 48507

Cov chaw lim dej ntxiv
Cov Sijhawm Ua Haujlwm
9 a.m. - 4 p.m.

MI Dept. of Health and Human Services
125 E. Union St.
Flint, MI 48502

MI Dept. of Health and Human Services
4809 Clio Road
Flint, MI 48504

Genesee County Community Action Resource Department
2727 Lippincott
Flint, MI 48507

Genesee County Community Action Resource Department
601 N. Saginaw
Flint, MI 48502

Flint City Hall
101 Saginaw St #310
Flint, MI 48502

Cov Kev Pab thiab Txhawb Nqa

Michigan 2-1-1™

Tau Tiv Toj. Tau Cov Lus Teb.

Hu Rau United Way 2-1-1 yog koj muaj lus nug, xav xa nyiaj mus pab, lossis koj xav ua haujlwm pab dawb.

Tus Xovtooj Pabcuam Thaum Muaj Xwm Txheej Kub Ntxhov

Cov neeg nyob hauv nroog Flint leej twg xav sab laj txog kev kub ntxhov tuaj yeem hu rau Tus Xovtooj Pabcuam Thaum Muaj Kev Kub Ntxhov ntawm 800-985-5990 lossis sau ntawv "TalkWithUs" to 66746. Tus xovtooj no tuaj yeem muab kev sab laj sai tsis pub lwm tus paub rau txhua tus neeg uas xav tau kev pab. Nov yog qhov kev pab 24 xuaj moos hauv ib hnub, xya hnub hauv ib asthiv. Cov neeg hais lus mev tuaj yeem hu rau 800-985-5990 thiab nias "2" lossis sau kab ntawv "Hablanos" rau 66746.

Genesee Health System Kev Sab Laj Txog Kev Noj Qab Haus Huv

Xav tham nrog tus kws saib xyuas kev khomob hlwb ntawm Genesee Cov Kev Khomob, hu rau 810-257-3705.

KEV NQIS TES UA

COV DEJ NTAWM FLINT

www.mi.gov/FlintWater

Michigan 2-1-1™

Tau Tiv Toj. Tau Cov Lus Teb.

Hu Rau United Way 2-1-1 yog koj muaj lus nug, xav xa nyiaj mus pab, lossis koj xav ua haujlwm pab dawb.

KEV NQIS TES UA
COV DEJ HAUV NTAWM FLINT

SIV COV DEJ NTAWM LUB TAUB LIM

- Siv ua zoub mov noj
- Ntxuav txiv ntoo thiab zaub
- Txhuam hniav
- Siv rau tsiaj haus

SIV COV DEJ TSIS TAU LIM

- Ntxuav tes
- Da dej

KEV NTSUAS THEEM TSHUAJ TXHUAS HAUV COV NTSHAV

Txhua cov menyuam yaus hauv Flint hnub nyoog qis dua rau xyoo yuav tsum tau kuaj ntsuas theem tshuaj txhuas hauv cov ntshav. Hu rau koj thawj tus kws khomob lossis hu rau 2-1-1.

KHOOM NOJ ZOO

Koj puas paub tias qee yam khoom noj yuav pab tshem cov tshuaj txhuas tawm hauv tus menyuam lub cev? Noj cov zaub mov uas muaj calcium, vitamin C thiab iron ntau.

KUAJ NTSUAS DEJ DAWB

Cov neeg nyob hauv Flint uas muaj kev txhawj xeeb txog lawv cov dej tuaj yeem tau txais cov cuab yeej ntsuas dej ntawm cov chaw tsim dej.

SIV LUB TAUB LIM DEJ THIAB DAIM LIM DEJ

Cov taub lim dej tuaj yeem txo tau cov tshuaj txhuas kom muaj tsawg thiab lwm yam sub tsuag tau 99% thaum nruab rau raug zoo. Cov taub lim dej muaj pub dawb rau ntawm qhov chaw tsim dej.

THAUM XAV TAU KEV PAB SAI SAI

HU 2-1-1

Tshuaj Xyuas Cov Kev Sim thiab Ntsuas

Txhua lub tsev uas tau tsim ua qhov chaw ntsuas yuav muaj pab pawg kuaj ntsuas, cov kws kho dej, thiab cov neeg ua haujlwm ntxiv uas tau txais tso cai tuaj tshuaj xyuas. Pab pawg kuaj ntsuas yuav piav qhia tias tuaj saib txog dab tsi thiab khauj ruam yuav ua txuas ntxiv yog dab tsi. Tus kws kho dej raug tso cai los ua kom tiav qhov kev ntsuas dej nyab rau hauv tsev. Pab pawg kuaj ntsuas yuav qhia rau cov neeg hauv tsev txog kev tu lawv lub tshuab cua li cas thiab yuav kuaj ntsuas dej ntxiv ntawm tus kheej li cas.

Txhua cov ntsuas tau los tau muab nthuav tawm rau hauv online txhua hnub ntawm: www.michigan.gov/flintwater.

Txhua qhov ntsuas tau los yuav muab xa mus rau cov neeg raws Tebchaws Asmeskas qhov chaw xa ntawv.

Yog tias cov ntsuas tau los hauv koj lub tsev yog ntau dua li 150 feem toj ib txhiab lab (ppb), koj yuav tau rov tuaj ntsib hauv 48 teev.

Nyob hauv 48 teev ntawm cov ntsuas tau los muaj ntau dua 150 ppb, yuav tau mus ntsib tom tsev. Kev mus ntsib hauv tsev muaj xws li:

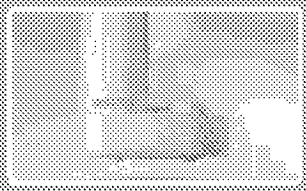
1) Cov ntaub ntawv noj qab haus huv thiab nyob zoo.
2) Xa cov ntshav coj mus kuaj ntxiv.
3) Nqi musj los rau tom qhov chaw teem caij ntsuas.
4) Muab cov taub tej, taub lim dej thiab cov khoom siv rau.

Yog cov ntsuas tau los hauv koj lub tsev ntau dua 100 ppb tab sis tsawg dua 150 ppb, koj yuav tau tuaj ntsib hauv 7 hnub.

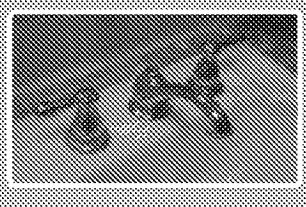
Cov vis dis aus qhia hloov lub Taub Lim dej thiab ntsuas dej tuaj yeem nrhiav pom ntawm www.michigan.gov/flintwater hauv qab kab ntawv Media Center tab.

Nov yog qee yam koj tuaj yeem nqis tes ua:

Nruab lub taub lim dej NSF uas raug lees paub thiab hloov raws li lub chaw tsim khoom phau ntawv qhia. Cov taub lim no tej zaum kuj tau dawb



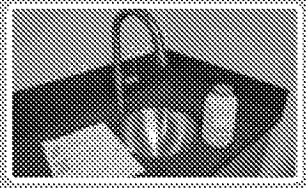
Hloov tus kais dej qub thiab cov lim dej uas yuav muaj cov tshuaj txhuas khub.



Nquag ntxuav lub taub tshuab cua tas li kom tshem cov sub tsuag tawm.



Nqa tus kheej cov dej coj mus ntsuas.



Kev rhaub koj cov dej yuav TSIS tshem tawm cov tshuaj txhuas!



水资源站点

访问水资源站点，以便在离您最近的弗林特消防站领取瓶装水、滤水器、过滤器更换滤芯和水质检测套件。

消防站
工作时间：上午 9 点 - 晚上 9 点

消防站 1
310 East 5th St.
Flint, MI 48502

消防站 3
1525 Martin Luther King Ave.
Flint, MI 48503

消防站 5
3402 Western Rd.
Flint, MI 48506

消防站 6
716 West Pierson Rd.
Flint, MI 48505

消防站 8
202 East Atherton Rd.
Flint, MI 48507

其他过滤器地点
工作时间：上午 9 点 - 下午 4 点

MI Dept. of Health and Human Services
125 E. Union St.
Flint, MI 48502

MI Dept. of Health and Human Services
4809 Clio Road
Flint, MI 48504

Genesee County Community Action Resource Department
2727 Lippincott
Flint, MI 48507

Genesee County Community Action Resource Department
601 N. Saginaw
Flint, MI 48502

Flint City Hall
101 Saginaw St #310
Flint, MI 48502

帮助和支持服务

Michigan 2-1-1™
保持联系。获得答案。

如果您有疑问、想要作出捐赠或提供志愿服务，请致电联合劝募会 2-1-1。

Disaster Distress Helpline

需要进行危机咨询的弗林特居民可致电 Disaster Distress Helpline：800-985-5990，或发送短信 "TalkWithUs" 至 66746。该帮助热线可向任何需要协助的人员提供即时的保密咨询服务。此项资源可全天候提供。说西班牙语的居民可致电 800-985-5990 并按 "2"，或发送短信 "Hablanos" 至 66746。

Genesee Health System
压力咨询

如需咨询 Genesee Health System 的心理健康专家，请致电 810-257-3705。

针对弗林特水资源采取行动

www.mi.gov/FlintWater



Michigan 2-1-1™
保持联系。获得答案。

如果您有疑问、想要作出捐赠或提供志愿服务，请致电联合劝募会 2-1-1。

针对弗林特水资源采取行动

使用过滤的自来水

- 饮用、烹饪
- 刷牙
- 清洗水果和蔬菜
- 宠物水碗

使用未滤过的自来水

- 清洁
- 洗浴

血铅水平检测

所有六岁以下的弗林特儿童都应进行血铅水平检测。联系您的主治医师或致电 2-1-1。

营养

您是否知道有些食物可帮助将铅从儿童的体内排出？食用含有很多钙元素、维生素 C 和铁的食物。

免费水检测

关注其水质的弗林特居民均可在水资源站点获取免费的水质检测套件。

使用滤水器与滤芯

如果正确安装，滤水器可将铅及其他污染物减少 99%。免费滤水器可在水资源站点获取。

即时援助

拨打 2-1-1

后续采样和检测

采样团队成员、有职业资格证的水管工及其他人员将拜访已被安排进行警戒地点检测的所有家庭。采样团队成员将说明为什么进行拜访以及下一步将做什么。有职业资格证的水管工将完成家用水管设施的基本评估。采样团队成员将向居民演示如何清洁其通气装置以及如何完成附加的个人用水检测。

所有实验室检测结果每天都会在以下网站公开发布：www.michigan.gov/flintwater.

所有检测结果均将通过美国邮政署邮寄给居民。

如果您家庭的检测结果大于十亿分之 150 (ppb)，我们将在 48 小时内拜访。

在任何检测结果显示大于 150 ppb 之后的 48 小时内，我们将进行家庭健康访问。家访包括：

1) 健康与保健信息。
2) 非现场验血推荐。
3) 评估获得预约所需的交通工具。
4) 提供额外的瓶装水、过滤器和采样套件。

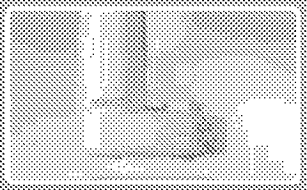
如果您家庭的检测结果大于 100 ppb 但小于 150 ppb，则我们将在 7 天内拜访。

有关滤水器更换和水质检测的教学视频可在 www.michigan.gov/flintwater 的 Media Center（媒体中心）选项卡中找到。

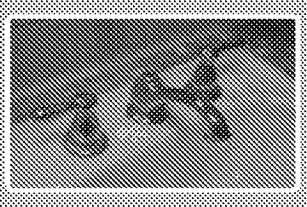
将水煮沸并不能将铅去除！

下面是您可采取的一些行动：

安装经 NSF 认证的过滤器并依照制造商指引进行更换。这些过滤器可免费获取。



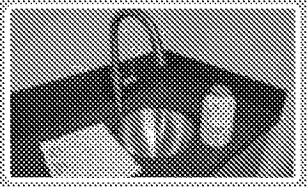
更换含铅的老化水龙头和管道。



定期清洁通气装置以去除颗粒物质。



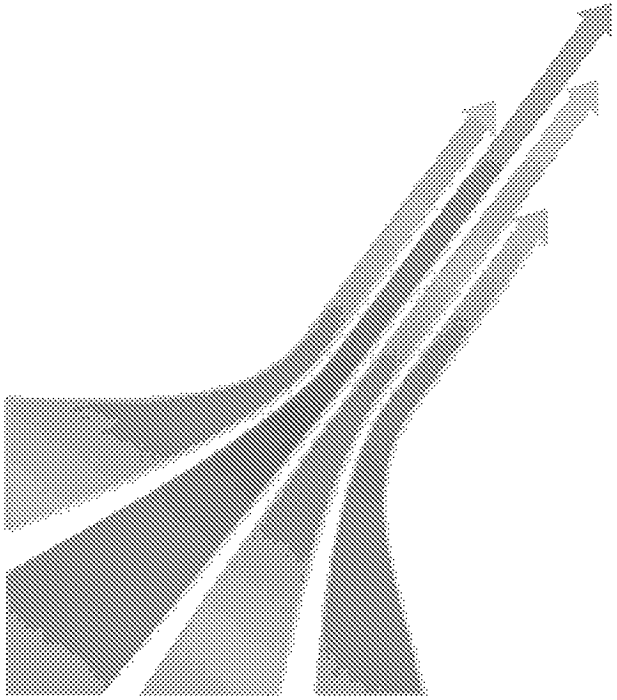
寄送自采水样进行检测。



الإجراءات الواجب اتخاذها

بشأن المياه في مدينة فلينت

www.mi.gov/FlintWater



Michigan 2-1-1™

الاتصال. الردود.

إتصل بمنظمة يونايتد واي على الرقم 2-1-1 إذا كانت لديك اسئلة أو تريد تقديم تبرعات أو التطوع للقيام بعض الخدمات.

خدمات المساعدة والدعم

Michigan 2-1-1™

الاتصال. الردود.

اتصل بمنظمة يونايتد واي على الرقم 2-1-1 إذا كانت لديك أسئلة أو تريد تقديم تبرعات أو التطوع للقيام ببعض الخدمات.

خط مساعدة الاستغاثة من الكوارث

يمكن لسكان مدينة فلينت الذين يحتاجون إلى مشورة في الأزمات الاتصال على خط مساعدة الاستغاثة من الكوارث على الرقم 800-985-5990 أو إرسال رسالة نصية مكتوب فيها "TalkWithUs" إلى رقم 66746. يمكن لخط المساعدة أن يقدم مشورة سرية فورية إلى أي شخص يحتاج إلى مساعدة. يتم توفير هذا المورد على مدار الساعة طوال اليوم، سبعة أيام في الأسبوع. يمكن لمتحدثي اللغة الإسبانية الاتصال على 800-985-5990 ثم الضغط على رقم "2" أو إرسال رسالة نصية فحواها "Hablanos" إلى رقم 66746.

جهات تقديم المشورة بشأن الإجهاد بالنظام الصحي في مقاطعة جينيسي

للتحدث إلى أحد مهنيي الصحة النفسية بالنظام الصحيفي مقاطعة جينيسي، اتصل على الرقم 810-257-8705.



مواقع الموارد المائية

قم بزيارة موقع الموارد المائية للحصول على مياه معبأة في زجاجات وفلاتر مياه وخراطيش بديلة للفلتر وأدوات اختبار المياه من أقرب مركز إطفاء بمدينة فلينت.

مراكز الإطفاء

ساعات العمل 9 صباحًا حتى 9 مساء

مركز الإطفاء رقم 1
310 East 5th St.
Flint, MI 48502

مركز الإطفاء رقم 3
1525 Martin Luther King Ave.
Flint, MI 48503

مركز الإطفاء رقم 5
3402 Western Rd.
Flint, MI 48506

مركز الإطفاء رقم 6
716 West Pierson Rd.
Flint, MI 48505

مركز الإطفاء رقم 8
202 East Atherton Rd.
Flint, MI 48507

أماكن الترشيح الإضافية

ساعات العمل 9 صباحًا حتى 4 مساءً

دائرة الصحة والخدمات البشرية في ميشيغان
125 E. Union St.
Flint, MI 48502

دائرة الصحة والخدمات البشرية في ميشيغان
4809 Clio Road
Flint, MI 48504

دائرة موارد الإجراءات المجتمعية بمقاطعة جينيسي
2727 Lippincott
Flint, MI 48507

دائرة موارد الإجراءات المجتمعية بمقاطعة جينيسي
601N. Saginaw
Flint, MI 48502

مجلس مدينة فلينت
101 Saginaw St #310
Flint, MI 48502

الإجراءات الواجب اتخاذها
بشأن المياه في مدينة فلينت

استخدم مياه الحنفية المرشحة في الأغراض التالية

- الشرب والطهي
- غسل الفواكه والخضروات
- غسل الأسنان بالفرشاة
- أوعية مياه الحيوانات الأليفة

استخدم مياه الحنفية غير المرشحة في الأغراض التالية

- التنظيف
- الاستحمام

اختبار مستوى الرصاص في الدم

على جميع أطفال مدينة فلينت البالغين أقل من ست سنوات من العمر اختبار مستويات الرصاص في دمهم. اتصل بمزود الرعاية الصحية الأولية أو اتصل على رقم 2-1-1.

التغذية

هل تعلم أن بعض الأطعمة سوف تساعد على منع تخزين الرصاص في الجسم على الطفل؟ تناول الأطعمة التي تحتوي على الكثير من الكالسيوم، وفيتامين ج والحديد.

اختبار المياه المجاني

يمكن لسكان مدينة الذين يشعرون بالقلق تجاه مياههم الحصول مجموعات اختبار مياه مجانية من مواقع الموارد المائية.

استعمال خراطيش وفلاتر المياه

يمكن لفلاتر المياه أن تقلل من الرصاص والملوثات الأخرى بنسبة 99٪ عند تركيبها بشكل صحيح. تتوفر فلاتر مياه مجانية في مواقع الموارد المائية.

للحصول على المساعدة الفورية
اتصل على رقم 2-1-1

عينات واختبارات المتابعة

سوف يقوم أحد أفراد فريق العينة وسباك حاصل على ترخيص وموظفين إضافيين بزيارة جميع المنازل المحددة لاختبار الخضوع للمراقبة. سوف يقوم عضو فريق العينة بشرح الغرض من الزيارة وما هي الخطوات القادمة. سيقوم السباك الحاصل على ترخيص مزاولة باستكمال تقييم السباكة الأساسية في المنزل. سيظهر أعضاء فريق العينة للسكان كيفية تنظيف أجهزة التهوية وكيفية استكمال اختبارات المياه الإضافية الشخصية.

يتم نشر جميع نتائج الاختبارات المعملية للجمهور على الانترنت يوميًا على الموقع: www.michigan.gov/flintwater.

سوف يتم إرسال جميع نتائج الاختبار للسكان عن طريق بريد الولايات المتحدة.

إذا كانت نتائج الاختبار الخاصة بمنزلك أكبر من 150 جزء في المليار (ppb)، فسوف يقوم أحدهم بزيارتك في غضون 48 ساعة.

سيتم إجراء زيارة صحية منزلية لأي نتائج اختبار تظهر أكبر من 150 جزء في المليار في غضون 48 ساعة. تشمل الزيارات المنزلية ما يلي:

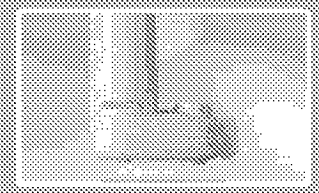
1) معلومات الصحة والعافية.
2) إحالة اختبار الدم خارج الموقع.
3) تقييم احتياجات الانتقال لإجراء الزيارات.
4) توفير المياه المعبأة في زجاجات إضافية، وفلاتر وأدوات أخذ عينات.

إذا كانت نتائج الاختبار الخاصة بمنزلك أكبر من 100 جزء في المليار (ppb) ولكن أقل من 150 جزء في المليار (ppb)، فسوف يقوم أحدهم بزيارتك في غضون 7 أيام.

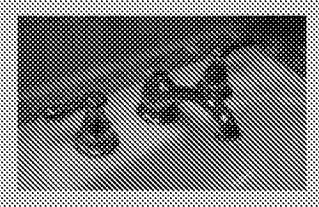
يمكنك الاطلاع على مقاطع فيديو تعليمية بشأن استبدال فلتر المياه وإجراء اختبارات المياه على www.michigan.gov/flintwater تحت علامة تبويب المركز الإعلامي.

فيما يلي بعض الإجراءات التي يمكنك اتخاذها:

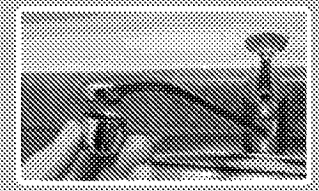
تركيب فلتر مرخص من المؤسسة الوطنية للعلوم واستبدالها وفقًا لإطار المبادئ التوجيهية لجهة التصنيع. ويمكن الحصول على هذه الفلاتر مجانًا



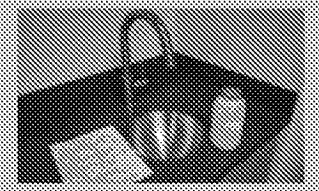
استبدال الحنفيات وتركيبات السباكة القديمة التي تحتوي على مكونات الرصاص



التنظيف المنتظم لجهاز التهوية لإزالة الجسيمات العالقة



إرسال عينات المياه الدائية للاختبار



إن غلي المياه لن يزيل الرصاص!

From: Miller, Mark (DTMB)
Sent: Friday, February 19, 2016 7:43 AM
To: Cooley, Tom (DTMB)
Subject: Pregnancy Flyer
Attachments: Pregnancy Flier front_back v9.pdf

One of two

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Thursday, February 18, 2016 6:03 PM
To: Miller, Mark (DTMB) <millerm13@michigan.gov>
Cc: MSP-FOIAProject <MSP-FOIAProject@michigan.gov>
Subject: Print Request #1

Mark,

DTMB received a print request for 2,000 copies of the attached Lead and Pregnancy flyer. Please have it shipped to the Genesee County Health Department, 630 S. Saginaw St., Ste. 4, Flint, MI 48502.

Please let me know if you have any questions

Thanks,
Ryan
517-819-9422

LEAD poisoning

Pregnant Mothers

Lead poisoning is caused by swallowing or breathing lead. Lead can pass from a mother to her unborn baby.



Too much lead in your body can:

- Put you at risk of miscarriage
- Cause your baby to be born too early or too small
- Hurt your baby's brain, kidneys, and nervous system
- Cause your child to have learning or behavior problems

1 What you can do:

Get your water tested for lead.

- You can't see, smell, or taste lead in water.
- The only way to know what your home's lead levels are is by having your water tested in a lab.

2 Use bottled water.

- The safest option for pregnant women and children under 6 years old is to use bottled water for drinking, cooking or making formula. Filtered water can be used only if your filter is NSF-certified to remove lead and you follow all instructions on how to use it/when to replace it.

Tip: Bottled water, NSF-approved water filters, and water testing kits are available for free at water resource sites across Flint. Call United Way 2-1-1 for a location near you.

3 Know when to use unfiltered water.

- It's safe to wash dishes, bottles, pacifiers and toys often with unfiltered soapy water as long as you dry fully before use.
- Unfiltered water can still be used to shower and bathe, but be careful to not get water in your child's mouth or let them drink the water in the tub.

4 Eat foods with calcium, iron and vitamin C.

These foods may help protect you and your unborn baby.

- Calcium is in milk, yogurt, cheese, and green leafy vegetables like spinach.
- Iron is in lean red meat, beans, cereals, and spinach.
- Vitamin C is in oranges, green and red peppers, broccoli, tomatoes, and juices.

5 Talk to your doctor.

- Blood lead testing is available. Talk to your doctor or local health department to learn more.

For more information about protecting yourself and your family from lead, visit www.michigan.gov/flintwater.

For more information about lead in your home and what you can do, call the Michigan Department of Health and Human Services at 1-888-322-4453 or visit www.michigan.gov/lead.

Flint residents can call the City of Flint Water Department for a free water test, 810-787-6537, or pick one up at a water resource site.

Genesee County Health Department
Your Health. Our Work.

MDHHS
Michigan Department of Health & Human Services

From: Miller, Mark (DTMB)
Sent: Friday, February 19, 2016 7:51 AM
To: Dyson, Mike (DTMB)
Subject: FW: Print Request #1
Attachments: Pregnancy Flier front_back v9.pdf

Please archive.

Mark Miller
Print & Mail Consultant
Printing Services
General Services Building
7461 Crowner Dr
Lansing MI 48913
P-517-322-6455
F-517-322-5968

DTMB
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To: Miller, Mark (DTMB) <millerm13@michigan.gov>
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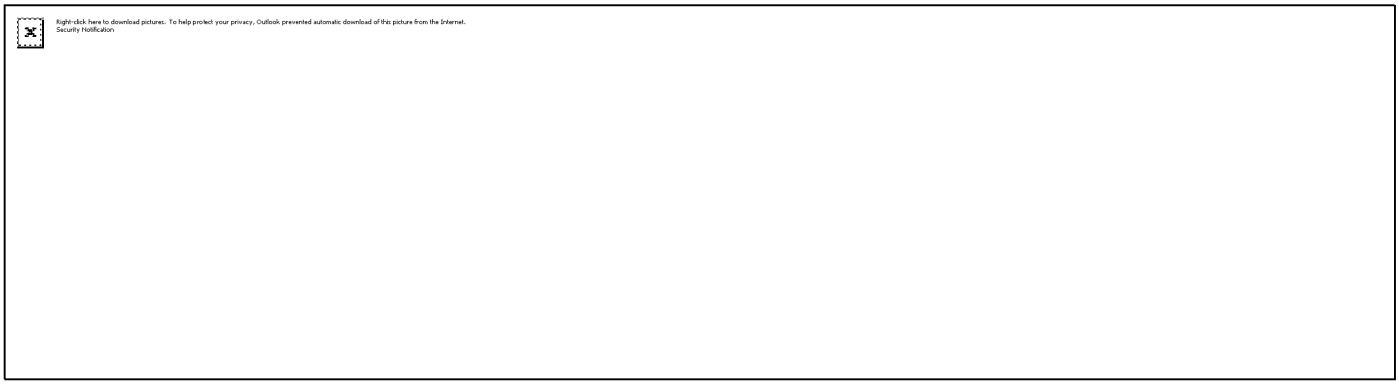
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Genesee County Health Department
Your Health. Our Work.

MDHHS
Michigan Department of Health & Human Services

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, October 28, 2015 8:17 AM
To: Morgan, Dan (DTMB)
Subject: Facility Notification: Constitution Hall



Protest Activity

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

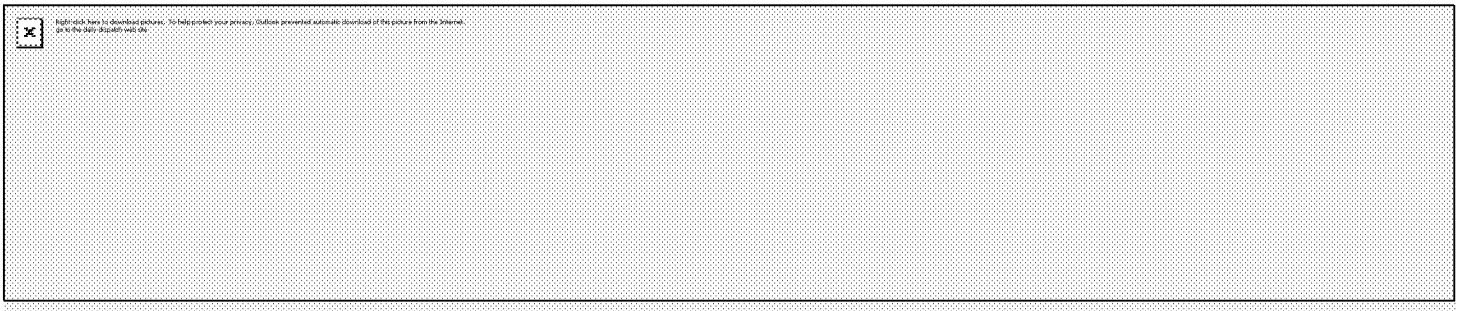
Please be aware that there is a protest event planned for today, October 28, outside of the Constitution Hall from 12:00pm to 4:00pm. The event is being held in response to the water condition in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

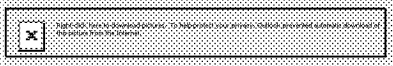
DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to morgand@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Great Lakes Division of the IAFC <mi_admin@dailydispatch.com>
Sent: Wednesday, January 20, 2016 1:19 PM
To: Morgan, Dan (DTMB)
Subject: Michigan Daily Dispatch - Wednesday, January 20, 2016







Woman dies in Mundy Township house fire

A Mid-Michigan woman was killed when a fire swept through her home. Firefighters in Genesee County's Mundy Township say the the entire house on Reid Road was on fire when they got there early Tuesday morning. They believed the woman who lived there, 59-year-old Rhonda Suryan, was inside, but the fire was too intense for crews to go in. The extreme cold caused problems getting water on the fire as well.

WJRT-TV ABC 12

Agreement would allow Sterling Heights and Clinton Township fire departments to share resources

The Sterling Heights City Council will be asked on Jan. 19 to consider approving an agreement with Clinton Township that would allow the fire departments in each community to "borrow" fire engines and other apparatus from each other in times of need. "The fire departments in Sterling Heights and Clinton Township have an excellent working relationship and rely upon one another for mutual aid when called upon," Sterling Heights Fire Chief Chris Martin said. "In order to ensure that each fire department can maintain in-service fire apparatus to serve their communities at all times, the fire chiefs from the city (of Sterling Heights) and Clinton Township negotiated the proposed interlocal agreement." According to Martin, the fire departments serving the city of Sterling Heights and Clinton Township are organized and function in a very similar manner. Both departments have five stations, with each station having a fire engine in service 24/7. "Both departments also maintain reserve apparatus to rotate into service as needed when front line apparatus are out of service for routine maintenance or repairs," Martin said. For example, the Sterling Heights Fire Department has five front line engines and three in reserve. "It is not infrequent for the fire department to have three fire engines out of service at one time, leaving no buffer in the event another engine goes down," Martin said. "While the Department of Public Works mechanics do an excellent job maintaining the fleet, issues can and do arise that cause lengthy down time."

ADVISOR & SOURCE NEWSPAPERS

Firefighters battle house fire on Bay City's West Side

Firefighters are currently on the scene of a house fire on Bay City's West Side. The blaze at 409 S. Catherine St. was reported at 9:02 p.m. on Tuesday, Jan. 19, according to Bay County Central Dispatch. Bay City Fire Chief Karey Prieur said a male resident, approximately 65 years old was home, and neighbors called 911. By the time firefighters arrived, the fire had spread throughout the first floor, Prieur said. The male resident managed to get outside before firefighters' arrival, and was thereafter transported via ambulance to Hurley Medical Center in Flint for treatment of burns, the chief said. The two-story structure's roof caved in shortly after firefighters arrived, forcing them to combat the blaze from the outside, Prieur said. "We're still on scene," Prieur said at 11:15 p.m. "We're going to be here a while. The structure is so unsound, we're not letting anybody in." No mutual aid from other fire departments was requested, though a Bay

Metro bus is coming to help keep the firefighters warm, Prieur said.

MLIVE.COM

Flint fire stations turn into water stations

Truckloads of supplies and other aid -- coming to Flint all day, every day. But so far -- it's not enough. Local fire stations -- converted into "water stations" handing out bottled water to thousands of residents. People in the neighborhoods have been coming to the water stations for one case a day - and it's still not enough. "I don't feel we should have to pay a $180 water bill a month for water that we cannot drink we cannot cook with and half of us is afraid to bathe with it," said one resident. "And then they only want to give you one case of water a day - that's pitiful." "Of course they're going to need more than one case a day but it's just that we're helping out an entire city," said a National Guardsman. "So it's short supply, we have to give what we can. We give a case a day and it's not enough." "It's awful, awful, awful," said one resident. At this water resource station they are handing out 200 cases per hour. Up the road - it's 300 to 500 per hour. People with children especially worried since lead in the water coming from their faucets - is so toxic. "It's a struggle," said another resident. "It's going to be a struggle for all of us and we don't know what the outcome is going to be. "I'm so scared that I'm ready to move, just - I don't want to wait until my kids get sick or I get sick." "I got six in the home," said another woman. "And it's dangerous we can't take a bath. We need help."

WBJK-TV MYFOX DETROIT 2

Tanker Crash, Fuel Spill Closes I-94 Ramp Near Detroit Metro Airport

Officials say it could take hours to clean up a fuel spill after a tanker crashed off I-94 near Detroit Metro Airport. The accident happened just after 12 a.m. Wednesday on westbound I-94 on the exit ramp for Middle Belt and Merriman roads in Romulus, according to Michigan Department of Transportation spokesperson Diane Cross. "The exit ramps on I-94 westbound — when people are exiting to the airport, you can exit to Middle Belt and Merriman — unfortunately, that is now closed because we had a tanker roll over off this ramp into the grassy, marshy area off the side of the road," said Cross. Romulus Deputy Fire Chief Kevin Krause said the tanker was hauling fuel, which spilled from the truck after the crash. "The tanker was carrying 7,500 gallons of regular fuel, it just finished topping off at one of our local filling facilities," he said. "We anticipate that there's approximately 1,000 to 1,500 gallons spilled prior to us being able to stop the spill." Krause said the driver was rescued from the tanker and taken to a local hospital where he was last reported in stable condition.

WWJ-TV CBS DETROIT

2 very different fires ignite at Otsego and Timber Ridge ski resorts

There was blazing excitement Tuesday at two ski areas near Kalamazoo. A fire broke out inside the wall of the compressor shed at about 11:30 a.m. Tuesday at Bittersweet Ski Resort in Otsego. General Manager Vick Gayheart said he was using a torch to thaw a pipe that pumps cooling water into the compressor unit when he "lit a couple mouse nest" inside the wall. The fire quickly traveled up the wall and Gayheart called the fire department. But he said workers at Bittersweet used a fire extinguisher and a fire hose connected to a nearby hydrant to douse the fire before firetrucks arrived. "We're just lucky it wasn't worse," said Gayheart. The fire did not damage any of the resort's equipment and no injuries were reported. "I came to work today and turned into firefighter Derek," said Derek Niemi, Terrain Park Manager at Bittersweet Ski Resort. He said he hoped open the wall to get water on the fire. Toting a snowboard later in the morning, Niemi said, "Most people haven't realized we had a fire today. It's business as usual." Business as usual is welcomed feeling at both skiing locations near Kalamazoo. Skiing got off to a slow start because of December's warm weather. Bittersweet now has a 26-inch base and skiing traffic has been "like opening the flood gates," said Bittersweet Night Manager Jill Herrick. Last Saturday the resort sold a record 2,899 daily ski passes, in addition to its season pass holders. Near Gobles, a different kind of fire lit up the slopes at Timber Ridge Ski Area as Special Olympics athletes carried the traditional torch for the 8th Annual Southwest Michigan Regional Winter Games. Timber Ridge hosted nearly 200 Special Olympics participants, with those involved saying the cold weather was perfect. The Special Olympics is a world's largest program of sports training and athletic competition for people with intellectual disabilities. On Tuesday, it was a chance for those who have been practicing skiing and snowboarding this winter to compete, and move up to the State Winter Games in Traverse City in February. The end of the games were celebrated with fireworks.

MLIVE.COM

PREVIOUS STATE NEWS

Woman Jumps In SUV, Stabs Denver Fire Chief

Denver Fire Chief Eric Tade was stabbed Tuesday afternoon just outside of his department's headquarters at Colfax Avenue and Speer Boulevard. Investigators said a woman jumped into Tade's unmarked city SUV as it was stopped and attacked him. Doug Schepman, a police spokesman, declined to speculate on what spurred the stabbing. "At this time, we don't know what the motive was," Schepman told reporters. Tade was taken to Denver Health in fair condition with wounds to his hand and leg. Officials said he is in good spirits and is expected to make a full recovery. He was released from the hospital Tuesday evening and is recovering at home. Police identified the woman arrested in the 1:30 p.m. attack as 42-year-old Marlene Zacevich-Rodriguez. She is suspected of aggravated assault. Police recovered her knife. "We had some witnesses on the scene that pointed us in the direction of a female suspect," Schepman said. "We're trying to piece together whether or not there is a connection between the victim and the suspect." Officers flooded the scene after the stabbing, cordoning off a large swath of the intersection at Colfax and Speer — including the fire station — in crime scene tape.

DENVER POST

Report criticizes California firefighters' attention to safety in blaze that severely burned captain

Fresno firefighters who responded to a house blaze where Capt. Pete Dern fell through a roof and was severely burned failed to properly access the fire's dangers, reflecting a Fire Department in which personnel are "picking and choosing" which procedures to follow, an investigative report released Tuesday says. The 274-page investigative report on the March 29, 2013 fire in central Fresno makes sweeping recommendations for Fresno Fire Department. Dern was engulfed in flames for more than 90 seconds. He suffered second- and third-degree burns on around 70 percent of his body. The incident and his long rehabilitation received national attention. Dern spent 164 days in the burn unit at Community Regional Medical Center. In April, Fire Chief Kern Donis assembled a Serious Accident Review Team team and authorized them to investigate the circumstances of the fire and Dern's injuries. The recommendations issued by the team cover everything from adhering to rules on personal protective gear to altering the fire department's culture of safety. The eight-member SART team was made up of current and retired fire officials from the Kern County Fire Department, the Modesto Fire Department, the Los Angeles Fire Department, and other agencies.

FRESNO BEE

Related: Cortland Incident Investigation Report

Florida firefighter involved in crash suspended for not disclosing previous DUI arrest

A firefighter has been suspended following an investigation by the Clay County Fire Rescue Monday that unearthed he did not disclose a 2013 DUI arrest to county officials, the agency said. David A. Nettles has been placed on administrative leave following the investigation into an unrelated January 15 crash on Blanding Boulevard when the fire engine Nettles was driving was struck by a vehicle that reportedly ignored the emergency lights on his vehicle. Two people in the car were injured in the wreck, Florida Highway Patrol reported. Nettles was arrested in Duval County and charged with driving under the influence of alcohol or chemical substance on November 11 of last year, court records show. He was off-duty at the time, but not disclosing the arrest to the Clay County Public Safety Department is a violation of the county's policies, according to Lorin L. Mock, a Clay County fire chief. "The county takes very seriously allegations of such misconduct by its employees, and Engineer Nettles has been placed on Administrative Leave pending the outcome of an investigation into his failure to notify the county of his arrest," Mock said in an email to First Coast News.

WTLV 12 NBC & WJXX 25 ABC - FIRST COAST NEWS

FDSOA Symposium: Diesel Emissions Standards Need not be so Scary

Diesel emissions, regeneration and maintenance shouldn't be as scary as some firefighters believe. Ever since the federal Environmental Protection Agency (EPA) started cracking down on black soot spouting diesel engines about five years ago, firefighters flinch at new regulations and have been trying to push them back. However, compliance rather than resistance is probably the better path to take. So, said two presenters at the 29th annual Fire Department Safety Officers Association apparatus symposium in a presentation titled "Diesel Emissions Maintenance & Troubleshooting." The presenters were Wes Chestnut, Spartan Motors' manager of product safety and compliance and Chris Crowel, the emergency vehicle market leader for Cummins. Crowel told attendees to the presentation that diesel engine regeneration cycles are no different than self-cleaning ovens and should be no more scary than that. "It's really no different than that," Crowel said. "It's just like cleaning your oven." There are three types of regeneration, Crowel said, noting that the first kind happens automatically as the diesel engines simply run at high temperatures at high speed to burn all the soot. The second is active regeneration where a little fuel is put into the exhaust system to increase the temperature and the last is the manual, stationary regeneration.

FIREHOUSE

20 black Chicago firefighters hired after lawsuit were not medically cleared

At least 20 of the 111 black firefighters hired by the Chicago Fire Department after a marathon discrimination lawsuit had not been medically cleared by a department physician before starting work and two of them "suffered serious medical events and died while off-duty," the city's inspector general disclosed Tuesday. Under Mayor Rahm Emanuel, Chicago resolved a bitter legal battle the mayor inherited from former Mayor Richard M. Daley stemming from the city's discriminatory handling of a 1995 firefighters entrance exam. The city agreed to hire 111 bypassed African-American firefighters and borrow the $78.4 million needed to compensate nearly 6,000 African-Americans who never got that chance. Two weeks ago, Emanuel proudly pointed to that legal resolution as he fended off demands by an organization of African-American firefighters calling for the dismissal of Chicago Fire Commissioner Jose Santiago and a federal investigation into what the group says are racist policies at the Fire Department. "We settled that. Paid out somewhere around $60 million to $75 million to the individuals. Then produced the class for [111] individuals to fulfill their dreams of becoming Chicago firefighters," the mayor said. On Tuesday, Inspector General Joe Ferguson added a new chapter to the long-running legal saga.

CHICAGO SUN-TIMES

PREVIOUS NATIONAL NEWS

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L-O-D-D Texas - Richard J. Cano, Firefighter, Cy-Fair Volunteer Fire Dept., Houston, TX

L-O-D-D Wyoming - Clarence "Speed" Hartbank, Deputy Chief, Fremont County Fire Dist., Riverton, WY

Public Procurement Authority publishes 5 RFPs - Deadline to respond is February 1, 2016

Emergency Services Consulting International and Fields Consulting Group - Announce new partnership

Two new videos on the importance of home safety visits to the fire service - Vision 20/20

Call for Presentations: Oregon Hazardous Materials Response Teams Conference - Due by 2/5/16

St. John Firefighters Association 5 Day Carnival Cruise to support MDA - October 15 - 19, 2016

Call for nominations: James M. Shannon Advocacy Medal - NFPA - Deadline January 30, 2016

Save the Date for upcoming 48-hour refreshers - Oregon/National Transitional Course

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POST ANNOUNCEMENT **MORE ANNOUNCEMENTS**

Emergency Preparedness Coordinator - City of Newport - Newport, OR

Fire Chief - City of Kirkwood - Kirkwood, MO

Fire Division Chief - Campbell County Fire Department - Wright, WY (closes: Jan 22, 2016)

Area Fire Warden - Clearwater-Potlatch Timber Protective Association - Pierce, ID (closes: Feb 05, 2016)

Fire Chief - Estes Valley Fire Protection District - Estes Park, CO (closes: Feb 05, 2016)

Firefighter EMT or Firefighter Paramedic - City of Hillsboro - Hillsboro, OR (closes: Feb 19, 2016)

Deputy Chief - Central Jackson County Fire Protection District - Blue Springs, MO (closes: Feb 26, 2016)

Deputy Fire Chief - Woodinville Fire & Rescue - Woodinville, WA (closes: Feb 29, 2016)

Montana Firefighters' Testing Consortium - Great Falls, MT (closes: Mar 25, 2016)

POST JOB **MORE JOBS**

2009 Chevy Tahoe 4x4 Special Service Vehicle - Asking $13,995 - Seattle, WA

1995 Seagrave Type I - Asking $20,000 OBO - Tahoe City, CA

(4) 2005 Ford E450 Type-III Medic Units - Bellevue, WA

2000 Spartan/LTI QS-100 Tiller-Ladder - Asking $59,500 OBO - Bellevue, WA

(2) 1998 Spartan Gladiator H&W Fire Engines - Asking $44,500 each - Bellevue, WA

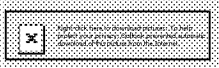
POST EQUIPMENT **MORE EQUIPMENT**

FireRescue GPO - The Power of Volume - Group Purchasing Made Easy

Check out the NPPGov Newsletter - Stay up to date on news and contract offerings

FireRescue GPO Featured Vendor: US Digital Designs - An engineering and product development company specializing in the design and manufacturing of fire station alerting system hardware and software.

View Webinar - FireRescue GPO featured in IAFC webinar on cooperative purchasing – learn how it works and about available contracts.



Grant Writing for Public Safety Agencies - Star Valley, AZ - January 30-31, 2016

Firehouse World 2016 - San Diego, CA - January 31 - February 4, 2016

Michigan Association of Fire Chiefs Winter Workshop - Bay City, MI - February 23-24, 2016

Fire Command Training - By FDNY Battalion Chief John Salka - Traverse City, MI - February 27-28, 2016

iWomen International Conference: Educate, Train, Empower - Sacramento, CA - March 3-5, 2016

48-Hour Paramedic Refresher - Springfield, OR - March 7-11, 2016

Wildland Urban Interface (WUI) Conference - IAFC - Reno, NV - March 8-10, 2016

Vision 20/20 Model Performance in Fire Prevention Symposium - Fairfax,VA - March 10-12, 2016

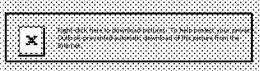
VCOS Symposium in the West - IAFC - Reno, NV - May 13-14, 2016

Fire-Rescue Med (FRM) - IAFC - Henderson, NV - May 21-25, 2016

International Hazardous Materials Response Teams Conference - IAFC - Baltimore, MD - June 16-19, 2016

Fire-Rescue International (FRI) - IAFC - San Antonio, TX - August 17-20, 2016

POST EVENT MORE EVENTS



AspiringFireOfficers.com - Promotional and entry-level coaching

The Compliance Engine powered by Brycer - Third party inspection reporting

iLearnFire.com - Your solution for online training

Firewise Communities - NFPA

Home Fire Sprinkler Coalition - Free educational material and resources

Emergency Services Consulting Int'l - Specialized consulting for emergency service providers

Fire Service Bookstore - The only non-profit textbook distributor in the fire service

Everyone Goes Home - Firefighter Life Safety Initiatives program

Firefighter Close Calls - Home of the "Secret List"

EF Recovery - Solutions to Municipal and Volunteer Fire Departments' Financial Challenges

CPSE: Technical Advisor Program - on-site facilitation services for departments seeking continuous quality improvement

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Subject: "He's his own best spokesman"

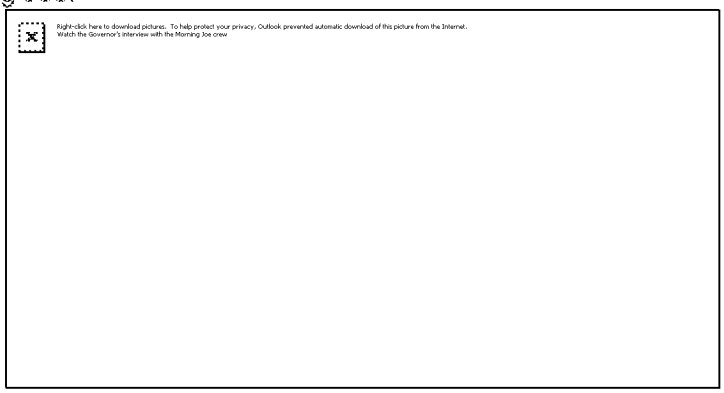
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

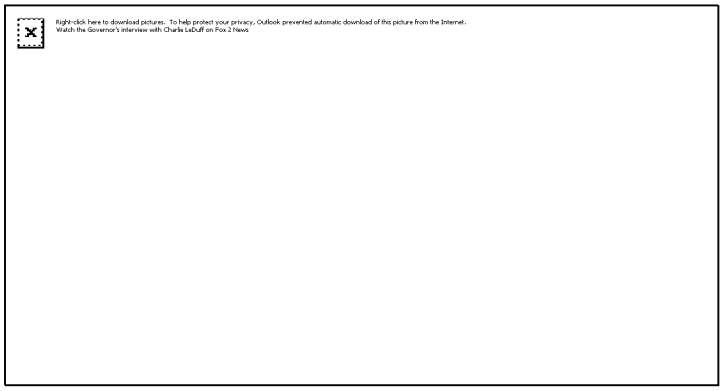
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

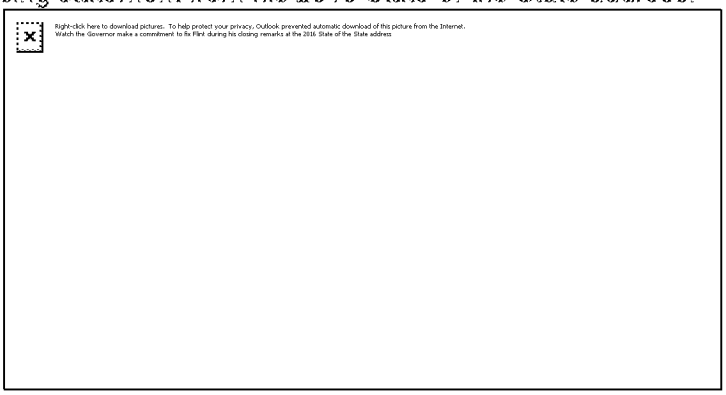
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

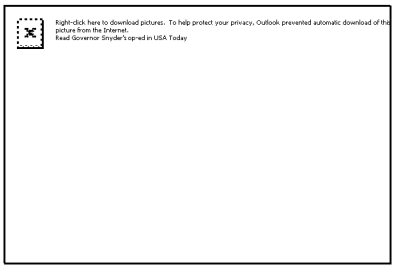


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



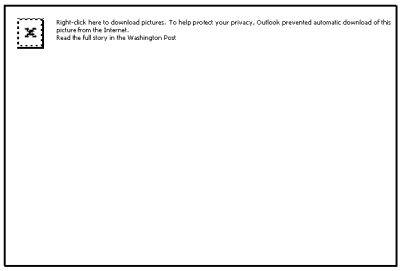
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



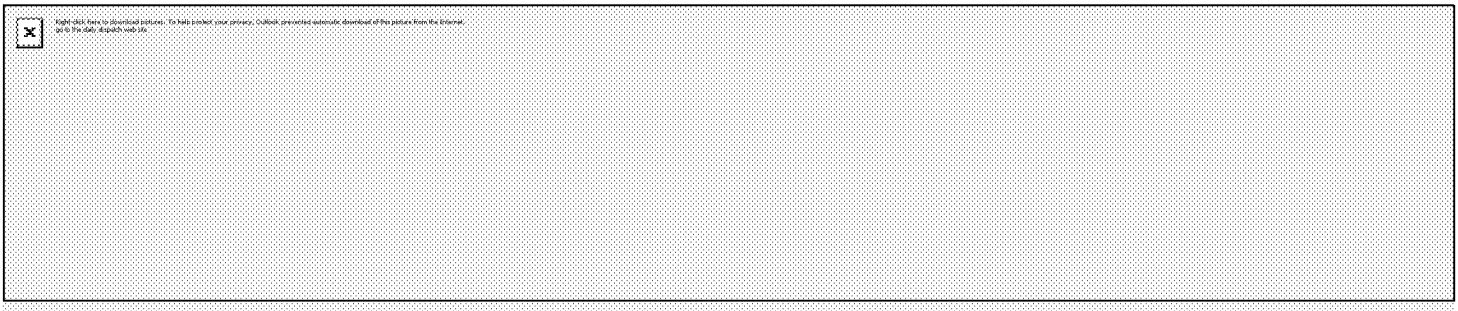
Visit HelpForFlint.com to learn how you can help Flint residents.

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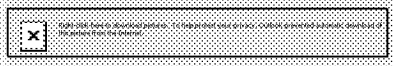
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Fort Gratiot firefighter to retire after 48 years on the job

For the first time in about 50 years, a Johnson brother won't be part of the Fort Gratiot Fire Department. Assistant Chief Carl "Buck" Johnson, 74, is retiring at the end of the week. His younger brother, Larry Johnson, 71, retired in June after 40 years with the department. The brothers worked together 40 years on the department, and they still josh with each other. "If you say Carl, no one will know who he is," Larry Johnson said about his older - and shorter - brother. Fort Gratiot Fire Chief Patrick Smith said the pair will be missed. "These two would be at every call," he said. "You could always count on Buck and Larry to be here. They're going to be greatly missed. Other members are going to have to step up to fill a couple of pairs of really big boots. They're retiring, but they're still part of the family," he said. Both brothers received their helmets on Tuesday. Larry retired as a lieutenant and the township's fire inspector. He has been the fire inspector at Birchwood Mall since it opened about 25 years ago. Carl Johnson will keep his helmet at the fire hall for the rest of the week - he said he wouldn't mind putting on the helmet and his turnout gear a couple of more times before walking out the door on Saturday. "I always wanted to be (a firefighter)," Johnson said. When he started, in 1967, the department was all-volunteer. It now has three full-time members and 17 paid on-call firefighters. "It's got bigger," he said. "It's really grown. We didn't have six trucks back then. Nothing like we have now." The brothers said in those days, members were alerted by telephone. The chief, they said, would get the first call, and as he headed out the door his wife would call two more members and their wives would pass the alert down the line. Carl's wife, Beth, and Larry's wife, Karen, both were at the fire hall on Tuesday. Beth Johnson said she usually didn't worry about her husband.

PORT HURON TIMES HERALD

Walker swears in new fire and police chiefs

A standing-room-only crowd said goodbye on Monday, Jan. 25, to Catherine Garcia-Lindstrom, Walker's retiring director of public safety, and welcomed the two men who will replace her starting on Feb. 1. Before nearly 100 mostly current and retired firefighters and police officers, current Deputy Fire Chief Bob Walker and Deputy Police Chief Greg Long were sworn in as the city's new fire and police chiefs, respectively. The two start their new jobs on Feb. 1, a day after Garcia-Lindstrom officially retires. Garcia-Lindstrom announced her retirement as the city's director of public safety in December after serving as the city's top cop for 15 years. She had previously served as a police officer with the City of Detroit for 25 years. For the last five years, Garcia-Lindstrom has served as the director of the city's combined public safety department after serving as the city's police chief for 10 years. The City Commission voted last fall to move away from a combined fire and police department and move back to separate departments, with each having its own chief. Shortly after the vote to separate departments, Garcia-Lindstrom announced her retirement. Commissioners voted to promote Deputy Fire Chief Bob Walker and Deputy Police Chief Greg Long to fill the two new positions. "It was a privilege to witness the swearing in of Robert Walker and Greg Long," said Walker Mayor Mark Huizenga. "Both Bob and Greg have significant experience with the City of Walker public safety. It was inspiring to see such a large crowd present to witness this event. It was encouraging to see the enthusiasm of the teams supporting

their new leaders." The two new chiefs will both receive a 5-percent raise in salary effective Feb. 1.

MLIVE.COM

Grand Rapids spending $25K on fire chief search

The City of Grand Rapids will spend $25,000 to find a new fire chief. On Tuesday, the city commission approved $25,000 to hire a consultant. The money will be used to conduct a national search, prescreen all applicants and conduct interviews. Outgoing Grand Rapids Fire Chief Laura Knapp announced her retirement in December 2015, after six years of overseeing the department. The city tells 24 Hour News 8 the search will be just as intense as the search for a police chief two years ago. "I think the fire chief is a critically important position. It's the position in charge of making sure we are safe and taken care of, particularly for medical issues," Grand Rapids City Manager Greg Sundstrom said.

WOOD-TV NBC 8 GRAND RAPIDS

Detroit police: Man lit SUV on fire, caused explosion

Detroit Police are looking for a man who poured gasoline on a SUV and set it on fire, causing a minor blast on the city's west side Monday. The explosion happened around 3:20 p.m. in the 800 block of Oakman, after the suspect broke into a red 2004 Saturn Vue and set it on fire, according to a news release from Detroit Police. Police said in the release that the man may have been injured in the gasoline explosion. The man left the location prior to the police arriving, according to the release. Police released a short video of the man breaking into the SUV and dousing it with gasoline, shortly before the vehicle burst into flames.

DETROIT FREE PRESS

Water response teams hit more than 1,300 Flint homes

Water response teams continued their door-to-door efforts Tuesday visiting more than 1,300 Flint homes. The teams -- comprised of 98 city, county and state personnel, the American Red Cross, and volunteers -- continued their door-to-door efforts Tuesday, Jan. 26. The teams stopped at 1,350 homes to provide bottled water, filters, water replacement cartridges and water testing kits to residents affected by the Flint water crisis, according to a news release from the Joint Information Center. "We are committed to ensuring every household has access to safe and clean drinking water," said Deputy State Director of Emergency Management and Homeland Security and Commander of the Michigan State Police , Emergency Management and Homeland Security Division Chris A. Kelenske in a statement. "Water response teams continue working to find residents who may not have a filter or replacement cartridges. We encourage neighbors to check on neighbors, and anyone who needs help should call 2-1-1." Since Jan. 9 the following resources have been handed out to people in Flint, both at the water resource sites and by water response teams, according to the release. 186,309 cases of water. 94,301 water filters. 29,841 water testing kits. A number of community partners are organizing a recycling program for the thousands of bottles that have been distributed to residents, according to the release. Additional locations and options are still being finalized, but residents can bring their empty water bottles to the following locations.

MLIVE.COM

PREVIOUS STATE NEWS

Next Philadelphia fire commish will face plenty of heat

When it came time to build his administration last fall, Mayor Kenney didn't hesitate to turn to some familiar faces. Richard Ross was appointed the city's police commissioner. Mike DeBerardinis was tapped to be managing director. Debbie Mahler, Kenney's longtime aide in City Council, was named deputy mayor for intergovernmental affairs. But Kenney, the son of a retired Philadelphia fire battalion chief, committed himself early on to conducting a national search for a fire commissioner. With his first month in the mayor's office nearly over, the search for a new commissioner is ... apparently still going on. Whoever ends up landing the top job will have to tackle a variety of complicated, controversial issues, the kinds of problems that require cases of Excedrin Extra Strength. Last winter, the Fire Department was embroiled in a headline-grabbing sex scandal that prompted the Inspector General's Office to

launch an investigation.

PHILADELPHIA DAILY NEWS

VIDEO: Garbage truck explodes in fireball, rips hole in nearby house in New Jersey ▯

A garbage truck exploded after catching fire on a street in Hamilton Tuesday and blasted a hole in the front of a nearby house, though no injuries were immediately reported. A total of four houses were damaged in the 2 p.m. explosion. One the truck's four natural gas tanks exploded in the fire and rocketed into the front of Doris Pattley's home on Fitzrandolph Street, just off Lalor Street, officials said. Hamilton firefighters Leonard Pope and Steve Lykes had just pulled Pattley from the rear of her home when the truck exploded, officials said. The explosion shot debris into a second home across from Pattley's, tearing a hole in the roof. Two other houses suffered broken windows and melted siding. Pattley said she was in her living room when the truck exploded. "And I ran into the kitchen." "I saw big pieces of steel and stuff like that come flying into my kitchen," Pattley said.

TRENTON TIMES

New Orleans chief wary of building collapse in 6-alarm Canal Street blaze ▯

New Orleans' fire chief said a massive six-alarm fire that broke out on Canal Street early Wednesday morning (Jan. 27) has spread to a second building and that the four-story structure initially found burning is in danger of collapsing onto the pavement below. "Collapse is always an issue, as it is in this situation here," New Orleans Fire Department Superintendent Tim McConnell said on the scene at 1018 Canal Street, between South Rampart Street and Roosevelt Way. "Whenever you have an old structure and the support members on the inside burn out, you always have the potential for collapse. So we have a collapse zone and keep all our folks out of it. Our fear is that there might be a collapse on the front of the building." McConnell said the first of 31 NOFD units were on scene at 3:26 a.m., just three minutes after the first alarm was received from dispatchers. By 3:29 a.m., firefighters had sounded a third alarm for more assistance. The blaze was upgraded to a six-alarm fire by 4:27 a.m.

NEW ORLEANS TIMES-PICAYUNE & NOLA.COM

Injured Connecticut Firefighter Returns to Duty after Fire that Killed Colleague ▯

A firefighter who was badly injured in the same Blue Hills Avenue fire in which his colleague Kevin Bell was killed has returned to duty, the fire department said Tuesday. Jason Martinez, a member of the tactical unit, was back on full duty Tuesday for the first time since the deadly fire on Oct. 7, 2014. "I would like to thank my Brother and Sister firefighters in the Hartford Fire Department and from departments across the country for the support they provided to me and my family during this difficult time," Martinez said in a statement. Martinez passed out and fell from a second-floor window in the front of the building during the fire. He was burned over 10 percent of his body and was taken to the burn unit at Bridgeport Hospital. He was released on Oct. 30, 2014. A report by a board of inquiry appointed in the aftermath of Bell's death said Martinez was struck by steam as water from a hose hit the fire, and that the steam most likely came from Bell's hose. Martinez was knocked out by the steam. When he came to, he could not find his face piece or his helmet, and told investigators that his eyes and head were burning so he tried to wet his gloves to cool his head before searching for a window, the report says.

HARTFORD COURANT

Michigan Assistant Chief to retire after 48 years on the job ▯

For the first time in about 50 years, a Johnson brother won't be part of the Fort Gratiot Fire Department. Assistant Chief Carl "Buck" Johnson, 74, is retiring at the end of the week. His younger brother, Larry Johnson, 71, retired in June after 40 years with the department. The brothers worked together 40 years on the department, and they still josh with each other. "If you say Carl, no one will know who he is," Larry Johnson said about his older - and shorter - brother. Fort Gratiot Fire Chief Patrick Smith said the pair will be missed. "These two would be at every call," he said. "You could always count on Buck and Larry to be here. They're going to be greatly missed. Other members are going to have to step up to fill a couple of pairs of really big boots. They're retiring, but they're still part of the family," he said.

PORT HURON TIMES HERALD

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Firefighter EMT or Firefighter Paramedic - City of Hillsboro - Hillsboro, OR (closes: Feb 19, 2016)

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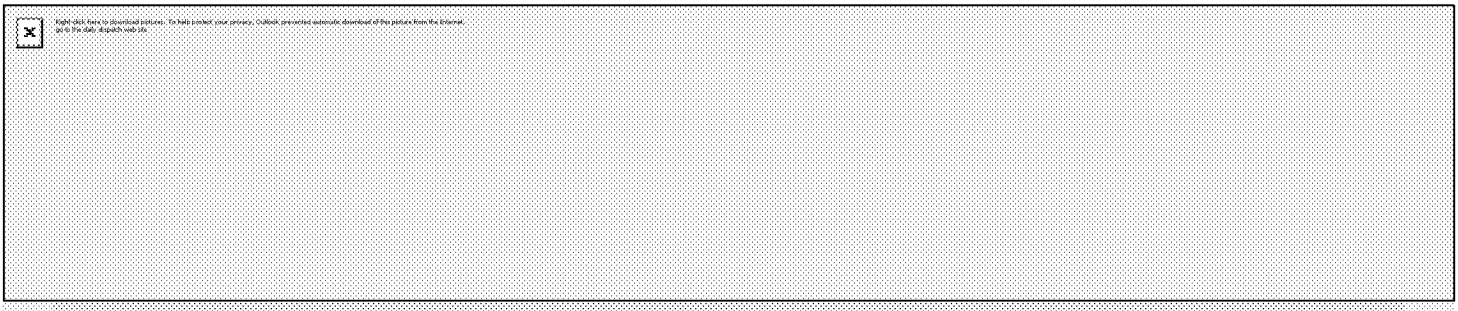
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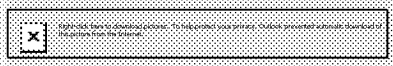


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Sent: Wednesday, February 10, 2016 1:30 PM
To: Morgan, Dan (DTMB)
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Emmet County Fire Chief Dies Unexpectedly, Community Feels Impact

A community remembers the man who helped keep them safe for more than three decades. Fire Chief Don Horn passed away unexpectedly Monday. He was 58-years-old. RFC Fire and Rescue responded to their Chief's home in Harbor Springs for a medical emergency. 9 & 10's Blayke Roznowski and photojournalist Erin Malone spoke with friends and coworkers about this loss to the community. "We all lost a brother and that's not understated," RFC Fire and Rescue former Chief John Booth said. "That's real, so we'll miss him." A sudden loss and now a community remembers Don Horn who was so much more than the title he held as the RFC Fire and Rescue Chief. "He was a really great guy, excellent fire ground commander," Booth said. "He knew what was going on, he could read the fire, he could read the scene and he could keep everybody safe and get the job done." He spent more than three decades at the department and will always be remembered for his undeniable presence in a room. "Always had a cup of coffee," Lt. Marty MacGregor said. "Cup of coffee, giving orders, booming voice -- that was Don -- large and in charge." Known across Northern Michigan for training others to improve their skills. In the process, he made a big impact on their lives. "He was a top-notch fire fighter," former assistant chief Bob Kruzel said. "He was a beautiful instructor, I mean, and he helped people. "If you were ever in trouble, he always gave you extra help. He was a really great officer." A family man, friend and brother, everyone who knew Chief Horn is feeling the loss Tuesday. "Don, we'll miss you," Kruzel said. "You've been a part of this department for 30 some years. You've been in the area most of your life. You're a guy we'll never forget. You're just a friend and a brother. We love you."

WWTV-TV 9&10 NEWS
Related: Firefighting community remembers chief Don Horn as a leader, teacher, friend

Man killed in Detroit house fire

A 55-year-old man was killed in a house fire early Wednesday morning on Detroit's west side. The fire happened around 5 a.m. in the 8900 block of Vaughan St. Arson Capt. Patrick McNulty confirmed the victim's death, but said investigators are still working to determine the cause of the fire.

WDIV-TV NBC 4 DETROIT

Follow Up: Flint Fire Chief says water damaging fire engine water pumps

At just a year-and-a-half old, Fire Engine 61 is the newest in the Flint Fire Department's fleet, but look a little closer and you'll see it... "The intake valve, we see rust around it. We also have rubber that seals [the valve]. Those are being destroyed by whatever is in the water," said Fire Chief David Cox Jr. The damage was brought to his attention about a week ago by emergency equipment mechanic Mike Taylor. Another photo shows pieces of Flint's water line getting caught in the pumps. "That's a brand new $462,000 pump that we're talking about," said Cox. He also says the corrosion in the pump shouldn't be happening for several years, but Fire Engine 61 went into service shortly after the switch to the Flint River. "We actually called the manufacturers of three of our fire trucks and they gave us some ideas of how to combat that a little bit, but what's done is done and we're hoping it doesn't get to a point where we have to replace pumps," said Cox. Which is what happened to the pump of a much older truck, discovered in November. An

invoice provided to the department estimates 65,000 dollars in needed repairs. Cox says he's informed Mayor Karen Weaver of what's happening. In the meantime, the goal is to prevent the problem from getting worse in the other trucks. The department is hoping the weekly flushing of the pumps and avoiding hydrants with dirty water will help. So far, Cox says the corrosion has not impacted the department's ability to fight fires. "We test those pumps every day and if they're not working right...then they won't be in service," he said.

WJRT-TV ABC 12

Portage to buy Oakland Drive land for potential fire station expansion

Portage will purchase land on Oakland Drive for the potential expansion of Fire Station No. 2. The Portage City Council on Tuesday approved buying the 1.8-acre vacant land at 6033 Oakland Drive for $105,000 from Chris & Sam LLC. The property is next to the fire station, and with its purchase the city will own four parcels totaling 6.2 acres at the northeast corner of Milham Avenue and Oakland. Portage City Manager Larry Shaffer said Fire Station No. 2 is the city's oldest of three stations, is deteriorating, has inadequate space for trucks, equipment and living space quarters, lacks accommodations for female firefighters, has insufficient training space and needs to be expanded to possibly 15,000 square feet from its current 8,000. "The facility is demonstrating a significant amount of functional obsolescence and old age," Shaffer told the council, adding that it is in the worst condition of any city facility. The city for years has considered purchasing the property for the potential expansion of the station, expansion of the stormwater basin behind the station and improved access and function of the busy Milham-Oakland intersection. Several years ago, the city bought two properties at the corner of Milham and Oakland. It removed homes and converted the sites to undeveloped properties with a winding sidewalk that some have suggested could be a city park. Shaffer said years ago the property at 6033 Oakland was offered for what he believed was more than $300,000, and the city was not willing to pay that. The property was recently appraised at $147,000, and the owners agreed on the city's offer of $105,000 to purchase it. "We're buying an asset worth $147,000 for $105,000," Shaffer said. "I think it's a wise investment from that perspective."

MLIVE.COM

PREVIOUS STATE NEWS

[redacted]

DC fire department medical director resigns, calls department 'toxic'

She was brought in to help reform the EMS wing of the D.C. Fire Department. Seven months later, Dr. Juliette Saussy is done. Not with the reform but with the department after she says her attempts, as medical director and assistant fire chief, to make even basic changes to the troubled agency have been met with resistance from the top down. In a scathing resignation letter sent to Mayor Muriel Bowser, Dr. Saussy wrote "people are dying needlessly because we are moving too slow." In the letter, Dr. Saussy cites one recent example of a man who died of a stab wound that she insists he could have survived if he hadn't waited 18 minutes for an ambulance. Compared to departments with similar call volumes, the AP reported in 2013 that DCFD was trying to operate with half as many paramedics as those other departments around the country. Inadequate resources seem to have translated to slow response times. During the 2015 deadly smoke incident on a metro car at L'Enfant Plaza, it took five minutes for firefighters to be dispatched by a 911 call center, according to the AP.

WUSA-TV 9 DC

Several FDNY engine companies add fifth firefighter

Several of the FDNY's busiest engine companies across all the boroughs are finally getting one more firefighter. As part of a contract agreement between City Hall and the Uniformed Firefighters Association last summer, the department has added a fifth firefighter to five of the most swamped engine companies throughout the city — something the union has been clamoring for since 2011. "During our contract negotiations this summer, one of the most important things on our agenda was trying to get a fifth firefighter for our engine companies," UFA President Stephen Cassidy said Tuesday. "It is such an important safety measure, especially for those engine companies that operate alone." The added firefighters began their tours of duty at Engine 55 in Midtown, Engine 42 in Mount Hope, Bronx, Engine 283 in Brownsville, Brooklyn, Engine 324 in Flushing, Queens and Engine 158 in Mariner's Harbor, Staten Island on Feb. 1. The FDNY's own studies show that engine companies equipped with five firefighters can "get water on a fire twice as quickly," Cassidy said.

NEW YORK DAILY NEWS

Follow Up: Connecticut town mourns fallen firefighter and former chief

On Super Bowl Sunday morning, firefighter James J. Butler Jr. was in City Hall, pulling paperwork for a number of building inspections he hoped to start scheduling. "I got a text from him around 9 a.m.," Derby Fire Marshal Phil Hawks said. "He responded (that) he was pulling some paperwork on the inspections ... He was probably going to start calling building owners (Monday.)" Butler working on a Sunday didn't surprise Hawks. "That's how he was, always doing something for the department," the fire marshal said. From City Hall, Butler went to the Paugasett Hook and Ladder Co. 4 on Derby Avenue, where at 11:13 a.m. he responded to an alarm at the Dew Drop Inn on North Avenue. The proprietors there "were getting ready for the Super Bowl and cooking some wings and set off the alarm," Assistant Fire Chief Dave Lenhart said. Butler left that scene and eventually went home, where he felt ill. At 5:32 p.m. Sunday, Marc Garofalo, the city/town clerk, sent out an email that began "It is with deep regret that I inform you of the passing of James J. Butler." Information on the cause of Butler's death was not available Monday. Butler, 50, was a 35-year veteran of the Derby Fire Department, beginning when he was 16 in the auxiliary program.

CONNECTICUT POST

AG: Boston district chief convicted on multiple fraud, larceny counts

A Boston fire chief was convicted today of five counts of procurement fraud and five counts of larceny over $250 for swindling the city, Attorney General Maura Healey said. "This defendant abused his position as a public employee and stole tens of thousands of taxpayer dollars that should have gone back to the City of Boston," Healey said in a statement. "Our office is committed to holding accountable public employees who exploit their position for personal profit and defy the public's trust." District Chief Edward A. Scigliano, 46, of Kingston, was found guilty by a Suffolk Superior Court jury of cheating the city out of nearly $50,000 while he ran the Boston fire training academy by having vendors write checks to his credit card companies, while he took home a flat-screen TV, gas grill, a Sam's Club living room set and other items paid for with department funds. Each felony carries a maximum five-year prison sentence and fines ranging from $10,000 to $25,000. Sentencing is slated for Feb. 25.

BOSTON HERALD

Man accused of stabbing Texas firefighter claims insanity

An attorney will ask a DeWitt County jury this week to find his client not guilty of stabbing a volunteer firefighter because he was insane at the time. Kirk Ross Engle, 45, pleaded not guilty Tuesday to stabbing Brian Smolik in the stomach on Aug. 19. Smolik responded on Aug. 19 to the 400 block of West Sixth Street in Yorktown where brush, a couch and a trash can were ablaze. Smolik testified Tuesday that Engle not only admitted to causing the fire, but did not want it to be extinguished. Smolik said Engle yelled obscenities at him and his fellow firefighters when they tried to extinguish it anyway. Smolik said Engle stabbed him after he retrieved a water pump. "I thought I had been punched in the stomach," said Smolik, who was treated at DeTar Hospital Navarro for four days in Victoria, three of which he spent in the intensive care unit.

VICTORIA ADVOCATE

PREVIOUS NATIONAL NEWS

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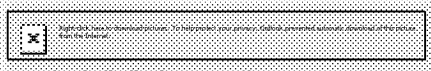
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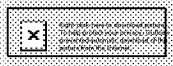
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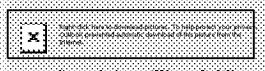
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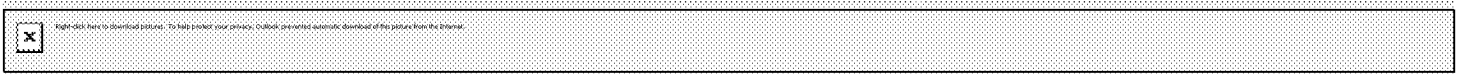
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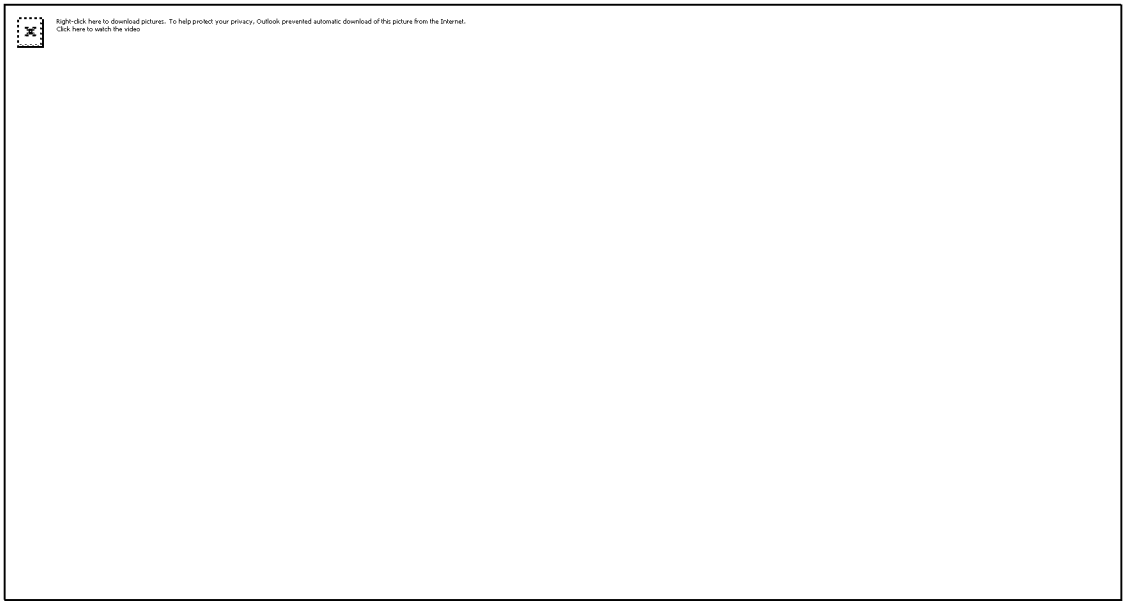
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Recurrence: (none)

Organizer: Morgan, Dan (DTMB)

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:33 PM
To: Morgan, Dan (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



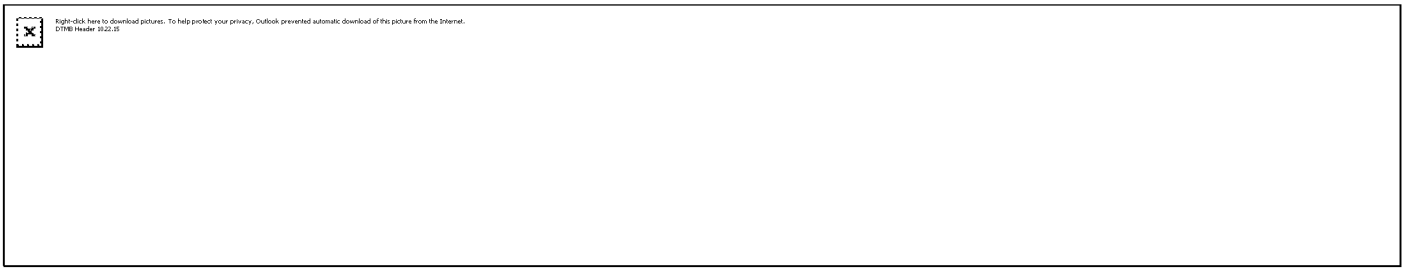
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Morgan, Dan (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

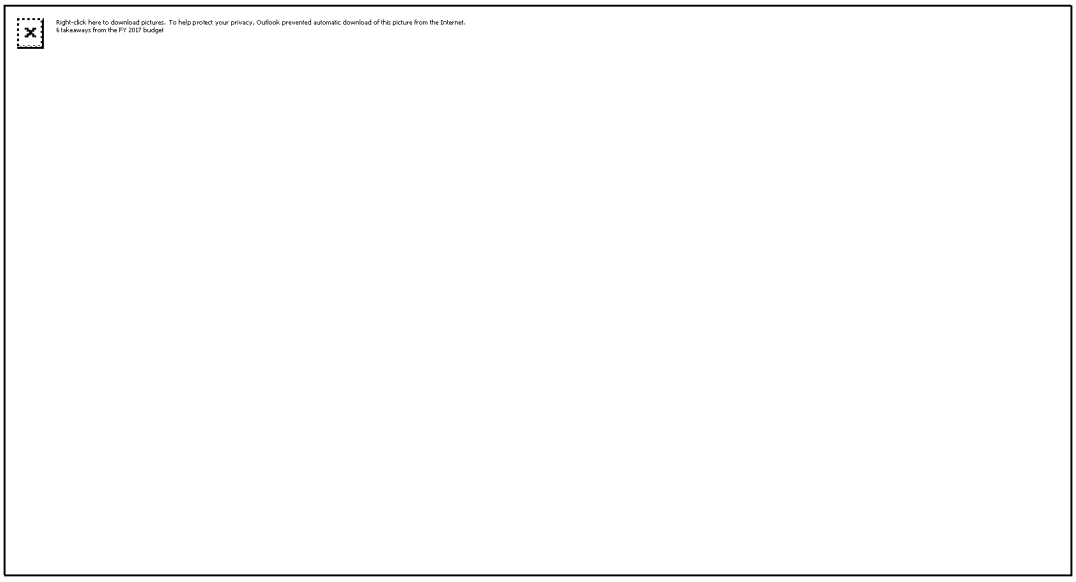
David

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:52 PM
To: Morgan, Dan (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

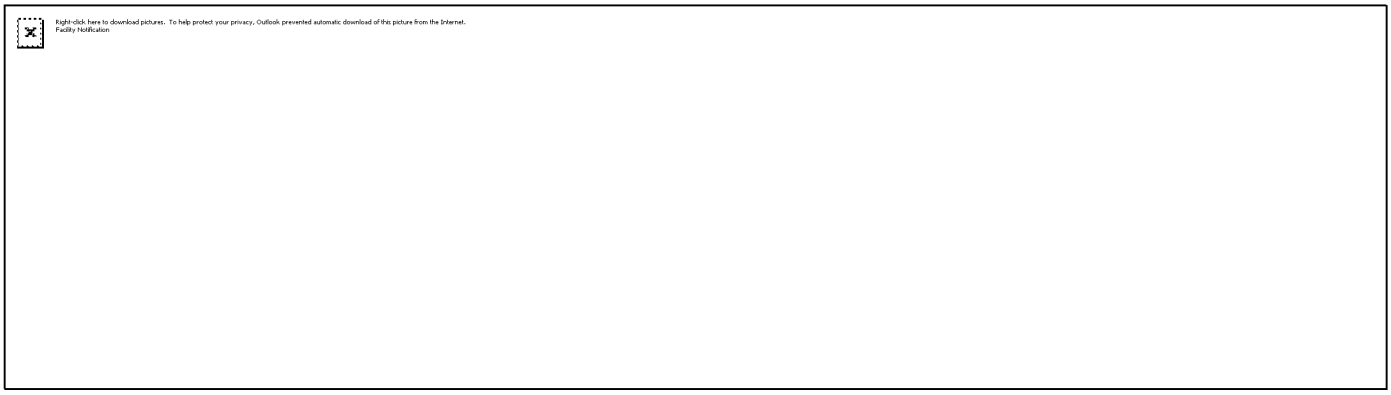
--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 01, 2015 12:02 PM
To: Morgan, Dan (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Alternate Water Resource

Date/Time:

Monday, October 5, 2015 at 6:00 a.m. until further notice

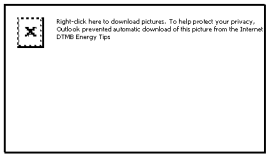
Details:

Beginning Monday, October 5, 2015, water coolers will be available in common areas on floors 1-6 of the Flint State Office Building. Although the drinking water has been tested and falls within all DEQ and EPA regulation standards, alternate water sources will be offered to accommodate all tenants due to recent concerns regarding the water supply. Water testing will continue and the alternate water source will be available until all quality concerns are addressed.

Thank you for you cooperation.

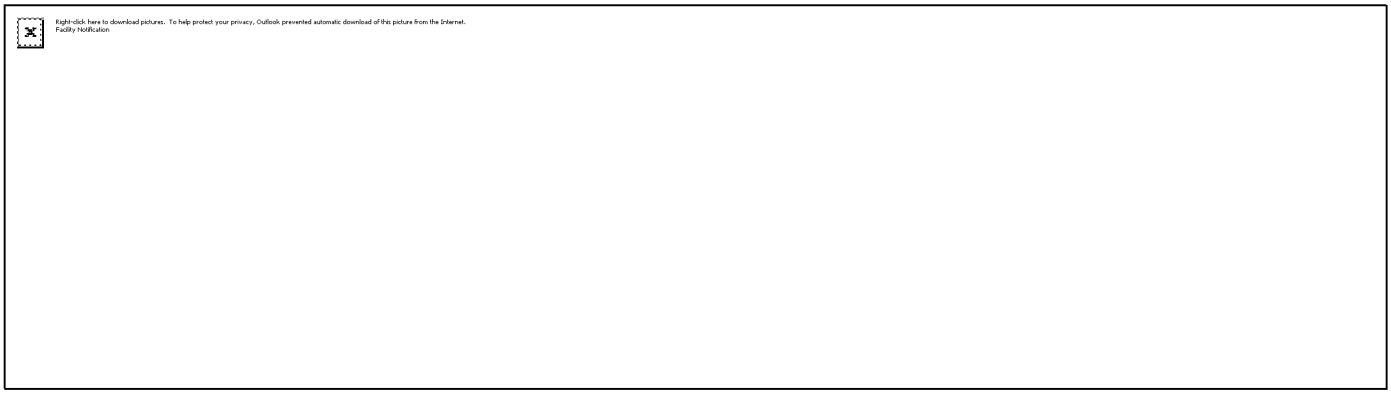
Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

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From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 15, 2015 4:37 PM
To: Morgan, Dan (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Quality

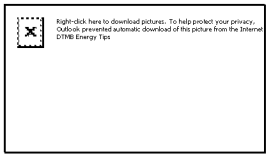
Details:

DTMB commissioned testing of the water in the Flint State Office Building and the results show our water poses no health threats. Although the water is safe to drink, we will continue to provide water coolers in common areas on floors 1-6 of the Flint State Office Building until we are connected to the Detroit water system.

If you have any questions, please contact the Flint Building Trades Supervisor, Brian Walts, at WaltsB@michigan.gov or 810-760-2044.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:29 PM
To: Morgan, Dan (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

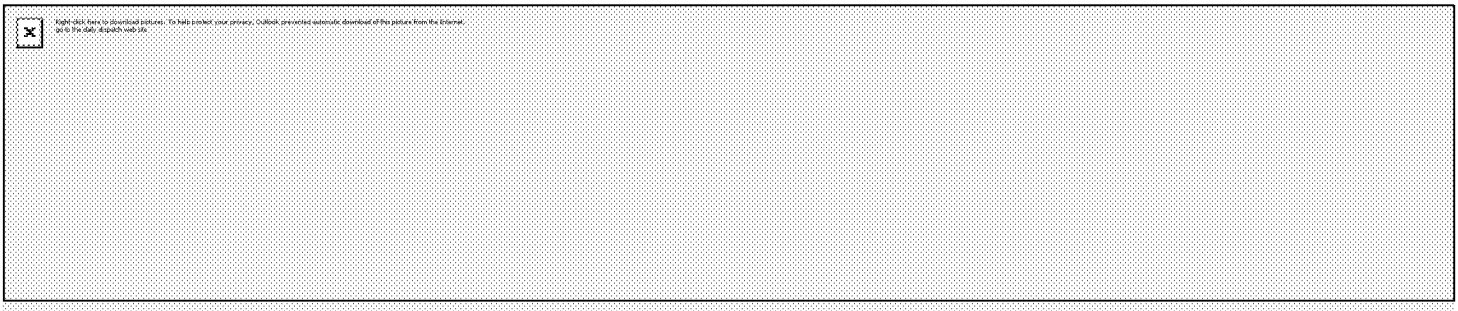
This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

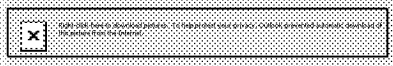
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Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Great Lakes Division of the IAFC <mi_admin@dailydispatch.com>
Sent: Tuesday, January 19, 2016 1:36 PM
To: Morgan, Dan (DTMB)
Subject: Michigan Daily Dispatch - Tuesday, January 19, 2016







Man, 46, found dead as firefighters battle Midland County blaze

The Midland County Sheriff's Office is investigating a house fire that may have caused the death of a 46-year-old Porter Township man. Officials with the Breckenridge Wheeler Fire Department responded to the fire at 2510 West Redstone Road in Porter Township about 1:06 p.m. Friday, Jan. 15, according to a news release. While fighting the fire, officials discovered the body of James Slaght, the release states. A fire investigator with the Midland County Sheriff's Office was called to investigate. The sheriff's office is working with a member of the Michigan State Police Fire Marshall Division, which is notified of all fatal fires, the release states. An autopsy is to be conducted to determine the cause of death, however, foul play is not suspected at this time, the release states. The sheriff's office was assisted at the scene by the Michigan State Police Fire Marshall Division, the Breckenridge Wheeler Fire Department, the Jonesfield Lakefield Fire Department, the St. Louis Fire Department and Chief Medical Examiner J. Daniel Cline. The cause of the fire and Slaght's death remain under investigation.

MLIVE.COM

2 firefighters injured, house gutted in overnight fire in Grand Rapids

Two firefighters suffered injuries while responding to an overnight house fire in Grand Rapids early Tuesday morning. It happened shortly before 1:30 a.m. at a home on Lexington Ave NW. When the first firefighters arrived, smoke and flames were seen coming from the top of the house. The fire spread quickly through the rest of the home. While the residents were able to make it out safely, two firefighters suffered injuries. One was hit by falling debris and knocked unconscious. Another suffered a leg injury. Both are expected to be okay, and were released from the hospital just hours after being admitted. Crews then took a defensive approach to getting the fire under control. After all was said and done, firefighters were on the scene for more than four hours. It appears the fire started in the attic area, but an official cause has not been determined.

WXMI-TV FOX 17 GRAND RAPIDS

Police: Person Of Interest Found In Case Of Murdered Detroit Firefighter

Detroit police have a person of interest in the case of a city firefighter who was murdered in December. The man was arrested on unrelated warrants, but police believe he may have information regarding the death of 58-year-old David Madrigal, whose body was found in his home by his son on December 21. The cause of death was determined to be blunt force trauma to the head. Family members grew concerned after not hearing from Madrigal for days, so his son went to check on him and discovered his body on the floor of the home, according to police. It's not yet clear how long Madrigal might have been dead. Police say Madrigal's safe was stolen along with his SUV, which was later found burned-out. Friends say Madrigal was assigned to Engine 33 and had planned on retiring this June. Officials say Madrigal is the third firefighter to die since October. Officials are not releasing any more details about the person of

interest.

WWJ-TV CBS DETROIT

Busy weekend in Flint as water emergency continues

This weekend was a busy weekend in Flint, with a lot of big things happening for the ongoing water emergency. Here is a recap of some of the big moments that are moving forward in the city. Soldiers are continuing to hand out water to Flint residents who come to Flint fire stations, and more help is on the way. Meanwhile, their boss, Governor Rick Snyder, was in Flint on Monday morning for a short visit. The University of Michigan-Flint says Snyder dropped by a Martin Luther King Jr. volunteer breakfast. He shook hands with several people and gave a two minute speech before leaving. The visit comes as the Michigan National Guard is bringing in more troops to hand out bottled water. Thirty soldiers are already here and about 40 more will be joining them. Since Jan. 5, the state of Michigan has purchased more than 57,000 cases of water, 103,000 filters and 29,000 water testing kits. "We will be here as long as the city of Flint needs us. In terms of a specific time line, I don't have that. It's all tied into, obviously, how quickly will the water be restored and those kind of issues. But we'll be here as long as this takes," said Major General Gregory Vadnais, of the Michigan National Guard. On Saturday, President Obama declared a state of emergency for Genesee County, which will allow FEMA and the Department of Homeland Security to provide assistance for 90 days. The president turned down a request to have the crisis declared a major disaster. That would have provided larger amounts of money over a longer time frame.

WJRT-TV ABC 12

Related: Waterford police, fire departments collecting water for Flint residents

Man charged in co-worker's death after vehicle explosion in Lapeer County

A 21-year-old man was charged Sunday in the death of his co-worker who was found dead in a vehicle explosion in Lapeer County. Andrew Hall, of North Branch, was charged with first-degree premediated murder, tampering with evidence and fourth degree arson. The explosion happened Saturday around 1:30 a.m. on Kings Mill Road near Cedar Creek Road in North Branch Township. Miguel Harvey, 23, of Port Huron, was discovered inside the Ford Taurus after the fire was extinguished. The death quickly became a homicide investigation, according to the Lapeer County Sheriff's Department. Harvery was employed at a factory in Imlay City and worked with Hall. Deputies talked with Hall Saturday afternoon and took him into custody. Hall was arraigned by 71-A District Court Magistrate Greg Wise and a bond was set at $1 million. He is being lodged in the Lapeer County Jail.

WDIV-TV NBC 4 DETROIT

PREVIOUS STATE NEWS

Maine firetruck damaged in rollover on icy road

PHOTO - A town of Harrison firetruck suffered significant damage to its front end after it slid down a steep, icy private road and rolled over Sunday afternoon. Town Manager George "Bud" Finch said the driver, veteran volunteer firefighter Maurice Kautz, suffered minor cuts and bruises but was not seriously injured. However, the amount of damage sustained by Engine 4 was significant, Finch said. He said the town will need to figure out some way to replace the first response engine on a temporary basis until the damage can be fixed. The firetruck was fully insured. "He (Kautz) is an experienced older driver, but the road is very steep. We're just happy that no one was hurt," Finch said Sunday evening. According to Finch, Engine 4 was sent to Harrison Heights Road around 11:55 a.m. to investigate a report of a carbon monoxide detector going off in a home in a private development located on top of a hill overlooking the lakes region. Finch said the road had been plowed, but "limited" amounts of sand had been spread over it. It was determined that the carbon monoxide detector had malfunctioned.

PORTLAND PRESS-HERALD

California firefighter's helmet camera captures dramatic rescue

VIDEO - A camera atop a firefighter's helmet captured the dramatic rescue of a Fresno family from an apartment fire. Crews helped a total of seven people escape from the fire in central Fresno on Saturday, including a family of three on

the second floor whose only way out was through a window. Fire had taken over the stairwell and the smoke was too thick to walk through.

KTVU-TV OAKLAND, SAN FRANCISCO, BAY AREA

Feds seek evidence of faked New Mexico USAR team credentials on laptop

A federal investigator has obtained a warrant to search a laptop computer for evidence that a New Mexico urban search-and-rescue team used falsified training certificates to meet national requirements and retain federal funding. One of the fraudulent training certificates was for an ethics training class, according to the search warrant request filed Wednesday in U.S. District Court by Special Agent Jaime Ordonez. A former training manager for the team, called New Mexico's Task Force 1, used the Dell Precision M4600 laptop to print out fraudulent training certificates, according to an unidentified person who worked for the team and was cited in the warrant as a source. Ordonez plans to review files on the laptop for further evidence of "theft from programs receiving federal funds." The Federal Emergency Management Agency told state officials in September that they must provide backup documentation for how $7 million in federal emergency grant funds have been spent in the last few years or pay back the money. New Mexico's task force was part of an elite 28-team system called upon by FEMA to quickly deploy anywhere in the nation to search for and rescue victims of fires, earthquakes, floods and other disasters. The team consisted of search-and-rescue specialists. But for several years, the team failed to properly account for grant money and lacked enough trained, "deployable" members to comply with FEMA requirements, according to the federal agency.

SANTA FE NEW MEXICAN

California department cleared in fatal firetruck crash lawsuit

A judge has dismissed a wrongful-death lawsuit claiming the city should be held partially responsible for the death of a 19-year-old woman who was killed when the car she was riding in ran a red light and was broadsided by a fire truck. The crash occurred June 20, 2013, when a Honda Accord driven by Robbie Dean Gillespie, 45, ran a red light on Midland Road at Poway Road about 4 a.m. A fire engine responding to a medical call was heading east on Poway Road and hit the Honda, killing Evelyn Jean Courtney, who had been sitting in the passenger seat. Gillespie survived the accident and was later found to have been under the influence of methamphetamine at the time of the crash. He pleaded guilty to gross vehicular manslaughter while intoxicated and possession of methamphetamine. He received a term of 10 years in prison and will have to serve at least half of that time before becoming eligible for parole. Courtney's family filed first a claim and then a wrongful death lawsuit against the city saying it should be held partly responsible for what happened because the firefighter behind the wheel of the truck that morning had not passed an engineer's exam and should not have been allowed to drive.

SAN DIEGO UNION-TRIBUNE

Combat veteran beats paralysis to become Colorado hotshot recruit

Kenny Bower stood on a steep, grassy hillside overlooking the Waldo Canyon burn scar with his ear cocked toward his radio. His firefighting tool was still by his side while he listened to the transmission - winds were picking up, humidity was dropping and nearby trees were starting to ignite. He called out the warning to his crew and bent back to his work cutting a line into the dirt up the hill. The fire burning a slope behind the University of Colorado at Colorado Springs was make-believe as part of a weeklong wildfire training program at the university. But Bower, a former Fort Carson sergeant and combat veteran with two Purple Hearts who gave up a 12-year military career to become a firefighter, is the real deal. Watching him swing a tool, it'd be hard to guess that the jocular and smiling Bower, 31, was left paralyzed from the neck down after a bomb blast in Afghanistan. It'd also be hard to guess that he's missing a chunk of his left calf muscle and that his body is riddled with shrapnel. His recovery from two severe injuries during three deployments to Afghanistan comes down to willpower. Bower said, "I try to never let it get to me," he said Wednesday. The 28 members of Bower's firefighting class were among hundreds of firefighters in Colorado Springs this week for the Colorado Wildland Fire and Incident Management Academy.

THE GAZETTE

PREVIOUS NATIONAL NEWS

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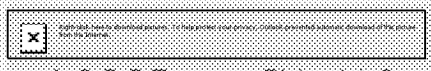
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L-O-D-D Texas - Richard J. Cano, Firefighter, Cy-Fair Volunteer Fire Dept., Houston, TX

L-O-D-D Wyoming - Clarence "Speed" Hartbank, Deputy Chief, Fremont County Fire Dist., Riverton, WY

L-O-D-D Illinois - Kenneth K. Harris, Firefighter/Paramedic, Village of Oak Park Fire Dept., Oak Park, IL

Public Procurement Authority publishes 5 RFPs - Deadline to respond is February 1, 2016

Emergency Services Consulting International and Fields Consulting Group - Announce new partnership

Two new videos on the importance of home safety visits to the fire service - Vision 20/20

Call for Presentations: Oregon Hazardous Materials Response Teams Conference - Due by 2/5/16

St. John Firefighters Association 5 Day Carnival Cruise to support MDA - October 15 - 19, 2016

Call for nominations: James M. Shannon Advocacy Medal - NFPA - Deadline January 30, 2016

Save the Date for upcoming 48-hour refreshers - Oregon/National Transitional Course

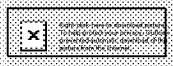
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POST ANNOUNCEMENT MORE ANNOUNCEMENTS



Emergency Preparedness Coordinator - City of Newport - Newport, OR

Fire Chief - City of Kirkwood - Kirkwood, MO

Fire Division Chief - Campbell County Fire Department - Wright, WY (closes: Jan 22, 2016)

Area Fire Warden - Clearwater-Potlatch Timber Protective Association - Pierce, ID (closes: Feb 05, 2016)

Fire Chief - Estes Valley Fire Protection District - Estes Park, CO (closes: Feb 05, 2016)

Firefighter EMT or Firefighter Paramedic - City of Hillsboro - Hillsboro, OR (closes: Feb 19, 2016)

Deputy Chief - Central Jackson County Fire Protection District - Blue Springs, MO (closes: Feb 26, 2016)

Deputy Fire Chief - Woodinville Fire & Rescue - Woodinville, WA (closes: Feb 29, 2016)

Montana Firefighters' Testing Consortium - Great Falls, MT (closes: Mar 25, 2016)

POST JOB MORE JOBS

2009 Chevy Tahoe 4x4 Special Service Vehicle - Asking $13,995 - Seattle, WA

1995 Seagrave Type I - Asking $20,000 OBO - Tahoe City, CA

(4) 2005 Ford E450 Type-III Medic Units - Bellevue, WA

2000 Spartan/LTI QS-100 Tiller-Ladder - Asking $59,500 OBO - Bellevue, WA

(2) 1996 Spartan Gladiator H&W Fire Engines - Asking $44,500 each - Bellevue, WA

POST EQUIPMENT MORE EQUIPMENT

FireRescue GPO - The Power of Volume - Group Purchasing Made Easy

Check out the NPPGov Newsletter - Stay up to date on news and contract offerings

FireRescue GPO Featured Vendor: US Digital Designs - An engineering and product development company specializing in the design and manufacturing of fire station alerting system hardware and software.

View Webinar - FireRescue GPO featured in IAFC webinar on cooperative purchasing – learn how it works and about available contracts

Grant Writing for Public Safety Agencies - Star Valley, AZ - January 30-31, 2016

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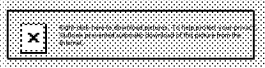
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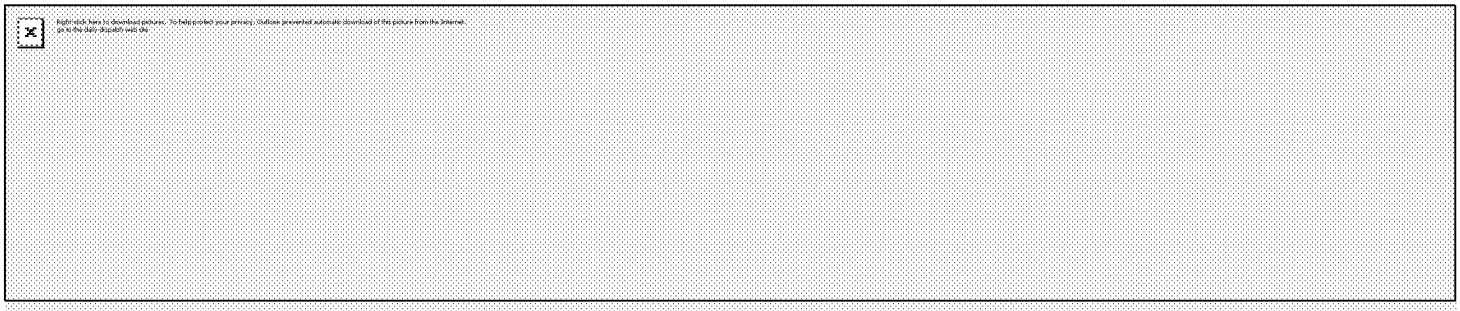


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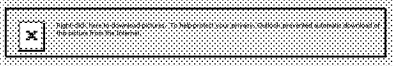
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To: Morgan, Dan (DTMB)
Subject: Michigan Daily Dispatch - Thursday, January 21, 2016







Plainfield Township, firefighters agree to extend current contract until end of the year

The Plainfield Township Board and the local firefighters union have agreed to extend the firefighters' current contract until the end of the year while the township continues an evaluation of the Fire Department. The Fire Fighters' Union Local 3890 agreed to the extension of the current contract as both sides work to negotiate a multi-year contract. Firefighters will receive a 2-percent raise on April 1 with the extension. The department's current contract was set to expire on March 31. The extension gives both sides until the end of the year to negotiate a new, long-term deal. The raise is similar to raises given to other township employees in their current contracts, which took effect on Jan. 1. The township's Public Safety Citizens Advisory Committee is currently conducting a review of the township's fire services to determine if any changes need to be made on how the full-time/part-time Fire Department operates. It is expected to take several more months to complete the review, so both parties agreed that it would make more sense to extend the current contract rather than negotiate a new one right now. "This approach will provide the committee and the Township Board additional time to complete the review and implement any changes that might result from the study," said Township Superintendent Cameron VanWyngarden. Union leaders said they were in agreement with the extension. One of the benefits of extending the current contract for the township is that all of the township's other union and non-union contracts are on a calendar year versus the firefighter's contract, which was set to renew in April. "Moving this contract to start with all of the others in the township will allow us to now put all of our health insurance and other benefit contracts on the same schedule," VanWyngarden said.

MLIVE.COM

Walled Lake names new fire chief

Walled Lake appointed a permanent fire chief Jan. 19. James Coomer, who had been the city's interim chief since 2013, was appointed. He was hired by Walled Lake as a firefighter on July 7, 1987 and promoted to fire marshal in September, 2001. Coomer stated, "I appreciate the confidence the city council and City Manager Dennis Whitt have in me. I am honored by the appointment and look forward working with our residents while restructuring the department in a way that will better serve the community I grew up in." In September, 2013 he was appointed interim fire chief and charged with running the daily operations of the fire department while still responsible for the duties of fire marshal. Coomer grew up in Walled Lake and graduated high school from Walled Lake Western. He earned an associates degree from Oakland Community College in fire sciences. He also has attended the School of Fire Staff and Command at Eastern Michigan University. Coomer has numerous certifications including fire officer I, II & II, fire inspector I & II, certified pro board fire inspector, licensed building official and plans examiner and member of Oakland County Incident Management Team. At the City Council Meeting Chief Coomer was administered the oath of office by Deputy Clerk Jennifer Stuart and his badge was pinned by his wife Kim, daughters Alyssa and Taylor.

OAKLAND PRESS

Firefighters in Orion joining in donating water amid Flint emergency

The Orion Fire Fighters Association is donating more than 120 cases of water to Flint residents dealing with an ongoing water crisis, and have invited residents in the area to do the same. The Orion Township Fire Department has opened all four of the area's fire stations as drop-off centers for those who wish to donate cases or jugs of water. The department will be accepting the sealed water donations until 4 p.m. on Sunday, Jan. 24. Flint residents are struggling with lead-contaminated water after city officials switched the city's water supply from Detroit water to river water to save money. State and federal emergencies have been declared since news of health problems relating to Flint's water supply has surfaced. The decision to donate came after an increase in people searching for places to help Flint on social media and elsewhere, officials said. The department also was inspired by a huge outpouring of residents in Waterford Township, when the community's regional fire department hosted a similar event, said Orion Fire Chief Bob Smith.

ROYAL OAK DAILY TRIBUNE

Three more years: Shelby Township Board of Trustees renew fire chief's contract

The Shelby Township Board of Trustees on Jan. 19 voted to renew a contract between the township and Fire Chief James Swinkowski for an additional three years. "Chief Swinkowski is doing a great job and we really appreciate it," said Supervisor Richard Stathakis. "We're happy to have him (in Shelby Township)." A 25-year veteran, Swinkowski worked his way up through the ranks after joining the department in February 1991. He previously served as chief of training and EMS coordinator for the department and was named acting chief shortly after the death Chief Gene Shepherd in May 2012. Following Shepherd's death, Swinkowski was among nine candidates who tested for the fire chief's position, according to township records. Four were certified as eligible by the township's Police and Fire Civil Service Commission and Swinkowski topped that list. He was officially appointed to the position of fire chief Jan. 15, 2013, and has been leading the department ever since. As approved, the contract states that Swinkowski's current annual salary of $105,500 will increase to $107,610 effective Feb. 1. It will increase to $107,762 next year. "The fire chief shall (also) receive a performance bonus on March 31 of each contract year, which is based upon the overall performance rating received in an annual performance evaluation," the contract states. "Upon achieving an overall performance rating of 2.75 – 3.74, the performance bonus will be equal to 1.5 percent of base pay. Upon achieving an overall performance rating of 3.75 – 5.0, the performance bonus will be equal to 2.9 percent of base pay rate. No performance bonus will be paid for an overall performance rating of 2.74 or less."

ADVISOR & SOURCE NEWSPAPERS

Snowmobiler hits tree in Egelston Township, paramedics trek quarter-mile into woods to treat him

A snowmobiler was seriously injured Tuesday evening after striking a tree after dark in Egelston Township, according to the fire chief. Emergency responders were called at 6:36 p.m. to property belonging to the Muskegon County Wastewater Management System, according to Egelston Township Fire Chief Mark Cleveland. The victim, a 21-year-old male, had struck a tree east of the southeast corner of the Maple Island Estates mobile home park, Cleveland said. The park is near White and Maple Island roads. Emergency personnel had to trek a quarter mile off the road into the woods to treat the patient, Cleveland said. Fruitport Township Fire Department helped with its specialized all-terrain vehicle, Cleveland said. Michigan State Police and Pro-Med ambulance also responded, he said. The patient was taken to the emergency room at Mercy Health Muskegon's Hackley Campus with "serious" injuries, Cleveland said. Alcohol did not appear to be a factor in the crash, he said. With the recent significant snowfall, police are urging snowmobilers to take care, especially in the fluffy snow that can cause visibility problems.

MLIVE.COM

Pets killed, house destroyed in Missaukee County fire

PHOTOS: Kathleen Revoir lost her house along with her dogs, cats, and birds in a fire Wednesday afternoon. The fire happened around 3:15 p.m. in the 6000 block of S. Dorr Road of Holland Township in Missaukee County. According to the Merritt Area Fire Department, a single story house was fully engulfed in flames when firefighters got on scene. A neighbor called in the fire. No one was inside the house at the time of the fire, but the homeowner lost two dogs, their cats and birds. The Fire Department said Kathleen does not have home insurance and is currently staying with family in the area. The American Red Cross was also contacted to help her.

WGTU-TV UP NORTH LIVE

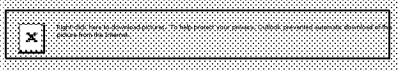
PREVIOUS STATE NEWS

Western Fire Chiefs Association Endorses Chief Nathan Trauernicht for the 2nd Vice President of the IAFC 2016



The Western Fire Chiefs Association is pleased to endorse Chief Nathan Trauernicht for the 2nd Vice President of the IAFC 2016. It is clear that Nate and the WFCA support a common vision. That vision is to continue to build on the IAFC reputation as the leading voice for the fire service. Nate advocates for creating opportunities to expand IAFC membership, delivering high-quality educational offerings, and developing tools to aid chiefs and future chiefs in navigating tomorrow's challenges.

read more



Inspector General to Chicago Fire Dept.: Civilianize 34 jobs to save $1.2 million a year

The Chicago Fire Department could save at least $1.2 million a year and potentially millions more in overtime by hiring civilians to perform 34 administrative jobs that have nothing to do with firefighting or emergency medical service, Inspector General Joe Ferguson said Wednesday. Three years after urging Mayor Rahm Emanuel to civilianize police jobs to save up to $16.8 million a year and put another 292 police officers on the street, Ferguson outlined a similar cost-cutting recipe for the Chicago Fire Department. After analyzing the duties and responsibilities of 585 uniformed firefighters and paramedics within the $576.7 million-a-year Fire Department bureaucracy, Ferguson recommended that Emanuel hire civilians to perform 34 of those jobs and eliminate the job of "commissary liaison" altogether. That would save Chicago taxpayers at least $1.2 million a year, reduce annual Fire Department overtime that has topped $40 million in recent years and allow for a "more effective deployment of personnel to improve public safety outcomes" and response times to fire and medical emergencies, Ferguson said.

CHICAGO SUN-TIMES

Update: Denver fire chief describes "surreal experience" of being stabbed

Denver Fire Chief Eric Tade stood outside his station Wednesday and talked about what it was like to be stabbed in a random attack the day before. "It was a very surreal experience — the scariest part was being trapped and restrained in the car," he said. Denver police say the woman accused of stabbing Denver's top firefighter Tuesday afternoon had no connection to him. Marlene Zacevich-Rodriguez, 42, allegedly pulled open the front passenger door of Tade's unmarked, city-owned SUV and stabbed him multiple times, according to a probable cause affidavit. Zacevich-Rodriguez then walked away from the attack with the knife still in her hand, witnesses told police. Tade hopped out of the vehicle during the struggle, leaving the Ford Explorer slowly rolling down the street with no one inside. Officers arrested Zacevich-Rodriguez even before paramedics began tending to Tade, according to radio traffic. She hadn't traveled far from the intersection of Colfax Avenue and Speer Boulevard where the stabbing occurred. Tade was taken to Denver Health in fair condition with wounds to his hand and leg. He was released from the hospital Tuesday evening and was back at work Wednesday. Investigators say they do not believe Tade was targeted because of his job as fire chief or a public safety official, but that the attack was random and unprovoked.

DENVER POST

Fire Truck Slams Into Texas Dairy Queen

PHOTOS - Two people were injured Wednesday when a fire engine slammed into a North Texas Dairy Queen. City officials said Greenville Fire-Rescue Unit 4 crashed into the restaurant located on the 200 block of Highway 380 East in Farmersville at about noon. The truck was headed east on U.S. 380 when it left the road for an unknown reason. "It happened right in front of me," said restaurant manager Babbett Patillo. "I mean, I was on the phone looking out of the highway and taking an order when it came right beside me. It just took out everything." The truck crashed into an outdoor patio and through a portion of the restaurant, collapsing part of the front wall, before coming to a stop on the other side of the restaurant. NBC 5 has learned the truck had just been serviced by Siddons-Martin Emergency Group in Denton and that the company was returning the vehicle to the fire station when the crash occurred. The truck was not being driven by a firefighter at the time of the crash and was not headed to an emergency call.

KXAS-TV NBC 5 DALLAS - FORT WORTH

Cardiovascular and Chemical Exposure Risks in Modern Firefighting

The health and safety risks and hazards of firefighting on the men and women that make up the profession is increasingly well studied and documented. Meaningful and sound research has led to changes in individual fitness priorities, personal protective equipment, first responder personnel activities on the fire-ground, and a better understanding of the overall health risks increasingly associated with firefighting. Cardiovascular and chemical

exposure risks from the combustion of common household contents inside modern structures is understood to be very real. However, researchers have yet to be able to recreate the physical environment of a real modern day fire in such a way that meaningful data could be collected and analyzed. This study, through amazing partnerships and collaboration between the Illinois Fire Service Institute, UL Firefighter Safety Research Institute, National Institute for Occupational Safety and Health, Globe Manufacturing Company and U.S. Department of Homeland Security - Federal Emergency Management Agency Assistance to Firefighters Grants Program, has recreated virtually every aspect of firefighting realistically, yet safely and in a way that researchers could capture essential data. Using modern building materials and room contents; employing real firefighters executing commonly employed tactics, techniques, and procedures of entry, search, extinguishment, ventilation and overhaul, this study will enable researchers to truly assess risk.

FIREFIGHTERNATION.COM

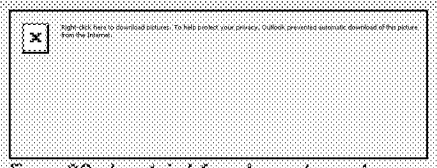
Related: IFSI releases interim report on "Cardiovascular and Chemical Exposure Risks in Modern Firefighting" project

Reporter still looking for justice in the 1988 explosion that killed six Kansas City firefighters

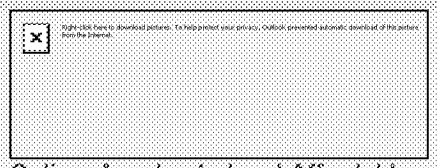
I don't know what happened up there 27 years ago this past November, the morning six firefighters died on a windswept hill in south Kansas City. Maybe no one will ever know, except for the arsonists responsible for their deaths. But I do know this. The federal government — the same federal government that imprisoned five people for life in the case — has acknowledged that it never fully solved the crime. And it shows no interest in finishing the job. That's one reason I can't let it go. I first got involved in this case in 2006. I've studied the 4,000-page trial transcript. I interviewed all five defendants and remain in contact with one of them. I interviewed some of the witnesses who testified in court and many of the people who were questioned by investigators. And I've talked to others whom federal investigators never bothered to question. I think about the case almost every day. I'm not a cop or a lawyer or prosecutor. But I've spent the better part of 40 years as an investigative reporter poking around in places where I'm not always welcome. And this always felt like one of those places.

KANSAS CITY STAR

PREVIOUS NATIONAL NEWS



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L-O-D-D Wyoming - Clarence "Speed" Hartbank, Deputy Chief, Fremont County Fire Dist., Riverton, WY

Public Procurement Authority publishes 5 RFPs - Deadline to respond is February 1, 2016

IFSI Cardiovascular Cancer Research Study Interim Report - Illinois Fire Service Institute

NFPA and State Farm announce launch of project funding award application period - For Wildfire Community Preparedness Day

Emergency Services Consulting International and Fields Consulting Group - Announce new partnership

Two new videos on the importance of home safety visits to the fire service - Vision 20/20

Call for Presentations: Oregon Hazardous Materials Response Teams Conference - Due by 2/5/16

St. John Firefighters Association 5 Day Carnival Cruise to support MDA - October 15 - 19, 2016

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Fire Chief - Estes Valley Fire Protection District - Estes Park, CO (closes: Feb 05, 2016)

Firefighter EMT or Firefighter Paramedic - City of Hillsboro - Hillsboro, OR (closes: Feb 19, 2016)

Deputy Chief - Central Jackson County Fire Protection District - Blue Springs, MO (closes: Feb 26, 2016)

Deputy Fire Chief - Woodinville Fire & Rescue - Woodinville, WA (closes: Feb 29, 2016)

Montana Firefighters' Testing Consortium - Great Falls, MT (closes: Mar 25, 2016)

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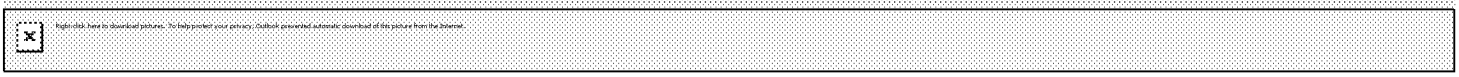
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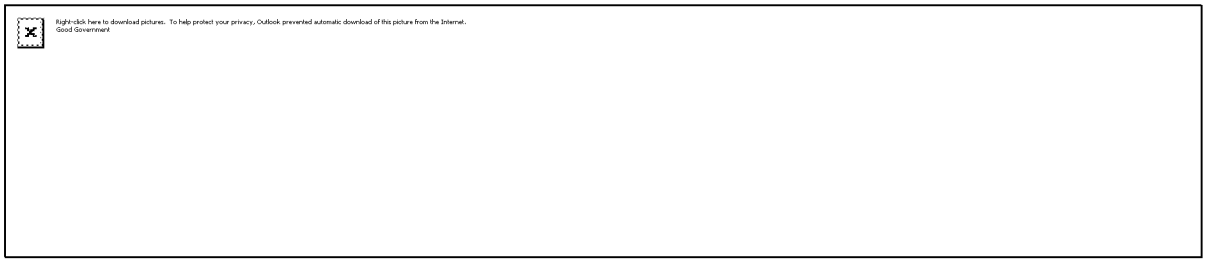


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Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

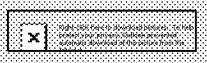
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Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
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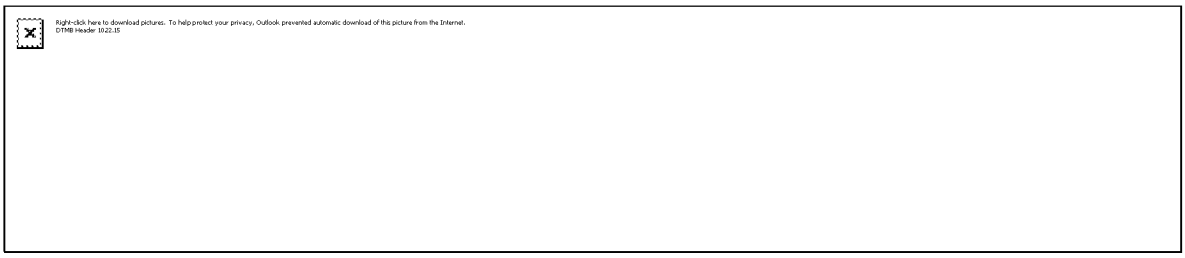
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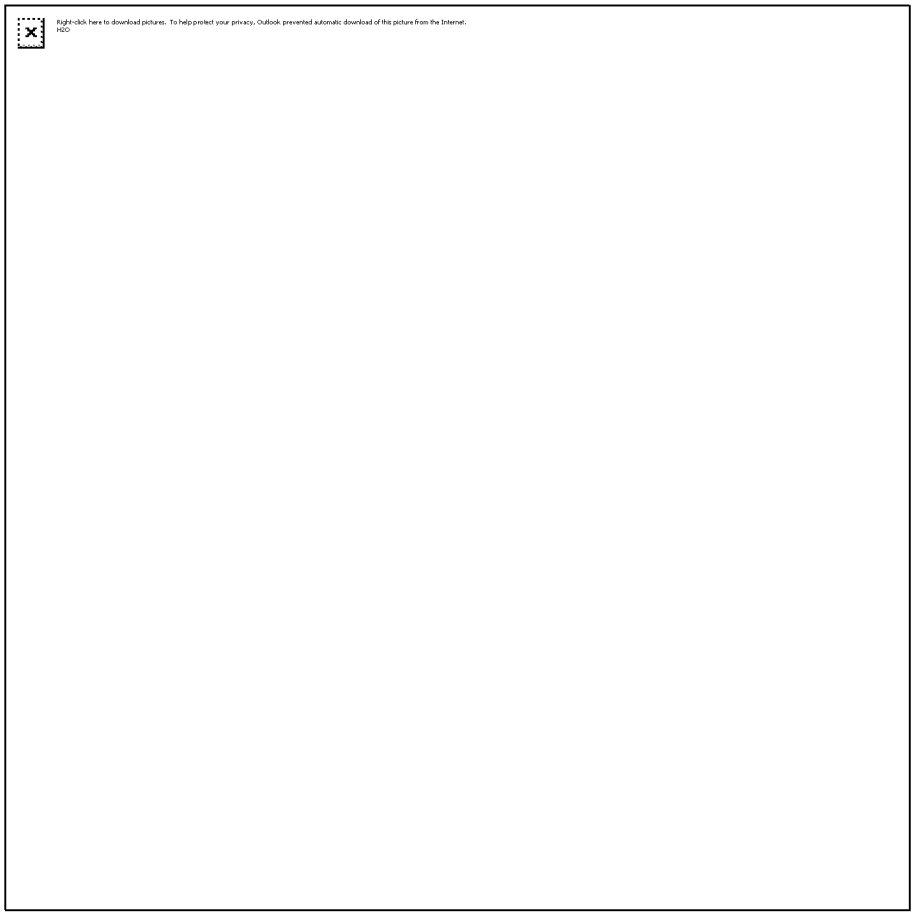
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Sent: Tuesday, January 26, 2016 8:39 AM
To: Morgan, Dan (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

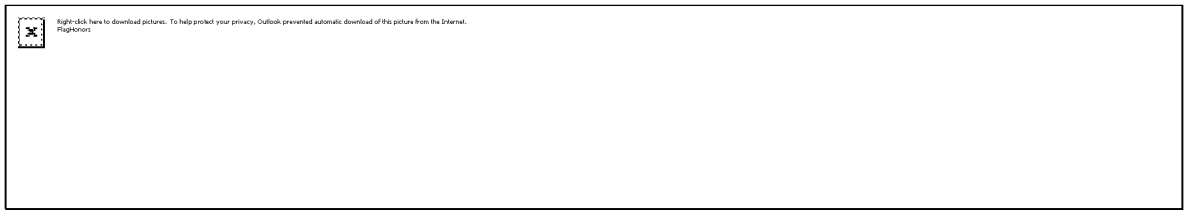
David



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This email was sent to morgand@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:53 AM
To: Morgan, Dan (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

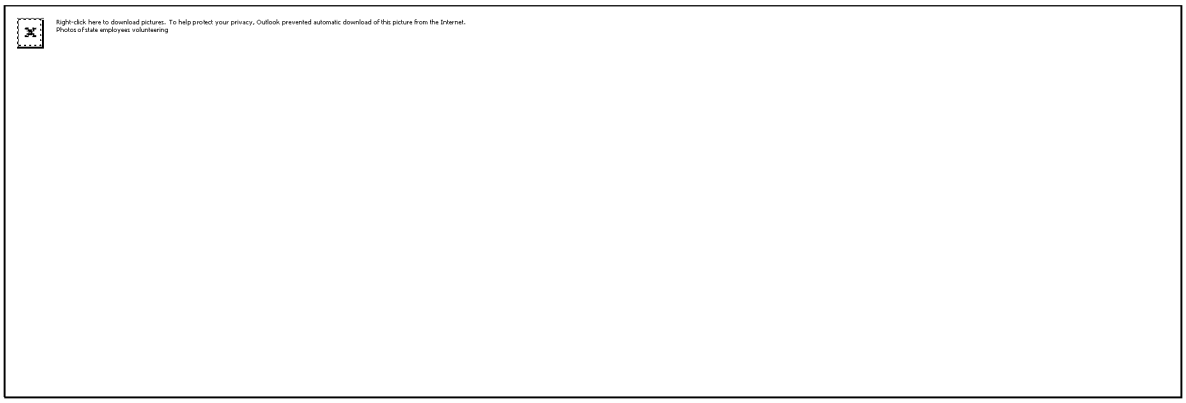
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

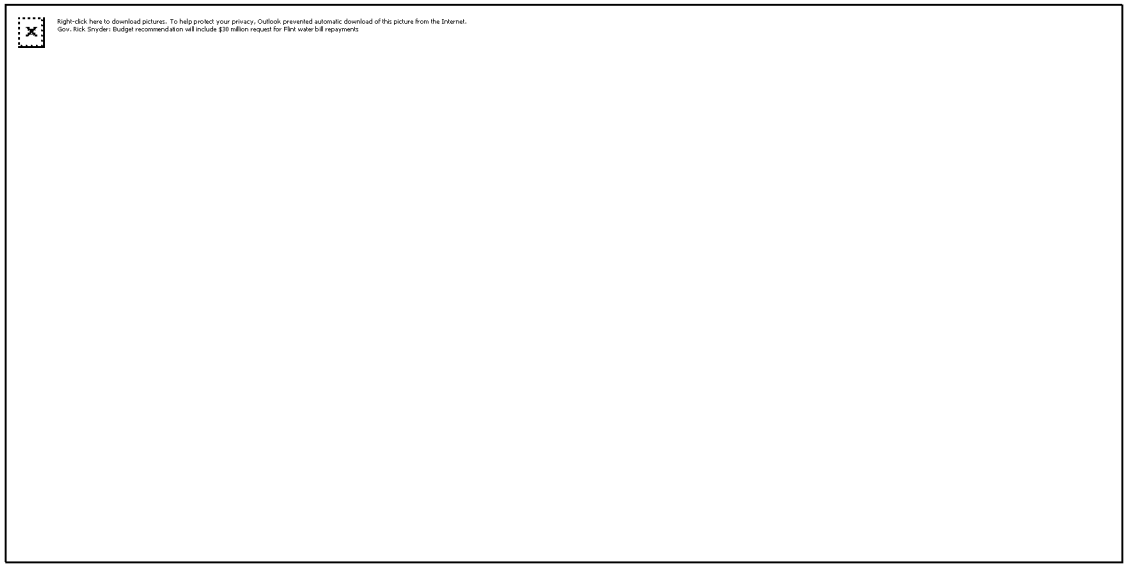


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:12 PM
To: Morgan, Dan (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

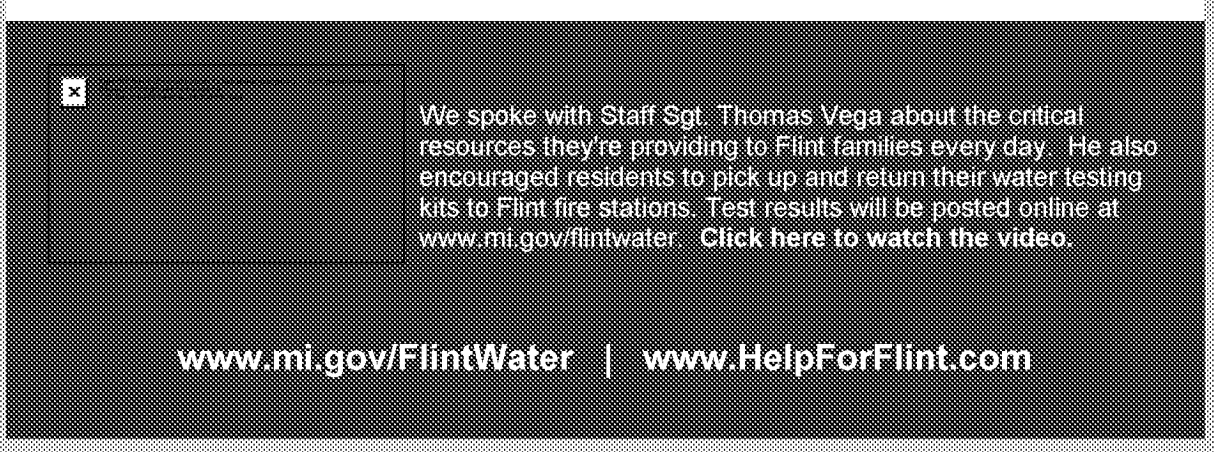
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

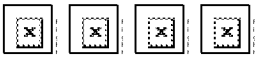
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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From: Great Lakes Division of the IAFC <mi_admin@dailydispatch.com>
Sent: Tuesday, February 09, 2016 1:28 PM
To: Morgan, Dan (DTMB)
Subject: Michigan Daily Dispatch - Tuesday, February 09, 2016

Grandfather, 2 Kids Hospitalized After Detroit House Fire

Authorities say a Detroit man and two of his grandchildren are hospitalized after an early morning fire at their home on the city's east side. The fire broke out just after 2 a.m. Tuesday on Glenfield Street, in a neighborhood along Chalmers and Houston Whittier Street. Authorities say the family was sleeping downstairs when the fire broke out in an upstairs bedroom. The 56-year-old man and his 1- and 3-year-old grandkids all suffered smoke inhalation and were taken to St. John Hospital in stable condition. A cause of the fire has not yet been determined. Arson investigators are expected on scene later Tuesday, although authorities say the fire does not appear to be suspicious. An investigation is ongoing.

WWJ-TV CBS DETROIT

New Farmington Hills fire chief takes command

Jon Unruh grew up in Farmington Hills and cut his firefighter teeth as a paid on-call firefighter for his hometown department. Some 28 years later Unruh is officially running the department. Unruh, hired last month to replace the retired Corey Bartsch, took the reins as the sixth fire chief in Farmington Hills history Monday after being sworn in by city Clerk Pam Smith. "This is certainly a 'wow' moment," Unruh told the small crowd gathered at Fire Station #5. "This is a very exciting time for me, personally and professionally. I grew up in Farmington Hills, and I'm humbled to return as the fire chief today." After starting as a paid on-call firefighter in Farmington Hills, Unruh moved to the Livonia Fire Department in 1989. He's worked his way up to captain there, while maintaining his part-time dispatcher position for Farmington Hills police and fire. Unruh has a bachelor's degree in public safety studies from Sienna Heights, and a master's degree in emergency management from Eastern Michigan University. He's also a licensed paramedic who has completed the Staff & Command course at Eastern Michigan University. Farmington Hills Mayor Ken Massey, noting Unruh is just the sixth chief in department history, pointed out the longevity of most department heads in Farmington Hills.

HOMETOWN LIFE (OBSERVER & ECCENTRIC)

Housesitter pulled from burning Grand Rapids home after firefighters hunted for blaze

Firefighters rescued and resuscitated a young woman from a burning Southeast Grand Rapids home after an apparent kitchen fire. Grand Rapids firefighters said the woman was housesitting at a home on Horton Street SE near Withey Avenue when her boyfriend, who was at a different location, called 911 at 3:55 a.m. He had been talking with her on the phone, but she dropped it. Moments later, he could hear smoke detectors going off in the background. Grand Rapids Acting Fire Battalion Chief Kathy Thompson said the boyfriend did not know the exact house address, but knew the general location. Firefighters combed the area and soon witnessed smoke and flames coming from a kitchen window.

MLIVE.COM

New concerns over corrosive Flint water eating up fire safety systems ▯

Growing concerns about fire safety systems in Flint have fire officials taking action on Monday, after 7 Action News raised serious questions about corrosive water and fire suppression systems inside buildings. Shortly after the city switched water courses to the Flint River in April 2014, General Motors stopped using it because it was too corrosive. They tapped into Flint Township which used Detroit water. Flint's fire chief and others involved in the department are calling area contractors with an alert to check fire suppression systems before it's too late. Check out Jim Hertzner's story in the video player above.

WXYZ-TV ABC DETROIT

Selma Township Fire Department Helps Fellow Firefighter ▯

"It's bad for anybody but I believe it's a little bit more heartfelt when it's one of your comrades house going up it's kind of an empty feeling in your stomach when something like that goes on," said Scott McConnell. For firefighters heading to a home full of flames is just another day on the job. But this time it was personal. "We rush to help other people at their need but when it's actually you it's a totally different situation and when it's someone you know it's obviously very different," said Brandon Bennett. With the flames out, the fire department is moving on to their next task: helping Michael and his family get back on their feet by collecting donations. "Like personal hygiene items, clothing, he's got two small boys that lost all their toys and all their clothes," said Jason Baughan. The firefighters, thankful for the community support that's been coming in steadily since the weekend. "Just overwhelming. It's a great sense of feeling in a small community that people step up and help one of their own," said Jason Baughan. And the loyalty that comes with always standing by each others side. "It's just a bigger family and everybody's there for you through everything, thick and thin, happy times and sad times," said Brandon Bennett. "The best feeling I had of all was when I turned around and saw all the other fire trucks and other fire departments that were in line out into the road that answered the call that we needed help," said Scott McConnell.

WFQX-TV FOX 32

Delta Township fire department trains with Lansing Community College's built models ▯

Delta Township firefighters fought the smallest house fire of their careers on Monday. As part of a training exercise on the often-overlooked aspects of combating a structure fire, Delta officials visited Lansing Community College's west campus to set fire to 3-foot by 3-foot model house built by a class of LCC architecture students. Firefighters witnessed first-hand how even small measures, such as opening a door or breaking a window, can drastically impact the severity of an ongoing fire, said Captain Ken Van Hall. A training session on fire behavior last fall served as the motivation to conduct Monday's controlled burn, said Van Hall, who organizes training for the department. Delta officials approached LCC and asked if students could construct model residences with removable shutters for training purposes. Instructors varied the amount of oxygen allowed into the model house in order to show how fires can shift and change dramatically with even with the smallest changes to the environment. "We're not fighting our grandfather's fires," Van Hall said. Increased structural stability and the abundance of synthetic products in homes means fires will often burn themselves out inside a home before the structure itself is compromised. Adding oxygen by throwing open doors or breaking windows can make things worse in many cases, he added. An abundance of new research on fire behavior means staff are continually learning about new and more effective ways to minimize fire damage, Van Hall said. The department will conduct two additional demonstrations using the other models built by LCC students at their fire hall.

LANSING STATE JOURNAL

PREVIOUS STATE NEWS ▯

New chief putting mark on Detroit Fire Dept. ▯

In his first months as the new head of Detroit's beleaguered Fire Department, Eric Jones is building bridges with union leaders, touting improved response times and a decline in arson fires. But aging infrastructure, worker safety and wages are among the issues that remain on his hefty to-do list. Jones, 47, was appointed to the Detroit Fire

Department's top post in October. That same day, two of the department's emergency medical technicians suffered serious injuries in a vicious box cutter attack — the most violent among 17 assaults on city EMTs in a one-year span. In a wide-ranging interview with The Detroit News, the fire commissioner detailed the challenges facing the fire department and plans for boosting morale, pay and safety training for the city's first responders. Outdated infrastructure and technology, Jones says, are getting a revamp. "When I wake up in the morning, it's challenging. But I know at the end of day when I look back, I'm going to be able to walk away knowing that this place is better than it was when I first arrived," Jones said. "That's the goal." Among his first acts, Jones in November instituted new safety training for the department's EMTs. Instructors are being schooled on techniques for interacting with violent individuals or people with mental illness. Separately, a two-month defensive tactics program begins this month.

DETROIT NEWS

Orlando firefighter training to change after crews exposed to asbestos

The city of Orlando is looking to change the way it does live fire training after firefighters said their health was put in danger from being exposed to asbestos. A dozen firefighters were exposed to the hazardous substance inside an abandoned apartment complex, but Channel 9 learned more may have been put in harm's way.More than 400 firefighters have been doing training inside the buildings over the last few months, so they may have had some exposure. About a dozen were put in close contact with floor tiles that contained asbestos. "We stopped training at the site, and from stopping training, we also will launch an investigation internally in the city to look at best practices," said Orlando Fire Chief Roderick Williams. On Monday, the department's management sat down with Orlando's mayor and the firefighters union to discuss the abandoned apartment complex and the hazardous work firefighters were doing unknowingly. To prepare for live fire training, floor tiled with cancer-causing asbestos were being removed without proper equipment.

WFTV-TV ABC 9 ORLANDO

Rescue puts Missouri firefighters in serious danger

As the community reacts to the fire at a Raytown apartment that claimed the life of a 5-year-old boy and hospitalized two other people, the details have emerged in the dramatic rescue mission that put firefighters in serious danger. "The hose line burst. I don't know if it was cut or it burned or what, but they had to shelter in another part of the building where there wasn't fire," Raytown deputy fire chief Mike Hunley said. Fire crews went to the second floor of the building to retrieve 5-year-old Jeremiah Roberts, and his 55-year-old grandmother and 18-month-old brother, where the fire had them trapped. Investigators said the fire moved so quickly that the firefighters were forced to move to the third floor after their hose broke while another crew entered the building with a working hose line. The trapped crew brought one victim to rescuers through a window and the other two through a staircase.

WDAF-TV FOX 4

Error puts Ohio fire levy back before voters

A levy language error will put one Sandusky County township back on the ballot in November. Washington Township has long used a levy to pay for fire service, set in recent years at 1.5 mills. Township officials sought to raise the levy to 2.5 mills in November, and voters overwhelmingly approved that five-year levy. But the ballot language was wrongly worded, prompting the Ohio Department of Taxation to rule that only the 1.5 mills could be collected. While several governmental offices reviewed the language that was approved by township trustees, the mistake originated with the Sandusky County Prosecutor's office, acknowledged County Prosecutor Thomas Stierwalt. The Lindsey Volunteer Fire Department brought the issue up at a recent Sandusky County Commissioners' meeting, as the department is one of three that provide fire service for the township. The village had negotiated an increased rate in its latest fire contract, with the understanding that the township would ask voters to approve a larger levy, said Deputy Fire Chief Jason Conklin.

TOLEDO BLADE

Related: Lindsey fire department out $60K due to ballot language mistake on levy

Update: Florida fire chiefs not focus of investigation

The two Pensacola Fire Department chiefs placed on administrative leave earlier this week are not the focus of an investigation into the fire department, though it remains unclear what that focus is or how long the investigation might last. Local attorney Russell VanSickle of the Beggs & Lane law firm has been hired to perform the investigation, and Interim Fire Chief Matt Schmitt and Deputy Fire Chief Joseph Glover will remain on paid administrative leave until the investigation in concluded. Schmitt and Glover were placed on leave Tuesday during a meeting with Assistant City Administrator Keith Wilkins and and Human Resources Manager Tracy Walsh. Neither man was told what was being investigated or why they were being placed on leave, Glover said. The keys to the city vehicles the firefighters used to get to the meeting were taken, as were ID badges, and city cell phones. Earlier this week, Glover said the unexpected action had tarnished his reputation and stressed his family. "I can only speculate why," Glover said. "I can say that it's not criminal, I know that, even though I was treated like one."

PENSACOLA NEWS JOURNAL

Related: Pensacola Fire Chief fights back against city hall due to unfair pay

PREVIOUS NATIONAL NEWS

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trains more than 81,000 emergency response personnel a year. We are known for our customized programs, hands-on and on-site training. Courses in Firefighting, Rescue, Recruit, EMS, HazMat, ARFF, Marine, NIMS/ICS, more. 866.878.8900 or www.teex.org/esti/.

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Experience WUI 2016!
With a difficult wildfire season it's more critical than ever before that we come together to discuss the issues impacting our industry. WUI offers hands-on training and interactive sessions designed to address the challenges of wildland fire. Join us March 8-10 in Reno NV. Register today: www.iafc.org/wui.

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L-O-D-D Connecticut - James J. Butler, Jr., Chief Driver, Derby Fire Dept. - Paugassett Hook & Ladder Company #1, Derby, CT

L-O-D-D North Carolina - James Varnell, Firefighter, Bakertown Volunteer Fire Department, Elm City, NC

FDSOA certifies Phoenix as Regional Training Center - Fire Department Safety Officers Association

F.I.E.R.O. Fire Station Design Symposium Call for Presentations - Due February 26, 2016

Free Online Training for Pipeline Emergencies - Enbridge and Vector Pipeline

Save the Date for upcoming 48-hour refreshers - Oregon/National Transitional Course

Apply Today for NFA's Managing Officer Program - USFA

Staffing for Adequate Fire & Emergency Response Grants - Check for Awards

Assistance to Firefighters Grant Awards - Check for Awards

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POST ANNOUNCEMENT MORE ANNOUNCEMENTS

EMT and Medics - King County Medic One - Kent, WA

Fire Chief - City of Lincoln - Lincoln, NE

Emergency Preparedness Coordinator - City of Newport - Newport, OR

Fire Chief - City of Kirkwood - Kirkwood, MO

Fire / EMS Chief - City of Newport - Newport, KY (closes: Feb 12, 2016)

Deputy Fire Marshal II - City of Vancouver - Vancouver, WA (closes: Feb 15, 2016)

Firefighter EMT or Firefighter Paramedic - City of Hillsboro - Hillsboro, OR (closes: Feb 19, 2016)

Firefighter Recruit - Norman Fire Department - Norman, OK (closes: Feb 26, 2016)

Deputy Chief - Central Jackson County Fire Protection District - Blue Springs, MO (closes: Feb 26, 2016)

Chief of Emergency Services - Allegheny County, PA (closes: Feb 29, 2016)

Fire Chief - Bellevue Fire Rescue Department - Bellevue, WI (closes: Feb 29, 2016)

Deputy Fire Chief - Woodinville Fire & Rescue - Woodinville, WA (closes: Feb 29, 2016)

Fire Chief - City of Dallas - Dallas, TX (closes: Mar 04, 2016)

Firefighter/Paramedic - Elk Creek Fire District - Conifer, CO (closes: Mar 11, 2016)

Firefighter I/Paramedic - Central Emergency Services - Soldotna, AK (closes: Mar 21, 2016)

Montana Firefighters' Testing Consortium - Great Falls, MT (closes: Mar 25, 2016)

POST JOB MORE JOBS

2001 Ford E450 Medtec Ambulance - Asking $23,000 - Kent, WA

1995 Seagrave Type I - Asking $20,000 OBO - Tahoe City, CA

(4) 2005 Ford E450 Type-III Medic Units - Bellevue, WA

2000 Spartan/LTI QS-100 Tiller-Ladder - Asking $59,900 OBO - Bellevue, WA

(2) 1998 Spartan Gladiator H&W Fire Engines - Asking $44,500 each - Bellevue, WA

POST EQUIPMENT MORE EQUIPMENT

FireRescue GPO - The Power of Volume - Group Purchasing Made Easy

Check out the NPPGov Newsletter - Stay up to date on news and contract offerings

FireRescue GPO Featured Vendor: Sutphen - A world class manufacturer of custom-built fire apparatus

View Webinar - FireRescue GPO featured in IAFC webinar on cooperative purchasing – learn how it works and about available contracts.

Michigan Association of Fire Chiefs Winter Workshop - Bay City, MI - February 23-24, 2016

Fire Command Training - By FDNY Battalion Chief John Salka - Traverse City, MI - February 27-28, 2016

iWomen International Conference: Educate, Train, Empower - Sacramento, CA - March 3-5, 2016

48-Hour Paramedic Refresher - Springfield, OR - March 7-11, 2016

Wildland Urban Interface (WUI) Conference - IAFC - Reno, NV - March 8-10, 2016

Vision 20/20 Model Performance in Fire Prevention Symposium - Fairfax,VA - March 10-12, 2016

VCOS Symposium in the West - IAFC - Reno, NV - May 13-14, 2016

Fire-Rescue Med (FRM) - IAFC - Henderson, NV - May 21-25, 2016

International Hazardous Materials Response Teams Conference - IAFC - Baltimore, MD - June 16-19, 2016

Michigan State Firemen's Association Annual Conference - Mt. Pleasant MI - June 17-19, 2016

Fire-Rescue International (FRI) - IAFC - San Antonio, TX - August 17-20, 2016

F.I.E.R.O. Fire Station Design Symposium - Raleigh, NC - September 26-28, 2016

POST EVENT MORE EVENTS

AspiringFireOfficers.com - Promotional and entry-level coaching

The Compliance Engine powered by Brycer - Third party inspection reporting

iLearnFire.com - Your solution for online training

Firewise Communities - NFPA

Home Fire Sprinkler Coalition - Free educational material and resources

Emergency Services Consulting Int'l - Specialized consulting for emergency service providers

Fire Service Bookstore - The only non-profit textbook distributor in the fire service

Everyone Goes Home - Firefighter Life Safety Initiatives program

Firefighter Close Calls - Home of the "Secret List"

EF Recovery - Solutions to Municipal and Volunteer Fire Departments' Financial Challenges

CPSE: Technical Advisor Program - on-site facilitation services for departments seeking continuous quality improvement

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International Association of Fire Chiefs
Great Lakes Division
Michigan State Fire Chiefs Association

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 10, 2016 4:41 PM
To: Morgan, Dan (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Drinking Water

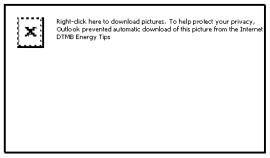
Details:

An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

- Precautionary Boil Water Notice 2-9-16.pdf
- Map - Precautionary Boil Water Advisory.pdf

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

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Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Location: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Start: Thu 2/18/2016 2:00 PM
End: Thu 2/18/2016 3:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: DTMB-Directors-Office
Required Attendees: Behen, David (DTMB); Donnan, Chanda (DTMB); Buhs, Caleb (DTMB); Davenport, Rodney (DTMB); Gelisse, Ashley (DTMB); Gilliland, Michael (DTMB); Spaniolo, Natalie (DTMB); Wilke, Lacey (DTMB); Stansfield, Marsha (DTMB); Ballard, Denice (DTMB); Hampton, Trisha (DTMB); DeCamp, Greg (DTMB); Gibson, Jennifer (DTMB); Hengesbach, Dane (DTMB); Ingersoll, Jean (DTMB); Jeffery, Phillip (DTMB); Philip, Brandon (DTMB); Kopacsi, Christian (DTMB); Doll, Jeanette (DTMB); McKee, Ryan (DTMB); Pratt, Jeff (DTMB); Knapp, Kathy (DTMB); Bidelman, Craig (DTMB); Bussema, Terry (DTMB); Rokely, Rick (DTMB); Tefft, Niki (DTMB); Schlegel, Nicolle (DTMB); Parker, Alexandrea (DTMB); Keilen, Elizabeth (DTMB); McPherson, Victoria (DTMB); Christensen, Chris (DTMB); Lawson, Michelle (DTMB); Nevai, Tom (DTMB); Evans, Carter (DTMB); Fick, James (DTMB); McKee, Robert (DTMB); Perry, Blane (DTMB); Riddering, Eric (DTMB); Rodgers, Anthony (DTMB); Trial, Larry (DTMB); Thompson, Kyleigh (DTMB); Glomski, Tom (DTMB); Seger, Seth (DTMB); Lee, Timothy (DTMB); Sikkema, Tyler (DTMB); Manning, Kelly (DTMB); McFarlane, James (DTMB); Galeazzi, Tiziana (DTMB); Das, Rajiv (DTMB); Pung, Linda (DTMB); Hogan, James (DTMB); Westfall, Laurie (DTMB); Palmer, Jason (DTMB); Stibitz, Brom (DTMB); Trakul, Pamela (DTMB); Swanson, Eric (DTMB); Blastic, Laura (DTMB); Furseth, Kristen (DTMB); Brancheau, Laura (DTMB); Sebok, Yvonne (DTMB); Stankiewicz, Richard (DTMB); Vera, Jason (DTMB); Jehnsen, Jeremy W (DTMB); Jodway, Kenneth (DTMB); Newman, Jeremy (DTMB); Vijayaveeraraghavan, Anupkumar (DTMB); Harmon, Paul (DTMB); Root, Everett (DTMB); Pauley, Suzanne (DTMB); Thompson, John (DTMB); Nolan, Anne (DTMB); Peterson, Rick (DTMB); Stiffler, Michelle (DTMB); Patke, Sunit (DTMB); Estill, John (DTMB); Seckelman, Joe (DTMB); Martin, Ellen (DTMB); Aprill, Brian (DTMB); Ross, Josh (DTMB); Locke, Joel (DTMB); Cross, Steven (DTMB); Clark, John (DTMB); Olkowski, Tony (DTMB); Noldy, Scott (DTMB); Baer, John (DTMB); Dickinson, Holly (DTMB); Post, Corey (DTMB); Cantin, David (DTMB); Brun, Jeremy (DTMB); Hartsuff, Lisa (DTMB); Kosloski, Joni (DTMB); Jordan, Gerald (DTMB); Sweeney, Matthew (DTMB); Turnquist, Michael (DTMB); Morgan, Dan (DTMB); Droste, Kerri (DTMB); Paasch, Keith (DTMB); Scates, Larry (DTMB); Noonan, Michael (DTMB); Walts, Brian (DTMB); Martin, Ric (DTMB); Burns, Robert (DTMB); Doxie, William (DTMB); Clark, Jim (DTMB); Bailey, Maureen (DTMB); Bos, Troy (DTMB); Phillippo, Jamie (DTMB); Spitzley, Troy (DTMB); Darby, Marchan (DTMB); Hawes, Keith (DTMB); Wright, Seth (DTMB); Rambo, Carolyn (DTMB); Millimaki, Shelly (DTMB); Nelson, Christopher (DTMB); Murphy, Chris (DTMB); Clark, Stephanie (DTMB); Cischke, Roy (DTMB); Hofmeister, David (DTMB); Reynolds, Vince (DTMB); VanCoevering, Joyce (DTMB); Ragla, Beth (DTMB); Shaw, Gary (DTMB); Wonn, Michael (DTMB); Thompson, Kristi (DTMB); Goodine, Tom (DTMB); Armstrong, Mike (DTMB); Doyle, James (DTMB); Hampton, Kristen (DTMB); Miller, Mark (DTMB); Cooley, Tom (DTMB); Waltersdorf, Rex (DTMB); Monroe, Jerry (DTMB); Bergan, Kristin (DTMB); Banks, William (DTMB); Dyson, Mike (DTMB); Stiles, Dan (DTMB); Chipman, Dan (DTMB); Hodgman, Steve (DTMB); Martin, Todd (DTMB); Weston, Jessica (DTMB); Fitton, Scott (DTMB); Sample, Brice (DTMB); Vanden

Required Attendees: Bosch, Kerrie (DTMB); Wellman, Jeff (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Calahan, Heather (DTMB); Cook, Rebecca (DTMB); Hayes, Genevieve (DTMB); Riehle, Jenni (DTMB); Falik, Tom A. (DTMB); Pemble, William (DTMB); Sambiagio, Melissa (DTMB); Cieciwa, Sue (DTMB); Hunter, Lymon (DTMB); Dufour, Yvon (DTMB); Camp, William (DTMB); Hatch, David (DTMB); Troub, Shelby (DTMB); Epps, Stephanie (DTMB); Herman, Christyn (DTMB); Bliss, Mike (DTMB); Guardiola, Jamie (DTMB); jfoley@us.ibm.com

Optional Attendees: Stanaway, Deb (DTMB); Huhn, Jacqueline (DTMB); McQuaid, John (DTMB)

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.



All DTMB Custodians of Co...

*please see agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda

1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov

Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung

James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns

William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter

Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 17, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

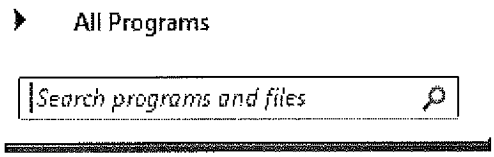
Please return this completed Checklist to DTMB Director's Office staff by February 22, 2016, at DTMB@michigan.gov, or
Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

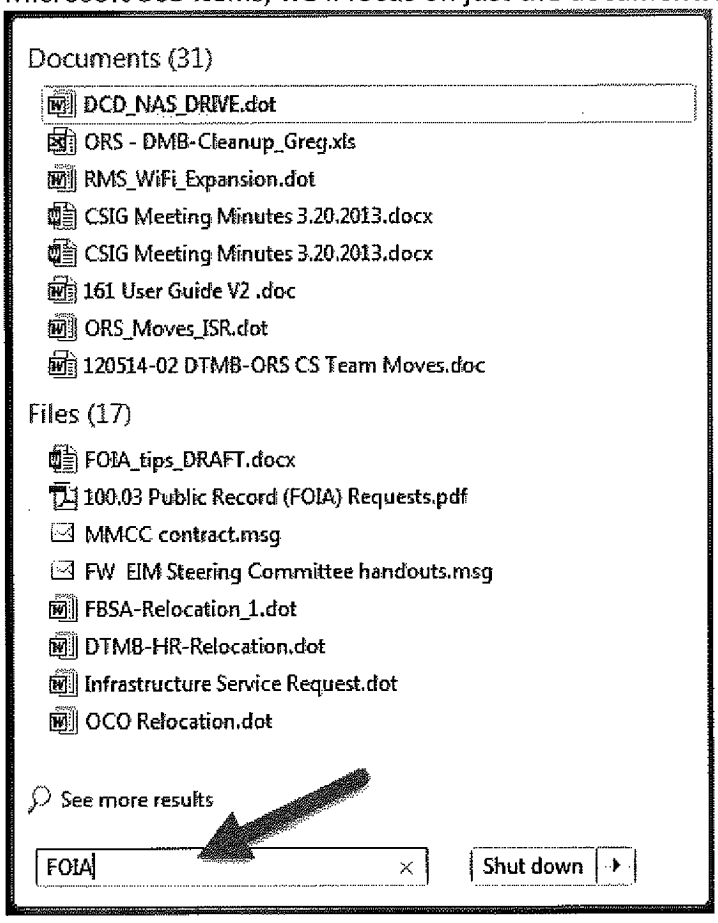
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

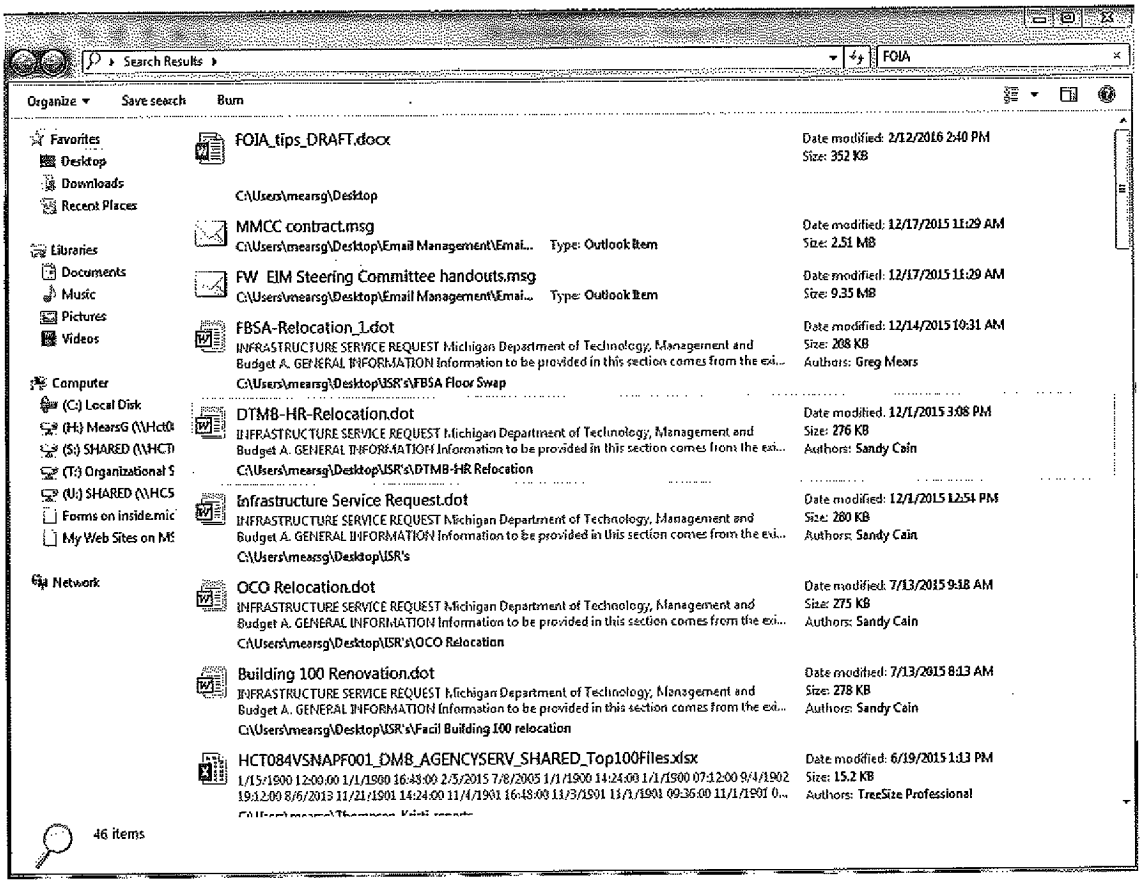


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

From: Morgan, Dan (DTMB)
Sent: Wednesday, January 07, 2015 12:40 PM
To: Uphaus, Jamie (DTMB);Thomas, Dwight (DTMB)
Cc: Scates, Larry (DTMB)
Subject: RE: Flint water issue

Thanks for the update. Has there been any complaints from the tenants at this point? If not we may want to be prepared for a blanket style answer for them, just a thought.

Dan

From: Uphaus, Jamie (DTMB)
Sent: Wednesday, January 07, 2015 10:22 AM
To: Thomas, Dwight (DTMB); Morgan, Dan (DTMB)
Cc: Scates, Larry (DTMB)
Subject: Flint water issue

Good morning,
Larry is working on this issue but per your request this is the notice from the City of Flint.
Jamie

From: Morgan, Dan (DTMB)
Sent: Wednesday, January 07, 2015 12:46 PM
To: Scates, Larry (DTMB);Thomas, Dwight (DTMB);Uphaus, Jamie (DTMB)
Subject: RE: Flint SOB drinking water notice action

Looks good to me Larry. I figured you guys had a good handle on it. If you need anything from me or complaints come in and you would like my assistance please let me know.

Thanks,
Dan

From: Scates, Larry (DTMB)
Sent: Wednesday, January 07, 2015 12:44 PM
To: Morgan, Dan (DTMB); Thomas, Dwight (DTMB); Uphaus, Jamie (DTMB)
Subject: Fwd: Flint SOB drinking water notice action

Dan,

Please see email below. Maintence notification went out to tenants as well. Let me know if you have any questions.

Sent from my iPhone

Begin forwarded message:

> **From:** "Walts, Brian (DTMB)" <WaltsB@michigan.gov>
> **To:** "Paasch, Keith (DTMB)" <paaschK@michigan.gov>, "Scates, Larry (DTMB)" <scatesl@michigan.gov>, "Uphaus, Jamie (DTMB)" <uphausj@michigan.gov>, "Noonan, Michael (DTMB)" <noonanm@michigan.gov>, "Martin, Ric (DTMB)" <MartinR3@michigan.gov>
> **Subject: Flint SOB drinking water notice action**
>
> Team,
>
> We have the notices posted and the new water dispensers have been installed at all the drinking fountain locations at the Flint State Office Building in reaction to the City of Flints notice of a violation in the drinking water standard for the water they supply to our Flint Facility. Please see photo attached. The potable water vendor couldn't deliver till Friday so we pick up the equipment and installed to avoid any extra disruption this issue may cause our tenants and visitors to the building. We worked the vendor for a new customer price so the first month rent on the dispensers was free and will only be $7.00 per month after that with a price of $4.00 per 5 gallon container of water. I have made contact with the City of Flint Water Department to gain more information on the corrective action plan and possibly the time line to correct the issue but they were unable to provide any more information at this time. Please let me know if more action is necessary and I will keep everyone posted if I hear any new information on this issue.
>
> Thank you,
> Brian



Facilities & Business Services Administration

Building Operations Division

Joint Focus Meeting Agenda - Notes
Tuesday, February 2, 2016
DMB-Conf. Room-Ottawa 5
9:30 a.m. – 11:00 a.m.

Leading the Meeting: Larry Scates

- ❖ Special Topic (*30 Mins*)

- Health and Safety – "Monthly Videos" Dan Morgan and Olivia Feldpausch

  MIOSHA, Video Streaming, please do not download the videos on your desktop or flash drive. Get sing-in sheets to Olivia, ASAP return old ones to Olivia/Dan. Building audits will start with Zone 6, first.

- ❖ Director's Input – Keith Paasch

  Keith, mention providing a list of which type of lighting that is located in each building a list will be available soon, see Sarah Goodrich for additional information. Each zone will need to provide a list of building appliances within their buildings and a maintenance schedule should be kept on those appliances along with purchased items for moves that have taken place in DTMB, managed buildings.

- ❖ Discussion Topics:

  - Remind Key Contacts to call Central Control

  - Please remind all key contacts to notify Central Control, for all emergencies at (517) 373-0190, and for NON –Emergencies call Central Control at (517) 373-0196. For Cadillac Place, please call the Command Center, for all emergencies at (313) – 456-1100, for non –emergencies call (313) - 456-111

  Wellness Objective – Take the Stairs

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

The Wellness objective, is for State of Michigan, employees to take the stairs to promote better health initiatives. The question that arose is are our building stairwell adequate enough to promote stairwell use? The Romney Bldg. stairs some of the floors are locked out. In the Mason Bldg. there are floors that one will need card access (Badge In) for question related to this objective please give Rodney Ross/Dan Morgan, a call. Rodney is on the Wellness committee. Rodney, should be able to answer most of your questions.

- Alternate 15 Input – Jamie Uphaus

- Cross Training Plans for On-Call Staff

  Cross training for on call staffing to familiarize themselves with other buildings in the Downtown and Secondary Complexes, we are looking at having a sheet with the list of areas within all buildings. This training will probably consist of three (3) days out of the week. Cross training for those who are not on the on-call list will take place after the on-call staff training sometime before vacations starts later this spring. See Bethanie, for list and more information.

  Cadillac Place training for the electrician will continue as is.

- **OIP/Brandon Phillips**

  Niki Tefft, is now the acting Customer Service Center Supervisor, until that position is filled. Capitol Security Post, is now located within the Joint Operations Center.

- **Todd Perry** – Appliance notice PM's schedule please see Todd, for this information.

Zone Updates *(2 Mins 54.99 Seconds Each)*

- **Frank Broderick – West Zone**

Escanaba- business as usual

Traverse City- continuing work on LED lighting project, held first meeting with D&C on building exterior project, keeping up with the snow and ice

Grand Rapids - working on replacing one of our two sump pumps in the parking ramp. New pumps has been ordered hope to have it onsite in four weeks, working

on installing new chemical treatment station for the cooling tower, 50% of staff off work right now due to injury or illness no time frame for their return as of yet.

- **Mike Noonan – East Zone**

Sorry we could not attend… Rick is on vacation and Brian is dealing with Saginaw control issue and has to take photos for New DHHS staff ID's
Flint I am waiting for the Head of the EPA to arrive on sight. Security Detail arrived yesterday with late notice that she would be here.

Saginaw: Painting and door handle replacement

State Fair: Dumars was Denied use of the Parking lot off of 8 mile for an event in May

Jackson: New Air handler project is just about complete. There has been some Variable speed drive questions as related to pumps and horse power. Brian Knox has clarified the questions.

Flint: The short…..

This past few weeks the East Zone staff has shown exceptional intestinal fortitude. They have made space for the for 40+ federal employees who are here to help the State of Michigan, the City of Flint and most importantly the residents of this city. It has been days and nights of quick thinking and problem solving. It has involved making many unpopular decisions and thinking out of box to get these groups together. This group is working long after the close of business and all weekend. Staff in the East zone has been on the front line going above and beyond any position description we have.

Richard Baird the governor's appointed flint man has been here working with both city and federal officials. He has been doing meet and greets and doing media interviews. Last week LT Governor and appointed staff had a meeting on sight for the flint water crisis and will continue to meet here.

I want to thank my staff for going above and beyond, they have been doing ID's, Parking assisting the SEOC in all the needs such as : Installing TV's, helping with Direct TV, IT, Governor's office needs and the list goes on and on. The complaints on parking are flying in daily and the staff here is the ones that have to handle it and here about it again and again.

Construction: Still not done and the schedule still continues to change.

Ice storage and Solar: Kick off meeting was last week. They will start February 15th and Chiller tie in's and Structural support welds on 7th floor.

- **Elios Vettese – Cadillac Place**

1) Century A@E, DTMB Electricians at Cadillac Place , and from Lansing and outstates, these, Supervisors attended 8 hours Arch Flash training class , at Cadillac Place to review current procedures and proper PEP equipment, another class might be held for Maintenance Techs at a later date.

2) Had staff meeting along with Kurt King and Jim Geyer, Larry Scates, Alex Cousineau, to review procedures regarding X-3 program, to make sure that all procedures are being followed.
3) Painting is continuing in the 2-100 Treasury wing offices and conference rooms.
4) Plumbing Professors, plumbing contractor, repaired rotted drain lines and also installation of drain and supply lines for new break room for tenants at Cadillac Place.
5) Had air testing done for the 14th, 15th and 12th floor areas, complaints, 14 and 15 we had a minor roof leak in one area.
6) Boynton conducting the quarterly pm's on the fire system.

- Steve Doty – Zone 1

Hannah Building -

- Normal operation
- Working with MDE on several small modular projects
- Working on various issues in the restrooms i.e. piping, plumbing fixtures, dividers

Ottawa Building –

- Working with LARA and BPBS on some small and medium sized projects.
- Working on various issues in the restrooms i.e. piping, plumbing fixtures, dividers
- Working with LARA on updated the Café equipment

Ottawa Ramp-

The staff are working on changing failed storm drain lines.

Plaza sidewalks –

- Pavers a heaving due to frost so we have cones out. This will have to be looked at in the spring

Hall of Justice -

- Normal operation
- Moving forward with East Parking Ramp LED conversion project, we have been ordering lights to start project.

- Staff/Key Contact meetings and Zone tour has been scheduled for March 7th

Veterans Memorial –

- Ready for winter

SOM Warehouse Complex –

- Working with tenants and contractors for 100 building remodel and complex improvement.
- Telecom is scheduled on February 4th to come in a 6pm-12am to cut out the AT&T phone lines and run new fiber. They will also move Kristy's existing server switch to the new location.
- Main sewer line was scoped and a blockage was found at the fence line that has been part of the sewage drain issues in the 100 and 400 building. The contractor will make recommendations to Tim Hall as part of the FBSA project to repair.
- Coordinating some door changes and installations to eliminate water intrusion, *Material Ordered*
- The new restroom door has been installed to allow the 100 tenants access to the restroom
- A new card reader was installed on the South door since the front NE door has been turned over to the Contractor.

Staffing –

- Cross Training and Zone coverage: Jerry and Brandon Pattison have coordinated that Paul Charles, will work in Zone 2 every Monday until Brandon is able to backfill his vacant Mechanic position.
- Jerry Keeder and Andy Gewirtz is enrolled in the BOC Level I class.

- **Bob Ruff – Zone 2**

Con Hall snowmelt/side walk project is under way and they are done running the needed piping to the south entrance and they are currently working on the piping to the north entrance.

DEQ has requested a guard to be station at both the North and South Entrances in Con Hall temporality.

The carpet is being installed in the New HR Suite in Con Hall this week, then furniture build out, and they move in on Feb. 15th.

Thanks to Kelly Love and Kenya Court for helping out Denny with the paint work in the New HR Suite due to the time frame in the schedule that needed to be met.

The IT support staffs move into Con Hall was approved last week, so we are awaiting an appointment to discuss the timeline and what needs to be remodeled in the building before they can move in. Around 95 to 100 more tenants.

In the Williams and VanWagoner Buildings we really have nothing serious going on so it is business as usual.

We had to have the VanWagoner Loading Dock entrance gate fixed last Friday as one of the hinges let loose and broke.

- **Church – Zone 3**

MLHC - 1ST floor rest rooms project is moving along

JOC – Remodel project on the 2nd floor, MSP Capital Post has relocated into the building. Painting is done and Central has been relocated. Completed

Austin – My staff are working on the heat on the 1st floor and trying to get the snow melt system working with help from Zone #2. As of right now everything is working as it should.

Mason – We are still working with CSM about the issues with the lighting and HVAC systems and they are working on the list now.

Commissioning is still on going.

1st floor east wing construction is done and DTMB will be moving in on Feb. 4th. We are meeting with the tenants today.

- Bob Bierwagen – Zone 4

- Cass

The DHHS Ground Floor office remodel project is moving right along. The walled office and new conference room have been built so Keyna along with Denny Sisson from Zone 2 are working on getting the area painted by the end of this week. We are also working on a couple minor mechanical changes, installing power and changing lighting to fit the new layout this week as well. Carpet work will start next Monday and barring any unforeseen issues we should have this project completed by 2/24/16 as requested by DHHS so employees can be moved from the Capitol View building as part of the CAR project.

- **Governor's Residence**

- We have Dewitt Fence coming out this week to remove an old abandoned and worn out gate along Moores River Drive and replace it with fencing. This secured and sensored gate has been alarming to DTMB Central Control for about a week now and based on its condition and the installation of a new gate for the Grounds Project it has been agreed upon by DTMB Facilities, OIP and the Governor's office that repairing it is not cost effective.

- Romney

The Primary Switch Gear project was completed last week and we have a Punch List walk through meeting schedule next Tuesday afternoon 2/9/16 to wrap things up.

- Lottery

We received the approval on the background checks for a couple of Pleune employees late yesterday. We will now get with Pleune to schedule the fire/smoke damper installation work in both stairways hopefully this week.

- Roosevelt Ramp
  - Business as usual.

- Miscellaneous
  - Business as usual.

- **Neal Droste – Zone 5**
-

State Laboratory:

1: Installing a new water sampling machine for DEQ. Adjacent pole barn will hold 50 pallets. Real-estate is looking for more space. Chiller #1 is punched out.

Records Center:

1: Roof Replacement Project: Pre-Construction Meeting will likely be scheduled in late February with work to start when weather permits.

2: Installing 2nd ceiling hung NG Unit heater in the ANNEX this week.

MSPHQ:

1: CAR Project: Chrisman is the General. 2nd Floor Moores Trosper Demo. Centennial Electric.

Grand Tower:

1: AHU Replacement Project: Work on bulletin #9 completed.

2: New Loading dock seals and doors have been installed and completed.

3: In the process of rebuilding the High Voltage Switchgear March 5th.

- Scott Davis – Zone 6

- **Norm Fudge returned to work 2/01/16**
- **Power Plant Operator-Reviewing 4 candidates**
- **Maint Mech posted to backfill Ralph Matt**

- **Energy Center:**
  - Absorption Chillers
    - Operational as designed, utilizing "free steam" cooling the complex up to approximately 72'F
  - Heat Exchanger/Free Cooling
    - On line and functioning very well to cool the complex
  - Centrifugal Chillers
    - Performing winter maintenance
    - Will be working upgrading control panels on unit #4
  - Solar Turbine/HRSG
    - Operating as designed
  - Boiler #1 (old unit)

- Standby mode
- Thermal Storage
  - Utilizing to compliment absorption chiller capacity.
- Metering Project
- Procedural Operating Documentation
  - Meeting with C2AE to begin design and format
  - Update Meeting on 1/22/15 to review SOP's, Valve tagging and prelim layout
  - Funding has been acquired, Dave Sproul will be scheduling a progress meeting
- Remaining Catwalk Access
  - Meeting with Century A & E 11/19/14 to review preliminary designs
  - Finalizing design, received an approximate cost from C2AE
  - Pre-Bid Walk through June 8th, Bids Due June 17th
  - Laux Construction awarded the contract
  - Pre-con meeting 10/09/15
  - Mobilize November 30th, complete by December 31
  - Interior steel-complete
  - Exterior steel-complete
  - Awaiting punch list item completion (parts at galvanizer) and closeout
  - **General Service Building:**
  - Painting of Exterior project
  - Punch list compiled- awaiting final closeout meeting
  - Lobby Upgrades
  - Drywall, paint, flooring, interior door and ceiling complete
  - Furniture on order
  - Planning with designers to move into main hall and break area

  - Sewer Line/ AHU 9-10
  - Pre-Con meeting scheduled for 1/21/15
  - Mandatory RFP meeting 4/17/14,Received Proposals 5/06/14-William A. Kibbe & Associates, Inc. chosen as PSC
  - Moore Trosper started work on 3/23/15
    - The new sewer line-Complete
    - Commissioning-complete
    - Punch list has been generated-to be completed during the bulletin #2 work
    - Bulletin #2 approved-booster pump and drywall to deck, complete
    - Re-work of controls valves need to be completed
  - Depot Move
  - Working with Dave McGrath and tenants to complete building modifications to meet the Depot needs
  - To be complete by March 1st

  - **Operations Center:**
  - Treasury modular reconfiguration project
  - Including carpet, lighting and paint
  - SWS Modular Reconfiguration Phase 3- started 1/11/16
  - OPS Hosting Center
  - Final meeting on punch list ~~July 22, 2015~~-postponed to 8/11/15, McGrath and Gute did not show- awaiting closeout documents per Dave McGrath
  - OPS DTMB Technical Services
  - Modular Reconfiguration

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Timeline/scheduling Meeting 9/01/15
- Begin phase 1- complete
- Phase 2- complete
- Phase 3 beginning 12/28/15
- OPS DTMB CSC
- Modular Reconfiguration- 3 phases + Door Frames
- Phase 1- complete
- Phase 2- complete
- Phase 3- starting 2/01/16
- Door Frames begin- 1/04/16

- **TRANSPORTATION WAREHOUSE:**
- Engineering Print Floor issue still on the table
- Installing LED light fixtures in the front office-complete
- Piloting warehouse lighting fixtures in several areas prior to global replacement
- Earle Center Lighting 98% LED complete
- Parking Lot improvements- Met with tenants 10/23/15 to assist with future use and planning

- **VTS**:
- Reviewing parking lot for repair/replacement
- Continuing with options for building generator

- **Kirk Brennan – Zone 7**

  C & T:

- Scheduling has begun on carpet estimate and tile colors for Admin. area and some surrounding rooms. Also restroom partition replacement.

- Going out for bid on the repair/replace exterior brick lentils Project with SME. Mandatory walk thru Feb 9th, bids need to be received March 2nd.

- Forensics Lab:

- Removal of 2 revolving doors in rooms 279 and 283 has been completed, patching and painting of wall needs to be done.

- GOB:

- SEOC project: Building has been activated because of the Flint water crises and Collins road lease is up. 1st floor EMHSD and 2nd floor MPSCS/NCC completed their move February 1st.

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Cars Project: Demo and rebuild of the 3rd fl A&B Wings, 2nd fl A wing, 2nd fl B wing DBI, 1st fl A wing fitness center block work continues in preparation of the next March moves.

- Quotes have been given to Comm. for the Blind for cafe' remodel, scope of work is being decided.

- HazMat (EMHSTC):
  - Business as usual
- MSP Post/ Head Quarters:
  - Bottle filler drinking fountain has been quoted and approved by State Police for the Post side of the building.
- MSP Annex:
  - Business as usual
- PTA:
  - General building and dorm room repairs continue for scheduled classes starting in March.
- Drive Track:
  - Business as usual
- SOS
  - Curt Myers is looking at selection of solid surface counters tops for the main men's and women's restrooms.

- **Butch Kimball – BIS**

BIS Key Topics

- R-3 overhead door is installed and operating.
- R-8 overhead door P.O. has been sent to the contractor and delivery time is 6 weeks. Door is currently operating using used parts.
- Rytec doors toured and measured our 5 most troublesome doors. Will work on possible funding.
- Fire alarm system for Building #600 has been put on hold. Trying to get answers about possible reconfigurations for this building.
- Steve Cooper is temporarily filling the role for Joe Hewitt.
  - Switched Romney Building this morning per BWL request
  - Looking into the Allegan west gear that is currently single ended

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Received the TIS December report for MLHC. Starting to get more structured and should see improvements in the reports soon.
- Meeting currently going on for Controls specifications
- Meeting will be looking at the 90% review modifications to the written standards.
- Graphic upgrades at 40-50% complete

- Chris Rankin – Grounds

  Removed snow from the Roosevelt Ramp roof.
  Thirty (30) hours of additional overtime for ramp cleaning
  Business as usual (Snow and ice removal, equipment maintenance, salt distribution)

❖ Staff Ideas/Concerns & Open Discussion *(10 Mins)*

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:29 PM
To: Noldy, Scott (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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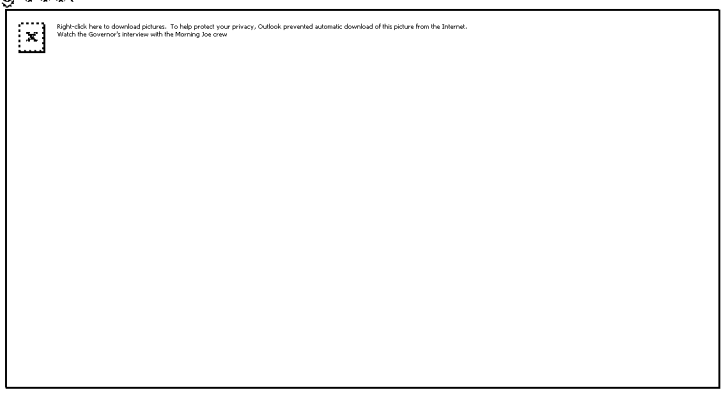
From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:48 PM
To: Noldy, Scott (DTMB)
Subject: "He's his own best spokesman"

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

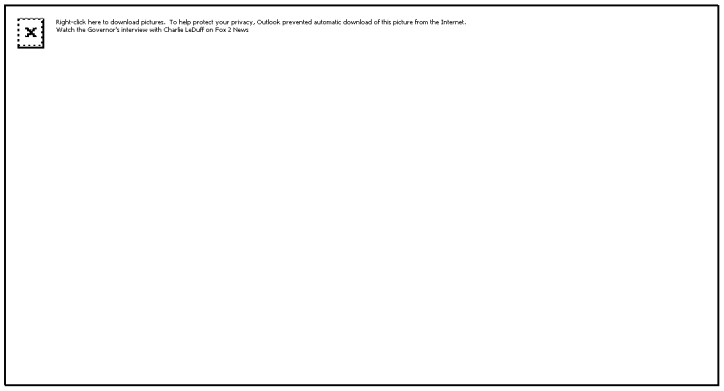
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

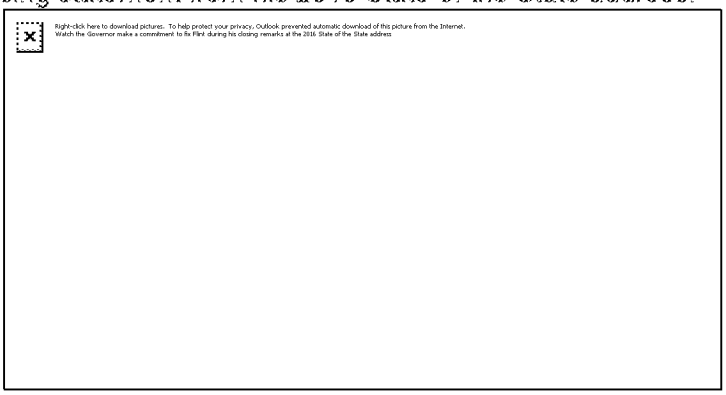
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

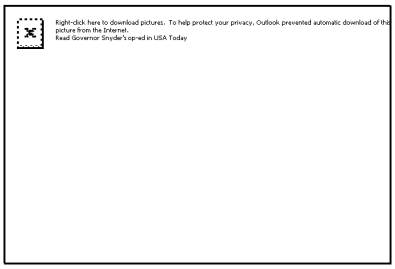


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



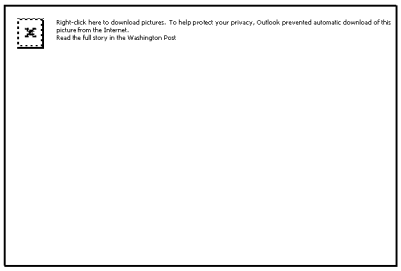
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



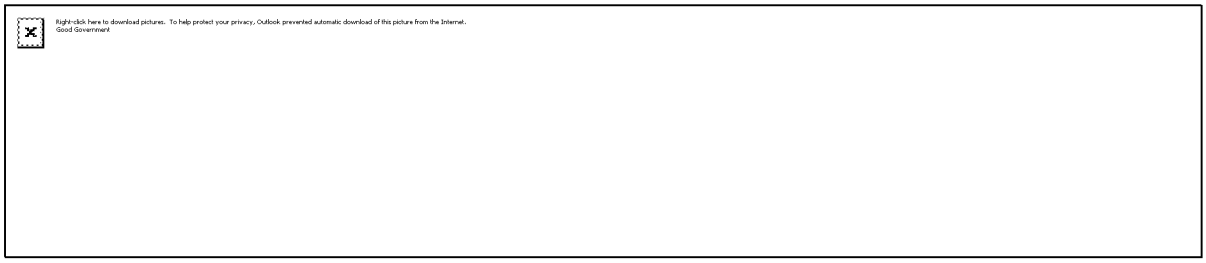
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:44 PM
To: Noldy, Scott (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

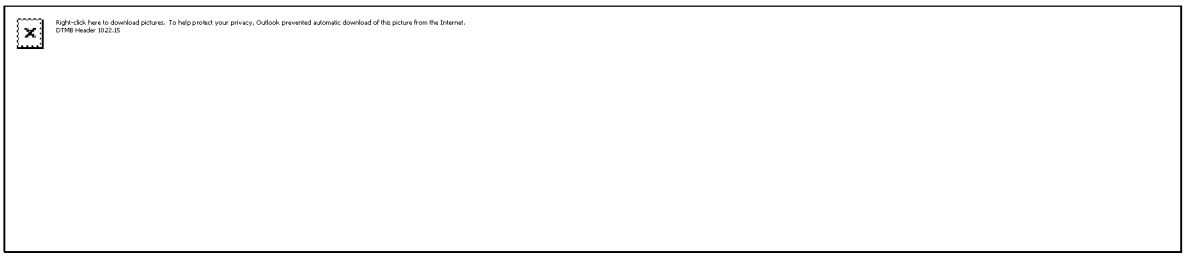
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

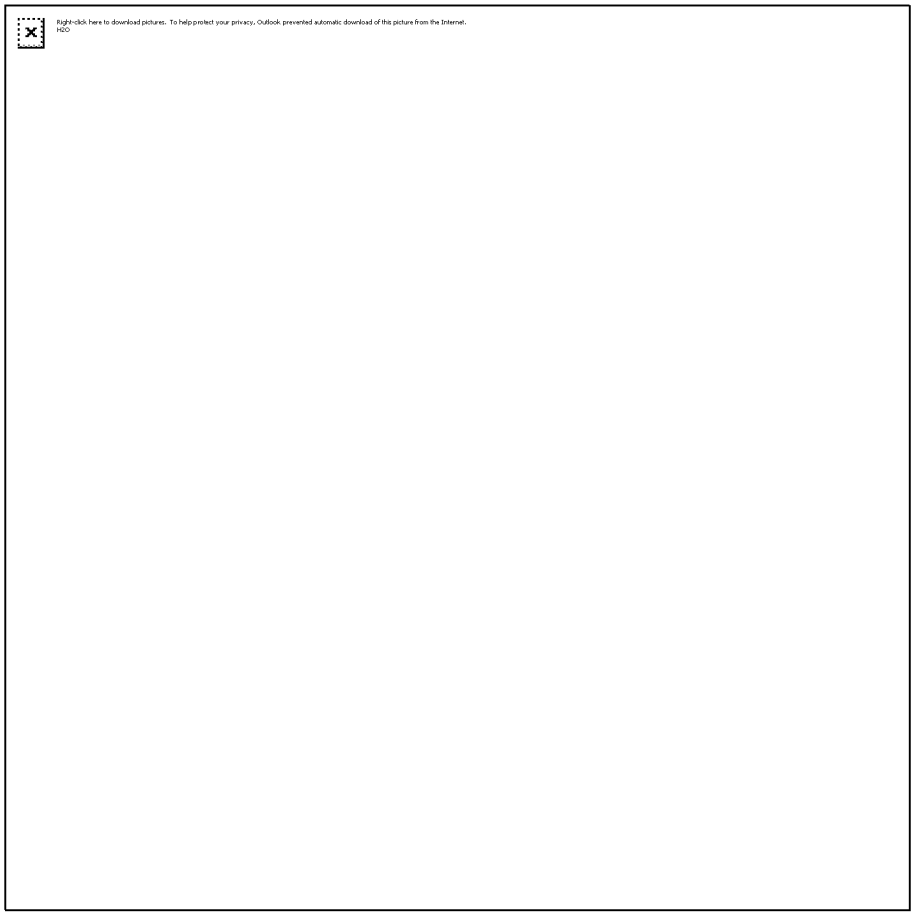
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Noldy, Scott (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

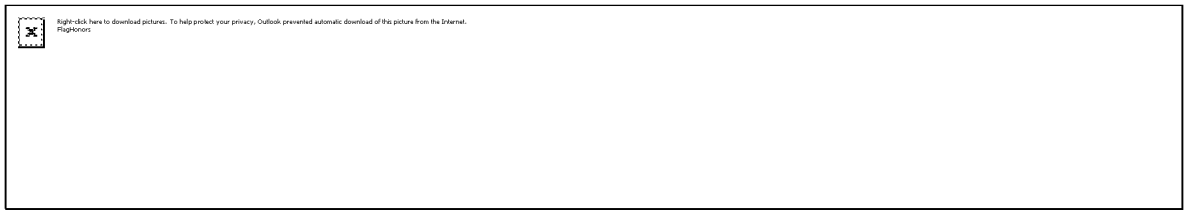
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:53 AM
To: Noldy, Scott (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

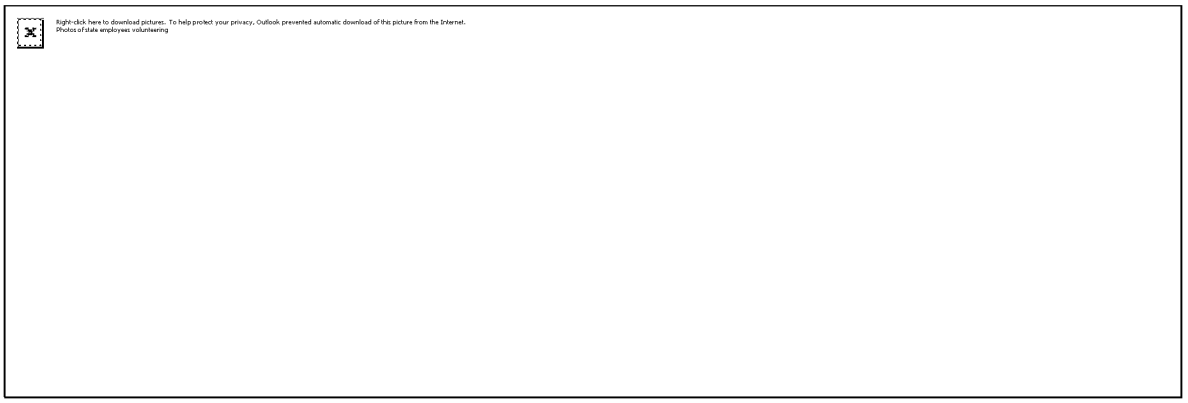
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

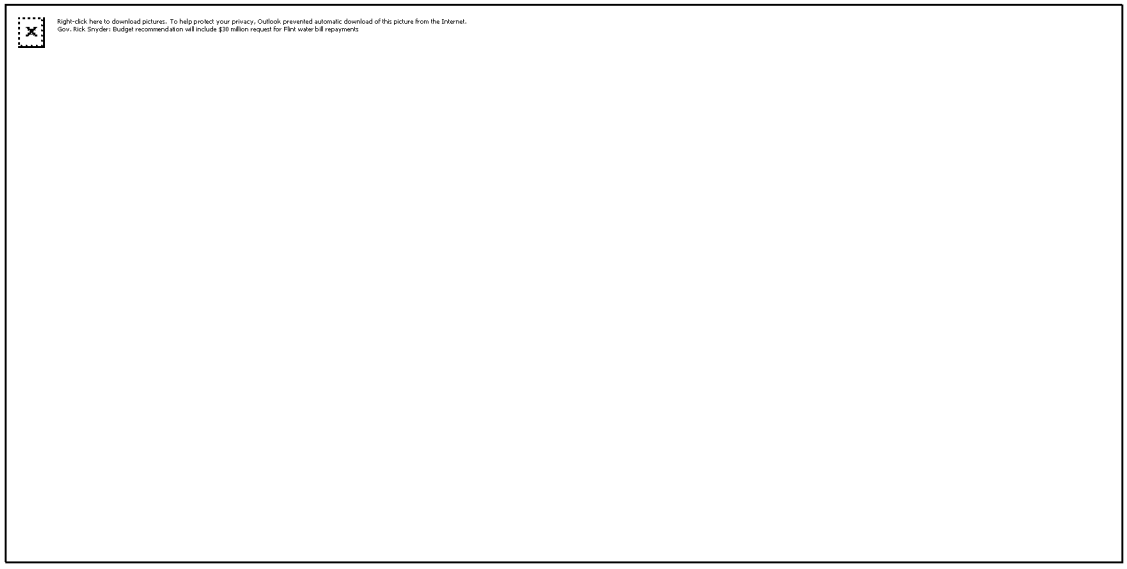


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:13 PM
To: Noldy, Scott (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

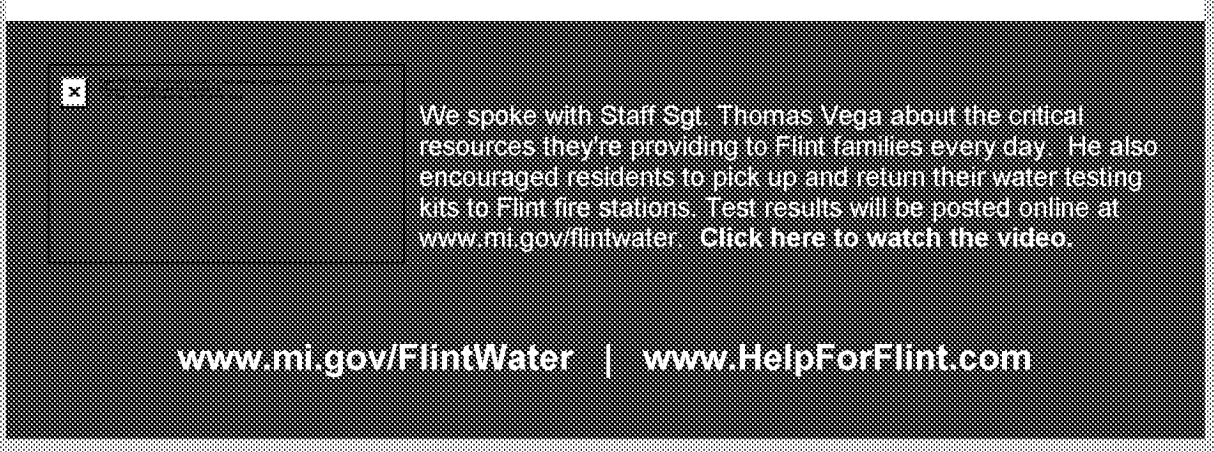
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

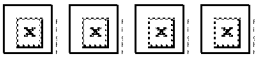
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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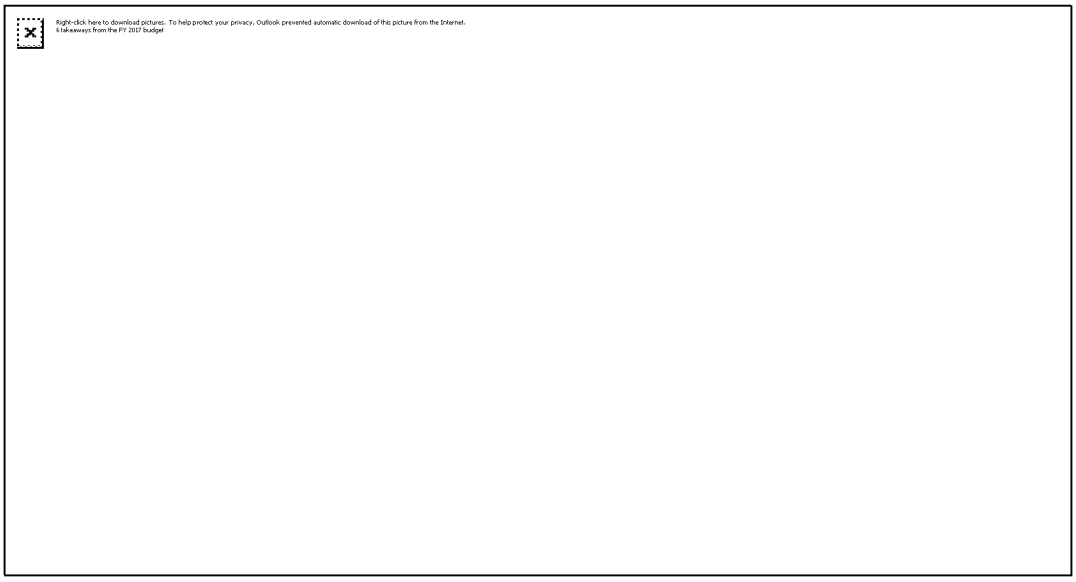
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:52 PM
To: Noldy, Scott (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

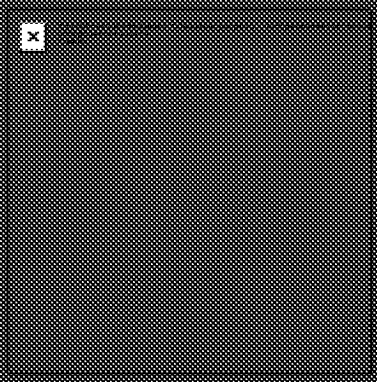
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

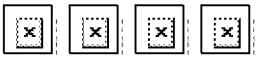


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

STAY CONNECTED:

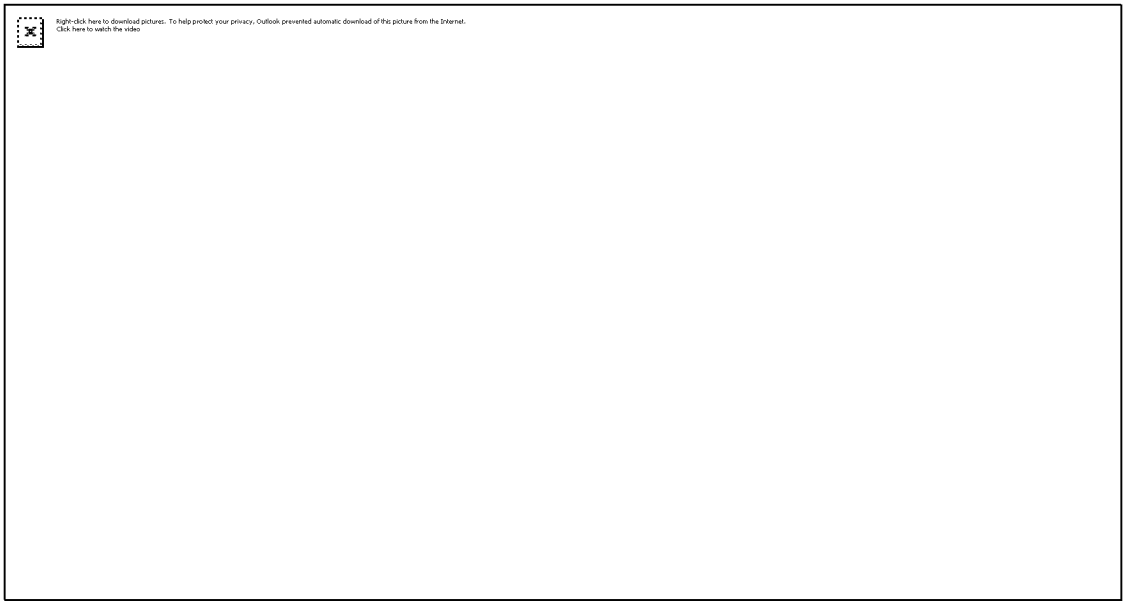


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This email was sent to noldys@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:31 PM
To: Noldy, Scott (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



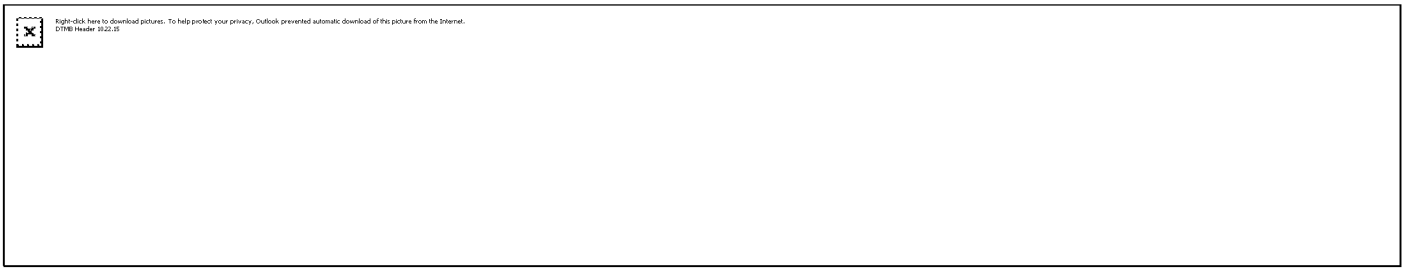
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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This email was sent to noldys@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Noldy, Scott (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to noldys@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: McCrumb, Dana
Sent: Monday, August 24, 2009 7:50 PM
To: Parker, Paige;McClean, Mary;Simon, Denise;Dean, Beth;Vrancheff, Liz;Hogan, Jason;Sampson, Norman;Venkataraman, Shankar;Wilson, David (MDIT);Morehouse, Jonay (MDIT);Frost, Jason (MDIT);Babbitt, Andrea (MDIT);Lerash, Tanis (MDIT);Simon, Debbi A;Huynh, Hau;Haas, Allan;Galeazzi, Tiziana;Gobeski, Keith M;Jaksa, David;Rosinski, Kevin;Jaksa, David;Moon, Jay (MDIT)
Cc: Noldy, Scott (MDIT);Norton, Darlene M;Elliot, Thom;Stein, Jeff T. (MDIT);Schmitzer, Al (MDIT);Rook, Geoffrey (MDIT)
Subject: MDOS LCB Meeting Agenda - 8/25/09 @ 11A (REVISED)
Attachments: MDOS Change Control Request 08.25.09.xls

Attached, please find the agenda for the MDIT/MDOS Local Change Board (LCB) meeting on **Tuesday, August 25th at 11 a.m.** The RFCs highlighted in PURPLE will be discussed.

Call-in number: 877-873-8017
Passcode: 3173726

If you are a 'copy' recipient of this e-mail, you are listed as the Change Builder of RFC(s) that will be discussed at this meeting. Please plan to call-in, if at all possible.

21322 – Paige Parker
21279 – Jason Frost
21275 – Scott Noldy
21287 – Jason Frost
21289 – Jason Frost
21157 – Darlene Norton
21228 – Thom Elliot
21338 – Jeff Stein
21320 – Al Schmitzer
21321 – Al Schmitzer
21347 – Geoffrey Rook

Thanks everyone.

Dana McCrumb, Client Specialist
MDIT - Department of State Division
517-636-0228
McCrumbD@michigan.gov

From: Holmes, Mark (DTMB)
Sent: Thursday, February 04, 2016 10:12 PM
To: Forstat, David (DNR)
Cc: Noldy, Scott (DTMB)
Subject: DEQ SDE Instance

Hi Dave

I spoke with Scott this afternoon and he is going to set Lisa up with a schema in the DEQ instance to manage data for the Flint water response. He has the DEQ instance set up by schemas since they have 3 different administrators right now. Lisa can assign privileges to the data layers that she manages in that schema. She can request a workgroup to manage users in that schema. Please have Lisa contact Scott with any questions.

Mark

Mark Holmes, GISP, ENP
Geospatial Services Manager
Center for Shared Solutions
Michigan Department of Technology, Management, & Budget
holmesm3@michigan.gov
517-241-6469 – office
814-421-2210 - mobile
517-373-2939 - fax

From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 9:03 AM
To: Noldy, Scott (DTMB)
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

I believe John Baer III but I will double check. Thank you for pointing this out.

Thank you,

Janelle Longanbach
General Office Assistant
DTMB Director's Office
517-373-4210
DTMB
HELP. CONNECT. SOLVE.

From: Noldy, Scott (DTMB)
Sent: Wednesday, February 17, 2016 1:37 PM
To: DTMB-Directors-Office <DTMB-Directors-Office@michigan.gov>
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

On this meeting notice is John Baer who is retired. His son, John Baer III, who is a SharePoint administrator, works here at CSS. Which was the intended recipient?

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From: DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
To: Behen, David (DTMB); Donnan, Chanda (DTMB); Buhs, Caleb (DTMB); Davenport, Rodney (DTMB); Gelisse, Ashley (DTMB); Gilliland, Michael (DTMB); Spaniolo, Natalie (DTMB); Wilke, Lacey (DTMB); Stansfield, Marsha (DTMB); Ballard, Denice (DTMB); Hampton, Trisha (DTMB); DeCamp, Greg (DTMB); Gibson, Jennifer (DTMB); Hengesbach, Dane (DTMB); Ingersoll, Jean (DTMB); Jeffery, Phillip (DTMB); Philip, Brandon (DTMB); Kopacsi, Christian (DTMB); Doll, Jeanette (DTMB); McKee, Ryan (DTMB); Pratt, Jeff (DTMB); Knapp, Kathy (DTMB); Bidelman, Craig (DTMB); Bussema, Terry (DTMB); Rokely, Rick (DTMB); Tefft, Niki (DTMB); Schlegel, Nicolle (DTMB); Parker, Alexandrea (DTMB); Keilen, Elizabeth (DTMB); McPherson, Victoria (DTMB); Christensen, Chris (DTMB); Lawson, Michelle (DTMB); Nevai, Tom (DTMB); Evans, Carter (DTMB); Fick, James (DTMB); McKee, Robert (DTMB); Perry, Blane (DTMB); Riddering, Eric (DTMB); Rodgers, Anthony (DTMB); Trial, Larry (DTMB); Thompson, Kyleigh (DTMB); Glomski, Tom (DTMB); Seger, Seth (DTMB); Lee, Timothy (DTMB); Sikkema, Tyler (DTMB); Manning, Kelly (DTMB); McFarlane, James (DTMB); Galeazzi, Tiziana (DTMB); Das, Rajiv (DTMB); Pung, Linda (DTMB); Hogan, James (DTMB); Westfall, Laurie (DTMB); Palmer, Jason (DTMB); Stibitz, Brom (DTMB); Trakul, Pamela (DTMB); Swanson, Eric (DTMB); Blastic, Laura (DTMB); Furseth, Kristen (DTMB); Brancheau, Laura (DTMB); Sebok, Yvonne (DTMB); Stankiewicz, Richard (DTMB); Vera, Jason (DTMB); Jehnsen, Jeremy W (DTMB); Jodway, Kenneth (DTMB); Newman, Jeremy (DTMB); Vijayaveeraraghavan, Anupkumar (DTMB); Harmon, Paul (DTMB); Root, Everett (DTMB); Pauley, Suzanne (DTMB); Thompson, John (DTMB); Nolan, Anne (DTMB); Peterson, Rick (DTMB); Stiffler, Michelle (DTMB); Patke, Sunit (DTMB); Estill, John (DTMB); Seckelman, Joe (DTMB); Martin, Ellen (DTMB); Aprill, Brian (DTMB); Ross, Josh (DTMB); Locke, Joel (DTMB); Cross, Steven (DTMB); Clark, John (DTMB); Olkowski, Tony (DTMB); Noldy, Scott (DTMB); Baer, John (DTMB); Dickinson, Holly (DTMB); Post, Corey (DTMB); Cantin, David (DTMB); Brun, Jeremy (DTMB); Hartsuff, Lisa (DTMB); Kosloski, Joni (DTMB); Jordan, Gerald (DTMB); Sweeney, Matthew (DTMB); Turnquist, Michael (DTMB); Morgan, Dan (DTMB); Droste, Kerri (DTMB); Paasch, Keith (DTMB); Scates, Larry (DTMB); Noonan, Michael (DTMB);

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Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan

Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul

Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo

Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps

Subject:	Monthly Meeting DNR/CSS
Location:	CH-4N-BLAQUE-KNIRK
Start:	Tue 2/2/2016 2:00 PM
End:	Tue 2/2/2016 3:00 PM
Show Time As:	Tentative
Recurrence:	Monthly
Recurrence Pattern:	the third Thursday of every 1 month(s) from 11:00 AM to 12:00 PM
Meeting Status:	Not yet responded
Organizer:	Holmes, Mark (DTMB)
Required Attendees:	Forstat, David (DNR); Maki, Brian (DNR); Cooley, Michael (DTMB); Noldy, Scott (DTMB); Clark, John (DTMB)
Optional Attendees:	Gamberg, Peter (DNR); Schmidt, Jeff (DNR)

Rescheduled for next week now based on all of the activities occurring with Flint Water crisis. We can revisit schedules next week based on status on Flint support and determine if this new time will still work.

Mark

From: Noldy, Scott (DTMB)
Sent: Wednesday, February 17, 2016 1:37 PM
To: DTMB-Directors-Office
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

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Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay

Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke

David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps

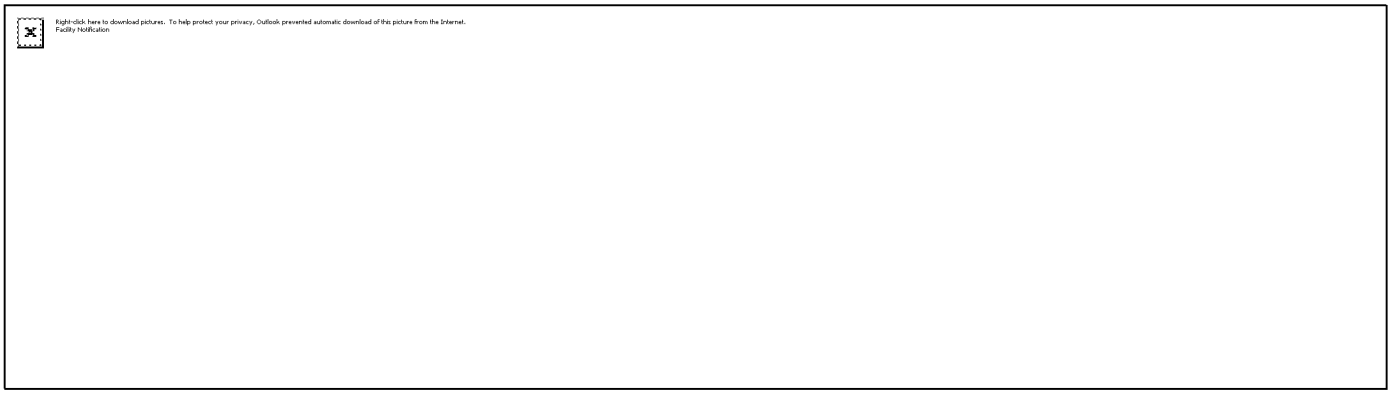
Subject: Check on Flint Water Responders List response from Jeanette and Ryan...

Start: Mon 1/25/2016 3:00 PM
End: Mon 1/25/2016 3:30 PM
Show Time As: Free

Recurrence: (none)

Organizer: Philip, Brandon (DTMB)

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, January 07, 2015 11:49 AM
To: Philip, Brandon (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Advisory

Date/Time:

Effective Wednesday, January 7, 2015

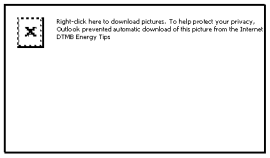
Details:

The City of Flint recently sent out the attached notice regarding violations to the drinking water standards. While the City of Flint states that corrective actions are not necessary, DTMB is in the process of providing a water cooler on each occupied floor, positioned near the water fountain, so you can choose which water to drink. The coolers will arrive today and will be provided as long as the public water does not meet treatment requirements.

- Flint Water.pdf

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

	Since we spend about 40 hours a week at our workplaces, isn't the office the best place to try out some new energy-saving tricks? The Energy Information Administration estimates that if commercial and industrial buildings improved their energy efficiency by 10 percent, our economy could see yearly savings of nearly $20 billion.

This email was sent to philipb@michigan.gov using GovDelivery, on behalf of DTMB - Lewis Cass Building - 320 South Walnut Street - Lansing, MI 48933 (517) 373-1004

From: Bussema, Terry (DTMB)
Sent: Friday, January 09, 2015 11:35 AM
To: Philip, Brandon (DTMB)
Subject: Fwd: Today's Meeting

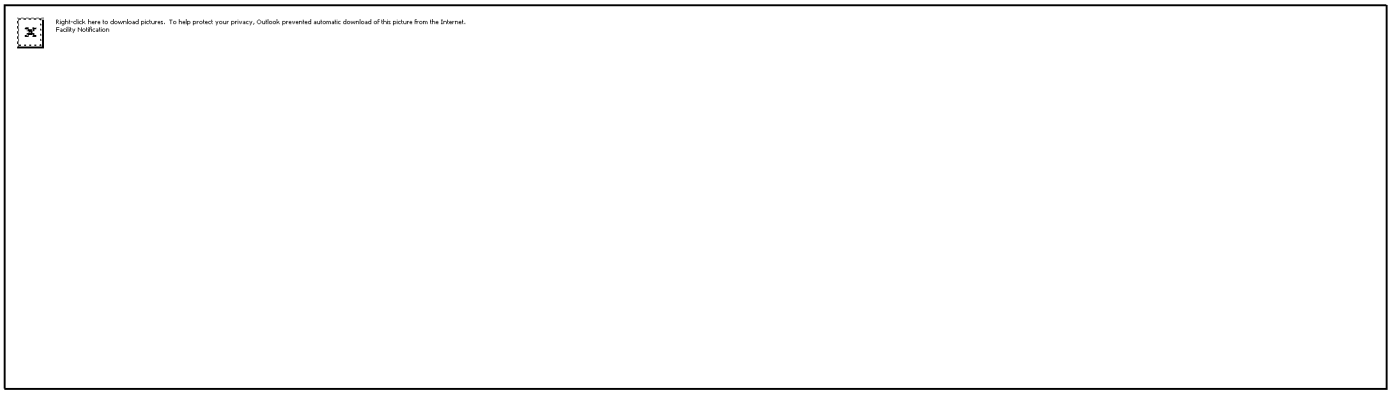
Brandon.
Ricky and I are still up in Flint. Planed on being back before 1:30 but Hwy is closed over here. We will update you when we can get back.
Thanks Terry

Sent from my iPhone

Begin forwarded message:

> **From:** "Rediske, Bruce W. (MI23)" <Bruce.Rediske@Honeywell.com>
> **Date:** January 9, 2015, 11:19:25 AM EST
> **To:** "Philip, Brandon (DTMB)" <philipb@michigan.gov>, "Pratt, Jeff (DTMB)" <prattj@michigan.gov>, "Sebastian, Steven (DTMB)" <Sebastian5@michigan.gov>, "Sensabaugh, Dick (DTMB)" <sensabaughd1@michigan.gov>, "Bussema, Terry (DTMB)" <Bussemat@michigan.gov>, "Houseman, Rick (DTMB)" <housemanr@michigan.gov>
> **Cc:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>, "Gabler, Jim" <Jim.Gabler@Honeywell.com>, "Starke, Eric" <Eric.Starke@Honeywell.com>
> **Subject: Today's Meeting**
>
> All,
>
> I've had an emergency come up this morning, and will not be able to get to Lansing today. I would suggest pressing on with meeting with Jim G since we cancelled previously. I can follow up with each of you next week. Alternatively, if you would prefer both of us to be there for the meeting, something early next week would work for me. Tuesday is very open. Please advise as to your thoughts. I apologize for any inconvenience.
>
> **Bruce Rediske**
> Sr. Account Manager
> Honeywell Building Solutions
> 49116 Wixom Tech Drive
> Wixom, MI 48393
> Cell (248) 840-4060
> Office (248) 926-5059

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 01, 2015 12:02 PM
To: Philip, Brandon (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Alternate Water Resource

Date/Time:

Monday, October 5, 2015 at 6:00 a.m. until further notice

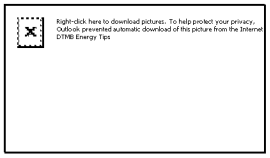
Details:

Beginning Monday, October 5, 2015, water coolers will be available in common areas on floors 1-6 of the Flint State Office Building. Although the drinking water has been tested and falls within all DEQ and EPA regulation standards, alternate water sources will be offered to accommodate all tenants due to recent concerns regarding the water supply. Water testing will continue and the alternate water source will be available until all quality concerns are addressed.

Thank you for you cooperation.

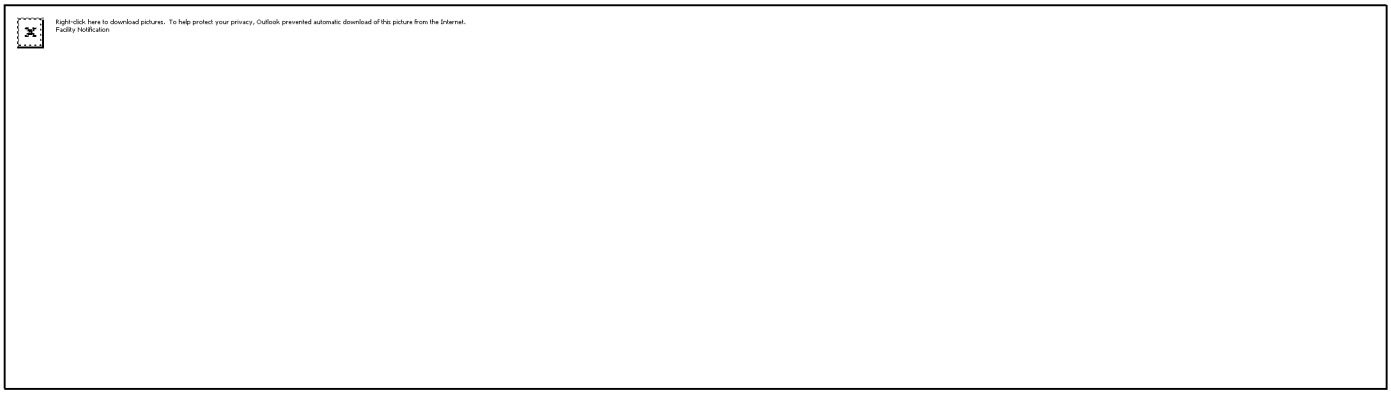
Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to philipb@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 15, 2015 4:37 PM
To: Philip, Brandon (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Quality

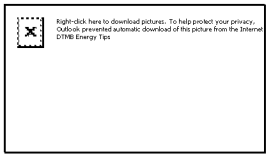
Details:

DTMB commissioned testing of the water in the Flint State Office Building and the results show our water poses no health threats. Although the water is safe to drink, we will continue to provide water coolers in common areas on floors 1-6 of the Flint State Office Building until we are connected to the Detroit water system.

If you have any questions, please contact the Flint Building Trades Supervisor, Brian Walts, at WaltsB@michigan.gov or 810-760-2044.

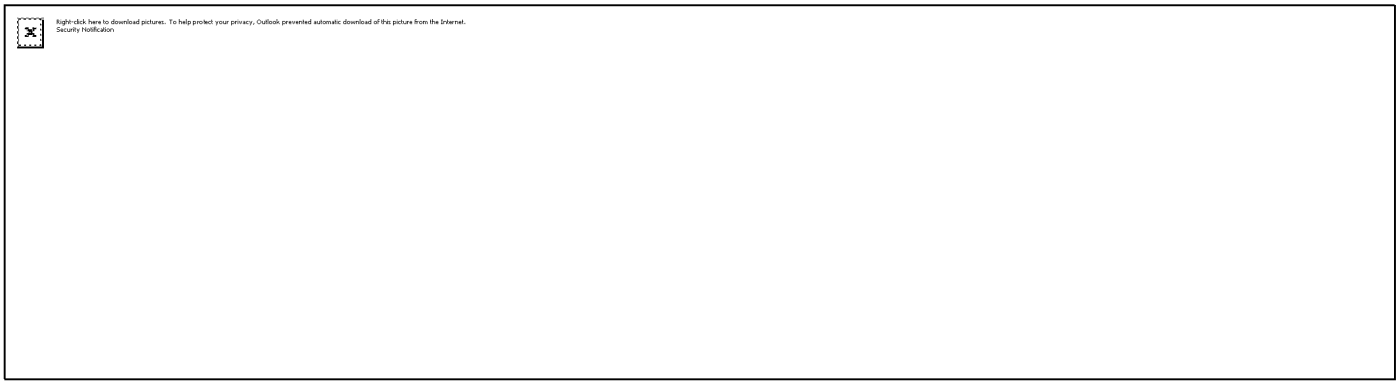
Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to philipb@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, October 28, 2015 7:41 AM
To: Philip, Brandon (DTMB)
Subject: Facility Notification: Constitution Hall: TEST



Planned Protest

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

Please be aware that there is a protest event planned for today, October 28, outside the Constitution Hall between noon and 4:00pm. The event is being held in response to the water situation in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to Email Address using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Sebastian, Steven (DTMB)
Sent: Wednesday, October 28, 2015 12:54 PM
To: Philip, Brandon (DTMB)
Subject: RE: Facility Notification: Constitution Hall

Sometimes CSC gets called for security related issues/emergencies surrounding the buildings or complex. It just seems if we are announcing that MSP and DTMB are monitoring the event, we should give out CC's number.

No big deal, just a suggestion.

Contact:

For emergencies: Central Control 517-373-0190

For non-emergencies: DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

From: Philip, Brandon (DTMB)
Sent: Wednesday, October 28, 2015 12:42 PM
To: Sebastian, Steven (DTMB) <SebastianS@michigan.gov>
Subject: RE: Facility Notification: Constitution Hall

I don't understand.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: Sebastian, Steven (DTMB)
Sent: Wednesday, October 28, 2015 12:26 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>
Subject: RE: Facility Notification: Constitution Hall

In front of…☺

From: Philip, Brandon (DTMB)
Sent: Wednesday, October 28, 2015 12:11 PM
To: Sebastian, Steven (DTMB) <SebastianS@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>
Subject: RE: Facility Notification: Constitution Hall

Steve –

In place of the CSC number or in addition to the CSC number?

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: Sebastian, Steven (DTMB)
Sent: Wednesday, October 28, 2015 11:16 AM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>
Subject: RE: Facility Notification: Constitution Hall

Just a note,
I think Central Control's number should have been added to this notification.

It appears that we are directing people to call the CSC in reference to the event.

Thanks

From: Philip, Brandon (DTMB)
Sent: Wednesday, October 28, 2015 8:20 AM
To: Sebastian, Steven (DTMB) <SebastianS@michigan.gov>; Mikula, Mark (DTMB) <mikulam@michigan.gov>
Subject: FW: Facility Notification: Constitution Hall

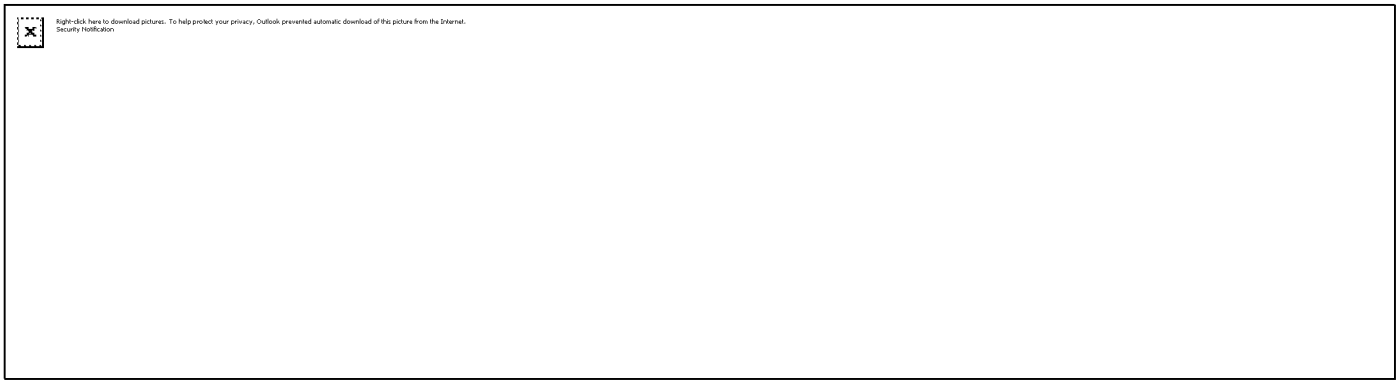
FYI

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: DTMB Facilities [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Wednesday, October 28, 2015 8:17 AM

To: Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: Facility Notification: Constitution Hall



Protest Activity

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

Please be aware that there is a protest event planned for today, October 28, outside of the Constitution Hall from 12:00pm to 4:00pm. The event is being held in response to the water condition in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to philipb@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:29 PM
To: Philip, Brandon (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to philipb@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 9:05 AM
To: Turnquist, Michael (DTMB)
Subject: CSC Question

Mike,

With all of the activity at the SEOC I have needed to rely on Brandon and my team for many of the emergency needs. I wanted to make sure it is alright with you if I have Niki Taft work out of class in the CSC office as the manager. She will know that this is only temporary, I really need to empower her to continue to support the Flint emergency.
Please let me know if that alright with you.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:32 PM
To: Philip, Brandon (DTMB)
Subject: "He's his own best spokesman"

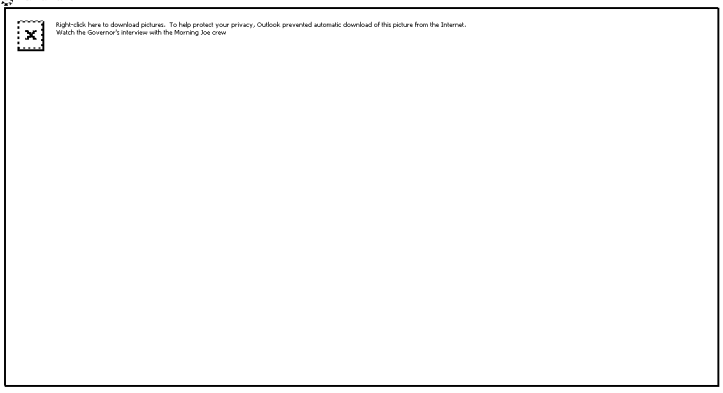
HOME | BLOG | CONTACTS | FACEBOOK | TWITTER | INSTAGRAM

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

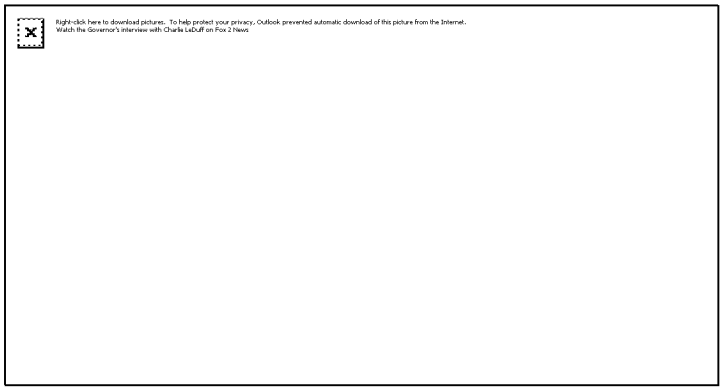
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

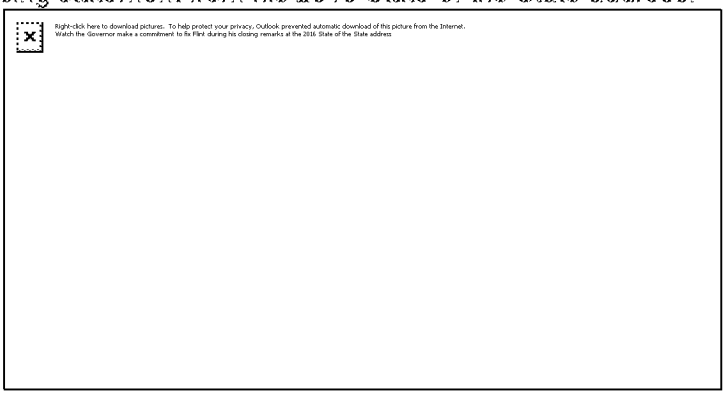
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

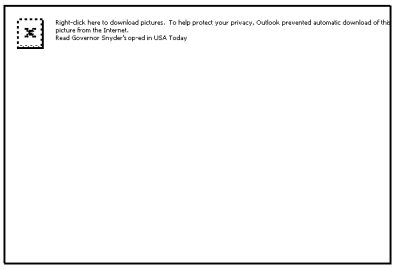


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



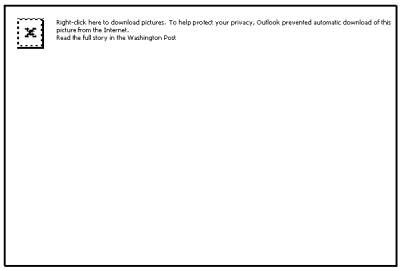
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



Visit HelpForFlint.com to learn how you can help Flint residents.

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This email was sent to philipb@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 1:03 PM
To: Turnquist, Michael (DTMB)
Subject: FW: CSC Question

Mike,

I wanted to make sure you are alright with this, please let me know.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 9:05 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: CSC Question

Mike,

With all of the activity at the SEOC I have needed to rely on Brandon and my team for many of the emergency needs. I wanted to make sure it is alright with you if I have Niki Taft work out of class in the CSC office as the manager. She will know that this is only temporary, I really need to empower her to continue to support the Flint emergency.
Please let me know if that alright with you.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:44 PM
To: Philip, Brandon (DTMB)
Subject: Flint Volunteer Efforts

Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

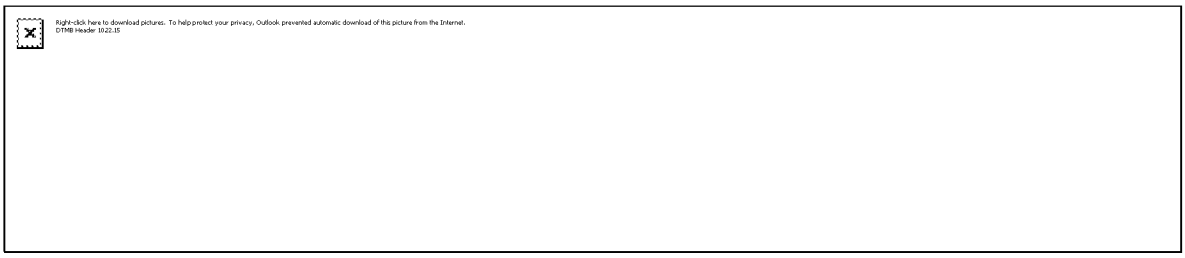
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

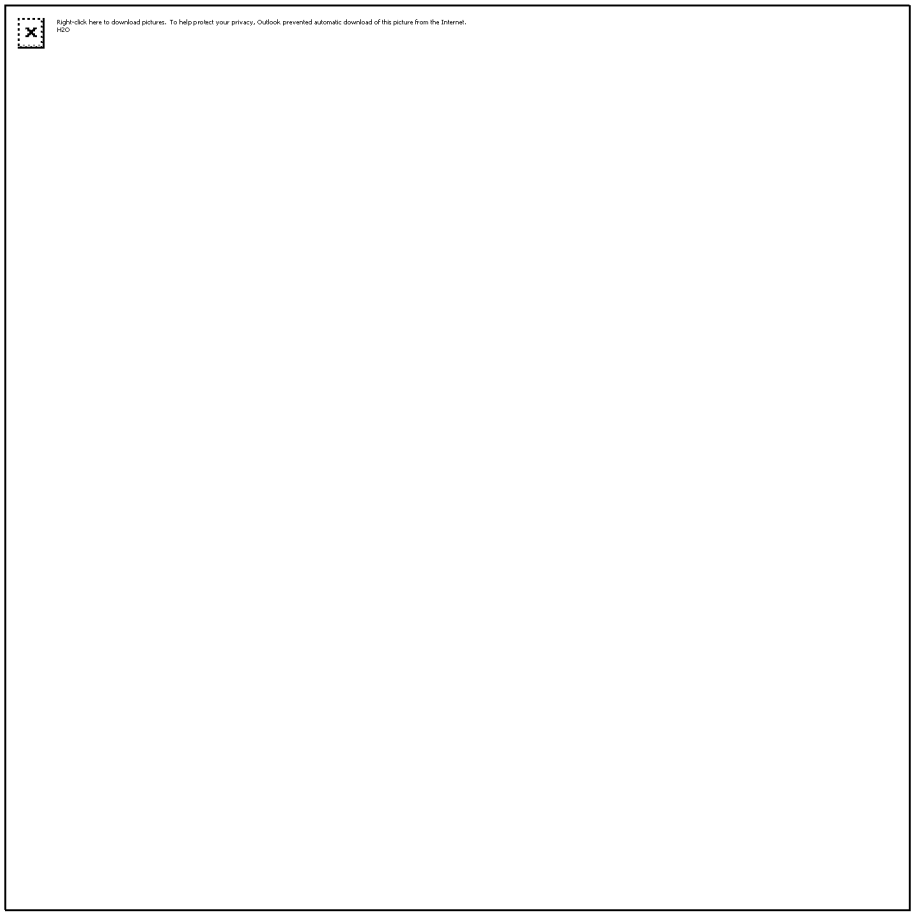
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to philipb@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Philip, Brandon (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

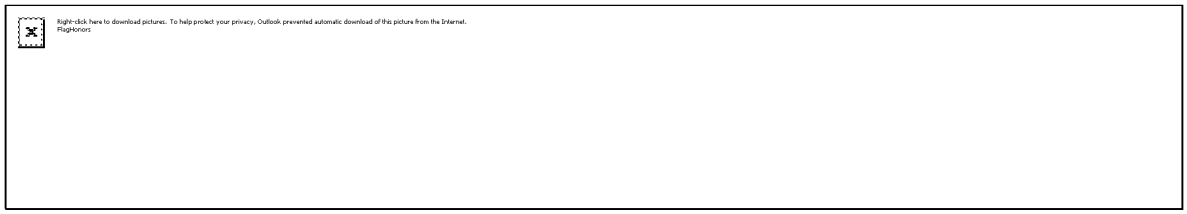
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:39 AM
To: Philip, Brandon (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

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This email was sent to philipb@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Christensen, Chris (DTMB)
Sent: Monday, February 01, 2016 11:41 AM
To: Kopacsi, Christian (DTMB)
Subject: CSC

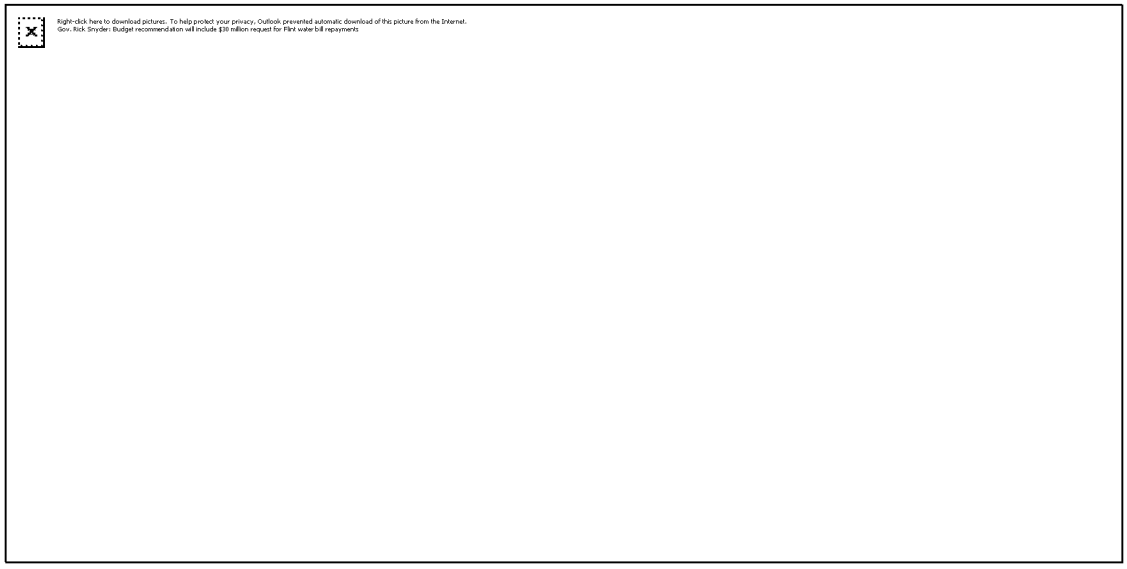
Christian,

I wanted you to know that the CSC is helping a lot with the Flint Water response. When they are no longer ours to control I am nervous that we won't have the support needed.
Currently the employee's program access cards and vet security paperwork/credentials – I don't see that being a BOD function. However that is what Mike is wanting to do. Seeing how things are working right now makes me nervous with changes in the future. Just wanted you to know.

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:01 PM
To: Philip, Brandon (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

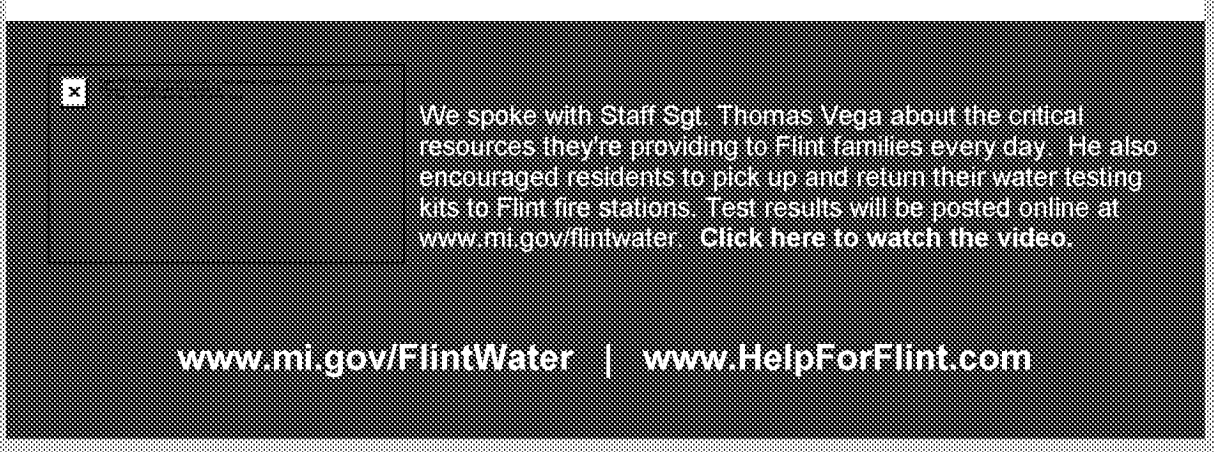
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.



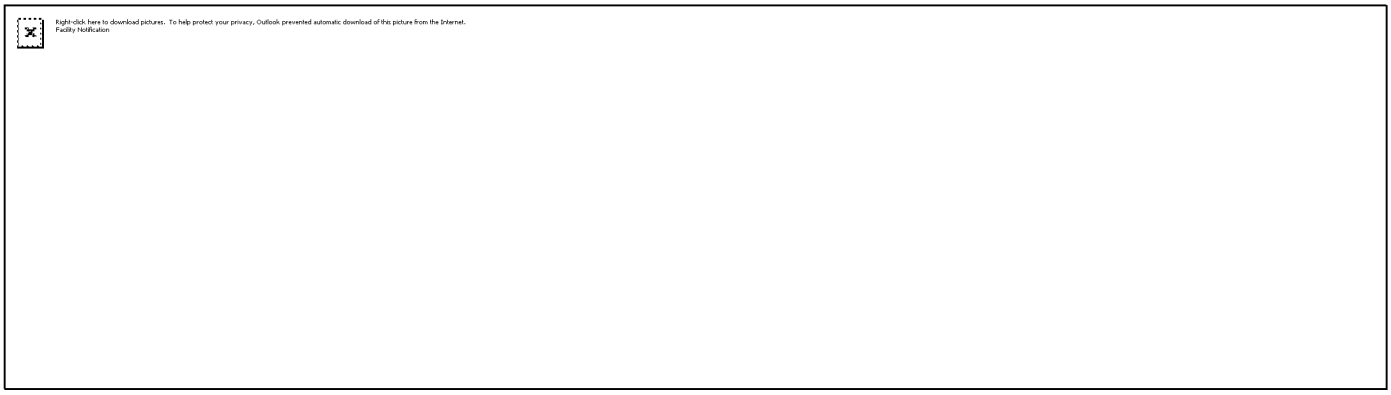


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From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 10, 2016 4:41 PM
To: Philip, Brandon (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Drinking Water

Details:

An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

- Precautionary Boil Water Notice 2-9-16.pdf
- Map - Precautionary Boil Water Advisory.pdf

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

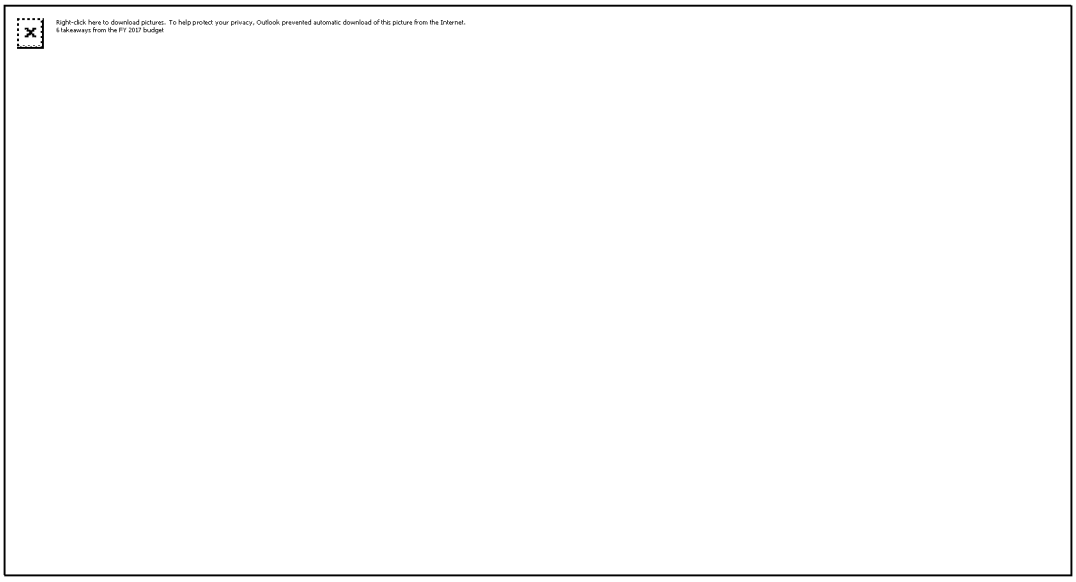
	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:50 PM
To: Philip, Brandon (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

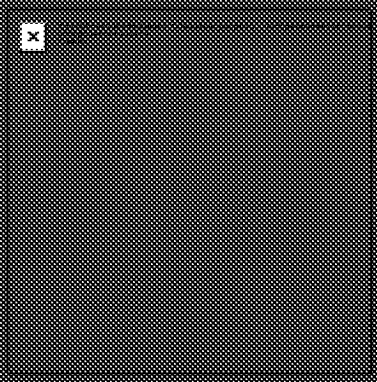
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

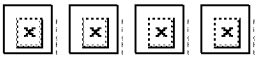


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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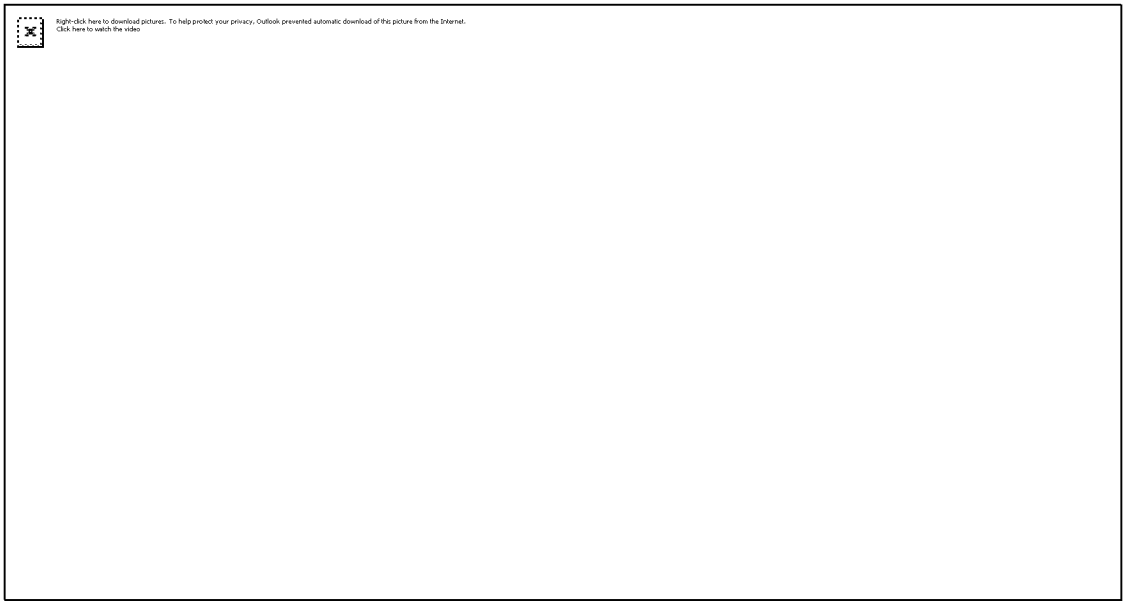


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:16 PM
To: Philip, Brandon (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



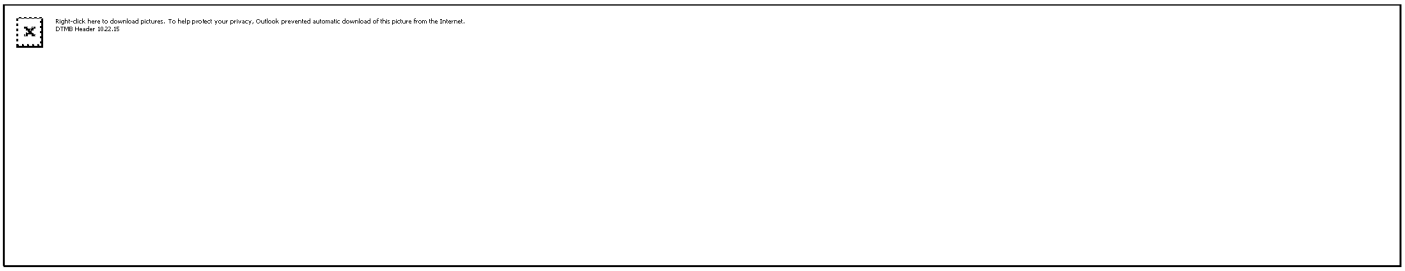
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Philip, Brandon (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: Tefft, Niki (DTMB)
Sent: Friday, February 19, 2016 8:57 AM
To: Philip, Brandon (DTMB)
Subject: RE: Flint Parking

Not that I know of.

Thank you.

Niki Tefft, Crew Leader
DTMB- Cybersecurity & Infrastructure Protection
Customer Service Center & Parking
Office: 517.373.3420
Fax: 517.241.4658

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From: Philip, Brandon (DTMB)
Sent: Friday, February 19, 2016 7:25 AM
To: Tefft, Niki (DTMB)
Cc: McKee, Ryan (DTMB)
Subject: Flint Parking

Niki –

Any complaints about Flint parking this week related to the Flint Water issue?

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

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CIP Management Team Meeting
Meeting Notes
February 17, 2016
3:00 – 4:00 p.m.
Westshire, Conference Room A

Attending:	Chris Christensen	Jeff Pratt	Tom Nevai
	Brandon Philip	Rock Rakowski	Rich Reasner
	Deb Stanaway	Vicki McPherson	Dillon Trombly

1. OIP:
   - Chris noted that OIP is paying for warehouse facilities in Flint to store water being received.
   - iPads have been deployed with GIS tracking capability, which assists with the resident home-check process.
   - A recycling process is also in place to recycle plastic bottles.
   - It is hoped that SEOC activity will be done in April, currently operating 8:00 a.m. – 8:00 p.m. daily.
   - OIP has spent over $350,000 thus far on these efforts.

   FOIA/Litigation –
   - OIP utilizes a 244 form for information searches resulting in a .pst file which is converted to .pdf for Attorney General to review.
   - Following AG review, the documents are forwarded to the Governor's Office for uploading.
   - Vicki noted that the keyword search terms are resulting in many false positives.
   - Jean Ingersoll in the DTMB Director's Office is the lead on the FOIA/Litigation issue.
   - A mandatory meeting has been scheduled for February 18, during which it is hoped that more guidance will be provided.
   - Rock and Rich should both be included in the meeting.

   Card Access Systems –
   - Jeff reported that DTMB Agency Services/DHHS requested a quote for a card access system at the Victor Center (leased facility).

- The quote was declined by DHHS based on cost and they will be installing a private system managed through a web browser (not on the SOM network).
- Following discussion, it was agreed that leased facilities housing SOM employees should follow the same physical security standards as DTMB-managed buildings.
- Standard security requirements should be incorporated into all facility lease agreements.
- Chris will forward a position paper to Christian for his review and discussion with management.

General –

- Brandon noted that once MSP vacates the current MSP Headquarters downtown and DHHS moves in, DHHS has indicated it would like the building to be named Grand Tower South.
- The Honeywell Security Manager is being upgraded, first in Lansing and then in Detroit.
- The parking survey is underway, including employees who are on waiting lists for parking.
- Brandon will also ask for confirmation from employees that they wish to remain on the waiting lists.

2. MCS:

Programs –

- Dillon Trombly provided a brief presentation outlining the various projects currently underway in MCS.
- There are two categories: Continuous Improvements Program (CIP) and Cyber Initiatives (CI).
- CIP projects stem from the enterprise risk assessment and include such things as Security Framework, Asset Security, Data Loss Prevention, SIEM, and Governance-Risk-Compliance (RSAM).
- CI projects stem from the Governor's published Michigan Cyber Initiative document and include such projects as the Cyber Civilian Corps, P-20 Education, Michigan Cyber Range, Promotional/Marketing, and other ongoing efforts.
- Programs team members include Mike Buley (discovery, assessment, DLP, SIEM), Helen Fradette (policies, asset security, documentation), Brian George (policies, asset security), Natalie Lake (RSAM, DIR, Websense, VAS), David Mir (framework/program), Bob Mulholland (EPMO, CIP projects, ChangePoint, project monitoring and control), Tom Powers (EPMO, CI Projects, PCI coordination), and Dillon Trombly (Team Lead, ITIF, NGDI).

Liaison Section –

- Rock reported that RSAM is currently in pilot production.
- Liaison staff are working on the CMS (Medicaid) audit process.
- Security Mentor contract extension will begin March 1.
- RFP for 2017 awareness training is beginning.

- Resumes are currently under review to fill the vacancy left by Muhammad Dajeh.

MiSOC –

- Vicki is working on the new Websense implementation, including coordination with the Client Service Center and Field Services staff to ensure they have the information/tools needed to handle questions.
- The MiSOC is also working on the CMS audit process.
- Tom is confirming the remodel date for the MiSOC, currently planned for March.

- Rich is involved in the MiCWRAP process of identifying and remediating audit findings in DTMB. Findings have been divided into five themes, and theme areas have been assigned to Christian, Chris, Rich, and Rock.

- Tom relayed an inquiry from Dick Novello regarding cyber's possible inclusion in their new run book for the ECC. He will obtain more information from Dick and will loop in Chris.

DRAFT 2/18/16/ca

Sent: Monday, January 11, 2016 11:08 AM
To: Doll, Jeanette (DTMB)
Subject: FW: Need to Get Access in Flint-2 more names

Jeanette –

I want to make sure this request goes through the proper channels for emergency management. Please let me know if you need assistance with this. If you want us to give them additional access, I'll just need to know what areas of the building they need access to. Let me know if you want me to work directly with Caleb.

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

From: Buhs, Caleb (DTMB)
Sent: Monday, January 11, 2016 9:20 AM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: Need to Get Access in Flint-2 more names

Angela Minicucci from DHHS, Heather Throne from MDARD and Dave Kaiser from MSP all need access as well.

Thanks

From: Buhs, Caleb (DTMB)
Sent: Monday, January 11, 2016 8:29 AM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: Need to Get Access in Flint

Jeanette,
I understand that you have been helping the JIC with access to Conference Room A on the 5th floor in the Flint State Office Building. One of the PIOs that is working the JIC today does not yet have access, her name is Tiffany Brown from MSP. Can you get her card access?

I've copied Brandon on this, in case he can help.

FYI, I'm also working out of Flint today (my access works), so I may have other requests throughout the day.

Thanks

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

Sent: Tuesday, January 19, 2016 8:38 AM
To: Rokely, Rick (DTMB)
Subject: FW: Flint Volunteer Cards

Rick –

I'll calculate the labor if you'll get the material costs from Niki.

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

From: Pratt, Jeff (DTMB)
Sent: Friday, January 15, 2016 10:56 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: Fwd: Flint Volunteer Cards

Brandon

The ladies and Craig worked to create 300 volunteer ID cards today in support of the Flint State of emergency. Typically We need to provide accounting data for services and supplies we provide in such cases. This being said I would suggest provide Jeanette with the costs related to this effort

Labor
4 hours CSC Ladies
3 hours Craig B

Consumables
300 ID cards
300 Lanyards
300 Security Holograms
1 color printer ribbon
1 printer retransfer film

Thanks,
Jeff

Begin forwarded message:
From: "Keilen, Elizabeth (DTMB)" <KeilenE1@michigan.gov>
Date: January 15, 2016 at 15:12:37 EST
To: "Pratt, Jeff (DTMB)" <prattj@michigan.gov>
Cc: "Philip, Brandon (DTMB)" <philipb@michigan.gov>, "Parker, Alexandrea (DTMB)" <ParkerA8@michigan.gov>
Subject: Flint Volunteer Cards
Jeff,

Per your request, Allie and I spent 4 hours on creating 150 volunteer cards today. Please let me know if you have any questions!

Thank you,

Elizabeth Keilen
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Customer Service Center
Office: (517) 335-4106
Fax: (517) 241-4658
Keilene1@michigan.gov

From: Doll, Jeanette (DTMB)
Sent: Friday, January 22, 2016 12:46 PM
To: Philip, Brandon (DTMB)
Subject: Automatic reply: Flint Volunteer Card Costs (500 IDs & FEMA Access Cards)

I am currently on special assignment and have limited ability to respond to requests that are not associated with the Flint Water Response.

If you need assistance with a building closure, please contact Central Control at (517) 373-0196 for immediate assistance.

Jeanette

Sent: Monday, January 25, 2016 12:33 PM
To: Noonan, Michael (DTMB);Turnquist, Michael (DTMB);Doll, Jeanette (DTMB);Walts, Brian (DTMB);Phillippo, Jamie (DTMB);Bailey, Maureen (DTMB)
Cc: Scates, Larry (DTMB);Paasch, Keith (DTMB);Burns, Robert (DTMB);Droste, Kerri (DTMB)
Subject: RE: Additional Space

Mike –

Certainly. I have the CSC team pulling together a list of the Flint Water Responders (FEMA, PIOs, Gov Office) and verifying their access. If they don't have Flint Ramp 24x7 (FLTRAMPTP1) access, they will have it shortly. I will send a copy of the full list to you, Brian, Jeanette and Ryan just so we're all on the same page.

Thanks.

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 12:26 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Doll, Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Brandon,

Can you make sure that our new guest have the parking activated. I did check two badges just before lunch and they are not working yet.
This is a big issue with DHHS and the limited parking they have for they're clients. So if we can have them directed to park there as soon as they can would be a great help to us.

I will assign one of my staff up there tomorrow morning to make sure they can get in.

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 11:24 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Doll, Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Have copied in Jamie, Maureen, Bob and Kerri to help support the space needs. Please loop them in when you receive inquires, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 10:59 AM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: Additional Space

Team,

We have reached out to Our Tenants DHHS Sandi Mose and talked about them giving up the 5 work station across from where FEMA is now.
DHHS has said there is no way that they could allow to lose that space. We were thinking that this space could be rebuilt to allow them to have multiple workers for FEMA to coordinate the operations.

However,

Sandi did mention that maybe the MCcree facility that they just moved out of is wide open and could house 180 staff as a possibility.

Please let us know if there is anything else we can do.

From: Doll, Jeanette (DTMB)
Sent: Sunday, January 24, 2016 2:58 PM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>
Subject: Additional Space

Mike –

Could you or Brian give me a call in the morning to discuss additional space on the fifth floor for FEMA?

Thank you!

Jeanette

Sent: Friday, January 29, 2016 7:46 AM
To: DTMB-CustomerService;Parking;Parker, Alexandrea (DTMB);Keilen, Elizabeth (DTMB);Tefft, Niki (DTMB);Lawson, Michelle (DTMB) (LawsonM1@michigan.gov);Brennan, Tammy (DTMB);Fulger, Ron (DTMB);Mary Ruedisale (RuedisaleM@michigan.gov);Shuler, Georgia (DTMB);Powell, Kelly (DTMB) (PowellK@michigan.gov)
Subject: Flint Water Issue

Team –

Yesterday, emails were published online regarding water coolers being placed in the Flint State Office Building back in January 2015. The published emails name Jeanette Doll and list our 373-6227 number as the contact for questions. It's very possible that we will receive calls related to these emails over the next few work days. If anyone calls for Jeanette today, please send them to her office line (do not send anyone to her cell phone or give out the number). If anyone calls asking for information about Flint, transfer them to the DTMB Director's office at

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

Sent: Friday, February 12, 2016 8:03 AM
To: Tefft, Niki (DTMB)
Subject: RE: Parking Issues- Genesee County Union St.

Gotcha. Maybe we just tell her that we're working on it and

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

From: Tefft, Niki (DTMB)
Sent: Thursday, February 11, 2016 3:18 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: RE: Parking Issues- Genesee County Union St.

She is not the only one having this issue and Jeanette is taking care of the situations as they arise however this is the first time this customer has contacted parking about her issue and she is the only one that has asked about a reduction for her inconvenience.

Thank you,

Niki Tefft, Crew Leader
DTMB- Cybersecurity & Infrastructure Protection Customer Service Center & Parking
Office: 517.373.3420
Fax: 517.241.4658

From: Philip, Brandon (DTMB)
Sent: Thursday, February 11, 2016 2:01 PM
To: Tefft, Niki (DTMB)
Subject: RE: Parking Issues- Genesee County Union St.

Your call. I don't know how we can verify her claim, but I would support reducing her rate until things slow down in Flint if you think it's appropriate.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

From: Parking

Sent: Thursday, February 11, 2016 1:52 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: FW: Parking Issues- Genesee County Union St.

Since the Flint Water Crisis is so political, do you want to handle the attached situation differently than usual?

Thank you,

Niki Tefft, Crew Leader
DTMB- Cybersecurity & Infrastructure Protection
Customer Service Center & Parking
Office: 517.373.3420
Fax: 517.241.4658

From: philipb@michigan.gov
Sent: Friday, January 29, 2016 4:44 PM
To: Keilen, Elizabeth (DTMB)
Subject: Re: Flint Water Issue

Perfect. Thank you!

On Jan 29, 2016, at 4:41 PM, Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov> wrote:

Brandon,

Just an FYI to close the day with, I only had one CBS call regarding the Flint water crisis and I transferred them to the DTMB Directors office.

Thanks!

From: Philip, Brandon (DTMB)
Sent: Friday, January 29, 2016 8:21 AM
To: DTMB-CustomerService <DTMB-CustomerService@michigan.gov>; Parking <Parking@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Brennan, Tammy (DTMB) <BrennanT@michigan.gov>; Fulger, Ron (DTMB) <FulgerR@michigan.gov>; Ruedisale, Mary (DTMB) <RuedisaleM@michigan.gov>; Shuler, Georgia (DTMB) <ShulerG@michigan.gov>; Powell, Kelly (DTMB) <PowellK@michigan.gov>
Cc: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Water Issue
Importance: High

Team –

Yesterday, emails were published online regarding water coolers being placed in the Flint State Office Building back in January 2015. The published emails name Jeanette Doll and list our 373-6227 number as the contact for questions. It's very possible that we will receive calls related to these emails over the next few work days. If anyone calls for Jeanette today, please send them to her office line (do not send anyone to her cell phone or give out the number). If anyone calls asking for information about Flint, transfer them to the DTMB Director's office at 373-1004.

If you get more than a couple calls about Flint or asking for Jeanette, let me know and I will talk to Chris about how to handle.

Thanks!

Brandon Philip
Michigan Department of Technology, Management & Budget Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
(517) 335-4110

<image001.gif>

From: Philip, Brandon (DTMB)
Sent: Monday, November 30, 2015 12:12 PM
To: Nichols, Jim (DTMB)
Subject: RE: Morning Briefing

These reports are great. Thank you, Jim!

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Nichols, Jim (DTMB)
Sent: Monday, November 30, 2015 3:34 AM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Cc: Pratt, Jeff (DTMB) <prattj@michigan.gov>; Sebastian, Steven (DTMB) <SebastianS@michigan.gov>
Subject: Morning Briefing

Weather

Political

Date Center tax exemption bills readied for committee
http://www.gongwer.com/programming/news.cfm?article_id=542330106#sthash.zVgmtaq4.dpbs

Dingell probes why Ann Arbor VA cancels vets surgeries
http://www.detroitnews.com/story/news/politics/2015/11/24/dingell-probes-ann-arbor-va-cancels-vets-surgeries/76305038/

State talks to GM; Fiat Chrysler accepts $1.7B tax cap
http://www.detroitnews.com/story/business/autos/chrysler/2015/11/24/fca-tax-breaks/76305702/
Youth overdose deaths nearly quadruple in Michigan
http://www.detroitnews.com/story/news/michigan/2015/11/26/youth-overdose-deaths-quadruple-michigan/76402904/

BAE Systems wins contract to build amphibious prototypes
http://www.detroitnews.com/story/news/politics/2015/11/26/bae-systems-contract/76436410/

Canadian nuclear waste decision delayed by 90 days
http://www.abc12.com/home/headlines/Canadian-nuclear-waste-decision-delayed-by-90-days-357288641.html

Security

Detroit police ask NFL to rescind gun ban for off –duty officers
http://www.mlive.com/news/detroit/index.ssf/2015/11/detroit_police_ask_nfl_to_resc.html#incart_river_index

FBI takes case of $500,000 stolen from armored truck in Detroit's Greek town
http://www.mlive.com/news/detroit/index.ssf/2015/11/fbi_takes_case_of_500000_stole.html#incart_river_home

Wayne County accused of withholding information in jail death of Abdul Akbar
http://www.mlive.com/news/detroit/index.ssf/2015/11/wayne_county_accused_of_withho.html#incart_river_index

Bank robber shot by CPL holder in Warren federally indicted
http://www.mlive.com/news/detroit/index.ssf/2015/11/bank_robber_shot_by_cpl_holder.html#incart_river_index

Michigan concealed gun licensing to change next week.
http://wlns.com/2015/11/27/michigan-concealed-gun-licensing-to-change-next-week/

Cyber

Critical Port Fail vulnerability reveals real IP addresses of VPN users
http://thehackernews.com/2015/11/vpn-hacking.html

Li- Fi is 100 times faster that Wi-Fi technology: real – world tests prove
http://thehackernews.com/2015/11/li-fi-wireless-internet-technology.html

Congress struggles to secure nations power grid
http://thehill.com/policy/cybersecurity/261310-congress-struggles-to-secure-power-grid

Amazon unveils new Prime Air drone prototypes
http://www.usatoday.com/story/tech/2015/11/29/amazon-unveils-new-prime-air-drone-prototypes/76540004/

Flint Water

Other

Coast Guard begins emptying long-sunken Argo's tanks
http://www.freep.com/story/news/local/michigan/2015/11/26/coast-guard-argo-lake-erie/76320932/

From: Philip, Brandon (DTMB)
Sent: Tuesday, December 15, 2015 7:16 AM
To: Nichols, Jim (DTMB)
Subject: RE: Morning Briefing

I like the drone catching drone. Thanks for the briefings.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Nichols, Jim (DTMB)
Sent: Tuesday, December 15, 2015 2:45 AM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Cc: Pratt, Jeff (DTMB) <prattj@michigan.gov>; Sebastian, Steven (DTMB) <SebastianS@michigan.gov>
Subject: Morning Briefing

Weather

Waves up to 23 feet expected on Lake Superior
http://www.detroitnews.com/story/news/michigan/2015/12/14/gale-warning-issued-lake-superior/77306196/

Political

Board planning for alternatives, Risk analysis for Straits pipeline
http://www.gongwer.com/programming/news.cfm?article_id=542440104#sthash.p1QTa0vL.dpbs

Detroiters struggle to survive without city water
http://www.detroitnews.com/story/news/local/detroit-city/2015/12/14/detroiters-struggle-survive-without-city-water/77263784/

Editorial: Slowdown on tax hike
http://www.detroitnews.com/story/opinion/editorials/2015/12/14/health-insurance-claims-assessment-tax-michigan/77255680/

Hedge fund founder calls for removal of Dow CEO Liveris following DuPont merger agreement
http://www.crainsdetroit.com/article/20151214/NEWS01/151219947/hedge-fund-founder-calls-for-removal-of-dow-ceo-liveris-following

Chief justice: State worker ruling unrelated to right to work
http://www.lansingstatejournal.com/story/news/local/capitol/2015/12/14/chief-justice-state-worker-ruling-unrelated-right--work/77152368/

Insider's e-mail shed light on Detroit demolitions
http://www.freep.com/story/news/local/detroit-bankruptcy/2015/12/13/insiders-e-mails-shed-light-detroit-demolitions/76370796/

Security

Mayor Karen Weaver declares water crisis state of emergency in Flint
http://www.mlive.com/news/flint/index.ssf/2015/12/mayor_karen_weaver_declares_st.html#incart_river_home

murdered Adrian man,50, died of blunt force trauma to the head, two charged in death
http://www.mlive.com/news/jackson/index.ssf/2015/12/murdered_adrian_man_50_died_of.html#incart_river_home

Immigration officials prohibited from looking at visa applicants social media
http://thehill.com/policy/technology/263101-immigration-officials-prohibited-from-looking-at-visa-applicants-social

Detroit man arraigned in shooting of federal judge
http://www.lansingstatejournal.com/story/news/2015/12/14/detroit-man-arraigned-shooting-federal-judge/77283076/

Cyber

This is how Tokyo police catch rogue drones in the sky
http://thehackernews.com/2015/12/catch-rogue-drones.html

FAA begins drone registry Dec. 21
http://www.usatoday.com/story/news/2015/12/14/drone-registry-faa/77275676/

Flint Water

Other

From: Philip, Brandon (DTMB)
Sent: Thursday, January 21, 2016 12:27 PM
To: Parking
Subject: RE: Flint Parking - Priority Request

No, but thank you for confirming.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Parking
Sent: Thursday, January 21, 2016 11:05 AM
To: Philip, Brandon (DTMB) <philiph@michigan.gov>
Subject: RE: Flint Parking - Priority Request

Are these spaces being charged to any department?

Thank you,

Niki Tefft, Crew Leader
DTMB- Cybersecurity & Infrastructure Protection
Customer Service Center & Parking
Office: 517.373.3420
Fax: 517.241.4658

DTMB
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From: Philip, Brandon (DTMB)
Sent: Tuesday, January 19, 2016 9:32 AM
To: Brennan, Tammy (DTMB); Lawson, Michelle (DTMB); Parking
Cc: Tefft, Niki (DTMB); Rokely, Rick (DTMB)
Subject: Flint Parking - Priority Request
Importance: High

Michelle and Tammy –

Please create an account in AIMS for the Flint Water Emergency and assign 25 reserved parking spaces to it (according to the numbers I have, we should have enough vacancies to accommodate this). I will also need parking maps with each of the assigned parking spaces highlighted (one set of maps with all spaces highlighted). I need this electronically…if you are unsure how to do this, please ask Rick for assistance.

I will need to know who completed this request and how much time it took…this is required for overall SEOC emergency cost tracking.

I would like to have this complete today.

Thank you!

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Philip, Brandon (DTMB)
Sent: Monday, January 25, 2016 3:37 PM
To: Noonan, Michael (DTMB) (noonanm@michigan.gov);Walts, Brian (DTMB)
Cc: Doll, Jeanette (DTMB);McKee, Ryan (DTMB)
Subject: FW: FEMA Temp. Flint Staff
Attachments: Flint Water Responders - Flint Ramp Access.xlsx

Importance: High

Mike and Brian –

See below. Jeanette and Ryan haven't weighed in yet, but we did just receive a request from the SEOC to create 7 Federal DHHS access cards. The people on the attached list have been programmed with Flint Ramp access.

Thanks.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Philip, Brandon (DTMB)
Sent: Monday, January 25, 2016 1:24 PM
To: McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Doll, Jeanette (DTMB) <dolli@michigan.gov>
Subject: RE: FEMA Temp. Flint Staff
Importance: High

Ryan and Jeanette –

See the attached alphabetized list of those who we have been given Flint Ramp access. Mike Noonan has not seen the list, but he told me not to forget Scott Lee and Ryan Goodson (neither are on the list). Please let me know as soon as you can who else needs access. Once I have a complete list, I'll send it to Mike for review.

Thanks.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: Keilen, Elizabeth (DTMB)
Sent: Monday, January 25, 2016 1:16 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>
Cc: Tefft, Niki (DTMB) <tefftn@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>
Subject: FEMA Temp. Flint Staff

Brandon,

Please see below for the FEMA staff that have temp. FlTRampTP1, FLTDHHS1 and FLTPkExit that will be removed March 8, 2016. The levels will not be removed from the staff without approval from Jeff or Ryan. Ryan, please look through the list and ensure that I have not missed anyone. Please let me know if you have any questions.

1. Ronald Leix
2. Nicole Lisabeth
3. Sierra Medrano
4. John Estill
5. Dave Murray
6. Shanon Banner
7. Karen Tommasulo
8. Jennifer Holton
9. Jason Moon
10. Meegan Holland
11. Anna Heaton
12. Heather Throne
13. Caleb Buhs
14. Erik Janiszewski
15. Jordan Kennedy
16. Tiffany Brown
17. Melanie Brown
18. Warren Riley
19. Don Mobley
20. Gus Wulfkuhle
21. Jason Blum
22. Caitlin Ostomel
23. Pamy Roach
24. Gabriel Garriga
25. John Devine
26. Brett Beardsley
27. Anthony Hart
28. Earl Zuelke
29. Dan Shulman
30. Mark Durno

Thank you.

Elizabeth Keilen
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Customer Service Center
Office: (517) 335-4106
Fax: (517) 241-4658
Keilene1@michigan.gov



	A	B
1	**Last**	**First**
2	Banner	Shanon
3	Beardsley	Brett
4	Blum	Jason
5	Brown	Melanie
6	Brown	Tiffany
7	Buhs	Caleb
8	Devine	John
9	Durno	Mark
10	Estill	John
11	Garriga	Gabriel
12	Hart	Anthony
13	Heaton	Anna
14	Holland	Meegan
15	Holton	Jennifer
16	Janiszewski	Erik
17	Kennedy	Jordan
18	Leix	Ronald
19	Lisabeth	Nicole
20	Medrano	Sierra
21	Mobley	Don
22	Moon	Jason
23	Murray	Dave
24	Ostomel	Caitlin
25	Riley	Warren
26	Roach	Pamy
27	Shulman	Dan
28	Throne	Heather
29	Tommasulo	Karen
30	Wulfkuhle	Gus
31	Zuelke	Earl

From: Philip, Brandon (DTMB)
Sent: Friday, February 19, 2016 12:04 PM
To: McKee, Ryan (DTMB)
Subject: FW: Flint Parking

FYI

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
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From: Tefft, Niki (DTMB)
Sent: Friday, February 19, 2016 8:57 AM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>
Subject: RE: Flint Parking

Not that I know of.

Thank you,

Niki Tefft, Crew Leader
DTMB- Cybersecurity & Infrastructure Protection
Customer Service Center & Parking
Office: 517.373.3420
FAX: 517.241.4658

DTMB
HELP. CONNECT. SOLVE.

From: Philip, Brandon (DTMB)
Sent: Friday, February 19, 2016 7:25 AM
To: Tefft, Niki (DTMB)
Cc: McKee, Ryan (DTMB)
Subject: Flint Parking

Niki –

Any complaints about Flint parking this week related to the Flint Water issue?

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection

Office of Infrastructure Protection
(517) 335-4110



From: Sanford, Jeffery (DHHS)
Sent: Tuesday, January 19, 2016 11:26 AM
To: Sanford, Jeffery (DHHS);Rambo, Carolyn (DTMB)
Subject: Conversation with Sanford, Jeffery (DHHS)

Sanford, Jeffery (DHHS) 10:56 AM:

howdy stranger! how are you?

Rambo, Carolyn (DTMB) 10:57 AM:

Hey im doing good how are you?

Sanford, Jeffery (DHHS) 10:57 AM:

i'm not too bad....i've been seeing your name being tossed around in some emails about the flint water issue thats going on and I have a quick question for you

Rambo, Carolyn (DTMB) 10:58 AM:

sure

Sanford, Jeffery (DHHS) 11:02 AM:

I would ask my boss (Sheryl) but she's out of the county for a couple weeks....we're getting the 92 pallets of water from South Carolina and she says its costing us $8,000...Is that just the shipping charges that we're being billed for?

Sanford, Jeffery (DHHS) 11:04 AM:

also..do you know how we're going to be paying for it? I'm guessing UPS is just going to include it on our monthly bill but i'm not 100% sure how that works

Rambo, Carolyn (DTMB) 11:06 AM:

Yes the shipping is 8,000 it took 5 semis to ship at $1600 each. We waived the service charge for federal surplus.

I think they are going to send an invoice directly to sheryl

Do you know how much money she budgeted for the transportation. I am working on shipping a ton more water.

Sanford, Jeffery (DHHS) 11:10 AM:

I'm not sure...to the best of my knowledge we received an initial $10,000,000 allocation to put towards the issue and we just received an additional $10,000,000 today. I'm thinking that any shipping charges will probably come out of that allocation

It looks like she's on her email now...sorry for any duplicate information that's being relayed!

Rambo, Carolyn (DTMB) 11:11 AM:

ok can you check on that for me and email what my cap should be?

no problem it was nice to hear from you.

Sanford, Jeffery (DHHS) 11:14 AM:

will do...i'll let you know what i find out

also...i saw you on the tv a while back for your auction! you're famous!

From: Sanford, Jeffery (DHHS)
Sent: Tuesday, January 19, 2016 11:51 AM
To: Sanford, Jeffery (DHHS);Rambo, Carolyn (DTMB)
Subject: Conversation with Sanford, Jeffery (DHHS)

Sanford, Jeffery (DHHS) 10:56 AM:

howdy stranger! how are you?

Rambo, Carolyn (DTMB) 10:57 AM:

Hey im doing good how are you?

Sanford, Jeffery (DHHS) 10:57 AM:

i'm not too bad....i've been seeing your name being tossed around in some emails about the flint water issue thats going on and I have a quick question for you

Rambo, Carolyn (DTMB) 10:58 AM:

sure

Sanford, Jeffery (DHHS) 11:02 AM:

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Sanford, Jeffery (DHHS) 11:04 AM:

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Sanford, Jeffery (DHHS) 11:10 AM:

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Rambo, Carolyn (DTMB) 11:11 AM:

ok can you check on that for me and email what my cap should be?

no problem it was nice to hear from you.

Sanford, Jeffery (DHHS) 11:14 AM:

will do...i'll let you know what i find out

also...i saw you on the tv a while back for your auction! you're famous!

Sanford, Jeffery (DHHS) 11:42 AM:

I spoke with Sheryl, I'm assuming the cap you are referring to are for the other water donations she said you were working on? If that's the case she said to just confirm the amount with her if you secure any donations prior to finalizing

Rambo, Carolyn (DTMB) 11:50 AM:

ok thanks!

Sent: Friday, January 29, 2016 9:44 AM
Subject: FW: Flint inside DTMB article

From: Mathews, Jamie (DTMB)
Sent: Friday, January 29, 2016 8:24 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: RE: Flint inside DTMB article

Just wanted to let you know that I spoke with Joyce and she said that Communications is compiling all of the involvement that DTMB has in the Flint Water Crisis, however, because of the sensitivity of the entire issue, they have been working with the Governors office on when/what to publish. Right now, the only thing that has been published is only what employees have done on their own, not what the DTMB is doing. So they have all of the information about the delivery drivers, VTS drivers, what you guys have done, etc., and when they release all of it, it will be included. She had to provide them with all of the names too of who has been helping with everything!

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, January 26, 2016 2:31 PM
To: Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>
Subject: Flint inside DTMB article

Jamie,

Why doesn't OSS/LOS get mentioned for any of the work that we have done? I think that the delivery drivers that worked to delivery water should be recognized. Also the staff at Federal Surplus found more 180,000 bottles of water to donate to flint and are still working on securing more water. I think both of these efforts need to be recognized. Here is the article.

http://inside.michigan.gov/dtmb/comm/news/Pages/Hands-on-help-for-Flint.aspx

I am sorry this kind of upset me as in the past we have not be recognized for trying to go above and beyond our jobs to do the right thing.

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917 ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 10:44 AM
To: abrinkman@nd.gov;akeisler@gs.sc.gov;amy.rice@das.ohio.gov;andrew.j.giroux@maine.gov;ann.kitzman@state.mn.us;anthony.johnson@dgs.state.md.us;brad.frandsen@nebraska.gov;charlie.summerfield@alaska.gov;christopher.barela@state.nm.us;clint.schmidt@iowa.gov;craig.i.kuraoka@hawaii.gov;curtis.howard@illinois.gov;danielle.tatarakis@dgs.ca.gov;danmartinez@utah.gov;darci.king@dgs.ca.gov;david.baker@des.wa.gov;elizabeth.j.perdue@wv.gov;Floyd.Coburn@dgs.virginia.gov;gary.thornton@ky.gov;gayleen.wyant@wyo.gov;glandry@admin.nv.gov;holly.gustner@state.mn.us;james.hollis@adm.idaho.gov;jim.rooker@das.ohio.gov;john.etheridge@doa.nc.gov;jsupry@nhsa.state.nh.us;kaelene.borkowski@state.sd.us;kristy.fierro@tfc.state.tx.us;leeann.braun@oa.mo.gov;Linda.hubeny@ct.gov;lppnjsurplus@gw.njsp.org;mailto:christopher.brooks@alaska.gov;marvin.manassa@dc.gov;mathearn@mt.gov;matt.gilbreath@print.ks.gov;MChella@Admin.RI.Gov;Michael.Deckelman@dfa.ms.gov;Michael.Ristroph@la.gov;michelle.berry@doc.state.co.us;Mike.McClure@DMS.myflorida.com;Missy.Elmore@dfa.ms.gov;mstringent@pa.gov;normajane.davall@state.de.us;olgamr@asg.pr.gov;paul.guerino@state.ma.us;procurement@pticom.com;Rambo, Carolyn (DTMB);ray.bamba@mail.gov.gu;rbeaman@idoa.in.gov;rita.acevedo@dms.myflorida.com;roger.stone@omes.ok.gov;shane.bailey@adeca.alabama.gov;shane.bailey@adeca.alabama.gov;Stacey.Hooper@tn.gov;steve.perica@azdoa.gov;steven.ekin@doas.ga.gov;sven.anderson@state.or.us;terry.lamos@state.vt.us;Thomas.osterhout@ogs.ny.gov;thornsby@gs.sc.gov;tiaotalaga.kruse@op.as.gov;tina.owens@adem.arkansas.gov;wilswg@wtcsf.tec.wi.us
Cc: 'executivedirector@NASASP.org';Doug Janka - 5QSC (doug.janka@gsa.gov);Clark, Stephanie (DTMB);Thompson, Kristi (DTMB)
Subject: Bottled Water

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Thank you,

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ramboc1@michigan.gov
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DTMB
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ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax



HELP. CONNECT. SOLVE.

From: Hornsby, Thomas <Thomas.Hornsby@admin.sc.gov>
Sent: Wednesday, December 16, 2015 12:19 PM
To: Rambo, Carolyn (DTMB)
Cc: Steve Stillwell (donatedgoodswarehouse@gmail.com);Lancaster, Ashlie
Subject: RE: Bottled Water

Carolyn,

As a follow up we have 93 pallets of bottled water and 32 pallets of canned water available if you can provide logistics.

I am still waiting on approval to release once you can confirm transportation.

Tom Hornsby, CPM
Program Manager, Surplus Property Officer, 1033 Coordinator
Division of General Services

The South Carolina
Department *of* Administration
1441 Boston Avenue, West Columbia SC, 29170
(803) 896-6889 | (803) 896-6899 fax

NOTE: Act 121 of 2014 (SC Restructuring Act of 2014) abolished the Budget and Control Board. Effective July 1, 2015, the Division of General Services has been transferred to the Department of Administration. Please update your contact information.

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Wednesday, December 16, 2015 10:44 AM
To: abrinkman@nd.gov; Keisler, Angie; amy.rice@das.ohio.gov; andrew.j.giroux@maine.gov; ann.kitzman@state.mn.us; anthony.johnson@dgs.state.md.us; brad.frandsen@nebraska.gov; charlie.summerfield@alaska.gov; christopher.barela@state.nm.us; clint.schmidt@iowa.gov; craig.i.kuraoka@hawaii.gov; curtis.howard@illinois.gov; danielle.tatarakis@dgs.ca.gov; danmartinez@utah.gov; darci.king@dgs.ca.gov; david.baker@des.wa.gov; elizabeth.j.perdue@wv.gov; Floyd.Coburn@dgs.virginia.gov; gary.thornton@ky.gov; gayleen.wyant@wyo.gov; glandry@admin.nv.gov; holly.gustner@state.mn.us; james.hollis@adm.idaho.gov; jim.rooker@das.ohio.gov; john.etheridge@doa.nc.gov; jsupry@nhsa.state.nh.us; kaelene.borkowski@state.sd.us; kristy.fierro@tfc.state.tx.us; leeann.braun@oa.mo.gov; Linda.hubeny@ct.gov; lpnjsurplus@gw.njsp.org; mailto:christopher.brooks@alaska.gov; marvin.manassa@dc.gov; mathearn@mt.gov; matt.gilbreath@print.ks.gov; MChella@Admin.RI.Gov; Michael.Deckelman@dfa.ms.gov; Michael.Ristroph@la.gov; michelle.berry@doc.state.co.us; Mike.McClure@DMS.myflorida.com; Missy.Elmore@dfa.ms.gov; mstringent@pa.gov; normajane.davali@state.de.us; olgamr@asg.pr.gov; paul.guerino@state.ma.us; procurement@pticom.com; Rambo, Carolyn (DTMB); ray.bamba@mail.gov.gu; rbeaman@idoa.in.gov; rita.acevedo@dms.myflorida.com; roger.stone@omes.ok.gov; shane.bailey@adeca.alabama.gov; shane.bailey@adeca.alabama.gov; Stacey.Hooper@tn.gov; steve.perica@azdoa.gov; steven.ekin@doas.ga.gov; sven.anderson@state.or.us; terry.lamos@state.vt.us; Thomas.osterhout@ogs.ny.gov; Hornsby, Thomas; tiaotaiaga.kruse@pp.as.gov; tina.owens@adem.arkansas.gov; wiswg@wtcsf.tec.wi.us
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ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer <skammer@cityofflint.com>
Sent: Wednesday, December 16, 2015 4:41 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Bottled Water

Carolyn,

The Genesee County Foodbank has received bottled water from FEMA. But those contacts would be very helpful for additional assistance. Thank you!

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

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HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

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--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Sean Kammer <skammer@cityofflint.com>
Sent: Wednesday, December 16, 2015 4:54 PM
To: Rambo, Carolyn (DTMB)
Subject: RE: Bottled Water

Hi Carolyn,

Not yet, no.

Thanks

On Dec 16, 2015 4:44 PM, "Rambo, Carolyn (DTMB)" <RamboC1@michigan.gov> wrote:

Sean,

I know that the mayor has declared the City of Flint in a state of emergency, but has it been approved by the Governor or at the Federal Level?

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

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--

Sean Kenneth Kammer, MPA

Assistant to the City Administrator

City of Flint, Michigan

1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Scott Pepperman <executivedirector@nasasp.org>
Sent: Wednesday, December 16, 2015 5:02 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: FW: Bottled Water

Thanks Carrie, I will work on this tonight and keep you updated.

Best Wishes

On Dec 16, 2015 4:42 PM, "Rambo, Carolyn (DTMB)" <RamboC1@michigan.gov> wrote:

Scott,

Looks like the city of Flint has not contacted FEMA yet. Can you put me in contact with someone that would be able to aid us?

Thanks,

Carrie

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Wednesday, December 16, 2015 4:41 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

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City of Flint, Michigan

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810-237-2025

From: Scott Pepperman <executivedirector@nasasp.org>
Sent: Thursday, December 17, 2015 8:16 AM
To: Rambo, Carolyn (DTMB)
Subject: Re: FW: Bottled Water

Good morning Carrie. I reached out to GSA and FEMALE this morning and I will keep you updated.

Best Wishes

On Dec 16, 2015 4:42 PM, "Rambo, Carolyn (DTMB)" <RamboC1@michigan.gov> wrote:

Scott,

Looks like the city of Flint has not contacted FEMA yet. Can you put me in contact with someone that would be able to aid us?

Thanks,

Carrie

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Wednesday, December 16, 2015 4:41 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Carolyn,

The Genesee County Foodbank has received bottled water from FEMA. But those contacts would be very helpful for additional assistance. Thank you!

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

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DTMB

HELP. CONNECT. SOLVE.

--

Sean Kenneth Kammer, MPA

Assistant to the City Administrator

City of Flint, Michigan

1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Scott Pepperman <executivedirector@nasasp.org>
Sent: Thursday, December 17, 2015 12:30 PM
To: Rickey Parker - WQSCA
Cc: Barber, Gene;Rambo, Carolyn (DTMB)
Subject: Re: Fwd: Water request for the State of Michigan

Thanks Rick. Gene, the City of Flint, Michigan has declared a disaster and urgently needs a large quantity of clean drinking water.

I have copied our office there to provide the quantity needed. Carrie, please reply to all when you can get the number Gene is asking for and we can work on the transportation issue as well.

Thanks to all.

On Dec 17, 2015 11:44 AM, "Rickey Parker - WQSCA" <rick.parker@gsa.gov> wrote:
Good afternoon Scott, FEMA have water please contact Gene Barber; he can best be reach by email.
---------- Forwarded message ----------
From: **Barber, Gene** <Gene.Barber@fema.dhs.gov>
Date: Thu, Dec 17, 2015 at 11:10 AM
Subject: RE: Water request for the State of Michigan
To: Rickey Parker - WQSCA <rick.parker@gsa.gov>
Cc: "Barber, Gene" <Gene.Barber@fema.dhs.gov>

I do, quite a bit I believe,

What quantity are you looking for?

Thanks,

Gene H Barber, CPPA

Mission Support Bureau

Support Services and Facilities Management Division

Program Analyst

Phone - (202) 646-2727

BB - (202) 549-4114

Fax - (540) 504-2340

Personal Property Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/FEMAPersonalPropertyPolicyandOversight.aspx

SAMS Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/SAMS_Home_Page.aspx

From: Rickey Parker - WQSCA [mailto:rick.parker@gsa.gov]
Sent: Thursday, December 17, 2015 11:03 AM
To: Barber, Gene <Gene.Barber@fema.dhs.gov>
Subject: Water request for the State of Michigan

Good morning Gene, I have a state agency looking for bottle water; do you have any in your inventory?

--

Rickey D. Parker
Chief, Utilization and Donation Program, CPPM
GSA, Federal Acquisition Service
Office of Personal Property Management (WQSCB)
Office Phone: 202-619-8975
Cell Phone: 202-669-1436
Fax Number: 202-619-8999
rick.parker@gsa.gov

--

Rickey D. Parker
Chief, Utilization and Donation Program, CPPM
GSA, Federal Acquisition Service
Office of Personal Property Management (WQSCB)
Office Phone: 202-619-8975
Cell Phone: 202-669-1436
Fax Number: 202-619-8999
rick.parker@gsa.gov

From: Thompson, Kristi (DTMB)
Sent: Friday, December 18, 2015 9:00 AM
To: Rambo, Carolyn (DTMB)
Subject: FW: Flint Water Contact

Carrie –

Can you please reach out to her? I'm not sure they have a way to pay for the transportation but at least talk with her about the opportunity.

Please keep me in the loop.

Thanks,
Kristi

Kristi Thompson, Director
Logistics & Operations Support
Department of Technology, Management & Budget
Office @ GSB: 517.636.5407
Office @ Surplus: 517.335.1006
Office @ Records Center: 517.373.1844

DTMB
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From: Buhs, Caleb (DTMB)
Sent: Thursday, December 17, 2015 11:24 AM
To: Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>
Subject: Fwd: Flint Water Contact

See the email string below. Hopefully we can talk at the manager meeting about next steps.

Caleb Buhs

Begin forwarded message:

> **From:** "Thompson, Sheryl D. (DHHS)" <ThompsonS2@michigan.gov>
> **Date:** December 17, 2015 at 9:06:09 AM EST
> **To:** "Dykema, Linda D. (DHHS)" <DykemaL@michigan.gov>
> **Cc:** "Minicuci, Angela (DHHS)" <MinicuciA@michigan.gov>, "Moran, Susan (DHHS)" <MoranS@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Anderson, Paula (DHHS)" <AndersonP3@michigan.gov>
> **Subject: Re: Flint Water Contact**

Please give him my cell number in addition to email. 517-285-0880

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Dec 17, 2015, at 8:47 AM, Dykema, Linda D. (DHHS) <DykemaL@michigan.gov> wrote:

> Ok, are you the right HHS contact for Caleb Buhs to get the water to the right place in Flint?
>
> ---
>
> **From:** Thompson, Sheryl D. (DHHS)
> **Sent:** Thursday, December 17, 2015 8:44 AM
> **To:** Dykema, Linda D. (DHHS) <DykemaL@michigan.gov>
> **Cc:** Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Anderson, Paula (DHHS) <AndersonP3@michigan.gov>
> **Subject:** Re: Flint Water Contact
>
> Hi Linda, at one point we had more than enough water for the schools. However due to the need to emphasize using bottled water for everything continued donations would be helpful.
>
> It helps to also reduce the water bill for families. While I have the filter I still use bottled water for coffee, cooking etc.
> kids for brushing their teeth.
>
> I know that churches and food pantries are giving out cases of water with food baskets and give aways as well as at the health fairs.
>
> Sheryl Thompson
> Deputy Director of Field Operarions
> Dept of Health & Human Services
> 235 S. Grand Ave, Ste 1413
> Lansing, MI 48909
> 517-241-5954
>
> On Dec 17, 2015, at 8:08 AM, Dykema, Linda D. (DHHS) <DykemaL@michigan.gov> wrote:
>
> > Sheryl,

Please see the e-mails below. I've heard conflicting messages about the need for bottled water. Can you provide some insight? Thanks

Linda D. Dykema, Ph.D.
Environmental Public Health Director
Division of Environmental Health
Michigan Department of Health & Human Services
517.335.8566
dykemal@michigan.gov

From: Minicuci, Angela (DHHS)
Sent: Thursday, December 17, 2015 7:32 AM
To: Moran, Susan (DHHS) <MoranS@michigan.gov>; Dykema, Linda D. (DHHS) <DykemaL@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Cc: Anderson, Paula (DHHS) <AndersonP3@michigan.gov>
Subject: Fwd: Flint Water Contact

Good morning everyone,

Please see the offer below from the DTMB PIO regarding bottled water for Flint. Can you please work with Caleb to help facilitate this?

Thank you,
Angela

Sent from my iPhone

Begin forwarded message:

> **From:** "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
> **Date:** December 17, 2015 at 6:41:16 AM EST
> **To:** "Minicuci, Angela (DHHS)" <MinicuciA@michigan.gov>
> **Subject: Flint Water Contact**
>
> Through a connection in our Surplus Office we have identified pallets of bottled water in South Carolina that they are willing to donate to Flint. I don't have many details right now, but I was hoping to connect our staff with the DHHS contact overseeing the Flint efforts to see if this is something that would be helpful. Can you get me a name and phone number?

Thanks,

Caleb Buhs

From: Sean Kammer <skammer@cityofflint.com>
Sent: Monday, December 21, 2015 5:30 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Bottled Water
Attachments: fed surplus app.PDF

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

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(517) 241-4947 Office

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DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
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Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

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(517) 334-8262 Fax



--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

Form DTMB 292 Revised June 2019

☒ NEW ☐ UPDATE

APPLICATION FOR ELIGIBILITY
To Receive Federal Surplus Property (41 CFR 101-44.207)

I. LEGAL NAME & MAILING ADDRESS OF APPLICANT ORGANIZATION:

CITY OF FLINT — 38-6004611
Name of Organization — *Federal Tax ID#*

1101 S. SAGINAW, FLINT MI 48502
Mailing Address (PO Box #, Street, City & State) — *ZIP Code+4*

Street Address/Location (if different than mailing address)

GENESEE — (810) 766 7346 — (810 766 7218
County — *Telephone #* — *Fax #*

CITYOF FLINT.COM — SKAMMER@CITYOFFLINT.COM
Organization Web Address — *Organization E-Mail Address*

II. APPLICANT STATUS (CHECK ONE)

☒ Public Agency including Public Schools (if you checked public agency, complete sec. III then skip to sec. VIII)

☐ Nonprofit, tax-exempt Organization

III. TYPE OR PURPOSE OF ORGANIZATION:

☐ State	☐ College or University	☐ Child Care Center	☐ Training Center	☐ Medical Institution	
☐ County	☐ Secondary School	☐ School for Physically Disabled	☐ Radio/TV Station	☐ Hospital	
☒ City	☐ Elementary School	☐ School for Mentally Disabled	☐ Library	☐ Health Center	
☐ School District	☐ Pre School	☐ Museum	☐ Sheltered Workshop Training Program		
☐ Township	☐ Programs for Older Individuals	☐ Provider of Assistance to Homeless/Impoverished	☐ Clinic		
☐ Village	☐ Other (specify)				

IV. PROVIDE A WRITTEN DESCRIPTION OF PROGRAMS OR SERVICES OFFERED, INCLUDING A DESCRIPTION OF FACILITIES OPERATED (REQUIRED).

V. SOURCES OF FUNDING (Attach Supporting Documentation):

☒ Grant ☐ Contributions ☒ Other TAX REVENUE

VI. HAS THE ORGANIZATION BEEN DETERMINED TO BE TAX EXEMPT UNDER SECTION 501 OF THE INTERNAL REVENUE CODE OF 1986? _____ (COPY REQUIRED)

VII. HAS THE ORGANIZATION BEEN APPROVED, ACCREDITED OR LICENSED? _____ (COPY REQUIRED) BY WHAT AUTHORITY? _____

VIII. 12-15-2015
Date

Natasha L Henderson, City Administrator
Printed Name and Title of Authorized Official

Natasha L Henderson
Signature of Authorized Official

FOR STATE AGENCY USE ONLY

The applicant has been determined as a:

☐ eligible ☐ ineligible ☐ conditionally eligible
☐ public agency ☐ nonprofit education ☐ nonprofit health
☐ other _____

Eligibility expires: _____ Agreement #: _____

_____ _____
Date — Director

This form can be made available in accessible formats upon request to qualified individuals with disabilities.

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR ELIGIBILITY FORM
(Please type or print in blue or black ink only)

SECTION I Provide the full legal name of your organization on the first line of this section. Provide the mailing address of your organization as recognized by the US Postal Service. Include ZIP Code. Provide the street address if different from mailing address or provide directions if located on a rural route or other remote area. List the county in which the organization is actually located and a business telephone number with area code.

SECTION II Check the appropriate box which describes your organization. If you are a public agency check the appropriate box in section III then skip to section VIII. If you are unable to determine which status to check, please call 517-373-8622.

SECTION III Check the appropriate box or boxes (check as many as apply) which indicates the type or purpose of your organization.

SECTION IV A comprehensive written description of all programs and/or services provided is required. A description of the operational facilities should also be included. Be sure to include information on staff and staff qualifications, hours of operation, services and programs offered, population of enrollment, fees charged, etc. Include samples of pamphlets, catalogs, brochures or posters. If incorporated, include complete copy of Articles of Incorporation with all filing certificates and amendments, and a copy of your current By-Laws.

SECTION V Check the appropriate box which indicates the organization's sources of funding. Supporting documentation indicating the types and amounts of funding must be submitted with the completed application.

SECTION VI All applicants making application as "Nonprofit, tax-exempt organizations" must provide a copy of the IRS determination letter indicating tax exemption under Section 501 of the IRS Code of 1986. The name of the organization on this IRS letter must match the name provided in Section 1 of this application, if not, include sufficient evidence such as amendments to Articles of Incorporation, or Assumed Name filing certificate to establish an "audit trail" of names showing the legal connection.

SECTION VII Applicants making application as "Nonprofit, tax-exempt organization" are required to submit evidence that the applicant is currently approved, accredited, or licensed. Programs for older individuals must include evidence of funding under the Older Americans Act of 1965; Titles IV or XX of the Social Security Act; Titles VIII or X of the Economic Development Act of 1964; or the Community Services Block Grant Act. Providers of assistance to homeless individuals must include a letter from the mayor, county judge, city or county health officer or comparable authority which certifies that the applicant is a "provider of assistance to the homeless". The certification must identify the service or assistance being provided and the number of individuals receiving such assistance.

SECTION VIII Annotate date and provide an original signature of applicant's Authorized Official (President, Chairman of the Board, Mayor, City Manager, Executive Director, Administrator, Fire Chief, or other comparable authorized official). Photocopied, rubber stamped, machine produced, carbon, or other facsimile type signatures are not acceptable.

NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. USE THIS INSTRUCTION SHEET AS YOUR CHECK LIST TO ASSURE ALL REQUIRED INFORMATION AND DOCUMENTATION IS PROVIDED. IF YOU HAVE A QUESTION OR NEED ASSISTANCE CALL (517) 373-8622 or (517) 241-3860.

MAIL OR FAX APPLICATION TO:
Department of Technology, Management and Budget, Federal Surplus Program,
3111 W. St. Joseph Street, Lansing, MI 48917
Fax: (517) 334-8262

AUTHORIZED REPRESENTATIVES

(See definitions)

I. LEGAL NAME & MAILING ADDRESS OF APPLICANT ORGANIZATION:

CITY OF FLINT
Name of Organization

1101 S. SAGINAW, FLINT MI 48502
Mailing Address (PO Box #, Street, City & State) *ZIP Code+4*

Street Address/Location (if different from mailing address)

GENESEE (810) 766 7346 (810) 766-7218
County *Telephone #* *Fax #*

CITYOFFLINT.COM SKANNER@CITYOFFLINT.COM
Organization Web Address *Organization E-Mail Address*

II. THE FOLLOWING REPRESENTATIVES ARE DESIGNATED TO:

A. Represent Donee Organization as its authorized agent; and

B. Acquire Federal surplus property on behalf of the Donee Organization; and

C. Obligate necessary Donee Organization funds for this purpose; and

D. Execute Distribution Documents binding the Donee Organization to the terms, conditions, reservations, and restrictions applying to Property obtained through the agency.

III. _____ NEW DESIGNATIONS (Delete all previous authorizations) _____ ADDITIONAL DESIGNATIONS ONLY (Add to previous authorizations)

IV. REPRESENTATIVES:

Name	Title	Signature
NATASHA L. HENDERSON	CITY ADMINISTRATOR	

Email Address (required) NHENDERSON@CITYOFFLINT.COM

_____ _____ _____

Email Address (required) _____

_____ _____ _____

Email Address (required) _____

_____ _____ _____

Email Address (required) _____

V. CERTIFICATION

12-15-2015
Date

Natasha L Henderson
Signature of Authorized Official (see definitions)

Natasha L. Henderson City Administrator
Printed Name & Title of Authorized Official

NONDISCRIMINATION ASSURANCE

LEGAL NAME & MAILING ADDRESS OF APPLICANT ORGANIZATION:

CITY OF FLINT
Name of Organization

1101 S. SAGINAW, FLINT MI 48502
Mailing Address (PO Box #, Street, City, State) *ZIP Code+4*

Street Address/Location (if different from mailing address)

GENESEE (810) 766 7346 (810) 766 7218
County *Telephone #* *Fax #*

CITY OF FLINT.COM SKANNER@CITYOFFLINT.COM
Organization Web Address *Organization E-Mail Address*

CITY OF FLINT, the donee,
(Name of Organization)

agrees that the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the General Services Administration (41 CFR 101-6.2 and 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, as amended, section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, section 303 of the Age Discrimination Act of 1975, and the Civil Rights Restoration Act of 1987, to the end that no person in the United States shall on the ground of race, color, national origin, sex or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees (1) that this agreement shall be subject in all respects to the provisions of said Federal statutes and regulations, (2) that this agreement obligates the donee for the period during which it retains ownership or possession of the property, (3) that the United States shall have the right to seek judicial enforcement of this agreement, and (4) that this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

12-15-2015 Anthony D. Henderson
Date Signature of Authorized Official

STATE OF MICHIGAN
FEDERAL SURPLUS PROPERTY PROGARM
3201 W. ST. JOSEPH, LANSING, MI 48917

CERTIFICATIONS AND AGREEMENTS (INCLUDING TERMS, CONDITIONS, RESERVATIONS, AND RESTRICTIONS)

(a) THE DONEE CERTIFIES THAT:

(1) It is a public agency or a nonprofit institution or organization exempt from taxation under section 501 of the Internal Revenue Code of 1954 within the meaning of section 203 (j) of the Federal Property and Administrative Services Act of 1949, as amended, and/or the regulations of the General Services Administration (GSA).

(2) If a public agency, the property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area one or more public purposes, or, if a nonprofit, tax exempt institution or organization, the property is needed for and will be used by the recipient for educational or public health purposes, including research for any such purpose, or for programs for older individuals. The property is not being acquired for any other use or purpose, or for sale or other distribution, or for permanent use outside the State, except with prior written approval of the State agency.

(3) Funds are available to pay all costs and charges incident to donation.

(4) This transaction shall be subject to the nondiscrimination regulations governing the donation of surplus personal property issued under title VI of the Federal Property and Administrative Services Act of 1949, as amended, section 504 of the Rehabilitation Act of 1973, as amended, title IX of the Education Amendments of 1972, as amended, and section 303 of the Age Discrimination Act of 1975.

(b) THE DONEE AGREES TO THE FOLLOWING FEDERAL CONDITIONS:

(1) All items of property shall be placed in use for the purpose(s) for which acquired within 1 year of receipt and shall be continued in use for such purpose(s) for 1 year from the date the property was placed in use, or continued in use, the donee shall immediately notify the State agency and, at the Donee's expense, return such property to the State agency.

(2) Such special handling or use limitations as are imposed by GSA on any item(s) of property listed hereon.

(3) In the event the property is not so used or handled as required by (b) (1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and, upon demand, the donee shall release such property to such person as GSA or its designee shall direct.

(c) THE DONEE AGREES TO THE FOLLOWING CONDITIONS IMPOSED BY THE STATE AGENCY, APPLICABLE TO ITEMS WITH A UNIT ACQUISITION COST OF $5,000 OR MORE AND PASSENGER MOTOR VEHICLES, REGARDLESS OF ACQUISITION COST, EXCEPT VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT, FOREIGN GIFTS, OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR PURPOSE FOR WHICH ACQUIRED:

(1) The property shall be used only for the purpose(s) for which acquired and for no other purpose(s).

(2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which acquired for a period of (to be in accordance with provisions of the State Plan of Operation).

(3) In the event the property is not so used as required by (c) (1) and (2), and Federal restrictions (b) (1), (b) (2) and (f) have expired, right to the possession of such property shall at the option of the State agency revert to the State of Michigan and the donee shall release such property to such person as the State agency shall direct.

(d) THE DONEE AGREES TO THE FOLLOWING TERMS, RESERVATIONS, AND RESTRICTIONS:

(1) From the date it receives the property and through the period(s) of time the conditions imposed by (b), (c) and (f) remain in effect, the donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently for use outside the State, without the prior approval of GSA under (b) and (f), or the State agency under (c) and (f). The proceeds from any sale, trade, lease, loan, bailment, encumbrance, or other disposal of the property, when such action is authorized by GSA or by the State agency, shall be remitted promptly by the donee to GSA or the State agency, as the case may be.

(2) In the event any of the property is sold, traded, leased, loaned, bailed, cannibalized, encumbered, or

otherwise disposed of by the donee from the date it receives the property through the period(s) of time the conditions imposed by (b), (c) and (f) remain in effect, without the prior approval of GSA or the State agency, the donee, at the option of GSA or the State agency shall pay to GSA or the State agency, as the case may be, the proceeds of the disposal or the fair market value or the fair rental value of the property at the time of such disposal, as determined by GSA or the State agency.

(3) If at any time, from the date it receives the property through the period(s) of time the conditions imposed by (b), (c), and (f) remain in effect any of the property listed hereon is no longer suitable, usable, or further needed by the donee for the purpose(s) for which acquired, the donee shall promptly notify the State agency, and shall, as directed by the State agency, return the property to the State agency, release the property to another donee or another State agency or to a department or agency of the United States, sell or otherwise dispose of the property. The proceeds from any sale shall be remitted promptly by the donee to the State agency.

(4) The donee shall make reports to the State agency on the use, condition, and location of the property listed hereon and on other pertinent matters as may be required from time to time by the State agency.

(5) At the option of the State agency, the donee may abrogate the State conditions set forth in (c) and the State terms, reservations, and restrictions pertinent thereto in (d) by payment of an amount as determined by the State agency.

(e) THE DONEE AGREES TO THE FOLLOWING CONDITIONS, APPLICABLE TO ALL ITEMS OF PROPERTY LISTED HEREON:

(1) The property acquired by the donee is on an "as is, where is" basis, without warranty of any kind, and the Government of the United States of America will be held harmless from any or all debts, liabilities, judgments, costs, demands, suits, actions, or claims of any nature arising from or incident to the donation of the property, its use, or final disposition.

(2) Where a donee carries insurance against damages to or loss of property due to fire or other hazards and where loss of or damage to donated property with unexpired terms, conditions, reservations, or restrictions occurs, GSA or the State agency, as the case may be, will be entitled to reimbursement from the donee out of the insurance proceeds of an amount equal to the unamortized portion of the fair market value of the damaged or destroyed donated items.

(f) THE DONEE AGREES TO THE FOLLOWING ADDITIONAL SPECIAL TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT AND VESSELS (50 FEET OR MORE IN LENGTH) HAVING A ACQUISTIONS COST OF $5,000 OR MORE AND FOREIGN GIFTS OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR PURPOSE FOR WHICH ACQUIRED:

The donation shall be subject to the additional special terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document or other agreements executed by the authorized donee representative.

(g) ALL PROPERTY ACQUIRED THROUGH THE FEDERAL SURPLUS PROPERTY PROGRAM IS CONSIDERED FEDERAL GRANT-IN-AID AND MAY REQUIRE COMPLIANCE UNDER THE SINGLE AUDIT ACT OF 1984 AND THE PROVISIONS OF OMB CIRCULAR A-133.

Signature of Donee's Authorized Official

12-10-2015
Date

Title of Donee's Authorized Official

DEFINITIONS

Authorized Official – Means the President, Chairman of the Board, Mayor, City Manager, Superintendent, Executive Director, Administrator, Fire/Police Chief, or other comparable official.

Authorized Representative – Means the person(s) who is/are certified by the Authorized Official to represent the Donee Organization as its authorized agent; and is authorized to screen/acquire Federal surplus property on behalf of the Donee Organization; and obligate necessary Donee Organization funds for this purpose; and execute distribution documents binding the Donee Organization to the terms, conditions, reservations, and restrictions applying to property obtained through the agency.

APPROVED - Recognition and approval by the State department of education, State department of health, or other appropriate authority where no recognized accrediting board, association, or other authority exists for the purpose of making an accreditation. For an educational institution or an educational program, approval must relate to academic or instructional standards established by the appropriate authority. For a public health institution or program, approval must relate to the medical requirements and standards for the professional and technical services of the institution established by the appropriate authority.

ACCREDITED - Approved by a recognized accrediting board or association, at a regional, State or national level such as a State board of education or health; the American Hospital Association; a regional or national accrediting association for universities, colleges, or secondary schools; or another recognized accrediting association.

ACCREDITATION – Means the status of public recognition that an accrediting agency grants to an institution or program that meets the agency's standards and requirements.

CHILD CARE CENTER - A public or nonprofit facility where educational, social, health, and nutritional services are provided to children through age 14 or as prescribed by State Law, and that is approved or licensed by the State or other appropriate authority as a child day care center or child care center.

CLINIC – Means an approved public or nonprofit facility organized and operated for the primary purpose of providing outpatient public health services, and includes customary related services such as laboratories and treatment rooms.

COLLEGE - Means an approved or accredited public or nonprofit institution of higher learning offering organized study courses and credits leading to a baccalaureate or higher degree.

CONSERVATION – Means a program or programs carried out or promoted by a public agency for public purposes involving directly or indirectly the protection, maintenance, development, and restoration of the natural resources of a given political area. These resources include but are not limited to the air; land; forests; water; rivers; streams; lakes and ponds; minerals; and animals, fish and other wildlife.

DRUG ABUSE OR ALCOHOL TREATMENT CENTER – Means a clinic or medical institution that provides for the diagnosis, treatment, or rehabilitation of alcoholics or drug addicts. These centers must have on their staffs, or available on a regular visiting basis, qualified professionals in the fields of medicine, psychology, psychiatry, or rehabilitation.

ECONOMIC DEVELOPMENT – Means a program(s) carried out or promoted by a public agency for public purposes to improve the opportunities of a given political area for the establishment or expansion of industrial, commercial, or agricultural plants or facilities and which otherwise assists in the creation of long term employment opportunities in the area or primarily benefits the unemployed or those with low incomes.

EDUCATION – Means a program or programs to develop and promote the training, general knowledge, or academic, technical, and vocational skills and cultural attainments of individuals in a community or other given political area. Public educational programs may include public school systems and supporting facilities such as centralized administrative or service facilities.

EDUCATIONAL INSTITUTION – Means an approved, accredited, or licensed public or nonprofit institution, facility, entity, or organization conducting educational programs or research for educational purposes, such as a child care center, school, college, university, school for the mentally or physically disabled, or an educational radio or television station.

EDUCATIONAL RADIO OR TELEVISION STATION – Means a public or nonprofit radio or television station licensed by the Federal Communications Commission and operated exclusively for noncommercial educational purposes.

HEALTH CENTER – Means an approved public or nonprofit facility that provides public health services, including related facilities such as diagnostic and laboratory facilities and clinics and clinics.

HISTORIC LIGHT STATION – Means a historic light station as defined under section 308(e)(2) of the National Historic Preservation Act 16 U.S.C. 470w-7(e)(2), including a historic light station conveyed under subsection (b) of that section, notwithstanding the number of hours that the historic light station is open to the public.

HOMELESS INDIVIDUAL – Means:
(1)An individual who lacks a fixed, regular, and adequate nighttime residence, or who has a primary nighttime residence that is:

(i) A supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
(ii) An institution that provides a temporary residence for individuals intended to be institutionalized; or
(iii) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

(2) For purposes of this regulation, the term does not include any individual imprisoned or otherwise detained pursuant to an Act of the Congress or State Law.

HOSPITAL – Means an approved or accredited public or nonprofit institution providing public health services primarily for inpatient medical or surgical care of the sick and injured and includes related facilities such as laboratories, outpatient departments, training facilities, and staff offices.

LIBRARY - A public or nonprofit facility providing library services free to all residents of a community, district, State or region.

LICENSED – Mean recognition and approval by the appropriate State or local authority approving institutions or programs in specialized areas. Licensing generally relates to established minimum public standards of safety, sanitation, staffing, and equipment as they relate to the construction, maintenance, and operation of a health or educational facility, rather than to the academic, instructional, or medical standards for these institutions.

MEDICAL INSTITUTION – Means an approved, accredited, or licensed public or nonprofit institution, facility, or organization the primary function of which is the furnishing of public health and medical services to the public at large or promoting public health through the conduct of research, experiments, training, or demonstrations related to cause, prevention, and methods of diagnosis and treatment of diseases and injuries. The term includes but is not limited to hospitals, clinics, alcoholic and drug abuse treatment centers, public health or treatment centers, research and health centers, geriatric centers, laboratories, medical schools, dental schools, nursing schools, and similar institutions. The term does not include institutions primarily engaged in domiciliary care although a separate medical facility within such a domiciliary institution may qualify as a "medical institution".

MUSEUM – Means a public or nonprofit institution which is organized on a permanent basis essentially for educational or esthetic purposes and which, using a professional staff, owns or uses tangible objects, whether animate of inanimate; cares for these objects; and exhibits them to the public on a regular basis (at least 1000 hour per year). As used in the Donation Program, the term "museum" includes, but is not limited to, the following institutions if they satisfy all other provisions of FPMR 101-44.207: aquariums and zoological parks; botanical gardens and arboretums; nature centers; museums relating to art, history (including historical buildings), natural history, science, and technology; and planetariums. For the purposes of this definition, an institution uses a professional staff if it employs at least one qualified full time staff member or the equivalent, whether paid or unpaid, primarily engaged in the acquisition, care, or public exhibition of objects owned or used by the institution. This definition of "museum" does not include any institution that exhibits object to the public if they display or use of the objects is only incidental to the primary function of the institution. For example, an institution which is engaged primarily in the sale of antiques, objects d'art, or other artifacts and which incidentally provided displays to the public of animate of inanimate objects, either free or at a nominal charge, does not qualify as a museum.

NATIONALLY RECOGNIZED ACCREDITING AGENCY – Means an accredited agency that the Department of Education recognizes under 34 CFR par 600. (For a list of accredited agencies, see the Department's web site at http://www.ed.gov/offices/OPE/accreditation/index.html .

NONPROFIT – Means not organized for profit and exempt from Federal income tax under section 501 of the Internal Revenue Code (26 U.S.C. 501).

PARKS AND RECREATION – Means a program(s) carried out or promoted by a public agency for public purposes which involve directly or indirectly the acquisition, development, improvement, maintenance, and protection of park and recreational facilities for the residents of a give political area.

PROGRAM FOR OLDER INDIVIDUALS – Means a conducted by a State or local government agency or any nonprofit activity that receives funds appropriated for services or programs for older individuals under the Older Americans Act of 1965, as amended, under title IV or title XX of the Social Security Act (42 U.S.C. 601 et seq.), or under titles VIII and X of the Economic Opportunity Act of 1964 (42 U.S.C. 2991 et seq.) and the Community Services Block Grant Act (42 U.S.C. 9901 et seq.).

PROVIDER OF ASSISTANCE TO HOMELESS INDIVIDUALS – Means a public agency or a nonprofit institution or organization that operates a program which provides assistance such as food, shelter, or other services to homeless individuals.

PROVIDER OF ASSISTANCE TO IMPOVERISHED FAMILIES AND INDIVIDUALS – Means a public or nonprofit organization whose primary function is to provide money, goods, or services to families or individuals whose annual incomes are below the poverty line (as defined in section 673 of the Community Services Block Grant Act)(42 U.S.C. 9902). Providers include food banks, self-help housing groups, and organizations providing services such as the following: Health care; medical transportation; scholarships and tuition assistance; tutoring and literacy instruction; job training and placement; employment counseling; child care assistance; meals or other nutritional support, clothing distribution; home construction or repairs; utility or rental assistance; and legal counsel.

PUBLIC AGENCY- Means any State; political subdivision thereof, including any unit of local government or economic development district; any department, agency, or instrumentality thereof, including instrumentalities created by compact or other agreement between States or political subdivisions; multijurisdictional substate districts established by or pursuant to State law; or any Indian tribe, band, group, pueblo, or community located on a State reservation.

PUBLIC HEALTH – Means a program(s) to promote, maintain, and conserve the public's health by providing health services to individuals and/or by conducting research, investigations, examinations, training, and demonstrations. Public health services may include but are not limited to the control of communicable diseases, immunization, maternal and child health programs, sanitary engineering, sewage treatment and disposal, sanitation inspection and supervision, water purification and distribution, air pollution control, garbage and trash disposal, and the control and elimination of disease-carrying animals and insects.

PUBLIC HEALTH INSTITUTION – Means an approved, accredited, or licensed public or nonprofit institution, facility, or organization conducting a public health program(s) such as a hospital, clinic, health center, or medical institution, including research for any such programs, the services of which are available to the public.

PUBLIC PURPOSE – Means a program(s) carried out by a public agency which are legally authorized in accordance with the laws of the State or political subdivision thereof and for which public funds may be expended. Public purposes include but are not limited to programs such as conservation, economic development, education, parks and recreation, public health and public safety, programs of assistance to the homeless or impoverished, and programs for older individuals.

PUBLIC SAFETY – Means a program(s) carried out or promoted by a public agency for public purposes involving, directly or indirectly, the protection, safety, law enforcement activities, and criminal justice system of a given political area. Public safety programs may include but are not limited to those carried out by: public police departments; sheriff's offices; the courts; penal and correctional institutions and including juvenile facilities; State and civil defense organizations; and fire departments and rescue squads including volunteer fire departments and rescue squads supported in whole or in part with public funds.

SCHOOL (EXCEPT SCHOOLS FOR THE MENTALLY OR PHYSICALLY DISABLED) - Means a public or nonprofit approved or accredited organizational entity devoted primarily to approved academic, vocational, or professional study and instruction, that operates primarily for educational purposes on a full-time basis for minimum school year and employs a full-time staff of qualified instructors.

SCHOOL FOR THE MENTALLY OR PHYSICALLY DISABLED – Means a facility or institution operated primarily to provide specialized instruction to students of limited mental or physical capacity. It must be public or nonprofit and must operate on a full-time basis for the equivalent of a minimum school year prescribed for public school instruction of the mentally or physically disabled, have a staff of qualified instructors, and demonstrate that the facility meets the health and safety standards of the State or local government.

UNIVERSITY – Means a public or nonprofit approved or accredited institution for instruction and study in the higher branches of learning and empowered to confer degrees in special departments or colleges.

From: Sean Kammer <skammer@cityofflint.com>
Sent: Tuesday, December 22, 2015 12:22 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Bottled Water

Hi Carolyn,

That's great news! At this point, we are working to determine the address. We have a couple of options available to us. Please allow me to conference with City Officials and our partner agencies to see what I can figure out.

Thanks,

On Tue, Dec 22, 2015 at 11:33 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Sean,

I will be meeting with a Director for the State of Michigan's Department of Health and Human Services on Monday to secure funding to ship the 93 pallets of bottled water from South Carolina. What address would the water need to be shipped to?

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Monday, December 21, 2015 5:30 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,
>
> Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.
>
> Thanks,
>
> Carolyn Rambo, Program Supervisor

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From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

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Sean Kenneth Kammer, MPA

Assistant to the City Administrator

City of Flint, Michigan

1101 S. Saginaw St.
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810-237-2025

--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan

1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Sean Kammer <skammer@cityofflint.com>
Sent: Tuesday, December 22, 2015 12:24 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Bottled Water

Carolyn,

Since we do not have a board, how would we fill out the Board approval form for a City?

Thanks,

On Tue, Dec 22, 2015 at 11:06 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Sean,

Thank you for the application. There is one additional part of the application that needs to be filled out. I am attaching the Board Resolution.

Thanks,

Carolyn Rambo, Program Supervisor

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Logistics & Operations Support Division

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Sent: Monday, December 21, 2015 5:30 PM
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Subject: Re: Bottled Water

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

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> Sean,
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Sean,

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Thanks,

Carolyn Rambo, Program Supervisor

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Assistant to the City Administrator

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810-237-2025

--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Sean Kammer <skammer@cityofflint.com>
Sent: Tuesday, December 22, 2015 2:54 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Bottled Water
Attachments: Board Approval Form.PDF

Carolyn,

Please find the completed Board Approval Form attached.

Thanks,

Sean

On Tue, Dec 22, 2015 at 12:46 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

It can be filled out by your city administrator. I am not really sure why it is necessary for public agencies but it is still required by GSA.

Thanks,

Carrie

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Tuesday, December 22, 2015 12:24 PM

To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Carolyn,

Since we do not have a board, how would we fill out the Board approval form for a City?

Thanks,

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Subject: Re: Bottled Water

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Please find the City's application attached.

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Carolyn Rambo, Program Supervisor

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Flint, MI 48502
810-237-2025

STATE OF MICHIGAN
BOARD RESOLUTION
FEDERAL SURPLUS ASSISTANCE PROGRAM

WHEREAS, THE CITY OF FLINT (Agency), State of Michigan has met all other State and Federal requirements for participation in the Federal Property Assistance Program under Public Law 94-519.

WHEREAS, it is a requirement that a resolution be adopted by the governing body specifically designating a coordinator as Surplus Property Donee and Custodian, to be responsible for the acceptance and accountability and authorized to sign for surplus property.

NOW THEREFORE, BE IT RESOLVED:

1. That the Governing Body for the CITY OF FLINT (Agency)

   the of the State of Michigan, hereby designates NATASHA L. HENDERSON (Name)

   who is the authorized coordinator as the person responsible for accepting Federal Surplus Property, with the power and full authority to sign for such surplus property.

2. The coordinator named above is to be held responsible for the accountability and will maintain the necessary records for all surplus property obtained for public purposes until relieved from accountability by State and/or Federal authorities.

3. That money is available to pay service charges for surplus property obtained.

4. That the coordinator is further hereby authorized to direct payment of service charges for surplus property to complete all transactions.

I do hereby certify that the foregoing resolution was adopted by the favorable vote of a majority of the member of said CITY OF FLINT (Agency) Date: 12-22-15

Natasha L. Henderson

Signature, Chairman of the Board

Signature, Secretary/Clerk/Treasurer

1101 S. Saginaw
FLINT, MI 48502

Agency Mailing Address

Phone: 810-237-2025

e-Mail: SKemmer@cityofflint.com

Return form to: **State of Michigan, DMB**
Federal Surplus Program
P.O. Box 30026
Lansing, MI, 48909

From: Scott Pepperman <executivedirector@nasasp.org>
Sent: Sunday, January 10, 2016 11:38 PM
To: Barber, Gene
Cc: Rambo, Carolyn (DTMB);rick.parker@gsa.gov
Subject: Re: Fwd: Water request for the State of Michigan

Good evening Gene and thanks for the follow up, my apologies for not getting back to you sooner. I am working with the City of Flint directly and on a plan to get the water there. I will reach out to them tomorrow morning and get back to you as soon as possible. Thanks for your assistance.

Best Wishes.

On Fri, Jan 8, 2016 at 3:24 PM, Barber, Gene <Gene.Barber@fema.dhs.gov> wrote:

Any update to this?

We have about 2 million liters coming available in the next couple weeks...

Thanks,

Gene H Barber, CPPA

Mission Support Bureau

Support Services and Facilities Management Division

Program Analyst

***Phone** - (202) 646-2727*

***BB** - (202) 549-4114*

***Fax** - (540) 504-2840*

***E-Mail** - gene.barber@fema.dhs.gov*

Personal Property Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/FEMAPersonalPropertyPolicyandOversight.aspx

SAMS Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/SAMS_Home_Page.aspx

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, December 17, 2015 2:34 PM

To: Barber, Gene <Gene.Barber@fema.dhs.gov>
Cc: Carolyn Rambo (DTMB) <RamboC1@michigan.gov>; rick.parker@gsa.gov
Subject: RE: Fwd: Water request for the State of Michigan

Thanks Gene, I under, get me the water and I will figure out the transportation.

Best Wishes

On Dec 17, 2015 1:37 PM, "Barber, Gene" <Gene.Barber@fema.dhs.gov> wrote:

> Not exactly sure at this point. Once I get the quantities and where they are needed I can get that information for you.
>
> One thing to remember is that if we go the excess route you would need to come up with the transportation. I will try to get stuff that is closest to the locations affected… we will cross that hurdle when we have the initial details though ☺
>
> *Thanks,*
>
> *Gene H Barber, CPPA*
>
> *Mission Support Bureau*
>
> *Support Services and Facilities Management Division*
>
> *Program Analyst*
>
> *Phone - (202) 646-2727*
>
> *BB - (202) 549-4114*
>
> *Fax - (540) 504-2840*
>
> *E-Mail - gene.barber@fema.dhs.gov*
>
> **Personal Property Website:** https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/FEMAPersonalPropertyPolicyandOversight.aspx
>
> **SAMS Website:** https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/SAMS_Home_Page.aspx

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, December 17, 2015 1:18 PM
To: Barber, Gene <Gene.Barber@fema.dhs.gov>
Cc: Carolyn Rambo (DTMB) <RamboC1@michigan.gov>; rick.parker@gsa.gov
Subject: RE: Fwd: Water request for the State of Michigan

Excellent, thanks Gene. Do you know if you have any quantities in the midwest?

Thanks

On Dec 17, 2015 12:53 PM, "Barber, Gene" <Gene.Barber@fema.dhs.gov> wrote:

As soon as I get a number I will get with our internal folks to see what we can do to assist.

I have already given them a heads up that this is in the works...

Standing by for more information.

Thanks,

Gene H Barber, CPPA

Mission Support Bureau

Support Services and Facilities Management Division

Program Analyst

***Phone** - (202) 646-2727*

***BB** - (202) 549-4114*

***Fax** - (540) 504-2840*

***E-Mail** - gene.barber@fema.dhs.gov*

Personal Property Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/FEMAPersonalPropertyPolicyandOversight.aspx

SAMS Website: https://intranet.fema.net/org/ms/ocao/ssfmd/Pages/SAMS_Home_Page.aspx

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, December 17, 2015 12:30 PM
To: Rickey Parker - WQSCA <rick.parker@gsa.gov>
Cc: Barber, Gene <Gene.Barber@fema.dhs.gov>; Carolyn Rambo (DTMB) <RamboC1@michigan.gov>
Subject: Re: Fwd: Water request for the State of Michigan

Thanks Rick. Gene, the City of Flint, Michigan has declared a disaster and urgently needs a large quantity of clean drinking water.

I have copied our office there to provide the quantity needed. Carrie, please reply to all when you can get the number Gene is asking for and we can work on the transportation issue as well.

Thanks to all.

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> Subject: RE: Water request for the State of Michigan
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>
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>
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E-Mail - gene.barber@fema.dhs.gov

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Sent: Thursday, December 17, 2015 11:03 AM
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GSA, Federal Acquisition Service
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Office Phone: 202-619-8975
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5 Briarwood Court
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Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
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From: Gwen Thomas <gwen.thomas@coyote.com>
Sent: Monday, January 11, 2016 12:00 PM
To: Rambo, Carolyn (DTMB)
Subject: RE: State Of MI Shipment
Attachments: Gwen Thomas.vcf

Got it, please call the shipper and get the correct pickup address.

Thanks!!!

Gwen Thomas
Operations Coordinator

COYOTE
A UPS COMPANY

Phone: 804-291-4564
Fax#847-810-5649
Toll Free: 888-682-4652
Email: gwen.thomas@coyote2015
Group Email: 078@coyote.com
Includes: CJ Rock 804-291-4613
David Tartick 804-291-4578
Angela Carroll 804-291-4609
1000 Semmes Avenue
Richmond, VA. 23224
www.coyote.com



From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Monday, January 11, 2016 11:59 AM
To: Gwen Thomas <gwen.thomas@coyote.com>
Subject: FW: State Of MI Shipment

Gwen,

We would like the shipment delivered to the address below. I am also trying to verify the originating address. I am not 100% sure that the water is that the location I sent you earlier.

GCCARD
Attention Matt Odette
2727 Lippincott Blvd.
Flint, MI 48507
Cell# 810-686-1749

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
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DTMB
HELP. CONNECT. SOLVE.

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1255 Commerce Drive
Lugoff South Carolina, 29078
Attn: Steve Stillwell
(704) 560-1978

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That's great news, more later!

Best Wishes.

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web site: www.nasasp.org

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:29 PM
To: Rambo, Carolyn (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to ramboc1@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Sent: Friday, January 15, 2016 7:03 AM
To: Rambo, Carolyn (DTMB);Scott Pepperman
Cc: Hovey, Amy;Bill Kerr
Subject: RE: City of Flint - Water Issue

Importance: High

I am forwarding this as a priority email to Bill Kerr at the Food Bank of Eastern Michigan. I am not sure if he has returned the call back but he is coordinating all deliveries and has a handle on the warehousing that developed to support the process. I will also have a follow-up call with Bill this morning.

Jamie Gaskin
CEO
United Way of Genesee County
Phone: 810.762.0856| Cell: 810.240.0297
jgaskin@unitedwaygenesee.org
111 E. Court St., Suite 3A, Flint, MI 48502



GIVE. **ADVOCATE. VOLUNTEER.**

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Thursday, January 14, 2016 3:22 PM
To: Scott Pepperman <executivedirector@nasasp.org>; Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>
Subject: RE: City of Flint - Water Issue

Scott I am available until 5 today.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, January 14, 2016 2:00 PM
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Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
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CEO

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Phone: 810-238-8627

www.dankildee.house.gov



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Phone: 810-238-8627

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From: Gwen Thomas <gwen.thomas@coyote.com>
Sent: Friday, January 15, 2016 8:54 AM
To: Rambo, Carolyn (DTMB)
Subject: RE: Flint Shipment for Friday
Attachments: Gwen Thomas.vcf

On it

Gwen Thomas
Operations Coordinator

COYOTE
A UPS COMPANY

Phone: 804-291-4564
Fax#847-810-5649
Toll Free: 888-682-4652
Email: gwen.thomas@coyote2015
Group Email: 078@coyote.com
Includes: CJ Rock 804-291-4613
David Tartick 804-291-4578
Angela Carroll 804-291-4609
1000 Semmes Avenue
Richmond, VA. 23224
www.coyote.com



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To: Gwen Thomas <gwen.thomas@coyote.com>
Subject: Flint Shipment for Friday

Gwen,

I have been requested to change the delivery address again for the two semis that are delivering water to flint today. Can they be delivered to 4315 N Clio Rd Flint 48504?

Thanks,

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From: William E Kerr <wekerr@feedingamerica.org>
Sent: Friday, January 15, 2016 8:58 AM
To: Rambo, Carolyn (DTMB)
Cc: Jamie Gaskin;Scott Pepperman;Hovey, Amy
Subject: Re: City of Flint - Water Issue

I will be on thank you

Sent from my iPad

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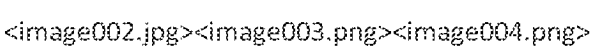
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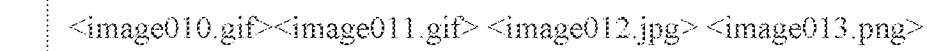
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Sent from my Verizon Wireless 4G LTE smartphone

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Thanks!
Amy

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District Chief of Staff
Congressman Dan Kildee (MI-05)
111 East Court Street, #38.
Flint, MI 48502
Phone: 810-238-8627
www.dankildee.house.gov
<image010.gif><image011.gif> <image012.jpg> <image013.png>

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From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Sunday, December 20, 2015 11:31 PM
To: Hovey, Amy
Subject: City of Flint - Water Issue

Good Evening Amy. I wanted to introduce myself and my organization to you tonight. I got your information from the Congressman's Chief of Staff, Jennifer. I can assist you with water needs in Flint, in both now and for the future. In order to proceed, I need to know what the needs immediately are for Flint. This will start the process to acquire the water and begin to work on transportation.

For your general information, I have attached some information about the Program and NASASP. Please let me know as soon as possible what you need and I would be happy to assist you in getting the water. Feel free to email or call me at the numbers listed below.

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Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property

5 Briarwood Court
Mechanicsburg, Pa. 17050
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E-mail: ExecutiveDirector@nasasp.org
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From: Wright, Seth (DTMB)
Sent: Friday, January 15, 2016 9:13 AM
To: Rambo, Carolyn (DTMB)
Subject: RE: City of Flint - Water Issue

I can make it

Seth Wright, Department Manager
Logistics & Operations Support
Department of Technology, Management & Budget
Office: 517-636-0731
Email: wrightS17@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 9:09 AM
To: Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>
Subject: City of Flint - Water Issue

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Thanks,

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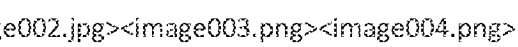
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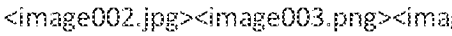
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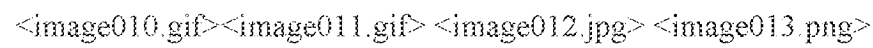
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Sent: Friday, January 15, 2016 9:32 AM
To: Rambo, Carolyn (DTMB)
Subject: RE: Flint Shipment for Friday
Attachments: Gwen Thomas.vcf

Hi Rambo,
We have notified drivers.
Thanks!!

Gwen Thomas
Operations Coordinator

COYOTE
A UPS COMPANY

Phone: 804-291-4564
Fax#847-810-5649
Toll Free: 888-682-4652
Email: gwen.thomas@coyote2015
Group Email: 078@coyote.com
Includes: CJ Rock 804-291-4613
David Tartick 804-291-4578
Angela Carroll 804-291-4609
1000 Semmes Avenue
Richmond, VA. 23224
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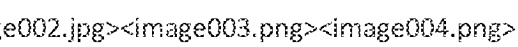
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Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

www.dankildee.house.gov

<image010.gif><image011.gif> <image012.jpg> <image013.png>

http://dankildee.house.gov/newsletter-subscription/

***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Sunday, December 20, 2015 11:31 PM
To: Hovey, Amy
Subject: City of Flint - Water Issue

Good Evening Amy. I wanted to introduce myself and my organization to you tonight. I got your information from the Congressman's Chief of Staff, Jennifer. I can assist you with water needs in Flint, in both now and for the future. In order to proceed, I need to know what the

needs immediately are for Flint. This will start the process to acquire the water and begin to work on transportation.

For your general information, I have attached some information about the Program and NASASP. Please let me know as soon as possible what you need and I would be happy to assist you in getting the water. Feel free to email or call me at the numbers listed below.

Best Wishes.

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

--

Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property
5 Briarwood Court
Mechanicsburg, Pa. 17050
Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
web site: www.nasasp.org

From: Thompson, Sheryl D. (DHHS)
Sent: Friday, January 15, 2016 3:20 PM
To: Rambo, Carolyn (DTMB)
Subject: Re: Contacts for Flint Water Issue

Carolyn I'm being asked exactly where this came from in South Carolina?

I know the total cost was $8000 Correct?

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 15, 2016, at 10:24 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Scott,
>
> Here are all of the contact that should be included in further updates for the flint water issue.
>
> Sheryl Thompson, Deputy Director of Field Operations
> Dept. of Health & Human Services
> Phone: 517-241-5954
> Thompson52@michigan.gov
>
> Jamie Gaskin, CEO
> United Way of Genesee County
> Phone: 810.762.0856| Cell: 810.240.0297
> jgaskin@unitedwaygenesee.org
>
> Amy Hovey, District Chief of Staff
> Congressman Dan Kildee (MI-05)
> Phone: 810-238-8627
> Amy.Hovey@mail.house.gov
>
> Scott E. Pepperman, Executive Director
> National Association of State Agencies for Surplus Property
> Phone: 717-389-5100
> ExecutiveDirector@nasasp.org
>
> William Kerr, CEO
> FoodBank of Eastern MI
> Phone: (810) 239-4441
> wekerr@feedingamerica.org

Jay Eickholt, Planning Analyst
Michigan State Police – EMHSD
Phone: 517-333-4416
EickholtJ1@michigan.gov

Joyce Van Coevering, Director
Office of Support Services
MI Department of Technology, Management and Budget
517-322-5005
Vancoevering1@michigan.gov

Kristi Thompson, Director
Logistics & Operations Support
Department of Technology, Management & Budget
Office @ GSB: 517.636.5407
Office @ Surplus: 517.335.1006
Office @ Records Center: 517.373.1844
ThompsonK1@michigan.gov

Seth Wright, Departmental Manager
Logistics & Operations Support
Department of Technology, Management & Budget
Office: 517-636-0731
Email: wrights17@michigan.gov

Caleb Buhs, Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
<image001.png>

From: Thompson, Sheryl D. (DHHS)
Sent: Tuesday, January 19, 2016 11:10 AM
To: Sanford, Jeffery (DHHS)
Cc: Rambo, Carolyn (DTMB)
Subject: Re: Contacts for Flint Water Issue

We have a contract through UPS we get an 82% discount. I'm waiting on Carolyn to send me an invoice. It will be billed to DHHS

I'll include her

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 19, 2016, at 12:06 PM, Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov> wrote:

> Do you know how we're being billed for the UPS charges by any chance?
>
> ---
>
> **From:** Thompson, Sheryl D. (DHHS)
> **Sent:** Tuesday, January 19, 2016 11:02 AM
> **To:** Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
> **Subject:** Fwd: Contacts for Flint Water Issue
>
> Sheryl Thompson
> Deputy Director of Field Operarions
> Dept of Health & Human Services
> 235 S. Grand Ave, Ste 1413
> Lansing, MI 48909
> 517-241-5954
>
> Begin forwarded message:
>
> > **From:** "Rambo, Carolyn (DTMB)" <RamboC1@michigan.gov>
> > **Date:** January 15, 2016 at 5:08:35 PM AST
> > **To:** "Thompson, Sheryl D. (DHHS)" <ThompsonS2@michigan.gov>
> > **Subject: RE: Contacts for Flint Water Issue**

Sheryl,

The water came from the State of South Carolina's Division of General Services. It was located in a warehouse at 1255 Commerce Drive, Lugoff South Carolina, 29078. The water was donated to the State of South Carolina to aid in flooding relief but was no longer needed.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
<image001.png>

From: Thompson, Sheryl D. (DHHS)
Sent: Friday, January 15, 2016 3:20 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Contacts for Flint Water Issue

Carolyn I'm being asked exactly where this came from in South Carolina?

I know the total cost was $8000 Correct?

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

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> Scott,
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> Dept. of Health & Human Services
> Phone: 517-241-5954
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Jamie Gaskin, CEO
United Way of Genesee County
Phone: 810.762.0856| Cell: 810.240.0297
jgaskin@unitedwaygenesee.org

Amy Hovey, District Chief of Staff
Congressman Dan Kildee (MI-05)
Phone: 810-238-8627
Amy.Hovey@mail.house.gov

Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property
Phone: 717-389-5100
ExecutiveDirector@nasasp.org

William Kerr, CEO
FoodBank of Eastern MI
Phone: (810) 239-4441
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Jay Eickholt, Planning Analyst
Michigan State Police – EMHSD
Phone: 517-333-4416
EickholJ1@michigan.gov

Joyce Van Coevering, Director
Office of Support Services
MI Department of Technology, Management and Budget
517-322-5005
Vancoeveringj1@michigan.gov

Kristi Thompson, Director
Logistics & Operations Support
Department of Technology, Management & Budget
Office @ GSB: 517.636.5407
Office @ Surplus: 517.335.1006
Office @ Records Center: 517.373.1844
ThompsonK1@michigan.gov

Seth Wright, Departmental Manager
Logistics & Operations Support
Department of Technology, Management & Budget
Office: 517-636-0731
Email: wrights17@michigan.gov

Caleb Buhs, Public Information Officer

Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
<image001.png>

From: Sanford, Jeffery (DHHS)
Sent: Tuesday, January 19, 2016 11:45 AM
To: Sanford, Jeffery (DHHS);Rambo, Carolyn (DTMB)
Subject: Missed conversation with Sanford, Jeffery (DHHS)

Sanford, Jeffery (DHHS) 10:56 AM:

howdy stranger! how are you?

Rambo, Carolyn (DTMB) 10:57 AM:

Hey im doing good how are you?

Sanford, Jeffery (DHHS) 10:57 AM:

i'm not too bad....i've been seeing your name being tossed around in some emails about the flint water issue thats going on and I have a quick question for you

Rambo, Carolyn (DTMB) 10:58 AM:

sure

Sanford, Jeffery (DHHS) 11:02 AM:

I would ask my boss (Sheryl) but she's out of the county for a couple weeks....we're getting the 92 pallets of water from South Carolina and she says its costing us $8,000...Is that just the shipping charges that we're being billed for?

Sanford, Jeffery (DHHS) 11:04 AM:

also..do you know how we're going to be paying for it? I'm guessing UPS is just going to include it on our monthly bill but i'm not 100% sure how that works

Rambo, Carolyn (DTMB) 11:06 AM:

Yes the shipping is 8,000 it took 5 semis to ship at $1600 each. We waived the service charge for federal surplus.

I think they are going to send an invoice directly to sheryl

Do you know how much money she budgeted for the transportation. I am working on shipping a ton more water.

Sanford, Jeffery (DHHS) 11:10 AM:

I'm not sure...to the best of my knowledge we received an initial $10,000,000 allocation to put towards the issue and we just received an additional $10,000,000 today. I'm thinking that any shipping charges will probably come out of that allocation

It looks like she's on her email now...sorry for any duplicate information that's being relayed!

Rambo, Carolyn (DTMB) 11:11 AM:

ok can you check on that for me and email what my cap should be?

no problem it was nice to hear from you.

Sanford, Jeffery (DHHS) 11:14 AM:

will do...i'll let you know what i find out

also...i saw you on the tv a while back for your auction! you're famous!

Sanford, Jeffery (DHHS) 11:42 AM:

I spoke with Sheryl, I'm assuming the cap you are referring to are for the other water donations she said you were working on? If that's the case she said to just confirm the amount with her if you secure any donations prior to finalizing

From: Fix, Carol DLA CIV DISPOSITION SERVICES <Carol.Fix@dla.mil>
Sent: Thursday, January 21, 2016 8:54 AM
To: Shelia Marie Blount - 4QSCB;Stooksbury, Carrie DLA CIV DISPOSITION SERVICES
Cc: Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES;clark18 @michigan.gov;Rambo, Carolyn (DTMB)
Subject: RE: [Non-DoD Source] Re: Latrine System
Attachments: Latrine systems.xlsx

Thank you Sheila and Carrie!

I am here to assist with manual requisitions if needed. The list of Latrine systems are under NSN 4510015211860.

CAROL FIX
REUTILIZATION, TRANSFER, AND DONATION OFFICE DLA Disposition Services J-421
Comm: 269-961-5902
DSN: 661-5902

-----Original Message-----
From: Shelia Marie Blount - 4QSCB [mailto:shelia.blount@gsa.gov]
Sent: Thursday, January 21, 2016 8:44 AM
To: Stooksbury, Carrie DLA CIV DISPOSITION SERVICES
Cc: Fix, Carol DLA CIV DISPOSITION SERVICES; Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES; clark18@michigan.gov; ramboc1@michigan.gov
Subject: [Non-DoD Source] Re: Latrine System

Hi Carrie,

I have copied MI SASP on this email, if they are interested in requesting the latrine systems and DLA Battle Creek approve expedited screening of the items, GSA will definitely approve the transfer orders.

Respectfully,
Sheia

Shelia M. Blount
Property Disposal Specialist
GSA, Property Management Program (4QSCB)
77 Forsyth Street
Suite 130

Atlanta, GA 30303
Phone: 404-331-0538
Fax: 404-331-1877
shelia.blount@gsa.gov

On Thu, Jan 21, 2016 at 8:33 AM, Stooksbury, Carrie DLA CIV DISPOSITION SERVICES <Carrie.Stooksbury@dla.mil> wrote:

Shelia and Carol,

I hope this finds you both doing well today. I'll be short and to the point. We are receiving a bunch of latrine systems left and right down here. They are the laundry and shower type. My feeling is that they need to be sent to Flint for the people there to have access to clean water and clean restrooms. I don't have any knowledge as to how this works, but I see them coming in one after another, and I would rather send them to Flint than to be allocated to sales at this time. Please think it over, and decide from there. Thanks,

Carrie L. Stooksbury
Property Disposition Technician
DLA Disposition Service
St. Julien's Creek Annex
Bldg 400 Magazine Rd
Portsmouth, VA 23702
(757)485-6561 <tel:%28757%29485-6561>
Fax: (757)396-0449 <tel:%28757%29396-0449> DSN: 386
GPS: 1711 Victory Blvd,Portsmouth VA, 23702

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:50 PM
To: Rambo, Carolyn (DTMB)
Subject: "He's his own best spokesman"

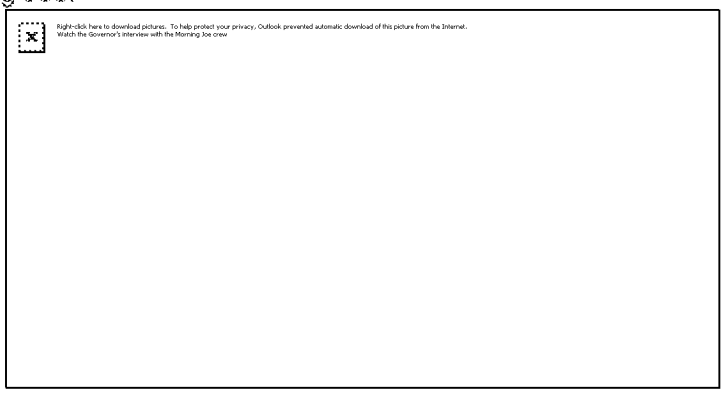
HOME | BLOG | CONTACTS | FACEBOOK | TWITTER | INSTAGRAM

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

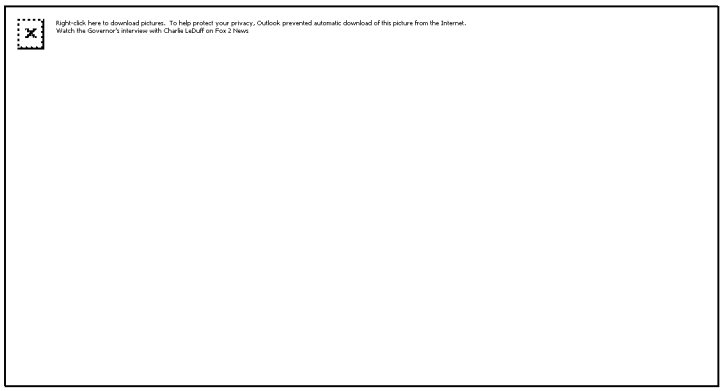
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

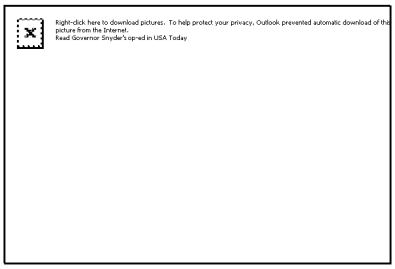


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



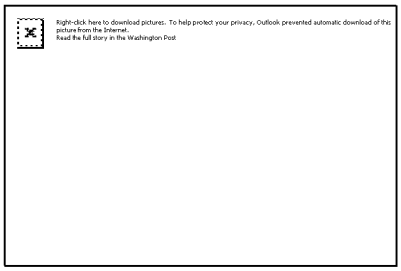
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



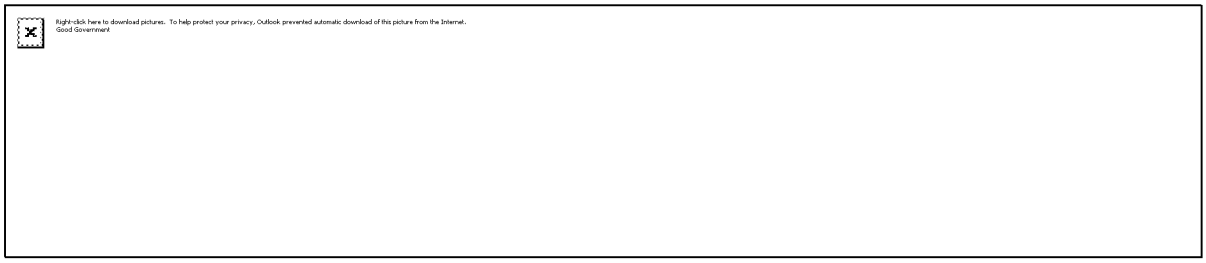
Visit HelpForFlint.com to learn how you can help Flint residents.

STAY CONNECTED:

SUBSCRIBER SERVICES:
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This email was sent to ramboc1@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:46 PM
To: Rambo, Carolyn (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to ramboc1@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Rambo, Carolyn (DTMB)
Subject: Contributing time, muscle and money

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
DTMB Header 1022.15

During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
H2O

Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to ramboc1@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Scott Pepperman <executivedirector@nasasp.org>
Sent: Tuesday, January 26, 2016 12:02 PM
To: Hovey, Amy
Subject: FEMA Water for City of Flint

Good Morning Amy. You asked me to get back to you about any problems with getting the water delivered to Flint, Michigan and one has arisen. FEMA is now telling me, as of last week, before the storm, that because of the action President Obama took, they can no longer allow the 2 million liters of water they had set aside for donation to Michigan through the Federal Surplus Property Program to be completed.

The free transportation and warehousing are confirmed and there will be no cost to the City of Flint or the state of Michigan, so I don't understand the delay. Can you help or can someone in the Congressman's Office help to get this water.

I did speak to the Michigan Federal Surplus Property Program and I am reaching out to you to assist them and with their knowledge this morning for help. I will also call you on your cell phone as I know you are very busy and this has become a real national story.

Thanks and please call me if we need to work on a further plan and I can am ready to assist.

Best Wishes.

--
Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property
5 Briarwood Court
Mechanicsburg, Pa. 17050
Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
web site: www.nasasp.org

From: Mathews, Jamie (DTMB)
Sent: Tuesday, January 26, 2016 3:13 PM
To: Rambo, Carolyn (DTMB)
Subject: RE: Flint inside DTMB article

Carrie: I am not sure who did the story that was posted, however, I agree with you that a lot of times the efforts of our employees do not always get recognized. I was not aware of the AWESOME job you guys did (and are continuing to do) with the water. Let me check with Joyce and see if there is a better way that we get this information communicated to those in DTMB Communications, as well as our own staff!

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, January 26, 2016 2:31 PM
To: Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>
Subject: Flint inside DTMB article

Jamie,

Why doesn't OSS/LOS get mentioned for any of the work that we have done? I think that the delivery drivers that worked to delivery water should be recognized. Also the staff at Federal Surplus found more 180,000 bottles of water to donate to flint and are still working on securing more water. I think both of these efforts need to be recognized. Here is the article.

http://inside.michigan.gov/dtmb/comm/news/Pages/Hands-on-help-for-Flint.aspx

I am sorry this kind of upset me as in the past we have not be recognized for trying to go above and beyond our jobs to do the right thing.

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

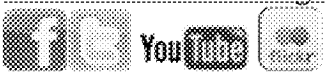
From: Hovey, Amy <Amy.Hovey@mail.house.gov>
Sent: Wednesday, January 27, 2016 4:08 PM
To: 'Scott Pepperman'
Cc: Rambo, Carolyn (DTMB)
Subject: RE: FEMA Water for City of Flint

Scott –

From talking to FEMA I think that is correct at the moment. We appreciate all your effort to assist Flint.

Amy

Amy Hovey
District Chief of Staff
Congressman Dan Kildee (MI-05)
111 East Court Street, #3B.
Flint, MI 48502
Phone: 810-238-8627
www.dankildee.house.gov



http://dankildee.house.gov/newsletter-subscription/

***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Wednesday, January 27, 2016 1:16 PM
To: Hovey, Amy
Cc: Rambo, Carolyn (DTMB)
Subject: Re: FEMA Water for City of Flint

Thanks for the update Amy. It would appear at this point, since the President declared that the Michigan Federal Surplus Personal Property Program is out of the water business and no further assistance is needed from me and the National Association, is that accurate?

Best Wishes.

On Tue, Jan 26, 2016 at 3:17 PM, Hovey, Amy <Amy.Hovey@mail.house.gov> wrote:

Scott –

I spoke to FEMA and here is the scoop, the surplus water was already shipped to Michigan once the emergency was declared. So there is no current expiring water surplus.

Thanks!

Amy

Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

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***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Tuesday, January 26, 2016 2:04 PM
To: Hovey, Amy
Subject: Re: FEMA Water for City of Flint

Thanks Amy, we are prepared to go at any time. let me know what you need me to do, if anything.

Best Wishes.

On Tue, Jan 26, 2016 at 1:20 PM, Hovey, Amy <Amy.Hovey@mail.house.gov> wrote:

We have a call with FEMA at 2:30PM today. I will ask.

Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

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***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Tuesday, January 26, 2016 12:02 PM
To: Hovey, Amy
Subject: FEMA Water for City of Flint

Good Morning Amy. You asked me to get back to you about any problems with getting the water delivered to Flint, Michigan and one has arisen. FEMA is now telling me, as of last week, before the storm, that because of the action President Obama took, they can no longer allow the 2 million liters of water they had set aside for donation to Michigan through the Federal Surplus Property Program to be completed.

The free transportation and warehousing are confirmed and there will be no cost to the City of Flint or the state of Michigan, so I don't understand the delay. Can you help or can someone in the Congressman's Office help to get this water.

I did speak to the Michigan Federal Surplus Property Program and I am reaching out to you to assist them and with their knowledge this morning for help. I will also call you on your cell phone as I know you are very busy and this has become a real national story.

Thanks and please call me if we need to work on a further plan and I can am ready to assist.

Best Wishes.

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

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Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property
5 Briarwood Court
Mechanicsburg, Pa. 17050
Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
web site: www.nasasp.org

From: Mathews, Jamie (DTMB)
Sent: Friday, January 29, 2016 8:24 AM
To: Rambo, Carolyn (DTMB)
Subject: RE: Flint inside DTMB article

Just wanted to let you know that I spoke with Joyce and she said that Communications is compiling all of the involvement that DTMB has in the Flint Water Crisis, however, because of the sensitivity of the entire issue, they have been working with the Governors office on when/what to publish. Right now, the only thing that has been published is only what employees have done on their own, not what the DTMB is doing. So they have all of the information about the delivery drivers, VTS drivers, what you guys have done, etc., and when they release all of it, it will be included. She had to provide them with all of the names too of who has been helping with everything!

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, January 26, 2016 2:31 PM
To: Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>
Subject: Flint inside DTMB article

Jamie,

Why doesn't OSS/LOS get mentioned for any of the work that we have done? I think that the delivery drivers that worked to delivery water should be recognized. Also the staff at Federal Surplus found more 180,000 bottles of water to donate to flint and are still working on securing more water. I think both of these efforts need to be recognized. Here is the article.

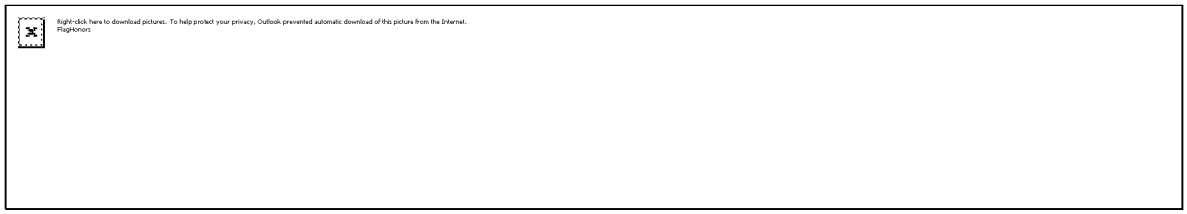
http://inside.michigan.gov/dtmb/comm/news/Pages/Hands-on-help-for-Flint.aspx

I am sorry this kind of upset me as in the past we have not be recognized for trying to go above and beyond our jobs to do the right thing.

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:54 AM
To: Rambo, Carolyn (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

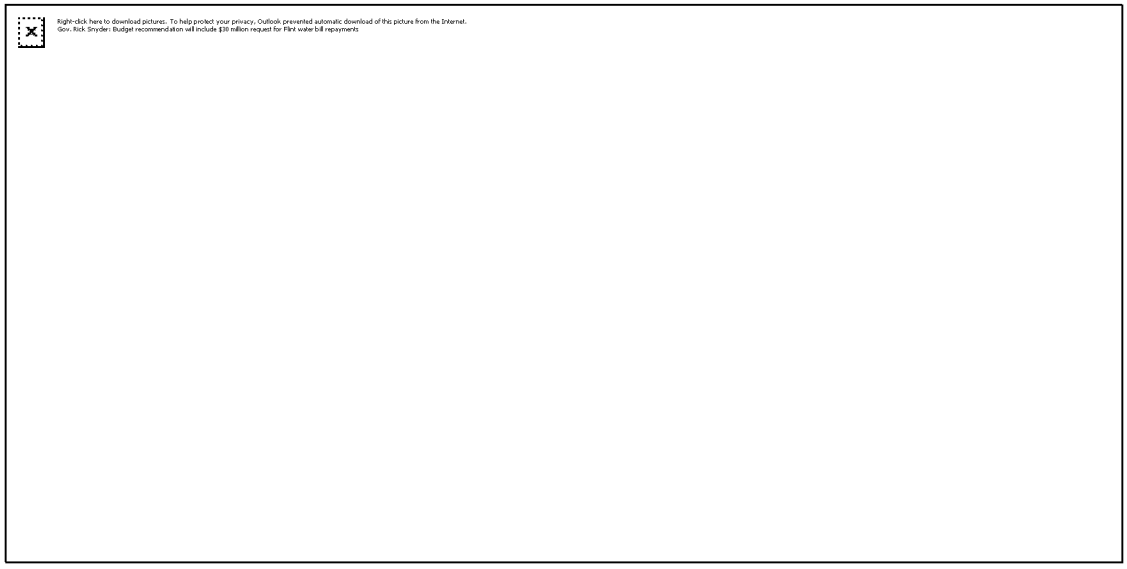
Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:13 PM
To: Rambo, Carolyn (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

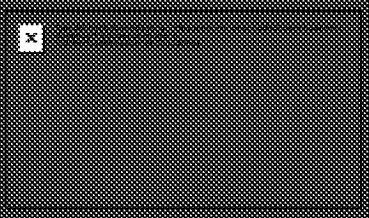
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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From: Aldaco, Daniel A. (DTMB)
Sent: Tuesday, February 09, 2016 12:19 PM
To: Rambo, Carolyn (DTMB);Thomas, La'Shunda (DTMB)
Subject: RE: Resource Request

Yes

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, February 09, 2016 12:19 PM
To: Aldaco, Daniel A. (DTMB) <AldacoD@michigan.gov>; Thomas, La'Shunda (DTMB) <ThomasL28@michigan.gov>
Subject: FW: Resource Request
Importance: High

Was this already taken care of?

From: McKee, Ryan (DTMB)
Sent: Thursday, February 04, 2016 3:00 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: FW: Resource Request
Importance: High

Carrie,

I left you a voicemail as well. In support of DTMB's response to the Flint Water Emergency, we received a resource request for some office furniture. I am reaching out to you to see if we have any of the below in surplus.

The following equipment is needed to stand up the second warehouse:

(2) desks with chairs
(4) 6' Folding tables
(15) Folding chairs

Let me know if you can assist.

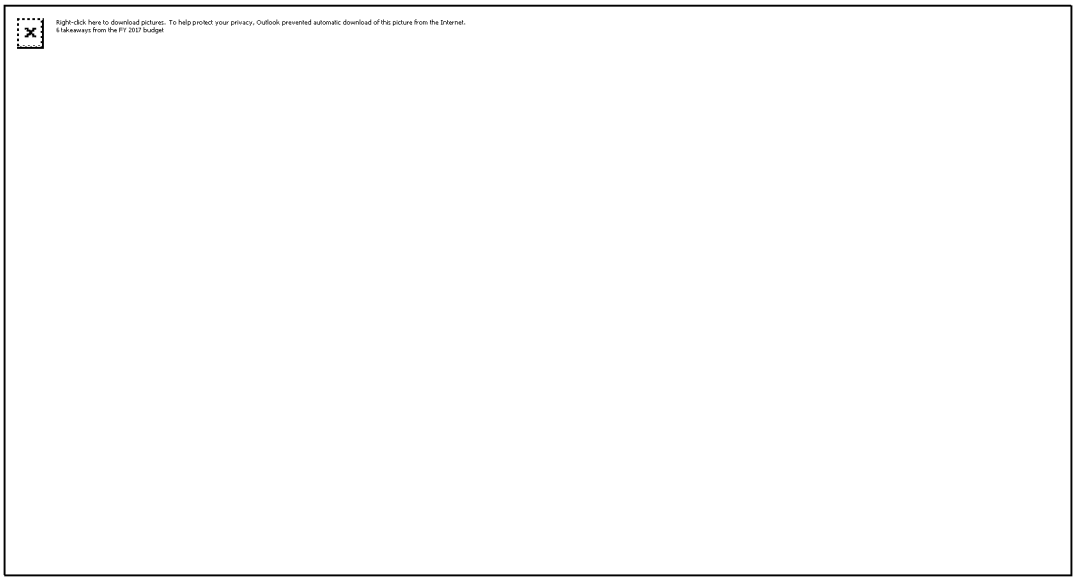
Thank you,

Ryan McKee
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:52 PM
To: Rambo, Carolyn (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

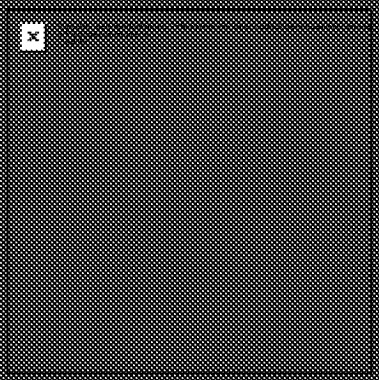
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:

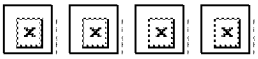


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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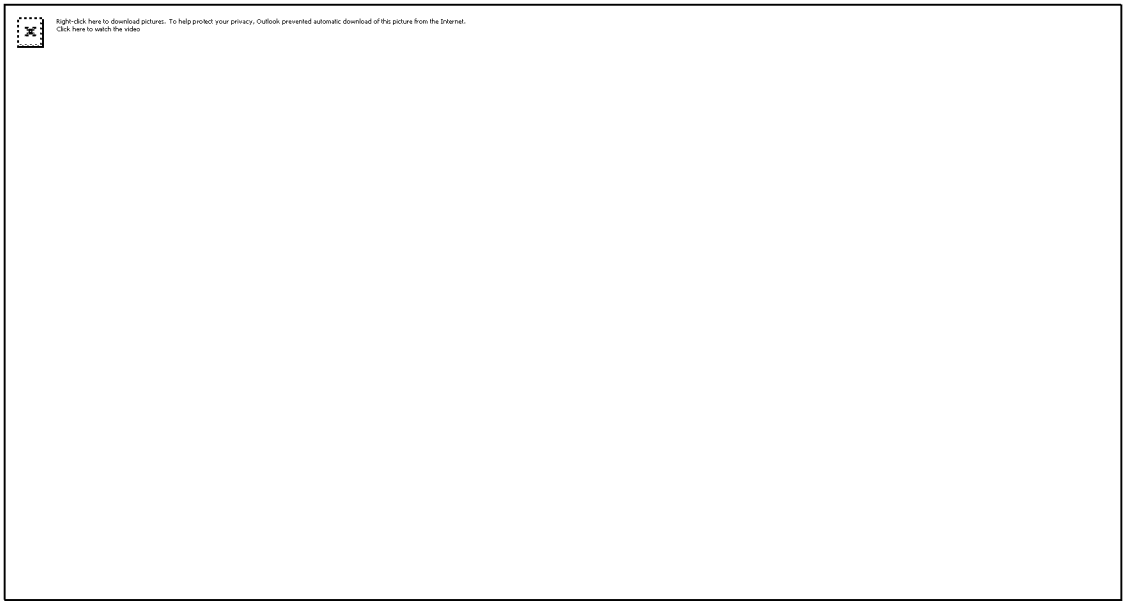


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:20 PM
To: Rambo, Carolyn (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



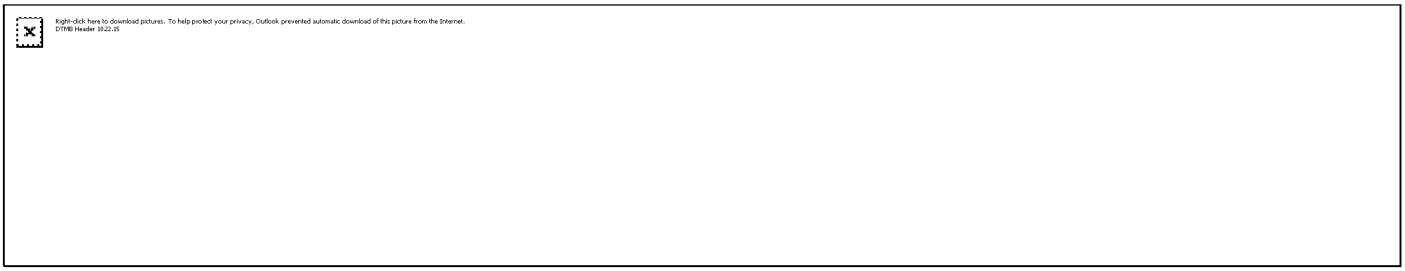
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Rambo, Carolyn (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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Message

To: Hovey, Amy [Amy.Hovey@mail.house.gov]
Subject: RE: City of Flint - Water Issue

Flint Water Issue Phone call notes (1/15/16)

- Scott Pepperman, Executive Director of NASASP is working with FEMA to allocate 2 million liters of water to the State of Michigan Federal Surplus Program for donation to the city of Flint. Scott is checking with FEMA to see how the water is packaged and its location.
- Flint is sufficiently stocked with bottled water for January. Additional water is needed for February – April.
- Jay Eickholt, Planning Analyst for MSP is coordinating the logistics for flint. He would like the shipment spread out over a few weeks. The Red Cross is managing the warehousing of the water in an 80,000 square foot warehouse. Jay will send out additional info on the status of the warehouse.
- There are currently 5 dispensaries (Pods) for disturbing water and they are all currently located at fire stations throughout the city. They are going through about 8 pallets of water a day.
- Carolyn Rambo, Federal Surplus Supervisor will set up delivery with UPS as water comes available from GSA and FEMA. She is checking with the State of South Carolina, as they may have another 170 pallets of bottled water available for donation.
- All future deliveries of water should be send to 4315 N Clio Rd Flint 48504.
- Joyce VanCoevering, OSS Director has been deploying freight trucks and drivers to Flint. More are available if need.
- William Kerr, CEO of the Foodbank of Eastern MI currently does not have enough room to store more shipments of water. They may be able to receive more bulk water after all filters are distribute to flint residents.

Key Contacts:

Sheryl Thompson, Deputy Director of Field Operations

Dept. of Health & Human Services

Phone: 517-241-5954

ThompsonS2@michigan.gov

Jamie Gaskin, CEO

United Way of Genesee County

Phone: 810.762.0856| Cell: 810.240.0297

jgaskin@unitedwaygenesee.org

Amy Hovey, District Chief of Staff

Congressman Dan Kildee (MI-05)

Phone: 810-238-8627

Amy.Hovey@mail.house.gov

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

Phone: 717-389-5100

ExecutiveDirector@nasasp.org

William Kerr, CEO

FoodBank of Eastern MI

Phone: (810) 239-4441

wekerr@feedingamerica.org

Jay Eickholt, Planning Analyst

Michigan State Police – EMHSD

Phone: 517-333-4416

EickholtJ1@michigan.gov

Joyce Van Coevering, Director

Office of Support Services

MI Department of Technology, Management and Budget

517-322-5005

Vancoeveringj1@michigan.gov

Kristi Thompson, Director

Logistics & Operations Support

Department of Technology, Management & Budget

Office @ GSB: 517.636.5407

Office @ Surplus: 517.335.1006

Office @ Records Center: 517.373.1844

ThompsonK1@michigan.gov

Seth Wright, Departmental Manager

Logistics & Operations Support

Department of Technology, Management & Budget

Office: 517-636-0731

Email: wrights17@michigan.gov

Caleb Buhs, Public Information Officer

Dept. of Technology, Management and Budget

O: 517-241-7422

C: 517-303-4038

buhsc@michigan.gov

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB

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From: Hovey, Amy [mailto:Amy.Hovey@mail.house.gov]
Sent: Friday, January 15, 2016 9:13 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: William E Kerr <wekerr@feedingamerica.org>; Jamie Gaskin <jgaskin@unitedwaygenesee.org>; Scott Pepperman <executivedirector@nasasp.org>
Subject: Re: City of Flint - Water Issue

I can't be on but would love a quick update after the call, if possible.

Sent from my iPhone

On Jan 15, 2016, at 8:56 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

I have reserved a conference line for 9:15. The number is [redacted] the access code is [redacted] Please let me know if you can all make it.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

<image001.png>

From: William E Kerr [mailto:wekerr@feedingamerica.org]
Sent: Friday, January 15, 2016 7:31 AM
To: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Scott Pepperman <executivedirector@nasasp.org>; Hovey,

Amy <Amy.Hovey@mail.house.gov>
Subject: Re: City of Flint - Water Issue

Sorry all missed this yesterday was tied up

What time is call

Sent from my iPhone

On Jan 15, 2016, at 7:03 AM, Jamie Gaskin <jgaskin@unitedwaygenesee.org> wrote:

I am forwarding this as a priority email to Bill Kerr at the Food Bank of Eastern Michigan. I am not sure if he has returned the call back but he is coordinating all deliveries and has a handle on the warehousing that developed to support the process. I will also have a follow-up call with Bill this morning.

Jamie Gaskin

CEO

United Way of Genesee County

Phone: 810.762.0856| Cell: 810.240.0297

jgaskin@unitedwaygenesee.org

111 E. Court St., Suite 3A, Flint, MI 48502

<image002.jpg><image003.png><image004.png>

GIVE. **ADVOCATE. VOLUNTEER.**

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Thursday, January 14, 2016 3:22 PM
To: Scott Pepperman <executivedirector@nasasp.org>; Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>
Subject: RE: City of Flint - Water Issue

Scott I am available until 5 today.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

<image009.png>

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, January 14, 2016 2:00 PM

To: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: City of Flint - Water Issue

Good Afternoon all. Sorry for the delay in getting back to you. I have heard from FEMA after the Holidays and they have 2 million liters of water available right now. Perhaps we should try to get together briefly on the telephone to discuss. I understand that our office in Michigan has secured free transportation for this water, the problem may be storage.

Can someone get on the telephone yet today? Tomorrow I will be out of pocket for most of the day, although I could get on the telephone before 10 am.

Thanks.

On Mon, Dec 21, 2015 at 10:01 AM, Jamie Gaskin <jgaskin@unitedwaygenesee.org> wrote:

Scott:

Thanks for reaching out. The United Way has been purchasing between 3-4 trucks of water each month. The last several trucks have been "free" surplus water from locations in Maryland and I believe we have a connection with water in North Carolina.

Our only cost is shipping. We can ship for a very inexpensive cost from the east coast but the shipping cost pushes up if we transport from south or west.

Bill Kerr, FoodBank of Eastern MI CEO has taken the lead on the logistics and coordination of all this water. It has been critical to pace deliveries so we can have storage space and smooth local distribution.

The United Way of Genesee County has been picking up the cost for this transportation and any purchasing costs.

Please connect directly with Bill Kerr on the water you have and the availability. I have cced him into this email. Thanks so very much!

Jamie Gaskin

CEO

United Way of Genesee County

Phone: 810.762.0856 | Cell: 810.240.0297

jgaskin@unitedwaygenesee.org

111 E. Court St., Suite 3A, Flint, MI 48502

<image002.jpg><image003.png><image004.png>

GIVE. **ADVOCATE. VOLUNTEER.**

From: Hovey, Amy [mailto:Amy.Hovey@mail.house.gov]
Sent: Monday, December 21, 2015 9:00 AM
To: 'Scott Pepperman' <executivedirector@nasasp.org>
Cc: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Subject: RE: City of Flint - Water Issue

Hi Scott –

I tried to call you this morning. Thank you for reaching out and trying to assist Flint during this water crisis. Jamie Gaskin, United Way Executive Director, is taking the lead on water and filter distribution here in Flint. He would have the best information on what the community still needs. I have copied him on this email and his phone number is 810.762.0856. The United Way is also currently covering the transportation costs for the surplus water that Flint is getting from FEMA.

Please let me know if you need anything else from our office. I have a bust schedule today but if you call me on my cell, I can step out of the meeting and take your call (810.241.3864).

Thanks!

Amy

Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

www.dankildee.house.gov

<image010.gif><image011.gif> <image012.jpg> <image013.png>

http://dankildee.house.gov/newsletter-subscription/

***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Sunday, December 20, 2015 11:31 PM
To: Hovey, Amy
Subject: City of Flint - Water Issue

Good Evening Amy. I wanted to introduce myself and my organization to you tonight. I got your information from the Congressman's Chief of Staff, Jennifer. I can assist you with water needs in Flint, in both now and for the future. In order to proceed, I need to know what the needs immediately are for Flint. This will start the process to acquire the water and begin to work on transportation.

For your general information, I have attached some information about the Program and NASASP. Please let me know as soon as possible what you need and I would be happy to assist you in getting the water. Feel free to email or call me at the numbers listed below.

Best Wishes.

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

Sent: Thursday, January 21, 2016 12:50 PM
To: Shelia Marie Blount - 4QSCB;Stooksbury, Carrie DLA CIV DISPOSITION SERVICES
Cc: Fix, Carol DLA CIV DISPOSITION SERVICES;Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES;clark18@michigan.gov
Subject: RE: Latrine System

Carrie,

Can you give me more information on these and I will reach out to my contacts

From: Shelia Marie Blount - 4QSCB [mailto:shelia.blount@gsa.gov]
Sent: Thursday, January 21, 2016 8:44 AM
To: Stooksbury, Carrie DLA CIV DISPOSITION SERVICES <Carrie.Stooksbury@dla.mil>
Cc: Fix, Carol DLA CIV DISPOSITION SERVICES <Carol.Fix@dla.mil>; Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES <Virginia.Clarke-Wiggins@dla.mil>; clark18@michigan.gov; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Latrine System

Hi Carrie,

I have copied MI SASP on this email, if they are interested in requesting the latrine systems and DLA Battle Creek approve expedited screening of the items, GSA will definitely approve the transfer orders.

Respectfully,
Sheia

Shelia M. Blount
Property Disposal Specialist
GSA, Property Management Program (4QSCB)
77 Forsyth Street
Suite 130
Atlanta, GA 30303
Phone: 404-331-0538
Fax: 404-331-1877
shelia.blount@gsa.gov

On Thu, Jan 21, 2016 at 8:33 AM, Stooksbury, Carrie DLA CIV DISPOSITION SERVICES <Carrie.Stooksbury@dla.mil> wrote:
Shelia and Carol,
I hope this finds you both doing well today. I'll be short and to the point. We are receiving a bunch of latrine systems left

and right down here. They are the laundry and shower type. My feeling is that they need to be sent to Flint for the people there to have access to clean water and clean restrooms. I don't have any knowledge as to how this works, but I see them coming in one after another, and I would rather send them to Flint than to be allocated to sales at this time. Please think it over, and decide from there. Thanks,

Carrie L. Stooksbury
Property Disposition Technician
DLA Disposition Service
St. Julien's Creek Annex
Bldg 400 Magazine Rd
Portsmouth, VA 23702
(757)485-6561
Fax: (757)396-0449 DSN: 386
GPS: 1711 Victory Blvd,Portsmouth VA, 23702

Sent: Friday, January 22, 2016 10:08 AM
To: Sean Kammer
Cc: Clark, Stephanie (DTMB)
Subject: FW: Latrine System
Attachments: Photos of Latrine Shower Unit.pdf

Sean,

The US General Services Administration has Latrine Shower Units available for donation. The Latrines have 3 toilets, and one urinal. They are equipped / supplied with water heater, as well as a connex heater. They have several outlets for electricity connection, and hoses. They were part of Fleet Hospital, and they have been told to remove them. Some of them are unusable, but some are new. Virginia says that if you are able to use them, and want some, you are able to have first pick.

-----Original Message-----
From: Fix, Carol DLA CIV DISPOSITION SERVICES [mailto:Carol.Fix@dla.mil]
Sent: Thursday, January 21, 2016 2:41 PM
To: Stooksbury, Carrie DLA CIV DISPOSITION SERVICES <Carrie.Stooksbury@dla.mil>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Shelia Marie Blount - 4QSCB <shelia.blount@gsa.gov>
Cc: Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES <Virginia.Clarke-Wiggins@dla.mil>; Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: RE: Latrine System

Here are the photos in a Word Document.

-----Original Message-----
From: Stooksbury, Carrie DLA CIV DISPOSITION SERVICES
Sent: Thursday, January 21, 2016 2:37 PM
To: Rambo, Carolyn (DTMB); Shelia Marie Blount - 4QSCB
Cc: Fix, Carol DLA CIV DISPOSITION SERVICES; Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES; Clark, Stephanie (DTMB)
Subject: RE: Latrine System

Ladies,
I am not sure why my pictures are all turned upside down, but I will have to break them down as they are too big to send all at one time. The Latrines have 3 toilets, and one urinal. They are equipped / supplied with water heater, as well as a connex heater. They have several outlets for electricity connection, and hoses. There are a few of them that are located on top of each other, and I am unable to know if they are in usable condition. They were part of Fleet Hospital, and they have been told to remove them. Some of them are unusable, but some are new. Virginia says that if you are able to use them, and want some, you are able to have first pick.

-----Original Message-----
From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Thursday, January 21, 2016 12:52 PM
To: Shelia Marie Blount - 4QSCB; Stooksbury, Carrie DLA CIV DISPOSITION SERVICES

Cc: Fix, Carol DLA CIV DISPOSITION SERVICES; Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES; Clark, Stephanie (DTMB)
Subject: [Non-DoD Source] RE: Latrine System

Carrie,

Can you give me more information on these and I will reach out to my contacts in Flint.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov <mailto:ramboc1@michigan.gov>

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

cid:image001.png@01D110A1.9D703290

From: Shelia Marie Blount - 4QSCB [mailto:shelia.blount@gsa.gov]
Sent: Thursday, January 21, 2016 8:44 AM
To: Stooksbury, Carrie DLA CIV DISPOSITION SERVICES <Carrie.Stooksbury@dla.mil>
Cc: Fix, Carol DLA CIV DISPOSITION SERVICES <Carol.Fix@dla.mil>; Clarke-Wiggins, Virginia DLA CIV DISPOSITION SERVICES <Virginia.Clarke-Wiggins@dla.mil>; clark18@michigan.gov; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Latrine System

Hi Carrie,

I have copied MI SASP on this email, if they are interested in requesting the latrine systems and DLA Battle Creek approve expedited screening of the items, GSA will definitely approve the transfer orders.

Respectfully,

Sheia

Shelia M. Blount

Property Disposal Specialist

GSA, Property Management Program (4QSCB)

77 Forsyth Street

Suite 130

Atlanta, GA 30303

Phone: 404-331-0538

Fax: 404-331-1877

shelia.blount@gsa.gov

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Shelia and Carol,

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Carrie L. Stooksbury
Property Disposition Technician
DLA Disposition Service
St. Julien's Creek Annex
Bldg 400 Magazine Rd
Portsmouth, VA 23702
(757)485-6561 <tel:%28757%29485-6561>
Fax: (757)396-0449 <tel:%28757%29396-0449> DSN: 386
GPS: 1711 Victory Blvd,Portsmouth VA, 23702

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 10:44 AM
To: abrinkman@nd.gov;akeisler@gs.sc.gov;amy.rice@das.ohio.gov;andrew.j.giroux@maine.gov;ann.kitzman@state.mn.us;anthony.johnson@dgs.state.md.us;brad.frandsen@nebraska.gov;charlie.summerfield@alaska.gov;christopher.barela@state.nm.us;clint.schmidt@iowa.gov;craig.i.kuraoka@hawaii.gov;curtis.howard@illinois.gov;danielle.tatarakis@dgs.ca.gov;danmartinez@utah.gov;darci.king@dgs.ca.gov;david.baker@des.wa.gov;elizabeth.j.perdue@wv.gov;Floyd.Coburn@dgs.virginia.gov;gary.thornton@ky.gov;gayleen.wyant@wyo.gov;glandry@admin.nv.gov;holly.gustner@state.mn.us;james.hollis@adm.idaho.gov;jim.rooker@das.ohio.gov;john.etheridge@doa.nc.gov;jsupry@nhsa.state.nh.us;kaelene.borkowski@state.sd.us;kristy.fierro@tfc.state.tx.us;leeann.braun@oa.mo.gov;Linda.hubeny@ct.gov;lppnjsurplus@gw.njsp.org;mailto:christopher.brooks@alaska.gov;marvin.manassa@dc.gov;mathearn@mt.gov;matt.gilbreath@print.ks.gov;MChella@Admin.RI.Gov;Michael.Deckelman@dfa.ms.gov;Michael.Ristroph@la.gov;michelle.berry@doc.state.co.us;Mike.McClure@DMS.myflorida.com;Missy.Elmore@dfa.ms.gov;mstringent@pa.gov;normajane.davall@state.de.us;olgamr@asg.pr.gov;paul.guerino@state.ma.us;procurement@pticom.com;Rambo, Carolyn (DTMB);ray.bamba@mail.gov.gu;rbeaman@idoa.in.gov;rita.acevedo@dms.myflorida.com;roger.stone@omes.ok.gov;shane.bailey@adeca.alabama.gov;shane.bailey@adeca.alabama.gov;Stacey.Hooper@tn.gov;steve.perica@azdoa.gov;steven.ekin@doas.ga.gov;sven.anderson@state.or.us;terry.lamos@state.vt.us;Thomas.osterhout@ogs.ny.gov;thornsby@gs.sc.gov;tiaotalaga.kruse@op.as.gov;tina.owens@adem.arkansas.gov;wilswg@wtcsf.tec.wi.us
Cc: 'executivedirector@NASASP.org';Doug Janka - 5QSC (doug.janka@gsa.gov);Clark, Stephanie (DTMB);Thompson, Kristi (DTMB)
Subject: Bottled Water

The State of Michigan is in need of bottled water for the City of Flint. The mayor of Flint, MI declared a state of emergency over contaminated water in the city. The city's water supply is contaminated by high levels of lead. Currently gsaxcess.gov does not have cases of bottled water available. Please let me know if your state has bottled water available for transfer.

Thank you,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 4:39 PM
To: skammer@cityofflint.com
Subject: Bottled Water

Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

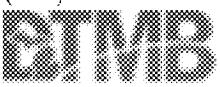
Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program

Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax



HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 4:43 PM
To: 'executivedirector@NASASP.org'
Subject: FW: Bottled Water

Scott,

Looks like the city of Flint has not contacted FEMA yet. Can you put me in contact with someone that would be able to aid us?

Thanks,

Carrie

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Wednesday, December 16, 2015 4:41 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Carolyn,

The Genesee County Foodbank has received bottled water from FEMA. But those contacts would be very helpful for additional assistance. Thank you!

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,
>
> Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.
>
> Thanks,
>
> Carolyn Rambo, Program Supervisor
>
> State & Federal Surplus Property Program
>
> Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

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Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax



--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 4:45 PM
To: Sean Kammer
Subject: RE: Bottled Water

Sean,

I know that the mayor has declared the City of Flint in a state of emergency, but has it been approved by the Governor or at the Federal Level?

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
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DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Wednesday, December 16, 2015 4:41 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Carolyn,

The Genesee County Foodbank has received bottled water from FEMA. But those contacts would be very helpful for additional assistance. Thank you!

Sean

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Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

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ramboc1@michigan.gov

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HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

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drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

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DTMB

HELP. CONNECT. SOLVE.

--

Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Rambo, Carolyn (DTMB)
Sent: Monday, December 21, 2015 12:25 PM
To: 'executivedirector@NASASP.org'
Subject: Flint Water

Hey Scott,

I am getting all of your messages it just has been pretty busy around here. I'm going to reach out to the mayor's office again and see what quantity of water they need. I have not heard back from them yet.

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, December 22, 2015 11:06 AM
To: Sean Kammer
Subject: RE: Bottled Water
Attachments: Board_Resolution_77150_7.rtf

Sean,

Thank you for the application. There is one additional part of the application that needs to be filled out. I am attaching the Board Resolution.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Monday, December 21, 2015 5:30 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

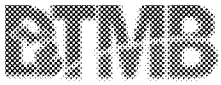
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DTMB

HELP. CONNECT. SOLVE.

--

Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

STATE OF MICHIGAN
BOARD RESOLUTION
FEDERAL SURPLUS ASSISTANCE PROGRAM

WHEREAS, THE _____ , State of Michigan has met all
(Agency)
other State and Federal requirements for participation in the Federal Property Assistance Program under Public Law 94-519.

WHEREAS, it is a requirement that a resolution be adopted by the governing body specifically designating a coordinator as Surplus Property Donee and Custodian, to be responsible for the acceptance and accountability and authorized to sign for surplus property.

NOW THEREFORE, BE IT RESOLVED:

1. That the Governing Body for the _____
(Agency)
the of the State of Michigan, hereby designates _____
(Name)
who is the authorized coordinator as the person responsible for accepting Federal Surplus Property, with the power and full authority to sign for such surplus property.

2. The coordinator named above is to be held responsible for the accountability and will maintain the necessary records for all surplus property obtained for public purposes until relieved from accountability by State and/or Federal authorities.

3. That money is available to pay service charges for surplus property obtained.

4. That the coordinator is further hereby authorized to direct payment of service charges for surplus property to complete all transactions.

I do hereby certify that the foregoing resolution was adopted by the favorable vote of a majority of the member of said _____ Date:
(Agency)

_____ _____
Signature, Chairman of the Board Signature, Secretary/Clerk/Treasurer

_____
_____
_____
Agency Mailing Address

Phone:

e-Mail:

Return form to: **State of Michigan, DMB**

Federal Surplus Program

G:/Federal Surplus/Forms/Board Resolution

Exhibit - J

P.O. Box 30026
Lansing, MI, 48909

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, December 22, 2015 11:34 AM
To: Sean Kammer
Subject: RE: Bottled Water

Sean,

I will be meeting with a Director for the State of Michigan's Department of Health and Human Services on Monday to secure funding to ship the 93 pallets of bottled water from South Carolina. What address would the water need to be shipped to?

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Monday, December 21, 2015 5:30 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,

Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

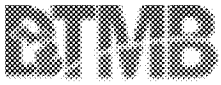
3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax



HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so the only cost would be for the shipping. I am attaching our application and board resolution that will need to be completed and retuned via fax or email. Please let me know if you have any questions.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB

HELP. CONNECT. SOLVE.

--

Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, December 22, 2015 12:22 PM
To: Hornsby, Thomas
Subject: FW: Bottled Water

Tom,

Sorry I have one other question for you. Do you know the expiration date of the water that you currently have?

Thank you,

Carolyn

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, December 22, 2015 11:32 AM
To: 'Hornsby, Thomas' <Thomas.Hornsby@admin.sc.gov>
Cc: Wright, Seth (DTMB) <WrightS17@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: RE: Bottled Water

Tom,

The City of Flint is interested in the 93 pallets of bottled water. They did not request the 32 pallets of canned water. I am working with a Director from the State of Michigan's Department of Health and Human Services to secure funding to pay for transportation. Can you please send me more info on the water including the weight and dimensions of each pallet? Can you also send me info on any local shipping companies in your area so I can get some shipping quotes in advance? If you do not know of any I can look into shipping companies. I will be meeting with the Director from DHHS on Monday to talk about the funding and shipping. Can you also send me the address of the warehouse where the water is currently stored? Thank you very much for your help with this.

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Hornsby, Thomas [mailto:Thomas.Hornsby@admin.sc.gov]
Sent: Wednesday, December 16, 2015 12:19 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Steve Stillwell (donatedgoodswarehouse@gmail.com) <donatedgoodswarehouse@gmail.com>; Lancaster, Ashlie <Ashlie.Lancaster@admin.sc.gov>
Subject: RE: Bottled Water

Carolyn,

As a follow up we have 93 pallets of bottled water and 32 pallets of canned water available if you can provide logistics.

I am still waiting on approval to release once you can confirm transportation.

Tom Hornsby, CPM
Program Manager, Surplus Property Officer, 1033 Coordinator
Division of General Services

The South Carolina
Department *of* Administration
1441 Boston Avenue, West Columbia SC, 29170
(803) 896-6889 | (803) 896-6899 fax

NOTE: Act 121 of 2014 (SC Restructuring Act of 2014) abolished the Budget and Control Board. Effective July 1, 2015, the Division of General Services has been transferred to the Department of Administration. Please update your contact information.

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Wednesday, December 16, 2015 10:44 AM
To: abrinkman@nd.gov; Keisler, Angie; amy.rice@das.ohio.gov; andrew.j.giroux@maine.gov; ann.kitzman@state.mn.us; anthony.johnson@dgs.state.md.us; brad.frandsen@nebraska.gov; charlie.summerfield@alaska.gov; christopher.barela@state.nm.us; clint.schmidt@iowa.gov; craig.i.kuraoka@hawaii.gov; curtis.howard@illinois.gov; danielle.tatarakis@dgs.ca.gov; danmartinez@utah.gov; darci.king@dgs.ca.gov; david.baker@des.wa.gov; elizabeth.j.perdue@wv.gov; Floyd.Coburn@dgs.virginia.gov; gary.thornton@ky.gov; gayleen.wyant@wyo.gov; glandry@admin.nv.gov; holly.gustner@state.mn.us; james.hollis@adm.idaho.gov; jim.rooker@das.ohio.gov; john.etheridge@doa.nc.gov; jsupry@nhsa.state.nh.us; kaelene.borkowski@state.sd.us; kristy.fierro@tfc.state.tx.us; leeann.braun@oa.mo.gov; Linda.hubeny@ct.gov; lpcnsurplus@gw.nisp.org; mailto:christopher.brooks@alaska.gov; marvin.manassa@dc.gov; mathearn@mt.gov; matt.gilbreath@print.ks.gov; MCheila@Admin.RI.Gov; Michael.Deckelman@dfa.ms.gov; Michael.Ristroph@la.gov; michelle.berry@doc.state.co.us; Mike.McClure@DMS.myflorida.com; Missy.Elmore@dfa.ms.gov; mstringent@pa.gov; normajane.davali@state.de.us; olganr@asg.pr.gov; paul.guerino@state.ma.us; procurement@pticom.com; Rambo, Carolyn (DTMB); ray.bamba@mail.gov.gu; rbearman@idoa.in.gov; rita.acevedo@dms.myflorida.com; roger.stone@omes.ok.gov; shane.bailey@adeca.alabama.gov; shane.bailey@adeca.alabama.gov; Stacey.Hooper@tn.gov; steve.perica@azdoa.gov; steven.ekin@doas.ga.gov; sven.anderson@state.or.us; terry.lamos@state.vt.us; Thomas.osterhout@ogs.ny.gov; Hornsby, Thomas; tiaotalaga.kruse@op.as.gov; tina.owens@adem.arkansas.gov; wilswg@wtcsf.tec.wi.us
Cc: 'executivedirector@NASASP.org'; Doug Janka - 5QSC (doug.janka@gsa.gov); Clark, Stephanie (DTMB); Thompson, Kristi (DTMB)
Subject: Bottled Water

The State of Michigan is in need of bottled water for the City of Flint. The mayor of Flint, MI declared a state of emergency over contaminated water in the city. The city's water supply is contaminated by high levels of lead. Currently gsaxcess.gov does not have cases of bottled water available. Please let me know if your state has bottled water available for transfer.

Thank you,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, December 22, 2015 12:47 PM
To: Sean Kammer
Subject: RE: Bottled Water

It can be filled out by your city administrator. I am not really sure why it is necessary for public agencies but it is still required by GSA.

Thanks,

Carrie
From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Tuesday, December 22, 2015 12:24 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Carolyn,

Since we do not have a board, how would we fill out the Board approval form for a City?

Thanks,

On Tue, Dec 22, 2015 at 11:06 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,
>
> Thank you for the application. There is one additional part of the application that needs to be filled out. I am attaching the Board Resolution.
>
> Thanks,
>
> Carolyn Rambo, Program Supervisor
>
> State & Federal Surplus Property Program
>
> Logistics & Operations Support Division
>
> 3111 W. St. Joseph St., Lansing, MI 48917
>
> ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Monday, December 21, 2015 5:30 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Bottled Water

Hi Carolyn,

Please find the City's application attached.

Thanks,

Sean

On Wed, Dec 16, 2015 at 4:39 PM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

> Sean,
>
> Has the city of Flint reached out to FEMA yet? I may have some additional contacts to help out through our National Association of State Agencies for Surplus Property.

Thanks,

Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

ramboc1@michigan.gov

(517) 241-4947 Office

(517) 243-4679 Cell

(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 16, 2015 1:09 PM
To: 'skammer@cityofflint.com' <skammer@cityofflint.com>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>
Subject: Bottled Water

Sean,

The state of South Carolina has 93 pallets of bottled water available as well as 32 pallets of canned water. The manager from South Carolina recommended the canned water not be used for drinking but for uses in the home (bathing, toilet, cleaning, etc.). I checked with my director and the State of Michigan does not have semi drivers that can drive outside of the State of Michigan. We will have to figure out the logistic to get the pallets shipped to Flint. My director agreed that we should waive the state's service fees for this donation so

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Carolyn Rambo, Program Supervisor

State & Federal Surplus Property Program

Logistics & Operations Support Division

3111 W. St. Joseph St., Lansing, MI 48917

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--

Sean Kenneth Kammer, MPA

Assistant to the City Administrator

City of Flint, Michigan

1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator
City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, December 30, 2015 1:51 PM
To: Sean Kammer
Subject: RE: Water Donation

Hey Sean,

I'm waiting on the manager from South Carolina to get back with me about the shipping weight and dimensions. As soon as I get that I can set up shipping for flint. I spoke with Sheryl Thompson from Michigan's DHHS. Her department will be providing the funding for the shipping. She thinks it's a good idea to also ship the canned water. If you are interested in the canned water I can still request it. Please let me know.

Thanks and happy holidays,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Sean Kammer [mailto:skammer@cityofflint.com]
Sent: Wednesday, December 30, 2015 8:29 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Water Donation

Hi Carolyn,

Just checking-in to see if there are any updates regarding the federal surplus water. I have confirmed with the Food bank of eastern Michigan that the donations can be sent there for distribution throughout the community.

Thank you,

Sean

--
Sean Kenneth Kammer, MPA
Assistant to the City Administrator

City of Flint, Michigan
1101 S. Saginaw St.
Flint, MI 48502
810-237-2025

From: Rambo, Carolyn (DTMB)
Sent: Monday, January 11, 2016 11:59 AM
To: Gwen Thomas
Subject: FW: State Of MI Shipment

Gwen,

We would like the shipment delivered to the address below. I am also trying to verify the originating address. I am not 100% sure that the water is that the location I sent you earlier.

GCCARD
Attention Matt Odette
2727 Lippincott Blvd.
Flint, MI 48507
Cell# 810-686-1749

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Monday, January 11, 2016 12:40 PM
To: Gwen Thomas
Subject: RE: State Of MI Shipment

1255 Commerce Drive
Lugoff South Carolina, 29078
Attn: Steve Stillwell
(704) 560-1978

From: Gwen Thomas [mailto:gwen.thomas@coyote.com]
Sent: Monday, January 11, 2016 12:00 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: RE: State Of MI Shipment

Got it, please call the shipper and get the correct pickup address.

Thanks!!!

Gwen Thomas
Operations Coordinator

COYOTE
A UPS COMPANY

Phone: 804-291-4564
Fax#847-810-5649
Toll Free: 888-682-4652
Email: gwen.thomas@coyote2015
Group Email: 078@coyote.com
Includes: CJ Rock 804-291-4613
David Tartick 804-291-4578
Angela Carroll 804-291-4609
1000 Semmes Avenue
Richmond, VA. 23224
www.coyote.com

Gwen Thomas
UPS / COYOTE
Customer Operations

(804) 291-4564 Phone
(847) 810-5649 Fax

Gwen.Thomas@coyote.com

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Monday, January 11, 2016 11:59 AM
To: Gwen Thomas <gwen.thomas@coyote.com>
Subject: FW: State Of MI Shipment

Gwen,

We would like the shipment delivered to the address below. I am also trying to verify the originating address. I am not 100% sure that the water is that the location I sent you earlier.

GCCARD
Attention Matt Odette
2727 Lippincott Blvd.
Flint, MI 48507
Cell# 810-686-1749

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
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DTMB
HELP. CONNECT. SOLVE.

DTMB
Technology, Management & Budget

Agenda

1x1 Meeting

January 13, 2015

10:00am – 11:00am

Invited: Carrie Rambo, Seth Wright

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1. State Surplus
    - **a.** Flint Water Project
    - **b.** Staffing – Pizzo
    - **c.** Surplus Story – Communications Office
    - **d.** Hauling and Cleaning contract RFP
        1. Responding to questions from finance
    - **e.** Databases
        1. Database testing
    - **f.** Procedure Review – in process review during staff meetings
    - **g.** Building Construction Project
    - **h.** FY16 Action Plan
    - **i.** Delivery/VTS/Surplus hauling project
        1. Analyzing number of stops/locations
    - **j.** Treasury SLA/Auction
        1. 15% service fee w/ $$ cap
        2. Conduct cost analysis of auction v. MiBid sales
    - **k.** Revising PD's
    - **l.** Dept. Supervisor 12 PD in progress

2. Federal Surplus
    - **a.** Federal Financial FY15 Issues
    - **b.** Tuskegee airman compliance case
        1. Working on compliance letter with recommendation
        2. GSA update
        3. Looking for other donee for current aircraft
    - **c.** Disposal of property
        1. NASA – 3 items – Yankee Air Museum is interested
        2. GSA Auctions

1. Car parts – completed inventory will post in FY16
2. Scanners (3) will post in FY16

d. Audit findings
1. Attachment E – all issues have been addressed an updated with GSA
2. Attachment B – revised completion date January 2nd. 50% complete

e. Proposed Service Fee Letter

f. State Plan update – audit report plan revised completion date of Feb 29, 16

From: Rambo, Carolyn (DTMB)
Sent: Thursday, January 14, 2016 3:22 PM
To: Scott Pepperman;Jamie Gaskin
Cc: Hovey, Amy;Bill Kerr
Subject: RE: City of Flint - Water Issue

Scott I am available until 5 today.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
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(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, January 14, 2016 2:00 PM
To: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: City of Flint - Water Issue

Good Afternoon all. Sorry for the delay in getting back to you. I have heard from FEMA after the Holidays and they have 2 million liters of water available right now. Perhaps we should try to get together briefly on the telephone to discuss. I understand that our office in Michigan has secured free transportation for this water, the problem may be storage.

Can someone get on the telephone yet today? Tomorrow I will be out of pocket for most of the day, although I could get on the telephone before 10 am.

Thanks.

On Mon, Dec 21, 2015 at 10:01 AM, Jamie Gaskin <jgaskin@unitedwaygenesee.org> wrote:

> Scott:

Thanks for reaching out. The United Way has been purchasing between 3-4 trucks of water each month. The last several trucks have been "free" surplus water from locations in Maryland and I believe we have a connection with water in North Carolina.

Our only cost is shipping. We can ship for a very inexpensive cost from the east coast but the shipping cost pushes up if we transport from south or west.

Bill Kerr, FoodBank of Eastern MI CEO has taken the lead on the logistics and coordination of all this water. It has been critical to pace deliveries so we can have storage space and smooth local distribution.

The United Way of Genesee County has been picking up the cost for this transportation and any purchasing costs.

Please connect directly with Bill Kerr on the water you have and the availability. I have cced him into this email. Thanks so very much!

Jamie Gaskin

CEO

United Way of Genesee County

Phone: 810.762.0856| Cell: 810.240.0297

jgaskin@unitedwaygenesee.org

111 E. Court St., Suite 3A, Flint, MI 48502



GIVE. **ADVOCATE. VOLUNTEER.**

From: Hovey, Amy [mailto:Amy.Hovey@mail.house.gov]
Sent: Monday, December 21, 2015 9:00 AM
To: 'Scott Pepperman' <executivedirector@nasasp.org>
Cc: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Subject: RE: City of Flint - Water Issue

Hi Scott --

I tried to call you this morning. Thank you for reaching out and trying to assist Flint during this water crisis. Jamie Gaskin, United Way Executive Director, is taking the lead on water and filter distribution here in Flint. He would have the best information on what the community still needs. I have copied him on this email and his phone number is 810.762.0856. The United Way is also currently covering the transportation costs for the surplus water that Flint is getting from FEMA.

Please let me know if you need anything else from our office. I have a bust schedule today but if you call me on my cell, I can step out of the meeting and take your call (810.241.3864).

Thanks!

Amy

Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

www.dankildee.house.gov



http://dankildee.house.gov/newsletter-subscription/

**WE MOVED!* Please note that our OFFICES HAVE RELOCATED*

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Sunday, December 20, 2015 11:31 PM
To: Hovey, Amy
Subject: City of Flint - Water Issue

Good Evening Amy. I wanted to introduce myself and my organization to you tonight. I got your information from the Congressman's Chief of Staff, Jennifer. I can assist you with water needs in Flint, in both now and for the future. In order to proceed, I need to know what the needs immediately are for Flint. This will start the process to acquire the water and begin to work on transportation.

For your general information, I have attached some information about the Program and NASASP. Please let me know as soon as possible what you need and I would be happy to assist you in getting the water. Feel free to email or call me at the numbers listed below.

Best Wishes.

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

--
Scott E. Pepperman, Executive Director
National Association of State Agencies for Surplus Property
5 Briarwood Court
Mechanicsburg, Pa. 17050
Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
web site: www.nasasp.org

From: Rambo, Carolyn (DTMB)
Sent: Thursday, January 14, 2016 4:31 PM
To: Scott Pepperman
Subject: RE: City of Flint - Water Issue

Scott,

I am also available tomorrow morning if that works out better for you.

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Thursday, January 14, 2016 2:00 PM
To: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Hovey, Amy <Amy.Hovey@mail.house.gov>; Bill Kerr <wekerr@feedingamerica.org>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: City of Flint - Water Issue

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Jamie Gaskin

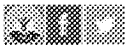
CEO

United Way of Genesee County

Phone: 810.762.0856| Cell: 810.240.0297

jgaskin@unitedwaygenesee.org

111 E. Court St., Suite 3A, Flint, MI 48502



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From: Hovey, Amy [mailto:Amy.Hovey@mail.house.gov]
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Cc: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
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Thanks!

Amy

Amy Hovey

District Chief of Staff

Congressman Dan Kildee (MI-05)

111 East Court Street, #3B.

Flint, MI 48502

Phone: 810-238-8627

www.dankildee.house.gov



http://dankildee.house.gov/newsletter-subscription/

***WE MOVED!* Please note that our OFFICES HAVE RELOCATED**

From: Scott Pepperman [mailto:executivedirector@nasasp.org]
Sent: Sunday, December 20, 2015 11:31 PM
To: Hovey, Amy
Subject: City of Flint - Water Issue

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Best Wishes.

--

Scott E. Pepperman, Executive Director

National Association of State Agencies for Surplus Property

5 Briarwood Court

Mechanicsburg, Pa. 17050

Telephone: 717-389-5100

E-mail: ExecutiveDirector@nasasp.org

web site: www.nasasp.org

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National Association of State Agencies for Surplus Property
5 Briarwood Court
Mechanicsburg, Pa. 17050
Telephone: 717-389-5100
E-mail: ExecutiveDirector@nasasp.org
web site: www.nasasp.org

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 8:44 AM
To: Gwen Thomas
Subject: Flint Shipment for Friday

Gwen,

I have been requested to change the delivery address again for the two semis that are delivering water to flint today. Can they be delivered to 4315 N Clio Rd Flint 48504?

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 8:57 AM
To: William E Kerr;Jamie Gaskin
Cc: Scott Pepperman;Hovey, Amy
Subject: RE: City of Flint - Water Issue

I have reserved a conference line for 9:15. The number is 1-877-402-9753, the access code is 4098090#. Please let me know if you can all make it.

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From: William E Kerr [mailto:wekerr@feedingamerica.org]
Sent: Friday, January 15, 2016 7:31 AM
To: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Cc: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Scott Pepperman <executivedirector@nasasp.org>; Hovey, Amy <Amy.Hovey@mail.house.gov>
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> CEO

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Phone: 810.762.0856| Cell: 810.240.0297
jgaskin@unitedwaygenesee.org
111 E. Court St., Suite 3A, Flint, MI 48502

<image002.jpg><image003.png><image004.png>

GIVE. **ADVOCATE. VOLUNTEER.**

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
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To: Scott Pepperman <executivedirector@nasasp.org>; Jamie Gaskin <jgaskin@unitedwaygenesee.org>
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111 E. Court St., Suite 3A, Flint, MI 48502

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To: 'Scott Pepperman' <executivedirector@nasasp.org>
Cc: Jamie Gaskin <jgaskin@unitedwaygenesee.org>
Subject: RE: City of Flint - Water Issue

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web site: www.nasasp.org

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 9:33 AM
To: Gwen Thomas
Subject: RE: Flint Shipment for Friday

Thank you!

From: Gwen Thomas [mailto:gwen.thomas@coyote.com]
Sent: Friday, January 15, 2016 9:32 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: RE: Flint Shipment for Friday

Hi Rambo,
We have notified drivers.
Thanks!!

Gwen Thomas
Operations Coordinator

COYOTE
A UPS COMPANY

Phone: 804-291-4564
Fax#847-810-5649
Toll Free: 888-682-4652
Email: gwen.thomas@coyote2015
Group Email: 078@coyote.com
Includes: CJ Rock 804-291-4613
David Tartick 804-291-4578
Angela Carroll 804-291-4609
1000 Semmes Avenue
Richmond, VA. 23224
www.coyote.com



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(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 9:35 AM
To: Wright, Seth (DTMB)
Subject: RE: City of Flint - Water Issue

Ok I'll let you know.

From: Wright, Seth (DTMB)
Sent: Friday, January 15, 2016 9:34 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: RE: City of Flint - Water Issue

If you need my help on anything with scheduling this water don't hesitate to ask!

Seth Wright, Departmental Manager
Logistics & Operations Support
Department of Technology, Management & Budget
Office: 517-636-0731
Email: wrightS17@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 9:09 AM
To: Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>
Subject: City of Flint - Water Issue

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web site: www.nasasp.org

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 15, 2016 4:09 PM
To: Thompson, Sheryl D. (DHHS)
Subject: RE: Contacts for Flint Water Issue

Sheryl,

The water came from the State of South Carolina's Division of General Services. It was located in a warehouse at 1255 Commerce Drive, Lugoff South Carolina, 29078. The water was donated to the State of South Carolina to aid in flooding relief but was no longer needed.

Thanks,
Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
DTMB
HELP. CONNECT. SOLVE.

From: Thompson, Sheryl D. (DHHS)
Sent: Friday, January 15, 2016 3:20 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: Re: Contacts for Flint Water Issue

Carolyn I'm being asked exactly where this came from in South Carolina?

I know the total cost was $8000 Correct?

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 15, 2016, at 10:24 AM, Rambo, Carolyn (DTMB) <RamboC1@michigan.gov> wrote:

Scott,

Here are all of the contact that should be included in further updates for the flint water issue.

Sheryl Thompson, Deputy Director of Field Operations
Dept. of Health & Human Services
Phone: 517-241-5954
Thompson52@michigan.gov

Jamie Gaskin, CEO
United Way of Genesee County
Phone: 810.762.0856| Cell: 810.240.0297
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William Kerr, CEO
FoodBank of Eastern MI
Phone: (810) 239-4441
wekerr@feedingamerica.org

Jay Eickholt, Planning Analyst
Michigan State Police – EMHSD
Phone: 517-333-4416
EickholtJ1@michigan.gov

Joyce Van Coevering, Director
Office of Support Services
MI Department of Technology, Management and Budget
517-322-5005
Vancoeveringj1@michigan.gov

Kristi Thompson, Director
Logistics & Operations Support
Department of Technology, Management & Budget
Office @ GSB: 517.636.5407
Office @ Surplus: 517.335.1006
Office @ Records Center: 517.373.1844
ThompsonK1@michigan.gov

Seth Wright, Departmental Manager
Logistics & Operations Support
Department of Technology, Management & Budget
Office: 517-636-0731
Email: wrights17@michigan.gov

Caleb Buhs, Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

Thanks,

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<image001.png>

DTMB
Technology, Management & Budget

Agenda

1x1 Meeting

January 25, 2015

10:00am – 11:00am

Invited: Carrie Rambo, Seth Wright

1. State Surplus
    - **a.** Surplus Story – Communications Office
    - **b.** SLA's
    - **c.** Hauling and Cleaning contract RFP
        1. Responded to questions from finance
    - **d.** Databases
        1. Database testing
    - **e.** Procedure Review Project
    - **f.** Building Construction Project
    - **g.** FY16 Action Plan
    - **h.** Delivery/VTS/Surplus hauling project
        1. Analyzing number of stops/locations
    - **i.** Treasury SLA/Auction
        1. 15% service fee w/ $$ cap
        2. Conduct cost analysis of auction v. MiBid sales
    - **j.** Revising PD's
    - **k.** Dept. Supervisor 12 PD in progress

2. Federal Surplus
    - **a.** Flint Water Project
    - **b.** Federal Financial FY15 Issues
    - **c.** Tuskegee airman compliance case
        1. Working on compliance letter with recommendation
        2. Received settlement letter from layer
        3. GSA update
        4. Looking for other donee for current aircraft
    - **d.** Disposal of property
        1. NASA – 3 items – Yankee Air Museum is interested

2. GSA Auctions
    1. Car parts – completed inventory will post in FY16
    2. Scanners (3) will post in FY16

e. Audit findings
1. Attachment E – all issues have been addressed an updated with GSA
2. Attachment B – revised completion date January 2nd. 50% complete

f. State Plan update – audit report plan revised completion date of Feb 29, 16

From: Rambo, Carolyn (DTMB)
Sent: Tuesday, January 26, 2016 2:31 PM
To: Mathews, Jamie (DTMB)
Subject: Flint inside DTMB article

Jamie,

Why doesn't OSS/LOS get mentioned for any of the work that we have done? I think that the delivery drivers that worked to delivery water should be recognized. Also the staff at Federal Surplus found more 180,000 bottles of water to donate to flint and are still working on securing more water. I think both of these efforts need to be recognized. Here is the article.

http://inside.michigan.gov/dtmb/comm/news/Pages/Hands-on-help-for-Flint.aspx

I am sorry this kind of upset me as in the past we have not be recognized for trying to go above and beyond our jobs to do the right thing.

Carolyn Rambo, Program Supervisor
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DTMB
HELP. CONNECT. SOLVE.

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, February 03, 2016 2:39 PM
To: Thompson, Sheryl D. (DHHS)
Subject: RE: Flint Water Update

Do you have an update on the request for water in South Carolina?

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
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From: Thompson, Sheryl D. (DHHS)
Sent: Friday, January 29, 2016 11:01 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>
Subject: RE: Flint Water Update

I'll get back with you asap.

From: Rambo, Carolyn (DTMB)
Sent: Friday, January 29, 2016 10:59 AM
To: Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>
Cc: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>
Subject: Flint Water Update

Sheryl,

Would you like me to set up transportation for the 40 pallets of water mentioned in the email below? I also have an additional four truckloads of water that is available from Winnsboro, South Carolina. Because President Obama declared an emergency for the Flint water crisis, the Federal Surplus Property Program is no longer eligible to receive the 2 million liters of water from FEMA. I think that Flint will still be receiving the water but it will go directly to Flint from FEMA. I can still ship the water from the other two South Carolina locations if you would like.

Thanks,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Tim Hocutt [mailto:Tim.Hocutt@palmettohealth.org]
Sent: Wednesday, January 27, 2016 8:29 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Regina Brown <Regina.Brown@palmettohealth.org>; Kelly Hawsey <Kelly.Hawsey@PalmettoHealth.org>; Matthew Rivers <Matthew.Rivers@palmettohealth.org>; Brady Southern <Brady.Southern@palmettohealth.org>
Subject: RE: Water or MI from SC

Carolyn,

I can release 40 pallets for water to you, if still needed.

Most of the water we have is Dasani. It looks like there are 56 cases of 24 bottles (16.9 oz.) on each pallet.

Expiration Date – All I see is the stamped month of Sept on the bottle cap.

This water can be picked up most any week day between 8am -3pm. Our warehouse location is 630 Taylor Street, Columbia, SC 29201.

Just let me know if you want to proceed.

Thanks,

Best Regards,

Tim Hocutt
Director, Supply Chain Operations
Supply Chain Management
5 Richland Medical Park Drive Columbia, SC 29203
Office: 803-434-3397

PALMETTO HEALTH

Our Vision: To be remembered by each patient as providing the care and compassion we want for our families and ourselves.

From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Friday, January 22, 2016 10:40 AM
To: Tim Hocutt
Subject: RE: Water or MI from SC

Thanks for the update.

From: Tim Hocutt [mailto:Tim.Hocutt@palmettohealth.org]
Sent: Friday, January 22, 2016 10:39 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Clark, Stephanie (DTMB) <clarks18@michigan.gov>; Regina Brown <Regina.Brown@palmettohealth.org>
Subject: RE: Water or MI from SC

Carolyn,

I am still working on final authorization to release the water.

I will get back to you ASAP.

Sorry for the delay.

Best Regards,

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From: Rambo, Carolyn (DTMB) [mailto:RamboC1@michigan.gov]
Sent: Friday, January 22, 2016 10:16 AM
To: Tim Hocutt
Cc: Clark, Stephanie (DTMB)
Subject: FW: Water or MI from SC

Hello Tim,

Tim,

We would love any bottled water that you could spare. I can set up the transportation and cover all of the costs for shipping. Can you tell me how many bottles or cases of water you have available and how many pallets they make up. Also if you could provide the weight and dimensions per pallet, expiration date of the water, and pickup up location of the water. I'd like to get the ball rolling with this as soon as possible. Thank you so much for offering to help.

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3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Kelly Hawsey [mailto:Kelly.Hawsey@PalmettoHealth.org]
Sent: Wednesday, January 20, 2016 4:36 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Tim Hocutt <Tim.Hocutt@palmettohealth.org>
Subject: Water or MI from SC

Hi Carrie,
Tim Hocutt will be your POC from Palmetto Health so I just wanted to make the introduction. Tim, Carrie's number is 517-241-4947.
If I can help in any way, please let me know!

Best Regards,

Kelly Hawsey, MA, BSN, CFRN, CCEMT-P
Director
Medical Transport
10 Medical Park
Columbia, SC 29203
Office: 803-434-7918

Cell: 803-312-1692

PALMETTO HEALTH

Our Vision: To be remembered by each patient as providing the care and compassion we want for our families and ourselves.

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From: Rambo, Carolyn (DTMB)
Sent: Wednesday, February 03, 2016 3:03 PM
To: Thompson, Sheryl D. (DHHS)
Subject: RE: Flint Water Update

Ok, I will let South Carolina know that we will not need any futher water.

From: Thompson, Sheryl D. (DHHS)
Sent: Wednesday, February 03, 2016 3:01 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: Re: Flint Water Update

I apologize this was caught in my outbox.

FEMA is now coordinating all purchasing including water. I have included Richard Thelen in case you have any questions.

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 29, 2016, at 11:00 AM, Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov> wrote:

> I'll get back with you asap.
>
> ---
>
> **From:** Rambo, Carolyn (DTMB)
> **Sent:** Friday, January 29, 2016 10:59 AM
> **To:** Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>
> **Cc:** Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>
> **Subject:** Flint Water Update
>
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>
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Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917
ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax
<image002.png>

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Sent: Wednesday, January 27, 2016 8:29 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Regina Brown <Regina.Brown@palmettohealth.org>; Kelly Hawsey <Kelly.Hawsey@PalmettoHealth.org>; Matthew Rivers <Matthew.Rivers@palmettohealth.org>; Brady Southern <Brady.Southern@palmettohealth.org>
Subject: RE: Water or MI from SC

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Supply Chain Management
5 Richland Medical Park Drive Columbia, SC 29203

Office: 803-434-3397

<image003.png>

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Sent: Friday, January 22, 2016 10:39 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
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Supply Chain Management
5 Richland Medical Park Drive Columbia, SC 29203
Office: 803-434-3397

<image003.png>

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Sent: Friday, January 22, 2016 10:16 AM
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<image002.png>

From: Kelly Hawsey [mailto:Kelly.Hawsey@PalmettoHealth.org]
Sent: Wednesday, January 20, 2016 4:36 PM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Cc: Tim Hocutt <Tim.Hocutt@palmettohealth.org>
Subject: Water or MI from SC

Hi Carrie,
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If I can help in any way, please let me know!

Best Regards,

Kelly Hawsey, MA, BSN, CFRN, CCEMT-P
Director
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10 Medical Park
Columbia, SC 29203
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DTMB Executive Team
Surplus Services Monthly Report
January 2016

Surplus Services

Scorecard Challenges:

- None

Current Projects / Initiatives:

- **Federal Surplus Highlights**
  - 2 new application for federal program
  - 2 Federal Surplus donation
  - Retained Revenue from donation $451
  - Total GAC donations - $3,470

- **State Surplus Highlights**
  - Posted 119 auctions on MiBid
  - Sold 68 vehicles on MiBid
  - MiBid Sales of $367,439
  - Retained Revenue from MiBid $103,096

Information Sharing/Best Practices:

The Federal Surplus Property Program received help from NASAP obtaining bottled water from South Carolina Surplus Program. South Carolina had an entire warehouse full of bottled water that was left over from a flooding emergency. With the help of Scott Pepperman, of NASASP, MISASP was able to arrange shipping for the water to be delivered to Flint and distributed throughout the city. Approximately 175,000 bottles (92 pallets) of water were successfully delivered to Flint to assist with the water crisis.

Star Employee:

- None

Needs from EMT / SMT:

- None

Fun Facts:

- None

From: Rambo, Carolyn (DTMB)
Sent: Wednesday, February 10, 2016 3:20 PM
To: Kelly Hawsey
Subject: RE: SC water

Kelly,

Sorry, I have been out of the office a lot this week. I guess that FEMA is handling all of the water for flint now. I appreciate you reaching out to us. We will not need the water now.

Thank you very much,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917 ramboc1@michigan.gov
(517) 241-4947 Office
(517) 243-4679 Cell
(517) 334-8262 Fax

-----Original Message-----
From: Kelly Hawsey [mailto:Kelly.Hawsey@PalmettoHealth.org]
Sent: Wednesday, February 10, 2016 11:12 AM
To: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Subject: SC water

Good Morning,
Tim has emailed you and I have left you several messages about the water we would like to send from South Carolina. Can you let us know if you're still interested in that or if we should stop trying to contact you? Thanks so much!

Kelly Hawsey
803-312-1692

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Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Location: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Start: Thu 2/18/2016 2:00 PM
End: Thu 2/18/2016 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: DTMB-Directors-Office

I am sure you have this now, but covering all of our bases. Jean

-----Original Appointment-----
From: DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
To: DTMB-Directors-Office; Behen, David (DTMB); Donnan, Chanda (DTMB); Buhs, Caleb (DTMB); Davenport, Rodney (DTMB); Gelisse, Ashley (DTMB); Gilliland, Michael (DTMB); Spaniolo, Natalie (DTMB); Wilke, Lacey (DTMB); Stansfield, Marsha (DTMB); Ballard, Denice (DTMB); Hampton, Trisha (DTMB); DeCamp, Greg (DTMB); Gibson, Jennifer (DTMB); Hengesbach, Dane (DTMB); Ingersoll, Jean (DTMB); Jeffery, Phillip (DTMB); Philip, Brandon (DTMB); Kopacsi, Christian (DTMB); Doll, Jeanette (DTMB); McKee, Ryan (DTMB); Pratt, Jeff (DTMB); Knapp, Kathy (DTMB); Bidelman, Craig (DTMB); Bussema, Terry (DTMB); Rokely, Rick (DTMB); Tefft, Niki (DTMB); Schlegel, Nicolle (DTMB); Parker, Alexandrea (DTMB); Keilen, Elizabeth (DTMB); McPherson, Victoria (DTMB); Christensen, Chris (DTMB); Lawson, Michelle (DTMB); Nevai, Tom (DTMB); Evans, Carter (DTMB); Fick, James (DTMB); McKee, Robert (DTMB); Perry, Blane (DTMB); Riddering, Eric (DTMB); Rodgers, Anthony (DTMB); Trial, Larry (DTMB); Thompson, Kyleigh (DTMB); Glomski, Tom (DTMB); Seger, Seth (DTMB); Lee, Timothy (DTMB); Sikkema, Tyler (DTMB); Manning, Kelly (DTMB); McFarlane, James (DTMB); Galeazzi, Tiziana (DTMB); Das, Rajiv (DTMB); Pung, Linda (DTMB); Hogan, James (DTMB); Westfall, Laurie (DTMB); Palmer, Jason (DTMB); Stibitz, Brom (DTMB); Trakul, Pamela (DTMB); Swanson, Eric (DTMB); Blastic, Laura (DTMB); Furseth, Kristen (DTMB); Brancheau, Laura (DTMB); Sebok, Yvonne (DTMB); Stankiewicz, Richard (DTMB); Vera, Jason (DTMB); Jehnsen, Jeremy W (DTMB); Jodway, Kenneth (DTMB); Newman, Jeremy (DTMB); Vijayaveeraraghavan, Anupkumar (DTMB); Harmon, Paul (DTMB); Root, Everett (DTMB); Pauley, Suzanne (DTMB); Thompson, John (DTMB); Nolan, Anne (DTMB); Peterson, Rick (DTMB); Stiffler, Michelle (DTMB); Patke, Sunit (DTMB); Estill, John (DTMB); Seckelman, Joe (DTMB); Martin, Ellen (DTMB); Aprill, Brian (DTMB); Ross, Josh (DTMB); Locke, Joel (DTMB); Cross, Steven (DTMB); Clark, John (DTMB); Olkowski, Tony (DTMB); Noldy, Scott (DTMB); Baer, John (DTMB); Dickinson, Holly (DTMB); Post, Corey (DTMB); Cantin, David (DTMB); Brun, Jeremy (DTMB); Hartsuff, Lisa (DTMB); Kosloski, Joni (DTMB); Jordan, Gerald (DTMB); Sweeney, Matthew (DTMB); Turnquist, Michael (DTMB); Morgan, Dan (DTMB); Droste, Kerri (DTMB); Paasch, Keith (DTMB); Scates, Larry (DTMB); Noonan, Michael (DTMB); Walts, Brian (DTMB); Martin, Ric (DTMB); Burns, Robert (DTMB); Doxie, William (DTMB); Clark, Jim (DTMB); Bailey, Maureen (DTMB); Bos, Troy (DTMB); Phillippo, Jamie (DTMB); Spitzley, Troy (DTMB); Darby, Marchan (DTMB); Hawes, Keith (DTMB); Wright, Seth (DTMB); Rambo, Carolyn (DTMB); Millimaki, Shelly (DTMB); Nelson, Christopher (DTMB); Murphy, Chris (DTMB); Clark, Stephanie (DTMB); Cischke, Roy (DTMB); Hofmeister, David (DTMB); Reynolds, Vince (DTMB); VanCoevering, Joyce (DTMB); Ragla, Beth (DTMB); Shaw, Gary (DTMB); Wonn, Michael (DTMB); Thompson, Kristi (DTMB); Goodine, Tom (DTMB); Armstrong, Mike (DTMB); Doyle, James (DTMB); Hampton, Kristen (DTMB); Miller, Mark (DTMB); Cooley, Tom (DTMB); Waltersdorf, Rex (DTMB); Monroe, Jerry (DTMB); Bergan, Kristin (DTMB); Banks, William (DTMB); Dyson, Mike (DTMB); Stiles, Dan (DTMB); Chipman, Dan (DTMB); Hodgman, Steve (DTMB); Martin, Todd (DTMB); Weston, Jessica (DTMB); Fitton, Scott (DTMB); Sample, Brice (DTMB); Vanden Bosch, Kerrie (DTMB); Wellman, Jeff (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Calahan, Heather (DTMB); Cook, Rebecca (DTMB); Hayes, Genevieve (DTMB); Riehle, Jenni (DTMB); Falik, Tom A. (DTMB); Pemble, William (DTMB); Sambiagio, Melissa (DTMB); Cieciwa, Sue (DTMB); Hunter, Lymon (DTMB); Dufour, Yvon (DTMB); Camp, William (DTMB); Hatch, David

(DTMB); Troub, Shelby (DTMB); Epps, Stephanie (DTMB); Herman, Christyn (DTMB); Bliss, Mike (DTMB); Guardiola, Jamie (DTMB); jfoley@us.ibm.com
Cc: Stanaway, Deb (DTMB); Huhn, Jacqueline (DTMB); McQuaid, John (DTMB); Reasner, Richard (DTMB); Rakowski, Rock (DTMB); Gonzalez, Tonyia (DTMB); Doerr, Stephen (DTMB); Isaacs, Jan (DTMB)
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

All DTMB Custodians of Correspondence Related to Flint.pdf
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda

1. Kickoff – Brom Stibitz, Chief Deputy Director
2. Why you are here – Jean Ingersoll, Interim Chief of Staff
3. What you need to do (February 22, 2016 deadline) – Jean
4. What will be done for you – Jean
5. What's next – Jean
6. Public Information Reminder – Caleb Buhs, Public Information Officer
7. Questions and Answers - Group

SOM Meeting Contact:

Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer

Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes

Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf





STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 17, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

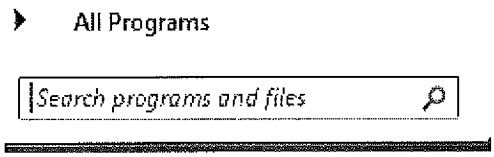
Please return this completed Checklist to DTMB Director's Office staff by February 22, 2016, at DTMB@michigan.gov, or
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APPENDIX 1 – Search Guidance

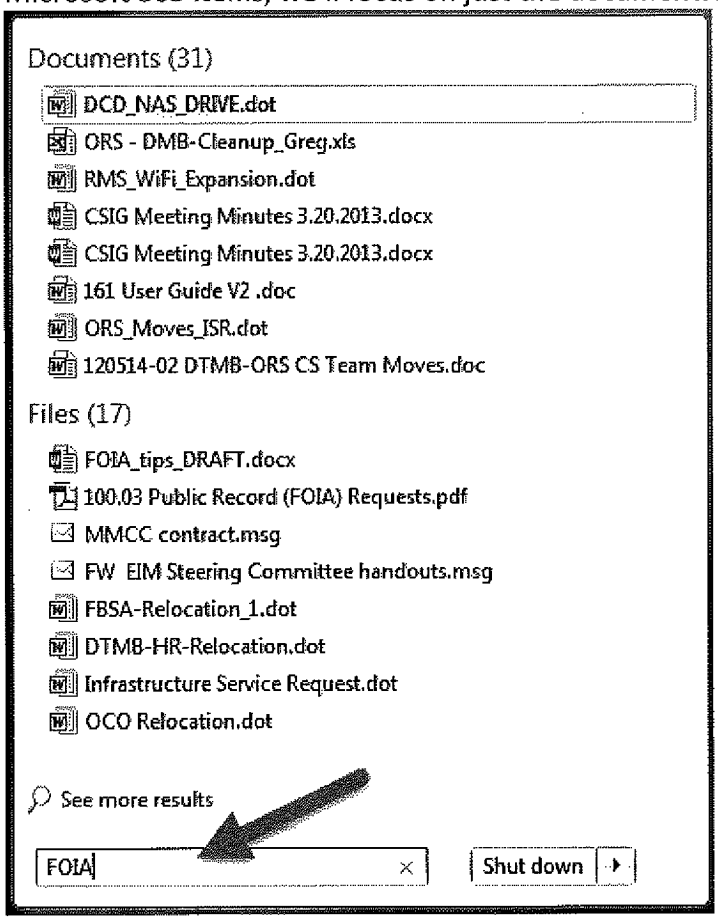
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Using the search function in windows 7

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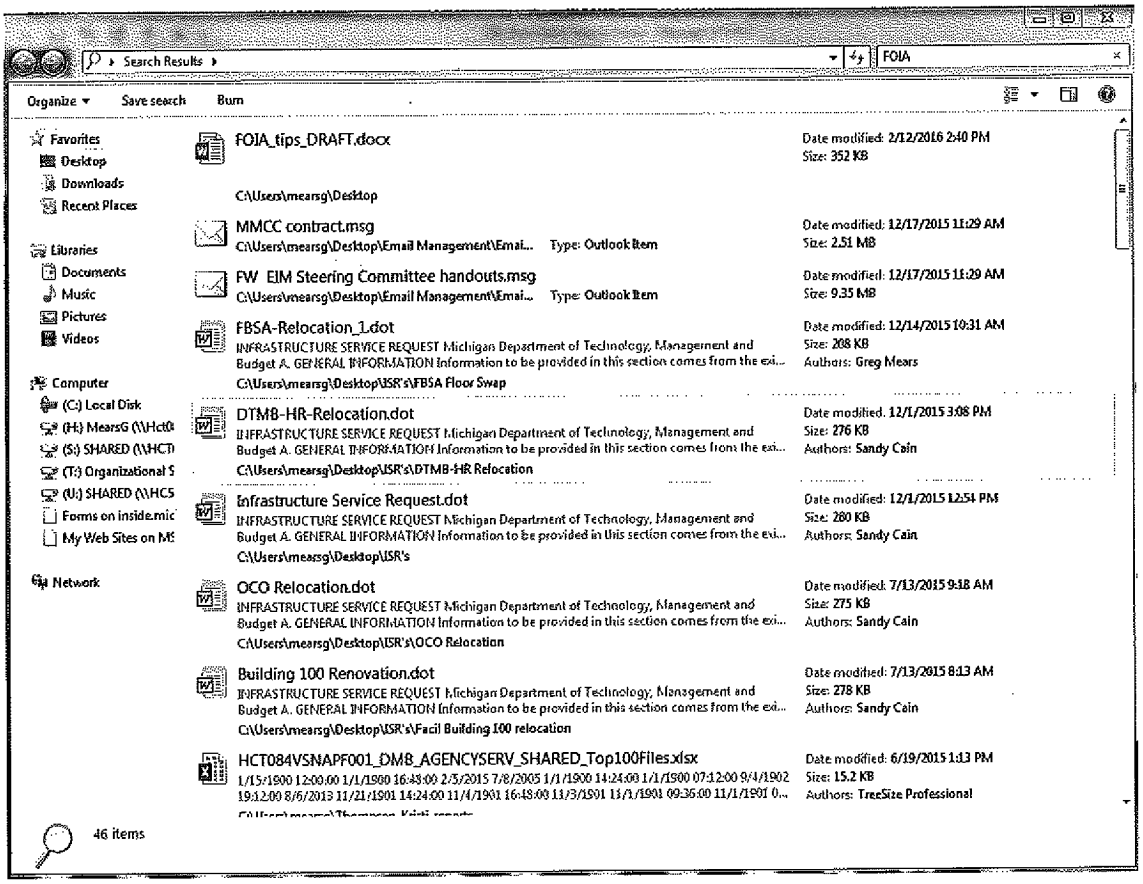


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
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click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

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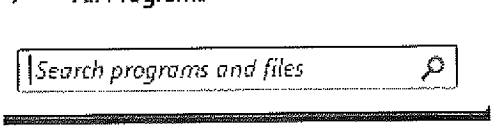
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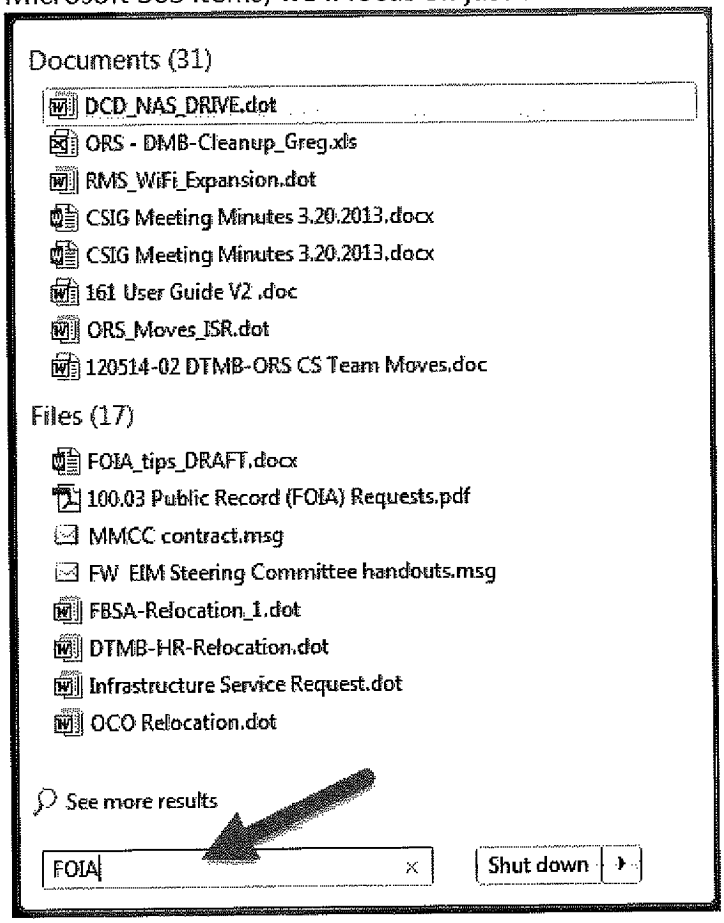
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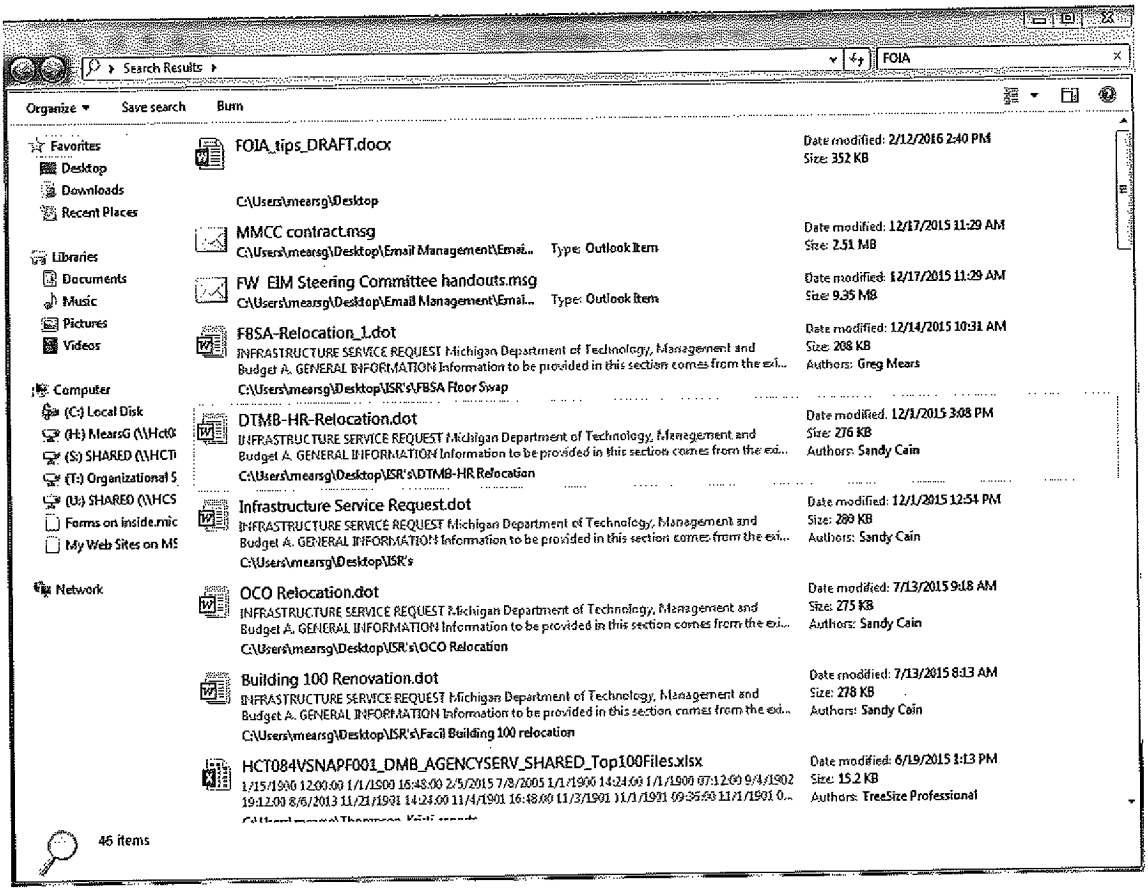


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Sent: Monday, October 05, 2015 8:57 AM
To: DAVID_KHANUJA@homedepot.com
Subject: bottled water

David,

You should be getting a call from Marla Moss from the Department of Education. It is a State requirement that public schools offer potable water to kids on the school lunch program, so the Flint school system could potentially be ordering a lot of water.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

Sent: Monday, October 05, 2015 10:18 AM
To: Moss, Marla (MDE)
Subject: FW: Bottled water

Marla,

Home Depot can have a truck load of bottled water to Flint by tomorrow. A truckload consists of

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
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(517) 335-0046 (fax)
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-----Original Message-----
From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, October 05, 2015 10:11 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Bottled water

Hi Steve,

A truck load of bottled water consists of 1,596 packs of 24 bottles. We are able to offer you a lower price of $2.48 per pack. We can have that truck as early as tomorrow.

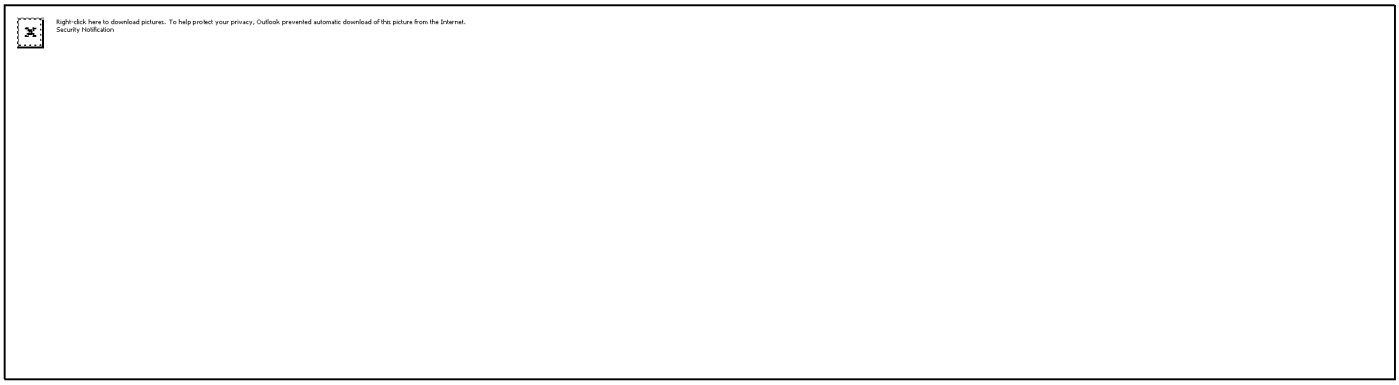
Thanks,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

The information in this Internet Email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this Email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. When addressed to our clients any opinions or advice contained in this Email are subject to the terms and conditions expressed in any applicable governing The Home Depot terms of business or client engagement letter. The Home Depot disclaims all responsibility and liability for the accuracy and content of this attachment and for any damages or losses arising from any inaccuracies, errors, viruses, e.g.,

worms, trojan horses, etc., or other items of a destructive nature, which may be contained in this attachment and shall not be liable for direct, indirect, consequential or special damages in connection with this e-mail message or its attachment.

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, October 28, 2015 8:17 AM
To: Rigg, Steve (DTMB)
Subject: Facility Notification: Constitution Hall



Protest Activity

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

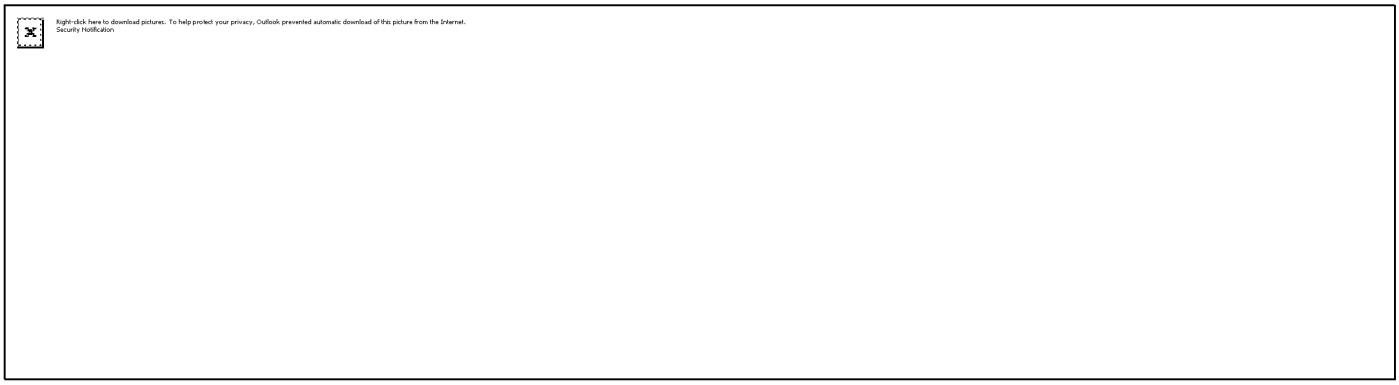
Please be aware that there is a protest event planned for today, October 28, outside of the Constitution Hall from 12:00pm to 4:00pm. The event is being held in response to the water condition in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to riggs@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

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This email was sent to riggsg@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Rigg, Steve (DTMB)
Sent: Wednesday, January 06, 2016 6:31 AM
To: Cook, Rebecca (DTMB);Doll, Jeanette (DTMB)
Subject: Re: Declared Emergency for City of Flint

I don't have anything to add until we know the scope of the project.

From: Cook, Rebecca (DTMB)
Sent: Tuesday, January 5, 2016 6:25 PM
To: Doll, Jeanette (DTMB)
Cc: Rigg, Steve (DTMB)
Subject: FW: Declared Emergency for City of Flint

If it is appropriate, would it be possible for Steve to listen in on the 9 am call? He could come over to your office if you want the ability to sidebar during the call.

From: Cook, Rebecca (DTMB)
Sent: Tuesday, January 5, 2016 6:00 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Declared Emergency for City of Flint

Jeannette

Sorry for the delayed reply! I m in meetings a lot of the day, so you are always welcome to use my cell 517-930-4015, or directly contact the buyer.

For your 9 am call, please share that Procurement is actively compiling information, and has a few questions in italics.

Will the State be seeking FEMA reimbursement for any of these purchases? If so, is there one person that can work with Steve to ensure that our sourcing process complies with FEMA Guidelines for reimbursement?

WATER FILTERS AND REPLACEMENT CARTRIDGES

- Wednesday morning Steve will contact Home Depot to get price/availability/lead time for current inventory
- Who will develop usage estimates and share them with us? Last time Home Depot s executive leadership contacted the manufacturer on our behalf to route limited stock to Michigan to fill our purchase order. Stocks were limited due to flood conditions in other states and currently there may be similar or worse national flood conditions.

WATER PITCHER FILTRATION AND REPLACEMENT CARTRIDGES

· In the previous distribution, Home Depot sourced water pitcher filters and replacement cartridges in limited applications where the faucet filter was not feasible. Steve will pull price/availability/lead time for current inventory
· Who will develop usage estimates and share them with us?

BOTTLED WATER
· There may be more contracts to pull from than we first thought. Wednesday morning Steve and I will make a list of contracts that may be able to source bottled water, including sizes and then Steve will work with the vendors to assess price/availability/lead time.
· Are they looking for cases of individual servings of bottled water, or larger commercial size bottles?
· Any feedback on the applications, number of ship to s, and usage estimates?

Steve will expedite updates to you as information becomes available.

Comments / concerns on the above?
Please let us know how else we may be of help.
Rebecca

From: Doll, Jeanette (DTMB)
Sent: Tuesday, January 5, 2016 5:11 PM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Subject: RE: Possible declared emergency for City of Flint

Hi Rebecca

I left a voicemail message for you earlier in regards to contracts (thought we would have a couple days), but I just received notification tonight that the SEOC will be activated tomorrow morning at 8 AM with a briefing to be conducted at 9 AM. I will put together a list of water contracts currently in place and may need to contact you for potential items we may need to procure. Not sure at this time what may be requested.

You mentioned that your group was involved in obtaining water filters. We may be needed to acquire replacement filters and I was wondering how soon / where we could get these delivered? Would the vendor ship them to wherever we requested i.e. multiple addresses or would one site be best?

Thanks for your help!

Jeanette

From: Cook, Rebecca (DTMB)
Sent: Monday, January 4, 2016 7:42 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Possible declared emergency for City of Flint

Jeannette

Are you in the loop on this yet? Anything you need from us?

FYI, my team worked with DHHS to source all of the water filters and replacement cartridges the State distributed in Flint. We also obtained some donations of bottled water and could assess what contracts may be available for purchases of bottled water. Please let us know if you would like us to have that prepped for you, or what else you might need. The buyer is copied in case you need something asap and I m in a meeting.

Snyder Gathering Info On Declaring Emergency In Flint Gov. Rick SNYDER's administration is gathering the information about the resources needed to declare a state of emergency in Flint from the lead-in-the-water crisis.

The Governor's office confirmed this after the Genesee County Board of Commissioners voted to declare a state of emergency in Flint today.

Snyder spokesperson Dave MURRAY said after the vote today, the Michigan State Police's Emergency Management and Homeland Security Division is working with Genesee County on the next steps.

But prior to a formal declaration, we are recognizing this as an emergency and are working with city and county leaders to coordinate efforts, streamline communication and tap all available resources at the state's control, Murray said.

Senate Minority Leader Jim ANANICH (D-Flint) issued a statement today, saying, "This is an important step in the process and the Governor should make a swift decision. I'll continue pushing hard to make sure we receive additional resources that address immediate and long-term needs, and that they are used efficiently and effectively."

A Governor's declaration of emergency would trigger more state resources and assistance with the crisis, and locals can request this if the recovery efforts are beyond the ability of the local government.

Rebecca Cook
DTMB Procurement
Commodities Division Director
517-284-7008

From: DAVID_KHANUJA@homedepot.com
Sent: Wednesday, January 06, 2016 4:24 PM
To: Rigg, Steve (DTMB)
Subject: RE: Water filters

Ok great buddy, I as well will be in Lansing tomorrow. If you need me, let me know.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

From: Rigg, Steve (DTMB) [mailto:RiggS@michigan.gov]
Sent: Wednesday, January 06, 2016 4:23 PM
To: KHANUJA, DAVID X
Subject: RE: Water filters

David,

After talking to someone who was in the meeting this morning, it doesn't sound like they are going to flood the market. Sounds like they are going to continue to go with the two distribution points. That is all I have at this time, so until I hear anything further we'll just stand by. It sounds like the Mayor of Flint is coming to Lansing tomorrow, so they need to have a plan of action by tomorrow.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Wednesday, January 06, 2016 4:07 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Water filters

Good afternoon buddy,

I have checked our inventories of our manufacturers, I have listed them below:

Brita Faucet mounted filter: 2,000 on hand

Brita replacement filter 2 pack – 8,000 on hand.

We need to take a look at these pretty quick if your goal is to flood the market!

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

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1. How long will we be handing out water, filters, and replacement cartridges?
2. How are we keeping track of who is picking these items up?
3. How are we handling schools, hospitals, etc? Cooking water?
4. How about handing out gallon jugs and having refilling stations? Large tanker trucks/water buffalos?
5. How and when will we be procuring supplies and materials for larger projects? Labor? Will need lead time on this as well.
6. Central person for ordering water, filters, replacement cartridges? Currently DHHS for filters and DTMB for water?
7. Why are we looking into purchasing water directly from water manufacturers?
8. When requesting items from Home Depot/Grainger we really need to be specific on the item, quantity, and delivery time.
9. Must get a lead time for procuring large quantities before making promises to deliver.
10. Do people in Flint know that boiling water does not reduce the amount of lead?
11. Grainger confirmed that Home Depot is going after the same inventory.
12. Have we asked Wal-Mart, Cosco, Sam's Club, Meijer, Lowe's, Menards, Amazon to deplete their store and regional warehouse inventory?
13. What should I bring the Home Depot credit limit up to?
14. Currently $6,000,000 available on the Home Depot contract and $10,000,000 on Grainger.
15. Home Depot has the ability to bring in experts.
16. Home Depot is currently working on manufacturers' production schedule.
17. In-Home large scale systems and school/hospital large scale systems
18. Home Depot numbers:
    a. 2,000 – Brita filter faucet mounts – $17.47 each
    b. 2,400 – Brita filter replacements (1 pack) - $15.97
    c. 8,000 – Brita filter replacements (2 pack) - $24.87
    d. Tuesday's Order Total - $272,228

Wednesday delivery:

Faucet Mounts
10,000 – PUR Vertical faucet mount - $29.97
2,500 – PUR Vertical faucet mount - $29.97

Replacement Filters
10,000 – PUR replacement filters (3 pack) - $25.98
10,000 – PUR replacement filters (1 pack) - $16.97

PUR Combination Pack
10,700 – PUR combo packs - $35.00

Zero Water Pitcher (8 Cup)
1,300 – Zero Water pitchers - $29.99

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:30 PM
To: Rigg, Steve (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to riggs@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S.

Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

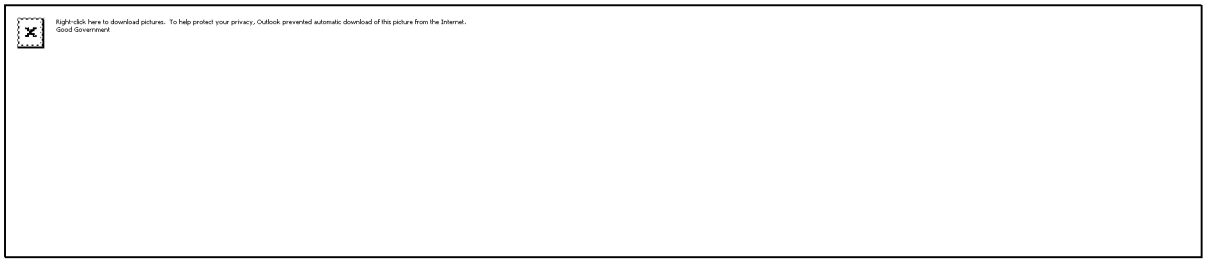
From: Doll, Jeanette (DTMB)
Sent: Friday, January 22, 2016 11:05 AM
To: Rigg, Steve (DTMB)
Subject: Automatic reply: items needed for LARA

I am currently on special assignment and have limited ability to respond to requests that are not associated with the Flint Water Response.

If you need assistance with a building closure, please contact Central Control at (517) 373-0196 for immediate assistance.

Jeanette

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:46 PM
To: Rigg, Steve (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to riggs@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 2/5/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							
14							
15	**Purchase Requests from DHHS**						
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							
26							
27	**Purchase Requests from DHHS**						
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
50	1/12/2016	Bottle Water 24 pack	19,152	218340	2717-366012	$3.27	$62,627.04
51	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
52	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
53							
54							
55	1/19/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191628	$39.97	$112,235.76
56	1/22/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191792	$39.97	$112,235.76
57							
58							$8,783,434.12
59	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

	A	B	C	D	E	F	G
1	**Home Depot Bottled Water Pricing - 071B**						
2	**Date**	**Bottled Water Deliveries**	**Quantity**				
3	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
4	1/12/2016	Bottle Water 24 pack	19,152	218340	2717-366012	$3.27	$62,627.04
5	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
6	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
7							
8							$417,513.60
9							
10	**Absopure Pricing Would Have Cost Us -**						
11	**Date**	**Bottled Water Deliveries**	**Quantity**				
12	1/11/2016	Bottle Water 24 pack	6,384			$4.00	$25,536.00
13	1/12/2016	Bottle Water 24 pack	19,152			$4.00	$76,608.00
14	1/13/2016	Bottle water 24 pack	51,072			$4.00	$204,288.00
15	1/14/2016	Bottle water 24 pack	51,072			$4.00	$204,288.00
16							
17							$510,720.00
18							
19							
20		**Savings Through Home Depot**	**$93,206.40**				

From: Moss, Marla (MDE)
Sent: Wednesday, October 14, 2015 2:52 PM
To: Rigg, Steve (DTMB)
Subject: Re: bottled water from Home Depot

Talked to FSD today - he hasn't had to buy any water bottles yet due to large amount of donated supplies. I appreciate your assistance.

A question for you - MDE would like to collect money and buy water to donate....can we buy off the Home Depot contract?

Sent from my iPad

On Oct 13, 2015, at 11:44 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Marla,
>
> Did everything work out with the bottled water donation from Home Depot for the Flint schools? Let me know if you need anything from me. Thanks.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
> (517) 335-0046 (fax)
> 1-855-647-8724 (toll free customer service)
> www.michigan.gov/micontractconnect
>
> Online Bidding Website: www.buy4michigan.com

From: Moss, Marla (MDE)
Sent: Thursday, October 15, 2015 2:28 PM
To: Rigg, Steve (DTMB)
Subject: Re: bottled water from Home Depot

Flint FSD says they need water to cook with not water bottles. So, how much would the 5 gallon jugs cost on the Absopure contract? Thanks.

Sent from my iPad

On Oct 14, 2015, at 3:06 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Marla,
>
> We have a contract for water with Absopure -- 07184300122. The contact person is Art Amelotte at 734-207-4873. I talked to him a little over a week ago and they said that a case of water would cost $4. This contract is currently set up for DEQ only, but maybe you could work out a fund transfer with them. However, if you are collecting money you could probably just write them a check and reference the contract number. Hope this helps.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
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From: Moss, Marla (MDE)
Sent: Wednesday, October 14, 2015 2:52 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: bottled water from Home Depot

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A question for you - MDE would like to collect money and buy water to donate....can we buy off the Home Depot contract?

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>
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Steve Rigg
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www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Rochelle_Komlosi@homedepot.com
Sent: Friday, January 15, 2016 8:37 AM
To: Rigg, Steve (DTMB)
Cc: LB_WILLIS1@homedepot.com;DAVID_KHANUJA@homedepot.com
Subject: Re: THANK YOU

You are very welcome! I will be sure to make our team aware of Dave's awesome customer service and partnership to the state! Please let me know if there is anything I can help with and things move forward.

Rochelle Komlosi
The Home Depot
National Pro Manager
Cell 412-418-9988
Fax 877-959-8541
rochelle_komlosi@homedepot.com

On Jan 15, 2016, at 8:31 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Rochelle,
>
> Although we still have a long way to go with the emergency situation in Flint, I just want to thank Home Depot, and especially David Khanuja, for helping me and the State of Michigan support the ongoing efforts in the City of Flint. Supplying every resident with a faucet filter, replacement cartridge, and bottled water was a top priority this week, and David and his support staff have played a crucial role in helping procure the supplies necessary to support this effort. I can't thank David and the Home Depot team enough. Thank you.
>
> ***Steve Rigg***
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov
>
> <image003.png>

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From: LB_WILLIS1@homedepot.com
Sent: Friday, January 15, 2016 8:38 AM
To: Rigg, Steve (DTMB);Rochelle_Komlosi@homedepot.com
Cc: DAVID_KHANUJA@homedepot.com
Subject: RE: THANK YOU

Steve-

It was nice speaking with you yesterday regarding the Flint water crisis but most importantly about David. David is a valued employee and has done a tremendous job assisting you and the State of Michigan. I will make sure David is formally recognize for his efforts.

Thanks again for allowing Home Depot to partner with the State to assist with this crisis.

Regards.

L.B. Willis Jr.
Regional Territory Pro Sales Manager
Midwest Region | Northern Division
THE HOME DEPOT
734-245-6922

From: Rigg, Steve (DTMB) [mailto:RiggS@michigan.gov]
Sent: Friday, January 15, 2016 8:31 AM
To: Komlosi, Rochelle; Willis, Lb
Cc: KHANUJA, DAVID X
Subject: THANK YOU

Rochelle,

Although we still have a long way to go with the emergency situation in Flint, I just want to thank Home Depot, and especially David Khanuja, for helping me and the State of Michigan support the ongoing efforts in the City of Flint. Supplying every resident with a faucet filter, replacement cartridge, and bottled water was a top priority this week, and David and his support staff have played a crucial role in helping procure the supplies necessary to support this effort. I can't thank David and the Home Depot team enough. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

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From: LB_WILLIS1@homedepot.com
Sent: Friday, January 15, 2016 8:57 AM
To: DAVID_KHANUJA@homedepot.com;Rigg, Steve (DTMB)
Subject: RE: THANK YOU

Steve-

You can tell me the truth, he hacked your email correct? ☺

Regards,

L.B. Willis Jr.
Regional Territory Pro Sales Manager
Midwest Region | Northern Division
THE HOME DEPOT
734-245-6922

From: KHANUJA, DAVID X
Sent: Friday, January 15, 2016 8:52 AM
To: Rigg, Steve (DTMB)
Cc: Komlosi, Rochelle; Willis, Lb
Subject: Re: THANK YOU

Steve,

Thank you so much for the accolades! But in all honesty, none of this could have been accomplished without tremendous support from not only our Home Depot team, but the partnership with the State! Now the real work begins!! I look forward to a continued partnership for years to come!!

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 15, 2016, at 8:31 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Rochelle,
>
> Although we still have a long way to go with the emergency situation in Flint, I just want to thank Home Depot, and especially David Khanuja, for helping me and the State of Michigan support the ongoing efforts in the City of Flint. Supplying every resident with a faucet filter, replacement cartridge, and bottled water was a top priority this week, and David and his support staff have played a crucial role in helping procure the supplies necessary to support this effort. I can't thank David and the Home Depot team enough. Thank you.
>
> *Steve Rigg*
> Buyer, Commodities Division

DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

<image003.png>

The information in this Internet Email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this Email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. When addressed to our clients any opinions or advice contained in this Email are subject to the terms and conditions expressed in any applicable governing The Home Depot terms of business or client engagement letter. The Home Depot disclaims all responsibility and liability for the accuracy and content of this attachment and for any damages or losses arising from any inaccuracies, errors, viruses, e.g., worms, trojan horses, etc., or other items of a destructive nature, which may be contained in this attachment and shall not be liable for direct, indirect, consequential or special damages in connection with this e-mail message or its attachment.

From: DAVID_KHANUJA@homedepot.com
Sent: Thursday, October 01, 2015 2:49 PM
To: Rigg, Steve (DTMB)
Cc: LB_WILLIS1@homedepot.com;Rochelle_Komlosi@homedepot.com
Subject: Re: water filters

Hi Steve,

We are committed to assisting you in this time of need for the residents of Flint. We were able to secure this product and bring in next day with a dedicated PO from the State. Unfortunately, this type of situation would not be feasible for us to drive the voucher program with any type of effectiveness.

We have assured an available line to process a PO and will expedite product into the effected area. We are dedicated to streamlining this process for you.

Thank you,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 2:22 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> DHHS might go with a voucher option which would allow residents to go to the store and pick up these filters. Could these filters be delivered to all Flint stores and made available through a voucher type option? Let me know. Thanks.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
> (517) 335-0046 (fax)
> 1-855-647-8724 (toll free customer service)
> www.michigan.gov/micontractconnect
>
> Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Thursday, October 01, 2015 12:16 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: LB_WILLIS1@homedepot.com; Rochelle_Komlosi@homedepot.com
Subject: Re: water filters

Thank you sir, I look forward to hearing from you.

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 12:14 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Thanks for getting back to me so quickly on this issue. I'll pass along information and will let you know what has been decided.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
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> Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Thursday, October 01, 2015 12:10 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: LB_WILLIS1@homedepot.com; Rochelle_Komlosi@homedepot.com
Subject: Re: water filters

Good afternoon Steve,

The Brita faucet mounted filter would be $17.47 each. We have 35,000 available immediately. Our delivery time would be 1-2 days, but depending on when we process, may be able to get next day for you.

We also offer replacement filters, which are sold in a 2 pack and those would be $24.87.

Please let me know how we can help!

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 10:07 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> I didn't get an attachment.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
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> www.michigan.gov/micontractconnect
>
> Online Bidding Website: www.buy4michigan.com
>
> ---
>
> **From:** DAVID_KHANUJA@homedepot.com
> [mailto:DAVID_KHANUJA@homedepot.com]
> **Sent:** Thursday, October 01, 2015 10:05 AM
> **To:** Rigg, Steve (DTMB) <RiggS@michigan.gov>;
> LB_WILLIS1@homedepot.com
> **Cc:** Rochelle_Komlosi@homedepot.com
> **Subject:** RE: water filters
>
> Good morning Steve,
>
> I have attached an option for the Faucet mounted filtration system. This unit will meet the NSF/ANSI 53 standard. As noted we have 10,000 available and currently working on pricing and shipping times now. Please review this option as we feel this units would best fit the need.
>
> Thank you,
>
> David Khanuja
> Pro Account Representative
> **The Home Depot** – Midwest Region
> 248-826-8907 Cell
> 877-959-8504 Fax

DAVID_KHANUJA@homedepot.com

From: Rigg, Steve (DTMB) [mailto:RiggS@michigan.gov]
Sent: Thursday, October 01, 2015 10:02 AM
To: Willis, Lb; KHANUJA, DAVID X
Cc: Komlosi, Rochelle; Abbott, Thomas J; Martens, Paul E
Subject: RE: water filters

Yes, they are looking for faucet mounted filters. How quickly could the 10,000 be shipped and how long to get the other 15,000? Can you send me the specs/item code so that I know what you are talking about? Also, what would be the quoted price on the quantity of these filters? Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: LB_WILLIS1@homedepot.com
[mailto:LB_WILLIS1@homedepot.com]
Sent: Thursday, October 01, 2015 9:52 AM
To: DAVID_KHANUJA@homedepot.com; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Rochelle_Komlosi@homedepot.com; THOMAS_J_ABBOTT@homedepot.com; Paul_Martens@homedepot.com
Subject: RE: water filters

Steve-

We currently have 10k (Brita) available now that meet those specs./standards. Getting the remainder would not be a problem, lets us know who we need to contact to move forward.

Regards,

L.B. Willis Jr.
Regional Territory Pro Sales Manager
Midwest Region | Northern Division

THE HOME DEPOT
734-245-6922

From: KHANUJA, DAVID X
Sent: Thursday, October 01, 2015 9:48 AM
To: Rigg, Steve (DTMB)
Cc: Komlosi, Rochelle; Abbott, Thomas J; Willis, Lb; Martens, Paul E
Subject: Re: water filters

Hi Steve,

Are we looking for faucet mounted filters meeting that standard?

Thank you,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 9:43 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> The only specs we got is that it had to meet NSF/ANSI 53 standards.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
> (517) 335-0046 (fax)
> 1-855-647-8724 (toll free customer service)
> www.michigan.gov/micontractconnect
>
> Online Bidding Website: www.buy4michigan.com
>
> **From:** Rochelle_Komlosi@homedepot.com [mailto:Rochelle_Komlosi@homedepot.com]
> **Sent:** Thursday, October 01, 2015 9:12 AM
> **To:** Rigg, Steve (DTMB) <RiggS@michigan.gov>
> **Cc:** THOMAS_J_ABBOTT@homedepot.com; LB_WILLIS1@homedepot.com; DAVID_KHANUJA@homedepot.com;

Paul_Martens@homedepot.com
Subject: water filters

Hello Steve
Thanks for your time this morning. we are looking forward to the meeting next week. I called a few folks from the team to see if they heard about the water filter request. Tom spoke with Rebecca last night and she was going to send him an email of the specs needed for the filters. He didn't receive the email yet. Can you send us the information so we can work on this for you? Let me know if you need anything else. Thanks!

Rochelle Komlosi
The Home Depot
National Pro Manager
Northern Division
Cell: 412-418-9988
Fax: 877-959-8541
rochelle_komlosi@homedepot.com

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From: DAVID_KHANUJA@homedepot.com
Sent: Monday, October 05, 2015 10:29 AM
To: Rigg, Steve (DTMB)
Subject: Re: Bottled water

There are 84 packs on a pallet and we are donating 10 pallets to flint school district, which is delivering today. We are also donating 4 pallets to the fire department and 4 pallets to the police dept.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

> On Oct 5, 2015, at 10:15 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:
>
> So I can be accurate on the water that Home Depot is willing to donate, how many 24-packs on a pallet? Thanks for all your help on this.
>
> Steve Rigg
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
> (517) 335-0046 (fax)
> 1-855-647-8724 (toll free customer service)
> www.michigan.gov/micontractconnect
>
> Online Bidding Website: www.buy4michigan.com
>
>
> -----Original Message-----
> From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
> Sent: Monday, October 05, 2015 10:11 AM
> To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
> Subject: Bottled water
>
> Hi Steve,
>
> A truck load of bottled water consists of 1,596 packs of 24 bottles. We are able to offer you a lower price of $2.48 per pack. We can have that truck as early as tomorrow.
>
> Thanks,
>

> David Khanuja
> Pro Account Representative
> The Home Depot - Midwest Region
> 248-826-8907 Cell
> David_khanuja@homedepot.com
>
> _____
>
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From: DAVID_KHANUJA@homedepot.com
Sent: Wednesday, October 07, 2015 11:11 AM
To: Smith, Terri (DHHS);Rigg, Steve (DTMB);Frank, Jennifer C. (DHHS);Sanches, Christine (DHHS)
Subject: Fwd: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf
Attachments: ATT00001.htm

Good morning,

The filters which are being provided to the residents of Flint are NSF 53 certified for Lead reduction. Attached are the spec sheets for the units.

Thank you,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

Begin forwarded message:

> **From:** "NAPPI, SCOTT" <Scott_Nappi@homedepot.com>
> **Date:** October 7, 2015 at 11:07:07 AM EDT
> **To:** "KHANUJA, DAVID X" <DAVID_KHANUJA@homedepot.com>
> **Subject: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf**

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From: DAVID_KHANUJA@homedepot.com
Sent: Wednesday, October 07, 2015 11:14 AM
To: Sanches, Christine (DHHS)
Cc: Smith, Terri (DHHS);Rigg, Steve (DTMB);Frank, Jennifer C. (DHHS)
Subject: Re: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf

Yes, that is correct SAFF-100.

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 7, 2015, at 11:12 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

> Please confirm model number SAFF-100.
>
> ---
>
> **From:** DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
> **Sent:** Wednesday, October 7, 2015 11:11 AM
> **To:** Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
> **Subject:** Fwd: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf
>
> Good morning,
>
> The filters which are being provided to the residents of Flint are NSF 53 certified for Lead reduction. Attached are the spec sheets for the units.
>
> Thank you,
>
> David Khanuja
> Pro Account Representative
> The Home Depot - Midwest Region
> 248-826-8907 Cell
> David_khanuja@homedepot.com
>
> Begin forwarded message:
>
> > **From:** "NAPPI, SCOTT" <Scott_Nappi@homedepot.com>
> > **Date:** October 7, 2015 at 11:07:07 AM EDT
> > **To:** "KHANUJA, DAVID X" <DAVID_KHANUJA@homedepot.com>
> > **Subject: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf**

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From: DAVID_KHANUJA@homedepot.com
Sent: Wednesday, October 07, 2015 10:35 PM
To: Rigg, Steve (DTMB)
Subject: Official press release for Brita

Official Clorox statement below.

I cannot imagine why anyone from our Company would have told anyone anything different but we are investigating that now.

Regards,
Lou

> We can confirm that all Brita faucet filters, including the faucet filters distributed this week by state and local organizations, are certified by NSF International to remove 99.3 percent of lead from tap water that has a lead concentration of 150 parts per billion – far higher than what has been reported in Flint. There has been no change in certification status with our faucet filters and there is no possible issue with outdated packaging. Simply put: Any Brita faucet filter, including the systems distributed this week in Flint, are certified to reduce lead.

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David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

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From: DAVID_KHANUJA@homedepot.com
Sent: Monday, January 11, 2016 11:52 AM
To: Rigg, Steve (DTMB)
Subject: Re: increase of dynamic credit line

That's great buddy, I am gathering info now and will be sending shortly.

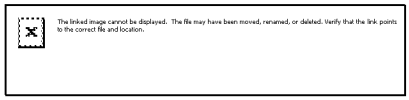
David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 11, 2016, at 11:51 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> David,
>
> Just got a call from HD credit department and the credit limit has been increased to $1.92M.
>
> Let me know when you get some info on filters. Thanks.
>
> ***Steve Rigg***
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov
>
> <image001.png>
>
> ---
>
> **From:** DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
> **Sent:** Sunday, January 10, 2016 8:02 AM
> **To:** Rigg, Steve (DTMB) <RiggS@michigan.gov>
> **Subject:** Re: increase of dynamic credit line
>
> Thank you sir
>
> David Khanuja
> Pro Account Representative
> The Home Depot - Midwest Region
> 248-826-8907 Cell
> David_khanuja@homedepot.com
>
> On Jan 10, 2016, at 7:57 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:
>
> > David,

Due to the State of Emergency in Flint and the need to purchase large quantities of water filters, water pitchers, and replacement filters, could Home Depot please double the State of Michigan's dynamic credit line what it is currently. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov



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From: DAVID_KHANUJA@homedepot.com
Sent: Monday, January 11, 2016 6:09 PM
To: Rigg, Steve (DTMB)
Subject: RE: next up - BOTTLE WATER

Hi Steve,

I spoke to Jeanette, we are bringing in 4 truckloads of water tomorrow and 4 per day for the next 5 days.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

From: Rigg, Steve (DTMB) [mailto:RiggS@michigan.gov]
Sent: Monday, January 11, 2016 6:05 PM
To: KHANUJA, DAVID X
Subject: Fw: next up - BOTTLE WATER

David,

This message below is confirmation to deliver the water to the GCCARD building.

Steve

From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 5:10 PM
To: Rigg, Steve (DTMB)
Subject: RE: next up - BOTTLE WATER

Steve

Everything is ramped up after the press conference!!!

Please have the driver deliver to Genesee County Community Action Resource Department: 2727 Lippincott Boulevard, Flint MI 48507.

Thank you!

Jeanette

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 5:05 PM

To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: RE: next up - BOTTLE WATER

If we order tonight the truck would be delivered by tomorrow afternoon.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 3:47 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: next up - BOTTLE WATER

Steve –

How soon could the first truck arrive?

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 3:37 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: FW: next up - BOTTLE WATER

Jeanette,

According to David from Home Depot, they can get water by the truckload and on an ongoing basis. 1,596 cases (38,304 bottles) per truck at $3.47 per case ($5,538.12 per truck).

We'll just need to let him know when and where to deliver. Let me know. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 3:11 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: next up - BOTTLE WATER

Ok buddy,

There are 1,596 cases of water per truckload. Each case has a cost of $3.47. We can set up ongoing deliveries at your requested intervals. If you would like per day or per week or twice a week. This would be your choice. Please let me know what you require.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 11, 2016, at 1:49 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> David,
>
> They are now running out of bottled water. They apparently have 3 truckloads coming from Meijer, but I need to know how soon Home Depot could supply truckloads of bottled water. How many trucks and when can it be delivered. Thanks.
>
> ***Steve Rigg***
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov
>
> <image001.png>

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From: DAVID_KHANUJA@homedepot.com
Sent: Friday, January 15, 2016 8:52 AM
To: Rigg, Steve (DTMB)
Cc: Rochelle_Komlosi@homedepot.com;LB_WILLIS1@homedepot.com
Subject: Re: THANK YOU

Steve,

Thank you so much for the accolades! But in all honesty, none of this could have been accomplished without tremendous support from not only our Home Depot team, but the partnership with the State! Now the real work begins!! I look forward to a continued partnership for years to come!!

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 15, 2016, at 8:31 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Rochelle,
>
> Although we still have a long way to go with the emergency situation in Flint, I just want to thank Home Depot, and especially David Khanuja, for helping me and the State of Michigan support the ongoing efforts in the City of Flint. Supplying every resident with a faucet filter, replacement cartridge, and bottled water was a top priority this week, and David and his support staff have played a crucial role in helping procure the supplies necessary to support this effort. I can't thank David and the Home Depot team enough. Thank you.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov
>
> <image003.png>

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From: DAVID_KHANUJA@homedepot.com
Sent: Tuesday, January 19, 2016 8:36 AM
To: Rigg, Steve (DTMB)
Subject: Fwd: Updated spreadsheet
Attachments: SOM Water filter master inventory.xlsx; ATT00001.htm

Good morning buddy,

Can you take a look at the below info and see if it is ok to include on future orders. It deals with returns.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

Begin forwarded message:

> **From:** "Willis, Lb" <LB_WILLIS1@homedepot.com>
> **Date:** January 18, 2016 at 7:17:39 PM EST
> **To:** "KHANUJA, DAVID X" <DAVID_KHANUJA@homedepot.com>
> **Subject: FW: Updated spreadsheet**
>
> David-
>
> As you know I'm working closely with inventory and credit to continue our efforts with the Flint crisis. However, because of the amount of the product attached and the new orders pending the credit increase, we need to continue to communicate the following to our contacts with the State each time an order is received;
>
> Thank you again for the opportunity to assist the State in its response to the water crisis in Flint. As we've discussed, and given the volume of product at issue and the added cost and logistics required to deliver such volume on an expedited basis, this will confirm that all bulk sales of water and filtration products are final and non-refundable.
>
> With the amount of pressure on the State, we want to keep them aware of their purchase quantities and amounts. We can discuss this with Steve tomorrow.
>
> Regards,
>
> L.B. Willis Jr.
> Regional Territory Pro Sales Manager
> Midwest Region | Northern Division
> THE HOME DEPOT
> 734-245-6922

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	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 1/15/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							$0.00
14							$0.00
15	**Product Received from DHHS POs**						$0.00
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							$0.00
26							$0.00
27	**Product Received from DTMB POs**						$0.00
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	Ongoing	24 pack bottled water	114,912			$3.27	$375,762.24
50							
51							$8,517,211.24
52	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

Message

From: LB_WILLIS1@homedepot.com [LB_WILLIS1@homedepot.com]
Sent: 1/19/2016 11:01:10 AM
To: Rigg, Steve (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=18d130274b1949c7a252fe3694a37fcb-Rigg Stephen]
Subject: Fwd: increase of dynamic credit line
Attachments: 7970216.pdf; ATT00001.htm; 7971407.pdf; ATT00002.htm; 7971410.pdf; ATT00003.htm; 7971411.pdf; ATT00004.htm; 8970194.pdf; ATT00005.htm; 8970195.pdf; ATT00006.htm; 7971408.pdf; ATT00007.htm; 7971409.pdf; ATT00008.htm; 7973654.pdf; ATT00009.htm

Sent from my iPhone

Begin forwarded message:
From: "Whitten, Mark " <mark.whitten@citi.com>
To: "Willis, Lb" <LB_WILLIS1@homedepot.com>
Subject: FW: increase of dynamic credit line
LB –
Tell me if these will work-
If not, I will have her fax the actual invoices to a store I am at tomorrow

From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 5:11 PM
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line

You are welcome!
I've attached the receipts for all purchases made last week on the DHHS account [redacted]
The actual invoices show more detail but unfortunately we are note able to email those. If you have a fax I can send them to you that way.

Thanks!

Cari Leavitt
Account Manager
800-494-1946 Ext. 5222723
Fax: 877-969-6282

*** You may also view your account online at www.homedepot.com

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 3:02 PM
To: Leavitt, Cari [GCB-OT]
Subject: RE: increase of dynamic credit line

Thank you very much-

From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 5:01 PM
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line

Okay, yes I see them. I am pulling them and will email them to you in just a few minutes.

Thanks ☺

Cari

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 2:48 PM
To: Leavitt, Cari [GCB-OT]
Subject: RE: increase of dynamic credit line

Hi Cari,
I believe the $10mm in sales went through the Human Resources Dept.

Mark Whitten
Store Credit Manager
248-259-5576

Fuel Rewards Website:
Homedepot.com/cardbenefits

-----Original Message-----
From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 03:46 PM Central Standard Time
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line
Hi Mark-

Is this request just for the Dept of Tech & Budgeting/ [redacted]

Thanks!

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 1:41 PM
To: Leavitt, Cari [GCB-OT]
Cc: Russell, Christopher B [GCB-RS]; Turner, Charles C [GCB-OT]
Subject: FW: increase of dynamic credit line

Good Afternoon Cari-
I just got off the phone with the Regional Pro Manager (LB Willis).
He is trying to assist the state with expediting their pay on the $10mm in outstanding invoices.
Is it possible to get a copy of the invoices from last week emailed to me?

From: Whitten, Mark [GCB-RS]
Sent: Friday, January 15, 2016 5:50 PM
To: Leavitt, Cari [GCB-OT]
Cc: Turner, Charles C [GCB-OT]; Russell, Christopher B [GCB-RS]
Subject: FW: increase of dynamic credit line

Cari-
Hope all is well.
The State of Michigan has been making some significant purchases over the past week.
Is it possible to expedite the invoicing?
Do you have a point of contact?

As you can see from below, the request is being made from the PAR to generate the invoices so the State can start the pay process.
It appears the state has been notified of the quick invoicing.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Friday, January 15, 2016 5:42 PM
To: LB_WILLIS1@homedepot.com
Cc: Whitten, Mark [GCB-RS]; Russell, Christopher B [GCB-RS]
Subject: Re: increase of dynamic credit line

So in the pipeline right now, I have another 2,000,000, this number consistently increases as demand increases. We have asked the State to quick pay invoices. Unfortunately, in the world of the State, quick pay can mean 2 weeks or so. That being said, we need Citi's help for not only credit line, but to generate invoices immediately for the State to pay.

Thanks,

David Khanuja

Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 15, 2016, at 5:35 PM, Willis, Lb <LB_WILLIS1@homedepot.com> wrote:
David

What dollar amount do we have in the pipe line.

Sent from my iPhone

On Jan 15, 2016, at 5:33 PM, Whitten, Mark <mark.whitten@citi.com> wrote:
Account is showing $239,577 over the $10mm credit line

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Friday, January 15, 2016 5:19 PM
To: Whitten, Mark [GCB-RS]
Cc: LB_WILLIS1@homedepot.com; Russell, Christopher B [GCB-RS]
Subject: Re: increase of dynamic credit line

Good afternoon guys,

Can you please tell me where we are, balance wise, with the State of Michigan's dynamic credit line?

Thank you,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 11, 2016, at 5:33 PM, Whitten, Mark <mark.whitten@citi.com> wrote:
Debra,
You are amazing!
Thank you for the expeditious manner that you handled this with.

Mark Whitten
Store Credit Manager
248-259-5576 cell
"It PAYS to ASK"

-----Original Message-----

From: Young, Debra J [GCB-OT]
Sent: Monday, January 11, 2016 04:29 PM Central Standard Time
To: 'DAVID_KHANUJA@homedepot.com'
Cc: Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]; LB_WILLIS1@homedepot.com
Subject: RE: increase of dynamic credit line

David and Mark,

I have gotten approval for $2,500,000 for the next 4 months for this customer. The line has been changed and ready to accommodate the sale. David I will need to have the signed po agreement when you get the final version.

Thank you,

Debra Young

972-655-1918

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 12:26 PM
To: Young, Debra J [GCB-OT]
Cc: Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]; LB_WILLIS1@homedepot.com
Subject: Re: increase of dynamic credit line

Good afternoon,

I will forward you the information, however, I have a pending sale I need to put through right now for $160k. We will be using card ending in [redacted] this is the card for department of technology and budgeting. Please immediately free up funds to process this order.

Please let me know when funds have been moved.

Thank you,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 11, 2016, at 1:14 PM, Young, Debra J <debra.j.young@citi.com> wrote:

David,

I just spoke with Steve Rigg at the procurement office for the state of Michigan and he told me that you have signed PO numbers for these sales. Can you please send me the copies of signed PO for these sales.

Thank you,

Debra

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 10:52 AM
To: Young, Debra J [GCB-OT]
Cc: highticket@citi.com; Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]
Subject: Re: increase of dynamic credit line

Good morning,

We have a pending quote of 1.5 million with more to come.

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 11, 2016, at 11:50 AM, Young, Debra J <debra.j.young@citi.com> wrote:

Michael,

I am working on this request. I just got off the phone with the procurement buyer for the State of Michigan. He told me he could not tell me what type of credit line they are looking for until he gets the quotes from the PAR David Khanuja. I am trying to reach David to see if he can tell me how much they quotes are for. I will keep everyone posted.

Thanks,

Debra Young

From: HighTicket
Sent: Monday, January 11, 2016 9:39 AM
To: Whitten, Mark [GCB-RS]
Cc: Young, Debra J [GCB-OT]
Subject: RE: increase of dynamic credit line

This has been assigned to Debra webcats [redacted]. Thank you.

From: Whitten, Mark [GCB-RS]
Sent: Sunday, January 10, 2016 4:29 PM
To: 'Highline'
Subject: FW: increase of dynamic credit line

Good Afternoon,
I am attaching a request for a significant increase for the State of Michigan. [redacted] Tech and Budgeting has an emergency situation with the city of Flint, MI.
The water system is contaminated with lead. The City has an immediate need for screw on filters and replacement filters.
The order they want to place on Monday (tomorrow)will be close to $1 million dollars.

I believe the current credit line is approximately $900m. They are looking to double their line.

Requesting the increase is Steve Rigg - buyer for commodities (see email string)

Mark Whitten
Store Credit Manager
248-259-5576 cell
"It PAYS to ASK"

-----Original Message-----
From: LB_WILLIS1@homedepot.com [LB_WILLIS1@homedepot.com]
Sent: Sunday, January 10, 2016 07:06 AM Central Standard Time
To: Whitten, Mark [GCB-RS]; Russell, Christopher B [GCB-RS]
Subject: Fwd: increase of dynamic credit line

Team,

Se below. I asked David to have the state to request a credit line increase . Just getting things in place that I know we will need.

Sent from my iPad

Begin forwarded message:

From: "KHANUJA, DAVID X" <DAVID_KHANUJA@homedepot.com>
Date: January 10, 2016 at 8:02:22 AM EST
To: "Willis, Lb" <LB_WILLIS1@homedepot.com>
Subject: Fwd: increase of dynamic credit line

Please find below the request to double the States credit line due to the State of emergency.

Thank you,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

Begin forwarded message:

From: "Rigg, Steve (DTMB)" <RiggS@michigan.gov>
Date: January 10, 2016 at 7:57:22 AM EST
To: "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com>
Subject: increase of dynamic credit line

David,

Due to the State of Emergency in Flint and the need to purchase large quantities of water filters, water pitchers, and replacement filters, could Home Depot please double the State of Michigan's dynamic credit line what it is currently. Thank you.

Steve Rigg

Buyer, Commodities Division

DTMB-Procurement

(517)284-7043

RiggS@michigan.gov



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Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2717, 01/12/2016, 97, 6841]

Printed on: 01/18/2016 15:04:27

Receipt Image

More saving. More doing.℠

4245 E COURT ST BURTON MI 810-715-1700
FOLLOW US ON TWITTER @HDBURTONMI

[redacted] 01/12/16 10:18 AM
CASHIER - SPOS01

ORDER ID: 2717-366012
RECALL AMOUNT 62627.04

SUBTOTAL 62,627.04
SALES TAX 0.00
TOTAL $62,627.04
[redacted]HOME DEPOT 62,627.04
AUTH CODE [redacted] TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $62,627.04

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115814331.16 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2717 97 68417 01/12/2016 6677

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 139840 137220

Password:
16062 137123

Entries must be entered by 02/11/2016.

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]	[redacted]	HD	NA	P	KEY CNP

Settlement Release Date : 01/13/2016

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:02

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted] HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:34

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012655/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:59

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted] HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		D	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:03:17

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-4960 SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
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CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - -Tender details ends- - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - -Tender details ends- - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - -Tender details ends- - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - -Tender details ends- - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2717, 01/11/2016, 97, 6809]

Printed on: 01/18/2016 15:03:55

Receipt Image

More saving. More doing.℠

4245 E COURT ST BURTON MI 810-715-1700
FOLLOW US ON TWITTER @HDBURTONMI

[redacted] 01/11/16 01:14 PM
CASHIER - SPOS01

ORDER ID: 2717-365980
RECALL AMOUNT 123008.00

SUBTOTAL 123,008.00
SALES TAX 0.00
TOTAL $123,008.00
[redacted] HOME DEPOT 90,000.00
AUTH CODE 011453/8970194 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 33,008.00
AUTH CODE 011728/8970195 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $123,008.00

2016 PRO XTRA SPEND 01/10: $33.80

As of 01/11/2016 your Paint Rewards level is Pro - 0.0%; Spend 115876958.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2717 97 68094 01/11/2016 6263

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

****

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 139194 136574

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/12/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/12/2016					

Miscellaneous Details

Sales Posting Date : 01/11/2016
Transaction source : SPECIAL SERVICES

Password:
16061 136477

Entries must be entered by 02/10/2016.
Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:06:56

Receipt Image

More saving. More doing.℠

ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted] HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:07:20

Receipt Image

THE HOME DEPOT ® More saving. More doing.℠

ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2716, 01/12/2016, 97, 8640]

Printed on: 01/18/2016 15:06:27

Receipt Image

More saving. More doing.℠

VOC SURVEY THINK TEN
4320 CORUNNA RD FLINT MI 810-230-8784

[redacted] 01/12/16 02:31 PM
CASHIER - SPOS01

ORDER ID: 2716-334115
RECALL AMOUNT 38987.00

SUBTOTAL 38,987.00
SALES TAX 0.00
TOTAL $38,987.00
[redacted] HOME DEPOT 38,987.00
AUTH CODE 012492/7973654 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $38,987.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115837971.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2716 97 86401 01/12/2016 9554

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

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Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 175807 173188

Password:
16062 173091

Entries must be entered by 02/11/2016.

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP

Settlement Release Date : 01/13/2016

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

SPECIAL SERVICES CUSTOMER INVOICE

 No. [redacted]

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-15 14:37

SOLD TO

Name: **PURCELLMATT**
Home Phone: **(517) 335-0002**
Address: 2727 LIPPINCOTT BLVD
Work Phone:
Company Name:
City: FLINT
Job Descriptio: [redacted]
State: MI Zip: 48507 County: GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W09 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-514-638	9000.00	EA	PUR PLUS FAUCET MOUNT /	A	N	$21.19	$190,710.00
R02	0000-514-638	6000.00	EA	PUR PLUS FAUCET MOUNT /	A	N	$21.19	$127,140.00
R03	0000-235-403	9000.00	EA	PUR ULT VERT MOUNT WATER FLTR SYSTEM /	A	N	$29.97	$269,730.00
R04	0000-235-403	6000.00	EA	PUR ULT VERT MOUNT WATER FLTR SYSTEM /	A	N	$29.97	$179,820.00
R05	0000-334-109	9000.00	EA	PUR PLUS FAUCET MOUNT FILTERS 1PK /	A	N	$14.37	$129,330.00
R06	0000-334-109	6000.00	EA	PUR PLUS FAUCET MOUNT FILTERS 1PK /	A	N	$14.37	$86,220.00
R07	0000-237-797	9000.00	EA	PUR ULT VERT MT REPLC WATER FLTR 1PK /	A	N	$16.47	$148,230.00
R08	0000-237-797	6000.00	EA	PUR ULT VERT MT REPLC WATER FLTR 1PK /	A	N	$16.47	$98,820.00

SCHEDULED PICKUP DATE: 01/29/2016

MERCHANDISE TOTAL: $1,230,000.00

END OF CUSTOMER PICKUP - REF #W09

NOT VALID FOR MERCHANDISE CARRY-OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. [redacted]

Customer Copy

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY••••••

From: LOREL_E_WOODARD@homedepot.com
Sent: Wednesday, January 27, 2016 9:49 AM
To: DAVID_KHANUJA@homedepot.com;Sanford, Jeffery (DHHS)
Cc: LB_WILLIS1@homedepot.com;Rigg, Steve (DTMB)
Subject: Flint Water Invoices - Ready for Payment
Attachments: Flint $112,235.76 2763.pdf; Flint $20,875.68.pdf; Flint $149,220.00.pdf; Flint $167,005.44 2716.pdf; Flint $347,520.00.pdf; Flint $112,235.76.pdf; Flint $167,005.44.pdf; Flint $122,500.00.pdf; Flint $799,125.00.pdf; Flint $123,008.00.pdf; Flint $38,987.00.pdf; Flint $374,500.00.pdf; Flint $62,627.04.pdf

Jeff,

Please see the attached invoices for the State of Michigan's Home Depot account. We have separated the files by sale, each sale includes multiple invoices as our system does allow us to run payments over $90,000. This is not all of the invoices, we are still putting some additional files together and will send them over as soon as they are available.

Please let us know when you have the State PO finalized for our records.

Please process payment through EFT.

Your Citibank Account Manager with access to EFT is:

ACCT MANAGER NAME -> CARI LEAVITT EXT 5222723
PHONE NUMBER ------> (800)494-1946
E-MAIL ADDRESS ----> LEAVITTC@HOMEDEPOTCREDITSERVICES.COM
FAX NUMBER --------> (877)969-6282

Please let me know if you need additional information in order to get payment processed.

Thank you, we appreciate your business!

Lorel E. Woodard
Regional Pro Sales Manager
Midwest Region | Northern Division
THE HOME DEPOT
812-630-8351

The information in this internet Email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this Email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. When addressed to our clients any opinions or advice contained in this Email are subject to the terms and conditions expressed in any applicable governing The Home Depot terms of business or client engagement letter. The Home Depot disclaims all responsibility and liability for the accuracy and content of this attachment and for any damages or losses arising from any inaccuracies, errors, viruses, e.g., worms, trojan horses, etc., or other items of a destructive nature, which may be contained in this attachment and shall not be liable for direct, indirect, consequential or special damages in connection with this e-mail message or its attachment.

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191628

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-19 02:05

SOLD TO

Name	PURCELL MATT	Home Phone	(517) 335-0002
Address	2727 LIPPINCOTT BLVD	Work Phone	
		Company Name	
City	FLINT	Job Description	431N660016
State	MI	Zip 48507	County GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-488-426	2808.00	EA	23 CUP DISPENSER FROM ZERO WATER /	A	N	$39.97	$112,235.76
							MERCHANDISE TOTAL:	$112,235.76

END OF CUSTOMER PICKUP - REF #W02

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$112,235.76
SALES TAX	$0.00
TOTAL	$112,235.76
BALANCE DUE	$0.00

END OF ORDER No. 2763-191628

NOT VALID FOR MERCHANDISE CARRY-OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

Customer Copy

Commercial Account

INVOICE

Invoice #: 971544

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/19/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N660016	191628

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
23CP DSPENS	00004884260000900008	2,808.0000	EA	$39.97	$112,235.76

SUBTOTAL	$112,235.76
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$22,235.76
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 19 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**971544**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT. [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

PROPER FORM for payments sent by mail or courier.

For a payment to be in proper form, you should:

- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

PAYMENT OTHER THAN BY MAIL:

- **Online Payments.** Go to the URL on Page 1 of your statement to make a payment. For security reasons, you may not be able to pay your entire New Balance the first time you make a payment online. The payment cutoff time for Online Bill Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Phone.** Call the phone number on Page 1 of your statement to make a payment. We may process your payment electronically after we verify your identity. You will be charged $14.95 to use this service. The payment cutoff time for Phone Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Express Payments.** Send payment by courier or express mail to: Citibank/Home Depot Credit Services, 1500 Boltonfield Street, Columbus, OH 43228. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address
Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!
ONLINE MOBILE IN STORE

DID YOU KNOW?
YOU CAN TRACK
UP TO 2 YEARS OF PURCHASES
BY JOB, PO, LOCATION & DATE
EASILY MANAGE YOUR BUSINESS WITH PRO XTRA
PRO XTRA
Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 971545

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$22,235.76**
Transaction Date	**01/19/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N660016	191628
Store / Register #: 2763, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
23CP DSPENS	00004884260000900008	2,808.0000	EA	$39.97	$112,235.76

SUBTOTAL	$112,235.76
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$22,235.76

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 19 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$22,235.76**
Due Date **March 20, 2016**
Invoice Number **971545**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

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- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

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- **Phone.** Call the phone number on Page 1 of your statement to make a payment. We may process your payment electronically after we verify your identity. You will be charged $14.95 to use this service. The payment cutoff time for Phone Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Express Payments.** Send payment by courier or express mail to: Citibank/Home Depot Credit Services, 1500 Boltonfield Street, Columbus, OH 43228. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL18

Change of Address

Please print address changes in blue or black ink.

SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2717-366006

Store 2717 BURTON
4245 E COURT ST
BURTON, MI 48509

Phone: (810) 715-1700
Salesperson: ESJ2503
Reviewer:

REPRINT

2016-01-11 11:27

SOLD TO

Name	PURCELL MATT	Home Phone	(810) 762-4922
Address	2727 LIPPINCOTT BLVD	Work Phone	(810) 397-8829
		Company Name	STATE OF MICHIGAN
City	FLINT	Job Description	BOTTLED WATER
State	MI	Zip 48507	County GENESEE

HOME DEPOT DELIVERY #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # V02

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-218-340	6384.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$20,875.68
							MERCHANDISE TOTAL:	**$20,875.68**

DELIVERY INFORMATION: SCHEDULED DELIVERY DATE: 01/12/2016 S/O Merchandise SCHEDULED DELIVERY TIME: Will be scheduled upon arrival of all

V02	0000-515-663	1.00	EA	Curbside Delivery		N	$0.00	$0.00
							DELIVERY SERVICE SUBTOTAL:	**$0.00**

THE PCC WILL DELIVER MDSE TO: PURCELL, MATT

ADDRESS: 2727 LIPPINCOTT BLVD **CITY:** FLINT

STATE: MI **ZIP:** 48507 **COUNTY:** GENESEE **SALES TAX RATE:** 6.00

PHONE: (810) 762-4922 **ALTERNATE PHONE:** (810) 762-4922

MDSE & DELIVERY TOTALS: **$20,875.68**

DRIVER SPECIAL INSTRUCTIONS:

END OF HOME DEPOT DELIVERY - REF #V02

NOT VALID FOR MERCHANDISE CARRY-OUT

Check your current order status online at
www.homedepot.com/orderstatus

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$20,875.68
SALES TAX	$0.00
TOTAL	$20,875.68
BALANCE DUE	$0.00

END OF ORDER No. 2717-366006

Commercial Account

INVOICE

Invoice #: 8970211

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$20,875.68**
Transaction Date	**01/11/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	BOTTLEDWATER	366006
Store / Register #: 2717, BURTON, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BOTTLE WATER	00002183400000900013	6,384.0000	EA	$3.27	$20,875.68

SUBTOTAL	$20,875.68
TAX	$0.00
SHIPPING	$0.00
TOTAL	$20,875.68

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 11 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$20,875.68**
Due Date **March 20, 2016**
Invoice Number **8970211**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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For a payment to be in proper form, you should:

- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

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- **Phone.** Call the phone number on Page 1 of your statement to make a payment. We may process your payment electronically after we verify your identity. You will be charged $14.95 to use this service. The payment cutoff time for Phone Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Express Payments.** Send payment by courier or express mail to: Citibank/Home Depot Credit Services, 1500 Boltonfield Street, Columbus, OH 43228. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2717-365983

Store 2717 BURTON
4245 E COURT ST
BURTON, MI 48509

Phone: (810) 715-1700
Salesperson: NSZ79J
Reviewer:

REPRINT

2016-01-11 06:18

SOLD TO

Name	PURCELL MATTHEW	Home Phone	(810) 397-8829
Address	601 N SAGINAW ST STE 1B	Work Phone	(810) 762-4986
		Company Name	STATE OF MICHIGAN
City	FLINT	Job Description	431N6600219
State	MI	Zip	48502
County	GENESEE		

HOME DEPOT DELIVERY #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # V02

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-714-243	6000.00	EA	BRITA FAUCET REPLC FILTERS /	A	N	$24.87	$149,220.00
							MERCHANDISE TOTAL:	**$149,220.00**
DELIVERY INFORMATION:				SCHEDULED DELIVERY DATE: 01/12/2016 S/O Merchandise			SCHEDULED DELIVERY TIME: Will be scheduled upon arrival of all	
V02	0000-515-663	1.00	EA	Curbside Delivery		Y	$0.00	$0.00
							DELIVERY SERVICE SUBTOTAL:	**$0.00**

THE PCC WILL DELIVER MDSE TO: PURCELL, MATTHEW

ADDRESS: 2727 LIPPINCOT **CITY:** FLINT

STATE: MI **ZIP:** 48507 **COUNTY:** GENESEE **SALES TAX RATE:** 6.00

PHONE: (810) 397-8829 **ALTERNATE PHONE:** (812) 630-8351

MDSE & DELIVERY TOTALS: **$149,220.00**

DRIVER SPECIAL INSTRUCTIONS:

END OF HOME DEPOT DELIVERY - REF #V02

NOT VALID FOR MERCHANDISE CARRY-OUT

Check your current order status online at www.homedepot.com/orderstatus

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$149,220.00
SALES TAX	$0.00
TOTAL	$149,220.00
BALANCE DUE	$0.00

END OF ORDER No. 2717-365983

Commercial Account

INVOICE

Invoice #: 8970202

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/11/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	365983
Store / Register #: 2717, BURTON, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA FILTER	00007142430000900006	6,000.0000	EA	$24.87	$149,220.00

SUBTOTAL	$149,220.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$59,220.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 11 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **March 20, 2016**
Invoice Number **8970202**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

PROPER FORM for payments sent by mail or courier.

For a payment to be in proper form, you should:

- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

PAYMENT OTHER THAN BY MAIL:

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REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 8970203

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$59,220.00**
Transaction Date	**01/11/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	365983
Store / Register #: 2717, BURTON, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA FILTER	00007142430000900006	6,000.0000	EA	$24.87	$149,220.00

SUBTOTAL	$149,220.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$59,220.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 11 **This Account is Issued by Citibank, N.A.**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$59,220.00**
Due Date	**March 20, 2016**
Invoice Number	**8970203**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

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UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

Store 2716 W FLINT
4380 W CORUNNA RD
FLINT, MI 48532

Phone: (810) 230-8784
Salesperson: SLB1647
Reviewer:

REPRINT

2016-01-13 05:43

SOLD TO

Name: **PURCELL MATTHEW**
Home Phone: **(810) 397-8829**
Address: 601 N SAGINAW ST STE 1B
Work Phone: (810) 762-4986
Company Name: STATE OF MICHIGAN
City: FLINT
Job Description: 431N6600219
State: MI Zip: 48502 County: GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W07 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-218-340	9000.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$29,430.00
R02	0000-218-340	9000.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$29,430.00
R03	0000-218-340	9000.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$29,430.00
R04	0000-218-340	6072.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$19,855.44
R05	0000-218-340	9000.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$29,430.00
R06	0000-218-340	9000.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$29,430.00

SCHEDULED PICKUP DATE: 01/20/2016

MERCHANDISE TOTAL $167,005.44

END OF CUSTOMER PICKUP - REF #W07

NOT VALID FOR MERCHANDISE CARRY-OUT

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$167,005.44
SALES TAX	$0.00
TOTAL	$167,005.44
BALANCE DUE	$0.00

END OF ORDER No. 2716-334171

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

Customer Copy

Commercial Account

INVOICE

Invoice #: 6973679

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	334171

Store / Register #: 2716, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	6,072.0000	EA	$3.27	$19,855.44
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00

SUBTOTAL	$167,005.44
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$77,005.44
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**6973679**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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Change of Address

Please print address changes in blue or black ink.

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BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 6973680

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$77,005.44**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	334171

Store / Register #: 2716, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00
BOTTLE WATER	00002183400000900013	6,072.0000	EA	$3.27	$19,855.44
BOTTLE WATER	00002183400000900013	9,000.0000	EA	$3.27	$29,430.00

SUBTOTAL	$167,005.44
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$77,005.44

Please pay from this invoice.

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EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$77,005.44**
Due Date **March 20, 2016**
Invoice Number **6973680**

Invoice Enclosed

Amount Enclosed: $ _____.__

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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BY JOB, PO, LOCATION & DATE

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PRO XTRA Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191501

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: ESA98H
Reviewer:

REPRINT

2016-01-15 09:13

SOLD TO

Name: **PURCELL MATT**
Home Phone: **(517) 335-0002**
Address: 2727 LIPPINCOTT BLVD
Work Phone:
Company Name:
City: FLINT
Job Description: 431N6600219
State: MI Zip: 48507 County: GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W03 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-714-338	8000.00	EA	BRITA FAUCET FILTER SYSTEM /	A	N	$17.47	$139,760.00
R02	1001-696-030	8000.00	EA	BRITA ADV FAUCET SYS WHT /	A	N	$25.97	$207,760.00
							MERCHANDISE TOTAL:	$347,520.00

END OF CUSTOMER PICKUP - REF #W03

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$347,520.00
SALES TAX	$0.00
TOTAL	$347,520.00
BALANCE DUE	$0.00

END OF ORDER No. 2763-191501

NOT VALID FOR MERCHANDISE DELIVERY OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. 2763-191501

Customer Copy

Date: 1/19/2016 Time: 3:13 PM To: DEPT OF TECH & BUDGETNG @ 918102306412 Cit
icards Page: 002

MAIL PAYMENTS TO:
Home Depot Credit Service
P.O.BOX 183176
COLUMBUS OH 43218-3176

CHARGED BY:
DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING MI 48933

MAKE CHECKS PAYABLE TO: Home Depot Credit Service
PLEASE INCLUDE ACCOUNT NUMBER ON CHECK TO ENSURE PROPER PROCESSING
PLEASE CHECK LAST PAGE FOR DISCOUNT INFORMATION

ACCOUNT NO : [redacted]
P.O. NO : 431N6600219
INVOICE NO : 4971501
INVOICE DATE : 01/15/16

INVOICE AMT : 347,520.00
CHARGED AMT : 90,000.00 <== AMOUNT YOU PAY
PMT DUE DATE : 03/20/16

DESCRIPTION	S.K.U.	QUANTITY	PRICE	EXTENSION
BRITA SYSTEM	0000714338	8000 EA	17.47	139,760.00
BRITA FMS WH	1001696030	8000 EA	25.97	207,760.00

SUBTOTAL:	347,520.00
TAX:	0.00
SHIPPING:	0.00
INVOICE TOTAL:	347,520.00

PURCHASER'S NAME: MICHIGAN EMPLOYEES STATE

PROX CVP EXTENDED TERMS CYC 21

DIRECT INQUIRIES TO
SERVICE REP: (800) 395-7363
FAX: (888) 965-8142

Commercial Account

INVOICE

Invoice #: 4971501

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/15/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	191501

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA SYSTEM	00007143380000900006	8,000.0000	EA	$17.47	$139,760.00
BRITA FMS WH	10016960300000900006	8,000.0000	EA	$25.97	$207,760.00

SUBTOTAL	$347,520.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$77,520.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 15 **This Account is Issued by Citibank, N.A.**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**4971501**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

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REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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Change of Address

Please print address changes in blue or black ink.

SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

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UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 4971503

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/15/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	191501

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA SYSTEM	00007143380000900006	8,000.0000	EA	$17.47	$139,760.00
BRITA FMS WH	10016960300000900006	8,000.0000	EA	$25.97	$207,760.00

SUBTOTAL	$347,520.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$77,520.00
TOTAL	$90,000.00

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Questions About Your Account
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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**4971503**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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Commercial Account

INVOICE

Invoice #: 4971505

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$77,520.00**
Transaction Date	**01/15/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	MICHIGAN EMPLOYEES STATE	MICHIGAN EMPLOYEES STATE	431N6600219	191501

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
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THE HOME DEPOT	$90,000.00
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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$77,520.00**
Due Date **March 20, 2016**
Invoice Number **4971505**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
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ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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ONLINE MOBILE IN STORE

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BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191792

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-22 03:19

SOLD TO

Name	PURCELL MATT	Home Phone	(517) 335-0002
Address	2727 LIPPINCOTT BLVD	Work Phone	
		Company Name	
City	FLINT	Job Description	431N6600219
State	MI	Zip 48507	County GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-488-426	2808.00	EA	23 CUP DISPENSER FROM ZERO WATER /	A	N	$39.97	$112,235.76
							MERCHANDISE TOTAL:	$112,235.76
							END OF CUSTOMER PICKUP - REF #W02	

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$112,235.76
SALES TAX	$0.00
TOTAL	$112,235.76
BALANCE DUE	$0.00

END OF ORDER No. 2763-191792

NOT VALID FOR MERCHANDISE CARRY OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. 2763-191792

Customer Copy

Commercial Account

INVOICE

Invoice #: 7971601

Please pay from this invoice.

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/22/16**
Payment Due Date	**03/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DMVA	STATE EMPLOYEES DMVA	431N6600219	191792

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
23CP DSPENS	00004884260000900008	2,808.0000	EA	$39.97	$112,235.76

SUBTOTAL	$112,235.76
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$22,235.76
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**

Due Date **March 11, 2016**

Invoice Number **7971601**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT. [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320
LANSING, MI 48906

Other Account and Payment Information

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Commercial Account

INVOICE

Invoice #: 7971602

Please pay from this invoice.

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320

Account	[redacted]
Amount Due	**$22,235.76**
Transaction Date	**01/22/16**
Payment Due Date	**03/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DMVA	STATE EMPLOYEES DMVA	431N6600219	191792

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
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SUBTOTAL	$112,235.76
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SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$22,235.76

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$22,235.76**
Due Date	**March 11, 2016**
Invoice Number	**7971602**

Invoice Enclosed

Amount Enclosed: $

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Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEP[redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320
LANSING, MI 48906

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- **Express Payments.** Send payment by courier or express mail to: Citibank/Home Depot Credit Services, 1500 Boltonfield Street, Columbus, OH 43228. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191427

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-14 03:35

SOLD TO

Name: **PURCELL MATT**
Home Phone: **(517) 335-0002**
Address: 2727 LIPPINCOTT BLVD
Work Phone:
Company Name:
City: FLINT
Job Description: NEW DTMB PO
State: MI Zip: 48507 County: GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W07 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-218-340	9999.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$32,696.73
R02	0000-218-340	9999.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$32,696.73
R03	0000-218-340	9999.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$32,696.73
R04	0000-218-340	9999.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$32,696.73
R05	0000-218-340	9999.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$32,696.73
R06	0000-218-340	1077.00	EA	1/2 LITER WATER 24PK /	A	N	$3.27	$3,521.79
							MERCHANDISE TOTAL:	$167,005.44

END OF CUSTOMER PICKUP - REF #W07

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$167,005.44
SALES TAX	$0.00
TOTAL	$167,005.44
BALANCE DUE	$0.00

END OF ORDER No. 2763-191427

NOT VALID FOR MERCHANDISE CARRY-OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

Customer Copy

Commercial Account

INVOICE

Invoice #: 5971450

Please pay from this invoice.

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/14/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DMVA	STATE EMPLOYEES DMVA	NEWDTMBPO	191427

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	1,077.0000	EA	$3.27	$3,521.79
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73

SUBTOTAL	$167,005.44
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$77,005.44
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 14 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **February 11, 2016**
Invoice Number **5971450**

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

Invoice Enclosed

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320
LANSING, MI 48906

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

Other Account and Payment Information

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 5971451

Please pay from this invoice.

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320

Account	[redacted]
Amount Due	**$77,005.44**
Transaction Date	**01/14/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DMVA	STATE EMPLOYEES DMVA	NEWDTMBPO	191427
Store / Register #: 2763, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73
BOTTLE WATER	00002183400000900013	1,077.0000	EA	$3.27	$3,521.79
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BOTTLE WATER	00002183400000900013	9,999.0000	EA	$3.27	$32,696.73

SUBTOTAL	$167,005.44
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$77,005.44

Please pay from this invoice.

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ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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P.O. Box 790420
St. Louis, MO 63179

Your Account Number is [redacted]

Amount Due **$77,005.44**
Due Date **February 11, 2016**
Invoice Number **5971451**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DPT OF MILITARY VETERANS
3423 N MARTIN LUTHER KING
STE 320
LANSING, MI 48906

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CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

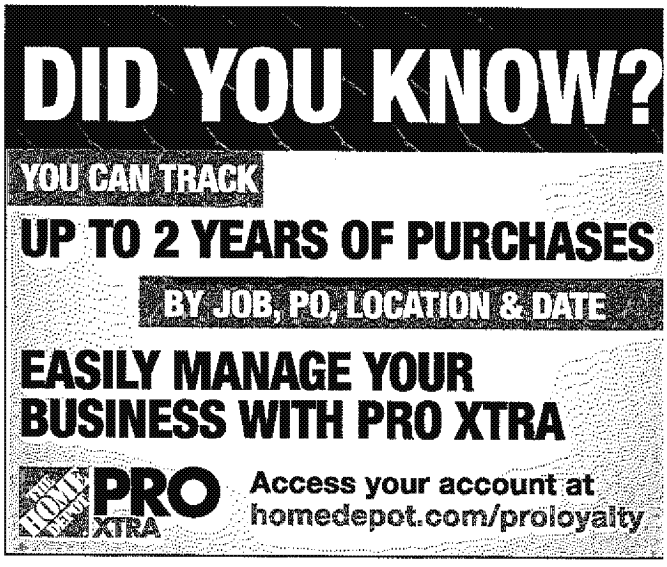
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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.





SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191450

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-14 08:10

SOLD TO

Name: **PURCELL MATT**
Home Phone: **(517) 335-0002**
Address: 2727 LIPPINCOTT BLVD
Work Phone:
Company Name:
City: FLINT
Job Description: 431N660016
State: MI Zip: 48507 County: GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-495-919	2500.00	EA	FOUR PACK J-20 FILTER CARTRIDGE /	A	N	$49.00	$122,500.00
							MERCHANDISE TOTAL:	$122,500.00
							END OF CUSTOMER PICKUP - REF #W02	

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$122,500.00
SALES TAX	$0.00
TOTAL	$122,500.00
BALANCE DUE	$0.00

END OF ORDER No. 2763-191450

NOT VALID FOR MERCHANDISE PICK-OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. 2763-191450

Customer Copy

Commercial Account

INVOICE

Invoice #: 5971461

Please pay from this invoice.

MI DEPT OF CORRECTIONS
206 E MICHIGAN AVE
5TH FLR GRANDVIEW PLAZA

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/14/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES MDOC	STATE EMPLOYEES MDOC	431N660016	191450
Store / Register #: 2763, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
CARTRIDGE	00004959190000900002	2,500.0000	EA	$49.00	$122,500.00

SUBTOTAL	$122,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$32,500.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 14 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**

Due Date **February 11, 2016**

Invoice Number **5971461**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

MI DEPT OF CORRECTIONS
206 E MICHIGAN AVE
5TH FLR GRANDVIEW PLAZA
LANSING, MI 48933-1431

Other Account and Payment Information

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THD PROX EN JUL13

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BY JOB, PO, LOCATION & DATE

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PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 5971462

Please pay from this invoice.

MI DEPT OF CORRECTIONS
206 E MICHIGAN AVE
5TH FLR GRANDVIEW PLAZA

Account	[redacted]
Amount Due	**$32,500.00**
Transaction Date	**01/14/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES MDOC	STATE EMPLOYEES MDOC	431N660016	191450
Store / Register #: 2763, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
CARTRIDGE	00004959190000900002	2,500.0000	EA	$49.00	$122,500.00

SUBTOTAL	$122,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$32,500.00

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Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$32,500.00**
Due Date	**February 11, 2016**
Invoice Number	**5971462**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

MI DEPT OF CORRECTIONS
206 E MICHIGAN AVE
5TH FLR GRANDVIEW PLAZA
LANSING, MI 48933-1431

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- **Express Payments.** Send payment by courier or express mail to: Citibank/Home Depot Credit Services, 1500 Boltonfield Street, Columbus, OH 43228. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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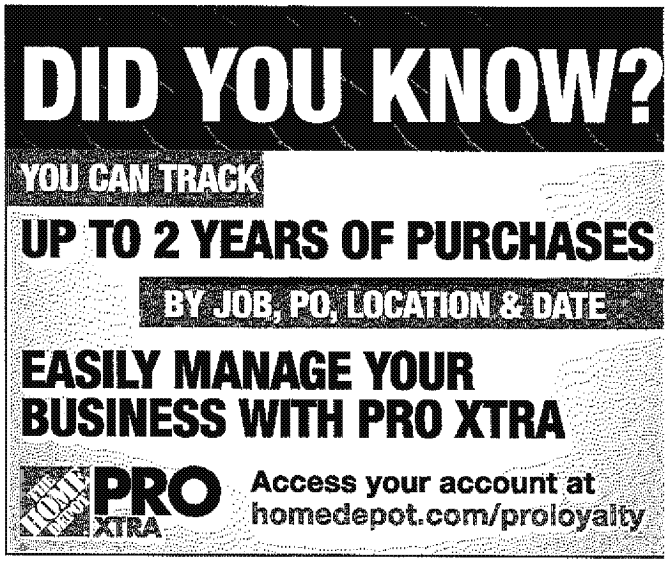
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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE



SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191307

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-12 04:14

SOLD TO

Name	**PURCELL MATT**	Home Phone	**(517) 335-0002**
Address	2727 LIPPINCOTT BLVD	Work Phone	
		Company Name	
City	FLINT	Job Description	WATER FILTERS
State	MI	Zip 48507	County GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W08 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-235-403	9999.00	EA	PUR ULT VERT MOUNT WATER FLTR SYSTEM /	A	N	$29.97	$299,670.03
R02	0000-235-403	1.00	EA	PUR ULT VERT MOUNT WATER FLTR SYSTEM /	A	N	$29.97	$29.97
R03	0000-136-749	2500.00	EA	PUR ULT HORZ MT WATER FLTR SYSTEM /	A	N	$29.97	$74,925.00
R04	0000-144-668	9999.00	EA	PUR ULT HORZ MT REPLC WATER FLTR 3PK /	A	N	$25.98	$259,774.02
R05	0000-144-668	1.00	EA	PUR ULT HORZ MT REPLC WATER FLTR 3PK /	A	N	$25.98	$25.98
R06	0000-237-797	9999.00	EA	PUR ULT VERT MT REPLC WATER FLTR 1PK /	A	N	$16.47	$164,683.53
R07	0000-237-797	1.00	EA	PUR ULT VERT MT REPLC WATER FLTR 1PK /	A	N	$16.47	$16.47
							MERCHANDISE TOTAL:	$799,125.00
							END OF CUSTOMER PICKUP - REF #W08	

NOT VALID FOR MERCHANDISE CARRY-OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

Customer Copy

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$799,125.00
SALES TAX	$0.00
TOTAL	$799,125.00
BALANCE DUE	$0.00

END OF ORDER No. 2763-191307

Commercial Account

INVOICE

Invoice #: 9910001

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
Store / Register #: 2763, FLINT, MI / 91				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**

Due Date **March 20, 2016**

Invoice Number **9910001**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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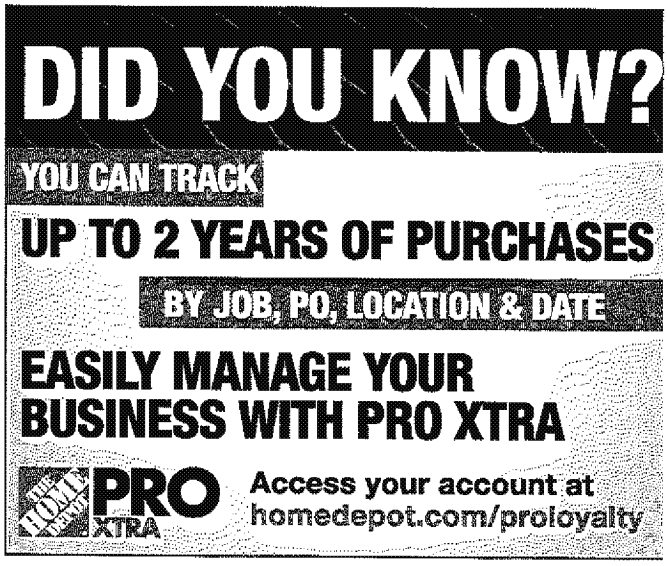
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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.





Commercial Account

INVOICE

Invoice #: 9910002

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
Store / Register #: 2763, FLINT, MI / 91				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A.**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **March 20, 2016**
Invoice Number **9910002**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910003

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #

Store / Register #: 2763, FLINT, MI / 91

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**

Due Date **March 20, 2016**

Invoice Number **9910003**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

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BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910004

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #

Store / Register #: 2763, FLINT, MI / 91

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

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Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A.**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **March 20, 2016**
Invoice Number **9910004**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT. [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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Change of Address

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BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910005

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
Store / Register #: 2763, FLINT, MI / 91				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**9910005**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

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- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
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COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

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If you send an eligible check with this payment coupon you authorize us to complete your payment by electronic debit. If we do the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

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PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910006

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #

Store / Register #: 2763, FLINT, MI / 91

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**

Due Date **March 20, 2016**

Invoice Number **9910006**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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Change of Address

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ONLINE MOBILE IN STORE

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BY JOB, PO, LOCATION & DATE

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PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910007

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	$90,000.00
Transaction Date	01/13/16
Payment Due Date	03/20/16

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #

Store / Register #: 2763, FLINT, MI / 91

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account

ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946

EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**March 20, 2016**
Invoice Number	**9910007**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

Other Account and Payment Information

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CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

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BY JOB, PO, LOCATION & DATE

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PRO XTRA

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Commercial Account

INVOICE

Invoice #: 9910008

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
Store / Register #: 2763, FLINT, MI / 91				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$90,000.00	$90,000.00

SUBTOTAL	$90,000.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$90,000.00

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Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **March 20, 2016**
Invoice Number **9910008**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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Change of Address

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ONLINE MOBILE IN STORE

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PRO XTRA Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 9910009

Please pay from this invoice.

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS

Account	[redacted]
Amount Due	**$79,125.00**
Transaction Date	**01/13/16**
Payment Due Date	**03/20/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #

Store / Register #: 2763, FLINT, MI / 91

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
PURCHASE	00000000990009900099	1.0000		$79,125.00	$79,125.00

SUBTOTAL	$79,125.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$79,125.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 13 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$79,125.00**
Due Date **March 20, 2016**
Invoice Number **9910009**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEP[redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DEPT OF TECH & BUDGETNG
320 S WALNUT
ATTN LAURA GYORKOS
LANSING, MI 48933-2014

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SPECIAL SERVICES CUSTOMER INVOICE

 No. 2717-365980

Store 2717 BURTON
4245 E COURT ST
BURTON, MI 48509

Phone: (810) 715-1700
Salesperson: NSZ79J
Reviewer:

REPRINT

2016-01-11 06:06

SOLD TO

Name: **PURCELL MATTHEW**
Home Phone: **(810) 397-8829**
Address: 601 N SAGINAW ST STE 1B
Work Phone: (810) 762-4986
Company Name: STATE OF MICHIGAN
City: FLINT
Job Description: 431N6600219
State: MI Zip: 48502 County: GENESEE

HOME DEPOT DELIVERY #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # V04

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-714-338	2000.00	EA	BRITA FAUCET FILTER SYSTEM /	A	N	$17.47	$34,940.00
R02	1001-606-062	2400.00	EA	BRITA REPL FAUCET FILT WHT /	A	N	$15.97	$38,328.00
R03	0000-714-243	2000.00	EA	BRITA FAUCET REPLC FILTERS /	A	N	$24.87	$49,740.00
							MERCHANDISE TOTAL:	**$123,008.00**

DELIVERY INFORMATION: SCHEDULED DELIVERY DATE: 01/12/2016 S/O Merchandise SCHEDULED DELIVERY TIME: Will be scheduled upon arrival of all

V04	0000-515-663	1.00	EA	Curbside Delivery		N	$0.00	$0.00
							DELIVERY SERVICE SUBTOTAL:	**$0.00**

THE PCC WILL DELIVER MDSE TO: PURCELL, MATTHEW

ADDRESS: 2727 LIPPINCOT **CITY:** FLINT

STATE: MI **ZIP:** 48507 **COUNTY:** GENESEE **SALES TAX RATE:** 6.00

PHONE: (810) 397-8829 **ALTERNATE PHONE:** (812) 630-8351

MDSE & DELIVERY TOTALS: **$123,008.00**

DRIVER SPECIAL INSTRUCTIONS:

***** CONTINUED ON NEXT PAGE *****

NOT VALID FOR MERCHANDISE CARRY-OUT

Check your current order status online at www.homedepot.com/orderstatus

HOME DEPOT DELIVERY #1
(Continued)

REF #V04

END OF HOME DEPOT DELIVERY - REF #V04

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$123,008.00
SALES TAX	$0.00
TOTAL	$123,008.00
BALANCE DUE	$0.00

END OF ORDER No. 2717-365980

Commercial Account

INVOICE

Invoice #: 8970194

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/11/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	365980

Store / Register #: 2717, BURTON, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA SYSTEM	00007143380000900006	2,000.0000	EA	$17.47	$34,940.00
BRITA REPL F	10016060620000900006	2,400.0000	EA	$15.97	$38,328.00
BRITA FILTER	00007142430000900006	2,000.0000	EA	$24.87	$49,740.00

SUBTOTAL	$123,008.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$33,008.00
TOTAL	$90,000.00

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Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 11 **This Account is Issued by Citibank, N.A..**

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.

Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **February 11, 2016**
Invoice Number **8970194**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: For payments by regular mail, please allow 5-7 days for your payment to reach us. Payment must be received in proper form at our processing facility by 5 p.m. local time there to be credited as of that day. All payments received at the processing facility in proper form after that hour will be credited as of the following day. There may be a delay of up to 5 days in crediting a payment sent by mail if it is not in the proper form or is addressed to a location other than the address listed on the return envelope or on the front of the payment coupon, or, for courier or express mail payments, to the Express Mail address set forth in the Express Mail section.

PROPER FORM for payments sent by mail or courier.

For a payment to be in proper form, you should:

- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

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REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

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SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

Commercial Account

INVOICE

Invoice #: 8970195

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$33,008.00**
Transaction Date	**01/11/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	365980

Store / Register #: 2717, BURTON, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
BRITA SYSTEM	00007143380000900006	2,000.0000	EA	$17.47	$34,940.00
BRITA REPL F	10016060620000900006	2,400.0000	EA	$15.97	$38,328.00
BRITA FILTER	00007142430000900006	2,000.0000	EA	$24.87	$49,740.00

SUBTOTAL	$123,008.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
TOTAL	$33,008.00

Please pay from this invoice.

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EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$33,008.00**
Due Date	**February 11, 2016**
Invoice Number	**8970195**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

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SPECIAL SERVICES CUSTOMER INVOICE

 No. 2716-334115

Store 2716 W FLINT
4380 W CORUNNA RD
FLINT, MI 48532

Phone: (810) 230-8784
Salesperson: SLB1647
Reviewer:

REPRINT

2016-01-12 07:24

SOLD TO

Name	PURCELL MATTHEW	Home Phone	(810) 397-8829
Address	601 N SAGINAW ST STE 1B	Work Phone	(810) 762-4986
		Company Name	STATE OF MICHIGAN
City	FLINT	Job Description	431N6600219
State	MI	Zip 48502	County GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	1000-308-274	1300.00	EA	8 CUP PITCHER /	A	N	$29.99	$38,987.00
							MERCHANDISE TOTAL:	$38,987.00
							END OF CUSTOMER PICKUP - REF #W02	

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$38,987.00
SALES TAX	$0.00
TOTAL	$38,987.00
BALANCE DUE	$0.00

END OF ORDER No. 2716-334115

NOT VALID FOR MERCHANDISE CARRY OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. 2716-334115

Customer Copy

Commercial Account

INVOICE

Invoice #: 7973654

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$38,987.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	334115
Store / Register #: 2716, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
8 CUP	10003082740000900006	1,300.0000	EA	$29.99	$38,987.00

SUBTOTAL	$38,987.00
TAX	$0.00
SHIPPING	$0.00
TOTAL	$38,987.00

Please pay from this invoice.

Questions About Your Account

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EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$38,987.00**
Due Date	**February 11, 2016**
Invoice Number	**7973654**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.

Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

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Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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THD PROX EN JUL13

Change of Address

Please print address changes in blue or black ink.

SHOP ANY TIME, ANYWHERE!

ONLINE MOBILE IN STORE

DID YOU KNOW?

YOU CAN TRACK

UP TO 2 YEARS OF PURCHASES

BY JOB, PO, LOCATION & DATE

EASILY MANAGE YOUR BUSINESS WITH PRO XTRA

PRO XTRA

Access your account at homedepot.com/proloyalty

SPECIAL SERVICES CUSTOMER INVOICE

 No. 2763-191323

Store 2763 MUNDY TOWNSHIP
1222 WEST HILL RD
FLINT, MI 48507

Phone: (810) 232-7113
Salesperson: TLG520
Reviewer:

REPRINT

2016-01-12 06:11

SOLD TO

Name	**PURCELL MATT**	Home Phone	**(517) 335-0002**
Address	2727 LIPPINCOTT BLVD	Work Phone	
		Company Name	STATE OF MICHIGAN
City	FLINT	Job Description	431N6600219
State	MI	Zip 48507	County GENESEE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W03 SKU # 0000-515-664 Customer Pickup / Will Call

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R04	1001-695-913	9999.00	EA	PUR SS HORIZONTAL FAUCET MOUNT /	A	N	$35.00	$349,965.00
R05	1001-695-913	701.00	EA	PUR SS HORIZONTAL FAUCET MOUNT /	A	N	$35.00	$24,535.00
							MERCHANDISE TOTAL:	$374,500.00

END OF CUSTOMER PICKUP - REF #W03

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	$374,500.00
SALES TAX	$0.00
TOTAL	$374,500.00
BALANCE DUE	$0.00

END OF ORDER No. 2763-191323

NOT VALID FOR MERCHANDISE PICK-UP
TRY OUT

WILL-CALL MERCHANDISE PICK-UP
Will-Call items will be held in the store for 7 days only.

Check your current order status online at
www.homedepot.com/orderstatus

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

 No. 2763-191323

Customer Copy

Commercial Account

INVOICE

Invoice #: 7971407

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	191323

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
SPECL ORDER	1001694812000090006O	9,999.0000	EA	$35.00	$349,965.00
SPECL ORDER	1001694812000090006O	701.0000	EA	$35.00	$24,535.00

SUBTOTAL	$374,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$14,500.00
THE HOME DEPOT	$90,000.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **February 11, 2016**
Invoice Number **7971407**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

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Commercial Account

INVOICE

Invoice #: 7971408

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	191323

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
SPECL ORDER	10016948120000900060	9,999.0000	EA	$35.00	$349,965.00
SPECL ORDER	10016948120000900060	701.0000	EA	$35.00	$24,535.00

SUBTOTAL	$374,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$14,500.00
THE HOME DEPOT	$90,000.00
TOTAL	$90,000.00

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St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **February 11, 2016**
Invoice Number **7971408**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

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REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

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Commercial Account

INVOICE

Invoice #: 7971409

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	191323

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
SPECL ORDER	10016948120000900060	9,999.0000	EA	$35.00	$349,965.00
SPECL ORDER	10016948120000900060	701.0000	EA	$35.00	$24,535.00

SUBTOTAL	$374,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$14,500.00
THE HOME DEPOT	$90,000.00
TOTAL	$90,000.00

Please pay from this invoice.

Questions About Your Account
ACCT MGR CARI LEAVITT EXT 5222723 **PHONE** 1-800-494-1946
EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION **Page 1 of 2** 8 HP 12 **This Account is Issued by Citibank, N.A.**

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$90,000.00**
Due Date **February 11, 2016**
Invoice Number **7971409**

Invoice Enclosed

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

Other Account and Payment Information

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Commercial Account

INVOICE

Invoice #: 7971410

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$90,000.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	191323

Store / Register #: 2763, FLINT, MI / 97

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
SPECL ORDER	1001694812000090006O	9,999.0000	EA	$35.00	$349,965.00
SPECL ORDER	1001694812000090006O	701.0000	EA	$35.00	$24,535.00

SUBTOTAL	$374,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$14,500.00
THE HOME DEPOT	$90,000.00
TOTAL	$90,000.00

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EMAIL LEAVITTC@HOMEDEPOTCREDITSERVICES.COM **FAX** 1-877-969-6282

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Your Account Number is [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due	**$90,000.00**
Due Date	**February 11, 2016**
Invoice Number	**7971410**

Invoice Enclosed

Amount Enclosed: $ [redacted]

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEP[redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

DHHS
235 S GRAND AVE STE 1201
LANSING, MI 48933-1805

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Commercial Account

INVOICE

Invoice #: 7971411

Please pay from this invoice.

DHHS
235 S GRAND AVE STE 1201

Account	[redacted]
Amount Due	**$14,500.00**
Transaction Date	**01/12/16**
Payment Due Date	**02/11/16**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
	STATE EMPLOYEES DHS	STATE EMPLOYEES DHS	431N6600219	191323
Store / Register #: 2763, FLINT, MI / 97				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
SPECL ORDER	10016948120000900060	9,999.0000	EA	$35.00	$349,965.00
SPECL ORDER	10016948120000900060	701.0000	EA	$35.00	$24,535.00

SUBTOTAL	$374,500.00
TAX	$0.00
SHIPPING	$0.00
THE HOME DEPOT	$90,000.00
THE HOME DEPOT	$90,000.00
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TOTAL	$14,500.00

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Your Account Number i [redacted]

P.O. Box 790420
St. Louis, MO 63179

Amount Due **$14,500.00**
Due Date **February 11, 2016**
Invoice Number **7971411**

Invoice Enclosed

Amount Enclosed: $

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HOME DEPOT CREDIT SERVICES
DEPT [redacted]
PO BOX 9055
DES MOINES, IA 50368-9055

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PRO XTRA

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From: DAVID_KHANUJA@homedepot.com
Sent: Friday, February 05, 2016 12:03 PM
To: Rigg, Steve (DTMB);Thompson, Sheryl D. (DHHS);Sanford, Jeffery (DHHS)
Cc: Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Updated Flint Master List
Attachments: SOM Water filter master inventory.xlsx

Good morning,

Attached is the updated spreadsheet of the products that were requested and delivered for the Flint water program. I have attached Sheryl Thompson from DHHS for approvals as well.

Please let me know if you have any questions.

Thank you,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

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	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 2/5/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							
14							
15	**Purchase Requests from DHHS**						
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							
26							
27	**Purchase Requests from DHHS**						
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
50	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
51	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
52							
53	1/19/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191628	$39.97	$112,235.76
54	1/22/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191792	$39.97	$112,235.76
55							
56							$8,720,807.08
57	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

From: DAVID_KHANUJA@homedepot.com
Sent: Friday, February 05, 2016 12:08 PM
To: Thompson, Sheryl D. (DHHS)
Cc: Rigg, Steve (DTMB);Sanford, Jeffery (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: UPDATED Spreadsheet
Attachments: SOM Water filter master inventory.xlsx

That's great, quick note, I have attached a new version, the last copy sent was missing 1 line item for bottled water.

I apologize for that confusion.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

From: Thompson, Sheryl D. (DHHS) [mailto:ThompsonS2@michigan.gov]
Sent: Friday, February 05, 2016 12:07 PM
To: KHANUJA, DAVID X
Cc: Rigg, Steve (DTMB); Sanford, Jeffery (DHHS); Smith, Terri (DHHS); Frank, Jennifer C. (DHHS)
Subject: Re: Updated Flint Master List

Thank you we are in the process of reconciling

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Feb 5, 2016, at 12:05 PM, "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com> wrote:

> Good morning,
>
> Attached is the updated spreadsheet of the products that were requested and delivered for the Flint water program. I have attached Sheryl Thompson from DHHS for approvals as well.
>
> Please let me know if you have any questions.

Thank you,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

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<SOM Water filter master inventory.xlsx>

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	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 2/5/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							
14							
15	**Purchase Requests from DHHS**						
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							
26							
27	**Purchase Requests from DHHS**						
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
50	1/12/2016	Bottle Water 24 pack	19,152	218340	2717-366012	$3.27	$62,627.04
51	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
52	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
53							
54							
55	1/19/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191628	$39.97	$112,235.76
56	1/22/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191792	$39.97	$112,235.76
57							
58							$8,783,434.12
59	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

From: BRIAN_D_GAMBERINI@homedepot.com
Sent: Monday, February 15, 2016 11:16 AM
To: Rigg, Steve (DTMB)
Subject: Flint Response -- The Home Depot

Good Morning Steve,

My name is Brian Gamberini and I am on the State Government Relations team at The Home Depot. I wanted to introduce myself to you and also thank you for allowing our associates to help respond to the water situation in Flint. After speaking with LB Willis and our District Manager last week, Don Mandeville, I have a much clearer picture of all the work THD has done with your team at the state level.

LB is a great member of our team and I wanted to just express our thanks to you that you believed we could help respond to this effort.

If there is anything we can do for you or your team moving forward, please don't hesitate to contact us. Thanks again.

Brian

Brian Gamberini
Manager, Government Relations
THE HOME DEPOT
1155 F Street, NW | Suite 400
Washington, DC 20004
(202) 393-4460 p | (202) 393-4414 f
Let's Do This.

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From: Thompson, Sheryl D. (DHHS)
Sent: Friday, October 02, 2015 1:49 PM
To: Sanches, Christine (DHHS)
Cc: Kangas, Susan (DHHS);Gillette, Patrice (DHHS);Rigg, Steve (DTMB);Smith, Terri (DHHS)
Subject: Re: Flint Water Update

Just to be clear we are now using Home Depot? The vouchers say Walmart and Meijers?

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 2, 2015, at 1:39 PM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

> Sheryl,
>
> Will you please get the purchase initiation request started.
>
> Can you please have someone complete a DHS-319, Purchase Request form and route for approval. Once we have that, my office will create an iTrac request to send to DTMB to buy 20,000 water filters off the Home Depot statewide contract.
>
> Terri,
>
> Steve Rigg is the DTMB buyer contact. Sheryl Thompson is the program office contact and Susan Kangas can sign the DHS-319 for budget.
>
> 284-7043 is his number.
>
> ---
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Friday, October 2, 2015 1:15 PM
> **To:** Rigg, Steve (DTMB) <RiggS@michigan.gov>
> **Cc:** Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
> **Subject:** Re: Flint Water Update

Please see DHHS responses below.

Sent from my iPhone

On Oct 2, 2015, at 12:26 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> All,
>
> Now that option #2 is a go, here are the questions we need to have answered:
>
> 1. Will you be offering the under the counter filters that were offered from Grainger or just the Brita filters from Home Depot?

Latest: We will not be offering under the counter filters

> a. No pricing yet from Grainger on the under the counter filters until they know quantity. However, Brent did say that manufacture's inventory is low.
> b. Home Depot pricing was $17.47 each on the Brita faucet filter and $24.87 for a 2-pack replacement cartridge.
> c. Specs for Brita faucet filter is attached.
> d. Specs for the Pentair under the counter filters are attached.
> 2. What is the quantity of filters needed? If offering both faucet and under the counter, will need quantities of each

Since this is potentially a bigger non DHHS population, we don't have immediate access to census info. Wouldn't City of Flint have this?

Amy- Is there a DEQ contact over there to get Steve an estimate?

Steve- Can we start with a number like 20,000 and go from there? We need to start with a number until we get a better estimate and go from there.

> 3. Will you be offering cartridge replacements? If yes, how many?

I don't think anyone knows. We want to just start w the filters and worry about replacements a little later.

> 3. Who is going to be the main contact person that Home Depot and/or Grainger will be working with that will cut the PO and place the order?
> a. The main contact person for Home Depot is David Khanuja – cell number 248-826-8907
> b. The main contact person for Grainger is Brent Zinn – cell number 313-701-5454

Chris Sanches

4. What is the physical location that items will be delivered to?

It's the CAA in Genesee county. Elizabeth - Per your convos with the CAA does it go straight to their office? Also is there a contact person that can be reached?

If it goes to their office, their address is 601 North Saginaw Street, Suite 1B, Flint, 48502

Finally just to reinforce, we are still waiting on an answer / confirmation of the voucher option.

Thanks

It is my opinion that the best thing to do right now is identify the main contact person so that he/she can contact David from Home Depot and/or Brent from Grainger to get moving on orders.

Side Note: David from Home Depot is telling me that the United Way purchased 4,000 filters from Home Depot to be donated. I don't know any more detail than that.

Let me know what else you need from DTMB. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 11:46 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>;

Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

They still need to have the filter specs on them.

Sent from my iPhone

On Oct 2, 2015, at 11:44 AM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

> Thanks Chris and Tom – it looks good.
>
> Just to be clear - This is for the voucher solution which is still on hold. We're still waiting on an answer for this initiative as soon as possible.
>
> ---
>
> **From:** Sanches, Christine (DHHS)
> **Sent:** Friday, October 02, 2015 11:42 AM
> **To:** Hanley, Farah (DHHS)
> **Cc:** Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS); Moran, Susan (DHHS); Kaiser Van Dam, Paula (DHHS); Schoenow, Kris (DHHS); Hertel, Elizabeth (DHHS)
> **Subject:** RE: Flint Water Update
>
> Latest proof attached. Tom is hoping to get approval on the format attached – format only. He understands there may be a change to the store locations but if he can get the format to one of his staff before they leave at 2 p.m., it would make the difference in getting these done today or Monday.
>
> Who can approve this?
>
> ---
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Friday, October 2, 2015 11:35 AM
> **To:** Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
> **Cc:** Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS)

<KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Update

DTMB and DHHS Purchasing

1. It is now a **GO** on item #2 below - To get filters to the Genesee County Community Action Organization for distribution.

2. Question: What questions do we all need to answer to get filters to the Genesee County Community Action Agency and develop our plan AND what is the timeline for when we believe this can happen?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:33 AM
To: Sanches, Christine (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS)
Subject: Re: Flint Water Update

Under sink filters will be allowed also.

Sent from my iPad

On Oct 2, 2015, at 10:30 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

> Tom,
>
> Please add the words "tap water faucet" before filter.
>
> Chris

From: Lasher, Geralyn (DHHS)
Sent: Friday, October 2, 2015 10:27 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

Still talking to Meijer but at this point I do not have their confirmation so standby on finalizing stores.

From: Cooley, Tom (DTMB)
Sent: Friday, October 02, 2015 10:26 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>

Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

We made the requested changes. Here is a PDF for your review.

Tom Cooley
Printing Services.
517-322-5487

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:24 AM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Yes! Sounds like Chris made this suggestion already to Tom and we're going to do that. Adding Tom to the conversation.

Tom / Chris or whomever is updating the voucher – Please send all what the latest looks like.

No vouchers will be printed yet until we get confirmation from the DHHS front office.

From: Cook, Rebecca (DTMB)
Sent: Friday, October 02, 2015 10:21 AM
To: Hanley, Farah (DHHS); Hertel, Elizabeth (DHHS); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS);

Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Farah

Should the water filter specs be included in the voucher (NSF Certified, ANSI 53 compliant), to aid stores in providing compliant products?

Rebecca

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:04 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Thanks Elizabeth.

Here's the latest voucher

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:03 AM
To: Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy

(DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Yes -- we are currently reaching out to the community action agency in genesee county to confirm the willingness/capability for the second action item Farah detailed.

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:01 AM
To: Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Hertel, Elizabeth (DHHS); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: Flint Water Update
Importance: High

I am adding everyone from DHHS, DTMB, and DEQ who I understand is helping out with the Flint Water issue to this email so we can all be on the same page. Please forward this email to anyone you believe needs to be in the loop so we can get all-hands-on-deck.

Here is the latest:

1. We will move forward with the vouchers to be distributed at local county offices for DHHS clients only. DHHS Purchasing is going to reach out to DTMB to help us make copies of water marked, colored and other authentic detailed documents to get out to local offices as soon as possible. We will figure out costs and DTMB charges to DHHS later.
    a. Latest change : From a budget/accounting perspective, we will not receive $1 million from DEQ for this purpose. The $1 million from DEQ will be for item #2. Instead, for this purpose, funding will come from a work project that our budget office will advance to SBO. Our budget office is working on that now.

2. There is now a new thing we will do to address the broader population - NON-DHHS or DHHS clients - per the DHHS and DEQ front

offices. DHHS will work with DTMB to get water filters to the Community Action Agency in Genesee county to distribute. This will be paid for with the $1 million DHHS will receive from DEQ.

This is the plan for now. Elizabeth -- Please confirm have this right.

Everyone is encouraged to ask questions. Sorry for including so many people but the left hand needs to know what the right hand is doing here.

Thanks

<Water Filter Voucher_v2.pdf>

<Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf>

<310125_Pentek_QuickChangeSys_SpecSheet_MY14.pdf>

<310127_Pentek_US1000_US1500_SpecSheet_AU14.pdf>

From: Hanley, Farah (DHHS)
Sent: Monday, October 05, 2015 9:55 AM
To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS)
Subject: Re: Flint Water Update

The over the faucet option is less expensive so we will stock more I've those please. Maybe 4,000 faucet and 1,000 pitchers

Sent from my iPhone

On Oct 5, 2015, at 9:51 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Chris,

I just called David from Home Depot and he is going to research a pitcher option. Do we have a quantity needed for these?

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 9:46 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Subject: RE: Flint Water Update

Steve,

Can you contact Grainger and/or Home Depot to see if there is a pitcher w/ filter option that meets the specs. National Sanitation Foundation (NSF) certified to remove lead and meet ANSI standard 53. I did a little research this weekend and couldn't find any specs for the pitcher w/ filter option.

Thanks much,

Chris

From: Hanley, Farah (DHHS)
Sent: Monday, October 5, 2015 9:35 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: Re: Flint Water Update

Tim is calling Terry now to see if we can remove the under counter option and just do pitchers and faucet filters

Sent from my iPhone

On Oct 5, 2015, at 9:31 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Mark,

Please make the following changes to the voucher:

Remove Meijer completely.

Add two more store addresses for Walmart:
6170 S. Saginaw Rd, Grand Blanc, MI 48439
11493 N. Linden Rd., Clio, MI 48420

There are two date fields. There is no need to have two. Remove the one under the client name line.

Add a statement: "Please present this voucher to the clerk upon checkout at the register."

Still waiting to hear if we are going to add additional products to the list

Chris
Christine H. Sanches
Director, Office of Contracts & Purchasing
Michigan Department of Health & Human Services
Suite 1201
235 S. Grand Ave.
Lansing, MI 48933
sanchesc@michigan.gov
517-335-1161 desk
517-614-9948 cell

MDHHS
Michigan Department of Health & Human Services

From: Hanley, Farah (DHHS)
Sent: Sunday, October 4, 2015 2:19 PM

To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Sounds like we are good with initiative number 2 - filters will get delivered so we are good to go.

So far as the vouchers go - we need to remove reference to Meijer and only have the vouchers be good for Wal Mart. Chris - Can you do this so we can get vouchers printed and finalized Monday morning through DTMB?

Please let everyone know if there are any other details or issues we're missing. Sorry for all the emails but it was the only way we could think of to get everyone on the same page. Thanks for everyone's help.

Sent from my iPad

On Oct 3, 2015, at 7:57 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:

Per Farah's phone conversation earlier today with Jeff Brownlee, the water pitcher option is not being pursued.

DHHS remains the lead on creating the voucher.

Home Depot will deliver 5000 filters around 8 am on Monday morning. Per DHHS' purchase order, they are the type that attach to the faucet. The PO is for a total of 20,000 of this type of filter. The under sink mount model was not ordered.

I spoke with Home Depot this afternoon and they will confirm price and lead time on the under sink mount model, in case DHHS would also like to issue a purchase order for this. I will pass along info to the group as it is received.

Please feel free to call with any questions.
Rebecca Cook
517-930-4015
On Oct 3, 2015, at 1:28 PM, "Hanley, Farah (DHHS)" <hanleyf@michigan.gov> wrote:

All - Please read the following as some of these items and changes may reflect your work depending on what department you're in.

Here's the latest:

Re Item #1 - Vouchers to DHHS clients - We need the vouchers to please have noted on the voucher 3 options available to the client for Wal Mart to get to the local offices -

1. An over the counter on the faucet filter
2. A pitcher with a filter in it
3. An under the counter / sink filter.

Whomever is developing the voucher - would you please update it for these three items? So far as specs go, DHHS purchasing has been checking the website for which specs to use. When updating the voucher I assume it needs to have those specs?

Re Item #2 - Filters from the DTMB Vendor to the Community Action Agency in Genesee County - Same as above, we'll need to have three options available so there's consistency among the options.

We're asking DHHS and DTMB to please use this latest info - ask whatever questions we need answered - to make this happen. If it's too late to do all three filter options, we can amend purchase orders if necessary.

If anyone believes I've missed anything or stated anything incorrectly please feel free to chime in here.

Sent from my iPad

On Oct 2, 2015, at 4:32 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Under the counter filters from Grainger are going to be priced around $150 each, their supplier stock is low at 860 units (3M Company out of Minnesota), and could be difficult for some to install.

The Home Depot faucet filters are much easier to install and priced at $17. 47 each with a 2-pack of replacement filters available for $24.87.

Home Depot will have 20,000 filters shipped to one of their local Flint stores on Saturday and can be delivered on Sunday to the GCCARD if someone is available, otherwise will be delivered on Monday. Dave from Home Depot has already been in contact with Matt Purcell from GCCARD.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sederburg, Kari (DHHS)
Sent: Friday, October 02, 2015 3:34 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>

Cc: Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Thanks to all. Let me know if you need Kathy Boles (AAA) contact info or if I can be any assistance on our end.

Thanks,
Kari

On Oct 2, 2015, at 3:29 PM, "Schoenow, Kris (DHHS)" <SchoenowK@michigan.gov> wrote:

Yes -- GCCARD planned on talking with them. I will let them know it is a priority.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Becker, Timothy (DHHS)
Sent: Friday, October 2, 2015 3:22 PM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS)

<KaiserP@michigan.gov>
Subject: RE: Flint Water Update

I want the local area agency on aging to also have access to the filters to be distributed to the elderly through meals on wheels volunteers. I've copied Kari Sederburg to this message. Should she go through the CAA to ensure this access for the area agency on aging?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 2, 2015 3:18 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

I think we are good with Monday.

Sent from my iPhone

On Oct 2, 2015, at 3:16 PM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Home Depot can deliver to GCCARD Sunday, if someone is there to accept the delivery; otherwise Monday.

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 2:38 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

DHHS just signed the purchase order for the 5,000 filters. We are moving on this now.

DTMB- when can we say that Home Depot or Grainger will be delivering the filters?

Sent from my iPhone

On Oct 2, 2015, at 2:09 PM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

We appreciate everyone staying so patient as we make this happen and recognize that this is an evolving issue.

To that point we will now be issuing over and under counter filters (assuming most people will pursue the over counter faucet filters). Let's pursue 2/3 of the 5,000 for over counter and 1/3 of the 5,000 for under counter filter.

Sent from my iPhone

On Oct 2, 2015, at 1:56 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

thanks

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:54 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

After further discussion with others, we believe we can start with 5,000 filters and go from there.

If we have to purchase more we'll do that.

Feel free to tell them 5,000. Thanks Kris.

Sent from my iPhone

On Oct 2, 2015, at 1:51 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

GCCARD is wondering how many filters will be delivered to their site.

Kris Schoenow
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Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
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PO Box 30037
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From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:15 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

Please see DHHS responses below.

Sent from my iPhone

On Oct 2, 2015, at 12:26 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

All,

Now that option #2 is a go, here are the questions we need to have answered:

1. Will you be offering the under the counter filters that were offered from Grainger or just the Brita filters from Home Depot?

Latest: We will not be offering under the counter filters

a. No pricing yet from Grainger on the under the counter filters until they know quantity. However, Brent did say that manufacture's inventory is low.
b. Home Depot pricing was $17.47 each on the Brita faucet filter and $24.87 for a 2-pack replacement cartridge.
c. Specs for Brita faucet filter is attached.
d. Specs for the Pentair under the counter filters are attached.

2. What is the quantity of filters needed? If offering both faucet and under the counter, will need quantities of each

Since this is potentially a bigger non DHHS population, we don't have immediate access to census info. Wouldn't City of Flint have this?

Amy- Is there a DEQ contact over there to get Steve an estimate?

Steve- Can we start with a number like 20,000 and go from there? We need to start with a number until we get a better estimate and go from there.

3. Will you be offering cartridge replacements? If yes, how many?

I don't think anyone knows. We want to just start w the filters and worry about replacements a little later.

3. Who is going to be the main contact person that Home Depot and/or Grainger will be working with that will cut the PO and place the order?
   a. The main contact person for Home Depot is David Khanuja – cell number 248-826-8907
   b. The main contact person for Grainger is Brent Zinn – cell number 313-701-5454

Chris Sanches

4. What is the physical location that items will be delivered to?

It's the CAA in Genesee county. Elizabeth - Per your convos with the CAA does it go straight to their office? Also is there a contact person that can be reached?

If it goes to their office, their address is 601 North Saginaw Street, Suite 1B, Flint, 48502

Finally just to reinforce, we are still waiting on an answer / confirmation of the voucher option.

Thanks

It is my opinion that the best thing to do right now is identify the main contact person so that he/she can contact David from Home Depot and/or Brent from Grainger to get moving on orders.

Side Note: David from Home Depot is telling me that the United Way purchased 4,000 filters from Home Depot to be donated. I don't know any more detail than that.

Let me know what else you need from DTMB. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 11:46 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

They still need to have the filter specs on them.

Sent from my iPhone

On Oct 2, 2015, at 11:44 AM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

Thanks Chris and Tom – it looks good.

Just to be clear - This is for the voucher solution which is still on hold. We're still waiting on an answer for this initiative as soon as possible.

From: Sanches, Christine (DHHS)
Sent: Friday, October 02, 2015 11:42 AM
To: Hanley, Farah (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS); Moran, Susan (DHHS); Kaiser Van Dam, Paula (DHHS); Schoenow, Kris (DHHS); Hertel, Elizabeth (DHHS)
Subject: RE: Flint Water Update

Latest proof attached. Tom is hoping to get approval on the format attached – format only. He understands there may be a change to the store locations but if he can get the format to one of his staff before they leave at 2 p.m., it would make the difference in getting these done today or Monday.

Who can approve this?

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 11:35 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Update

DTMB and DHHS Purchasing

1. It is now a GO on item #2 below - To get filters to the Genesee County Community Action Organization for distribution.

2. Question: What questions do we all need to answer to get filters to the Genesee County Community Action Agency and develop our plan AND what is the timeline for when we believe this can happen?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:33 AM
To: Sanches, Christine (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS)
Subject: Re: Flint Water Update

Under sink filters will be allowed also.

Sent from my iPad

On Oct 2, 2015, at 10:30 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Tom,

Please add the words "tap water faucet" before filter.

Chris

From: Lasher, Geralyn (DHHS)
Sent: Friday, October 2, 2015 10:27 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

Still talking to Meijer but at this point I do not have their confirmation so standby on finalizing stores.

From: Cooley, Tom (DTMB)
Sent: Friday, October 02, 2015 10:26 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS)

<GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

We made the requested changes. Here is a PDF for your review.

Tom Cooley
Printing Services.
517-322-5487

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:24 AM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Yes! Sounds like Chris made this suggestion already to Tom and we're going to do that. Adding Tom to the conversation.

Tom / Chris or whomever is updating the voucher – Please send all what the latest looks like.

No vouchers will be printed yet until we get confirmation from the DHHS front office.

From: Cook, Rebecca (DTMB)
Sent: Friday, October 02, 2015 10:21 AM
To: Hanley, Farah (DHHS); Hertel, Elizabeth (DHHS); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Farah

Should the water filter specs be included in the voucher (NSF Certified, ANSI 53 compliant), to aid stores in providing compliant products?

Rebecca

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:04 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Thanks Elizabeth.

Here's the latest voucher

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:03 AM
To: Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Yes – we are currently reaching out to the community action agency in genesee county to confirm the willingness/capability for the second action item Farah detailed.

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:01 AM
To: Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Hertel, Elizabeth (DHHS); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: Flint Water Update
Importance: High

I am adding everyone from DHHS, DTMB, and DEQ who I understand is helping out with the Flint Water issue to this email so we can all be on the same page. Please forward this email to anyone you believe needs to be in the loop so we can get all-hands-on-deck.

Here is the latest:

1. We will move forward with the vouchers to be distributed at local county offices for DHHS clients only. DHHS Purchasing is going to reach out to DTMB to help us make copies of water marked, colored and other authentic detailed documents to get out to local offices as soon as possible. We will figure out costs and DTMB charges to DHHS later.

a. Latest change : From a budget/accounting perspective, we will not receive $1 million from DEQ for this purpose. The $1 million from DEQ will be for item #2. Instead, for this purpose, funding will come from a work project that our budget office will advance to SBO. Our budget office is working on that now.

2. There is now a new thing we will do to address the broader population - NON-DHHS or DHHS clients - per the DHHS and DEQ front offices. DHHS will work with DTMB to get water filters to the Community Action Agency in Genesee county to distribute. This will be paid for with the $1 million DHHS will receive from DEQ.

This is the plan for now. Elizabeth -- Please confirm have this right.

Everyone is encouraged to ask questions. Sorry for including so many people but the left hand needs to know what the right hand is doing here.

Thanks
<Water Filter Voucher_v2.pdf>
<Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf>
<310125_Pentek_QuickChangeSys_SpecSheet_MY14.pdf>
<310127_Pentek_US1000_US1500_SpecSheet_AU14.pdf>

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 9:57 AM
To: Rigg, Steve (DTMB)
Subject: RE: Flint Water Update

No. I need to add the produce as an option on the vouchers we will be issuing. I just want to make sure they make a model that meets the specs. No need to add it if there isn't anything to meet the specifications.

From: Rigg, Steve (DTMB)
Sent: Monday, October 5, 2015 9:52 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Subject: RE: Flint Water Update

Chris,

I just called David from Home Depot and he is going to research a pitcher option. Do we have a quantity needed for these?

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sanches, Christine (DHHS)
Sent: Monday, October 05, 2015 9:46 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Subject: RE: Flint Water Update

Steve,

Can you contact Grainger and/or Home Depot to see if there is a pitcher w/ filter option that meets the specs. National Sanitation Foundation (NSF) certified to remove lead and meet ANSI standard 53. I did a little research this weekend and couldn't find any specs for the pitcher w/ filter option.

Thanks much,

Chris

From: Hanley, Farah (DHHS)
Sent: Monday, October 5, 2015 9:35 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: Re: Flint Water Update

Tim is calling Terry now to see if we can remove the under counter option and just do pitchers and faucet filters

Sent from my iPhone

On Oct 5, 2015, at 9:31 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Mark,

Please make the following changes to the voucher:

Remove Meijer completely.

Add two more store addresses for Walmart:
6170 S. Saginaw Rd, Grand Blanc, MI 48439
11493 N. Linden Rd., Clio, MI 48420

There are two date fields. There is no need to have two. Remove the one under the client name line.

Add a statement: "Please present this voucher to the clerk upon checkout at the register."

Still waiting to hear if we are going to add additional products to the list.

Chris
Christine H. Sanches
Director, Office of Contracts & Purchasing
Michigan Department of Health & Human Services
Suite 1201
235 S. Grand Ave.
Lansing, MI 48933
sanchesc@michigan.gov
517-335-1161 desk
517-614-9948 cell

MDHHS
Michigan Department of Health & Human Services

From: Hanley, Farah (DHHS)
Sent: Sunday, October 4, 2015 2:19 PM

To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Sounds like we are good with initiative number 2 - filters will get delivered so we are good to go.

So far as the vouchers go - we need to remove reference to Meijer and only have the vouchers be good for Wal Mart. Chris - Can you do this so we can get vouchers printed and finalized Monday morning through DTMB?

Please let everyone know if there are any other details or issues we're missing. Sorry for all the emails but it was the only way we could think of to get everyone on the same page. Thanks for everyone's help.

Sent from my iPad

On Oct 3, 2015, at 7:57 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:

Per Farah's phone conversation earlier today with Jeff Brownlee, the water pitcher option is not being pursued.

DHHS remains the lead on creating the voucher.

Home Depot will deliver 5000 filters around 8 am on Monday morning. Per DHHS' purchase order, they are the type that attach to the faucet. The PO is for a total of 20,000 of this type of filter. The under sink mount model was not ordered.

I spoke with Home Depot this afternoon and they will confirm price and lead time on the under sink mount model, in case DHHS would also like to issue a purchase order for this. I will pass along info to the group as it is received.

Please feel free to call with any questions.
Rebecca Cook
517-930-4015
On Oct 3, 2015, at 1:28 PM, "Hanley, Farah (DHHS)" <hanleyf@michigan.gov> wrote:

All - Please read the following as some of these items and changes may reflect your work depending on what department you're in.

Here's the latest:

Re Item #1 - Vouchers to DHHS clients - We need the vouchers to please have noted on the voucher 3 options available to the client for Wal Mart to get to the local offices -
1. An over the counter on the faucet filter
2. A pitcher with a filter in it

3. An under the counter / sink filter.

Whomever is developing the voucher - would you please update it for these three items? So far as specs go, DHHS purchasing has been checking the website for which specs to use. When updating the voucher I assume it needs to have those specs?

Re Item #2 - Filters from the DTMB Vendor to the Community Action Agency in Genesee County - Same as above, we'll need to have three options available so there's consistency among the options.

We're asking DHHS and DTMB to please use this latest info - ask whatever questions we need answered - to make this happen. If it's too late to do all three filter options, we can amend purchase orders if necessary.

If anyone believes I've missed anything or stated anything incorrectly please feel free to chime in here.

Sent from my iPad

On Oct 2, 2015, at 4:32 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Under the counter filters from Grainger are going to be priced around $150 each, their supplier stock is low at 860 units (3M Company out of Minnesota), and could be difficult for some to install.

The Home Depot faucet filters are much easier to install and priced at $17. 47 each with a 2-pack of replacement filters available for $24.87.

Home Depot will have 20,000 filters shipped to one of their local Flint stores on Saturday and can be delivered on Sunday to the GCCARD if someone is available, otherwise will be delivered on Monday. Dave from Home Depot has already been in contact with Matt Purcell from GCCARD.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sederburg, Kari (DHHS)
Sent: Friday, October 02, 2015 3:34 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Becker, Timothy (DHHS) <beckert1@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB)

<cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

Thanks to all. Let me know if you need Kathy Boles (AAA) contact info or if I can be any assistance on our end.

Thanks,
Kari

On Oct 2, 2015, at 3:29 PM, "Schoenow, Kris (DHHS)" <SchoenowK@michigan.gov> wrote:

Yes – GCCARD planned on talking with them. I will let them know it is a priority.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Becker, Timothy (DHHS)
Sent: Friday, October 2, 2015 3:22 PM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Sederburg, Kari (DHHS) <SederburgK@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: RE: Flint Water Update

I want the local area agency on aging to also have access to the filters to be distributed to the elderly through meals on wheels volunteers. I've copied Kari Sederburg to this message. Should she go through the CAA to ensure this access for the area agency on aging?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 2, 2015 3:18 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

I think we are good with Monday.

Sent from my iPhone

On Oct 2, 2015, at 3:16 PM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Home Depot can deliver to GCCARD Sunday, if someone is there to accept the delivery; otherwise Monday.

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 2:38 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

DHHS just signed the purchase order for the 5,000 filters. We are moving on this now.

DTMB- when can we say that Home Depot or Grainger will be delivering the filters?

Sent from my iPhone

On Oct 2, 2015, at 2:09 PM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

We appreciate everyone staying so patient as we make this happen and recognize that this is an evolving issue.

To that point we will now be issuing over and under counter filters (assuming most people will pursue the over counter faucet filters). Let's pursue 2/3 of the 5,000 for over counter and 1/3 of the 5,000 for under counter filter.

Sent from my iPhone

On Oct 2, 2015, at 1:56 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

thanks

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:54 PM
To: Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>
Subject: Re: Flint Water Update

After further discussion with others, we believe we can start with 5,000 filters and go from there.

If we have to purchase more we'll do that.

Feel free to tell them 5,000. Thanks Kris.

Sent from my iPhone

On Oct 2, 2015, at 1:51 PM, Schoenow, Kris (DHHS) <SchoenowK@michigan.gov> wrote:

GCCARD is wondering how many filters will be delivered to their site.

Kris Schoenow
Executive Director
Bureau of Community Action and Economic Opportunity
Michigan Department of Health and Human Services
235 Grand Avenue
Suite 202
PO Box 30037
Lansing, MI 48909

517-241-4871
517-373-8896
schoenowk@michigan.gov

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 1:15 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

Please see DHHS responses below.

Sent from my iPhone

On Oct 2, 2015, at 12:26 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

All,

Now that option #2 is a go, here are the questions we need to have answered:

1. Will you be offering the under the counter filters that were offered from Grainger or just the Brita filters from Home Depot?

Latest: We will not be offering under the counter filters

a. No pricing yet from Grainger on the under the counter filters until they know quantity. However, Brent did say that manufacture's inventory is low.
b. Home Depot pricing was $17.47 each on the Brita faucet filter and $24.87 for a 2-pack replacement cartridge.
c. Specs for Brita faucet filter is attached.
d. Specs for the Pentair under the counter filters are attached.

2. What is the quantity of filters needed? If offering both faucet and under the counter, will need quantities of each

Since this is potentially a bigger non DHHS population, we don't have immediate access to census info. Wouldn't City of Flint have this?

Amy- Is there a DEQ contact over there to get Steve an estimate?

Steve- Can we start with a number like 20,000 and go from there? We need to start with a number until we get a better estimate and go from there.

3. Will you be offering cartridge replacements? If yes, how many?

I don't think anyone knows. We want to just start w the filters and worry about replacements a little later.

3. Who is going to be the main contact person that Home Depot and/or Grainger will be working with that will cut the PO and place the order?
   a. The main contact person for Home Depot is David Khanuja – cell number 248-826-8907
   b. The main contact person for Grainger is Brent Zinn – cell number 313-701-5454

Chris Sanches

4. What is the physical location that items will be delivered to?

It's the CAA in Genesee county. Elizabeth - Per your convos with the CAA does it go straight to their office? Also is there a contact person that can be reached?

If it goes to their office, their address is 601 North Saginaw Street, Suite 1B, Flint, 48502

Finally just to reinforce, we are still waiting on an answer / confirmation of the voucher option.

Thanks

It is my opinion that the best thing to do right now is identify the main contact person so that he/she can contact David from Home Depot and/or Brent from Grainger to get moving on orders.

Side Note: David from Home Depot is telling me that the United Way purchased 4,000 filters from Home Depot to be donated. I don't know any more detail than that.

Let me know what else you need from DTMB. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 11:46 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: Re: Flint Water Update

They still need to have the filter specs on them.

Sent from my iPhone

On Oct 2, 2015, at 11:44 AM, Hanley, Farah (DHHS) <hanleyf@michigan.gov> wrote:

Thanks Chris and Tom -- it looks good.

Just to be clear - This is for the voucher solution which is still on hold. We're still waiting on an answer for this initiative as soon as possible.

From: Sanches, Christine (DHHS)
Sent: Friday, October 02, 2015 11:42 AM
To: Hanley, Farah (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve

(DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS); Moran, Susan (DHHS); Kaiser Van Dam, Paula (DHHS); Schoenow, Kris (DHHS); Hertel, Elizabeth (DHHS)
Subject: RE: Flint Water Update

Latest proof attached. Tom is hoping to get approval on the format attached – format only. He understands there may be a change to the store locations but if he can get the format to one of his staff before they leave at 2 p.m., it would make the difference in getting these done today or Monday.

Who can approve this?

From: Hanley, Farah (DHHS)
Sent: Friday, October 2, 2015 11:35 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Ray, Patricia (DHHS) <RayP2@michigan.gov>; Moran, Susan (DHHS) <MoranS@michigan.gov>; Kaiser Van Dam, Paula (DHHS) <KaiserP@michigan.gov>; Schoenow, Kris (DHHS) <SchoenowK@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Update

DTMB and DHHS Purchasing

1. It is now a **GO** on item #2 below - To get filters to the Genesee County Community Action Organization for distribution.

2. Question: What questions do we all need to answer to get filters to the Genesee County Community Action Agency and develop our plan AND what is the timeline for when we believe this can happen?

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:33 AM
To: Sanches, Christine (DHHS)
Cc: Lasher, Geralyn (DHHS); Cooley, Tom (DTMB); Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ); Ray, Patricia (DHHS)
Subject: Re: Flint Water Update

Under sink filters will be allowed also.

Sent from my iPad

On Oct 2, 2015, at 10:30 AM, Sanches, Christine (DHHS) <SanchesC@michigan.gov> wrote:

Tom,

Please add the words "tap water faucet" before filter.

Chris

From: Lasher, Geralyn (DHHS)
Sent: Friday, October 2, 2015 10:27 AM
To: Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

Still talking to Meijer but at this point I do not have their confirmation so standby on finalizing stores.

From: Cooley, Tom (DTMB)
Sent: Friday, October 02, 2015 10:26 AM
To: Hanley, Farah (DHHS) <hanleyf@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update

We made the requested changes. Here is a PDF for your review.

Tom Cooley
Printing Services.
517-322-5487

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:24 AM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS)

<GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Yes! Sounds like Chris made this suggestion already to Tom and we're going to do that. Adding Tom to the conversation.

Tom / Chris or whomever is updating the voucher – Please send all what the latest looks like.

No vouchers will be printed yet until we get confirmation from the DHHS front office.

From: Cook, Rebecca (DTMB)
Sent: Friday, October 02, 2015 10:21 AM
To: Hanley, Farah (DHHS); Hertel, Elizabeth (DHHS); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Farah

Should the water filter specs be included in the voucher (NSF Certified, ANSI 53 compliant), to aid stores in providing compliant products?

Rebecca

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:04 AM
To: Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Kangas, Susan (DHHS) <KangasS1@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Scott, Teri (DHHS) <ScottT13@michigan.gov>; Gillette, Patrice (DHHS) <GilletteP@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; Becker, Timothy (DHHS) <beckert1@michigan.gov>; Beurer, Terrence (DHHS) <BeurerT@michigan.gov>; Epkey, Amy (DEQ) <epkeya@michigan.gov>; McDonald, Paul (DEQ) <mcdonaldp@michigan.gov>
Cc: Ray, Patricia (DHHS) <RayP2@michigan.gov>
Subject: RE: Flint Water Update
Importance: High

Thanks Elizabeth.

Here's the latest voucher

From: Hertel, Elizabeth (DHHS)
Sent: Friday, October 02, 2015 10:03 AM

To: Hanley, Farah (DHHS); Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: RE: Flint Water Update

Yes – we are currently reaching out to the community action agency in genesee county to confirm the willingness/capability for the second action item Farah detailed.

From: Hanley, Farah (DHHS)
Sent: Friday, October 02, 2015 10:01 AM
To: Cook, Rebecca (DTMB); Brownlee, Jeff (DTMB); Sanches, Christine (DHHS); Maynard, Sharon (DTMB); Fortino, Diane (DTMB); Stephen, Kimberly (DHHS); Kangas, Susan (DHHS); Smith, Terri (DHHS); Rigg, Steve (DTMB); Hertel, Elizabeth (DHHS); Lasher, Geralyn (DHHS); Scott, Teri (DHHS); Gillette, Patrice (DHHS); Carey, Marilyn (DHHS); Becker, Timothy (DHHS); Beurer, Terrence (DHHS); Epkey, Amy (DEQ); McDonald, Paul (DEQ)
Cc: Ray, Patricia (DHHS)
Subject: Flint Water Update
Importance: High

I am adding everyone from DHHS, DTMB, and DEQ who I understand is helping out with the Flint Water issue to this email so we can all be on the same page. Please forward this email to anyone you believe needs to be in the loop so we can get all-hands-on-deck.

Here is the latest:

1. We will move forward with the vouchers to be distributed at local county offices for DHHS clients only. DHHS Purchasing is going to reach out to DTMB to help us make copies of water marked, colored and other authentic detailed documents to get out to local offices as soon as possible. We will figure out costs and DTMB charges to DHHS later.
    a. Latest change : From a budget/accounting perspective, we will not receive $1 million from DEQ for this purpose. The $1 million from DEQ will be for item #2. Instead, for this purpose, funding will come from a work project that our budget office will advance to SBO. Our budget office is working on that now.

2. There is now a new thing we will do to address the broader population - NON-DHHS or DHHS clients - per the DHHS and DEQ front offices. DHHS will work with DTMB to get water filters to the Community Action Agency in Genesee county to distribute. This will be paid for with the $1 million DHHS will receive from DEQ.

This is the plan for now. Elizabeth – Please confirm have this right.

Everyone is encouraged to ask questions. Sorry for including so many people but the left hand needs to know what the right hand is doing here.

Thanks
<Water Filter Voucher_v2.pdf>
<Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf>
<310125_Pentek_QuickChangeSys_SpecSheet_MY14.pdf>
<310127_Pentek_US1000_US1500_SpecSheet_AU14.pdf>

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:56 AM
To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS);Stephen, Kimberly (DHHS)
Subject: Re: URGENT water pitchers

Thank you so much

Sent from my iPhone

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>
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>
> <image001.png>
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
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Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

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> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
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To: Hanley, Farah (DHHS);Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS)
Subject: RE: URGENT water pitchers

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Sent: Wednesday, October 07, 2015 3:03 PM
To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS);Stephen, Kimberly (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Re: URGENT water pitchers

We have initiated the 319 just need the numbers.

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 7, 2015, at 12:52 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Chris,
>
> The replacement filters for the ZeroWater pitcher come in a pack of two and will be $29.97. No model number yet. Dave is still waiting to hear back on quantity available from manufacturer.
>
> Dave is telling me that he has not heard back from DHHS about ordering the 9,000 replacement filters for the Brita faucet filter.
>
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Can one of you confirm that we only purchased two things - model # ?? For one type of water faucet and model #ZD-018 for one type of pitcher ? I just need to be 1,000 % sure before this press release goes out.

Sent from my iPhone

On Oct 7, 2015, at 11:05 AM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> No. It is the 23 cup pitcher. Model #ZD-018
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Wednesday, October 07, 2015 10:59 AM
> **To:** Rigg, Steve (DTMB)
> **Cc:** Sanches, Christine (DHHS); Stephen, Kimberly (DHHS)
> **Subject:** Re: URGENT water pitchers
>
> We purchased the 10 cup pitcher correct?
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> Sent from my iPhone
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> > The Zero Water pitcher is the only water pitcher on the market that meets the NSF standard for lead removal and Home Depot has verified that. Zero Water's website is even advertising this claim and that they "Stand With Flint" on their water filter needs. https://www.zerowater.com/
> >
> > <image001.png>
> >
> > *Steve Rigg*
> > Buyer, Commodities Division
> > DTMB/Procurement
> > Constitution Hall, First Floor NE
> > 525 W. Allegan Street
> > P. O. Box 30026
> > Lansing, MI 48933

(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:27 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

Sent from my iPhone

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> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
> **Cc:** "Wells, Eden (DHHS)" <WellsE3@michigan.gov>, "Eisner, Jennifer (DHHS)" <EisnerJ@michigan.gov>
> **Subject: URGENT water pitchers**
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> Before anything get distributed to GCCARD we need to ensure they meet the standards.
>
> thanks--g
>
> Sent from my iPad

From: Smith, Terri (DHHS)
Sent: Wednesday, October 07, 2015 3:32 PM
To: Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS);Frank, Jennifer C. (DHHS)
Subject: RE: URGENT water pitchers

Steve,

The Purchase Request, DHS-319, is the initiating document for purchases.

Terri

From: Thompson, Sheryl D. (DHHS)
Sent: Wednesday, October 07, 2015 3:30 PM
To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS); Stephen, Kimberly (DHHS); Smith, Terri (DHHS); Frank, Jennifer C. (DHHS)
Subject: Re: URGENT water pitchers

I process the paperwork for the filters and pitchers. I was referring to the 319 form more for Chris's reference.

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 7, 2015, at 3:21 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Sheryl,
>
> I apologize if I missed something, but what are you referencing when you say 319?
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
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Sent: Wednesday, October 07, 2015 3:03 PM
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Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>
Subject: Re: URGENT water pitchers

We have initiated the 319 just need the numbers.

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 7, 2015, at 12:52 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Chris,
>
> The replacement filters for the ZeroWater pitcher come in a pack of two and will be $29.97. No model number yet. Dave is still waiting to hear back on quantity available from manufacturer.
>
> Dave is telling me that he has not heard back from DHHS about ordering the 9,000 replacement filters for the Brita faucet filter.
>
> *Steve Rigg*
> Buyer, Commodities Division
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<ThompsonS2@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>
Subject: RE: URGENT water pitchers

Steve,

Can you provide DHHS with the model number and unit cost for the replacement filter for the Zero Water pitcher.

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Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: RE: URGENT water pitchers

Thanks. If the Zero Water water pitcher capacity is only 15 gallons before needing replacement then we need to order replacement filters as soon as possible.

Can we do that please? I'm giving the green light

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The filter capacity of the Brita is 100 gallons and the filter capacity of the ZeroWater water pitcher is only 15 gallons before needing replacement.

Attached are the specs for the Brita filter and the link below shows the claim for lead reduction for the ZeroWater pitcher.

http://info.nsf.org/Certified/DWTU/Listings.asp?Company=1K760&

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Sent: Thursday, October 08, 2015 2:40 AM
To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS);Stephen, Kimberly (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Re: URGENT water pitchers

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Or are these 8 cups in addition to the 750?

Sheryl Thompson
Deputy Director of Field Ops
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On Oct 7, 2015, at 4:43 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

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> ZeroWater has 1000 2-packs of sku 488-733 available right now for the water pitcher. These were priced at $29.97 for each 2-pack.
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> By next Wednesday they can have another 2,000 ready to ship.
>
> They also have some larger multipacks that are used for internet fulfillment (they come in brown boxes and no retail packaging). No skus are set up for any of these yet and Dave is working on getting me pricing.
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<image001.png>

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Before anything get distributed to GCCARD we need to ensure they meet the standards.

thanks--g

Sent from my iPad

From: Smith, Terri (DHHS)
Sent: Thursday, October 08, 2015 12:16 PM
To: Rigg, Steve (DTMB)
Cc: Frank, Jennifer C. (DHHS)
Subject: RE: Purchase Order

Thanks, I'm passing it on.

From: Rigg, Steve (DTMB)
Sent: Thursday, October 08, 2015 12:14 PM
To: Smith, Terri (DHHS)
Cc: Frank, Jennifer C. (DHHS)
Subject: RE: Purchase Order

Terri/Jennifer,

Just read on the channel 25 news website (Flint) that the switch back to the Detroit water supply should take two weeks (quote from Flint Mayor). Just an FYI as DHHS thinks about how much to order on filter replacements and if DHHS should even order any more water pitchers.

Steve Rigg
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Online Bidding Website: www.buy4michigan.com

From: Smith, Terri (DHHS)
Sent: Thursday, October 08, 2015 12:10 PM
To: LB Willis1@homedepot.com
Cc: Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Purchase Order

LB,

Attached is the most updated purchase order. Included in it is the address/contact information for the Genesee County Community Action Resource Department (GCARD) where the filters/pitchers are being delivered.

Let me know if you have any other questions.

Thanks,

Terri Smith
Michigan Department of Health & Human Services
Office of Contracts and Purchasing (OCP)
Grand Tower Building
235 S. Grand Ave., Suite 1201
Lansing, MI 48909
(517) 373-4960
(517) 335-6390 fax
SmithT42@michigan.gov

CONFIDENTIALITY NOTICE:
The information contained in this message may be privileged and confidential, and is intended only for use of the individual or entity to which it is addressed. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited, and may be subject to civil and/or criminal penalties. If you received this communication in error, please notify us immediately, delete it from your computer and destroy any copies of the original message. Thank you.

From: Thompson, Sheryl D. (DHHS)
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To: Rigg, Steve (DTMB)
Cc: Sanches, Christine (DHHS);Stephen, Kimberly (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Re: URGENT water pitchers

I knew there were only 750 in the country. Which is why we were rationing them.

Thanks for clearing it up.

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 8, 2015, at 1:37 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Sheryl,
>
> According to David, when the water pitchers were originally requested Zero Water had a very low inventory on the 23-cup pitcher, so it was never pursued any further. David was only working on getting the 8 cup pitcher from the beginning.
>
> *Steve Rigg*
> Buyer, Commodities Division
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Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: Re: URGENT water pitchers

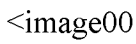
These people are going to drive me to drink.

Can one of you confirm that we only purchased two things - model # ?? For one type of water faucet and model #ZD-018 for one type of pitcher ? I just need to be 1,000 % sure before this press release goes out.

Sent from my iPhone

On Oct 7, 2015, at 11:05 AM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> No. It is the 23 cup pitcher. Model #ZD-018
>
> ---
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Wednesday, October 07, 2015 10:59 AM
> **To:** Rigg, Steve (DTMB)
> **Cc:** Sanches, Christine (DHHS); Stephen, Kimberly (DHHS)
> **Subject:** Re: URGENT water pitchers
>
> We purchased the 10 cup pitcher correct?
>
> Sent from my iPhone
>
> On Oct 7, 2015, at 10:52 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:
>
> > Farah,
> >
> > The Zero Water pitcher is the only water pitcher on the market that meets the NSF standard for lead removal and Home Depot has verified that. Zero Water's website is even advertising this claim and that they "Stand With Flint" on their water filter needs. https://www.zerowater.com/



Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:27 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Rigg, Steve (DTMB) <Rigg5@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

Sent from my iPhone

Begin forwarded message:

> **From:** "Lasher, Geralyn (DHHS)" <lasherg@michigan.gov>
> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
> **Cc:** "Wells, Eden (DHHS)" <WellsE3@michigan.gov>, "Eisner, Jennifer (DHHS)" <EisnerJ@michigan.gov>
> **Subject: URGENT water pitchers**
>
> Farah--we need to know what model was of the 750 water pitchers that you said were purchased to ensure it meets the same NSF Standard ANSI 53 to ensure it is the same as

the water faucet specs. There was some concern at the United Way that some pitchers are not at the same spec level.

Before anything get distributed to GCCARD we need to ensure they meet the standards.

thanks--g

Sent from my iPad

From: Smith, Terri (DHHS)
Sent: Wednesday, October 21, 2015 2:44 PM
To: Rigg, Steve (DTMB)
Cc: DAVID_KHANUJA@homedepot.com;Sanches, Christine (DHHS);Frank, Jennifer C. (DHHS)
Subject: RE: Flint water situation

Steve,

On Monday, I spoke to David and explained that replacement filters are being distributed this week and that we didn't need any additional filters at this time. I'll know more once the distribution is complete.

Terri

From: Rigg, Steve (DTMB)
Sent: Wednesday, October 21, 2015 1:36 PM
To: Smith, Terri (DHHS)
Cc: DAVID_KHANUJA@homedepot.com
Subject: FW: Flint water situation

David,

I'm forwarding this message to Terri Smith. I do not know what the inventory levels are on filters or replacement cartridges.

Terri,

What is DHHS's plan for replacement filters? Do you know what the inventory on these are?

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Wednesday, October 21, 2015 1:14 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Flint water situation

Hi Steve,

I was just made aware that United way purchased a large sum of replacement filters for the style they handed out. How are we looking on our supply there? Also, do you know the strategy for distribution?

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

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From: Thompson, Sheryl D. (DHHS)
Sent: Wednesday, December 09, 2015 10:17 AM
To: Sanches, Christine (DHHS);Rigg, Steve (DTMB);Frank, Jennifer C. (DHHS)
Cc: Lasher, Geralyn (DHHS);Hanley, Farah (DHHS)
Subject: Filter orders

Good morning, I wanted to update you on where we are with the water filters in Flint

I am attaching a summary of the distribution- I'm waiting on GCCARD numbers from yesterday but other than that this is up to date.

AT this time because there are so many other distribution sites through the Genesee County Health Department, Flint City Hall etc. that are distributing PUR filters.

We are not distributing as many anymore. An average about 150 per month.

We still have 5000 Brita Original unit filters in storage at Home Depot- that it appears we will not need at all. I thought at one time it was indicated that we could be credited for the filters we do not use. Periodically they call GCCARD to say they will be delivering them and we don't need them.

In speaking with Geralyn- we have agreed to purchase the PUR replacement filters only. I however do not have a count on those yet. I wanted to give you a heads up that we may need to order them in January.

We do however need to order about 200 of the 2 pack Zero Cup water pitcher replacement filters. These filters only last for 16 gallons, with future distribution we will be giving out a pitcher and 2 replacement filters.

At this time we still do not have an idea of how long we will need to continue the filter program.

I did give the Home Depot regional manager LB. Willis a heads up about placing the order. I know that you however work with David Khanuja?

I can prepare the purchase order for the Zero Water replacement filters.

Summary as of December 8

	Received	Distributed	Remaining
Water Filters	15,000	11,102	**3,898**
Water Pitchers	720	216	**504**
Replacement Cartridges	9,000	1,127	**7,873**

From: Frank, Jennifer C. (DHHS)
Sent: Tuesday, January 12, 2016 9:32 AM
To: 'david_khanuja@homedepot.com'
Cc: Sanford, Jeffery (DHHS);Sanches, Christine (DHHS);Smith, Terri (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB)
Subject: Revised purchase order for the Flint area project.
Attachments: Tap Water Filters PO 431N6600219 Home Depot Revision 4.pdf

Attached is the revised purchase order, adding
30,000 Brita water Filters @ $17,47 ea ($524,100)
1,000 zero water 8 cup pitchers @ $29.99 ($29,990.00)
35,000 Brita single pack replacements @ $15.97 ($558,950)
1,345 Zero Water replacement filters for pitcher @ $29.97 ($40,309.65)

Please feel free to contact me if you have any questions.

Jennifer Frank

Buyer
MDHHS\Office of Contracts & Purchasing
Phone 517.241.6563
Fax 517.335.6251

STATE OF MICHIGAN

FORM DMB-287 (REV 11/94) | PURCHASE ORDER | PURCHASE ORDER NUMBER | 431N6600219

REQUESTING DEPARTMENT OR AGENCY : FIELD OPERATIONS
MICHIGAN DEPARTMENT OF HUMAN SERVICES

SUITE 1406
235 S. GRAND AVENUE
LANSING MI 48909

CONTACT: PURCHASING CONTA	DELIVERY REQUIRED	AGENCY REF #	REQ NO.	ORDER DATE
517 241-5168 EXT:	09/30/16	[redacted]	[redacted]	10/02/15

HOME DEPOT U.S.A. INC.
HOME DEPOT
2455 PACES FERRY RD - FLOOR D15
ATLANTA GA 30339-4024

CASH DISCOUNT : NET 30 DAYS
DELIVERY REQUIRED :
FREIGHT CARRIER :
F.O.B. : DELIVERED

VENDOR PHONE : (888)454-5016

ISSUED UNDER CONTRACT NO : [redacted]

SHIP TO:

BILL TO:
MICHIGAN DEPARTMENT OF HUMAN SERVICES
FIELD OPERATIONS DIRECTOR

235 S GRAND AVENUE SUITE 1401
LANSING MI 48933

ITEM	COMMODITY ID	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	450-10	50000.00	EA	17.4700	873,500.00

BUILDING & MAINTENANCE SUPPLY STORE ORDERS

BRITA TAP WATER FILTERS

DELIVERED TO:
GENESEE COUNTY COMMUNITY ACTION RESOURCE DEPARTMENT (GCCARD)
2727 LIPPINCOTT BLVD.
FLINT, MI 48507

LOCAL CONTACT PERSON AT GCCARD: MATTHEW PURCELL
(810)762-4922
MPURCELL@CO.GENESEE.MI.US

2	450-10	1750.00	EA	29.9900	52,482.50

BUILDING & MAINTENANCE SUPPLY STORE ORDERS

ZERO WATER 8 CUP PITCHER/DISPENSER.
MODEL ZD-018.

3	450-10	44000.00	EA	15.9700	702,680.00

FORM DMB-287 (REV 11/94) | PURCHASE ORDER | PURCHASE ORDER NUMBER | 431N6600219

ITEM	COMMODITY ID / COMMODITY NAME/SPECIFICATIONS	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	BUILDING & MAINTENANCE SUPPLY STORE ORDERS MODEL FR-200 BRITA SINGLE PACK REPLACEMENT CARTRIDGES				
4	450-10	1720.00	EA	29.9700	51,548.40
	BUILDING & MAINTENANCE SUPPLY STORE ORDERS ZERO WATER REPLACEMENT FILTER FOR PITCHERS (2 PACK) MODEL ZD-017.				

GRAND TOTAL 1,680,210.90

ADDITIONAL REQUIREMENTS :

AUTHORITY: ACT 431 OF 1984. RESPONSE: REQUIRED. PENALTY: FAILURE TO DELIVER MAY RESULT IN CANCELLATION OF ORDER OR CONTRACT.

JENNIFER FRANK, BUYER
MDHS PURCHASING
517/241-6563 (DIRECT)
517/335-6251 (FAX)

ACCOUNTING INFORMATION :

SX	AGY	Y	INDEX	PCA	COBJ	AOBJ	GRANT	PH	PROJ	PH	AG1	AG2	AG3	TOTAL
01	431	6	96000	32099		6335								1680210.90

PENALTY: FAILURE TO DELIVER MAY RESULT IN CANCELLATION OF ORDER OR CONTRACT

--- END OF DOCUMENT ---

From: Frank, Jennifer C. (DHHS)
Sent: Thursday, January 14, 2016 11:09 AM
To: 'david_khanuja@homedepot.com'
Cc: Sanford, Jeffery (DHHS);Sanches, Christine (DHHS);Smith, Terri (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB)
Subject: Revised purchase order for the Flint area project.
Attachments: Tap Water Filters PO 431N6600219 Home Depot Revision 5.pdf

Good Morning,

Attached is the revised purchase order, adding 2,500 Zero Water replacement filters for the 8 cup pitcher on line 4 of the purchase order.

Please feel free to contact me if you have any questions.

Jennifer Frank

Buyer
MDHHS\Office of Contracts & Purchasing
Phone 517.241.6563
Fax 517.335.6251

STATE OF MICHIGAN

FORM DMB-287 (REV 11/94) | PURCHASE ORDER | PURCHASE ORDER NUMBER | 431N6600219

REQUESTING DEPARTMENT OR AGENCY : FIELD OPERATIONS
MICHIGAN DEPARTMENT OF HUMAN SERVICES

SUITE 1406
235 S. GRAND AVENUE
LANSING MI 48909

CONTACT:PURCHASING CONTA	DELIVERY REQUIRED	AGENCY REF #	REQ NO.	ORDER DATE
517 241-5168 EXT:	09/30/16	[redacted]	[redacted]	10/02/15

HOME DEPOT U.S.A. INC.
HOME DEPOT
2455 PACES FERRY RD - FLOOR D15
ATLANTA GA 30339-4024

CASH DISCOUNT : NET 30 DAYS
DELIVERY REQUIRED :
FREIGHT CARRIER :
F.O.B. : DELIVERED

VENDOR PHONE : (888)454-5016

ISSUED UNDER CONTRACT NO : [redacted]

SHIP TO:

BILL TO:
MICHIGAN DEPARTMENT OF HUMAN SERVICES
FIELD OPERATIONS DIRECTOR

235 S GRAND AVENUE SUITE 1401
LANSING MI 48933

ITEM	COMMODITY ID	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	450-10	50000.00	EA	17.4700	873,500.00

BUILDING & MAINTENANCE SUPPLY STORE ORDERS

BRITA TAP WATER FILTERS

DELIVERED TO:
GENESEE COUNTY COMMUNITY ACTION RESOURCE DEPARTMENT (GCCARD)
2727 LIPPINCOTT BLVD.
FLINT, MI 48507

LOCAL CONTACT PERSON AT GCCARD:MATTHEW PURCELL
(810)762-4922
MPURCELL@CO.GENESEE.MI.US

2	450-10	1750.00	EA	29.9900	52,482.50

BUILDING & MAINTENANCE SUPPLY STORE ORDERS

ZERO WATER 8 CUP PITCHER/DISPENSER.
MODEL ZD-018.

3	450-10	44000.00	EA	15.9700	702,680.00

STATE OF MICHIGAN

FORM DMB-287 (REV 11/94) | PURCHASE ORDER | PURCHASE ORDER NUMBER | 431N6600219

ITEM	COMMODITY ID	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	COMMODITY NAME/SPECIFICATIONS				
	BUILDING & MAINTENANCE SUPPLY STORE ORDERS MODEL FR-200 BRITA SINGLE PACK REPLACEMENT CARTRIDGES				
4	450-10	4220.00	EA	29.9700	126,473.40
	BUILDING & MAINTENANCE SUPPLY STORE ORDERS ZERO WATER REPLACEMENT FILTER FOR PITCHERS (2 PACK) MODEL ZD-017.				

GRAND TOTAL 1,755,135.90

ADDITIONAL REQUIREMENTS :

AUTHORITY: ACT 431 OF 1984. RESPONSE: REQUIRED. PENALTY: FAILURE TO DELIVER MAY RESULT IN CANCELLATION OF ORDER OR CONTRACT.

JENNIFER FRANK, BUYER
MDHS PURCHASING
517/241-6563 (DIRECT)
517/335-6251 (FAX)

ACCOUNTING INFORMATION :

SX	AGY	Y	INDEX	PCA	COBJ	AOBJ	GRANT	PH	PROJ	PH	AG1	AG2	AG3	TOTAL
01	431	6	96000	32099		6335								1755135.90

PENALTY: FAILURE TO DELIVER MAY RESULT IN CANCELLATION OF ORDER OR CONTRACT

--- END OF DOCUMENT ---

From: Thompson, Sheryl D. (DHHS)
Sent: Friday, January 15, 2016 11:44 AM
To: Kangas, Susan (DHHS);Smith, Terri (DHHS);Stigall, Jill (DHHS);Frank, Jennifer C. (DHHS);Sanches, Christine (DHHS)
Cc: Rigg, Steve (DTMB)
Subject: SOM Water filter master inventory.xlsx
Attachments: SOM Water filter master inventory.xlsx

FYI

I've now reconciled based on what our PO was and what was actually delivered.

	A	B	C
1	**Michigan Department of Health and Human Services**		
2	Field Operations Administration		
3	Water Pitchers/Filters		
4	Prepared by: J. Sanford		
5	Revision date: 1/15/16		
6			
7			
8	**Purchase Requests from DHHS**		
9	**Date**	**Product**	**Quantity**
10	10/6/2015	Zero Water 8 cup pitcher	750
11	10/7/2015	Brita single pack replacement cartridge	8,000
12	11/2/2015	Zero Water replacement filter	375
13	1/11/2016	Zero Water 8 cup pitcher	1,000
14	1/12/2016	Brita filter faucet mounts	2,000
15	1/14/2016	Zero Water replacement filter	2,500
16			
17			
18	**Product Received from DHHS POs**		
19	**Date**	**Product**	**Quantity**
20	1/12/2016	Brita filter replacements (1 pack)	2,400
21	1/12/2016	Brita filter replacements (2 pack)	8,000
22	1/13/2016	PUR Vertical faucet mount	10,000
23	1/13/2016	PUR Horizontal mount	2,500
24	1/13/2016	PUR replacement filters (3 pack)	10,000
25	1/13/2016	PUR replacement filters (1 pack)	10,000
26	1/13/2016	PUR combo packs	10,700
27	1/14/2016	Zero Water pitchers	1,300
28			
29			
30	**Product Received from DTMB POs**		
31	**Date**	**Product**	**Quantity**
32	1/14/2016	PUR Vertical faucet mount	11,000
33	1/14/2016	PUR Horizontal mount	1,500
34	1/14/2016	Brita faucet mount	5,000
35	1/14/2016	Brita adv faucet mount white	10,000
36	1/14/2016	Brita adv faucet mount chrome	12,000
37	1/14/2016	PUR replacement filter	15,000
38	1/14/2016	PUR replacement filter	45,000
39	1/14/2016	PUR replacement filter	40,000
40	1/14/2016	PUR replacement filter	16,000
41	1/14/2016	Brita replacement filter	1,600
42	1/14/2016	PUR replacement filter	20,000

	A	B	C
43	1/14/2016	PUR Advanced faucet mount	5,000
44			
45	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary		

From: Stephen, Kimberly (DHHS)
Sent: Monday, January 25, 2016 2:52 PM
To: Rigg, Steve (DTMB)
Subject: RE: Flint Issue Questions from DTMB Procurement

Thank you for sharing!

From: Rigg, Steve (DTMB)
Sent: Monday, January 25, 2016 2:47 PM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

Kim,

FYI. Didn't see your email in this response.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: MSP-seocfgc
Sent: Monday, January 25, 2016 1:31 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Cc: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Subject: RE: Flint Issue Questions from DTMB Procurement

I will do what I can to address some of these questions.

1) Since FEMA arrived on-site in the SEOC, they have been procuring the water resources made available through the federal emergency declaration; water, faucet filters, replacement cartridges, filtered pitchers and water testing kits. If going through an established state contract gets a better price, that is how they are ordering items. If they have a better deal or resource, that is what they do.
2) All resources are being delivered to the warehouse located at 4315 N. Clio Road in Flint. Michigan Department of Corrections has warehouse management staff in place to manage the warehouse operations. Receipt of all resources, regardless of who ordered them, is being checked in to the warehouse with packaging slips and I have copies of the FEMA order form as well. We don't do anything special with FEMA purchased resources.

3) The State of Michigan has a 25% match requirement for the FEMA dollars spent. DHHS will not get a bill for 25% of anything from FEMA. I work directly with FEMA on the finances through EMHSD as the State Financial Officer, and at this point we have FEMA assistance for 90 days. We are nowhere close to getting a bill from FEMA yet and that is something that I will take care of working with the State Budget Office as needed. I have never sent a bill for match to another state agency.
4) At this point in time, we only have a federal declaration of emergency that brings FEMA procured resources for 90 days beginning on the date of declaration, which was January 16, 2016. We don't have any other federal awards that would allow for reimbursement of items purchased before the federal declaration. We have a few requests out at the federal level, but it is a long process and there are no guarantees. Our guarantee is that FEMA will buy water and filters for 90 days.

What I need from state agency financial staff are current expenditures for costs for their own agency on a weekly basis so I can update the State Director here in the SEOC. Costs need to be directly related to the emergency, such as staff overtime in the SEOC or in the field responding to the event, contracts required for response, purchases for items necessary for use in the emergency response – water, filters, computers for field teams, etc, and fuel for vehicles. This is not an exhaustive list, but gives you the main items. And we have processes in place here in the SEOC for requesting resources to ensure that all items purchased are approved by SEOC command.

I hope this has answered some questions. The biggest assistance a state agency can provide from a financial aspect is weekly updated reports. If you still have questions, please let me know.

Penny Burger
State Financial Officer
State Emergency Operations Center
MSP/EMHSD
517-336-2688

From: Doll, Jeanette (DTMB)
Sent: Monday, January 25, 2016 11:41 AM
To: Burger, Penelope (MSP); MSP-seocfgc
Subject: FW: Flint Issue Questions from DTMB Procurement

Penny –

Could someone in your shop assist DHHS with their questions below?

Jeanette

From: Stephen, Kimberly (DHHS)
Sent: Monday, January 25, 2016 10:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Awesome! Jeff Sanford is the right person to be working on the invoices. He and I had several conversations on Friday and will continue to work together on the reconciliation.

Appreciate the FEMA the update. It it so very helpful. Do we know where the FEMA filters are being delivered and if/how the receipt of the filters is being tracked? I assume that DHHS will at some point will receive a billing for 25% of the FEMA filter bill so I want to ensure we are tracking receipt of the product. Do

we have any confirmation on how the financial reimbursement to FEMA will work? If you are are not the correct person to answer these questions, please point me in the right direction.

Sent from my iPad

On Jan 25, 2016, at 8:55 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Kim,
>
> There wasn't an actual meeting with Home Depot and DHHS. Last week on Thursday I sent all the receipts and invoices from Home Depot to Jeff Sanford at DHHS. I got Jeff connected with David Khanuja from Home Depot and they have been working through those invoices and Jeff is consolidating that information.
>
> **FEMA** – FYI. I have been informed from Home Depot that someone from FEMA ordered approximately $330,000 worth of filters last week and approximately another $1,000,000 worth of filters on Saturday night.
>
> ***Steve Rigg***
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov
>
> <image002.png>
>
> **From:** Cook, Rebecca (DTMB)
> **Sent:** Monday, January 25, 2016 6:22 AM
> **To:** Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
> **Cc:** Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
> **Subject:** Re: Flint Issue Questions from DTMB Procurement
>
> Kim - Will do.
>
> Steve - can you please let Kim know which DHHS employees were present at the last Home Depot meeting, and copy her on emails relative to invoices in the future? Thank you for this and all of your hard work.
>
> On Jan 24, 2016, at 9:08 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:
>
> > Thank you for the reply tonight. I am not expecting assistance in formulating a response to MSP but rather wanted to make you aware of the request to avoid duplicate reporting. There are many people involved and it is very confusing as to who is responsible for what. The more we can keep the lines of communications open the better. Please include DHHS in any meeting on Home Depot invoice payments since we will be ultimately responsible. We can talk in more detail on Monday.

Sent from my iPhone

On Jan 24, 2016, at 8:24 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:

> Kim
>
> To clarify, DTMB Procurement is not in a position to track usage and spend, so we are unable to assist in your response to MSP. Please work with Jeanette and Chris. The SEOC has asked everyone to track receipts and enter them into MySims software.
>
> Buyer Steve Rigg is involved to the extent that Home Depot is asking questions about unpaid invoices, and Steve facilitated getting invoice copies and a meeting set up. The State is running close to its account credit limit with Home Depot and needs invoices cleared for payment.
>
> We are still seeking clarification on the new FEMA process, and anticipate more information next week.
>
> I'm happy to talk more on Monday, but thought you may also need an immediate response.
>
> Please call my cell for any emergency requests, instead of or in addition to email.
>
> Rebecca
> 517-930-4015
>
> On Jan 24, 2016, at 4:34 PM, Maynard, Sharon (DTMB) <maynards1@michigan.gov> wrote:
>
> > Kim Sorry just getting to Friday's emails!
> >
> > I am copying Rebecca and she can comment but also be aware that we are looking to have staff coordinate with the SEOC and communication will be addressed as it is confusing. Please feel free to reach out to Chris and Jeanette at anytime tho.
> >
> > **From:** Stephen, Kimberly (DHHS)
> > **Sent:** Friday, January 22, 2016 11:09 AM
> > **To:** Maynard, Sharon (DTMB)

Subject: FW: Flint Issue Questions from DTMB Procurement

Hi Sharon,

Would it be possible for Rebecca to include me in her communication on this important matter? It is not clear to me from the e-mail below if she is still seeking clarification on this issue or if I should contact to Jeanette Doll and Chris Christensen myself to obtain answers.

We have received the following request from State Police for information:

From: MSP-seocfgc
Sent: Wednesday, January 20, 2016 4:23 PM
To: Kangas, Susan (DHHS) <KangasS1@michigan.gov>
Subject: Costs for City of Flint

Hi Susan:

Richard Thelen gave me your name as his financial point of contact at DHHS. The immediate need is information on the costs incurred by DHHS for water, water filters, and replacement cartridges. FEMA has asked for this information – even if some of the figures are an estimate – so they have a ballpark idea.

If you could get some numbers to me tomorrow, I'd appreciate it. Please include all of your costs related to Flint, including those that were paid for with the special appropriation that you received in October. I will be providing some guidance on how costs should be tracked for state disaster assistance and possible federal assistance.

If you have any questions, please let me know.

Thanks,
Penny Burger

Michigan State Police
Emergency Operations Center
Financial Section Chief
(517)336-2688

Kim

From: Sanches, Christine (DHHS)
Sent: Thursday, January 21, 2016 1:39 PM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

From: Cook, Rebecca (DTMB)
Sent: Thursday, January 21, 2016 12:54 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

Sheryl likely already provided you an update, but just in case she did not…

From: Thompson, Sheryl D. (DHHS)
Sent: Thursday, January 21, 2016 12:36 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Hi Steve, in the very beginning October I would send 319 to budget to process and order products from Home Depot.

As product begin getting scarce I began working directly with David as to what we needed vs what was available etc. then I would complete the PO but budget always knew what was coming.

When SEOC and got involved Richard or Brian would ask me to order products to maintain consistency and to continue working with David.

I also have a financial specialist Jeff Sanford who works with me and prepares the 319 for processing for all the filter orders.

He received all of the invoices from Home Depot for the product that we received under our existing POs. He will go through and consolidate the product received with our tracking spreadsheet and signed 319s. Once That is completed he can create a payment voucher for Home Depot to get paid.

I also just got a message from David that he has 12,000 Brita filters available. He needs direction as to what we want.

I am not approving any orders at this time per directions that FEMA is now ordering.

I'm am available to do whatever is needed.

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 21, 2016, at 11:36 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Chris/Jeanette,
>
> My questions only pertain to Home Depot and the procurement of water filters, bottled water, and supplies needed for repairs. I'm trying to sort out the confusion that David from Home Depot and I have regarding the procurement of these items and the processing of payments. We need to finalize a fluid process for this so that we can avoid further confusion. I want to do everything I can to help, but I first need to understand the current process so I can direct what I have control over to the right people. I don't want there to be a disruption in the incoming flow of these items.
>
> 1. What is the current process for ordering these items? David from Home Depot is currently getting calls from a minimum of 4 different people.

2. Response: Sheryl had been the lead until EOC came on board.

3. What is FEMA's role in procuring these items? Apparently a FEMA rep called Brita directly to order filters. Home Depot has cornered the market on all filters from Brita and PUR, so it is suggested that we continue to work directly with David from Home Depot.

4. Response: I agree

5. If FEMA does take over the ordering of filters, water, and supplies, will they agree to work with Home Depot and who is the contact person that could work directly with David from Home Depot?

6. Will FEMA be creating contracts directly with manufacturers or will they utilize current contracted vendors?
7. If FEMA takes over, will they be paying invoices directly or will that continue to be done by the State?
8. What happens when FEMA leaves in 3 months? Good question

9. Who is responsible for entering Home Depot receipts into the MySimms

tracking system so that David from Home Depot can send these receipts to that person directly? I have attached the receipts that I have received from Home Depot.

10. Right now Home Depot invoices are sent out monthly because of the 60 day terms in the contract. However, we currently have over $10,000,000 in outstanding invoices. We had gotten CitiBank to increase our credit limit to $10,000,000 last week. We requested CitiBank to increase the credit line to $20,000,000, but that has not yet been approved by CitiBank. To keep the credit line open we need to turn around these invoices much quicker. Citi has an EFT program that a State designee could log into and pull invoices from immediately to get them paid. Who would be the person that Citi could set up an account with so that they could log in and download invoices for quicker processing?
11. LARA recently purchased items from Home Depot for plumbing supplies. Moving forward, if LARA is to procure any more items through Home Depot can they work directly with David from Home Depot so as to not cause any more delays?

That is all I have at this point. Thanks for any feedback.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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<7970216.pdf>
<7971407.pdf>
<7971408.pdf>
<7971409.pdf>
<7971410.pdf>
<7971411.pdf>
<7973654.pdf>
<8970194.pdf>
<8970195.pdf>

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP)
Cc: Sanford, Jeffery (DHHS);Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB)
Subject: Home Depot Payment for Filters purchased by DHHS and SEOC

Penny,

Home Depot is asking our process for payment for the filters purchased by DHHS and SEOC prior to FEMA involvement. Here is what we propose:

- DHHS will consolidate purchases so that all filters, filter replacements, and bottled water purchases are on one PO. A considerable number of filters were delivered without a PO so we must true up the PO. This also facilitates tracking.
- DHHS is reconciling Home Depot and Citi bank statements to ensure that they match.
- DHHS is also confirming receipt of the ordered items at the Flint warehouse.
- Once these steps are complete, DHHS will make payment to Home Depot.
- DHHS will only reconcile and make payment for filters, filter replacements, and bottle water items on the PO. There are items showing up on the Citi bank statement that appear to belong to the department of Corrections and we are assuming that those items will be paid for by Corrections.

Please advise that you are in agreement with DHHS proceeding in this fashion. I'm just trying to keep us all in the loop so we all understand the process.

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 10:39 AM
To: Sanford, Jeffery (DHHS)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Burger, Penelope (MSP)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

FYI. Penny and I just talked and she has packing slips for the filter/water purchases. Her staff is sorting through them. They will provide us with information showing verification of product receipt.

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Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
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Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

From: Stephen, Kimberly (DHHS)
Sent: Friday, January 29, 2016 12:22 PM
To: Burger, Penelope (MSP)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Thelen, Richard (DHHS);Sanford, Jeffery (DHHS)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

Hi Penny,

You are correct in that the scanned versions are difficult to read. You mentioned that you would send the hard copies. We have not yet received them. Do you know where they were sent?

Kim

From: Burger, Penelope (MSP)
Sent: Tuesday, January 26, 2016 1:28 PM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Cc: Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

Kim:

I have attached every shipping document that the warehouse had as of 1/22/16 for Home Depot. They scanned terrible – I'll send you hard copies too. There are 68 pages attached.

And after talking to Richard, it sounds like your Home Depot contact was reaching out to others in the SEOC once he found out that FEMA was going to start purchasing water. He spoke to Richard, two of the DTMB specialists on-site in the SEOC and I believe Richard said Sheryl who is your procurement person. But your world should settle down for a while – at least as far as water resources is concerned at this time.

Let me know if you need anything else.
Penny

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To: Burger, Penelope (MSP) <BurgerP@michigan.gov>

Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <Thompson52@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
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Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

Are you in the State Police Building on Grand? If so, we are right next door in the Grand Tower. I can send someone over to pick them up once you locate them.

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Cc: Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Home Depot Payment for Filters purchased by DHHS and SEOC

We are in the middle of moving to the new building so they could very well be in a box. I will check with my secretary.

Sent from my iPhone

On Jan 29, 2016, at 12:22 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> <image002.gif>
> Hi Penny,
>
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>
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Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 1/15/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							$0.00
14							$0.00
15	**Product Received from DHHS POs**						$0.00
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							$0.00
26							$0.00
27	**Product Received from DTMB POs**						$0.00
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	Ongoing	24 pack bottled water	114,912			$3.27	$375,762.24
50							
51							$8,517,211.24
52	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

From: Thompson, Sheryl D. (DHHS)
Sent: Thursday, February 04, 2016 9:49 AM
To: Rigg, Steve (DTMB)
Subject: Re: DHHS Inquiry - Home Depot orders for Flint response

That's no problem I'll review and work with David

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Feb 4, 2016, at 9:30 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Hi Sheryl,
>
> There seems to be some confusion about the attached spreadsheet. I just got off the phone with David from Home Depot and he is going to be updating it. Because of the request below, David will be reaching out to you today to confirm that you were the primary person that confirmed these orders. Once David updates the spreadsheet he'll send it back to me and I will respond to everyone in the email below and include yourself and Jeff Sanford.
>
> The changes that David is going to be making is where it says "Product Received from DTMB POs" will be changed to "Product Received from DHHS POs". I know when this spreadsheet was first created DHHS had a lower allocation of funds and that once that was depleted all orders would be transferred to a DTMB PO. Obviously that has changed since then and this spreadsheet needs to reflect that. David will also be breaking down the bottled water deliveries.
>
> David is also going to add a column for "order placed/confirmed by". This is why David will be calling you later today so that he can list you as the person placing or confirming these orders. If there is someone else that might have confirmed or placed some of these orders, please him know.
>
> I really want to get this straightened out for DHHS so moving forward there won't be any confusion. Please call me if you have any questions or concerns about what is currently being worked out. Thank you.
>
> Steve Rigg
> Buyer, Commodities Division
> DTMB-Procurement
> (517)284-7043
> RiggS@michigan.gov

-----Original Message-----
From: Cook, Rebecca (DTMB)
Sent: Wednesday, February 03, 2016 6:34 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: DHHS Inquiry - Home Depot orders for Flint response

Steve

Per my afternoon meeting with Kim and Chris, here's clarification on DHHS' request. They need more information regarding all of the transactions under the sub-heading "Product Received from DTMB POs." Chris believes the title is incorrect, and these materials were not ordered through DTMB POs. These transactions were likely made before DHHS implemented their current ordering and tracking methods, and Kim/Chris need more info on them. DHHS needs to know who placed each of these orders, whether it was a phone order, a PO, or if a PO# given to Home Depot, etc.

DHHS needs David/Home Depot to review their records and add a comments column to describe who placed the order, whether it was a phone order, etc. for every transaction under this heading.

Please let me know if you have any questions, before getting Home Depot working on this Thursday.
Thank you.
Rebecca

-----Original Message-----
From: Rigg, Steve (DTMB)
Sent: Wednesday, February 3, 2016 2:28 PM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Subject: RE: Home Depot order

After talking with David, why does DHHS think that $8M worth of filters were ordered over MLK weekend? Who is questioning this that raised the red flag or what did they see? David isn't aware of $8M worth of filters ordered over MLK weekend.

I have attached the most recent spreadsheet that shows $8.5M in purchases, but not $8M over MLK weekend.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

-----Original Message-----
From: Cook, Rebecca (DTMB)
Sent: Wednesday, February 03, 2016 1:59 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: FW: Home Depot order
Importance: High

-----Original Message-----
From: Maynard, Sharon (DTMB)
Sent: Wednesday, February 3, 2016 1:28 PM
To: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Davis, Stephen (DTMB) <davissl@michigan.gov>
Subject: Home Depot order

Need help asap as DHhs cannot find who ordered $8M of filters over mlk weekend. Can you reach out to Dave at Home Depot to find out what info he has.

Sent from my iPad

<SOM Water filter master inventory 1-19-16.xlsx>

From: Sanches, Christine (DHHS)
Sent: Thursday, February 04, 2016 2:01 PM
To: Rigg, Steve (DTMB)
Subject: FW: Flint Emergency Purchasing Procedures
Attachments: Flint Emergency Purchasing Procedures.pdf

From: Calahan, Heather (DTMB)
Sent: Wednesday, February 3, 2016 4:20 PM
To: Cc: Maher, Sharon (DEQ) <MAHERS@michigan.gov>; Schmitt, Jane (MDE) <SchmittJ1@michigan.gov>; Bassett, Chad (MDE) <BassettC@michigan.gov>
Subject: Flint Emergency Purchasing Procedures

Good afternoon,

Attached is the Flint Emergency Purchasing Procedures Jeff spoke about this afternoon.

Heather

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

From: Stephen, Kimberly (DHHS)
Sent: Friday, February 05, 2016 11:31 AM
To: Burger, Penelope (MSP)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Thelen, Richard (DHHS);Sanford, Jeffery (DHHS)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

Hi Penny,

Just checking back to see if your secretary was able to locate the packing slips. We really need to get the reconciliation process underway. Appreciate any help you can give us in obtaining to packing slips.

Thanks!

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
517-241-1196
stephenk@michigan.gov

From: Burger, Penelope (MSP)
Sent: Friday, January 29, 2016 12:31 PM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Home Depot Payment for Filters purchased by DHHS and SEOC

No. We are at the general office building in Dimondale. But if they are packed I can't get them anyway. Let me check with my secretary

Sent from my iPhone

On Jan 29, 2016, at 12:30 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> Are you in the State Police Building on Grand? If so, we are right next door in the Grand Tower. I can send someone over to pick them up once you locate them.
>
> **From:** Burger, Penelope (MSP)
> **Sent:** Friday, January 29, 2016 12:23 PM
> **To:** Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
> **Cc:** Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>; Sanford, Jeffery

(DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Home Depot Payment for Filters purchased by DHHS and SEOC

We are in the middle of moving to the new building so they could very well be in a box. I will check with my secretary.

Sent from my iPhone

On Jan 29, 2016, at 12:22 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> <image002.gif>
> Hi Penny,
>
> You are correct in that the scanned versions are difficult to read. You mentioned that you would send the hard copies. We have not yet received them. Do you know where they were sent?
>
> Kim
>
> ---
>
> **From:** Burger, Penelope (MSP)
> **Sent:** Tuesday, January 26, 2016 1:28 PM
> **To:** Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
> **Cc:** Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
> **Subject:** RE: Home Depot Payment for Filters purchased by DHHS and SEOC
>
> Kim:
>
> I have attached every shipping document that the warehouse had as of 1/22/16 for Home Depot. They scanned terrible – I'll send you hard copies too. There are 68 pages attached.
>
> And after talking to Richard, it sounds like your Home Depot contact was reaching out to others in the SEOC once he found out that FEMA was going to start purchasing water. He spoke to Richard, two of the DTMB specialists on-site in the SEOC and I believe Richard said Sheryl who is your procurement person. But your world should settle down for a while – at least as far as water resources is concerned at this time.
>
> Let me know if you need anything else.
> Penny
>
> ---
>
> **From:** Stephen, Kimberly (DHHS)
> **Sent:** Tuesday, January 26, 2016 10:39 AM
> **To:** Sanford, Jeffery (DHHS)
> **Cc:** Smith, Terri (DHHS); Sanches, Christine (DHHS); Thompson, Sheryl D. (DHHS); Rigg, Steve (DTMB); Burger, Penelope (MSP)
> **Subject:** RE: Home Depot Payment for Filters purchased by DHHS and SEOC

FYI. Penny and I just talked and she has packing slips for the filter/water purchases. Her staff is sorting through them. They will provide us with information showing verification of product receipt.

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Home Depot Payment for Filters purchased by DHHS and SEOC

Penny,

Home Depot is asking our process for payment for the filters purchased by DHHS and SEOC prior to FEMA involvement. Here is what we propose:

- DHHS will consolidate purchases so that all filters, filter replacements, and bottled water purchases are on one PO. A considerable number of filters were delivered without a PO so we must true up the PO. This also facilitates tracking.
- DHHS is reconciling Home Depot and Citi bank statements to ensure that they match.
- DHHS is also confirming receipt of the ordered items at the Flint warehouse.
- Once these steps are complete, DHHS will make payment to Home Depot.
- DHHS will only reconcile and make payment for filters, filter replacements, and bottle water items on the PO. There are items showing up on the Citi bank statement that appear to belong to the department of Corrections and we are assuming that those items will be paid for by Corrections.

Please advise that you are in agreement with DHHS proceeding in this fashion. I'm just trying to keep us all in the loop so we all understand the process.

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

From: Thompson, Sheryl D. (DHHS)
Sent: Friday, February 05, 2016 12:07 PM
To: DAVID_KHANUJA@homedepot.com
Cc: Rigg, Steve (DTMB);Sanford, Jeffery (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Re: Updated Flint Master List

Thank you we are in the process of reconciling

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Feb 5, 2016, at 12:05 PM, "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com> wrote:

> Good morning,
>
> Attached is the updated spreadsheet of the products that were requested and delivered for the Flint water program. I have attached Sheryl Thompson from DHHS for approvals as well.
>
> Please let me know if you have any questions.
>
> Thank you,
>
> David Khanuja
> Pro Account Representative
> **The Home Depot** – Midwest Region
> 248-826-8907 Cell
> 877-959-8504 Fax
> DAVID_KHANUJA@homedepot.com

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<SOM Water filter master inventory.xlsx>

From: Thompson, Sheryl D. (DHHS)
Sent: Saturday, February 06, 2016 10:15 PM
To: DAVID_KHANUJA@homedepot.com
Cc: Rigg, Steve (DTMB);Sanford, Jeffery (DHHS);Smith, Terri (DHHS);Frank, Jennifer C. (DHHS)
Subject: Re: UPDATED Spreadsheet

In reviewing this the last order I personally placed and a 319 completed was for the 2500 zero water replacements on 1/13/15.

Jeff has copies of all the 319's if you need them Terry and Jennifer.

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Feb 5, 2016, at 12:09 PM, "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com> wrote:

> That's great, quick note, I have attached a new version, the last copy sent was missing 1 line item for bottled water.
>
> I apologize for that confusion.
>
> Thanks,
>
> David Khanuja
> Pro Account Representative
> **The Home Depot** – Midwest Region
> 248-826-8907 Cell
> 877-959-8504 Fax
> DAVID_KHANUJA@homedepot.com
>
> ---
>
> **From:** Thompson, Sheryl D. (DHHS) [mailto:ThompsonS2@michigan.gov]
> **Sent:** Friday, February 05, 2016 12:07 PM
> **To:** KHANUJA, DAVID X
> **Cc:** Rigg, Steve (DTMB); Sanford, Jeffery (DHHS); Smith, Terri (DHHS); Frank, Jennifer C. (DHHS)
> **Subject:** Re: Updated Flint Master List

Thank you we are in the process of reconciling

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Feb 5, 2016, at 12:05 PM, "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com> wrote:

> Good morning,
>
> Attached is the updated spreadsheet of the products that were requested and delivered for the Flint water program. I have attached Sheryl Thompson from DHHS for approvals as well.
>
> Please let me know if you have any questions.
>
> Thank you,
>
> David Khanuja
> Pro Account Representative
> **The Home Depot** – Midwest Region
> 248-826-8907 Cell
> 877-959-8504 Fax
> DAVID_KHANUJA@homedepot.com

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<SOM Water filter master inventory.xlsx>

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<SOM Water filter master inventory.xlsx>

From: Thompson, Sheryl D. (DHHS)
Sent: Monday, February 08, 2016 10:53 PM
To: Rigg, Steve (DTMB)
Subject: RE: appropriations request for filters

Hi Steve, I estimated based on filter usage. Example the Zero Water 8 cup is only good for 16 gallons or 32 fill ups, a family of 4 will go through that within a few weeks. I use 2 gallons a day for coffee, tea etc. for a family of 3.

Filter replacements- 100 gallons or 3 months. People use it for everything including washing dishes using hotwater, which they shouldn't that kills the filter. Using it incorrectly will cause it to need to be replaced more often.

I monitor a relatives who has a filter and a family of 4 including small kids using it correctly. Their filter was ready to be replaced in 1.5 months.

Hope this helps.

Sheryl D. Thompson
Deputy Director of Field Operations Admin
Department of Health of Human Services
125 E. Union St.
Flint, MI 48507
517-285-0880

From: Rigg, Steve (DTMB)
Sent: Monday, February 8, 2016 4:58 PM
To: Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>
Subject: appropriations request for filters

Hi Sheryl,

I'm working on a justification memo-to-file for the $30,000,000 that we added to the Home Depot contract last month. When you were putting together an estimate for the appropriations committee, can you tell me what amount you submitted for just filters, water pitchers, and bottled water that would be purchased through Home Depot and how you came up with that number. When I talked to David from Home Depot he had mentioned 2 replacement filters per month for every household (50,000) through the end of December. Do you have an exact calculation that you used? Thanks in advance for your help on this one.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 6:16 PM
To: David_khanuja@homedepot.com
Cc: Rigg, Steve (DTMB)
Subject: Truckload Deliveries of Water

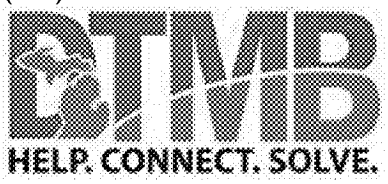
Hi David –

It was nice talking with you! This email is to confirm that the state will have four truckloads of water to be delivered to the GCCARD facility in Flint every day for the next 5 days. Truck will carry 1,596 cases (38,304 bottles) per truck at $3.47 per case ($5,538.12 per truck).

Thank you for your help! We will talk again soon.

Jeanette

Jeanette Doll, Professional Emergency Manager
MI Dept. of Technology, Management & Budget
Emergency Management Coordinator
(517) 373-2231 Office
(517) 719-8763 Cell



From: Doll, Jeanette (DTMB)
Sent: Tuesday, January 12, 2016 11:47 AM
To: Rigg, Steve (DTMB)
Subject: FW: Filtration Inventory
Attachments: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 1:45 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: FW: Filtration Inventory

Jeanette,

Below is what David from Home Depot has coming in tomorrow from Brita. He is working on an actual delivery time. Also below is a hyperlink to each product that Home Depot is supplying. This has the specs listed. Attached is the certification for lead removal of the Brita filter.

2,000 - Brita faucet mount filters ($17.47)
8,000 - Brita 2 pack white replacement filters ($24.87)
2,400 - Brita 1 pack white replacement filters (15.97)
Total of this order will be $272,228

PUR

Inventory	THD SKU	Description	Retail
10,000	235403	Vertical Faucet Mount	29.97
2,500	136749	Horizontal Faucet Mount	29.97
10,000	144668	Replacement Filter (3-Pack)	25.98
10,000	237797	Replacement Filter (1-Pack)	16.97

BRITA

Inventory	THD SKU	Description	Retail
2,000	714338	Faucet Mount	17.47
8,000	714243	Replacement Filter (2-Pack white)	24.87
2,400	N/A	Replacement Filter (1-Pack white)	N/A
1,600	N/A	Replacement Filter (2-Pack chrome)	N/A

ZEROWATER

Inventory	THD SKU	Description	Retail
1,300	1000308274	8 Cup Pitcher	29.99

DUPONT

Inventory	THD SKU	Description	Retail

6,999	1001599556	Prem Faucet Mount Chrome	17.16
498	1001599571	Horizontal Faucet Mt/Chrome	18.12
9,999	1001599632	Horizontal Faucet Mt/White	17.58
15,000	1001599633	HP Faucet Mount Cartridge	8.07
3,000	1001599637	3 pk-HP Faucet Mount Cartridge	20.83

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 1:02 PM
To: Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; LB_WILLIS1@homedepot.com
Subject: Re: Filtration Inventory

Hi Sheryl,

I will have tomorrow:

2,000 - Brita faucet mount filters ($17.47)

8,000 - Brita 2 pack white replacement filters ($24.87)

2,400 - Brita 1 pack white replacement filters (15.97)

Total of this order will be $272,228

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 11, 2016, at 12:26 PM, Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov> wrote:

> Thank you!!
>
> ---
>
> **From:** DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
> **Sent:** Monday, January 11, 2016 12:24 PM
> **To:** Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>

Cc: LB_WILLIS1@homedepot.com
Subject: RE: Filtration Inventory

Working on that now, sounds like they are in Illinois, should not be a problem. I am confirming with the manufacturer now.

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

From: Thompson, Sheryl D. (DHHS) [mailto:ThompsonS2@michigan.gov]
Sent: Monday, January 11, 2016 12:09 PM
To: KHANUJA, DAVID X; Rigg, Steve (DTMB)
Cc: Willis, Lb
Subject: RE: Filtration Inventory

The mix and match of colors is fine. We are really in need of the Brita Filter replacements asap. I have also been instructed that if we can't get at least 1500 by tomorrow that we may have to purchase them from another vendor.

Tomorrow starts the major distribution by State employees.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 12:01 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>
Cc: LB_WILLIS1@homedepot.com
Subject: FW: Filtration Inventory

Good afternoon,

Below are the inventories with the retails of the products available. In addition to the Brita faucet mount (714338) there are 5,000 available which are in transit from another location to the manufacturer. We are not sure of the transit time as of yet on those. All of the products below are certified by the NSF to meet our 53 standards and remove the lead to the acceptable levels. If you will notice, we have given all options which include units in white color as well as chrome. This does not have any effect on the capability of the product, just only is a color change.

Please let me know if you would like to select which you want, or if you would like me to just acquire as much as possible.

Thank you,

Updated with retails

PUR

Inventory	THD SKU	Description	Retail
10,000	235403	Vertical Faucet Mount	29.97
2,500	136749	Horizontal Faucet Mount	29.97
10,000	144668	Replacement Filter (3-Pack)	25.98
10,000	237797	Replacement Filter (1-Pack)	16.97

BRITA

Inventory	THD SKU	Description	Retail
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2,400	N/A	Replacement Filter (1-Pack white)	N/A
1,600	N/A	Replacement Filter (2-Pack chrome)	N/A

ZEROWATER

Inventory	THD SKU	Description	Retail
1,300	1000308274	8 Cup Pitcher	29.99

DUPONT

Inventory	THD SKU	Description	Retail
6,999	1001599556	Prem Faucet Mount Chrome	17.16
498	1001599571	Horizontal Faucet Mt/Chrome	18.12
9,999	1001599632	Horizontal Faucet Mt/White	17.58
15,000	1001599633	HP Faucet Mount Cartridge	8.07
3,000	1001599637	3 pk-HP Faucet Mount Cartridge	20.83

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

Guys,
Here is the latest list of all available inv. Make sure the state is aware residents may have to mix and match white with chrome. (white system/chrome cartridge or chrome system/white cartridge).

Waiting on retails. Let me know what they want and I'll get the trucks rolling.

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The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Wednesday, September 30, 2015** at 12:15 a.m. Eastern Time. Please contact NSF International to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/DWTU/Listings.asp?TradeName=ff%2D100&Standard=053&hdModlStd=ModlStd&

Note: Certain claims, such as Arsenic (Pentavalent) Reduction, appear as active links, allowing you to access additional information regarding the specific contaminants.

NSF/ANSI 53
Drinking Water Treatment Units - Health Effects

The Brita Products Company

1221 Broadway
Oakland, CA 94612
United States
800-24-BRITA

Facility : # 1 Brampton, Ontario, Canada

Brand Name / Trade Name / Model	Replacement Element	Service Cycle (gallons)	Flow Rate (gpm)	Claim
Faucet Mount				
Brita Faucet Filtration System SAFF-100	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Benzene Reduction Carbofuran Reduction Carbon Tetrachloride Reduction Chlordane Reduction Chlorobenzene Reduction

				Endrin Reduction Ethylbenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction O-Dichlorobenzene Reduction Simazine Reduction Styrene Reduction Tetrachloroethylene Reduction Toluene Reduction Toxaphene Reduction Trichloroethylene Reduction Trihalomethanes (TTHM) Reduction Turbidity Reduction VOC Reduction
Brita® Faucet Filtration System FF-100[2] [3] [Pb]	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Carbofuran Reduction Chlordane Reduction Cyst Reduction O-Dichlorobenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction Monochlorobenzene Reduction Styrene Reduction Trichloroethylene Reduction Toxaphene Reduction Turbidity Reduction Benzene Reduction Carbon Tetrachloride Reduction Endrin Reduction Ethylbenzene Reduction Simazine Reduction Tetrachloroethylene Reduction Toluene Reduction VOC Reduction Trihalomethanes (TTHM) Reduction

(1) Claims of capacity or rated service cycle are not applicable for mechanical filtration.
[2] Model available in white, chrome, and black.
[3] As of production code beginning P52120.
[Pb] Product also evaluated and determined to possess weighted average lead content of <=0.25% and complies with lead content requirements for "lead free" plumbing as defined by California, Vermont, Maryland, and Louisiana state laws and the U.S. Safe Drinking Water Act.

NOTE: All replacement elements are components.

The category of VOC (Volatile Organic Chemical) includes a number of chemicals that are both man-made and naturally occurring. Water from wells and utilities may contain some of these contaminants. Some VOCs are pesticides, herbicides, or insecticides that seep into the ground water after application. Other VOCs enter the water supply through industrial or other waste disposal. This category also includes total trihalomethanes, which are a by-product of chlorination.

A VOC reduction claim by the manufacturer means the system reduces the concentration of all of the following contaminants:

alachlor
atrazine
benzene
carbofuran
carbon tetrachloride
chlorobenzene
chloropicrin
2,4-D
dibromochloropropane (DBCP)
o-dichlorobenzene
p-dichlorobenzene
1,2-dichloroethane
1,1-dichloroethylene
cis-1,2-dichloroethylene
trans-1,2-dichloroethylene
1,2-dichloropropane
cis-1,3-dichloropropylene
dinoseb
endrin
ethylbenzene
ethylene dibromide (EDB)
haloacetonitriles
  bromochloroacetonitrile
  dibromoacetonitrile
  dichloroacetonitrile
  trichloroacetonitrile
haloketones
  1,1-dichloro-2-propanone
  1,1,1-trichloro-2-propanone
heptachlor
heptachlor epoxide
hexachlorobutadiene
hexachlorocyclopentadiene
lindane
methoxychlor
pentachlorophenol
simazine
styrene
1,1,2,2-tetrachloroethane
tetrachloroethylene
toluene
2,4,5-TP(silvex)
tribromoacetic acid
1,2,4-trichlorobenzene
1,1,1-trichloroethane
1,1,2-trichloroethane
trichloroethylene
trihalomethanes (TTHM)
  bromodichloromethane
  bromoform
  chlorodibromomethane
  chloroform
xylenes

Facility : Shenzhen, China

	Replacement	Service Cycle	Flow Rate

Brand Name / Trade Name / Model	Element	(gallons)	(gpm)	Claim
Faucet Mount [Pb]				
Brita Faucet Filtration System SAFF-100	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Benzene Reduction Carbofuran Reduction Carbon Tetrachloride Reduction Chlordane Reduction Chlorobenzene Reduction Endrin Reduction Ethylbenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction O-Dichlorobenzene Reduction Simazine Reduction Styrene Reduction Tetrachloroethylene Reduction Toluene Reduction Toxaphene Reduction Trichloroethylene Reduction Trihalomethanes (TTHM) Reduction Turbidity Reduction VOC Reduction

(1) Claims of capacity or rated service cycle are not applicable for mechanical filtration.
[Pb] Product also evaluated and determined to possess weighted average lead content of <=0.25% and complies with lead content requirements for “lead free” plumbing as defined by California, Vermont, Maryland, and Louisiana state laws and the U.S. Safe Drinking Water Act.

NOTE: All replacement elements are components.

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are a by-product of chlorination.

A VOC reduction claim by the manufacturer means the system reduces the concentration of all of the following contaminants:

- alachlor
- atrazine
- benzene
- carbofuran
- carbon tetrachloride
- chlorobenzene
- chloropicrin
- 2,4-D
- dibromochloropropane (DBCP)
- o-dichlorobenzene
- p-dichlorobenzene
- 1,2-dichloroethane
- 1,1-dichloroethylene
- cis-1,2-dichloroethylene
- trans-1,2-dichloroethylene
- 1,2-dichloropropane
- cis-1,3-dichloropropylene
- dinoseb
- endrin
- ethylbenzene
- ethylene dibromide (EDB)
- haloacetonitriles
  - bromochloroacetonitrile
  - dibromoacetonitrile
  - dichloroacetonitrile
  - trichloroacetonitrile
- haloketones
  - 1,1-dichloro-2-propanone
  - 1,1,1-trichloro-2-propanone
- heptachlor
- heptachlor epoxide
- hexachlorobutadiene
- hexachlorocyclopentadiene
- lindane
- methoxychlor
- pentachlorophenol
- simazine
- styrene
- 1,1,2,2-tetrachloroethane
- tetrachloroethylene
- toluene
- 2,4,5-TP(silvex)
- tribromoacetic acid
- 1,2,4-trichlorobenzene
- 1,1,1-trichloroethane
- 1,1,2-trichloroethane
- trichloroethylene
- trihalomethanes (TTHM)
  - bromodichloromethane
  - bromoform
  - chlorodibromomethane
  - chloroform
- xylenes

Number of matching Manufacturers is 1

Number of matching Products is 3

Processing time was 0 seconds

From: MSP-EOC-MDTMB
Sent: Wednesday, February 03, 2016 11:35 AM
To: Rigg, Steve (DTMB)
Subject: RE: Supply item

Yeah!!!

Bell Warehouse at 4315 N. Clio Road, Flint 48504. MDOC is running the warehouse for the Flint Water effort – Bonnie S. is the contact.

Thank you!!!!!
Jeanette

From: Rigg, Steve (DTMB)
Sent: Wednesday, February 03, 2016 11:09 AM
To: MSP-EOC-MDTMB
Subject: RE: Supply item

Jeanette,

I just got off the phone with Scott from Rapid Shred and they can deliver 24 Gaylords (that's what these boxes are called) to Flint tomorrow between 8-10am. They are 40Lx48Wx36H in size. Do you have an address to where you want these delivered so I can let him know? He said no charge.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 02, 2016 4:12 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: Supply item

Okay – thank you!

From: Rigg, Steve (DTMB)
Sent: Tuesday, February 02, 2016 4:11 PM
To: MSP-EOC-MDTMB
Subject: RE: Supply item

I called and left Scott at Rapid Shred a message. He is out until tomorrow. I'll let you know what I find out.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDTMB
Sent: Tuesday, February 02, 2016 3:43 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Supply item

Steve –

I have reached out to Home Depot (no luck) and Grainger (still looking since am) for the following item: http://www.uline.com/Product/Detail/S-12707/Corrugated-Boxes-Heavy-Duty/46-x-38-x-36-1300-lb-Triple-Wall-Octagon-Bulk-Bin?pricode=WY561&gadtype=pla&id=S-12707Q&gclid=CNLMx8342coCFZOBaQodxDsPmw&gclsrc=aw.ds

Any idea who else I should reach out to next?

Jeanette

From: Burger, Penelope (MSP)
Sent: Tuesday, January 26, 2016 1:28 PM
To: Stephen, Kimberly (DHHS);Sanford, Jeffery (DHHS)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Thelen, Richard (DHHS)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC
Attachments: Invoices.pdf

Kim:

I have attached every shipping document that the warehouse had as of 1/22/16 for Home Depot. They scanned terrible – I'll send you hard copies too. There are 68 pages attached.

And after talking to Richard, it sounds like your Home Depot contact was reaching out to others in the SEOC once he found out that FEMA was going to start purchasing water. He spoke to Richard, two of the DTMB specialists on-site in the SEOC and I believe Richard said Sheryl who is your procurement person. But your world should settle down for a while – at least as far as water resources is concerned at this time.

Let me know if you need anything else.
Penny

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 10:39 AM
To: Sanford, Jeffery (DHHS)
Cc: Smith, Terri (DHHS); Sanches, Christine (DHHS); Thompson, Sheryl D. (DHHS); Rigg, Steve (DTMB); Burger, Penelope (MSP)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

FYI. Penny and I just talked and she has packing slips for the filter/water purchases. Her staff is sorting through them. They will provide us with information showing verification of product receipt.

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Home Depot Payment for Filters purchased by DHHS and SEOC

Penny,

Home Depot is asking our process for payment for the filters purchased by DHHS and SEOC prior to FEMA involvement. Here is what we propose:

- DHHS will consolidate purchases so that all filters, filter replacements, and bottled water purchases are on one PO. A considerable number of filters were delivered without a PO so we must true up the PO. This also facilitates tracking.
- DHHS is reconciling Home Depot and Citi bank statements to ensure that they match.

- DHHS is also confirming receipt of the ordered items at the Flint warehouse.
- Once these steps are complete, DHHS will make payment to Home Depot.
- DHHS will only reconcile and make payment for filters, filter replacements, and bottle water items on the PO. There are items showing up on the Citi bank statement that appear to belong to the department of Corrections and we are assuming that those items will be paid for by Corrections.

Please advise that you are in agreement with DHHS proceeding in this fashion. I'm just trying to keep us all in the loop so we all understand the process.

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

REPRINT

BILL OF LADING

Date: 1/11/2016

SHIP FROM

Name: THE CLOROX SALES COMPANY
Address: c/o EXEL, INC.
2400 Dralle Rd
City/Sate/Zip: University Park IL 60484
SID#: 16415962
FOB: [X]

SHIP TO

Name: HOME DEPOT 2717 BURTON MI Location #: _____
Address: 4245 E. COURT STREET
City/Sate/Zip: BURTON MI 48509
CID#:
FOB: [ ]

THIRD PARTY FREIGHT CHARGES BILL TO:

Name:
Address:
City/Sate/Zip:

Bill of Lading Number: 00446000164159628

CARRIER NAME: CUSTOMER PICKUP (COLLECT)
Trailer number: 5308
Seal number(s): 0415379

SCAC: CPUP
Pro number:

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*
Prepaid ____ Collect __X__ 3rd Party ____

(check box) Master Bill of Lading: with attached underlying Bills of Lading

Special Instructions:

Stop 01: Appointment:01/11/2016;
CFA 810-715-1700/COPY OF PICKLIST
TO ACCOMPANY SHIPMENT

Driver must report any over, short, damaged or refused product at the time
of delivery, by calling 800-422-9911

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	PALLET/SLIP	ADDITIONAL SHIPPER INFO
17999814	2900	11548 LB	Y	
GRAND TOTAL				

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGE QTY	PACKAGE TYPE	WEIGHT	H.M. (X)	COMMODITY DESCRIPTION	LTL ONLY NMFC #	LTL ONLY CLASS
19	WG	2900	CA	11540 LB		Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. *See Section 2(e) of NMFC Item 360* Plastic Articles, NOI	157320SUB5	125
5	CHEP			1370		Pallets (Freight, No Charge)	000000	55
24		2900		12910 LB		GRAND TOTAL		

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:
"The agreed or declared value of the property is specifically stated by the shipper to be not exceeding
_____ per _____."

COD Amount: $ _____
Fee Terms: Collect: X Prepaid:
Customer check acceptable: ☐

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B).

Received, Subject to the transportation Contract or rate agreement in effect between Shipper and Contract Carrier (the word Contract Carrier being understood through this bill of lading as meaning the motor carrier, forwarder, broker or other intermediary that has obligated itself to transport the freight from origin to destination), on the date of issue of this bill of lading, the property described below in apparent good order and condition, except as noted. This bill is a receipt for goods; it is not of itself a contract of carriage. It is mutually agreed between Shipper and Contract Carrier as well as any person or company otherwise authorized to be in possession of the property during transportation that the services to be performed will be subject to all of the terms and conditions contained in the Transportation Contract or rate agreement, and no other document. The Contract Carrier agrees to this for itself and its subcontractors, agents and assigns. The weights are certified by the Shipper to be true and accurate.

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

Shipper
Signature

SHIPPER SIGNATURE / DATE

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the U.S. DOT.

Trailer Loaded:
X By Shipper
By Driver

Freight Counted:
X By Shipper
By Driver/pallets said to contain
By Driver/Pieces

CARRIER SIGNATURE / PICKUP DATE

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Property described above is received in good order, except as noted.

X _____ CARRIER SIGNATURE / PICKUP DATE

gara Kenosha
31 88th Avenue

sant Prairie , WI 53158

#: 1575 FOB: ◇

OME DEPOT Location: 56735 FLINT
80 W CORUNNA RD
INT , MI 48532
stomer Phone # -

D#: 8689 FOB: ◇

Bill of Lading Number: 2797584

Date and Time: 13-Jan-2016 12:21:02

Customer PO#: 16999914

Reference: 70847080

Delivery: 22283555

Freight Charge Terms: *(freight charges are prepaid unless otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer

Receiving Stamp

etails

NAME: CUSTOMER PICKUP

ontainer Number: 537

2 to 4 Carrier ID) CPU

er:

TRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weig
1596	19	NSW05L24DR6H IPBN	218340	05L,DR NIAGARA-ST ARWARS-6HIREGISTE REDBROWNNESTEDP K,24P	027541001235	45278.5
						452
1596	19					

s, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provic

CARRIER

R SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature: Date 1/14/16

escribed above is received in good order, except as noted.

ame:

D, subject to individually determined rates or contracts that have d upon in writing between the carrier and shipper, if applicable, to the rates, classifications and rules that have been established by and are available to the shipper, on request, and to all applicable ederal regulations.

COD Amount: $

LTL ONLY

NMFC # CLASS

nowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has OT emergency response guidebook or equivalent documentation in the vehicle.

Appt
06:00
In T
Load
12:2
Out
Dri
Dri
Se
L

REPRINT

BILL OF LADING

Date: 1/13/2016

Bill of Lading Number: 00446000164220380

SHIP FROM

Name: THE CLOROX SALES COMPANY
Address: c/o EXEL, INC.
2400 Dralle Rd
City/Sate/Zip: University Park IL 60484
SID#: 16422038
FOB: [X]

SHIP TO

Name: HOME DEPOT 2717 BURTON MI Location #:
Address: 4245 E. COURT STREET
City/Sate/Zip: BURTON MI 48509
CID#:
FOB: [ ]

THIRD PARTY FREIGHT CHARGES BILL TO:

Name:
Address:
City/Sate/Zip:

CARRIER NAME: CUSTOMER PICKUP (COLLECT)
Trailer number: 3012
Seal number(s): 0415455

SCAC: CPUP
Pro number:

Freight Charge Terms: (freight charges are prepaid unless marked otherwise)
Prepaid ____ Collect X 3rd Party ____

(check box) Master Bill of Lading: with attached underlying Bills of Lading

Special Instructions:

Stop 01: Appointment:01/13/2016;
CFA 810-715-1700/COPY OF PICKLIST
TO ACCOMPANY SHIPMENT

Driver must report any over, s
damaged or refused product
time
of delivery, by calling 800-42

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	PALLET/SLIP	ADDITIONAL SHIPPER INFO
17999987	6315	23272 LB	Y	
GRAND TOTAL				

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGE QTY	PACKAGE TYPE	WEIGHT	H.M. (X)	COMMODITY DESCRIPTION (Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360)	LTL O NMFC #
58	CHEP	6315	CA	23259 LB		Plastic Articles, NOI	157320 SUB5 1
				3770		Pallets (Freight, No Charge)	000000 F
58		6315		27029 LB		GRAND TOTAL	

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:
The agreed or declared value of the property is specifically stated by the shipper to be not exceeding _____ per _____.

COD Amount: $
Fee Terms: Collect: X Prepaid:
Customer check acceptable: [ ]

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B

Received, subject to the transportation Contract or rate agreement in effect between Shipper and Contract Carrier (the word Contract Carrier being understood through this bill of lading as meaning the motor carrier, forwarder, broker or other intermediary that has obligated itself to transport the freight from origin to destination), on the date of issue of this bill of lading, the property described below in apparent good order and condition, except as noted. This bill is a receipt for goods; it is not of itself a contract of carriage. It is mutually agreed between Shipper and Contract Carrier as well as any person or company otherwise authorized to be in possession of the property during transportation that the services to be performed will be subject to all of the terms and conditions contained in the Transportation Contract or rate agreement, and no other document. The Contract Carrier agrees to this for itself and its subcontractors, agents and assigns. The weights are certified by the Shipper to be true and accurate.

The carrier shall not make delivery of this shipment without payment of lawful charges.

Signature

SHIPPER SIGNATURE / DATE

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the U.S. DOT.

Trailer Loaded: X By Shipper / By Driver
Freight Counted: X By Shipper / By Driver/pallets said to contain / By Driver/Pieces

CARRIER SIGNATURE / PICKUP

Carrier acknowledges receipt of packages and required p
emergency response information was made available an
emergency response guidebook or equivalent document

Property described above is received in good order,

X

CARRIER SIGNATURE / PICK

Niagara Bottling, LLC

Pure Quality Since 1969

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie, WI 53158

SID#: 1575

FOB: ◇

Bill of Lading Number: 2797825

Date and Time: 13-Jan-2016 14:57:31

Customer PO#: 16999908

Reference: 70847068

Delivery: 22283549

Freight Charge Terms: *(freight charges are prepaid unless otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up

o:

HOME DEPOT Location: 56735 FLINT
4380 W CORUNNA RD
FLINT, MI 48532
Customer Phone #
CID#: 8689

FOB: ◇

Details

R NAME: CUSTOMER PICKUP
Container Number: 2105
2 to 4 Carrier ID): CPU

Receiving Stamp

ber:

TRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight
1596	19	NSW05L24DR6H IPBN	218340	05L DR NIAGARA ST ARWARS-6HIREGISTE REDBROWNNESTBDP K 24P	02754100123 5	45278.52 LBS
1596	19					45278.52 LB

under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide pho

CARRIER

SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature Amanda Date 1/14/16

Facili

Appt Tim
07:00:00
In Time:
Loading
14:57:31
Out Tim
Driver
Driver
Seal#:

bed above is received in good order, except as noted.

e:

bject to individually determined rates or contracts that have n in writing between the carrier and shipper, if applicable, rates, classifications and rules that have been established by e available to the shipper, on request, and to all applicable regulations.

COD Amount: $

LTL ONLY

NMFC #

CLASS

Loade

ges, receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has

guidebook or equivalent documentation in the vehicle.

gara Kenosha
31 88th Avenue

isant Prairie, WI 53158

#: 1575 FOB: ◇

ME DEPOT Location: 56735 FLINT
80 W CORUNNA RD
INT, MI 48532
stomer Phone #
D#: 8689 FOB: ◇

Bill of Lading Number: 2797584

2 7 9 7 5 8 4

Date and Time: 13-Jan-2016 12:21:02

Customer PO#: 16999914

Reference: 70847080

Delivery: 22283555

2 2 2 8 3 5 5 5

Freight Charge Terms: *(freight charges are prepai*
otherwise)

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer

etails

R NAME: CUSTOMER PICKUP

ontainer Number: 537

2 to 4 Carrier ID) CPU

er:

Receiving Stamp

TRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION						
# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weigl
1596	19	NSW05L24DR6H IPBN	218340	05L DR NIAGARA ST ARWARS 6HIREGISTE REDBROWNNESTEDP K 24P	027541001235	45278.5
						452
1596	19					

s, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provid

CARRIER

R SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature: Amanda Date 1/14/16

F

Appt
06:00
In Ti
Load
12:2
Out
Dri
Dr

escribed above is received in good order, except as noted.

ame:

D, subject to individually determined rates or contracts that have d upon in writing between the carrier and shipper, if applicable, to the rates, classifications and rules that have been established by and are available to the shipper, on request, and to all applicable ederal regulations.

COD Amount: $

LTL ONLY

NMFC # CLASS

Se

L

nowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has OT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie, WI 53158

SID#: 1575

FOB: ◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT MI 48532
Customer Phone #
CID#: 8689

Bell Warehouse
4315 Clio Road
Flint, MI

FOB: ◇

Bill of Lading Number: 2797865

Date and Time: 13-Jan-2016 15:26:46

Customer PO#: 16999913

Reference: 70847078

Delivery: 22283554

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details:

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: U1901
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

SPECIAL INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to: (Niagara provide email address)

CUSTOMER ORDER INFORMATION								Add Shi Inf
Qty Delivered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	
38304	1596	19	NSW05L24DR6H IPBN	218340	05L DR NIAGARA ST ARWARS 6HREGISTE REDBROWNNESTEDP K24P	02754100123 5	45278.52 LBS	
							45278.52 LBS	T
38304	1596	19						

Shortages, over and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature: Date: 1/14/16

Facility C

Appt Time: 1 16:00:00
In Time: 13-Ja
Loading Com 15:26:46
Out Time: 1
Driver Nam
Driver Initi

Seal#: 1422

Loader Si

The property described above is received in good order, except as noted.

Print Name:

SERVED subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

LTL ONLY

COD Amount: $

NMFC #

CLASS

The carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle.

Date:01/12/16

BILL OF LADING - SHORT FORM - NOT NEGOTIABLE

SHIP FROM

Name: KMS - Kaz USA
Address: 7159 Polk Lane
City/St/Zip: Olive Branch, MS 38654 US
Tele: 915-225-8000

SHIP TO

Name: HOME DEPOT 2763
Address: 1222 WEST HILL RD
City/St/Zip: FLINT, MI 48507 US
CID#:

THIRD PARTY

Name:
Address:
City/St/Zip:

SPECIAL INSTRUCTIONS: 5680814
LOAD#: 70851863

Bill of Lading Number: 00468630079411171

(402) 00468630079411171

CARRIER NAME: COYOTE LOGISTICS
Trailer Number: 2987
Seal Number: 783002

SCAC: CLLQ
Pro number: TRL 2987 SL 783002

(9012K) TRL 2987 SL 783002

Freight Charge Terms: (freight charges are prepaid unless market otherwise)

Prepaid ____ Collect X 3rd Party ____

[X] (check box) Master Bill of Lading: with attached underlying Bill of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	#PKGS	WEIGHT	PALLET/SLIP (CIRCLE ONE)		ADDITIONAL SHIPPER INFO Destination	PO Type	Dept	Must Arrive by Date
63999943	60	6048	Y	N	S2763D	0000011978	026	
			Y	N				
			Y	N				
			Y	N				
			Y	N				
			Y	N				
GRAND TOTAL	60	6048						

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGES QTY	PACKAGES TYPE	WEIGHT IN LBS	H.M.	COMMODITY DESCRIPTION Commodities Hazardous special or additional care of attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360.	LTL ONLY NMFC#	LTL ONLY CLASS
60	CTNS	60	CTNS	6048		FILTERS	69100	70
60	SKIDS	60	SKIDS	2280		SKIDS @ 38 LBS	150390	70
1		1				PACKING SLIP		
60		60		8328		GRAND TOTAL		

Where the rate is dependent on value, shipper are required to state specifically in writing the agreed or declared value of the property as follows: "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding ____ per ____"

COD Amount $
Fee Terms: Collect: ☐ Prepaid: ☐
Customer Check Acceptable: ☐

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B)

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and the shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to applicable state and federal regulations

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

_____ Shipper Signature.

SHIPPER SIGNATURE /DATE

This is to certify that the above named materials are property classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the DOT.

KMS - Kaz USA 01/12/16

Trailer Loaded:
☐ By Shipper
☐ By Driver

Freight Counted:
☐ By Shipper
☐ By Driver/pallets said to contain
☐ By Driver/Pieces

CARRIER SIGNATURE /DATE

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle. Property described above is received in good order, except as noted.

01.12.16

*** EMERGENCY TELEPHONE NUMBER: 800-255-3924 OR 813-979-0626 CHEMTEL**
CHEMTEL CONTRACT# MIS0002655

Date:01/12/16

BILL OF LADING - SHORT FORM - NOT NEGOTIABLE

SHIP FROM

Name: KMS - Kaz USA
Address: 7159 Polk Lane
City/St/Zip: Olive Branch, MS 38654 US
Tele: 915-225-8000

SHIP TO

Name: HOME DEPOT 2763
Address: 1222 WEST HILL RD
City/St/Zip: FLINT, MI 48507 US
CID#:

THIRD PARTY

Name:
Address:
City/St/Zip:

SPECIAL INSTRUCTIONS: 5677949
LOAD#: 70850395

Bill of Lading Number: 00468630079393927

(402) 00468630079393927

CARRIER NAME: GMR Transportation, Inc.
Trailer Number: 0789
Seal Number: 781849

SCAC: GMRR
Pro number: TL0789 SL781849

(9012K) TL0789 SL781849

Freight Charge Terms: (freight charges are prepaid unless market otherwise)

Prepaid ____ Collect X 3rd Party ____

[X] (check box) Master Bill of Lading: with attached underlying Bill of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	#PKGS	WEIGHT	PALLET/SLIP (CIRCLE ONE)		ADDITIONAL SHIPPER INFO Destination	PO Type	Dept	Must Arrive by Date
63999931	7499	24997.45	Y	N	S2763D	0000011978	026	
63999931	833	2873.85	Y	N	S2763D	0000011978	026	
			Y	N				
			Y	N				
			Y	N				
			Y	N				
GRAND TOTAL	8332	27871.3						

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGES QTY	PACKAGES TYPE	WEIGHT IN LBS	H.M.	COMMODITY DESCRIPTION Commodities Requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360.	LTL ONLY NMFC#	LTL ONLY CLASS
8332	CTNS	8332	CTNS	27871.3		FILTERS	69100	70
58	SKIDS	58	SKIDS	2204		SKIDS @ 38 LBS	150390	70
1		1				PACKING SLIP		
8332		8332		30075.3		GRAND TOTAL		

Where the rate is dependent on value, shipper are required to state specifically in writing the agreed or declared value of the property as follows: The agreed or declared value of the property is specifically stated by the shipper to be not exceeding

_____ per _____

COD Amount $
Fee Terms: Collect: ☐ Prepaid: ☐
Customer Check Acceptable: ☐

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B)

RECEIVED, subject to individually determined rates of contracts that have been agreed upon in writing between the carrier and the shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to applicable state and federal regulations

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

_____ Shipper Signature.

SHIPPER SIGNATURE /DATE

This is to certify that the above named materials are property classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the DOT.

KMS - Kaz USA 01/12/16

Trailer Loaded:
☐ By Shipper
☐ By Driver

Freight Counted:
☐ By Shipper
☐ By Driver/pallets said to contain
☐ By Driver/Pieces

CARRIER SIGNATURE /DATE

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle. Property described above is received in good order, except as noted.

SC 1-12-16

*** EMERGENCY TELEPHONE NUMBER: 800-255-3924 OR 813-979-0626 CHEMTEL**
CHEMTEL CONTRACT# MIS0002655

Home Depot
Master Manifest

Pickup Beg Date: 1/12/2016 Carrier: GMR TRANSPORTATION INC - TL Shipment ID: 70850395

Pickup End Date: 1/12/2016 SCAC: GMRR Loader#_____ Total Weight: 27,471

Trailer# 0189 Carrier Pro # 783004 Unloader#_____ Total Cube: 2,500

Shipper Details:

Stop	Shipper
1	KAZ INC - OLIVE BRANCH

Receiver Details:

Stop	Receiver	DelDate
FINAL	Store #2763	1/15/2016

Stop	Shipment ID	PO	Supplier Name	Dest	Qty	Haz Mat	Weight	Cube	% of Truck	Case	Exp Pallets	Rec Pallets
FINAL	70850395	63999931	KAZ INC - OLIVE BRANCH	2763	675		27,471	2,500			26	

Sign X Sac

Date 1.12.16

PACKING SLIP

PACK SLIP#: 6619517
DATE:01/12/16
ORG: KMS

SHIP FROM: KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO: HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO: HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O#: 63999943
ORDER#: 6726207
PRO#: TRL 2987 SL 783002

START SHIP: 01/15/16
PRINT DATE: 01/12/16
CANCEL DATE: 25-JAN-16
SHIP VIA: CLLQ-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9043920

QTY	UOM	CS PK	SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
60	CAS	56	FM9000BPAL2	1001695913	COSTCO PALLET WITH (56) FM9000BCPV1 UPC: 00723987190020 GR WT: 11340	3360.00	6048
					TOTAL CARTONS: 60	3360.00	6048

Scott Drzewicki
1/12/16
3:08

PACKING SLIP

PACK SLIP#:6618490
DATE:01/12/16
ORG: KMS

SHIP FROM: KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO: HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO: HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O.#: 63999931
ORDER#: 6722466
PRO#: TL0789 SL781849

START SHIP: 01/15/16
PRINT DATE: 01/12/16
CANCEL DATE: 25-JAN-16
SHIP VIA: GMRR-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9038749

QTY	UOM	CS/PK	SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
3333	CAS	3	FM3700BV1	235403	PUR Chrome Vertical Faucet Mount & 1 Mineral Clear Filter W/ NE UPC: 00723987005249 GR WT: 12998.7	9999.00	11498.85
1666	CAS	6	RF99991V1	237797	ADV FAUCET FILTER 1CT WITH NEW LOGO UPC: 00723987005430 GR WT: 3831.8	9996.00	3498.6
2500	CAS	4	RF99993V1	144668	ADV FAUCET FILTER 3CT WITH NEW LOGO UPC: 00723987005454 GR WT: 11375	10000.00	10000
					TOTAL CARTONS: 7499	29995.00	24997.45

Scott Drzewicki 1/12/16 4:20pm

2780

3720 3982

120 120 120 120 120 120 120 120 120 150 120 120 120 120 120 120 120 120

PACKING SLIP

PACK SLIP#: 6618489

DATE: 01/12/16

ORG: KMS

SHIP FROM:
KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO:
HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO:
HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O.#: 63999931
ORDER#: 6722466
PRO#: TL0789 SL781849

START SHIP: 01/15/16
PRINT DATE: 01/12/16
CANCEL DATE: 25-JAN-16
SHIP VIA: GMRR-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9038751

QTY	UOM	CSPK	SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
833	CAS	3	FM9400BV1	136749	PUR Chrome Horizontal Faucet Mount & 1 Mineral Clear Filter W/ UPC: 00723987005270 GR WT: 3248.7	2499.00	2873.85
					TOTAL CARTONS: 833	2499.00	2873.85

cases 179

2 24
7
168
33
28

kaz

PACKING SLIP

PACK SLIP#:6619516
DATE:01/12/16
ORG: KMS

SHIP FROM: KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO: HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO: HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O.#: 63999943
ORDER#: 6726207
PRO#: TRL 4531 SL 783030

START SHIP: 01/15/16
PRINT DATE: 01/12/16
CANCEL DATE: 25-JAN-16
SHIP VIA: CLLQ-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9043922

QTY	UOM	CS PK	KAZ SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
60	CAS	56	FM9000BPAL2	1001695913	COSTCO PALLET WITH (56) FM9000BCPV1 UPC: 00723987190020 GR WT: 11340	3360.00	6048
					TOTAL CARTONS: 60	3360.00	6048

Scott Drzewicki
1/15/16 5:37pm

Date:01/12/16

BILL OF LADING - SHORT FORM - NOT NEGOTIABLE

SHIP FROM

Name: KMS - Kaz USA
Address: 7159 Polk Lane
City/St/Zip: Olive Branch, MS 38654 US
Tele: 915-225-8000

SHIP TO

Name: HOME DEPOT 2763
Address: 1222 WEST HILL RD
City/St/Zip: FLINT, MI 48507 US
CID#:

THIRD PARTY

Name:
Address:
City/St/Zip:

SPECIAL INSTRUCTIONS: 5680813
LOAD#: 70851861

Bill of Lading Number: 00468630079411157

(402) 00468630079411157

CARRIER NAME: COYOTE LOGISTICS
Trailer Number: 4531
Seal Number: 783030

SCAC: CLLQ
Pro number: TRL 4531 SL 783030

(9012K) TRL 4531 SL 783030

Freight Charge Terms: (freight charges are prepaid unless market otherwise)

Prepaid ____ Collect X 3rd Party____

[X] (check box) Master Bill of Lading: with attached underlying Bill of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	#PKGS	WEIGHT	PALLET/SLIP (CIRCLE ONE)		ADDITIONAL SHIPPER INFO Destination	PO Type	Dept	Must Arrive by Date
63999943	60	6048	Y	N	S2763D	0000011978	026	
			Y	N				
			Y	N				
			Y	N				
			Y	N				
			Y	N				
GRAND TOTAL	60	6048						

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGES QTY	PACKAGES TYPE	WEIGHT IN LBS	H.M.	COMMODITY DESCRIPTION (Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360.)	LTL ONLY NMFC#	LTL ONLY CLASS
60	CTNS	60	CTNS	6048		FILTERS	69100	70
60	SKIDS	60	SKIDS	2280		SKIDS @ 38 LBS	150390	70
1		1				PACKING SLIP		
60		60		8328		GRAND TOTAL		

Where the rate is dependent on value, shipper are required to state specifically in writing the agreed or declared value of the property as follows: "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding

_____ per _____.

COD Amount $

Fee Terms: Collect: ☐ Prepaid: ☐
Customer Check Acceptable: ☐

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B)

RECEIVED, subject to individually determined rates of contracts that have been agreed upon in writing between the carrier and the shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to applicable state and federal regulations

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

_____ Shipper Signature.

SHIPPER SIGNATURE /DATE

This is to certify that the above named materials are property classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the DOT.

KMS - Kaz USA 01/12/16

Trailer Loaded:
☐ By Shipper
☐ By Driver

Freight Counted:
☐ By Shipper
☐ By Driver/pallets said to contain
☐ By Driver/Pieces

CARRIER SIGNATURE /DATE

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle. Property described above is received in good order, except as noted.

1/12/16

*** EMERGENCY TELEPHONE NUMBER: 800-255-3924 OR 813-979-0626 CHEMTEL**
CHEMTEL CONTRACT# MIS0002655

Ready Date: 1/12/2016 3:45 AM | Service: EX | ESTES FORWARDING WORLDWIDE

Waybill#: 409 8009583

SHIPPER

Name: KAZ CORP MEM
Address: 7159 Polk Lane
City/State/Zip: OLIVE BRANCH, MS 38654, US

Contact: Byron Coleman
Phone: 901 214 1642
Reference 5680811

CONSIGNEE

Name: Genesee County Community Action Resource
Address: 2727 Lippincott Boulevard
City/State/Zip: FLINT, MI 48507, US

Contact:
Phone: 810-397-8829
Reference 63999943

Requested Delivery: by 1/13/2016 by 5:00 PM

BILL-TO PARTY

Bill to Account#: 4136995
Name: HOME DEPOT
Address: P O BOX 105580
AP# 79618
City/State/Zip: ATLANTA, GA 30348-5580, US

For Charter Air, Time Definite, or Guaranteed Service, please call 1-855-433-9669 for availability.

Quote #:

Emergency Response #:

SPECIAL INSTRUCTIONS:

Pieces	Type	HAZ	Description of Freight	Act. Weight	Length	Width	Height	Class
11	PLT	☐	FILTERS	3,000	48	40	48	
		☐						
		☐						
		☐						
		☐						
		☐						
		☐						
		☐						
11	Total			3,000				

Estes Forwarding Worldwide LLC's liability is limited to $50 per shipment or 50 cents per pound (U.S. Dollars), whichever is higher subject to a maximum liability of $25,000, unless a higher value is declared and applicable charges (for declaring a value on waybill) are paid prior to shipping (subject to the terms and conditions on reverse side, and the service conditions found in the Estes Forwarding Worldwide LLC service conditions policy at www.estesforwarding.com).

SHIPPER CERTIFICATION: Shipper certifies by its signature, consent to search all cargo, its agreement to all of the foregoing terms and conditions, and further certifies that the above named materials are properly classified, packaged, marked, and labeled, and are in proper condition for transportation according to applicable regulations of the DOT.

Shipper Signature: _____ Print Name: _____ Date: 1-12-16

Picked up by:
Driver Signature: _____ Company: _____
Print Name: _____ Date/Time: _____

Received by:
Consignee Signature: _____ Company: _____
Print Name: _____ Date/Time In: _____ Date/Time Out: _____

Received by consignee in good order unless noted below:

☐ Good Order ☐ Short ☐ Over ☐ Damaged #S/W Skid Delivered Intact: _____ # Skids Delivered: _____

All rules as contained in Estes Forwarding Worldwide LLC Services Conditions Policy will apply. Terms and conditions stated on any Bill of Lading used to transfer goods for carriage, other than an Estes Air Waybill, will be null and void. Quotes are based on the information provided and are only an estimate. Final charges are based on actual shipment pieces, weight, dimensions and services performed as a requirement for delivery. Any charges in actual shipment details will affect the final charges. Estes Forwarding Worldwide LLC is a certified participant in compliance with the Transportation Security Administration regulations, Part 109, a federal security program.

PACKING SLIP

PACK SLIP#: 6619514
DATE: 01/12/16
ORG: KMS

SHIP FROM: KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO: HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO: HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O.#: 63999943
ORDER#: 6726207
PRO#: TRLW8227SL 783012

START SHIP: 01/15/16
PRINT DATE: 01/12/16
CANCEL DATE: 25-JAN-16
SHIP VIA: EFWW-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9043919

QTY	UOM	CS PK	SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
						616.00	1108.8
11	CAS	56	FM9000BRAL2	1001695913	COSTCO PALLET WITH (56) FM9000BQPV1 UPC: 00723987190020 GR WT: 2079		
						616.00	1108.8
					TOTAL CARTONS: 11		

Ready Date: 1/12/2016 8:45 AM | Service: EX

ESTES EXPRESS WORLDWIDE

Waybill#: 409 8009583

SHIPPER

Name: KAZ CORP MEM
Address: 7159 Polk Lane
City/State/Zip: OLIVE BRANCH, MS 38654, US

Contact: Byron Coleman
Phone: 901 214 1642
Reference 5680811

CONSIGNEE

Name: Genesee County Community Action Resource
Address: 2727 Lippincott Boulevard
City/State/Zip: FLINT, MI 48507, US

Contact:
Phone: 810-397-8829
Reference 63999943

BILL-TO PARTY

Bill to Account#: 4136995
Name: HOME DEPOT
Address: P O BOX 105580
AP#796118
City/State/Zip: ATLANTA, GA 30348-5580, US

Requested Delivery: by 1/13/2016 by 5:00 PM

For Charter Air, Time Definite, or Guaranteed Service, please call 1-855-433-9669 for availability.

Quote #:

Emergency Response #:

SPECIAL INSTRUCTIONS:

Pieces	Type	HAZ	Description of Freight	Act. Weight	Length	Width	Height	Class
11	PLT	☐	FILTERS	3,000	48	40	48	
		☐						
		☐						
		☐						
		☐						
		☐						
		☐						
		☐						
11	Total			3,000				

Estes Forwarding Worldwide LLC's liability is limited to $50 per shipment or 50 cents per pound (U.S. Dollars), whichever is higher subject to a maximum liability of $25,000, unless a higher value is declared and applicable charges (for declaring a value on waybill) are paid prior to shipping (subject to the terms and conditions on reverse side, and the service conditions found in the Estes Forwarding Worldwide LLC service conditions policy at www.estesforwarding.com).

SHIPPER CERTIFICATION: Shipper certifies by its signature, consent to search all cargo, its agreement to all of the foregoing terms and conditions, and further certifies that the above named materials are properly classified, packaged, marked, and labeled, and are in proper condition for transportation according to applicable regulations of the DOT.

Shipper Signature: _____ Print Name: _____ Date: 1-12-16

Picked up by:
Driver Signature: _____ Company: _____
Print Name: _____ Date/Time: _____

Received by:
Consignee Signature: _____ Company: _____
Print Name: _____ Date/Time In: _____ Date/Time Out: _____

Received by consignee in good order unless noted below:

☐ Good Order ☐ Short ☐ Over ☐ Damaged #S/W Skid Delivered Intact: _____ # Skids Delivered: _____

All rules as contained in Estes Forwarding Worldwide LLC Services Conditions Policy will apply. Terms and conditions stated on any Bill of Lading used to transfer goods for carriage, other than an Estes Air Waybill, will be null and void. Quotes are based on the information provided and are only an estimate. Final charges are based on actual shipment pieces, weight, dimensions and services performed as a requirement for delivery. Any charges in actual shipment details will affect the final charges. Estes Forwarding Worldwide LLC is a certified participant in compliance with the Transportation Security Administration regulations, Part 109, a federal security program.

Niagara Bottling, LLC

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2795885

Date and Time: 12-Jan-2016 13:36:28

Customer PO#: 16999893

Reference: 708852S7

Delivery: 22283542

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details:

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 56143 5010302

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to 1 (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L DR NIAGARA ST ARWARS 6HRPGISTB REDBROWNNESTEDP K 24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

DBG EXPRESS 1-12-16

Property described above is received in good order, except as noted.

Print Name: Mike Delyster

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt. Time: 12-Jan-2016 17:00:00
In Time: 12-Jan-2016 12:23:19
Loading Complete: 12-Jan-2016 13:36:28
Out Time: 12-Jan-2016 13:37:09
Driver Name: MIKE
Driver Initial:

Seal#: 1422030...47

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

10:00 AM Steve

Niagara Bottling, LLC

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie, WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT - Location: 56735:FLINT
4380 W CORUNNA RD
FLINT, MI 48532
Customer Phone #
CID#: 8689 FOB:◇

Bill of Lading Number: 2796139

Date and Time: 12-Jan-2016 16:33:24

Customer PO#: 16999894

Reference: 70845259

Delivery: 222833543

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details:

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: ~~583242~~ 533242

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HICHN	218340	05L DR NIAGARA-ST ARWARS-6HIREGISTH REDCHEPNESTEDPK 24P	02754100123 5	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 12-Jan-2016 16:00:00
In Time: 12-Jan-2016 15:24:58
Loading Complete: 12-Jan-2016 16:33:24
Out Time: 12-Jan-2016 16:32:58
Driver Name: ZENONAS
Driver Initial:

Seal#: 1422160...40

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB: ◇

Ship To:

HOME DEPOT Location: 56736 BURTON
4245 E COURT ST
BURTON , MI 48509
Customer Phone # -

CID#: 8689 FOB: ◇

Bill of Lading Number: 2795775

Date and Time: 12-Jan-2016 12:31:41

Customer PO#: 17999887

Reference: 70845237

Delivery: 22283572

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 14493
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L DR NIAGARA ST ARWARS 6HREGISTE REDBROWNNESTEDP K 24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone #)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

L/TL ONLY

NMFC # | CLASS

Facility Checkout

Appt. Time: 12-Jan-2016 19:00:00
In Time: 12-Jan-2016 11:44:54
Loading Complete: 12-Jan-2016 12:31:41
Out Time: 12-Jan-2016 12:32:48
Driver Name: SASHA
Driver Initial:
Seal#: 14222702...45

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56736 BURTON
4245 E COURT ST
BURTON, MI 48509
Customer Phone #

CID#: 8689 FOB:◇

2727 LIPPINCOTT
FLINT, MI

Bill of Lading Number: 2793140

Date and Time: 12-Jan-2016 16:35:20

Customer PO#: 17999889

Reference: 70845249

Delivery: 1-2222335774

Freight Charge Terms: *(Freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details:

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 1515
SCAC: (2 to 4 Carrier ID) CRU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to: (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H ICHN	218340	05L/DR/NIAGARA/ST ARWARS/6HIREGISTE RED/CHEPNESTED/RK. 24PK	02754100123 5	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt. Time: 12-Jan-2016 16:00:00
In Time: 12-Jan-2016 15:20:42
Loading Complete: 12-Jan-2016 16:35:20
Out Time: 12-Jan-2016 16:35:01
Driver Name: ZORAN
Driver Initial:

Seal#: 1422137...31

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

625

Niagara Bottling, LLC

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56736:BURTON
4245 E COURT ST
BURTON , MI 48509
Customer Phone # -

CID#: 8689 FOB:◇

2727 Lippincott
Flint, MI

Bill of Lading Number: 2796137

Date and Time: 12-Jan-2016 16:31:43

Customer PO#: 17999890

Reference: 70845281

Delivery: 92288575

8:40 AM
ardm

Freight Charge Terms: *(Freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: RD6563
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H ICHN	218340	05L DR NIAGARA ST ARWARS 6HIREGISTE (REDCHEPNESTEDPK 24P	02754100123 5	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # CLASS

Facility Checkout

Appt. Time: 12-Jan-2016 21:00:00
In Time: 12-Jan-2016 15:16:06
Loading Complete: 12-Jan-2016 16:31:43
Out Time: 12-Jan-2016 16:31:30
Driver Name: MILOS
Driver Initial:

Seal#: 1422082...47

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Master Shipment Number
16427769

PACKING LIST

FROM
THE CLOROX SALES COMPANY
c/o EXEL, INC.
2400 Dralle Rd

University Park, IL 60484

For a General Conformity Certification for products subject to the Consumer Product Safety Improvement Act of 2008, visit: www.TheCloroxCompany.com/products

SHIP TO
HOME DEPOT 2763 MUNDY TWNSP MI
1222 WEST HILL ROAD

026
FLINT, MI 48507

Warehouse	Order #	Customer PO#	Ship Date	Order Type	Location
U07T	87942987	63970542	1/16/2016	ZORD	STG060

Item	Lot #	Description	Customer #	Weight		Platform	Qty	Full+Part
3025835214PAK6	8J15161	Br Base FFilSys 4/1ct PAK6	714338	15.20	lb	CHEP	4	000 + 004
3025835214PAK6	8J15173	Br Base FFilSys 4/1ct PAK6	714338	7.60	lb	CHEP	2	000 + 002
3025835214PAK6	8J15166	Br Base FFilSys 4/1ct PAK6	714338	91.20	lb	CHEP	24	000 + 024
3025835214PAK6	8J15104	Br Base FFilSys 4/1ct PAK6	714338	38.00	lb	CHEP	10	000 + 010
3025835214PAK6	8J15162	Br Base FFilSys 4/1ct PAK6	714338	57.00	lb	CHEP	15	000 + 015
3025835214PAK6	8J15327	Br Base FFilSys 4/1ct PAK6	714338	72.20	lb	CHEP	19	000 + 019
3025835214PAK6	8J15167	Br Base FFilSys 4/1ct PAK6	714338	102.60	lb	CHEP	27	000 + 027
3025835214PAK6	8J15170	Br Base FFilSys 4/1ct PAK6	714338	114.00	lb	CHEP	30	000 + 030
3025835214PAK6	8J15161	Br Base FFilSys 4/1ct PAK6	714338	125.40	lb	CHEP	33	000 + 033
3025835214PAK6	8J15156	Br Base FFilSys 4/1ct PAK6	714338	125.40	lb	CHEP	33	000 + 033
3025835214PAK6	8J15170	Br Base FFilSys 4/1ct PAK6	714338	159.60	lb	CHEP	42	000 + 042
3025835214PAK6	8J15327	Br Base FFilSys 4/1ct PAK6	714338	212.80	lb	CHEP	56	000 + 056
3025835214PAK6	8J15164	Br Base FFilSys 4/1ct PAK6	714338	235.60	lb	CHEP	62	000 + 062
3025835214PAK6	8J15167	Br Base FFilSys 4/1ct PAK6	714338	243.20	lb	CHEP	64	000 + 064
3025835214PAK6	8J15166	Br Base FFilSys 4/1ct PAK6	714338	277.40	lb	CHEP	73	000 + 073
3025835214PAK6	8J15160	Br Base FFilSys 4/1ct PAK6	714338	285.00	lb	CHEP	75	000 + 075
3025835214PAK6	8J15169	Br Base FFilSys 4/1ct PAK6	714338	296.40	lb	CHEP	78	000 + 078
3025835214PAK6	8J15210	Br Base FFilSys 4/1ct PAK6	714338	338.20	lb	CHEP	89	000 + 089
3025835214PAK6	8J15163	Br Base FFilSys 4/1ct PAK6	714338	345.80	lb	CHEP	91	000 + 091

35 total skid

Master Shipment Number
16427769

PACKING LIST

3025835214PAK6	8J15282	Br Base FFilSys 4/1ct PAK6	714338	376.20	lb	CHEP	99	000 + 099
3025835214PAK6	8J15285	Br Base FFilSys 4/1ct PAK6	714338	387.60	lb	CHEP	102	000 + 102
3025835214PAK6	8J15332	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15169	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15146	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15140	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15169	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15199	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15329	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15147	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	108	001 + 000
3025835214PAK6	8J15169	Br Base FFilSys 4/1ct PAK6	714338	410.40	lb	CHEP	56	000 + 056
3025842201PAK6	F115349	Br OnTpFSys W/W 4/1ct PAK6	1001696030	196.56	lb	CHEP	108	001 + 000
3025842201PAK6	F115280	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	CHEP	324	003 + 000
3025842201PAK6	F115286	Br OnTpFSys W/W 4/1ct PAK6	1001696030	1137.24	lb	WG	4	000 + 004
3025842201PAK6	F115310	Br OnTpFSys W/W 4/1ct PAK6	1001696030	14.04	lb	WG	30	000 + 030
3025842201PAK6	F115322	Br OnTpFSys W/W 4/1ct PAK6	1001696030	105.30	lb	WG	25	000 + 025
3025842201PAK6	F115323	Br OnTpFSys W/W 4/1ct PAK6	1001696030	87.75	lb	WG	31	000 + 031
3025842201PAK6	F115316	Br OnTpFSys W/W 4/1ct PAK6	1001696030	108.81	lb	WG	38	000 + 038
3025842201PAK6	F115323	Br OnTpFSys W/W 4/1ct PAK6	1001696030	133.38	lb	WG	53	000 + 053
3025842201PAK6	F115321	Br OnTpFSys W/W 4/1ct PAK6	1001696030	186.03	lb	WG	60	000 + 060
3025842201PAK6	F115320	Br OnTpFSys W/W 4/1ct PAK6	1001696030	210.60	lb	WG	83	000 + 083
3025842201PAK6	F115314	Br OnTpFSys W/W 4/1ct PAK6	1001696030	291.33	lb	WG	108	001 + 000
3025842201PAK6	F115321	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115273	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115258	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115355	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115272	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115258	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115272	Br OnTpFSys W/W 4/1ct PAK6	1001696030	758.16	lb	WG	216	002 + 000
3025842201PAK6	F115322	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115273	Br OnTpFSys W/W 4/1ct PAK6	1001696030	379.08	lb	WG	108	001 + 000
3025842201PAK6	F115322							

Master Shipment Number
16427769

PACKING LIST

Packed By	Date	Carrier Id	Trailer#	TOTAL WEIGHT	NO. OF SHIP UNITS
		CUSTOMER PICKUP (COLLECT)	3012	14620.00 lb	4000

Checked By	Date	Freight Class
		61

PACKING SLIP

PACK SLIP#: 6630328
DATE: 01/15/16
ORG: KMS

SHIP FROM: KMS - Kaz USA
7159 Polk Lane
Olive Branch, MS 38654
United States

SHIP TO: HOME DEPOT 2763
1222 WEST HILL RD
FLINT, MI 48507
United States

SOLD TO: HOME DEPOT
HOME DEPOT
PO BOX 105728
ATLANTA, GA 30348-5728
United States

CUSTOMER: 204220
STORE #: S2763D
DEPT#: 026
P.O.#: 63970522
ORDER#: 6750426
PRO#: TRL 5362 SL 783260

START SHIP: 01/20/16
PRINT DATE: 01/15/16
CANCEL DATE: 01-FEB-16
SHIP VIA: GMRR-TL-Ground
FREIGHT TERMS: Collect
DELIVERY #: 9067150

QTY	UOM	CS PK	SKU	CUST SKU	DESCRIPTION	TOTAL	WEIGHT
5000	CAS	3	FM3700BV1	235403	PUR Chrome Vertical Faucet Mount & 1 Mineral Clear Filter W/ NE UPC: 00723987005249 GR WT: 19500	15000.00	17250
					TOTAL CARTONS: 5000	15000.00	17250

Date:01/15/16

BILL OF LADING - SHORT FORM - NOT NEGOTIABLE

SHIP FROM

Name: KMS - Kaz USA
Address: 7159 Polk Lane
City/St/Zip: Olive Branch, MS 38654 US
Tele: 915-225-8000

SHIP TO

Name: HOME DEPOT 2763
Address: 1222 WEST HILL RD
City/St/Zip: FLINT, MI 48507 US
CID#:

THIRD PARTY

Name:
Address:
City/St/Zip:

SPECIAL INSTRUCTIONS: 5703244
LOAD#: 70894045

Bill of Lading Number: 00468630079563443

(402) 00468630079563443

CARRIER NAME: GMR Transportation, Inc.
Trailer Number: 5362
Seal Number: 783260

SCAC: GMRR
Pro number: TRL 5362 SL 783260

(9012K) TRL 5362 SL 783260

Freight Charge Terms: (freight charges are prepaid unless market otherwise)

Prepaid ____ Collect X 3rd Party____

[X] (check box) Master Bill of Lading: with attached underlying Bill of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	#PKGS	WEIGHT	PALLET/SLIP (CIRCLE ONE)		ADDITIONAL SHIPPER INFO Destination	PO Type	Dept	Must Arrive by Date
63970522	2500	5250	Y	N	S2763D	3000011978	026	
63970522	5000	17250	Y	N	S2763D	3000011978	026	
			Y	N				
			Y	N				
			Y	N				
			Y	N				
			Y	N				
GRAND TOTAL	7500	22500						

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGES QTY	PACKAGES TYPE	WEIGHT IN LBS	H.M.	COMMODITY DESCRIPTION (Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360.)	LTL ONLY NMFC#	LTL ONLY CLASS
7500	CTNS	7500	CTNS	22500		FILTERS	69100	70
52	SKIDS	52	SKIDS	1976		SKIDS @ 38 LBS	150390	70
1		1				PACKING SLIP		
7500		7500		24476		GRAND TOTAL		

Where the rate is dependent on value, shipper are required to state specifically in writing the agreed or declared value of the property as follows: "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding

_____ per _____.

COD Amount $
Fee Terms: Collect: ☐ Prepaid: ☐
Customer Check Acceptable: ☐

NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B)

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and the shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to applicable state and federal regulations

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

_____ Shipper Signature.

SHIPPER SIGNATURE /DATE

This is to certify that the above named materials are property classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the DOT.

KMS - Kaz USA 01/15/16

Trailer Loaded:
☐ By Shipper
☐ By Driver

Freight Counted:
☐ By Shipper
☐ By Driver/pallets said to contain
☐ By Driver/Pieces

CARRIER SIGNATURE /DATE

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle. Property described above is received in good order, except as noted.

1-15-16

* EMERGENCY TELEPHONE NUMBER: 800-255-3924 OR 813-979-0626 CHEMTEL
CHEMTEL CONTRACT# MIS0002655

IN P. 1-16-16

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2802068

2 8 0 2 0 6 8

Date and Time: 15-Jan-2016 19:01:05

Customer PO#: 16999925

Reference: 70850066

Delivery: 22283566

2 2 2 8 3 5 6 6

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: GS2258
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H ICHN		05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDCHEPNESTEDPK. 24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Yasser -Al Jabbar

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 15-Jan-2016 12:00:00
In Time: 15-Jan-2016 17:42:42
Loading Complete: 15-Jan-201 19:01:05
Out Time: 15-Jan-2016 19:01:
Driver Name: YASSER
Driver Initial:

Seal#: 1422513...50

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN A.1-16-16

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie, WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT, MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2801797

2801797

Date and Time: 15-Jan-2016 14:52:23

Customer PO#: 16999928

Reference: 70850072

Delivery: 22283569

22283569

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 3804
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H ICHN		05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDCHEPNESTEDPK. 24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # CLASS

Facility Checkout

Appt Time: 15-Jan-2016 15:00:00
In Time: 15-Jan-2016 14:06:53
Loading Complete: 15-Jan-2016 14:52:23
Out Time: 15-Jan-2016 14:53:23
Driver Name: MICK
Driver Initial:

Seal#: 1422511...50

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

EN A 1-16-15

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2801371

2 8 0 1 3 7 1

Date and Time: 15-Jan-2016 09:55:21

Customer PO#: 16999922

Reference: 70850061

Delivery: 22283563

2 2 2 8 3 5 6 3

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 215
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H ICHN		05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDCHEPNESTEDPK. 24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

VICTOR 1/15/16

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 15-Jan-2016 10:00:00
In Time: 15-Jan-2016 09:09:19
Loading Complete: 15-Jan-20 09:55:21
Out Time: 15-Jan-2016 09:56:
Driver Name: VICTOR
Driver Initial:

Seal#: ~~1422515...47~~ 1422444

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN A 1-16-16

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2801689

2801689

Date and Time: 15-Jan-2016 13:28:44

Customer PO#: 16999926

Reference: 70850068

Delivery: 22283567

22283567

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 20163
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HICHN		05L.DR.NIAGARA-STARWARS-6HIREGISTEREDCHEPNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 15-Jan-2016 13:00:00
In Time: 15-Jan-2016 12:33:24
Loading Complete: 15-Jan-201 13:28:44
Out Time: 15-Jan-2016 13:29:4
Driver Name: DRAGISA
Driver Initial:

Seal#: 1422538...40

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN A 1-16-16

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Kenosha
11031 88th Ayenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2801698

Date and Time: 15-Jan-2016 13:33:02

Customer PO#: 16999927

Reference: 70850071

Delivery: 22283568

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 2105
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additiona Shipper Info
38304	1596	19	NSW05L24DR6H ICHN		05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDCHEPNESTEDPK. 24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTAL
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 15-Jan-2016 14:00:00
In Time: 15-Jan-2016 12:28
Loading Complete: 15-Jan-2016 13:33:02
Out Time: 15-Jan-2016 13:3
Driver Name: PETER
Driver Initial:

Seal#: 1422451...50

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN 7-1-16-16

574

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Kenosha
11031 88th Avenue

Pleasant Prairie , WI 53158

SID#: 1575 FOB:◇

Ship To:

HOME DEPOT Location: 56735:FLINT
4380 W CORUNNA RD
FLINT , MI 48532
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2799632

2799632

Date and Time: 14-Jan-2016 13:19:39

Customer PO#: 16999916

Reference: 70848877

Delivery: 22283557

22283557

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 53663
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Properly described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # CLASS

Facility Checkout

Appt Time: 14-Jan-2016 08:00:00
In Time: 14-Jan-2016 11:50:57
Loading Complete: 14-Jan-2016 13:19:39
Out Time: 14-Jan-2016 13:19:39
Driver Name: DIYOR
Driver Initial:

Seal#: 1422487...36

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

P.

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Bottling, LLC.
11031 88th Ave.
Pleasant Prairie, WI 53158

SID#: FOB: ☐

Bill of Lading Number: 41470997

Date and Time: 1/14/2016

Customer PO#: 16999923

Reference: 5430431

Ship To:

HOME DEPOT

4380 W CORUNNA RD-FLINT-MI-48532-US

Customer Phone #

CID#: FOB: ☐

Delivery: 22283564

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ☐ Collect ☐ 3rd Party ☐ Customer Pick Up ☐

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number:53659

SCAC: (2 to 4 Carrier ID)

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
1596	1596	19	NSW05L24DR6HICHN		05L.DR.NIAGARA-STARWARS-6HIREGISTEREDCHEPNESTEDPK.24P		45278.2	
1596	1596	19	NSW05L24DR6HICHN		05L.DR.NIAGARA-STARWARS-6HIREGISTEREDCHEPNESTEDPK.24P		45278.2	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

Facility Checkout

Appt Time: Delivery Not Located

In Time:1147

Loading Complete:

Out Time:1427

Driver Name: MILOS

Driver Initial:

Seal#: 1422467...08

Property described above is received in good order, except as noted. Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

COD Amount: $

LTL ONLY

NMFC # CLASS

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

MB

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803798

2803798

Date and Time: 17-Jan-2016 09:36:39

Customer PO#: 63970447

Reference: 70880889

Delivery: 22289054

22289054

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 530894....33

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Properly described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. **The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.**

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 17-Jan-2016 07:00:00
In Time: 17-Jan-2016 08:43:35
Loading Complete: 17-Jan-2016 09:36:39
Out Time: 17-Jan-2016 09:40:2
Driver Name: CONTRELL
Driver Initial:

Seal#: 1575242.....33

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN SCN 1-17-16

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803931

2803931

Date and Time: 17-Jan-2016 12:02:40

Customer PO#: 63970444

Reference: 70880872

Delivery: 22289051

22289051

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 1313....22

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

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Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Facility Checkout

Appt Time: 17-Jan-2016 10:00:00
In Time: 17-Jan-2016 10:57:36
Loading Complete: 17-Jan-2016 12:02:40
Out Time: 17-Jan-2016 12:02:3
Driver Name: SINGH
Driver Initial:

Seal#: ~~1575236.....22~~ 1575257

Loader Signature:

IN. A MM
1-10-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803934

2803934

Date and Time: 17-Jan-2016 12:04:23

Customer PO#: 63970443

Reference: 70880888

Delivery: 22289050

22289050

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 117....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H1PBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. **The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.**

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 17-Jan-2016 11:00:00
In Time: 17-Jan-2016 10:52:59
Loading Complete: 17-Jan-2016 12:04:23
Out Time: 17-Jan-2016 12:10:35
Driver Name: SINGH
Driver Initial:

Seal#: 1575211.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN Ft. Mc. 1-18-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803980

2803980

Date and Time: 17-Jan-2016 12:46:59

Customer PO#: 63970450

Reference: 70880892

Delivery: 22289057

22289057

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 401872....25
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 17-Jan-2016 08:40:00
In Time: 17-Jan-2016 11:38:00
Loading Complete: 17-Jan-2016 12:46:59
Out Time: 17-Jan-2016 12:46:48
Driver Name: SINGH
Driver Initial:

Seal#: 1575353.....25

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN A Mon.
1-18-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2804638

Date and Time: 17-Jan-2016 22:57:18

Customer PO#: 63970463

Reference: 70880981

Delivery: 22289070

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 136.....37

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 18-Jan-2016 06:40:00
In Time: 17-Jan-2016 21:59:36
Loading Complete: 17-Jan-2016 22:57:18
Out Time: 17-Jan-2016 22:57:4
Driver Name: ERIC
Driver Initial:

Seal#: 1575307.....37

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN A. Mon
1-17-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803987

2803987

Date and Time: 17-Jan-2016 12:50:53

Customer PO#: 63970452

Reference: 70880894

Delivery: 22289059

22289059

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 116...:19

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

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Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 17-Jan-2016 11:00:00
In Time: 17-Jan-2016 11:17:52
Loading Complete: 17-Jan-2016 12:50:53
Out Time: 17-Jan-2016 12:50:52
Driver Name: SINGH
Driver Initial:

Seal#: 1575335.....19

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN Ramon

1-18-16

Niagara Bottling, LLC

Pure Quality Since 1968

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2804067

2804067

Date and Time: 17-Jan-2016 14:15:22

Customer PO#: 63970448

Reference: 70880890

Delivery: 22289055

22289055

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 1308....25

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 17-Jan-2016 10:40:00
In Time: 17-Jan-2016 13:19:20
Loading Complete: 17-Jan-201 14:15:22
Out Time: 17-Jan-2016 14:21:1
Driver Name: SINGH
Driver Initial:

Seal#: 1575313.....25

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

FN (A) 1-18-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803857

Date and Time: 17-Jan-2016 10:47:55

Customer PO#: 63970451

Reference: 70880893

Delivery: 22289058

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 53....19

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR5HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # CLASS

Facility Checkout

Appt Time: 17-Jan-2016 07:40:00
In Time: 17-Jan-2016 09:53:13
Loading Complete: 17-Jan-2016 10:47:55
Out Time: 17-Jan-2016 10:49:0
Driver Name: FLETCHR
Driver Initial:

Seal#: 1575317.....19

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN - (A.) Mon.
1-18-16

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803810

2803810

Date and Time: 17-Jan-2016 09:56:44

Customer PO#: 63970445

Reference: 70880884

Delivery: 22289052

22289052

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 53153.....28
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

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Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 17-Jan-2016 09:00:00
In Time: 17-Jan-2016 09:04:10
Loading Complete: 17-Jan-2016 09:56:44
Out Time: 17-Jan-2016 10:05:(
Driver Name: CHRIS
Driver Initial:

Seal#: 1575273.....28

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN A. Mon.
1-18-16

Niagara Bottling, LLC

Pure Quality Since 1560

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis.
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803787

2803787

Date and Time: 17-Jan-2016 09:23:22

Customer PO#: 63970446

Reference: 70880870

Delivery: 22289053

22289053

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 593067:....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6II IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 17-Jan-2016 08:00:00
In Time: 17-Jan-2016 08:31:29
Loading Complete: 17-Jan-2016 09:23:22
Out Time: 17-Jan-2016 09:24:00
Driver Name: MARVIN
Driver Initial:

Seal#: 1575221.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN A. Mon
1-18-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805169

Date and Time: 18-Jan-2016 06:10:39

Customer PO#: 63970462

Reference: 70880974

Delivery: 22289069

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 128.....33

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

CARRIER

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 06:00:00
In Time: 18-Jan-2016 05:32:32
Loading Complete: 18-Jan-2016 06:10:39
Out Time: 18-Jan-2016 06:11:04
Driver Name: RODNEY
Driver Initial:

Seal#: 1575998....33

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

IN - Pickup
1-18-16

Niagara Bottling, LLC
Pure Quality Since 1560
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2803947

2803947

Date and Time: 17-Jan-2016 12:19:50

Customer PO#: 63970449

Reference: 70880891

Delivery: 22289056

22289056

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 253137...:28

SCAC: (2 to 4 Carrier ID) CPU

PRO number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDBROWNNESTEDP K.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

Overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

Facility Checkout

Appt Time: 17-Jan-2016 09:40:00
In Time: 17-Jan-2016 11:05:48
Loading Complete: 17-Jan-2016 12:19:50
Out Time: 17-Jan-2016 12:28:39
Driver Name: GIL
Driver Initial:

Seal#: 1575205.....28

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

COD Amount: $

LTL ONLY

NMFC #	CLASS

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN - MOR - P.
1-18-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone.# -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805540

2805540

Date and Time: 18-Jan-2016 10:49:24

Customer PO#: 63970456

Reference: 70880956

Delivery: 22289063

22289063

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 035011...30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

If overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER:

CARRIER SIGNATURE / PICKUP DATE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

Facility Checkout

Appt Time: 18-Jan-2016 10:40:00
In Time: 18-Jan-2016 09:42:44
Loading Complete: 18-Jan-2016 10:49:24
Out Time: 18-Jan-2016 10:49:31
Driver Name: OLEG
Driver Initial:

Seal#: 1575206.....30

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

COD Amount: $

LTL ONLY

NMFC #	CLASS

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

Out - P. - mm
1-18-16

D/Thru David Mathis
HD2763

1/18/16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805524

2805524

Date and Time: 18-Jan-2016 10:37:37

Customer PO#: 63970458

Reference: 70880961

Delivery: 22289065

22289065

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 535217.....19

CAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 10:00:00
In Time: 18-Jan-2016 09:26:45
Loading Complete: 18-Jan-2016 10:37:37
Out Time: 18-Jan-2016 10:38:45
Driver Name: MIKE
Driver Initial:

Seal#: 1575095.....19

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature

HD 2763 David Mathis 1/18/16

Niagara Bottling, LLC

Pure Quality Since 1969

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805264

2805264

Date and Time: 18-Jan-2016 07:19:33

Customer PO#: 63970460

Reference: 70880969

Delivery: 22289067

22289067

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 1299.....37

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Ningara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H1PBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 08:00:00
In Time: 18-Jan-2016 06:22:13
Loading Complete: 18-Jan-2016 07:19:33
Out Time: 18-Jan-2016 07:24:28
Driver Name: J. SINGH
Driver Initial:

Seal#: 1575303.....37

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Matthis ID#2763

1/19/16

Niagara Bottling, LLC
Pure Quality Since 1968
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

FOB:◇

SID#: 550

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

FOB:◇

CID#: 8689

Bill of Lading Number: 2805986

Date and Time: 18-Jan-2016 15:28:13

Customer PO#: 63970455

Reference: 70880947

Delivery: 22289062

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: J213.....28

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

Facility Checkout

Appt Time: 18-Jan-2016 11:00:00
In Time: 18-Jan-2016 14:10:14
Loading Complete: 18-Jan-201 15:28:13
Out Time: 18-Jan-2016 15:34:0
Driver Name: GREG
Driver Initial:

Seal#: 1575265.....28

Loader Signature:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

COD Amount: $

LTL ONLY

NMFC #	CLASS

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Mathis
HD# 2763

1/19/16

Niagara Bottling, LLC

Pure Quality Since 1968

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone #

CID#: 8689 FOB:◇

Bill of Lading Number: 2806310

Date and Time: 18-Jan-2016 19:00:47

Customer PO#: 63970461

Reference: 70880973

Delivery: 22289068

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 10317.....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 18-Jan-2016 07:00:00
In Time: 18-Jan-2016 18:01:08
Loading Complete: 18-Jan-2016 19:00:47
Out Time: 18-Jan-2016 19:07:29
Driver Name: CORN
Driver Initial:

Seal#: 1575189.....030

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Mathis
HD#2763
1/19/16

Niagara Bottling, LLC

Pure Quality Since 1964

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805948

2805948

Date and Time: 18-Jan-2016 14:58:04

Customer PO#: 63970459

Reference: 70880963

Delivery: 22289066

22289066

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 2230...:30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6!! IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

TO BE COMPLETED BY CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 09:00:00
In Time: 18-Jan-2016 13:53:50
Loading Complete: 18-Jan-2016 14:58:04
Out Time: 18-Jan-2016 14:57:37
Driver Name: ALFONSO
Driver Initial:

Seal#: 1575071.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Mathis #2763 1/19/16

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805717

Date and Time: 18-Jan-2016 12:45:43

Customer PO#: 63970454

Reference: 70880945

Delivery: 22289061

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: S101.....43

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. **The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.**

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 11:00:00
In Time: 18-Jan-2016 11:55:13
Loading Complete: 18-Jan-20 12:45:43
Out Time: 18-Jan-2016 12:49:
Driver Name:
Driver Initial:

Seal#: 1575067.....43

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Mathis
HD# 2163
1/19/16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805596

2805596

Date and Time: 18-Jan-2016 11:32:58

Customer PO#: 63970457

Reference: 70880959

Delivery: 22289064

22289064

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 140152.....50

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-ST-ARWARS-6HREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Eric Jackson 1-18-16

Property described above is received in good order, except as noted.

Print Name: ERIC JACKSON

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 10:20:00
In Time: 18-Jan-2016 10:35:07
Loading Complete: 18-Jan-2016 11:32:58
Out Time: 18-Jan-2016 11:35:27
Driver Name: ERIC
Driver Initial:

Seal#: 1575063.....50

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

David Mathis HD#2763 1/19/16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2805660

2805660

Date and Time: 18-Jan-2016 12:09:49

Customer PO#: 63970453

Reference: 70880943

Delivery: 22289060

22289060

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 944310.....40

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

L'TL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 18-Jan-2016 11:20:00
In Time: 18-Jan-2016 11:06:35
Loading Complete: 18-Jan-2016 12:09:49
Out Time: 18-Jan-2016 12:07:2
Driver Name: WOJEIEH
Driver Initial:

Seal#: 1575248.....40

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Amanda Goh
1/18/16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield, IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT, MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

4315 Ale Road
Flint MI

Bill of Lading Number: 2805660

2 8 0 5 6 6 0

Date and Time: 18-Jan-2016 12:09:49

Customer PO#: 63970453

Reference: 70880943

Delivery: 22289060

2 2 2 8 9 0 6 0

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 944310.....40
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Addition Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTAL

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 18-Jan-2016 11:20:00
In Time: 18-Jan-2016 11:06:
Loading Complete: 18-Jan-2 12:09:49
Out Time: 18-Jan-2016 12:0
Driver Name: WOJEIEH
Driver Initial:

Seal#: 1575248.....40

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

Make a copy!!

Amanda John 1/18/16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807469

2807469

Date and Time: 19-Jan-2016 08:25:04

Customer PO#: 63970471

Reference: 70881014

Delivery: 22239078

22239078

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 397433.....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTAL

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:00:00
In Time: 19-Jan-2016 07:35:1:
Loading Complete: 19-Jan-20 08:25:04
Out Time: 19-Jan-2016 08:25:
Driver Name: ANDREW
Driver Initial:

Seal#: 1575595.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550

FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689

FOB:◇

Bill of Lading Number: 2807604

2807604

Date and Time: 19-Jan-2016 10:01:43

Customer PO#: 63970465

Reference: 70881002

Delivery: 22289072

22289072

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 145....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24IDR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED&BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

CONSIGNEE

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:40:00
In Time: 19-Jan-2016 08:54:1
Loading Complete: 19-Jan-2 10:01:43
Out Time: 19-Jan-2016 10:0
Driver Name: ROBIN
Driver Initial:

Seal#: 1575916.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550

FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689

FOB:◇

Bill of Lading Number: 2807499

2807499

Date and Time: 19-Jan-2016 08:46:54

Customer PO#: 63970473

Reference: 70881016

Delivery: 22289080

22289080

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 652214....33

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SECTION

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:20:00
In Time: 19-Jan-2016 07:44:32
Loading Complete: 19-Jan-201 08:46:54
Out Time: 19-Jan-2016 08:46:4
Driver Name: MILOS
Driver Initial:

Seal#: 1575598.....33

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807469

2807469

Date and Time: 19-Jan-2016 08:25:04

Customer PO#: 63970471

Reference: 70881014

Delivery: 22289078

22289078

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP

Trailer/Container Number: 397433.....30

SCAC: (2 to 4 Carrier ID) CPU

Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
							45278.52 LBS	TOTAL
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:00:00
In Time: 19-Jan-2016 07:35:
Loading Complete: 19-Jan-2 08:25:04
Out Time: 19-Jan-2016 08:2
Driver Name: ANDREW
Driver Initial:

Seal#: 1575595.....30

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

BILL OF LADING

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield, IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT, MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807330

Date and Time: 19-Jan-2016 06:50:46

Customer PO#: 63970469

Reference: 70881011

Delivery: 22289076

Red cross (car)

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details
CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 160.....33
CAC: (2 to 4 Carrier ID) CPU
PRO number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDBROWNNESTEDP K.24P	027341001235	45278.52 LBS	
							45278.52 LBS	TOTALS
38304	1596	19						

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

H K Transport

1-19-16

Property described above is received in good order, except as noted.

Print Name: Anthony S. Ivanoff

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 06:00:00
In Time: 19-Jan-2016 06:00:39
Loading Complete: 19-Jan-2016 06:50:46
Out Time: 19-Jan-2016 06:54:14
Driver Name: ANTHONY
Driver Initial:

Seal#: 1575692.....33

Loader Signature:

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 **FOB:**◇

To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 **FOB:**◇

Bill of Lading Number: 2807386

2807386

Date and Time: 19-Jan-2016 07:32:20

Customer PO#: 63970468

Reference: 70881010

Delivery: 22289075

22289075

Red cross copy.

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

rier Details

RRIER NAME: CUSTOMER PICKUP

ler/Container Number: 117.....28

.C: (2 to 4 Carrier ID) CPU

number:

Receiving Stamp

INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

ty lered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

verages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER:

RRIER SIGNATURE / PICKUP DATE

rty described above is received in good order, except as noted.

t Name:

IVED, subject to individually determined rates or contracts that have agreed upon in writing between the carrier and shipper, if applicable, vise to the rates, classifications and rules that have been established by rrier and are available to the shipper, on request, and to all applicable nd federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 07:00:00
In Time: 19-Jan-2016 06:38:37
Loading Complete: 19-Jan-2016 07:32:20
Out Time: 19-Jan-2016 07:35:57
Driver Name: N. SINGH
Driver Initial:

Seal#: 1575651.....28

r acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

Niagara Bottling, LLC

Pure Quality Since 1963

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2808345

2808345

Date and Time: 19-Jan-2016 17:27:43

Customer PO#: 63970467

Reference: 70881004

Delivery: 22289074

22289074

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 944311.....40
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:00:00
In Time: 19-Jan-2016 16:25:20
Loading Complete: 19-Jan-2016 17:27:43
Out Time: 19-Jan-2016 17:28:13
Driver Name: AL
Driver Initial:

Seal#: 1575652.....40

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature

Scott Drzewicki HD 2717 1-20-16

IN WHSE 1-20-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807691

2807691

Date and Time: 19-Jan-2016 10:50:36

Customer PO#: 63970464

Reference: 70881001

Delivery: 22289071

22289071

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 202006...33
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HIPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

TJD 01-19-16

Property described above is received in good order, except as noted.

Print Name: T. DAKE

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 09:00:00
In Time: 19-Jan-2016 09:32:39
Loading Complete: 19-Jan-2016 10:50:36
Out Time: 19-Jan-2016 10:51:10
Driver Name: ISMAYLA
Driver Initial: IG

Seal#: 1575948.....33

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

ENA WED. 1-20-16

Niagara Bottling, LLC

Pure Quality Since 1993

NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT **Location:** 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807892

2807892

Date and Time: 19-Jan-2016 12:49:33

Customer PO#: 63970470

Reference: 70881012

Delivery: 22289077

22289077

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 1313:...43
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

Facility Checkout

Appt Time: 19-Jan-2016 05:00:00
In Time: 19-Jan-2016 11:50:31
Loading Complete: 19-Jan-2016 12:49:33
Out Time: 19-Jan-2016 12:49:5
Driver Name: SINGH
Driver Initial:

Seal#: 1575219.....43

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

COD Amount: $

LTL ONLY

NMFC #	CLASS

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN PROCESS
1-20-16

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807881

2807881

Date and Time: 19-Jan-2016 12:38:31

Customer PO#: 63970472

Reference: 70881015

Delivery: 22289079

22289079

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 5424.:...33
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6HJPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTEREDBROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:20:00
In Time: 19-Jan-2016 11:38:11
Loading Complete: 19-Jan-2016 12:38:31
Out Time: 19-Jan-2016 12:38:14
Driver Name: AUGUSTIN
Driver Initial:

Seal#: 1575742.....33

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN WED
1-20-16

Niagara Bottling, LLC
Pure Quality Since 1993
NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2807785

2807785

Date and Time: 19-Jan-2016 11:42:27

Customer PO#: 63970474

Reference: 70881018

Delivery: 22289081

22289081

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 116.....30
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-ST ARWARS-6HIREGISTE REDBROWNNESTEDP K.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTAL

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC #	CLASS

Facility Checkout

Appt Time: 19-Jan-2016 07:40:00
In Time: 19-Jan-2016 10:28:5
Loading Complete: 19-Jan-2(11:42:27
Out Time: 19-Jan-2016 11:42
Driver Name: SINGH
Driver Initial:

Seal#: 1575849.....30

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN – A WED
1-20-16

Niagara Bottling, LLC
Pure Quality Since 1963
NIAGARA WATER

STRAIGHT BILL OF LADING – SHORT FORM – Not Negotiable

BILL OF LADING

Ship From:

Niagara Indianapolis
1250 Whitaker Road

Plainfield , IN 46168

SID#: 550 FOB:◇

Ship To:

HOME DEPOT Location: 56773:FLINT
1222 WEST HILL RD
FLINT , MI 48507
Customer Phone # -

CID#: 8689 FOB:◇

Bill of Lading Number: 2808024

2808024

Date and Time: 19-Jan-2016 14:09:01

Customer PO#: 63970466

Reference: 70881003

Delivery: 22289073

22289073

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*

Prepaid ◇ Collect ◇ 3rd Party ◇ Customer Pick Up ◇

Carrier Details

CARRIER NAME: CUSTOMER PICKUP
Trailer/Container Number: 1308...:.40
SCAC: (2 to 4 Carrier ID) CPU
Pro number:

Receiving Stamp

POD INSTRUCTIONS: Carrier FAX TO: (Niagara provide phone #) Or Email to : (Niagara provide email address)

CUSTOMER ORDER INFORMATION

Qty Ordered	# Cases Shipped	# Pallets	Product #	Customer Item Number	Description	UPC Code	Weight	Additional Shipper Info
38304	1596	19	NSW05L24DR6H IPBN	218340	05L.DR.NIAGARA-STARWARS-6HIREGISTERED BROWNNESTEDPK.24P	027541001235	45278.52 LBS	
38304	1596	19					45278.52 LBS	TOTALS

All overages, under and damage issues/refusals must be populated on this document and communicated via FAX confirmation of POD to (Niagara provide phone#)

CARRIER SIGNATURE / PICKUP DATE

Property described above is received in good order, except as noted.

Print Name:

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

If the shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of the shipment without payment of freight and all other lawful charges.

Consignor Signature _____ Date _____

COD Amount: $

LTL ONLY

NMFC # | CLASS

Facility Checkout

Appt Time: 19-Jan-2016 08:40:00
In Time: 19-Jan-2016 13:18:42
Loading Complete: 19-Jan-2016 14:09:01
Out Time: 19-Jan-2016 14:13:12
Driver Name: SINGH
Driver Initial:

Seal#: 1575705....40

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.

Loader Signature:

IN - A.

WED
1-20-16

From: Burger, Penelope (MSP)
Sent: Friday, January 29, 2016 12:23 PM
To: Stephen, Kimberly (DHHS)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Thelen, Richard (DHHS);Sanford, Jeffery (DHHS)
Subject: Re: Home Depot Payment for Filters purchased by DHHS and SEOC

We are in the middle of moving to the new building so they could very well be in a box. I will check with my secretary.

Sent from my iPhone

On Jan 29, 2016, at 12:22 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> <image002.gif>
> Hi Penny,
>
> You are correct in that the scanned versions are difficult to read. You mentioned that you would send the hard copies. We have not yet received them. Do you know where they were sent?
>
> Kim
>
> ---
>
> **From:** Burger, Penelope (MSP)
> **Sent:** Tuesday, January 26, 2016 1:28 PM
> **To:** Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
> **Cc:** Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
> **Subject:** RE: Home Depot Payment for Filters purchased by DHHS and SEOC
>
> Kim:
>
> I have attached every shipping document that the warehouse had as of 1/22/16 for Home Depot. They scanned terrible – I'll send you hard copies too. There are 68 pages attached.
>
> And after talking to Richard, it sounds like your Home Depot contact was reaching out to others in the SEOC once he found out that FEMA was going to start purchasing water. He spoke to Richard, two of the DTMB specialists on-site in the SEOC and I believe Richard said Sheryl who is your procurement person. But your world should settle down for a while – at least as far as water resources is concerned at this time.
>
> Let me know if you need anything else.
> Penny
>
> ---
>
> **From:** Stephen, Kimberly (DHHS)
> **Sent:** Tuesday, January 26, 2016 10:39 AM
> **To:** Sanford, Jeffery (DHHS)
> **Cc:** Smith, Terri (DHHS); Sanches, Christine (DHHS); Thompson, Sheryl D. (DHHS); Rigg, Steve (DTMB); Burger, Penelope (MSP)
> **Subject:** RE: Home Depot Payment for Filters purchased by DHHS and SEOC

FYI. Penny and I just talked and she has packing slips for the filter/water purchases. Her staff is sorting through them. They will provide us with information showing verification of product receipt.

From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Home Depot Payment for Filters purchased by DHHS and SEOC

Penny,

Home Depot is asking our process for payment for the filters purchased by DHHS and SEOC prior to FEMA involvement. Here is what we propose:

- DHHS will consolidate purchases so that all filters, filter replacements, and bottled water purchases are on one PO. A considerable number of filters were delivered without a PO so we must true up the PO. This also facilitates tracking.
- DHHS is reconciling Home Depot and Citi bank statements to ensure that they match.
- DHHS is also confirming receipt of the ordered items at the Flint warehouse.
- Once these steps are complete, DHHS will make payment to Home Depot.
- DHHS will only reconcile and make payment for filters, filter replacements, and bottle water items on the PO. There are items showing up on the Citi bank statement that appear to belong to the department of Corrections and we are assuming that those items will be paid for by Corrections.

Please advise that you are in agreement with DHHS proceeding in this fashion. I'm just trying to keep us all in the loop so we all understand the process.

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

From: Burger, Penelope (MSP)
Sent: Friday, January 29, 2016 12:31 PM
To: Stephen, Kimberly (DHHS)
Cc: Smith, Terri (DHHS);Sanches, Christine (DHHS);Thompson, Sheryl D. (DHHS);Rigg, Steve (DTMB);Thelen, Richard (DHHS);Sanford, Jeffery (DHHS)
Subject: Re: Home Depot Payment for Filters purchased by DHHS and SEOC

No. We are at the general office building in Dimondale. But if they are packed I can't get them anyway. Let me check with my secretary

Sent from my iPhone

On Jan 29, 2016, at 12:30 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> Are you in the State Police Building on Grand? If so, we are right next door in the Grand Tower. I can send someone over to pick them up once you locate them.
>
> **From:** Burger, Penelope (MSP)
> **Sent:** Friday, January 29, 2016 12:23 PM
> **To:** Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
> **Cc:** Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
> **Subject:** Re: Home Depot Payment for Filters purchased by DHHS and SEOC
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> >
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<SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
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Let me know if you need anything else.
Penny

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Sent: Tuesday, January 26, 2016 10:39 AM
To: Sanford, Jeffery (DHHS)
Cc: Smith, Terri (DHHS); Sanches, Christine (DHHS); Thompson, Sheryl D. (DHHS); Rigg, Steve (DTMB); Burger, Penelope (MSP)
Subject: RE: Home Depot Payment for Filters purchased by DHHS and SEOC

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From: Stephen, Kimberly (DHHS)
Sent: Tuesday, January 26, 2016 9:30 AM
To: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Cc: Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Home Depot Payment for Filters purchased by DHHS and SEOC

Penny,

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Please advise that you are in agreement with DHHS proceeding in this fashion. I'm just trying to keep us all in the loop so we all understand the process.

Kim Stephen, Director
Bureau of Purchasing
Michigan Department of Health and Human Services
stephenk@michigan.gov
517-241-1196

From: Premoe, Tara (DEQ)
Sent: Wednesday, January 27, 2016 10:58 AM
To: Rodney Marshall
Cc: Rigg, Steve (DTMB)
Subject: RE: Nephros Cartridge Filter

Mr. Marshall,

The DEQ is not involved in the purchase of filters. I am copying the DTMB buyer on this message responsible for that area. Thank you.

Tara Premoe
Administration
Department of Environmental Quality
PH: (517) 284-5012
premoet@michigan.gov

From: Rodney Marshall [mailto:rodney@aldevra.com]
Sent: Wednesday, January 27, 2016 10:50 AM
To: Premoe, Tara (DEQ)
Subject: Nephros Cartridge Filter

Ms. Premoe,
I see you're buying lab sample containers and media for bacteriological analysis of drinking water for the Department of Environmental Quality, and I wondered whether or not you were involved in procurement to help with the Flint water situation. We want to make sure DEQ and others are aware of the Nephros filter, which is FDA approved to retain bacteria, viruses and biological toxins. Attached is more information. These filters have been installed on faucets, showerheads and ice machines in hospitals where Legionella outbreaks have occurred.

Can you please let me know who I might talk with about these filters?

Thank you,
Rodney Marshall, President & CEO
Aldevra
251 N. Rose St., Suite 200
Kalamazoo, MI 49007
wk 269-350-1337
cell 269-720-0515
fax 269-327-7392
email rodney@aldevra.com
www.aldevra.com

CAGE Code: 5EEK3
CVE Verified Service Disabled Veteran Owned Small Business Certified Minority Owned Enterprise Small Disadvantaged Business Visit our GSA Advantage online catalog

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From: Warren, Linda (DNR)
Sent: Friday, January 22, 2016 9:59 PM
To: Rigg, Steve (DTMB)
Subject: RE: propane contracts

Don't have to explain to me about delayed response! LOL. I've read lots on the issues of ordering from HD online, but it sounded like it was going better when I left yesterday ☺

Good for you helping with the situation @ Flint….much needed for those poor folks.

Yeah, just extend them and maybe I'll be retired and won't have to deal with the new fuel/propane BPO's or worry about another category team committee! LOL

Thanks Steve ☺ Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088
Fax: 989-386-4012
warrenl1@michigan.gov

Your ticket to savings…Michigan's Recreation Passport just $11! Learn more at www.michigan.gov/recreationpassport or 517-284-7275

From: Rigg, Steve (DTMB)
Sent: Friday, January 22, 2016 1:20 PM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

Thank you. Sorry for delayed response. Most of my time for the past two weeks has been working through with the Home Depot contract and getting filters and water for Flint.

I know it will be difficult if we have to switch vendors at some locations, but I have to get this bid out this year (at least propane). I am going to request that propane be extended through September 30 so we can have an Oct 1 start date. My other thought is to extend propane to 9/30/2017 and exercise the option year end extend the fuel contracts to 9/30/2017. This will give us all time to do a true assessment of everything fuel. This is also going to be a category team that you can be on with me ☺

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Monday, January 18, 2016 9:15 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Hi Steve,

Sorry for the late response; these three jobs are overwhelming me! LOL

I believe a lot of the tanks are *not* owned by PRD, but set free as part of the propane contracts. I know the Rifle River supervisor told me that he hates changing companies due to the swap out of the tanks and losing propane in the tank that gets hauled away. Up at PJ Hoeft SP this summer, they had to have a tank set on a new cabin for rental and it was a tank dropped by our vendor.

I would guess there might be a few parks or field offices under PRD that might own them, but I would have to take a survey to see for sure. The other divisions would be involved, too, i.e., Fisheries has hatcheries, Wildlife Div has some field office locations along with OLF that hosts the big district offices & field office locations.

Good luck young man and let me know if you need further info from our division. Smiles...Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088
Fax: 989-386-4012
warrenl1@michigan.gov

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From: Rigg, Steve (DTMB)
Sent: Tuesday, January 05, 2016 1:10 PM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

I have a request into all vendors, and I am currently working on putting together total usage of every location throughout the State for both propane and other fuels for FY15. I would like to rebid everything at once and then have a start date of October 1st 2016. There aren't any options years left on the propane contracts, so I would have to extend those. I would then exercise a partial option year for all the fuel contracts as they expire in mid August.

Do you recall any issues with propane tanks being swapped out when the current contracts were put in place? I think most diesel and gas tanks are owned by the state (correct me if I'm wrong), but propane is mostly vendor owned. I would really like to get this done this year as fuel costs are low and it has been a mild winter so far, so I think this makes for a perfect storm to get better pricing. The current fuel contracts are so confusing that I think it would be best to do this the same time as the propane and then be done with it.

I don't know how tank swaps would work and maybe the outgoing company refunds the current cost of propane in the outgoing tank.

Thanks for the info.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Tuesday, January 05, 2016 10:15 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Good Morning Steve,

Happy 2016! Well I heard from some supervisors & accounting staff and ALL were positive which is a good thing! They all are in love with the low prices right now and some were torn between just extending and some said go for a rebid. The only negative thing they could think of is rebidding and possibly going through the hassle of switching companies, tanks, and losing some propane in a tank that might go back to the previous contractor. I don't consider that a negative comment, but just what change can possibly bring.

One comment that I wanted to cut & paste for you was from our Baraga Field Office/State Park as they are involved with getting their propane now from Wisconsin. Here is what Kelly reported:

Linda – The current AmeriGas (propane) contract has actually been working very well for us here in Baraga. We were a little concerned when the local offices closed and the servicing office moved to Eagle River, Wisconsin, but it has surprisingly not been an issue. In fact, to give a compliment, they actually called us last week to check our propane level before the holiday and came delivered to us and a few other state offices locally. It was a nice change, usually our vendors don't call us or plan our deliveries. The invoices have been prompt and correct. Their drivers are friendly and deliveries are timely. But, if we can get a better price, that is always good too! Happy Holidays!

I'm guessing whatever is easiest for you Steve on whether you decide to extend them or rebid. We are good with whatever.

One thing that does keep coming on these contracts is the fact that they always expire in the middle of a fiscal year causing everyone a lot of work. Folks have to put in a new field requisition for the new fiscal year commencing 10/1 and they might only be able to issue it for 3-5 months because of the contract expiring. They get a purchase order for that short period of time then if the contract gets an extension, they have to do an Advice of Change in MAIN to request the PO be updated to take them to 09/30. So lots of double work for the field staff, our buyers amending PO's plus our vendors receiving a second PO in the same fiscal year. Just saying…..Thanks Steve, Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088

Fax: 989-386-4012
warrenl1@michigan.gov

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From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 11:59 AM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

Even though the gasoline and diesel fuel contracts don't expire until August, and they still have 1 option year left, I don't think anyone would be upset if we rebid these out as well. With that said, when you send out the request for information to your staff, could you please have them give us feedback on all the gas and diesel contracts as well? Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Thursday, December 17, 2015 11:32 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

No problem!

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088
Fax: 989-386-4012
warrenl1@michigan.gov

Your ticket to savings...Michigan's Recreation Passport just $11! Learn more at www.michigan.gov/recreationpassport or 517-284-7275

From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 11:20 AM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

The first of the year would be great. Thank you so much.

Steve Rigg

Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Thursday, December 17, 2015 11:18 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Morning Steve,

I can answer number one, but I would like to solicit the field statewide on 2-4 as I know in the past Steve I've had complaints on delivery with Gary Oil, etc. Since I've personally never used them (lucky with natural gas at Clare & Wilson), I would like to also seek their input on what I might be missing.

Let me do some surveying and get this back to you by January 1st if that works? A lot of accounting staff are on reduced hours plus most folks (supervisors, etc) are taking annual leave with all the holidays. Does the 1st of the year work for you with responses or should I red flag it and get what I can get from those available?

Thanks Steve! Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088
Fax: 989-386-4012
warrenl1@michigan.gov

Your ticket to savings...Michigan's Recreation Passport just $11! Learn more at www.michigan.gov/recreationpassport or 517-284-7275

From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 10:35 AM
To: Warren, Linda (DNR)
Subject: propane contracts

Linda,

I need to bid out propane here in the very near future and I would like your input as you will know way better than I what works for the DNR. Here are my questions. Chime in on anything else you would like to see different in the new contracts.

1. Would it be better to bid this out and have it in place before the park season or extend the contracts 6 months and do it in the fall?
2. What issues do the parks have now with the current contracts?

3. Any current vendor issues that need to be addressed?
4. Anything missed in the last bid that should be in this one?

Thanks for any input.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zinn, Brent <Brent.Zinn@grainger.com>
Sent: Friday, October 02, 2015 2:45 PM
To: Rigg, Steve (DTMB)
Subject: Grainger NSF 53 Water Filter Availability
Attachments: Flint_Emerg_Water_Doc.pdf

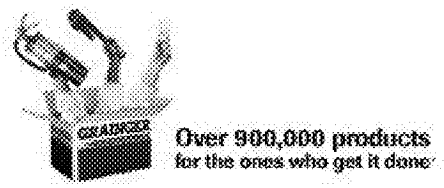
Steve,

The type of filter HHS is most likely looking to purchase are the first 4 on the second page of the attachment. There are 25,000 in inventory that are only a day or two out.

We don't have finalized pricing yet; however, I'm going out to estimate the sell price to be around $20 each. We will provide firm pricing as soon as it is available. Hope this helps. Let me know if I can be of any additional assistance.

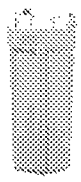
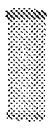
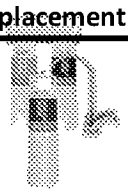
Thanks,
Brent

Brent Zinn | Government Sales Manager | IN, MI | W.W. Grainger, Inc.
5617 Enterprise Dr | Lansing, MI 48911 | Cell: (313) 701-5454 | Fax: (517) 882-7438



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Flint Michigan Emergency Water via Grainger & DuPont Water Filtration

			Immed. Available	Replacement Lead Time*
Recommendations - As originally request, Under Sink with a NSF 53 Replacement Cartridge				
	**WFDW120009W** 25CA84	DuPont Opaque 1/4" Final Filtration Under Sink System, Pressure Relief on Cap - includes 1 - **WFDWC20001C** filter, wrench & bracket, .9 gpm Single Pack System	1000	4 Months
Replacement Cartridges				
	**WFDWC40001** 25CA73	DuPont Universal Drinking Water Carbon Block Cartridge, 2", Series 5000; Chlorine, Taste, Odor, VOC, & Cysts; Lindane, Atrzene, 0.5 micron; .9 GPM; CTO, Cyst, NSF 53 550 Gallons Single Pack	0	3 Months
	**WFDWC70001** 25CA74	Carbon Block Cartridge, 2", 7000; Chlorine, Taste, Odor, VOC, Cysts & Heavy Metals, 0.5 micron,.5 GPM, NSF 53 550 Gallons Single Pack	0	3 Months
	WFQT273005 25CA77	DuPont QuickTwist™ 2 Stage Drinking Water Filtration System; includes 1-**WFQTC70001 & WFQTC30001** filters, Faucet. 0.5 gpm 2,000 Gallons & 500 Gallons each Single Pack System	400	4 Months
Replacement Cartridges				
	**WFQTC70001** 25CA80	DuPont QuickTwist™ Carbon Block Filter, Series 7000QT; Cartridge: .5 Micron; particulate class 1; 500 gal; 0.5 GPM; CTO, Cyst, Lead, Lindane, Atrazine, NSF 53 500 Gallons Single Pack	1500	4 Months
	**WFQTC30001** 25CA81	DuPont QuickTwist™ Carbon Block Filter, 3000QT Series; with Carbon Filter Cartridge, 3 Micron, Particulate Class 2; 0.5 gallon per minute; CTO NSF 53 2,000 Gallons Single Pack	4000	4 Months

Flint Michigan Emergency Water via Grainger & DuPont Water Filtration

OPTION #1 ALL DuPont Faucet Mount Water Filters are NSF 53 aapproved as an Option -
Great for drinking Water and Food Prep

			Immed. Available	Replacement Lead Time*
	**WFFM100W** 25CA45	DuPont Premier Faucet Mount White; including **WFFMC100** filter 100 Gallons Single Pack	7500	
	**WFFM100CH** 25CA46	DuPont Premier Faucet Mount Chrome; including **WFFMC100** filter 100 Gallons Single Pack	7000	
	**WFFM300W** 25CA47	DuPont Premium Faucet Mount Horizontal - (no electronics) including **WFFMC100** filter; 100 Gallons Single Pack	10,000	
	**WFFM300CH** 25CA48	DuPont Premium Faucet Mount Horizontal - Chrome (no electronics) including **WFFMC100** filter; 100 Gallons Single Pack	500	

This is a NON-PUBLISHED SPECIAL 1 Time only - 1st COME 1st SERVED

Replacement Cartridges

	**WFFMC100** 25CA53	DuPont Faucet Mount Cartridge - NSF 53 approved 100 Gallons Single Pack	15,000	
	**WFFMC103** 25CA54	DuPont Faucet Mount Cartridge - NSF 53 approved 100 Gallons 3 Pack	3000	

From: Zinn, Brent <Brent.Zinn@grainger.com>
Sent: Thursday, January 14, 2016 5:35 PM
To: Rigg, Steve (DTMB)
Subject: Legionella Test Kit

Steve,

Just trying to get ahead of things. We do have kits that test for Legionnaires if this becomes a requirement. The part numbers are listed below:

24AR04	Water Quality Test Kit,TestKit,0 to 1 sg-24AR04 http://iovibond.us/products/test-kits/legionella/l56b006001/
24AR05	Water Quality Test Kit,TestKit,0 to 1 sg-24AR05 http://iovibond.us/products/test-kits/legionella/l56b006401/
24AR07	Water Quality Test Kit,TestKit,0 to 1 sg-24AR07 http://iovibond.us/products/test-kits/legionella/l56b006501/
24AR06	Water Quality Test Kit,TestKit,0 to 1 sg-24AR06 http://iovibond.us/products/test-kits/legionella/l56b006601/

Thanks,
Brent

Brent Zinn | Government Sales Manager | IN, MI | W.W. Grainger, Inc.
5617 Enterprise Dr | Lansing, MI 48911 | Cell: (313) 701-5454 | Fax: (517) 882-7438



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From: Zinn, Brent <Brent.Zinn@grainger.com>
Sent: Friday, February 19, 2016 10:39 AM
To: Rigg, Steve (DTMB)
Subject: FW: Emailing: IMG_0324.jpg
Attachments: IMG_0324.jpg

Good morning Steve,

The Grainger Foundation just made a donation of $40,000 to the Food Bank of Eastern Michigan which is actively serving the Flint community. We do not usually share this type of information with our customers but thought this may be of interest to you.

Thanks,
Brent

-----Original Message-----
From: Collier, Kathy
Sent: Thursday, February 18, 2016 12:20 PM
To: Harper, David; Rice, Jeff; Ryals, Jodi
Cc: Paulson, Ron; Dean, Jacob; Zinn, Brent; Wright, Carly; Green, Mark; Watson, Tonya
Subject: Emailing: IMG_0324.jpg

Hello All,
I wanted to take a moment to thank you again for supporting our grant recommendation for the Food Bank of Eastern Michigan. Jake Dean and I had the honor today to present a $40,000 check on behalf of "The Grainger Foundation" . Food Bank, Kevin Hammer and Cathy Blankenship were very appreciative and excited to use the money towards their warehouse equipment. As Jodi mentioned at the NSSM, with all of the water they are moving their equipment is taking a major beating. By sharing part of your fund allocation we were able to make a huge impact. Jake and I were given a tour of the facility and it is evident the great work they do for the local community and surrounding areas. Thanks again for your support! Please feel free to share with your teams to let them know how their location played a part in making this donation happen.

Kathy

Your message is ready to be sent with the following file or link attachments:

IMG_0324.jpg

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.


FOOD
BANK

From: DAVID_KHANUJA@homedepot.com
Sent: Wednesday, December 16, 2015 6:05 AM
To: Rigg, Steve (DTMB)
Subject: Fwd: Lead levels in water prompt state of emergency in Flint, Michigan - AOL

Good morning Steve,

This is still going on and is it worse? How is your inventory? Please remember that you have part of the original order stored at one of my stores. That represents 5k faucet filters that you have already purchased and we can deliver at your request.

Hope all is well buddy!

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

Begin forwarded message:

Subject: Lead levels in water prompt state of emergency in Flint, Michigan - AOL

http://m.aol.com/article/2015/12/15/lead-levels-in-water-prompt-state-of-emergency-in-flint-michiga/21284032/?icid=maing-fluid%7Camp-bon-mobile%7Cdl1%7Csec1_lnk2%26plid%3D-1686197353

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From: Richard_Nyberg@homedepot.com
Sent: Wednesday, January 13, 2016 4:58 PM
To: Rigg, Steve (DTMB)
Cc: DAVID_KHANUJA@homedepot.com;LB_WILLIS1 @homedepot.com;Rochelle_Komlosi@homedepot.com
Subject: State of Michigan contract Change Notice 5 - Home Depot Executed
Attachments: State of Michigan contract Change Notice 5 - THD Executed.pdf

Stephen

Attached is the subject document executed by Home Depot to support your emergency needs regarding the state of emergency for the Flint area. Once executed by the State please pass us a copy for our files.

Also, maybe in the next change notice we can put the 'installations' clarifications

Thanks

Rich Nyberg
Pro Business/Government Contracts Senior Manager
The Home Depot
O - 770-384-3772
C - 404-229-0188
Fax - 770-384-2229
richard_nyberg@homedepot.com

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Form No. DTMB-3521 (Rev. 7/2015)
AUTHORITY: Act 431 of 1984
COMPLETION: Required
PENALTY: Contract change will not be executed unless form is filed

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
525 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 5

to

CONTRACT NO. [redacted]

between

THE STATE OF MICHIGAN

and

NAME & ADDRESS OF CONTRACTOR	PRIMARY CONTACT	EMAIL
Home Depot Usa Inc	Rochelle Komlosi	Rochelle_Komlosi@homedepot.com
2455 Paces Ferry Road	PHONE	CONTRACTOR'S TAX ID NO. (LAST FOUR DIGITS ONLY)
Atlanta, GA 30339	(412) 418-9988	[redacted]

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
PROGRAM MANAGER / CCI	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov
CONTRACT ADMINISTRATOR	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov

CONTRACT SUMMARY

DESCRIPTION: This contract is to provide building materials, hardware, plumbing, painting and miscellaneous MRO related items for use by State of Michigan agencies and participating MiDEAL members.

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
May 15, 2012	July 31, 2014	2 - 1 Year	July 31, 2016

PAYMENT TERMS	DELIVERY TIMEFRAME
Primary: payment required at time of purchase. Secondary: Home Depot Account, net 30	Varies - based on availability of items purchased

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
☒ P-card	☐ Direct Voucher (DV)	☐ Other	☒ Yes	☐ No

MINIMUM DELIVERY REQUIREMENTS

N/A

DESCRIPTION OF CHANGE NOTICE

EXERCISE OPTION?	LENGTH OF OPTION	EXERCISE EXTENSION?	LENGTH OF EXTENSION	REVISED EXP. DATE
☐	N/A	☐	N/A	N/A

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
$8,000,000.00	$ 30,000,000.00	$38,000,000.00

DESCRIPTION: Effective January 13, 2016, this Contract is hereby increased by $30,000,000.00. All other terms, conditions, specifications, and pricing remain the same. Per Contractor and Agency agreement, and DTMB approval. This amendment is necessary for the imminent protection of public health and safety because of the State of Emergency that was declared in the City of Flint. This is allowed under State Administrative Guide to State Government policy number 0510.38 Emergency Purchase.

Change Notice Number: 5
Contract Number: [redacted]

FOR THE CONTRACTOR:

HOME DEPOT USA INC

Company Name

Authorized Agent Signature

RICHARD NYBERG

Authorized Agent (Print or Type)

1-13-16

Date

FOR THE STATE:

Signature

Rebecca Cook
Commodities Division Director

Name & Title

DTMB Procurement

Agency

Date

From: Graham, Kimberly (DMVA)
Sent: Tuesday, January 19, 2016 1:04 PM
To: Rigg, Steve (DTMB)
Subject: RE: Food Category Team Plan

Importance: High

Hi Steve:

The DMVA is working on the Flint Emergency Water Crisis and I have almost 300 soldiers deployed. I will try very hard to get the plan reviewed before Friday, but I cannot promise. I will be out of the office all next week on vacation returning on February 2nd. I will be able to address this that week upon return :o)

Thank You,
Kimberly Graham, Buyer Manager
DMVA, State Operations - Purchasing & Contracts
Reserve Forces Support Center
3423 N. Martin Luther King Jr. Blvd, Suite 320F
Lansing, MI 48906
(517) 481-7643 – Office
(517) 481-7644 - Fax

For Information on Doing Business with the State
go to Contract Connect at www.michigan.gov/micontractconnect

Are you Registered on the State of Michigan's bid solicitation system?
Go to www.buy4michigan.com

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 11:51 AM
To: Beville-Sprinkle, Rose (LARA); Bielski, Kerri (DMVA); Cook, Rebecca (DTMB); Graham, Kimberly (DMVA); Keilen, Nicholas J (DTMB); Koppleberger, Pamela (MSP); McCarthy, Shari (DNR); McPherson, Tammy (DHHS); Venning, Linda (DHHS)
Cc: Rigg, Steve (DTMB)
Subject: Food Category Team Plan

Hello,

Back on December 30th I had sent out the updated category plan. I had requested that all of you take a look at the plan and either give me feedback on recommended changes or if you were fine with the plan, I was looking for you to print, sign and date next to your name on the signature page and send that to me. I wanted your feedback by Friday January 15th. So far I have received only two responses with signatures.

If you could please take a look at this and get back with me it would be greatly appreciated as I would like to get this phase of the project closed out and move on to the ongoing phase of this project which is to continue working through the recommendations. Thanks.

Steve Rigg
Buyer, Commodities Division

DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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From: Graham, Kimberly (DMVA)
Sent: Tuesday, January 19, 2016 4:23 PM
To: Rigg, Steve (DTMB)
Subject: RE: Food Category Team Plan

It's certainly been busy that's for sure….Seems like there would be better resources for those type of items vs Grainger

---

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 1:23 PM
To: Graham, Kimberly (DMVA)
Subject: RE: Food Category Team Plan

Thanks Kim. I completely understand being busy with the Flint emergency. I manage the Home Depot contract and every filter, replacement cartridge, and bottled water has been going through this contract and it is all I have been working on since last Tuesday.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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From: Graham, Kimberly (DMVA)
Sent: Tuesday, January 19, 2016 1:04 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: Food Category Team Plan
Importance: High

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DMVA, State Operations - Purchasing & Contracts
Reserve Forces Support Center
3423 N. Martin Luther King Jr. Blvd, Suite 320F
Lansing, MI 48906
(517) 481-7643 – Office
(517) 481-7644 - Fax

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From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 11:51 AM
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Cc: Rigg, Steve (DTMB)
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Back on December 30th I had sent out the updated category plan. I had requested that all of you take a look at the plan and either give me feedback on recommended changes or if you were fine with the plan, I was looking for you to print, sign and date next to your name on the signature page and send that to me. I wanted your feedback by Friday January 15th. So far I have received only two responses with signatures.

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Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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From: Metzger, Kim (MDOS)
Sent: Thursday, October 08, 2015 9:03 AM
To: Amelotte, Art
Cc: Mecks, Alex
Subject: RE: Water Service for Flint Branch Office, Michigan Department of State.

Follow Up Flag: Follow up
Flag Status: Flagged

Thank you Art,
We will be working with DTMB-Procurement to add our usage onto the contract.
Please contact our Region 2 Office at 586-726-4789 to arrange service. They will provide you with Office location, hours and credit card information to handle the costs until we can get this moved over to a Purchase Order from the contract.

Thank you!

Kim Metzger, MDOS Purchasing
(517) 373-2571

From: Amelotte, Art [mailto:AAmelotte@Absopure.Com]
Sent: Wednesday, October 07, 2015 10:39 AM
To: Metzger, Kim (MDOS)
Cc: Mecks, Alex
Subject: RE: Water Service for Flint Branch Office, Michigan Department of State.

Kim,
We'll honor the pricing below which I be is the MDEQ contract.
I would suggest 5 bottles of Drinking (distilled) water to start than refilling as needed every 28 days.
people on average would use 3-4 per 28 day. There is a $7 refundable per bottle deposit.
Cooler rental would be $6 per month.
First delivery would be:
5 bottles Distill water @ $3.95 = $19.75
5 bottle Deposit @$7.00 = 35.00 Total $54.75
Regular refills should be no more than $19.75 plus $6 cooler rental so $25.75 per month
If you agree that I can have a Customer Service rep call you for the Delivery address and payment info.
We can set-up Friday

Regards

Art Amelotte
Absopure Water, Coffee, Fitration and Vending
734-207-4873
aamelotte@absopure.com

From: Metzger, Kim (MDOS) [mailto:MetzgerK@michigan.gov]
Sent: Wednesday, October 07, 2015 10:19 AM
To: Amelotte, Art <AAmelotte@Absopure.Com>
Subject: Water Service for Flint Branch Office, Michigan Department of State.

Good Morning Art,
We are hoping to set up service utilizing State of Michigan Contract 071B4300122. Initially we would set up service using a credit card and later move it over to a Purchase Order.
The office is located at 408 S. Saginaw St, Flint, MI 48502. We have 6 employees there and would like to get the cold water model of dispenser.

The pricing we are looking at on the contract is below, can you provide a cost estimate and description of service (weekly, bi-weekly, monthly) and typical volumes for a staff of 6 employees?

Thank you,

Kim Metzger, MDOS Purchasing Manger
(517) 373-2571

Attachment A, Price Sheet

	DESCRIPTION	COMMODITY CODE	UNIT	UNIT COST
1.	Bottled Water – one (1) gallon containers, 6 gallons per case, non-returnable	1 gallon Distilled-604536 1 gallon Spring-604539	1-Gallon	$ .89 per unit (6 - 1 gallon bottles per case)
2.	Bottled Water – 2.5 gallon container, non-returnable	2.5 gallon Distilled-600355 2.5 gallon Spring-600355	2.5-Gallon	$2.95 per unit (2 - 2.5 gallon bottles per case)
3.	*Bottled Water – Five (5) gallon container, returnable	Distilled-600400 Spring-600403	5-Gallon	$3.95 per bottle
4.	*Paper Products – cups, disposable paper, 4-6 ounces	4.5oz cone cup case - 603068 Quantity in a case:1000	Case	$12.00 per case

Additional Charges:

	Price
*Deposit for Five Gallon Container:	$7.00

**Monthly Rental Charges for Dispensers
Per each Five Gallon Container

Room Temperature	$5.00
Cold Dispenser	$6.00
Hot and Cold Dispenser	$8.00

*Provided on a case-by-case basis at discretion of CCI.

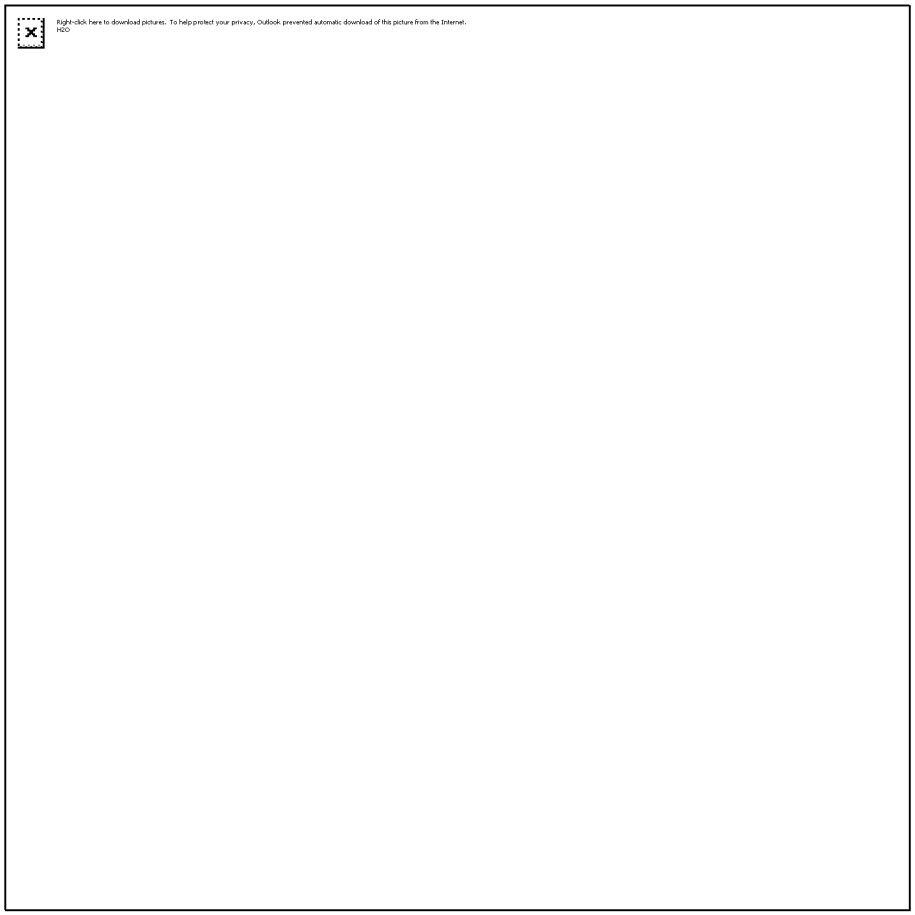
**DEQ customers are responsible for paying these charges.

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Rigg, Steve (DTMB)
Subject: Contributing time, muscle and money

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
DTMB Header 1022.15

During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
H2O



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

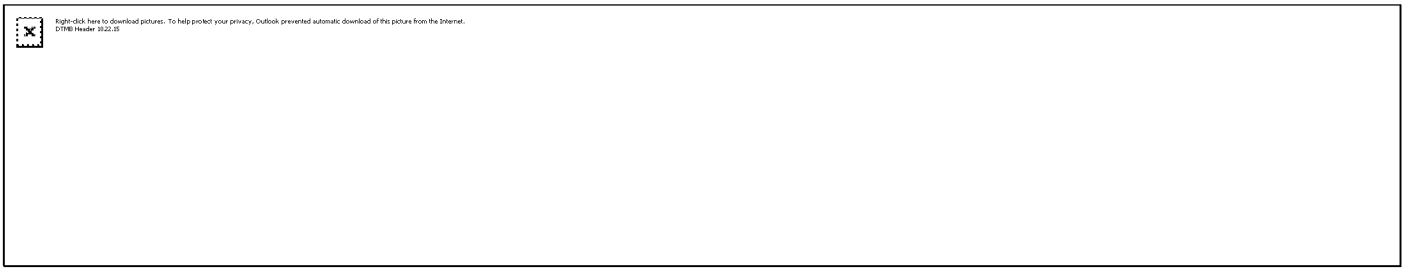
David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to riggsg@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Rigg, Steve (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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To: Doll, Jeanette (DTMB);Christensen, Chris (DTMB)
Cc: Thompson, Sheryl D. (DHHS);Cook, Rebecca (DTMB);Thelen, Richard (DHHS)
Subject: Flint Issue Questions from DTMB Procurement
Attachments: 7970216.pdf; 7971407.pdf; 7971408.pdf; 7971409.pdf; 7971410.pdf; 7971411.pdf; 7973654.pdf; 8970194.pdf; 8970195.pdf

Chris/Jeanette,

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That is all I have at this point. Thanks for any feedback.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

To: Cook, Rebecca (DTMB);Stephen, Kimberly (DHHS)
Cc: Maynard, Sharon (DTMB);Sanches, Christine (DHHS);Brownlee, Jeff (DTMB);Thompson, Sheryl D. (DHHS);Sanford, Jeffery (DHHS)
Subject: RE: Flint Issue Questions from DTMB Procurement

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To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Kim - Will do.

Steve - can you please let Kim know which DHHS employees were present at the last Home Depot meeting, and copy her on emails relative to invoices in the future? Thank you for this and all of your hard work.

On Jan 24, 2016, at 9:08 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:
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I'm happy to talk more on Monday, but thought you may also need an immediate response.

Please call my cell for any emergency requests, instead of or in addition to email.

Rebecca
517-930-4015

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From: Stephen, Kimberly (DHHS)
Sent: Friday, January 22, 2016 11:09 AM
To: Maynard, Sharon (DTMB)
Subject: FW: Flint Issue Questions from DTMB Procurement

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We have received the following request from State Police for information:

From: MSP-seocfgc
Sent: Wednesday, January 20, 2016 4:23 PM
To: Kangas, Susan (DHHS) <KangasS1@michigan.gov>
Subject: Costs for City of Flint

Hi Susan:

Richard Thelen gave me your name as his financial point of contact at DHHS. The immediate need is information on the costs incurred by DHHS for water, water filters, and replacement cartridges. FEMA has asked for this information – even if some of the figures are an estimate – so they have a ballpark idea.

If you could get some numbers to me tomorrow, I’d appreciate it. Please include all of your costs related to Flint, including those that were paid for with the special appropriation that you received in October. I will be providing some guidance on how costs should be tracked for state disaster assistance and possible federal assistance.

If you have any questions, please let me know.

Thanks,
Penny Burger

Michigan State Police
Emergency Operations Center
Financial Section Chief
(517)336-2688

Kim

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Sent: Thursday, January 21, 2016 1:39 PM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

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Sent: Thursday, January 21, 2016 12:54 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

Sheryl likely already provided you an update, but just in case she did not…

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Sent: Thursday, January 21, 2016 12:36 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

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I am not approving any orders at this time per directions that FEMA is now ordering.

I'm am available to do whatever is needed.

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

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Sent: Monday, January 25, 2016 10:28 AM
To: Stephen, Kimberly (DHHS)
Cc: Cook, Rebecca (DTMB);Maynard, Sharon (DTMB);Sanches, Christine (DHHS);Brownlee, Jeff (DTMB);Thompson, Sheryl D. (DHHS);Sanford, Jeffery (DHHS);Christensen, Chris (DTMB);Doll, Jeanette (DTMB)
Subject: RE: Flint Issue Questions from DTMB Procurement

Kim,

I am not the correct person to answer any questions regarding FEMA and the financials of it all. I am going to follow up with Home Depot to see where FEMA orders are getting delivered and how Home Depot is tracking FEMA orders versus DHHS orders.

Chris Christensen,

Can you help answer Kim's question regarding FEMA billing and reimbursement?

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

From: Stephen, Kimberly (DHHS)
Sent: Monday, January 25, 2016 10:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Awesome! Jeff Sanford is the right person to be working on the invoices. He and I had several conversations on Friday and will continue to work together on the reconciliation.

Appreciate the FEMA the update. It it so very helpful. Do we know where the FEMA filters are being delivered and if/how the receipt of the filters is being tracked? I assume that DHHS will at some point will receive a billing for 25% of the FEMA filter bill so I want to ensure we are tracking receipt of the product. Do we have any confirmation on how the financial reimbursement to FEMA will work? If you are are not the correct person to answer these questions, please point me in the right direction.

Sent from my iPad

On Jan 25, 2016, at 8:55 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:
Kim,

There wasn't an actual meeting with Home Depot and DHHS. Last week on Thursday I sent all the receipts and invoices from Home Depot to Jeff Sanford at DHHS. I got Jeff connected with David Khanuja from Home Depot and they have been working through those invoices and Jeff is consolidating that information.

FEMA – FYI. I have been informed from Home Depot that someone from FEMA ordered approximately $330,000 worth of filters last week and approximately another $1,000,000 worth of filters on Saturday night.

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To: Ingersoll, Jean (DTMB)
Cc: Cook, Rebecca (DTMB)
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Importance: High

Hi Jean,

I have not been getting any of these emails. Could you please add me to this email list? I manage the Home Depot and Grainger contracts and I have been highly involved in helping coordinate the procurement of the water filters, bottled water, and plumbing materials for Flint. I just want to make sure I'm not missing anything. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Cook, Rebecca (DTMB)
Sent: Thursday, February 18, 2016 8:14 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Are you getting these emails?

From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 8:13 AM
To: Behen, David (DTMB) <Behend@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>; Hampton, Trisha (DTMB) <HamptonT@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Gibson, Jennifer (DTMB) <GibsonJ@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Ingersoll, Jean (DTMB) <Ingersollj@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>;

Knapp, Kathy (DTMB) <knappk1@michigan.gov>; Bidelman, Craig (DTMB) <BidelmanC@michigan.gov>; Bussema, Terry (DTMB) <Bussemat@michigan.gov>; Rokely, Rick (DTMB) <RokelyR1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Schlegel, Nicolle (DTMB) <SchlegelN@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>; Evans, Carter (DTMB) <EvansC8@michigan.gov>; Fick, James (DTMB) <FickJ@michigan.gov>; McKee, Robert (DTMB) <McKeeR2@michigan.gov>; Perry, Blane (DTMB) <PerryB4@michigan.gov>; Riddering, Eric (DTMB) <RideringE@michigan.gov>; Rodgers, Anthony (DTMB) <RodgersA1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>; Thompson, Kyleigh (DTMB) <ThompsonK18@michigan.gov>; Glomski, Tom (DTMB) <glomskit@michigan.gov>; Seger, Seth (DTMB) <SegerS@michigan.gov>; Lee, Timothy (DTMB) <LeeT9@michigan.gov>; Sikkema, Tyler (DTMB) <SikkemaT@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Blastic, Laura (DTMB) <blastic@michigan.gov>; Furseth, Kristen (DTMB) <Fursethk@michigan.gov>; Brancheau, Laura (DTMB) <BrancheauL@michigan.gov>; Sebok, Yvonne (DTMB) <SebokY@michigan.gov>; Stankiewicz, Richard (DTMB) <StankiewiczR@michigan.gov>; Vera, Jason (DTMB) <VeraJ@michigan.gov>; Jehnsen, Jeremy W (DTMB) <JehnsenJ@michigan.gov>; Jodway, Kenneth (DTMB) <JodwayK@michigan.gov>; Newman, Jeremy (DTMB) <NewmanJ2@michigan.gov>; Vijayaveeraraghavan, Anupkumar (DTMB) <VijayaveeraraghavanA@michigan.gov>; Harmon, Paul (DTMB) <harmonp@michigan.gov>; Root, Everett (DTMB) <RootE@michigan.gov>; Pauley, Suzanne (DTMB) <PauleyS@michigan.gov>; Thompson, John (DTMB) <thompsonj@michigan.gov>; Nolan, Anne (DTMB) <nolana@michigan.gov>; Peterson, Rick (DTMB) <petersonr@michigan.gov>; Stiffler, Michelle (DTMB) <StifflerM@michigan.gov>; Patke, Sunit (DTMB) <patkes1@michigan.gov>; Estill, John (DTMB) <EstillJ@michigan.gov>; Seckelman, Joe (DTMB) <SeckelmanJ@michigan.gov>; Martin, Ellen (DTMB) <MartinE@michigan.gov>; Aprill, Brian (DTMB) <aprillb@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Noldy, Scott (DTMB) <NoldyS@michigan.gov>; Baer, John (DTMB) <BAERJ@michigan.gov>; Dickinson, Holly (DTMB) <DickinsonH1@michigan.gov>; Post, Corey (DTMB) <postc1@michigan.gov>; Cantin, David (DTMB) <CantinD@michigan.gov>; Brun, Jeremy (DTMB) <BrunJ@michigan.gov>; Hartsuff, Lisa (DTMB) <HartsuffL@michigan.gov>; Kosloski, Joni (DTMB) <kosloskij2@michigan.gov>; Jordan, Gerald (DTMB) <jordang@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Morgan, Dan (DTMB) <morgand@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Doxie, William (DTMB) <DoxieW@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>; Bos, Troy (DTMB) <bost@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Spitzley, Troy (DTMB) <SpitzleyT@michigan.gov>; Darby, Marchan (DTMB) <DarbyM@michigan.gov>; Hawes, Keith (DTMB) <HawesK@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Millimaki, Shelly (DTMB) <MillimakiS@michigan.gov>; Nelson, Christopher (DTMB) <NelsonC12@michigan.gov>; Murphy, Chris (DTMB) <murphyc2@michigan.gov>; Clark, Stephanie (DTMB) <clarks18@michigan.gov>; Cischke, Roy (DTMB) <cischker@michigan.gov>; Hofmeister, David (DTMB) <HofmeisterD@michigan.gov>; Reynolds, Vince (DTMB) <reynoldsv@michigan.gov>; VanCoevering, Joyce (DTMB) <VancoeveringJ1@michigan.gov>; Ragla, Beth (DTMB) <raglab1@michigan.gov>; Shaw, Gary (DTMB) <shawg@michigan.gov>; Wonn, Michael (DTMB) <wonnm@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; Goodine, Tom (DTMB) <goodinet@michigan.gov>; Armstrong, Mike (DTMB) <armstrongm@michigan.gov>; Doyle, James (DTMB)

<DoyleJ1@michigan.gov>; Hampton, Kristen (DTMB) <HamptonK@michigan.gov>; Miller, Mark (DTMB) <millerm13@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Waltersdorf, Rex (DTMB) <WaltersdorfR@michigan.gov>; Monroe, Jerry (DTMB) <monroej1@michigan.gov>; Bergan, Kristin (DTMB) <bergank@michigan.gov>; Banks, William (DTMB) <banksw@michigan.gov>; Dyson, Mike (DTMB) <dysonm@michigan.gov>; Stiles, Dan (DTMB) <stilesd1@michigan.gov>; Chipman, Dan (DTMB) <chipmand@michigan.gov>; Hodgman, Steve (DTMB) <hodgmans@michigan.gov>; Martin, Todd (DTMB) <martint1@michigan.gov>; Weston, Jessica (DTMB) <WestonJ2@michigan.gov>; Fitton, Scott (DTMB) <FittonS2@michigan.gov>; Sample, Brice (DTMB) <samplebr@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Calahan, Heather (DTMB) <CALAHANH@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hayes, Genevieve (DTMB) <HayesG2@michigan.gov>; Riehle, Jenni (DTMB) <RiehleJ2@michigan.gov>; Falik, Tom A. (DTMB) <FalikT@michigan.gov>; Pemble, William (DTMB) <PembleW@michigan.gov>; Sambiagio, Melissa (DTMB) <SambiagioM@michigan.gov>; Cieciwa, Sue (DTMB) <cieciwas@michigan.gov>; Hunter, Lymon (DTMB) <hunterl@michigan.gov>; Dufour, Yvon (DTMB) <DufourY@michigan.gov>; Camp, William (DTMB) <CampW@michigan.gov>; Hatch, David (DTMB) <HatchD@michigan.gov>; Troub, Shelby (DTMB) <TroubS1@michigan.gov>; Epps, Stephanie (DTMB) <eppss@michigan.gov>; Herman, Christyn (DTMB) <HermanC3@michigan.gov>; Bliss, Mike (DTMB) <blissm@michigan.gov>; Guardiola, Jamie (DTMB) <GuardiolaJ1@michigan.gov>; 'jfoley@us.ibm.com' <jfoley@us.ibm.com>
Cc: Stanaway, Deb (DTMB) <StanawayD@michigan.gov>; Huhn, Jacqueline (DTMB) <huhnj@michigan.gov>; McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Reasner, Richard (DTMB) <ReasnerR@michigan.gov>; Rakowski, Rock (DTMB) <RakowskiJ@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Doerr, Stephen (DTMB) <DoerrS1@michigan.gov>; Isaacs, Jan (DTMB) <isaacsj@michigan.gov>
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.



All DTMB
stodians of Corres

-----Original Appointment-----
From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda
1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport

Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz

Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie

Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio

Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"
- ☐ "Flint" & "water"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

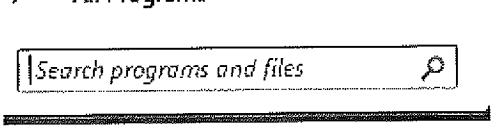
Please return this completed Checklist to DTMB Director's Office staff by Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

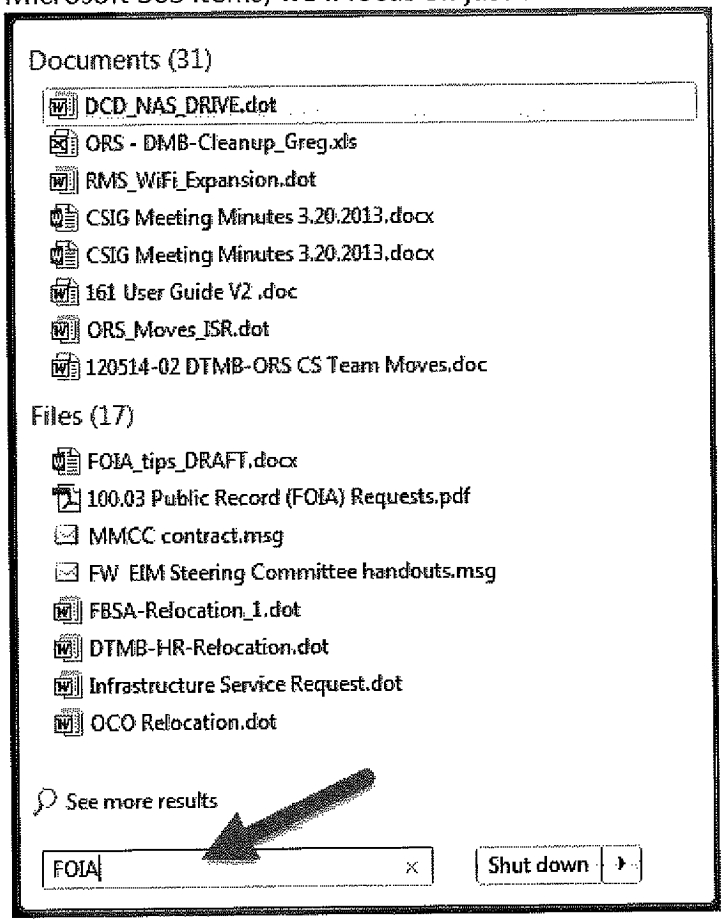
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

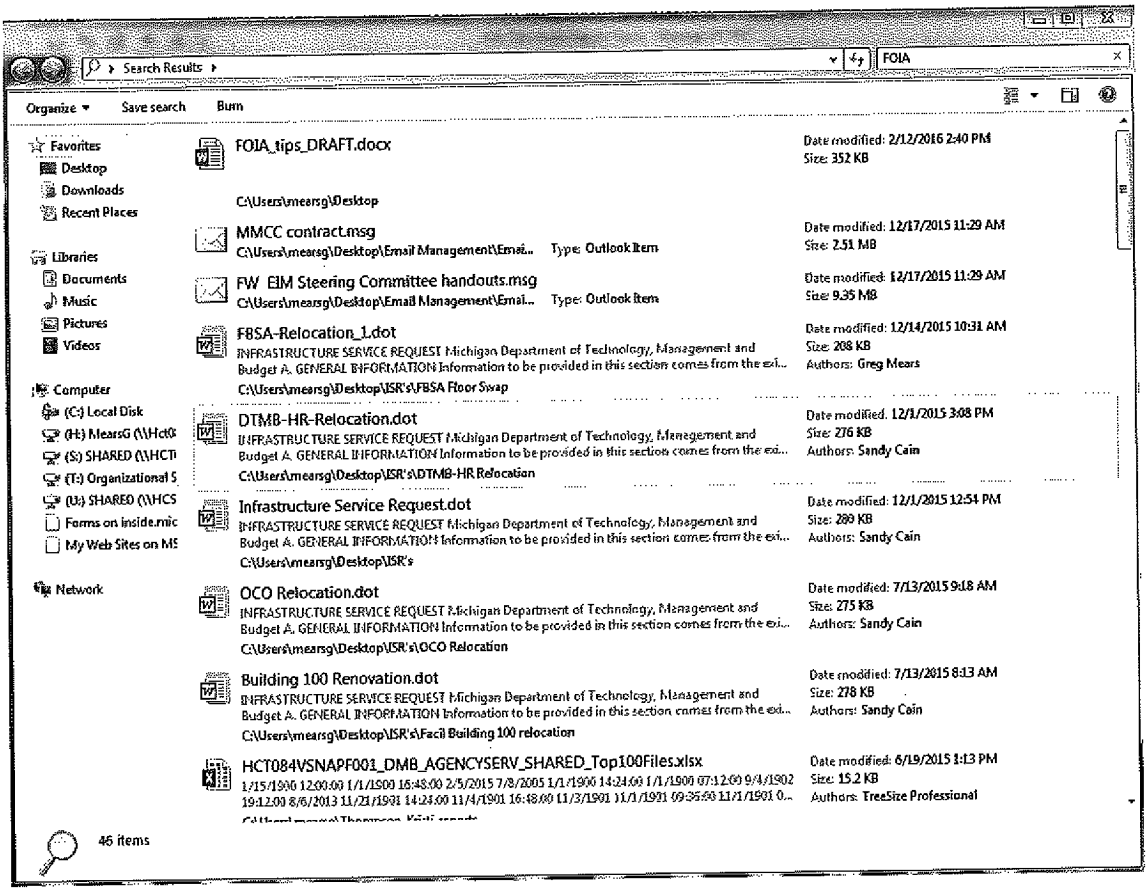


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

From: Rigg, Steve (DTMB)
Sent: Thursday, October 01, 2015 7:14 AM
To: Zinn, Brent (Brent.Zinn@grainger.com)
Subject: water filters

Brent,

I'm now just reading emails regarding the need for water filters for faucets in the Flint area. Rebecca said she contacted our Grainger rep, but didn't actually identify who she talked to. Checking to see if you are aware of the filters that are needed in the Flint area. Give me a call. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Rigg, Steve (DTMB)
Sent: Thursday, October 01, 2015 2:22 PM
To: DAVID_KHANUJA@homedepot.com
Cc: LB_WILLIS1@homedepot.com;Rochelle_Komlosi@homedepot.com
Subject: RE: water filters

DHHS might go with a voucher option which would allow residents to go to the store and pick up these filters. Could these filters be delivered to all Flint stores and made available through a voucher type option? Let me know. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Thursday, October 01, 2015 12:16 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: LB_WILLIS1@homedepot.com; Rochelle_Komlosi@homedepot.com
Subject: Re: water filters

Thank you sir, I look forward to hearing from you.

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 12:14 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Thanks for getting back to me so quickly on this issue. I'll pass along information and will let you know what has been decided.
>
> *Steve Rigg*
> Buyer, Commodities Division

DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Thursday, October 01, 2015 12:10 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: LB_WILLIS1@homedepot.com; Rochelle_Komlosi@homedepot.com
Subject: Re: water filters

Good afternoon Steve,

The Brita faucet mounted filter would be $17.47 each. We have 35,000 available immediately. Our delivery time would be 1-2 days, but depending on when we process, may be able to get next day for you.

We also offer replacement filters, which are sold in a 2 pack and those would be $24.87.

Please let me know how we can help!

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 10:07 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> I didn't get an attachment.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
> Constitution Hall, First Floor NE
> 525 W. Allegan Street
> P. O. Box 30026
> Lansing, MI 48933
> (517) 284-7043 (phone)
> (517) 335-0046 (fax)

1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Thursday, October 01, 2015 10:05 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>; LB_WILLIS1@homedepot.com
Cc: Rochelle_Komlosi@homedepot.com
Subject: RE: water filters

Good morning Steve,

I have attached an option for the Faucet mounted filtration system. This unit will meet the NSF/ANSI 53 standard. As noted we have 10,000 available and currently working on pricing and shipping times now. Please review this option as we feel this units would best fit the need.

Thank you,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

From: Rigg, Steve (DTMB) [mailto:RiggS@michigan.gov]
Sent: Thursday, October 01, 2015 10:02 AM
To: Willis, Lb; KHANUJA, DAVID X
Cc: Komlosi, Rochelle; Abbott, Thomas J; Martens, Paul E
Subject: RE: water filters

Yes, they are looking for faucet mounted filters. How quickly could the 10,000 be shipped and how long to get the other 15,000? Can you send me the specs/item code so that I know what you are talking about? Also, what would be the quoted price on the quantity of these filters? Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)

www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: LB_WILLIS1@homedepot.com [mailto:LB_WILLIS1@homedepot.com]
Sent: Thursday, October 01, 2015 9:52 AM
To: DAVID_KHANUJA@homedepot.com; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Rochelle_Komlosi@homedepot.com; THOMAS_J_ABBOTT@homedepot.com; Paul_Martens@homedepot.com
Subject: RE: water filters

Steve-

We currently have 10k (Brita) available now that meet those specs./standards. Getting the remainder would not be a problem, lets us know who we need to contact to move forward.

Regards,

L.B. Willis Jr.
Regional Territory Pro Sales Manager
Midwest Region | Northern Division
THE HOME DEPOT
734-245-6922

From: KHANUJA, DAVID X
Sent: Thursday, October 01, 2015 9:48 AM
To: Rigg, Steve (DTMB)
Cc: Komlosi, Rochelle; Abbott, Thomas J; Willis, Lb; Martens, Paul E
Subject: Re: water filters

Hi Steve,

Are we looking for faucet mounted filters meeting that standard?

Thank you,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Oct 1, 2015, at 9:43 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> The only specs we got is that it had to meet NSF/ANSI 53 standards.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement

Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Rochelle_Komlosi@homedepot.com
[mailto:Rochelle_Komlosi@homedepot.com]
Sent: Thursday, October 01, 2015 9:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: THOMAS_J_ABBOTT@homedepot.com; LB_WILLIS1@homedepot.com; DAVID_KHANUJA@homedepot.com; Paul_Martens@homedepot.com
Subject: water filters

Hello Steve
Thanks for your time this morning. we are looking forward to the meeting next week. I called a few folks from the team to see if they heard about the water filter request. Tom spoke with Rebecca last night and she was going to send him an email of the specs needed for the filters. He didn't receive the email yet. Can you send us the information so we can work on this for you? Let me know if you need anything else. Thanks!

Rochelle Komlosi
The Home Depot
National Pro Manager
Northern Division
Cell: 412-418-9988
Fax: 877-959-8541
rochelle_komlosi@homedepot.com

The information in this Internet Email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this Email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. When addressed to our clients any opinions or advice contained in this Email are subject to the terms and conditions expressed in any applicable governing The Home Depot terms of business or client engagement letter. The Home Depot disclaims all responsibility and liability for the accuracy and content of this attachment and for any damages or losses arising from any inaccuracies, errors, viruses, e.g., worms, trojan horses, etc., or other items of a destructive nature, which may be contained in this attachment and shall not be liable for direct, indirect, consequential or special damages in connection with this e-mail message or its attachment.

The information in this Internet Email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this Email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. When addressed to our clients any opinions or advice contained in this Email are subject to the terms and conditions

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From: Rigg, Steve (DTMB)
Sent: Wednesday, October 07, 2015 10:53 AM
To: Hanley, Farah (DHHS);Sanches, Christine (DHHS);Stephen, Kimberly (DHHS)
Subject: RE: URGENT water pitchers

Farah,

The Zero Water pitcher is the only water pitcher on the market that meets the NSF standard for lead removal and Home Depot has verified that. Zero Water's website is even advertising this claim and that they "Stand With Flint" on their water filter needs. https://www.zerowater.com/



Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
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(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:27 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

Sent from my iPhone

Begin forwarded message:

> **From:** "Lasher, Geralyn (DHHS)" <lasherg@michigan.gov>
> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
> **Cc:** "Wells, Eden (DHHS)" <WellsE3@michigan.gov>, "Eisner, Jennifer (DHHS)" <EisnerJ@michigan.gov>
> **Subject: URGENT water pitchers**
>
> Farah--we need to know what model was of the 750 water pitchers that you said were purchased to ensure it meets the same NSF Standard ANSI 53 to ensure it is the same as the water faucet specs. There was some concern at the United Way that some pitchers are not at the same spec level.
>
> Before anything get distributed to GCCARD we need to ensure they meet the standards.
>
> thanks--g

Sent from my iPad

From: Rigg, Steve (DTMB)
Sent: Wednesday, October 07, 2015 12:34 PM
To: Hanley, Farah (DHHS);Stephen, Kimberly (DHHS)
Cc: Sanches, Christine (DHHS)
Subject: RE: URGENT water pitchers
Attachments: Brita FF-100 and SAFF-100 NSF-ANSI 53 Certification 2015-09-30.pdf

Confirmation from Home Depot is Brita Model #SAFF-100 for the faucet filter and the pitcher they are supplying is the ZeroWater ZD-013D (8-cup). Both units are certified for lead reduction.

The filter capacity of the Brita is 100 gallons and the filter capacity of the ZeroWater water pitcher is only 15 gallons before needing replacement.

Attached are the specs for the Brita filter and the link below shows the claim for lead reduction for the ZeroWater pitcher.

http://info.nsf.org/Certified/DWTU/Listings.asp?Company=1K760&

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www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 11:11 AM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: Re: URGENT water pitchers

These people are going to drive me to drink.

Can one of you confirm that we only purchased two things - model # ?? For one type of water faucet and model #ZD-018 for one type of pitcher ? I just need to be 1,000 % sure before this press release goes out.

Sent from my iPhone

On Oct 7, 2015, at 11:05 AM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> No. It is the 23 cup pitcher. Model #ZD-018
>
> ---
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Wednesday, October 07, 2015 10:59 AM
> **To:** Rigg, Steve (DTMB)
> **Cc:** Sanches, Christine (DHHS); Stephen, Kimberly (DHHS)
> **Subject:** Re: URGENT water pitchers
>
> We purchased the 10 cup pitcher correct?
>
> Sent from my iPhone
>
> On Oct 7, 2015, at 10:52 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:
>
> > Farah,
> >
> > The Zero Water pitcher is the only water pitcher on the market that meets the NSF standard for lead removal and Home Depot has verified that. Zero Water's website is even advertising this claim and that they "Stand With Flint" on their water filter needs. https://www.zerowater.com/



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Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:27 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

Sent from my iPhone

Begin forwarded message:

> **From:** "Lasher, Geralyn (DHHS)" <lasherg@michigan.gov>
> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
> **Cc:** "Wells, Eden (DHHS)" <WellsE3@michigan.gov>, "Eisner, Jennifer (DHHS)" <EisnerJ@michigan.gov>
> **Subject: URGENT water pitchers**
>
> Farah--we need to know what model was of the 750 water pitchers that you said were purchased to ensure it meets the same NSF Standard ANSI 53 to ensure it is the same as the water faucet specs. There was some concern at the United Way that some pitchers are not at the same spec level.
>
> Before anything get distributed to GCCARD we need to ensure they meet the standards.
>
> thanks--g
>
> Sent from my iPad

The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Wednesday, September 30, 2015** at 12:15 a.m. Eastern Time. Please contact NSF International to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/DWTU/Listings.asp?TradeName=ff%2D100&Standard=053&hdModlStd=ModlStd&

Note: Certain claims, such as Arsenic (Pentavalent) Reduction, appear as active links, allowing you to access additional information regarding the specific contaminants.

NSF/ANSI 53
Drinking Water Treatment Units - Health Effects

The Brita Products Company

1221 Broadway
Oakland, CA 94612
United States
800-24-BRITA

Facility : # 1 Brampton, Ontario, Canada

Brand Name / Trade Name / Model	Replacement Element	Service Cycle (gallons)	Flow Rate (gpm)	Claim
Faucet Mount				
Brita Faucet Filtration System SAFF-100	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Benzene Reduction Carbofuran Reduction Carbon Tetrachloride Reduction Chlordane Reduction Chlorobenzene Reduction

				Endrin Reduction Ethylbenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction O-Dichlorobenzene Reduction Simazine Reduction Styrene Reduction Tetrachloroethylene Reduction Toluene Reduction Toxaphene Reduction Trichloroethylene Reduction Trihalomethanes (TTHM) Reduction Turbidity Reduction VOC Reduction
Brita® Faucet Filtration System FF-100[2] [3] [Pb]	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Carbofuran Reduction Chlordane Reduction Cyst Reduction O-Dichlorobenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction Monochlorobenzene Reduction Styrene Reduction Trichloroethylene Reduction Toxaphene Reduction Turbidity Reduction Benzene Reduction Carbon Tetrachloride Reduction Endrin Reduction Ethylbenzene Reduction Simazine Reduction Tetrachloroethylene Reduction Toluene Reduction VOC Reduction Trihalomethanes (TTHM) Reduction

(1) Claims of capacity or rated service cycle are not applicable for mechanical filtration.
[2] Model available in white, chrome, and black.
[3] As of production code beginning P52120.
[Pb] Product also evaluated and determined to possess weighted average lead content of <=0.25% and complies with lead content requirements for "lead free" plumbing as defined by California, Vermont, Maryland, and Louisiana state laws and the U.S. Safe Drinking Water Act.

NOTE: All replacement elements are components.

The category of VOC (Volatile Organic Chemical) includes a number of chemicals that are both man-made and naturally occurring. Water from wells and utilities may contain some of these contaminants. Some VOCs are pesticides, herbicides, or insecticides that seep into the ground water after application. Other VOCs enter the water supply through industrial or other waste disposal. This category also includes total trihalomethanes, which are a by-product of chlorination.

A VOC reduction claim by the manufacturer means the system reduces the concentration of all of the following contaminants:

alachlor
atrazine
benzene
carbofuran
carbon tetrachloride
chlorobenzene
chloropicrin
2,4-D
dibromochloropropane (DBCP)
o-dichlorobenzene
p-dichlorobenzene
1,2-dichloroethane
1,1-dichloroethylene
cis-1,2-dichloroethylene
trans-1,2-dichloroethylene
1,2-dichloropropane
cis-1,3-dichloropropylene
dinoseb
endrin
ethylbenzene
ethylene dibromide (EDB)
haloacetonitriles
  bromochloroacetonitrile
  dibromoacetonitrile
  dichloroacetonitrile
  trichloroacetonitrile
haloketones
  1,1-dichloro-2-propanone
  1,1,1-trichloro-2-propanone
heptachlor
heptachlor epoxide
hexachlorobutadiene
hexachlorocyclopentadiene
lindane
methoxychlor
pentachlorophenol
simazine
styrene
1,1,2,2-tetrachloroethane
tetrachloroethylene
toluene
2,4,5-TP(silvex)
tribromoacetic acid
1,2,4-trichlorobenzene
1,1,1-trichloroethane
1,1,2-trichloroethane
trichloroethylene
trihalomethanes (TTHM)
  bromodichloromethane
  bromoform
  chlorodibromomethane
  chloroform
xylenes

Facility : Shenzhen, China

	Replacement	Service Cycle	Flow Rate

Brand Name / Trade Name / Model	Element	(gallons)	(gpm)	Claim
Faucet Mount [Pb]				
Brita Faucet Filtration System SAFF-100	FR-200	100(1)	.58	2,4-D Reduction Asbestos Reduction Alachlor Reduction Atrazine Reduction Benzene Reduction Carbofuran Reduction Carbon Tetrachloride Reduction Chlordane Reduction Chlorobenzene Reduction Endrin Reduction Ethylbenzene Reduction Lead Reduction Lindane Reduction Methoxychlor Reduction O-Dichlorobenzene Reduction Simazine Reduction Styrene Reduction Tetrachloroethylene Reduction Toluene Reduction Toxaphene Reduction Trichloroethylene Reduction Trihalomethanes (TTHM) Reduction Turbidity Reduction VOC Reduction

(1) Claims of capacity or rated service cycle are not applicable for mechanical filtration.
[Pb] Product also evaluated and determined to possess weighted average lead content of <=0.25% and complies with lead content requirements for “lead free” plumbing as defined by California, Vermont, Maryland, and Louisiana state laws and the U.S. Safe Drinking Water Act.

NOTE: All replacement elements are components.

The category of VOC (Volatile Organic Chemical) includes a number of chemicals that are both man-made and naturally occurring. Water from wells and utilities may contain some of these contaminants. Some VOCs are pesticides, herbicides, or insecticides that seep into the ground water after application. Other VOCs enter the water supply through industrial or other waste disposal. This category also includes total trihalomethanes, which

are a by-product of chlorination.

A VOC reduction claim by the manufacturer means the system reduces the concentration of all of the following contaminants:

- alachlor
- atrazine
- benzene
- carbofuran
- carbon tetrachloride
- chlorobenzene
- chloropicrin
- 2,4-D
- dibromochloropropane (DBCP)
- o-dichlorobenzene
- p-dichlorobenzene
- 1,2-dichloroethane
- 1,1-dichloroethylene
- cis-1,2-dichloroethylene
- trans-1,2-dichloroethylene
- 1,2-dichloropropane
- cis-1,3-dichloropropylene
- dinoseb
- endrin
- ethylbenzene
- ethylene dibromide (EDB)
- haloacetonitriles
  - bromochloroacetonitrile
  - dibromoacetonitrile
  - dichloroacetonitrile
  - trichloroacetonitrile
- haloketones
  - 1,1-dichloro-2-propanone
  - 1,1,1-trichloro-2-propanone
- heptachlor
- heptachlor epoxide
- hexachlorobutadiene
- hexachlorocyclopentadiene
- lindane
- methoxychlor
- pentachlorophenol
- simazine
- styrene
- 1,1,2,2-tetrachloroethane
- tetrachloroethylene
- toluene
- 2,4,5-TP(silvex)
- tribromoacetic acid
- 1,2,4-trichlorobenzene
- 1,1,1-trichloroethane
- 1,1,2-trichloroethane
- trichloroethylene
- trihalomethanes (TTHM)
  - bromodichloromethane
  - bromoform
  - chlorodibromomethane
  - chloroform
- xylenes

Number of matching Manufacturers is 1

Number of matching Products is 3

Processing time was 0 seconds

From: Rigg, Steve (DTMB)
Sent: Wednesday, October 07, 2015 12:53 PM
To: Sanches, Christine (DHHS)
Cc: Stephen, Kimberly (DHHS);Smith, Terri (DHHS);Thompson, Sheryl D. (DHHS);Frank, Jennifer C. (DHHS)
Subject: RE: URGENT water pitchers

Chris,

The replacement filters for the ZeroWater pitcher come in a pack of two and will be $29.97. No model number yet. Dave is still waiting to hear back on quantity available from manufacturer.

Dave is telling me that he has not heard back from DHHS about ordering the 9,000 replacement filters for the Brita faucet filter.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
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(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Sanches, Christine (DHHS)
Sent: Wednesday, October 07, 2015 12:41 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>
Subject: RE: URGENT water pitchers

Steve,

Can you provide DHHS with the model number and unit cost for the replacement filter for the Zero Water pitcher.

Chris

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 7, 2015 12:38 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>

Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: RE: URGENT water pitchers

Thanks. If the Zero Water water pitcher capacity is only 15 gallons before needing replacement then we need to order replacement filters as soon as possible.

Can we do that please? I'm giving the green light

From: Rigg, Steve (DTMB)
Sent: Wednesday, October 07, 2015 12:34 PM
To: Hanley, Farah (DHHS); Stephen, Kimberly (DHHS)
Cc: Sanches, Christine (DHHS)
Subject: RE: URGENT water pitchers

Confirmation from Home Depot is Brita Model #SAFF-100 for the faucet filter and the pitcher they are supplying is the ZeroWater ZD-013D (8-cup). Both units are certified for lead reduction.

The filter capacity of the Brita is 100 gallons and the filter capacity of the ZeroWater water pitcher is only 15 gallons before needing replacement.

Attached are the specs for the Brita filter and the link below shows the claim for lead reduction for the ZeroWater pitcher.

http://info.nsf.org/Certified/DWTU/Listings.asp?Company=1K760&

Steve Rigg
Buyer, Commodities Division
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Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 11:11 AM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Subject: Re: URGENT water pitchers

These people are going to drive me to drink.

Can one of you confirm that we only purchased two things - model # ?? For one type of water faucet and model #ZD-018 for one type of pitcher ? I just need to be 1,000 % sure before this press release goes out.

Sent from my iPhone

On Oct 7, 2015, at 11:05 AM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> No. It is the 23 cup pitcher. Model #ZD-018
>
> ---
>
> **From:** Hanley, Farah (DHHS)
> **Sent:** Wednesday, October 07, 2015 10:59 AM
> **To:** Rigg, Steve (DTMB)
> **Cc:** Sanches, Christine (DHHS); Stephen, Kimberly (DHHS)
> **Subject:** Re: URGENT water pitchers
>
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> > The Zero Water pitcher is the only water pitcher on the market that meets the NSF standard for lead removal and Home Depot has verified that. Zero Water's website is even advertising this claim and that they "Stand With Flint" on their water filter needs. https://www.zerowater.com/



Steve Rigg
Buyer, Commodities Division
DTMB/Procurement
Constitution Hall, First Floor NE
525 W. Allegan Street
P. O. Box 30026
Lansing, MI 48933
(517) 284-7043 (phone)
(517) 335-0046 (fax)
1-855-647-8724 (toll free customer service)
www.michigan.gov/micontractconnect

Online Bidding Website: www.buy4michigan.com

From: Hanley, Farah (DHHS)
Sent: Wednesday, October 07, 2015 10:27 AM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Subject: Fwd: URGENT water pitchers

We did confirm that they are NSF certified correct?

Sent from my iPhone

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> **From:** "Lasher, Geralyn (DHHS)" <lasherg@michigan.gov>
> **Date:** October 7, 2015 at 10:18:08 AM EDT
> **To:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>, "Becker, Timothy (DHHS)" <beckert1@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>
> **Cc:** "Wells, Eden (DHHS)" <WellsE3@michigan.gov>, "Eisner, Jennifer (DHHS)" <EisnerJ@michigan.gov>
> **Subject: URGENT water pitchers**
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> Sent from my iPad

From: Rigg, Steve (DTMB)
Sent: Wednesday, October 07, 2015 4:43 PM
To: Sanches, Christine (DHHS)
Cc: Stephen, Kimberly (DHHS);Smith, Terri (DHHS);Thompson, Sheryl D. (DHHS);Frank, Jennifer C. (DHHS)
Subject: RE: URGENT water pitchers

Chris,

ZeroWater has 1000 2-packs of sku 488-733 available right now for the water pitcher. These were priced at $29.97 for each 2-pack.

By next Wednesday they can have another 2,000 ready to ship.

They also have some larger multipacks that are used for internet fulfillment (they come in brown boxes and no retail packaging). No skus are set up for any of these yet and Dave is working on getting me pricing.

They have:

1500: 4 packs
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800: 12 packs

Additionally they have 1000 4 packs in Retail Packaging.

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Cc: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Thompson,

Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>
Subject: RE: URGENT water pitchers

Steve,

Can you provide DHHS with the model number and unit cost for the replacement filter for the Zero Water pitcher.

Chris

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To: Rigg, Steve (DTMB) <RiggS@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
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Thanks. If the Zero Water water pitcher capacity is only 15 gallons before needing replacement then we need to order replacement filters as soon as possible.

Can we do that please? I'm giving the green light

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Cc: Sanches, Christine (DHHS)
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Confirmation from Home Depot is Brita Model #SAFF-100 for the faucet filter and the pitcher they are supplying is the ZeroWater ZD-013D (8-cup). Both units are certified for lead reduction.

The filter capacity of the Brita is 100 gallons and the filter capacity of the ZeroWater water pitcher is only 15 gallons before needing replacement.

Attached are the specs for the Brita filter and the link below shows the claim for lead reduction for the ZeroWater pitcher.

http://info.nsf.org/Certified/DWTU/Listings.asp?Company=1K760&

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> Before anything get distributed to GCCARD we need to ensure they meet the standards.
>
> thanks--g
>
> Sent from my iPad

From: Rigg, Steve (DTMB)
Sent: Thursday, October 08, 2015 8:23 AM
To: Frank, Jennifer C. (DHHS)
Subject: FW: URGENT water pitchers

Jennifer,

Can you tell me what sku # is on the PO for the water pitchers? I don't recall that the 23-cup pitcher was ever requested. Thanks.

Steve Rigg
Buyer, Commodities Division
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From: Thompson, Sheryl D. (DHHS)
Sent: Thursday, October 08, 2015 2:40 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>; Smith, Terri (DHHS) <SmithT42@michigan.gov>; Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>
Subject: Re: URGENT water pitchers

What happened to the 750 of the 23-cup pitchers that was the original request?

Or are these 8 cups in addition to the 750?

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

On Oct 7, 2015, at 4:43 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

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Can we do that please? I'm giving the green light

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> >
> > <image001.png>
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>
> thanks--g
>
> Sent from my iPad

From: Rigg, Steve (DTMB)
Sent: Thursday, October 08, 2015 11:37 AM
To: Smith, Terri (DHHS)
Subject: RE: ZeroWater Pitcher

Terri,

David from Home Depot is now on vacation. The new contact person is LB Willis – 734-245-6922. He will be calling you shortly to make contact. He is currently driving to one of their Flint stores. He is working on getting us information on the 23 cup water pitcher.

Steve Rigg
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From: Smith, Terri (DHHS)
Sent: Thursday, October 08, 2015 10:55 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: ZeroWater Pitcher

Thanks Steve.

From: Rigg, Steve (DTMB)
Sent: Thursday, October 08, 2015 10:20 AM
To: Smith, Terri (DHHS)
Subject: RE: ZeroWater Pitcher

Terri,

I have a phone call and email to Dave. I'm just waiting for him to call me back. Will get you availability to you as soon as I can.

Steve Rigg
Buyer, Commodities Division
DTMB/Procurement

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From: Smith, Terri (DHHS)
Sent: Thursday, October 08, 2015 10:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: ZeroWater Pitcher

Steve,

I just spoke to Chris about the size of the water pitchers. Administration was under the impression we were ordering the 23 cup pitchers. Can we find out from David if it's possible to order these? We can hand out the smaller pitchers in the meantime.

Terri

From: Rigg, Steve (DTMB)
Sent: Thursday, October 15, 2015 2:55 PM
To: Moss, Marla (MDE)
Subject: RE: bottled water from Home Depot

Marla,

Below are the charges from the contract. You would be looking at item No. 3 below. 5 gallons at $3.95 per container.

	DESCRIPTION	COMMODITY CODE	UNIT	UNIT COST
1.	Bottled Water – one (1) gallon containers, 6 gallons per case, non-returnable	1 gallon Distilled-604536 1 gallon Spring-604539	1-Gallon	$ .89 per unit (6 - 1 gallon bottles per case)
2.	Bottled Water – 2.5 gallon container, non-returnable	2.5 gallon Distilled-600355 2.5 gallon Spring-600355	2.5-Gallon	$2.95 per unit (2 - 2.5 gallon bottles per case)
3.	*Bottled Water – Five (5) gallon container, returnable	Distilled-600400 Spring-600403	5-Gallon	$3.95 per bottle
4.	*Paper Products – cups, disposable paper, 4-6 ounces	4.5oz cone cup case - 603068 Quantity in a case:1000	Case	$12.00 per case

Additional Charges:

	Price
*Deposit for Five Gallon Container:	$7.00

**Monthly Rental Charges for Dispensers
Per each Five Gallon Container

Room Temperature	$5.00
Cold Dispenser	$6.00
Hot and Cold Dispenser	$8.00

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From: Moss, Marla (MDE)
Sent: Thursday, October 15, 2015 2:28 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: bottled water from Home Depot

Flint FSD says they need water to cook with not water bottles. So, how much would the 5 gallon jugs cost on the Absopure contract? Thanks.

Sent from my iPad

On Oct 14, 2015, at 3:06 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Marla,
>
> We have a contract for water with Absopure – 071B4300122. The contact person is Art Amelotte at 734-207-4873. I talked to him a little over a week ago and they said that a case of water would cost $4. This contract is currently set up for DEQ only, but maybe you could work out a fund transfer with them. However, if you are collecting money you could probably just write them a check and reference the contract number. Hope this helps.
>
> *Steve Rigg*
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From: Moss, Marla (MDE)
Sent: Wednesday, October 14, 2015 2:52 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: bottled water from Home Depot

Talked to FSD today - he hasn't had to buy any water bottles yet due to large amount of donated supplies. I appreciate your assistance.

A question for you - MDE would like to collect money and buy water to donate....can we buy off the Home Depot contract?

Sent from my iPad

On Oct 13, 2015, at 11:44 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Marla,
>
> Did everything work out with the bottled water donation from Home Depot for the Flint schools? Let me know if you need anything from me. Thanks.
>
> *Steve Rigg*
> Buyer, Commodities Division
> DTMB/Procurement
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From: Rigg, Steve (DTMB)
Sent: Wednesday, January 06, 2016 4:23 PM
To: DAVID_KHANUJA@homedepot.com
Subject: RE: Water filters

David,

After talking to someone who was in the meeting this morning, it doesn't sound like they are going to flood the market. Sounds like they are going to continue to go with the two distribution points. That is all I have at this time, so until I hear anything further we'll just stand by. It sounds like the Mayor of Flint is coming to Lansing tomorrow, so they need to have a plan of action by tomorrow.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Wednesday, January 06, 2016 4:07 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Water filters

Good afternoon buddy,

I have checked our inventories of our manufacturers, I have listed them below:

Brita Faucet mounted filter: 2,000 on hand

Brita replacement filter 2 pack – 8,000 on hand.

We need to take a look at these pretty quick if your goal is to flood the market!

Thanks,

David Khanuja
Pro Account Representative
The Home Depot – Midwest Region
248-826-8907 Cell
877-959-8504 Fax
DAVID_KHANUJA@homedepot.com

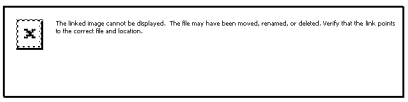
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From: Rigg, Steve (DTMB)
Sent: Sunday, January 10, 2016 7:57 AM
To: DAVID_KHANUJA@homedepot.com
Subject: increase of dynamic credit line

David,

Due to the State of Emergency in Flint and the need to purchase large quantities of water filters, water pitchers, and replacement filters, could Home Depot please double the State of Michigan's dynamic credit line what it is currently. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov



From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 10:48 AM
To: Sambiagio, Melissa (DTMB)
Subject: FW: EcoSmarte Scalable water filtration supply via Home Depot vendor contract

Here is the email from Jeanette regarding the number of tests being conducted.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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From: Doll, Jeanette (DTMB)
Sent: Friday, January 08, 2016 12:43 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Subject: RE: EcoSmarte Scalable water filtration supply via Home Depot vendor contract

Thanks Steve. I shared the information and should know if additional filters/cartridges are needed as the day progresses. I've requested they notify me ASAP. With the door-to-door visits we may see the current quantities dwindle quickly. DEQ is currently conducting the water testing at their laboratory (just over 600 of 45,000 facilities in the area), so we have a lot more to go!

Genesee County and the SEOC are working on plans now. Sorry for the late response – I kept getting interrupted and just realized the message hadn't been sent!

Jeanette

From: Rigg, Steve (DTMB)
Sent: Friday, January 8, 2016 8:47 AM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Subject: FW: EcoSmarte Scalable water filtration supply via Home Depot vendor contract

Jeanette,

Just an FYI. Dan Montag from EcoSmart reached out to me yesterday about how they could help the city of Flint with their water filtration systems. Below is his message to me.

After reading the quote from Chris Kelenske in Gongwer about one of the goals is to ensure that every source of drinking water in Flint has a filter, I thought that this might be a good company to think about because of what they can provide as far as filtration systems for homes, schools, hospitals, etc.

Let me know if you need me to follow up with this company for you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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From: Daniel Montag [mailto:dmmontag@me.com]
Sent: Thursday, January 07, 2016 5:31 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: EcoSmarte Scalable water filtration supply via Home Depot vendor contract

Good afternoon Steve,

Per our conversation, I have reached out to Kelly Mayhall the Midwest Regional Vice President of Home Depot (734-855-1300 X429) re: the supply of a scalable filtration system: she was out of the office this afternoon and is going to get back me via phone later today or tomorrow morning.

EcoSmarte has the necessary infrastructure Michigan to support the supply chain per the following:
-Ecosmarte Michigan, West Olive, MI (www.ecosmartemichigan.com) - local distributor
-Meg Service, West Bloomfield, MI (www.megservice.com) - installation subcontractor
-National Testing Laboratories, Ypsilanti, MI (www.ntllabs.com) - EPA rated water testing laboratory

EcoSmarte's filtration systems are scalable from single family homes to apartment buildings to schools to restaurants to hospitals, etc. We're in the process of putting some materials which will provide an overview of the filtration method and scalability, which we are overnighting to you.

FYI - EcoSmarte will also provide an EcoSmarte filtration system and complete water analysis (before/after) at no charge via the National Testing Laboratory in Ypsilanti, MI; the testing turn-around is ~24 hrs. post filter installation.

I'll get back to you as soon as I speak to Ms. Mayhall.

Best Rgds.

Daniel Montag
Regional Sales Manager
EcoSmarte
P. 612-819-5149
www.ecosmarte.com

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 11:51 AM
To: DAVID_KHANUJA@homedepot.com
Subject: RE: increase of dynamic credit line

David,

Just got a call from HD credit department and the credit limit has been increased to $1.92M.

Let me know when you get some info on filters. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Sunday, January 10, 2016 8:02 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: increase of dynamic credit line

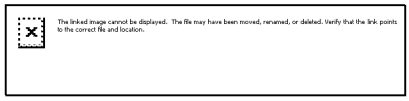
Thank you sir

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 10, 2016, at 7:57 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> David,
>
> Due to the State of Emergency in Flint and the need to purchase large quantities of water filters, water pitchers, and replacement filters, could Home Depot please double the State of Michigan's dynamic credit line what it is currently. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov



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From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 6:05 PM
To: DAVID_KHANUJA@homedepot.com
Subject: Fw: next up - BOTTLE WATER

David,

This message below is confirmation to deliver the water to the GCCARD building.

Steve

From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 5:10 PM
To: Rigg, Steve (DTMB)
Subject: RE: next up - BOTTLE WATER

Steve

Everything is ramped up after the press conference!!!

Please have the driver deliver to Genesee County Community Action Resource Department: 2727 Lippincott Boulevard, Flint MI 48507.

Thank you!

Jeanette

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 5:05 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: RE: next up - BOTTLE WATER

If we order tonight the truck would be delivered by tomorrow afternoon.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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From: Doll, Jeanette (DTMB)
Sent: Monday, January 11, 2016 3:47 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: next up - BOTTLE WATER

Steve –

How soon could the first truck arrive?

From: Rigg, Steve (DTMB)
Sent: Monday, January 11, 2016 3:37 PM
To: Doll, Jeanette (DTMB) <dolli@michigan.gov>
Subject: FW: next up - BOTTLE WATER

Jeanette,

According to David from Home Depot, they can get water by the truckload and on an ongoing basis. 1,596 cases (38,304 bottles) per truck at $3.47 per case ($5,538.12 per truck).

We'll just need to let him know when and where to deliver. Let me know. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 3:11 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: next up - BOTTLE WATER

Ok buddy,

There are 1,596 cases of water per truckload. Each case has a cost of $3.47. We can set up ongoing deliveries at your requested intervals. If you would like per day or per week or twice a week. This would be your choice. Please let me know what you require.

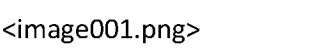
Thanks,

David Khanuja
Pro Account Representative
The Home Depot - Midwest Region
248-826-8907 Cell
David_khanuja@homedepot.com

On Jan 11, 2016, at 1:49 PM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> David,
>
> They are now running out of bottled water. They apparently have 3 truckloads coming from Meijer, but I need to know how soon Home Depot could supply truckloads of bottled water. How many trucks and when can it be delivered. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov



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From: Rigg, Steve (DTMB)
Sent: Tuesday, January 12, 2016 11:15 AM
To: DAVID_KHANUJA@homedepot.com
Subject: State of Michigan dynamic line of credit

David,

Due to the State of Emergency declared for the City of Flint, we are requesting the dynamic line of credit through Home Depot to be increased to $10,000,000. Please have the credit department call my cell phone number at 517-281-2467 for verification. Thanks.

Steve Rigg
DTMB - Procurement
State of Michigan

Form No. DTMB-3521 (Rev. 7/2015)
AUTHORITY: Act 431 of 1984
COMPLETION: Required
PENALTY: Contract change will not be executed unless form is filed

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
525 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 5

to

CONTRACT NO. 071B2200178

between

THE STATE OF MICHIGAN

and

NAME & ADDRESS OF CONTRACTOR	PRIMARY CONTACT	EMAIL
Home Depot Usa Inc	Rochelle Komlosi	Rochelle_Komlosi@homedepot.com
2455 Paces Ferry Road	PHONE	CONTRACTOR'S TAX ID NO. (LAST FOUR DIGITS ONLY)
Atlanta, GA 30339	(412) 418-9988	3319

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
PROGRAM MANAGER / CCI	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov
CONTRACT ADMINISTRATOR	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov

CONTRACT SUMMARY

DESCRIPTION: This contract is to provide building materials, hardware, plumbing, painting and miscellaneous MRO related items for use by State of Michigan agencies and participating MiDEAL members. This is an **OPTIONAL** use contract.

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
May 15, 2012	July 31, 2014	2 - 1 Year	July 31, 2016

PAYMENT TERMS	DELIVERY TIMEFRAME
Primary: payment required at time of purchase. Secondary: Home Depot Account, net 30	Varies - based on availability of items purchased

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
☒ P-card	☐ Direct Voucher (DV)	☐ Other	☒ Yes	☐ No

MINIMUM DELIVERY REQUIREMENTS
N/A

DESCRIPTION OF CHANGE NOTICE

EXERCISE OPTION?	LENGTH OF OPTION	EXERCISE EXTENSION?	LENGTH OF EXTENSION	REVISED EXP. DATE
☐	N/A	☐	N/A	N/A

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
$8,000,000.00	$ 30,000,000.00	$38,000,000.00

DESCRIPTION: Effective January 13, 2016, this Contract is hereby increased by $30,000,000.00. All other terms, conditions, specifications, and pricing remain the same. Per Contractor and Agency agreement, and DTMB approval. This amendment is necessary for the imminent protection of public health and safety because of the State of Emergency that was declared in the City of Flint. This is allowed under State Administrative Guide to State Government policy number 0510.38 Emergency Purchase.

FOR THE CONTRACTOR:

HOME DEPOT USA INC

Company Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

FOR THE STATE:

Signature

Rebecca Cook
Commodities Division Director

Name & Title

DTMB Procurement

Agency

Date

Form No. DTMB-3521 (Rev. 7/2015)
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MINIMUM DELIVERY REQUIREMENTS

N/A

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FOR THE STATE:

Signature

Rebecca Cook
Commodities Division Director

Name & Title

DTMB Procurement

Agency

Date

From: Rigg, Steve (DTMB)
Sent: Thursday, January 14, 2016 9:54 AM
To: Frank, Jennifer C. (DHHS);Ballard, Denice (DTMB)
Cc: Sanches, Christine (DHHS);Doll, Jeanette (DTMB);Cook, Rebecca (DTMB)
Subject: Home Depot contract updated

Hello,

This morning we are adding $30,000,000 to the Home Depot contract under an Emergency change notice so there won't be any delays in the cutting of PO's in the future.

I had Home Depot increase our credit limit to $10,000,000. However, I'm suggesting that we process payments on receipts as soon as they come in so that we can keep this credit line open. By the end of today we will have approximately $6,000,000 worth of receipts unless some have been paid off already. I just don't want anything to hold up purchases.

As you get receipts for anything purchased under the Home Depot contract related to City of Flint, please send me a copy so I can keep track of actual purchases. I'm going to need this later. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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MINIMUM DELIVERY REQUIREMENTS

N/A

DESCRIPTION OF CHANGE NOTICE

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Change Notice Number: 5
Contract Number: 071B2200178

FOR THE CONTRACTOR:

HOME DEPOT USA INC

Company Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

FOR THE STATE:

Signature

Rebecca Cook
Commodities Division Director

Name & Title

DTMB Procurement

Agency

Date

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to

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THE STATE OF MICHIGAN

and

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MINIMUM DELIVERY REQUIREMENTS

N/A

DESCRIPTION OF CHANGE NOTICE

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FOR THE CONTRACTOR:

HOME DEPOT USA INC

Company Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

FOR THE STATE:

Signature

Rebecca Cook
Commodities Division Director

Name & Title

DTMB Procurement

Agency

Date

From: Rigg, Steve (DTMB)
Sent: Friday, January 15, 2016 8:31 AM
To: Rochelle_Komlosi@homedepot.com;LB_WILLIS1@homedepot.com
Cc: DAVID_KHANUJA@homedepot.com
Subject: THANK YOU

Rochelle,

Although we still have a long way to go with the emergency situation in Flint, I just want to thank Home Depot, and especially David Khanuja, for helping me and the State of Michigan support the ongoing efforts in the City of Flint. Supplying every resident with a faucet filter, replacement cartridge, and bottled water was a top priority this week, and David and his support staff have played a crucial role in helping procure the supplies necessary to support this effort. I can't thank David and the Home Depot team enough. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 9:12 AM
To: Thompson, Sheryl D. (DHHS)
Cc: Frank, Jennifer C. (DHHS);Doll, Jeanette (DTMB)
Subject: Home Depot inventory
Attachments: SOM Water filter master inventory 1-19-16.xlsx

Sheryl,

Attached is the most recent list of what has been ordered and delivered from Home Depot in regards to filters and bottled water. I'm meeting with David this morning and we are going to try and get copies of all invoices and get them over to DHHS today.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 1/15/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							$0.00
14							$0.00
15	**Product Received from DHHS POs**						$0.00
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							$0.00
26							$0.00
27	**Product Received from DTMB POs**						$0.00
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	Ongoing	24 pack bottled water	114,912			$3.27	$375,762.24
50							
51							$8,517,211.24
52	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 1:23 PM
To: Graham, Kimberly (DMVA)
Subject: RE: Food Category Team Plan

Thanks Kim. I completely understand being busy with the Flint emergency. I manage the Home Depot contract and every filter, replacement cartridge, and bottled water has been going through this contract and it is all I have been working on since last Tuesday.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Graham, Kimberly (DMVA)
Sent: Tuesday, January 19, 2016 1:04 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: Food Category Team Plan
Importance: High

Hi Steve:

The DMVA is working on the Flint Emergency Water Crisis and I have almost 300 soldiers deployed. I will try very hard to get the plan reviewed before Friday, but I cannot promise. I will be out of the office all next week on vacation returning on February 2nd. I will be able to address this that week upon return :o)

Thank You,
Kimberly Graham, Buyer Manager
DMVA, State Operations - Purchasing & Contracts
Reserve Forces Support Center
3423 N. Martin Luther King Jr. Blvd, Suite 320F
Lansing, MI 48906
(517) 481-7643 ~ Office
(517) 481-7644 - Fax

For Information on Doing Business with the State
go to Contract Connect at www.michigan.gov/micontractconnect

Are you Registered on the State of Michigan's bid solicitation system?
Go to www.buy4michigan.com

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 19, 2016 11:51 AM
To: Beville-Sprinkle, Rose (LARA); Bielski, Kerri (DMVA); Cook, Rebecca (DTMB); Graham, Kimberly (DMVA); Keilen, Nicholas J (DTMB); Koppleberger, Pamela (MSP); McCarthy, Shari (DNR); McPherson, Tammy (DHHS); Venning, Linda

(DHHS)
Cc: Rigg, Steve (DTMB)
Subject: Food Category Team Plan

Hello,

Back on December 30th I had sent out the updated category plan. I had requested that all of you take a look at the plan and either give me feedback on recommended changes or if you were fine with the plan, I was looking for you to print, sign and date next to your name on the signature page and send that to me. I wanted your feedback by Friday January 15th. So far I have received only two responses with signatures.

If you could please take a look at this and get back with me it would be greatly appreciated as I would like to get this phase of the project closed out and move on to the ongoing phase of this project which is to continue working through the recommendations. Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
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Message

From: Rigg, Steve (DTMB) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=18D130274B1949C7A252FE3694A37FCB-RIGG STEPHEN]
Sent: 1/21/2016 11:18:41 AM
To: Sanford, Jeffery (DHHS) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5ebf62b3f38d4a709ed0d89eb91e999c-Sanford Jeffery]; DAVID_KHANUJA@homedepot.com
Subject: Home Depot Receipts
Attachments: 7970216.pdf; 7971407.pdf; 7971410.pdf; 7971411.pdf; 8970194.pdf; 8970195.pdf; 7971408.pdf; 7971409.pdf; 7973654.pdf

Here are all the receipts.

Steve Rigg

Buyer, Commodities Division

DTMB-Procurement

(517)284-7043

RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: LB_WILLIS1@homedepot.com [mailto:LB_WILLIS1@homedepot.com]
Sent: Tuesday, January 19, 2016 11:01 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Fwd: increase of dynamic credit line

Sent from my iPhone

Begin forwarded message:

From: "Whitten, Mark " <mark.whitten@citi.com>
To: "Willis, Lb" <LB_WILLIS1@homedepot.com>
Subject: FW: increase of dynamic credit line

LB –

Tell me if these will work-

If not, I will have her fax the actual invoices to a store I am at tomorrow

From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 5:11 PM
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line

You are welcome!

I've attached the receipts for all purchases made last week on the DHHS account [redacted].

The actual invoices show more detail but unfortunately we are note able to email those. If you have a fax I can send them to you that way.

Thanks!

Cari Leavitt

Account Manager

800-494-1946 Ext. 5222723

Fax: 877-969-6282

*** You may also view your account online at www.homedepot.com

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 3:02 PM
To: Leavitt, Cari [GCB-OT]
Subject: RE: increase of dynamic credit line

Thank you very much-

From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 5:01 PM
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line

Okay, yes I see them. I am pulling them and will email them to you in just a few minutes.

Thanks ☺

Cari

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 2:48 PM
To: Leavitt, Cari [GCB-OT]
Subject: RE: increase of dynamic credit line

Hi Cari,
I believe the $10mm in sales went through the Human Resources Dept.

Mark Whitten

Store Credit Manager
248-259-5576

Fuel Rewards Website:
Homedepot.com/cardbenefits

-----Original Message-----
From: Leavitt, Cari [GCB-OT]
Sent: Monday, January 18, 2016 03:46 PM Central Standard Time
To: Whitten, Mark [GCB-RS]
Subject: RE: increase of dynamic credit line

Hi Mark-

Is this request just for the Dept of Tech & Budgeting/ [redacted]?

Thanks!

From: Whitten, Mark [GCB-RS]
Sent: Monday, January 18, 2016 1:41 PM
To: Leavitt, Cari [GCB-OT]
Cc: Russell, Christopher B [GCB-RS]; Turner, Charles C [GCB-OT]
Subject: FW: increase of dynamic credit line

Good Afternoon Cari-

I just got off the phone with the Regional Pro Manager (LB Willis).

He is trying to assist the state with expediting their pay on the $10mm in outstanding invoices.

Is it possible to get a copy of the invoices from last week emailed to me?

From: Whitten, Mark [GCB-RS]
Sent: Friday, January 15, 2016 5:50 PM
To: Leavitt, Cari [GCB-OT]
Cc: Turner, Charles C [GCB-OT]; Russell, Christopher B [GCB-RS]
Subject: FW: increase of dynamic credit line

Cari-

Hope all is well.

The State of Michigan has been making some significant purchases over the past week.

Is it possible to expedite the invoicing?

Do you have a point of contact?

As you can see from below, the request is being made from the PAR to generate the invoices so the State can start the pay process.

It appears the state has been notified of the quick invoicing.

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Friday, January 15, 2016 5:42 PM
To: LB_WILLIS1@homedepot.com
Cc: Whitten, Mark [GCB-RS]; Russell, Christopher B [GCB-RS]
Subject: Re: increase of dynamic credit line

So in the pipeline right now, I have another 2,000,000, this number consistently increases as demand increases. We have asked the State to quick pay invoices. Unfortunately, in the world of the State, quick pay can mean 2 weeks or so. That being said, we need Citi's help for not only credit line, but to generate invoices immediately for the State to pay.

Thanks,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 15, 2016, at 5:35 PM, Willis, Lb <LB_WILLIS1@homedepot.com> wrote:

David

What dollar amount do we have in the pipe line.

Sent from my iPhone

On Jan 15, 2016, at 5:33 PM, Whitten, Mark <mark.whitten@citi.com> wrote:

Account is showing $239,577 over the $10mm credit line

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Friday, January 15, 2016 5:19 PM
To: Whitten, Mark [GCB-RS]
Cc: LB_WILLIS1@homedepot.com; Russell, Christopher B [GCB-RS]
Subject: Re: increase of dynamic credit line

Good afternoon guys,

Can you please tell me where we are, balance wise, with the State of Michigan's dynamic credit line?

Thank you,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 11, 2016, at 5:33 PM, Whitten, Mark <mark.whitten@citi.com> wrote:

Debra,
You are amazing!
Thank you for the expeditious manner that you handled this with.

Mark Whitten
Store Credit Manager
248-259-5576 cell
"It PAYS to ASK"

-----Original Message-----
From: Young, Debra J [GCB-OT]
Sent: Monday, January 11, 2016 04:29 PM Central Standard Time
To: 'DAVID_KHANUJA@homedepot.com'
Cc: Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]; LB_WILLIS1@homedepot.com
Subject: RE: increase of dynamic credit line

David and Mark,

I have gotten approval for $2,500,000 for the next 4 months for this customer. The line has been changed and ready to accommodate the sale. David I will need to have the signed po agreement when you get the final version.

Thank you,

Debra Young

972-655-1918

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 12:26 PM
To: Young, Debra J [GCB-OT]
Cc: Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]; LB_WILLIS1@homedepot.com
Subject: Re: increase of dynamic credit line

Good afternoon,

I will forward you the information, however, I have a pending sale I need to put through right now for $160k. We will be using card ending in [redacted] this is the card for department of technology and budgeting. Please immediately free up funds to process this order.

Please let me know when funds have been moved.

Thank you,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 11, 2016, at 1:14 PM, Young, Debra J <debra.j.young@citi.com> wrote:

David,

I just spoke with Steve Rigg at the procurement office for the state of Michigan and he told me that you have signed PO numbers for these sales. Can you please send me the copies of signed PO for these sales.

Thank you,

Debra

From: DAVID_KHANUJA@homedepot.com [mailto:DAVID_KHANUJA@homedepot.com]
Sent: Monday, January 11, 2016 10:52 AM
To: Young, Debra J [GCB-OT]
Cc: highticket@citi.com; Whitten, Mark [GCB-RS]; Turner, Charles C [GCB-OT]; Coll, Laura L [GCB-OT]
Subject: Re: increase of dynamic credit line

Good morning,

We have a pending quote of 1.5 million with more to come.

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

On Jan 11, 2016, at 11:50 AM, Young, Debra J <debra.j.young@citi.com> wrote:

Michael,

I am working on this request. I just got off the phone with the procurement buyer for the State of Michigan. He told me he could not tell me what type of credit line they are looking for until he gets the quotes from the PAR David Khanuja. I am trying to reach David to see if he can tell me how much they quotes are for. I will keep everyone posted.

Thanks,

Debra Young

From: HighTicket
Sent: Monday, January 11, 2016 9:39 AM
To: Whitten, Mark [GCB-RS]
Cc: Young, Debra J [GCB-OT]
Subject: RE: increase of dynamic credit line

This has been assigned to Debra webcats [redacted] Thank you.

From: Whitten, Mark [GCB-RS]
Sent: Sunday, January 10, 2016 4:29 PM
To: 'Highline'
Subject: FW: increase of dynamic credit line

Good Afternoon,
I am attaching a request for a significant increase for the State of Michigan. [redacted] Tech and Budgeting has an emergency situation with the city of Flint, MI.
The water system is contaminated with lead. The City has an immediate need for screw on filters and replacement filters.
The order they want to place on Monday (tomorrow)will be close to $1 million dollars.

I believe the current credit line is approximately $900m. They are looking to double their line.

Requesting the increase is Steve Rigg - buyer for commodities (see email string)

Mark Whitten
Store Credit Manager
248-259-5576 cell
"It PAYS to ASK"

-----Original Message-----
From: LB_WILLIS1@homedepot.com [LB_WILLIS1@homedepot.com]
Sent: Sunday, January 10, 2016 07:06 AM Central Standard Time
To: Whitten, Mark [GCB-RS]; Russell, Christopher B [GCB-RS]
Subject: Fwd: increase of dynamic credit line

Team,

Se below. I asked David to have the state to request a credit line increase . Just getting things in place that I know we will need.

Sent from my iPad

Begin forwarded message:

From: "KHANUJA, DAVID X" <DAVID_KHANUJA@homedepot.com>
Date: January 10, 2016 at 8:02:22 AM EST
To: "Willis, Lb" <LB_WILLIS1@homedepot.com>
Subject: Fwd: increase of dynamic credit line

Please find below the request to double the States credit line due to the State of emergency.

Thank you,

David Khanuja

Pro Account Representative

The Home Depot - Midwest Region

248-826-8907 Cell

David_khanuja@homedepot.com

Begin forwarded message:

From: "Rigg, Steve (DTMB)" <RiggS@michigan.gov>
Date: January 10, 2016 at 7:57:22 AM EST
To: "DAVID_KHANUJA@homedepot.com" <DAVID_KHANUJA@homedepot.com>
Subject: increase of dynamic credit line

David,

Due to the State of Emergency in Flint and the need to purchase large quantities of water filters, water pitchers, and replacement filters, could Home Depot please double the State of Michigan's dynamic credit line what it is currently. Thank you.

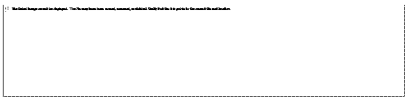
Steve Rigg

Buyer, Commodities Division

DTMB-Procurement

(517)284-7043

RiggS@michigan.gov



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Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2717, 01/12/2016, 97, 6841]

Printed on: 01/18/2016 15:04:27

Receipt Image



4245 E COURT ST BURTON MI 810-715-1700
FOLLOW US ON TWITTER @HDBURTONMI

[redacted] 01/12/16 10:18 AM
CASHIER - SPOS01

ORDER ID: 2717-366012
RECALL AMOUNT 62627.04

SUBTOTAL 62,627.04
SALES TAX 0.00
TOTAL $62,627.04
[redacted]HOME DEPOT 62,627.04
AUTH CODE 012243/7970216 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $62,627.04

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115814331.16 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2717 97 68417 01/12/2016 6677

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 139840 137220

Password:
16062 137123

Entries must be entered by 02/11/2016.

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		D	NA	P	KEY CNP

Settlement Release Date : 01/13/2016

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:02

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012320/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012255/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:34

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]OME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012213/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012320/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

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CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

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www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:05:59

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

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Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

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READY IN LESS THAN 2 HOURS!
****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]	14	HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

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www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:03:17

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

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CONVENIENT, EASY AND MOST ORDERS
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****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		D	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

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COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2717, 01/11/2016, 97, 6809]

Printed on: 01/18/2016 15:03:55

Receipt Image

More saving. More doing.℠

4245 E COURT ST BURTON MI 810-715-1700
FOLLOW US ON TWITTER @HDBURTONMI

[redacted] 01/11/16 01:14 PM
CASHIER - SPOS01

ORDER ID: 2717-365980
RECALL AMOUNT 123008.00

SUBTOTAL 123,008.00
SALES TAX 0.00
TOTAL $123,008.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 011453 8970194 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 33,008.00
AUTH CODE 011726 8970195 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $123,008.00

2016 PRO XTRA SPEND 01/10: $33.80

As of 01/11/2016 your Paint Rewards level is Pro - 0.0%; Spend 115876958.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

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Purchase made with Registered Card.

2717 97 68094 01/11/2016 6263

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COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 139194 136574

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/12/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/12/2016					

Miscellaneous Details

Sales Posting Date : 01/11/2016
Transaction source : SPECIAL SERVICES

Password:
16061 136477

Entries must be entered by 02/10/2016.
Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:06:56

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012213/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted] SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

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****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

ENTER FOR A CHANCE TO WIN A $5,000 HOME DEPOT GIFT CARD!

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www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2763, 01/12/2016, 97, 1176]

Printed on: 01/18/2016 15:07:20

Receipt Image



ON TWITTER
@HOMEDEPOTHILLRD 1-810-232-7113

[redacted] 01/12/16 01:20 PM
CASHIER - SPOS01

ORDER ID: 2763-191323
RECALL AMOUNT 374500.00

SUBTOTAL 374,500.00
SALES TAX 0.00
TOTAL $374,500.00
[redacted]HOME DEPOT 90,000.00
AUTH CODE 012391/7971407 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012252/7971408 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 90,000.00
AUTH CODE 012215/7971409 TA

DHHS
STATE EMPLOYEES DHS

[redacted] HOME DEPOT 90,000.00
AUTH CODE 012520/7971410 TA

DHHS
STATE EMPLOYEES DHS

[redacted]HOME DEPOT 14,500.00
AUTH CODE 012855/7971411 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $374,500.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115502458.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2763 97 11763 01/12/2016 3937

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****

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					
- - - - - Tender details ends - - - - -					
[redacted]		HD	NA	P	KEY CNP
Settlement Release Date : 01/13/2016					

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

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www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 26578 23912

Password:
16062 23815

Entries must be entered by 02/11/2016. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

Credit Services - Receipt LookUp
Receipt
Transaction Identifier : [2716, 01/12/2016, 97, 8640]

Printed on: 01/18/2016 15:06:27

Receipt Image



VOC SURVEY THINK TEN
4320 CORUNNA RD FLINT MI 810-230-8784

[redacted] 01/12/16 02:31 PM
CASHIER - SPOS01

ORDER ID: 2716-334115
RECALL AMOUNT 38987.00

SUBTOTAL 38,987.00
SALES TAX 0.00
TOTAL $38,987.00
[redacted]HOME DEPOT 38,987.00
AUTH CODE 012492779736S4 TA

DHHS
STATE EMPLOYEES DHS

PRO XTRA MEMBER STATEMENT

PRO XTRA [redacted]SUMMARY
THIS RECEIPT PO/JOB NAME: 431N6600219

PRO XTRA SPEND THIS VISIT: $38,987.00

2016 PRO XTRA SPEND 01/11: $123,041.80

As of 01/12/2016 your Paint Rewards level is Pro - 0.0%; Spend 115837971.20 more in qualifying paint purchases to earn Pro - 8.5% (8.5% off) on select paint items.

Thank you for being a Pro Xtra member! Sign in to your Pro Xtra account and register your credit cards to access your past receipts!

Purchase made with Registered Card.

2716 97 86401 01/12/2016 9554

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www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
GVMG 175807 173188

Password:
16062 173091

Entries must be entered by 02/11/2016.

Account Details

Xref number	Account Number	Type	ExpDate	Signature	Entry
[redacted]		HD	NA	P	KEY CNP

Settlement Release Date : 01/13/2016

Miscellaneous Details

Sales Posting Date : 01/12/2016
Transaction source : SPECIAL SERVICES

Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.

From: Rigg, Steve (DTMB)
Sent: Friday, January 22, 2016 1:20 PM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

Thank you. Sorry for delayed response. Most of my time for the past two weeks has been working through with the Home Depot contract and getting filters and water for Flint.

I know it will be difficult if we have to switch vendors at some locations, but I have to get this bid out this year (at least propane). I am going to request that propane be extended through September 30 so we can have an Oct 1 start date. My other thought is to extend propane to 9/30/2017 and exercise the option year end extend the fuel contracts to 9/30/2017. This will give us all time to do a true assessment of everything fuel. This is also going to be a category team that you can be on with me ☺

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Monday, January 18, 2016 9:15 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Hi Steve,

Sorry for the late response; these three jobs are overwhelming me! LOL

I believe a lot of the tanks are *not* owned by PRD, but set free as part of the propane contracts. I know the Rifle River supervisor told me that he hates changing companies due to the swap out of the tanks and losing propane in the tank that gets hauled away. Up at PJ Hoeft SP this summer, they had to have a tank set on a new cabin for rental and it was a tank dropped by our vendor.

I would guess there might be a few parks or field offices under PRD that might own them, but I would have to take a survey to see for sure. The other divisions would be involved, too, i.e., Fisheries has hatcheries, Wildlife Div has some field office locations along with OLF that hosts the big district offices & field office locations.

Good luck young man and let me know if you need further info from our division. Smiles...Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4083
Fax: 989-386-4012
warrenl1@michigan.gov

Your ticket to savings...Michigan's Recreation Passport just $11! Learn more at www.michigan.gov/recreationpassport or 517-284-7275

From: Rigg, Steve (DTMB)
Sent: Tuesday, January 05, 2016 1:10 PM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

I have a request into all vendors, and I am currently working on putting together total usage of every location throughout the State for both propane and other fuels for FY15. I would like to rebid everything at once and then have a start date of October 1st 2016. There aren't any options years left on the propane contracts, so I would have to extend those. I would then exercise a partial option year for all the fuel contracts as they expire in mid August.

Do you recall any issues with propane tanks being swapped out when the current contracts were put in place? I think most diesel and gas tanks are owned by the state (correct me if I'm wrong), but propane is mostly vendor owned. I would really like to get this done this year as fuel costs are low and it has been a mild winter so far, so I think this makes for a perfect storm to get better pricing. The current fuel contracts are so confusing that I think it would be best to do this the same time as the propane and then be done with it.

I don't know how tank swaps would work and maybe the outgoing company refunds the current cost of propane in the outgoing tank.

Thanks for the info.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Tuesday, January 05, 2016 10:15 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Good Morning Steve,

Happy 2016! Well I heard from some supervisors & accounting staff and ALL were positive which is a good thing! They all are in love with the low prices right now and some were torn between just extending and some

said go for a rebid. The only negative thing they could think of is rebidding and possibly going through the hassle of switching companies, tanks, and losing some propane in a tank that might go back to the previous contractor. I don't consider that a negative comment, but just what change can possibly bring.

One comment that I wanted to cut & paste for you was from our Baraga Field Office/State Park as they are involved with getting their propane now from Wisconsin. Here is what Kelly reported:

Linda – The current AmeriGas (propane) contract has actually been working very well for us here in Baraga. We were a little concerned when the local offices closed and the servicing office moved to Eagle River, Wisconsin, but it has surprisingly not been an issue. In fact, to give a compliment, they actually called us last week to check our propane level before the holiday and came delivered to us and a few other state offices locally. It was a nice change, usually our vendors don't call us or plan our deliveries. The invoices have been prompt and correct. Their drivers are friendly and deliveries are timely. But, if we can get a better price, that is always good too! Happy Holidays!

I'm guessing whatever is easiest for you Steve on whether you decide to extend them or rebid. We are good with whatever.

One thing that does keep coming on these contracts is the fact that they always expire in the middle of a fiscal year causing everyone a lot of work. Folks have to put in a new field requisition for the new fiscal year commencing 10/1 and they might only be able to issue it for 3-5 months because of the contract expiring. They get a purchase order for that short period of time then if the contract gets an extension, they have to do an Advice of Change in MAIN to request the PO be updated to take them to 09/30. So lots of double work for the field staff, our buyers amending PO's plus our vendors receiving a second PO in the same fiscal year. Just saying…..Thanks Steve, Linda

Linda L. Warren
Dept. Analyst-DNR Parks & Recreation
989-386-4067 or 989-386-4088
Fax: 989-386-4012
warrenl1@michigan.gov

Your ticket to savings…Michigan's Recreation Passport just $11! Learn more at www.michigan.gov/recreationpassport or 517-284-7275

From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 11:59 AM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

Even though the gasoline and diesel fuel contracts don't expire until August, and they still have 1 option year left, I don't think anyone would be upset if we rebid these out as well. With that said, when you send out the request for information to your staff, could you please have them give us feedback on all the gas and diesel contracts as well? Thanks.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Thursday, December 17, 2015 11:32 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

No problem!

Linda L. Warren
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warrenl1@michigan.gov

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From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 11:20 AM
To: Warren, Linda (DNR)
Subject: RE: propane contracts

The first of the year would be great. Thank you so much.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Warren, Linda (DNR)
Sent: Thursday, December 17, 2015 11:18 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: RE: propane contracts

Morning Steve,

I can answer number one, but I would like to solicit the field statewide on 2-4 as I know in the past Steve I've had complaints on delivery with Gary Oil, etc. Since I've personally never used them (lucky with natural gas at Clare & Wilson), I would like to also seek their input on what I might be missing.

Let me do some surveying and get this back to you by January 1st if that works? A lot of accounting staff are on reduced hours plus most folks (supervisors, etc) are taking annual leave with

all the holidays. Does the 1st of the year work for you with responses or should I red flag it and get what I can get from those available?

Thanks Steve! Linda

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From: Rigg, Steve (DTMB)
Sent: Thursday, December 17, 2015 10:35 AM
To: Warren, Linda (DNR)
Subject: propane contracts

Linda,

I need to bid out propane here in the very near future and I would like your input as you will know way better than I what works for the DNR. Here are my questions. Chime in on anything else you would like to see different in the new contracts.

1. Would it be better to bid this out and have it in place before the park season or extend the contracts 6 months and do it in the fall?
2. What issues do the parks have now with the current contracts?
3. Any current vendor issues that need to be addressed?
4. Anything missed in the last bid that should be in this one?

Thanks for any input.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Rigg, Steve (DTMB)
Sent: Monday, January 25, 2016 2:45 PM
To: Sambiagio, Melissa (DTMB);Cieciwa, Sue (DTMB)
Subject: FW: Flint Issue Questions from DTMB Procurement

This is some info on the process. Don't know if DEQ items are included.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: MSP-seocfgc
Sent: Monday, January 25, 2016 1:31 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Cc: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Subject: RE: Flint Issue Questions from DTMB Procurement

I will do what I can to address some of these questions.

1) Since FEMA arrived on-site in the SEOC, they have been procuring the water resources made available through the federal emergency declaration; water, faucet filters, replacement cartridges, filtered pitchers and water testing kits. If going through an established state contract gets a better price, that is how they are ordering items. If they have a better deal or resource, that is what they do.
2) All resources are being delivered to the warehouse located at 4315 N. Clio Road in Flint. Michigan Department of Corrections has warehouse management staff in place to manage the warehouse operations. Receipt of all resources, regardless of who ordered them, is being checked in to the warehouse with packaging slips and I have copies of the FEMA order form as well. We don't do anything special with FEMA purchased resources.
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4) At this point in time, we only have a federal declaration of emergency that brings FEMA procured resources for 90 days beginning on the date of declaration, which was January 16, 2016. We don't have any other federal awards that would allow for reimbursement of items purchased before the federal declaration. We have a few requests out at the federal level, but it is a long process and there are no guarantees. Our guarantee is that FEMA will buy water and filters for 90 days.

What I need from state agency financial staff are current expenditures for costs for their own agency on a weekly basis so I can update the State Director here in the SEOC. Costs need to be directly related to the emergency, such as staff overtime in the SEOC or in the field responding to the event, contracts required for response, purchases for items necessary for use in the emergency response – water, filters, computers for field teams, etc, and fuel for vehicles. This is not an exhaustive list, but gives you the main items. And we have processes in place here in the SEOC for requesting resources to ensure that all items purchased are approved by SEOC command.

I hope this has answered some questions. The biggest assistance a state agency can provide from a financial aspect is weekly updated reports. If you still have questions, please let me know.

Penny Burger
State Financial Officer
State Emergency Operations Center
MSP/EMHSD
517-336-2688

From: Doll, Jeanette (DTMB)
Sent: Monday, January 25, 2016 11:41 AM
To: Burger, Penelope (MSP); MSP-seocfgc
Subject: FW: Flint Issue Questions from DTMB Procurement

Penny –

Could someone in your shop assist DHHS with their questions below?

Jeanette

From: Stephen, Kimberly (DHHS)
Sent: Monday, January 25, 2016 10:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

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Appreciate the FEMA the update. It it so very helpful. Do we know where the FEMA filters are being delivered and if/how the receipt of the filters is being tracked? I assume that DHHS will at some point will receive a billing for 25% of the FEMA filter bill so I want to ensure we are tracking receipt of the product. Do we have any confirmation on how the financial reimbursement to FEMA will work? If you are are not the correct person to answer these questions, please point me in the right direction.

Sent from my iPad

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> There wasn't an actual meeting with Home Depot and DHHS. Last week on Thursday I sent all the receipts and invoices from Home Depot to Jeff Sanford at DHHS. I got Jeff

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FEMA – FYI. I have been informed from Home Depot that someone from FEMA ordered approximately $330,000 worth of filters last week and approximately another $1,000,000 worth of filters on Saturday night.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

<image002.png>

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To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Kim - Will do.

Steve - can you please let Kim know which DHHS employees were present at the last Home Depot meeting, and copy her on emails relative to invoices in the future? Thank you for this and all of your hard work.

On Jan 24, 2016, at 9:08 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

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Buyer Steve Rigg is involved to the extent that Home Depot is asking questions about unpaid invoices, and Steve facilitated getting invoice copies and a meeting set up. The State is running close to its account credit limit with Home Depot and needs invoices cleared for payment.

We are still seeking clarification on the new FEMA process, and anticipate more information next week.

I'm happy to talk more on Monday, but thought you may also need an immediate response.

Please call my cell for any emergency requests, instead of or in addition to email.

Rebecca
517-930-4015

On Jan 24, 2016, at 4:34 PM, Maynard, Sharon (DTMB) <maynards1@michigan.gov> wrote:

> Kim Sorry just getting to Friday's emails!
>
> I am copying Rebecca and she can comment but also be aware that we are looking to have staff coordinate with the SEOC and communication will be addressed as it is confusing. Please feel free to reach out to Chris and Jeanette at anytime tho.
>
> ---
>
> **From:** Stephen, Kimberly (DHHS)
> **Sent:** Friday, January 22, 2016 11:09 AM
> **To:** Maynard, Sharon (DTMB)
> **Subject:** FW: Flint Issue Questions from DTMB Procurement
>
> Hi Sharon,
>
> Would it be possible for Rebecca to include me in her communication on this important matter? It is not clear to me from the e-mail below if she is still seeking clarification on this issue or if I should contact to Jeanette Doll and Chris Christensen myself to obtain answers.

We have received the following request from State Police for information:

From: MSP-seocfgc
Sent: Wednesday, January 20, 2016 4:23 PM
To: Kangas, Susan (DHHS) <KangasS1@michigan.gov>
Subject: Costs for City of Flint

Hi Susan:

Richard Thelen gave me your name as his financial point of contact at DHHS. The immediate need is information on the costs incurred by DHHS for water, water filters, and replacement cartridges. FEMA has asked for this information – even if some of the figures are an estimate – so they have a ballpark idea.

If you could get some numbers to me tomorrow, I'd appreciate it. Please include all of your costs related to Flint, including those that were paid for with the special appropriation that you received in October. I will be providing some guidance on how costs should be tracked for state disaster assistance and possible federal assistance.

If you have any questions, please let me know.

Thanks,
Penny Burger

Michigan State Police
Emergency Operations Center
Financial Section Chief
(517)336-2688

Kim

From: Sanches, Christine (DHHS)
Sent: Thursday, January 21, 2016 1:39 PM
To: Stephen, Kimberly (DHHS)
<STEPHENK@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

From: Cook, Rebecca (DTMB)
Sent: Thursday, January 21, 2016 12:54 PM
To: Sanches, Christine (DHHS)
<SanchesC@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

Sheryl likely already provided you an update, but just in case she did not...

From: Thompson, Sheryl D. (DHHS)
Sent: Thursday, January 21, 2016 12:36 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Hi Steve, in the very beginning October I would send 319 to budget to process and order products from Home Depot.

As product begin getting scarce I began working directly with David as to what we needed vs what was available etc. then I would complete the PO but budget always knew what was coming.

When SEOC and got involved Richard or Brian would ask me to order products to maintain consistency and to continue working with David.

I also have a financial specialist Jeff Sanford who works with me and prepares the 319 for processing for all the filter orders.

He received all of the invoices from Home Depot for the product that we received under our existing POs. He will go through and consolidate the product received with our tracking spreadsheet and signed 319s. Once That is completed he can create a payment voucher for Home Depot to get paid.

I also just got a message from David that he has 12,000 Brita filters available. He needs direction as to what we want.

I am not approving any orders at this time per directions that FEMA is now ordering.

I'm am available to do whatever is needed.

Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services

235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 21, 2016, at 11:36 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Chris/Jeanette,

My questions only pertain to Home Depot and the procurement of water filters, bottled water, and supplies needed for repairs. I'm trying to sort out the confusion that David from Home Depot and I have regarding the procurement of these items and the processing of payments. We need to finalize a fluid process for this so that we can avoid further confusion. I want to do everything I can to help, but I first need to understand the current process so I can direct what I have control over to the right people. I don't want there to be a disruption in the incoming flow of these items.

1. What is the current process for ordering these items? David from Home Depot is currently getting calls from a minimum of 4 different people.

2. Response: Sheryl had been the lead until EOC came on board.

3. What is FEMA's role in procuring these items? Apparently a FEMA rep called Brita directly to order filters. Home Depot has

cornered the market on all filters from Brita and PUR, so it is suggested that we continue to work directly with David from Home Depot.

4. Response: I agree

5. If FEMA does take over the ordering of filters, water, and supplies, will they agree to work with Home Depot and who is the contact person that could work directly with David from Home Depot?

6. Will FEMA be creating contracts directly with manufacturers or will they utilize current contracted vendors?
7. If FEMA takes over, will they be paying invoices directly or will that continue to be done by the State?
8. What happens when FEMA leaves in 3 months? Good question

9. Who is responsible for entering Home Depot receipts into the MySimms tracking system so that David from Home Depot can send these receipts to that person directly? I have attached the receipts that I have received from Home Depot.
10. Right now Home Depot invoices are sent out monthly because of the 60 day terms in the contract. However, we

currently have over $10,000,000 in outstanding invoices. We had gotten CitiBank to increase our credit limit to $10,000,000 last week. We requested CitiBank to increase the credit line to $20,000,000, but that has not yet been approved by CitiBank. To keep the credit line open we need to turn around these invoices much quicker. Citi has an EFT program that a State designee could log into and pull invoices from immediately to get them paid. Who would be the person that Citi could set up an account with so that they could log in and download invoices for quicker processing?

11. LARA recently purchased items from Home Depot for plumbing supplies. Moving forward, if LARA is to procure any more items through Home Depot can they work directly with David from Home Depot so as to not cause any more delays?

That is all I have at this point. Thanks for any feedback.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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<8970195.pdf>

From: Rigg, Steve (DTMB)
Sent: Monday, January 25, 2016 2:47 PM
To: Stephen, Kimberly (DHHS)
Subject: FW: Flint Issue Questions from DTMB Procurement

Kim,

FYI. Didn't see your email in this response.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
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DTMB
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> Hi Sharon,
>
> Would it be possible for Rebecca to include me in her communication on this important matter? It is not clear to me from the e-mail below if she is still seeking clarification on this issue or if I should contact to

Jeanette Doll and Chris Christensen myself to obtain answers.

We have received the following request from State Police for information:

From: MSP-seocfgc
Sent: Wednesday, January 20, 2016 4:23 PM
To: Kangas, Susan (DHHS) <KangasS1@michigan.gov>
Subject: Costs for City of Flint

Hi Susan:

Richard Thelen gave me your name as his financial point of contact at DHHS. The immediate need is information on the costs incurred by DHHS for water, water filters, and replacement cartridges. FEMA has asked for this information – even if some of the figures are an estimate – so they have a ballpark idea.

If you could get some numbers to me tomorrow, I'd appreciate it. Please include all of your costs related to Flint, including those that were paid for with the special appropriation that you received in October. I will be providing some guidance on how costs should be tracked for state disaster assistance and possible federal assistance.

If you have any questions, please let me know.

Thanks,
Penny Burger

Michigan State Police
Emergency Operations Center
Financial Section Chief
(517)336-2688

Kim

From: Sanches, Christine (DHHS)
Sent: Thursday, January 21, 2016 1:39 PM
To: Stephen, Kimberly (DHHS)
<STEPHENK@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

From: Cook, Rebecca (DTMB)
Sent: Thursday, January 21, 2016 12:54 PM
To: Sanches, Christine (DHHS)
<SanchesC@michigan.gov>
Subject: FW: Flint Issue Questions from DTMB Procurement

Sheryl likely already provided you an update, but just in case she did not...

From: Thompson, Sheryl D. (DHHS)
Sent: Thursday, January 21, 2016 12:36 PM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Hi Steve, in the very beginning October I would send 319 to budget to process and order products from Home Depot.

As product begin getting scarce I began working directly with David as to what we needed vs what was available etc. then I would complete the PO but budget always knew what was coming.

When SEOC and got involved Richard or Brian would ask me to order products to maintain consistency and to continue working with David.

I also have a financial specialist Jeff Sanford who works with me and prepares the 319 for processing for all the filter orders.

He received all of the invoices from Home Depot for the product that we received under our existing POs. He will go through and consolidate the product received with our tracking spreadsheet and signed 319s. Once That is completed he can create a payment voucher for Home Depot to get paid.

I also just got a message from David that he has 12,000 Brita filters available. He needs direction as to what we want.

I am not approving any orders at this time per directions that FEMA is now ordering.

I'm am available to do whatever is needed.

Sheryl Thompson
Deputy Director of Field Operarions

Dept of Health & Human Services
235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

On Jan 21, 2016, at 11:36 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

Chris/Jeanette,

My questions only pertain to Home Depot and the procurement of water filters, bottled water, and supplies needed for repairs. I'm trying to sort out the confusion that David from Home Depot and I have regarding the procurement of these items and the processing of payments. We need to finalize a fluid process for this so that we can avoid further confusion. I want to do everything I can to help, but I first need to understand the current process so I can direct what I have control over to the right people. I don't want there to be a disruption in the incoming flow of these items.

1. What is the current process for ordering these items? David from Home Depot is currently getting calls from a minimum of 4 different people.

2. Response: Sheryl had been the lead until EOC came on board.

3. What is FEMA's role in procuring these items? Apparently a FEMA rep called Brita directly to order

filters. Home Depot has cornered the market on all filters from Brita and PUR, so it is suggested that we continue to work directly with David from Home Depot.

4. Response: I agree

5. If FEMA does take over the ordering of filters, water, and supplies, will they agree to work with Home Depot and who is the contact person that could work directly with David from Home Depot?

6. Will FEMA be creating contracts directly with manufacturers or will they utilize current contracted vendors?
7. If FEMA takes over, will they be paying invoices directly or will that continue to be done by the State?
8. What happens when FEMA leaves in 3 months? Good question

9. Who is responsible for entering Home Depot receipts into the MySimms tracking system so that David from Home Depot can send these receipts to that person directly? I have attached the receipts that I have received from Home Depot.
10. Right now Home Depot invoices are sent out monthly because of the 60 day terms in the

contract. However, we currently have over $10,000,000 in outstanding invoices. We had gotten CitiBank to increase our credit limit to $10,000,000 last week. We requested CitiBank to increase the credit line to $20,000,000, but that has not yet been approved by CitiBank. To keep the credit line open we need to turn around these invoices much quicker. Citi has an EFT program that a State designee could log into and pull invoices from immediately to get them paid. Who would be the person that Citi could set up an account with so that they could log in and download invoices for quicker processing?

11. LARA recently purchased items from Home Depot for plumbing supplies. Moving forward, if LARA is to procure any more items through Home Depot can they work directly with David from Home Depot so as to not cause any more delays?

That is all I have at this point. Thanks for any feedback.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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<8970194.pdf>
<8970195.pdf>

From: Rigg, Steve (DTMB)
Sent: Monday, January 25, 2016 4:40 PM
To: Gensler, Alesha (LARA)
Cc: Towne, Karen (LARA);Droste, LeAnn (LARA)
Subject: FW: Flint Issue Questions from DTMB Procurement

This information below from Penny Burger should be helpful in answering some questions.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: MSP-seocfgc
Sent: Monday, January 25, 2016 1:31 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>; Thelen, Richard (DHHS) <ThelenR4@michigan.gov>
Cc: Burger, Penelope (MSP) <BurgerP@michigan.gov>
Subject: RE: Flint Issue Questions from DTMB Procurement

I will do what I can to address some of these questions.

1) Since FEMA arrived on-site in the SEOC, they have been procuring the water resources made available through the federal emergency declaration; water, faucet filters, replacement cartridges, filtered pitchers and water testing kits. If going through an established state contract gets a better price, that is how they are ordering items. If they have a better deal or resource, that is what they do.
2) All resources are being delivered to the warehouse located at 4315 N. Clio Road in Flint. Michigan Department of Corrections has warehouse management staff in place to manage the warehouse operations. Receipt of all resources, regardless of who ordered them, is being checked in to the warehouse with packaging slips and I have copies of the FEMA order form as well. We don't do anything special with FEMA purchased resources.
3) The State of Michigan has a 25% match requirement for the FEMA dollars spent. DHHS will not get a bill for 25% of anything from FEMA. I work directly with FEMA on the finances through EMHSD as the State Financial Officer, and at this point we have FEMA assistance for 90 days. We are nowhere close to getting a bill from FEMA yet and that is something that I will take care of working with the State Budget Office as needed. I have never sent a bill for match to another state agency.
4) At this point in time, we only have a federal declaration of emergency that brings FEMA procured resources for 90 days beginning on the date of declaration, which was January 16, 2016. We don't have any other federal awards that would allow for reimbursement of items purchased before the federal declaration. We have a few requests out at the federal level, but it is a long process and there are no guarantees. Our guarantee is that FEMA will buy water and filters for 90 days.

What I need from state agency financial staff are current expenditures for costs for their own agency on a weekly basis so I can update the State Director here in the SEOC. Costs need to be directly related to the emergency, such as staff overtime in the SEOC or in the field responding to the event, contracts required for response, purchases for items necessary for use in the emergency response – water, filters, computers for field teams, etc, and fuel for vehicles. This is not an exhaustive list, but gives you the main items. And we have processes in place here in the SEOC for requesting resources to ensure that all items purchased are approved by SEOC command.

I hope this has answered some questions. The biggest assistance a state agency can provide from a financial aspect is weekly updated reports. If you still have questions, please let me know.

Penny Burger
State Financial Officer
State Emergency Operations Center
MSP/EMHSD
517-336-2688

From: Doll, Jeanette (DTMB)
Sent: Monday, January 25, 2016 11:41 AM
To: Burger, Penelope (MSP); MSP-seocfgc
Subject: FW: Flint Issue Questions from DTMB Procurement

Penny –

Could someone in your shop assist DHHS with their questions below?

Jeanette

From: Stephen, Kimberly (DHHS)
Sent: Monday, January 25, 2016 10:12 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Thompson, Sheryl D. (DHHS) <ThompsonS2@michigan.gov>; Sanford, Jeffery (DHHS) <SanfordJ3@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Awesome! Jeff Sanford is the right person to be working on the invoices. He and I had several conversations on Friday and will continue to work together on the reconciliation.

Appreciate the FEMA the update. It it so very helpful. Do we know where the FEMA filters are being delivered and if/how the receipt of the filters is being tracked? I assume that DHHS will at some point will receive a billing for 25% of the FEMA filter bill so I want to ensure we are tracking receipt of the product. Do we have any confirmation on how the financial reimbursement to FEMA will work? If you are are not the correct person to answer these questions, please point me in the right direction.

Sent from my iPad

On Jan 25, 2016, at 8:55 AM, Rigg, Steve (DTMB) <RiggS@michigan.gov> wrote:

> Kim,
>
> There wasn't an actual meeting with Home Depot and DHHS. Last week on Thursday I sent all the receipts and invoices from Home Depot to Jeff Sanford at DHHS. I got Jeff

connected with David Khanuja from Home Depot and they have been working through those invoices and Jeff is consolidating that information.

FEMA – FYI. I have been informed from Home Depot that someone from FEMA ordered approximately $330,000 worth of filters last week and approximately another $1,000,000 worth of filters on Saturday night.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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From: Cook, Rebecca (DTMB)
Sent: Monday, January 25, 2016 6:22 AM
To: Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov>
Cc: Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Re: Flint Issue Questions from DTMB Procurement

Kim - Will do.

Steve - can you please let Kim know which DHHS employees were present at the last Home Depot meeting, and copy her on emails relative to invoices in the future? Thank you for this and all of your hard work.

On Jan 24, 2016, at 9:08 PM, Stephen, Kimberly (DHHS) <STEPHENK@michigan.gov> wrote:

> Thank you for the reply tonight. I am not expecting assistance in formulating a response to MSP but rather wanted to make you aware of the request to avoid duplicate reporting. There are many people involved and it is very confusing as to who is responsible for what. The more we can keep the lines of communications open the better. Please include DHHS in any meeting on Home Depot invoice payments since we will be ultimately responsible. We can talk in more detail on Monday.
>
> Sent from my iPhone
>
> On Jan 24, 2016, at 8:24 PM, Cook, Rebecca (DTMB) <CookR6@michigan.gov> wrote:
>
> > Kim
> >
> > To clarify, DTMB Procurement is not in a position to track usage and spend, so we are unable to assist in your response to

MSP. Please work with Jeanette and Chris. The SEOC has asked everyone to track receipts and enter them into MySims software.

Buyer Steve Rigg is involved to the extent that Home Depot is asking questions about unpaid invoices, and Steve facilitated getting invoice copies and a meeting set up. The State is running close to its account credit limit with Home Depot and needs invoices cleared for payment.

We are still seeking clarification on the new FEMA process, and anticipate more information next week.

I'm happy to talk more on Monday, but thought you may also need an immediate response.

Please call my cell for any emergency requests, instead of or in addition to email.

Rebecca
517-930-4015

On Jan 24, 2016, at 4:34 PM, Maynard, Sharon (DTMB) <maynards1@michigan.gov> wrote:

> Kim Sorry just getting to Friday's emails!
>
> I am copying Rebecca and she can comment but also be aware that we are looking to have staff coordinate with the SEOC and communication will be addressed as it is confusing. Please feel free to reach out to Chris and Jeanette at anytime tho.
>
> ---
>
> **From:** Stephen, Kimberly (DHHS)
> **Sent:** Friday, January 22, 2016 11:09 AM
> **To:** Maynard, Sharon (DTMB)
> **Subject:** FW: Flint Issue Questions from DTMB Procurement
>
> Hi Sharon,
>
> Would it be possible for Rebecca to include me in her communication on this important matter? It is not clear to me from the e-mail below if she is still seeking clarification on this issue or if I should contact to Jeanette Doll and Chris Christensen myself to obtain answers.

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To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
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Sheryl Thompson
Deputy Director of Field Operarions
Dept of Health & Human Services

235 S. Grand Ave, Ste 1413
Lansing, MI 48909
517-241-5954

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Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

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<7973654.pdf>
<8970194.pdf>
<8970195.pdf>

From: Rigg, Steve (DTMB)
Sent: Wednesday, February 03, 2016 12:53 PM
To: 'sdennis@rapidshred.com'
Subject: gaylords for Flint

Scott,

The address to deliver the Gaylords is:

Bell Warehouse
4315 N. Clio Road
Flint 48504

MDOC is running the warehouse for the Flint Water effort – Bonnie S. is the contact.

Thanks for helping us out on this one.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. iTrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.	2/9/2016: This change notice was cancelled on 1/28/2016.	0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration	2/9/2016: Assigned for Contract Administration	7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration	2/9/2016: Assigned for Contract Administration	13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned	2/9/2016: Currently working on memo to file, change notice, and bid tab for 3/15/16 Ad Board.	0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration	2/9/2016: This iTrac request was completed on 1/27/16.	7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.	2/9/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.	0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.	2/9/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.	3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development	2/9/2016: Currently working on synopsis for approval.	0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.	2/29/2016: Currently working on synopsis for approval.	5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16	2/9/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16	0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00

	A	B	C	D	E
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.	2/9/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.	5.00
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development	2/9/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 8/18/16	0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

	A	B	C	D	E
1	***Name**	**Buyer**	**Description**	***Planned start**	***Planned finish**
2	DEQ - CN 071B0200122	Melissa Sambiagio	Air Chek INC - DEQ is requesting to add funds to this contract. Requested Amount: $29,750.00. iTrac#C20160119-131743	1/20/2016	9/17/2017
3	DEQ - CN 071B9200238	Melissa Sambiagio	SCIENTIFIC SPECIALTIES SERVICE INC - Assigned for contract administration	1/25/2016	9/8/2017
4	DHHS - CN 071B0200047	Melissa Sambiagio	Bio-Rad Laboratories, Inc. - DHHS is requesting to add funds to this contract. Requested Amount: $480,000.00. iTrac# C20160108-144034	1/9/2016	9/6/2017
5	DHHS - CN 071B0200294	Valerie Hiltz	Jacobs Cleaning Village - DHHS is requesting to extend this contract and to add funds. Requested Amount: $32,596.50. iTrac#C20160128-103127	2/1/2016	9/29/2017
6	DHHS - CN 071B1300322	Melissa Sambiagio	Qiagen - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#	10/1/2015	9/30/2016
7	DHHS - CN 071B3200062	Melissa Sambiagio	Diagnostic Hybrids - Vendor is requesting a name change. Requested Amount: 0.00 iTrac#C20151020-133807	10/26/2015	6/23/2017
8	DHHS - CN 071B3200072	Melissa Sambiagio	Perkin Elmer - DHHS is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20160129-092645	2/1/2016	3/15/2016
9	DHHS - CN 071B4300148	Melissa Sambiagio	Agilent Technologies - DHHS is requesting to be add to this contract. Requested Amount: $75,000.00. iTrac#C20151027-141616	11/3/2015	7/1/2017
10	DNR - CN 071B1300081	Yvon Dufour	AIS Construction Equipment Corp. - DNR is requesting add line items and funds. Requested Amount: $600,000.00 iTrac#C20160108-090249	1/9/2016	9/6/2017
11	DNR - CN 071B1300088	Valerie Hiltz	ServiceWear Apparel, Inc - DNR is requesting exercise option year and extend contract one year. Requested Amount: $0.00. iTrac#C20150928-113049	9/30/2015	9/30/2016
12	DNR - CN 071B2200079	Melissa Sambiagio	Purity Cylinder Gases, Inc. - Vendor has requested a price increase. iTrac#C20160201-115533	10/14/2015	9/30/2016
13	DNR - CN 071B3200142	Valerie Hiltz	Lansing Uniform - Assigned for Contract Administration	1/5/2016	9/2/2017
14	DOC - CN 071B0200239	Lisa Crozier-Green	State Wide Janitorial Service, Inc. - DOC is requesting to add funds to the contract. Requested Amount: $20,588.90. iTrac#C20160108-134029	1/14/2016	9/11/2017
15	DOC - CN 071B2200283	Valerie Hiltz	Grand Strategy, LLC - Assigned for Contract Administration	1/21/2016	9/18/2017
16	DOC - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions- DOC is requesting to revise the insurance section of the contract as agreed upon between the vendor and SOM Risk Management. Requested Amount: $0.00. iTrac#C20160201-160142	11/3/2015	7/1/2017
17	DOS - CN 071B0200144	Valerie Hiltz	Stamprite, Inc.-Assigned for contract administration	10/12/2015	9/30/2016

	F	G	H
1	**Current Activity Status**	**Status Change Comments**	**Actual hours**
2	2/2/16: Working on CN documents		0.00
3	2/6/2016: Assigned for contract administration		8.00
4	2/2/16: Working on CN documents		5.00
5	2/1/2016: Buyer Assigned.		0.00
6	1/13/2016: Pending vendor response		80.00
7	1/13/2016: Pending Vendor Signature		10.50
8	2/1/2016: Buyer Assigned.		0.00
9	1/28/16: Submitted to mgt. for final signature		7.50
10	1/27/2016:Draft CN, Routing for approvals.		4.75
11	2/1/2015: This is open for contract adminstration		19.00
12	2/2/2016: Buyer Assigned.		4.50
13	2/6/2016: Assigned for Contract Administration		18.00
14	1/14/2016: Buyer Assigned.		0.00
15	2/6/2016: Assigned for Contract Administration		5.00
16	2/2/2016: Buyer Assigned.		12.50
17	2/6/2016: Assigned for contract administration		4.50

	A	B	C	D	E
18	DOS - CN 071B2200171	Valerie Hiltz	R. R. Donnelly- DOS is requesting extend the contract and add funds. Requested Amount: $3,500,00.00. iTrac#C20151008-095111	10/16/2015	9/30/2016
19	DOS - CN 071B9200116	Lymon Hunter	Securitas Security Services, USA, Inc.- DOS is requesting to utilize option year and add funds. Requested Amount: $3,822.00. Itrac#C20151029-131958	10/30/2015	9/30/2016
20	DOS - CN 071B9200247	Lymon Hunter	Strategic Protection Group -Assigned for contract administration	7/14/2015	9/30/2016
21	DTMB - CN 071B0200007	Malathi Natarajan	STANDARD FUSEE CORP - Project opened for contract administration	10/4/2016	10/4/2017
22	DTMB - CN 071B0200084	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
23	DTMB - CN 071B0200110	Melissa Sambiagio	Arch Environmental - Assigned for contract administration	12/17/2015	7/23/2017
24	DTMB - CN 071B0200328	Yvon Dufour	Power Equipment Distributors - Vendor is requesting a price increase. Requested Amount: $0.00. iTrac#C20151221-150546	12/29/2015	8/26/2017
25	DTMB - CN 071B0200334	Melissa Sambiagio	Constellation New Energy Choice Program-Assigned for Contract Administration	7/10/2016	7/10/2017
26	DTMB - CN 071B0200335	Melissa Sambiagio	BP Canada Energy Co. - Assigned for Contract Administration	11/12/2015	7/10/2017
27	DTMB - CN 071B0200338	Yvon Dufour	Alamo Sales Corp. This request is for a pricing update. Requested Amount: $0.00. iTrac#C20151221-151516	12/29/2015	8/26/2017
28	DTMB - CN 071B0200340	Steve Rigg	Crystal Flash Energy - DTMB is requesting to exercise the option year. Requested Amount: $0.00. iTrac#C20150804-132230	1/9/2016	9/6/2017
29	DTMB - CN 071B1300028	Lymon Hunter	Waste Management of Michigan, Inc - DTMB is requesting to extend this contract and add funds. Requested Amount: $37,260.00. iTrac#C20150828-185722.	9/11/2015	9/30/2016
30	DTMB - CN 071B1300115	Lisa Crozier-Green	PECKHAM VOCATIONAL - MSP is requesting to add a location. Requested Amount: $1,562.30. iTrac#C20151028-141448 and C20151006-135356 and C20151217-132850	10/29/2015	9/30/2016
31	DTMB - CN 071B1300155	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
32	DTMB - CN 071B1300156	Yvon Dufour	Change Point opened for Contract Administration	7/28/2016	7/28/2017
33	DTMB - CN 071B1300158	Yvon Dufour	Kone, Inc. - MDOT is requesting to be added to this contract. Requested Amount: $0.00. iTrac#C20150414-153219	4/23/2015	9/30/2016
34	DTMB - CN 071B1300240	Malathi Natarajan	MICHIGAN POLICE EQUIPMENT CO - project opened for contract administration	10/4/2016	10/4/2017
35	DTMB - CN 071B1300242	Malathi Natarajan	Vance Outdoors, Inc. - project opened for contract administration	10/4/2016	10/4/2017

	F	G	H
18	1/29/16- Meeting arranged between vendor, MDOS and DTMB to review vendor mock up and quote for potentially added item. MSP to provide ITRAC.		19.00
19	1/11/2016:Pending concurrence from vendor		6.00
20	2/6/2016: Assigned for Contract Administration		7.00
21	2/6/2015: Project opened for contract administration		0.00
22	1/11/2016: Assigned for Contract Administration		0.00
23	2/6/2016: Assigned for contract administration		7.00
24	1/27/2016:Draft CN, Routing for approvals.		11.00
25	11/12/2015: Assigned for Contract Administration		0.00
26	2/6/2016 Assigned for Contract Administration		5.00
27	1/27/2016:Draft CN, Routing for approvals.		10.25
28	2/2/2016: This change notice was cancelled on 1/28/2016.		0.00
29	1/11/2016: Assigned for Contract Administration		2.00
30	1/27/2016 - Received PRF from MDOT on 12/21/15 to add OOAS. Re-drafting change notice to include MDOT, DEQ and MSP locations to contract. Also received minimum wage increase request from vendor. Buyer compiling all requests on one change notice. May require Ad Board approval.		6.00
31	1/11/2016: Assigned for Contract Administration		1.00
32	1/11/2016: Assigned for Contract Administration		0.00
33	11/30/2015: Assigned for Contract Administration		4.50
34	2/6/2016: project opened for contract administration		0.00
35	2/6/216: project opened for contract administration		0.00

	A	B	C	D	E
36	DTMB - CN 071B1300250	Melissa Sambiagio	Pitney Bowes - DTMB is requesting to cancel this contract maintenance for these machines have been consolidated into another contract. Requested Amount: $0.00. iTrac#C20151229-142441	1/5/2016	9/2/2017
37	DTMB - CN 071B1300266	Valerie Hiltz	Central Michigan Paper- DTMB is requesting to add funds to the contract. Requested Amount: $1,500,000.00. iTrac#C20160120-121721	9/16/2015	9/30/2016
38	DTMB - CN 071B1300329	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
39	DTMB - CN 071B2200067	Melissa Sambiagio	Ricoh USA - DTMB is requesting to add funds to the contract and change annual maintenance cost. Requested Amount: $22,575.00. iTrac# C20160111-131956	5/14/2015	9/30/2016
40	DTMB - CN 071B2200139	Valerie Hiltz	Office Max - assigned for contract administration	11/25/2015	7/11/2017
41	DTMB - CN 071B2200169	Yvon Dufour	Hustler Turf Equipment - DTMB is requesting pricing page updates that include new models to add to the contract and the deletion of older models no longer available. Requested Amount$0.00. iTrac#C20160112-142615	1/14/2016	9/11/2017
42	DTMB - CN 071B2200170	Melissa Sambiagio	DTMB	7/8/2016	7/8/2017
43	DTMB - CN 071B3200108	Melissa Sambiagio	LIFE TECHNOLOGIES - MSP is requesting to add a line item. Requested Amount: $0.00. iTrac #C20151209-153611	12/11/2015	8/8/2017
44	DTMB - CN 071B4300123	Lymon Hunter	DMC Consultants, Inc. - assigned for contract administration	12/4/2015	7/11/2017
45	DTMB - CN 071B4300126	Sue Cieciwa	J & B Medical Supply Co., Inc.-Assigned for contract administration	9/15/2015	9/30/2016
46	DTMB - CN 071B5500002	Steve Rigg	Change Point opened for Contract Administration	7/10/2016	7/10/2017
47	DTMB - CN 071B5500092	Yvon Dufour	Michigan CAT - DTMB is requesting to add locations. Requested Amount: $0.00. iTrac#C20160104-114224	10/30/2015	6/27/2017
48	DTMB - CN 071B5500132	Melissa Sambiagio	Radiology Imaging Solutions - opened for contract administration	10/4/2016	10/4/2017
49	DTMB - CN 071B6600002	Melissa Sambiagio	Change Point opened for Contract Administration	7/10/2016	7/10/2017
50	DTMB - CN 071B8200189	Lisa Crozier-Green	Haworth, Inc. - DTMB is requesting to extend the contract. Requested Amount: $0.00. Itrac#C20151207-085009	12/11/2015	8/8/2017
51	DTMB - CN 071B8200258	Lisa Crozier-Green	DBI Holding Company - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-090317	12/11/2015	8/8/2017

	F	G	H
36	1/29/16: Termination ltr submitted to mgt. for signature		0.50
37	1/28/2016: Buyer Assigned.		1.50
38	1/26/2016: Assigned for Contract Administration		7.00
39	2/4/2016: Buyer Assigned.		0.00
40	2/6/2016: assigned for contract administration		12.50
41	1/14/2016: Buyer Assigned.		11.00
42			0.00
43	2/2/16: Working on CN documents		6.50
44	12/4/2015: Buyer Assigned		32.50
45	2/6/2016: Assigned for contract administration		0.00
46	1/26/2016: Assigned for Contract Administration		13.50
47	1/27/2016: Buyer Assigned.		10.75
48	2/2/2016: Opened for contract administration		0.00
49	2/2/16: Reviewed MGU agreements; mtg scheduled with Mgt to review T&Cs 2/3/16		0.00
50	1/26/2016 - Ad Board approval.		3.75
51	1/26/2016 - Ad Board approval.		0.75

	A	B	C	D	E
52	DTMB - CN 071B9200113	Lymon Hunter	DU HADWAY KENDALL & ASSOCIATES INC - DOS, DOC, MVA and TED is requesting to utilize the option year and to add funds. Total Requested Amount: $322,342.38. iTrac#C20151029-131229, C20151029-170701 and C20151030-095726 and C20151105-085826 and C20151120-095033	10/30/2015	9/30/2016
53	DTMB - CN 071B9200304	Lisa Crozier-Green	Kentwood Office Furniture - DTMB is requesting to extend the contract. Requested Amount: $0.00. iTrac#C20151207-091155	12/11/2015	8/8/2017
54	DTMB CN 071B3200013	Melissa Sambiagio	Pitney Bowes -open for contract administration	7/6/2015	9/30/2016
55	MDOT - CN 071B0200170	Lisa Crozier-Green	HI-TEC Building Services -DHHS is requesting funds and to extend the contract. Requested Amount: $115,173.40. iTrac#C20160203-160517	12/8/2015	8/5/2017
56	MDOT - CN 071B1300013	Yvon Dufour	Mark Caracciolo - Assigned for contract administration	7/20/2015	9/30/2016
57	MDOT - CN 071B1300074	Yvon Dufour	Truck & Trailer Specialties -Assigned for contract administration	8/19/2015	9/30/2016
58	MDOT - CN 071B1300075	Steve Rigg	Bell Equipment Company - MDOT is requesting to add funds to the contract. Requested Amount: $700,000.00. iTrac#C20160202-081532	9/14/2015	9/30/2016
59	MDOT - CN 071B1300077	Yvon Dufour	Hertz Equipment Rental - Assigned for contract administration	9/18/2015	9/30/2016
60	MDOT - CN 071B1300079	Yvon Dufour	Falcon Road Maintenance Equipment - Assigned for contract administration	9/18/2015	9/30/2016
61	MDOT - CN 071B1300092	Yvon Dufour	Michigan CAT - Assigned for contract administration	9/18/2015	9/30/2016
62	MDOT - CN 071B1300116	Yvon Dufour	JDE Equipment - Assigned for contract administration	9/18/2015	9/30/2016
63	MDOT - CN 071B1300117	Yvon Dufour	Southeastern Equipment Company, Inc. - This request is for a six month extension. Requested Amount: $0.00. ITrac#C20160202-105335	9/18/2015	9/30/2016
64	MDOT - CN 071B1300123	Valerie Hiltz	Grand Traverse Industries - MDOT is requesting to utilize the option year. Requested Amount: $0.00. iTrac#C20160115-151153	8/17/2015	9/30/2016
65	MDOT - CN 071B1300187	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
66	MDOT - CN 071B1300302	Lisa Crozier-Green	Change Point opened for Contract Administration	7/28/2016	7/28/2017
67	MDOT - CN 071B1300306	Lisa Crozier-Green	Hi-Tec Building Services, Inc. - MDOT is requesting add funds. Requested Amount: $32,668.52. Itrac#C20151124-080657	11/25/2015	7/23/2017

	F	G	H
52	2/2/2016: Pending approval of memo		40.50
53	1/26/2016 - Ad Board approval.		0.75
54	2/6/2016: open for contract administration		21.00
55	2/4/2016: Buyer Assigned.		15.25
56	2/6/2016: Assigned for contract administration		0.70
57	2/6/2016: Assigned for contract administration		0.00
58	2/3/2016: - Buyer Assigned		0.00
59	2/6/2016: Assigned for contract administration		0.20
60	2/6/2016: Assigned for contract administration		0.00
61	2/6/2016: Assigned for contract administration		0.00
62	2/6/2016: Assigned for contract administration		0.20
63	2/2/2016: Buyer Assigned.		0.00
64	1/26/16- MDOT is approving vendor price increase and requesting it be updated on the contract.		16.00
65	1/11/2016: Assigned for Contract Administration		8.00
66	1/11/2016: Assigned for Contract Administration		7.50
67	12/28/2015 - Resubmitted for MDOT approval of additional funds for minimum wage increase and exercising option year. Approval received 1/6. Requires Ad Board approval. Bid will be submitted 1/27 for 3/1/16 Ad Board		7.00

	A	B	C	D	E
68	MDOT - CN 071B1300316	Steve Rigg	Fontenot Landscape Services LLC -Assigned for contract administration	11/12/2015	7/10/2017
69	MDOT - CN 071B2200009	Steve Rigg	National Industrial Maintenance- MDOT is requesting to add sweeping services for the I-94 and I-696 freeway throughout Macomb County. Requested Amount: $171,940.00. iTrac# C20151217-104925	6/16/2015	9/30/2016
70	MDOT - CN 071B3200091	Steve Rigg	Progressive Sweeping Contractors, Inc. wants to exercise the option for the next year and extend until 4/14/2017. Itrac # C20150827-103330	9/9/2015	9/30/2016
71	MDOT - CN 071B3200107	Sue Cieciwa	Integrity Tree Services - MDOT is requesting to amend the contract. Requested Amount: $0.00. iTrac#C20160203-112802	2/4/2016	10/2/2017
72	MDOT - CN 071B4300005	Sue Cieciwa	Bay County Lawn Inc. - MDOT is seeking a contract cancellation based on program changes, product changes, and training. Requested Amount: $0.00. iTrac#C20160126-132936	2/1/2016	9/29/2017
73	MDOT - Janitorial Auburn Hills RFP	Lisa Crozier-Green	MDOT is requesting a new contract for the Auburn Hills Garage. Requested Amount: $75,000.00. iTrac#C20150807-081836	10/12/2015	6/12/2016
74	MSP - CN 071B0200278	Melissa Sambiagio	W. Nuhsbaum Inc. - Vendor has requested a price increase. iTrac#C20160201-120950	2/2/2016	9/30/2017
75	MSP - CN 071B2200259	Melissa Sambiagio	Praxair Distribution Inc. - MSP is requesting to exercise the option year. Requested Amount $0.00. iTrac#C20150414-070749	8/7/2015	9/30/2016
76	MSP - CN 071B3200095	Malathi Natarajan	Kiesler Policy Supply Inc. -project opened for contract administration	10/29/2015	6/26/2017
77	MSP - CN 071B4300057	Melissa Sambiagio	RANDOX LABORATORIES LIMITED - MSP is requesting to add a line item to the contract. Requested Amount: $0.00. Itrac#C20151204-133105	12/7/2015	8/4/2017
78	MVA - CN 071B2200075	Lymon Hunter	DK Security - MVA is requesting additional guards. Requested Amount: $127,060.00. ITrac#C20151223-161110	1/4/2016	9/1/2017
79	MVA - CN 071B2200121	Valerie Hiltz	Hi-Tec Building Services - Assigned for Contract Administration	1/25/2016	9/22/2017
80	MVA - CN 071B2200158	Lisa Crozier-Green	Sagola Contracting Inc. (dba: SCI) - MVA is requesting extend the contract and add funds. Requested Amount: $604,883.00. iTrac C20151021-123938	10/23/2015	9/30/2016
81	PRO - Lottery Security Systems - RFP	Melissa Sambiagio	Lottery is requesting to procure services of a qualified vendor to maintain and monitor the existing security systems incorporated at the various Lottery offices located throughout Michigan. Requested Amount: $200,000.00 iTrac#C20160125-085435	2/1/2016	4/18/2016

	F	G	H
68	2/6/2016: Assigned for contract administration		7.00
69	2/2/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		0.00
70	1/26/2016: Currently working on memo to file, change notice, and bid tab for 3/1/16 Ad Board.		3.50
71	2/4/2016: Buyer Assigned		0.00
72	2/1/2016: Buyer Assinged		0.00
73	12/4/2015:Pending Agency Input		2.00
74	2/2/2016: Buyer Assigned.		0.00
75	10/6/2015: Submitted to vendor for signature		5.50
76	2/6/2016: project opened for contract administration		3.00
77	2/2/16: Working on CN documents		3.00
78	2/2/2016: Pending Ad Board approval		3.00
79	2/6/2016: Assigned for Contract Administration		5.00
80	"11/30/2015 - emailed vendor notice of option year and request for approval.		0.75
81	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016. Agency preferred completion date is 12/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00

	A	B	C	D	E
82	PROC - Aluminum Substrate - RFP	Malathi Natarajan	This is a request for a three year contract with two one year options for the purchase of aluminum substrate for manufacturing license plates for the Department of Corrections (MDOC), Michigan State Industries (MSI) License Plate Factory. Requested Amount: $2,500,000.00. iTrac#C20150812-141954	9/21/2015	8/7/2016
83	PROC - Agriculture and Turf Equip - RFP	Yvon Dufour	This request is find a contract for Agriculture and Turf Equip	2/6/2016	9/6/2016
84	PROC - Ammunitition - RFP	Malathi Natarajan	This request is to purchase ammunition for MSP, DNR, DOC and AG.	1/19/2016	8/5/2016
85	PROC - Armored Car - RFP	Sue Cieciwa	This request is to have DTMB consult for the Armor Car RFP	11/16/2015	5/1/2016
86	PROC - Calcium Magnesium Acetate Deicer - RFP	Lymon Hunter	This request is to purchase Calcium Magnesium Acetate (CMA) Deicer. CMA Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks, so that conditions can be safe for the motoring public. Requested Amount: $810,000.00. iTrac#C20150312-131242	1/21/2016	8/2/2016
87	PROC - Carpet RFP	Malathi Natarajan	DTMB is requesting to find a carpet vendor	1/21/2016	8/23/2016
88	PROC - Dairy - RFP	Steve Rigg	This request is to find a contract for dairy	2/6/2016	5/25/2016
89	PROC - Flares and Fuses - RFP	Malathi Natarajan	This requested is to establish a multi-year Contract for Flares and Fuses. Requested Amount: $597,632.00. iTrac#C20160203-101639	2/4/2016	6/22/2016
90	PROC - Heavy Equipment and Roadside- RFP	Yvon Dufour	DTMB is requesting a Statewide contract for construction equipment. Requested Amount: $8,000,000.00. iTrac#C20151218-111754	12/22/2015	10/15/2016
91	PROC - Heavy Trucks - RFP	Yvon Dufour	This request is for a pre-qual for MDOT Trucks.	11/30/2015	7/19/2016
92	PROC - Janitorial Services (North Region) - RFP	Lisa Crozier-Green	MDOT is requesting a new contract for Janitorial Services for the North Region. Requested Amount: $525,000.00. iTrac#C20151215-084512	12/17/2015	5/4/2016
93	PROC - Janitorial Services (Southwest Region) - RFP	Lisa Crozier-Green	This request is for janitorial services for MDOT Locations- Coloma TSC and Coloma, Niles, Sawyer, and South Haven maintenance garages. Requested Amount: $140,000.00. iTrac# C20140625-162254.	6/30/2014	1/30/2017
94	PROC - Lab Equipment and Consumables - RFP	Melissa Sambiagio	This request is to develop a new statewide contract for various laboratory equipment and supplies. Requested Amount: $15,000,000.00 iTrac#C20151110-135121	11/12/2015	7/10/2017

	F	G	H
82	1/26/2016 Developing Bid Documents.		161.00
83	2/6/2016: Opened for solicitation development		0.00
84	1/26/2016 Waiting for Bid Documents from MSP.		11.00
85	1/21/16 MDOS is leading this procurement. Bids are due on 2/3/16. No questions were received from bidders. Anticipated contract start date is 4/1/16.		17.00
86	1/11/2016: RFP Development		4.00
87	1/26/2016 Developing Bid Documents.		121.00
88	2/6/2016: opened for solicitation development		0.00
89	2/4/2016: Buyer Assigned and will establish a Planned schedule by 2/18/2016. Agency preferred completion date is 4/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
90	12/22/2015: Buyer Assigned		0.00
91	1/11/2016:RFP Document Approvals		7.50
92	1/27/16 - Pending category management plan. May require cancellation and rebid with region.		0.00
93	1/27/16:Finalizing contract. Anticipated contract start date 2/1/16.		138.75
94	1/13/2016: In Evlauation Process		45.50

	A	B	C	D	E
95	PROC - Laboratory Equipment Idaho - RFP	Melissa Sambiagio	This request is to negotiate the NASPO contract with Idaho.	2/1/2016	8/18/2016
96	PROC - Lighting and Electrical	Steve Rigg	This request is to create a new Statewide contract fro lighting and electrical. Requested Amount: $3,000,000.00. iTrac # C20151210-133301	12/30/2015	6/4/2016
97	PROC - Medical-Lab Hazardous Waste Removal and Disposal - RFP	Malathi Natarajan	This request is for a new contract for statewide medical and laboratory waste removal and disposal services. Requested Amount: $0.00. iTrac#C20151005-132616	11/25/2015	4/7/2016
98	PROC - Medium Duty Buses RFP	Yvon Dufour	Request to establish a new two year contract with three (3) additional one year options for Medium Duty Buses (with and without lifts). ITRAC#C20151022-094303.	11/18/2015	5/15/2016
99	PROC - MGCB Security System - RFP	Melissa Sambiagio	This requested is for a new contract for maintenance and repair services for the Michigan Gaming Control Boards (MGCB) security/access systems. Requested Amount: $500,000.00. iTrac#C20151218-133424	2/1/2016	6/19/2016
100	PROC - Michigan Title Certificates - RFP	Valerie Hiltz	DOS is requesting a Contract for the production of Certificates of Title. Requested Amount: $1,260,000.00. iTrac#C20151204-122716	12/29/2015	7/15/2016
101	PROC - Natural Gas Coop Admin	Melissa Sambiagio	This request is to obtain natural gas	7/10/2016	7/10/2017
102	PROC - Non-Chloride Liquid Deicer - RFP	Lymon Hunter	This request is to purchase Non-Chloride Liquid Deicer. Non-Chloride Liquid Deicer is a non-corrosive alternative to standard road salt and is used in winter maintenance activities to prevent ice formation on large bridge decks. Requested Amount: $600,000.00. iTrac# C20150312-133343	4/2/2015	8/2/2016
103	PROC - Office Furniture - RFP	Lisa Crozier-Green	This request is to put out to bid a new Statewide office furniture contract, that includes design and installation. Requested Amount: $7,000,000.00. iTrac#C20150901-125649	1/21/2016	9/1/2016
104	PROC - Office Supplies - RFP	Valerie Hiltz	This request is award a contract for office supplies. Requested Amount: $34,000,000.00. iTrac # C20151207-112028	12/8/2015	12/30/2016
105	PROC - Pest Control - RFP	Steve Rigg	Buyer assisting in RFP Development	1/13/2016	9/1/2016
106	PROC - Preliminary Breath Testers (PBT) - RFP	Sue Cieciwa	This request is to establish a new contract for Preliminary Breath Testers for multi agencies. DNR iTrac #C20150724-141024, MSP iTrac #C20150716-115055, DOC iTrac# C20141028-100928. Total $1,105,000.00	10/5/2015	8/8/2016
107	PROC - Propane and Fuel - RFP	Steve Rigg	This request is to create a new Statewide contract for Liquid Propane Gas.	11/12/2015	10/1/2016

	F	G	H
95	2/1/2016: Buyer Assigned.		0.00
96	1/26/2016: Currently working on synopsis for approval.		5.00
97	1/26/2016 Developing Bid Documents.		100.00
98	1/11/2016:Post Bid		106.20
99	2/1/2016: Buyer Assigned and will establish a Planned schedule by 2/22/2016 Agency preferred completion date is 5/1/2016. Baseline schedule dates reflect Procurement SLA.		0.00
100	1/26/16- Spoke with agency, will be forwarding this to DTMB Printing services for their review and comments. Intend to get into this RFP development in February.		1.50
101			12.50
102	1/11/2016: RFP Development		3.00
103	1/27/2016:Proposals received 1/22/16. In Evaluation.		251.00
104	1/26/16- Office Supply Category Team has been established to review options. First meeting has been held. Next meeting scheduled for 2/4/16.		199.50
105	2/2/2016: Baseline schedule has been submitted. Next milestone is solicitation Development with an end date of 4/23/16		0.50
106	1/27/16 The State Administrative Baord approved the new contract on 1/26/16. The contract is pending the State's execution.		59.00
107	2/2/2016: Baseline schedule has been submitted. Next milestone is Solicitation Development with an end date of 5/28/2016.		5.00

	A	B	C	D	E
108	PROC - Salt RFP	Malathi Natarajan	This requested is for general rock salt, de-icer and various water softener salts to various State agencies. Requested Amount: $2,500,000.00. iTrac#C20151106-140812	1/9/2016	7/26/2016
109	PROC - Security Alarm Monitoring - RFP	Melissa Sambiagio	This requests is for alarm monitoring, service, repairs, equipment, and downloads. Requested amount: $300,000.00. iTrac #C20150828-113848	9/8/2015	8/2/2016
110	PROC - Snow Removal - RFP	Steve Rigg	This request is to find a contract for snow removal services.	2/6/2016	12/16/2016
111	PROC - TEST RFP - RFP	Kelsey Motz	Testing the RFP Fields	5/25/2015	5/30/2016
112	PROC - Ticket Printing - RFP	Valerie Hiltz	This request to print instant and pull tab lottery tickets. Requested Amount: $91,000,000.00. iTrac# C20150901-142949	9/2/2015	8/7/2016
113	PROC - Tires and Tubes- RFP	Yvon Dufour	This request is to rebid tires for the Enterprise. Requested Amount: $0.00. iTrac#C20151202-154740	10/1/2014	1/3/2017
114	PROC - Uniforms - RFP	Valerie Hiltz	DTMB is requesting RFP development for Statewide Uniform Contract. Requested Amount: $0.00. iTrac#C20151207-144324	12/17/2015	3/3/2016
115	PROC - Voting Equipment - RFP	Sue Cieciwa	This request is for Michigan Department of State to purchase or lease voting equipment. Requested Amount: $55,000,000.00. iTrac#C20160113-163208	9/15/2015	12/3/2016
116	PROC - WIC - RFP	Sue Cieciwa	Buyer is assisting with RFP development	11/13/2015	10/31/2016
117	PROC- Aggregate - RFP	Lymon Hunter	This request is to purchase various aggregate for roadway maintenance operations. Requested Amount: $941,250.00. iTrac#C20140709-133918	10/6/2014	8/2/2016

	F	G	H
108	1/11/2016 - Analyzing the commodity, market condition and potential sources.		3.00
109	1/13/2016: Working with Agency		36.00
110	2/6/2016: Open for solicitation development		0.00
111	12/30/2015: Buyer Assigned.		0.00
112	1/26/16- Charitable Pull Tab notes have been received. Notes from Instant and Validation Pull Tab still haven't been receive. Calls have been made to State of Massachusetts to detrmine their intention regarding prequalification of Lottery vendors. Following up on this beginning of next week.		74.00
113	1/11/2016:In Negotiations		88.75
114	1/29/16- Survey/questions forwarded to team members for response.		9.50
115	1/27/16 Issued the RFP on 1/27/16. Optional Pre-Proposal Conference Call/Webinar on 2/3/16, Questions are due by 2/17/16, and the RFP due date is 3/15/16.		89.00
116	1/27/16 Buyer will meet next with the agency to assist in RFP development on 2/5/16. Agency cancelled 1/27 meeting due to their staff's involvement with the Flint water crisis.		49.00
117	2/2/2016: 2nd category meeting scheduled for 2/9/2016		58.50

From: Rigg, Steve (DTMB)
Sent: Monday, February 08, 2016 9:21 AM
To: Cortis, Chris
Subject: RE: Flint water pipe question.

Chris,

We are referring everyone to this link below who are interested in helping out.

http://www.michigan.gov/micontractconnect/0,4541,7-225-75359---,00.html

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Cortis, Chris [mailto:Chris.Cortis@graybar.com]
Sent: Monday, February 08, 2016 8:34 AM
To: Rigg, Steve (DTMB) <RiggS@michigan.gov>
Subject: Flint water pipe question.

Hi Steve,

We work with a recycling company called Violia that can serve as the recycling company. For the lead issues in flint. I was wondering if you knew who I should speak with in Flint. If you had any contact for the people that might be working on this. Is this more of a federal contract or local?

Any help would be great.

Chris J. Cortis | Outside Sales Representative
Belleville, MI | Mobile (734) 308-0246 | chris.cortis@graybar.com
www.graybar.com - *Works to Your Advantage*

From: Rigg, Steve (DTMB)
Sent: Thursday, February 11, 2016 5:04 PM
To: Rigg, Steve (DTMB)
Subject: water purchase
Attachments: Copy of SOM Water filter master inventory water price compare.xlsx

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

	A	B	C	D	E	F	G
1	**Michigan Department of Health and Human Services**						
2	Field Operations Administration						
3	Water Pitchers/Filters						
4	Prepared by: J. Sanford						
5	Revision date: 2/5/16						
6							
7							
8	**Purchase Requests from DHHS**						
9	**Date**	**Product**	**Quantity**	**PN**	**Home Depot Order #**	**Price**	**Total Line item**
10	1/12/2016	Brita 2 pack replacement cartridge	2,000	714-243	2717-365980	$24.87	$49,740.00
11	1/12/2016	Brita filter faucet mounts	2,000	714-338	2717-365980	$17.47	$34,940.00
12	1/14/2016	Zero Water replacement filter	2,500	495919	2763-191450	$49.00	$122,500.00
13							
14							
15	**Purchase Requests from DHHS**						
16	**Date**	**Product**	**Quantity**				
17	1/12/2016	Brita filter replacements (1 pack)	2,400	1001606062	2717-365980	$15.97	$38,328.00
18	1/12/2016	Brita filter replacements (2 pack)	8,000		2717-366075	$28.19	$225,520.00
19	1/13/2016	PUR Vertical faucet mount	10,000		2763-191307	$29.97	$299,700.00
20	1/13/2016	PUR Horizontal mount	2,500		2763-191307	$29.97	$74,925.00
21	1/13/2016	PUR replacement filters (3 pack)	10,000		2763-191307	$25.98	$259,800.00
22	1/13/2016	PUR replacement filters (1 pack)	10,000		2763-191307	$16.47	$164,700.00
23	1/13/2016	PUR combo packs	10,700		2763-191323	$35.00	$374,500.00
24	1/14/2016	Zero Water pitchers	1,300		2716-334115	$29.99	$38,987.00
25							
26							
27	**Purchase Requests from DHHS**						
28	**Date**	**Product**	**Quantity**				
29	1/14/2016	PUR Vertical faucet mount	11,000	FM3700BV1	2765-167313	$29.97	$329,670.00
30	1/14/2016	PUR Horizontal mount	1,500	FM9400BV1	2765-167313	$29.97	$44,955.00
31	1/14/2016	Brita faucet mount	5,000	714-338	2717-366075	$17.47	$87,350.00
32	1/14/2016	Brita adv faucet mount white	10,000	1001696030	2717-366075	$25.97	$259,700.00
33	1/14/2016	Brita adv faucet mount chrome	12,000	1001696033	2717-366075	$25.97	$311,640.00
34	1/14/2016	PUR replacement filter	15,000	RF33751V1	2716-334187	$14.37	$215,550.00
35	1/14/2016	PUR replacement filter	45,000	RF99992V1	2716-334187	$35.97	$1,618,650.00
36	1/14/2016	PUR replacement filter	40,000	RF99993V1	2765-167313	$25.98	$1,039,200.00
37	1/14/2016	PUR replacement filter	16,000	RF99991V1	2765-167313	$16.47	$263,520.00
38	1/14/2016	Brita replacement filter	1,600	844-959	2717-366075	$28.19	$45,104.00
39	1/14/2016	PUR replacement filter	20,000	RF33752V1	2716-334187	$26.63	$532,600.00
40	1/14/2016	PUR Advanced faucet mount	5,000	FM4100BV1	2716-334187	$26.47	$132,350.00
41	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3333BV1	2763-191494	$21.19	$317,850.00
42	1/16/2016	PUR faucet mount w/1 filter	15,000	FM3700BV1	2763-191494	$29.97	$449,550.00

	A	B	C	D	E	F	G
43	1/16/2015	PUR replacement filter 1 pack	15,000	RF33751V1	2763-191494	$14.37	$215,550.00
44	1/16/2016	PUR replacement filter 1 pack	15,000	RF99991V1	2763-191494	$16.47	$247,050.00
45	1/16/2016	Brita adv faucet system	8,000	1001696030	2763-191501	$25.97	$207,760.00
46	1/16/2016	Brita Faucet mount	8,000	714338	2763-191501	$17.47	$139,760.00
47							
48	Date	Bottled Water Deliveries	Quantity				
49	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
50	1/12/2016	Bottle Water 24 pack	19,152	218340	2717-366012	$3.27	$62,627.04
51	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
52	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
53							
54							
55	1/19/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191628	$39.97	$112,235.76
56	1/22/2016	23 Cup Zero Water Pitcher	2,808	488426	2763-191792	$39.97	$112,235.76
57							
58							$8,783,434.12
59	S:\OUT_OPS\Sanford\Flint Water Crisis\Purchase Order Summary						

	A	B	C	D	E	F	G
1	**Home Depot Bottled Water Pricing - 071B**						
2	**Date**	**Bottled Water Deliveries**	**Quantity**				
3	1/11/2016	Bottle Water 24 pack	6,384	218340	2717-366006	$3.27	$20,875.68
4	1/12/2016	Bottle Water 24 pack	19,152	218340	2717-366012	$3.27	$62,627.04
5	1/13/2016	Bottle water 24 pack	51,072	218340	2716-334171	$3.27	$167,005.44
6	1/14/2016	Bottle water 24 pack	51,072	218340	2763-191427	$3.27	$167,005.44
7							
8							$417,513.60
9							
10	**Absopure Pricing Would Have Cost Us -**						
11	**Date**	**Bottled Water Deliveries**	**Quantity**				
12	1/11/2016	Bottle Water 24 pack	6,384			$4.00	$25,536.00
13	1/12/2016	Bottle Water 24 pack	19,152			$4.00	$76,608.00
14	1/13/2016	Bottle water 24 pack	51,072			$4.00	$204,288.00
15	1/14/2016	Bottle water 24 pack	51,072			$4.00	$204,288.00
16							
17							$510,720.00
18							
19							
20		**Savings Through Home Depot**	**$93,206.40**				

From: Tchorzynski, James (MSP)
Sent: Wednesday, January 13, 2016 4:52 PM
To: Ross, Josh (DTMB)
Subject: RE: Joel Locke - Overtime

Saturday and Monday (holiday) were the two overtime days.

VR

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 3:42 PM
To: Tchorzynski, James (MSP); Locke, Joel (DTMB)
Subject: RE: Joel Locke - Overtime

James,

If you are able, can you provide the days and the hours over the next few days which you would need coverage? We have the ball rolling, and Joel plans on being there tomorrow where we can recap. I realize that things are pretty chaotic right now for you.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Wednesday, January 13, 2016 12:49 PM
To: Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>
Subject: RE: Joel Locke - Overtime

Thank You Josh,

Lets plan on just having him here Thursday and Friday.

VR

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 11:40 AM
To: Tchorzynski, James (MSP); Locke, Joel (DTMB)
Subject: RE: Joel Locke - Overtime

James,

I am working on jumping through the hoops for this, but it would be wise to plan on other staff at this point. Long term we will make sure that Steven Cross and Joel Lock are not exempt from overtime so that as emergency staffing needs arise it won't be a problem for the future.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Wednesday, January 13, 2016 11:19 AM
To: Locke, Joel (DTMB) <lockej@michigan.gov>
Cc: Ross, Josh (DTMB) <rossj@michigan.gov>
Subject: RE: Joel Locke - Overtime

If you can't get it approved we can back off doing Sunday and Monday hours.

We will find an alternative to staffing for those days.

VR

From: Locke, Joel (DTMB)
Sent: Wednesday, January 13, 2016 10:41 AM
To: Tchorzynski, James (MSP)
Cc: Ross, Josh (DTMB)
Subject: FW: Joel Locke - Overtime

Hi James,
I just found out that my overtime eligibility classification code is "y" (Exempt), and will need approval. I wanted to let you know I am willing to work the hours that you requested if I can get OT pay. As you will see from the policy rules in the pdf, I have my doubt the steps that need to take place for me to receive overtime would be in place that quickly. Josh wanted me to let you know about this and find out how you want to proceed?

Please let me know ASAP.
Thanks,
Joel

From: Locke, Sarah (DTMB)
Sent: Wednesday, January 13, 2016 9:42 AM
To: Ross, Josh (DTMB) <rossj@michigan.gov>
Cc: Locke, Joel (DTMB) <lockej@michigan.gov>
Subject: Joel Locke - Overtime

Hi Josh –

I recently spoke with Joel about the need for OT due to the Flint Water Crisis. Please see DTMB Policy 200.12 that discusses Overtime and Compensatory Time. Since Joel is not eligible for OT, an exception will have to be made in order for him to enter his time into DCDS. Please see the bottom of page 2 of the policy that outlines the steps that need to be taken. The memo needs to be sent to Amy Miller (MCSC) and she will forward it to Civil Service for authorization.

Here is the policy:
http://inside.michigan.gov/dtmb/wr/psp/Documents/200.12%20Overtime%20and%20Compensatory%20Time.pdf

Thank you,

Sarah Locke
DTMB Human Resources
Ph: 517-241-2080
Fax: 517-241-0566

DTMB
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Subject: Update on Overtime hours Spent at SEOC
Location: Josh's Office

Start: Fri 2/5/2016 10:30 AM
End: Fri 2/5/2016 11:00 AM
Show Time As: Tentative

Recurrence: Weekly
Recurrence Pattern: every Friday from 10:30 AM to 11:00 AM

Meeting Status: Not yet responded

Organizer: Ross, Josh (DTMB)
Required Attendees: Locke, Joel (DTMB)

Josh,

Please send any DTMB/CSS employee OT costs for the Flint Water Response to this email address (MSP-EOC-MDTMB MSP-EOC-MDTMB@michigan.gov). We'll keep track of the expenses to report to MSP. At this point, estimates are fine. We will follow-up with DCDS reports from Finance.

Thank you,

Ryan McKee
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

From: Ross, Josh (DTMB)
Sent: Wednesday, February 10, 2016 12:27 PM
To: Tchorzynski, James (MSP);MSP-seoclgc
Cc: MSP-SEOCGIS;MSP-SEOCGIS2;Anderson, Nikkia (MSP);Suarez, Malyssa (MSP);Chomentowski, Walter (MSP);McCormick, Matthew (MSP);Locke, Joel (DTMB);Cross, Steven (DTMB);Olkowski, Tony (DTMB);Holmes, Mark (DTMB)
Subject: RE: GIS Staffing for Flint Water Emergency

Good Afternoon,

Please see updated schedule through 02/27/2016 below with DTMB staff filled in. Due to conflicting schedules and obligations, we are not able to provide DTMB Support on Thursday, 02/18. I hope this is alright since there are 5 SEOC staff scheduled. Please let us know if you have any additional thoughts.

	2/8/2016	2/9/2016	2/10/2016	2/11/2016	2/12/2016	2/13/2016	2/14/2016	2/15/2016	2/16/2016	2/17/2016	2/18/2016	2/19/2016	2/20/2016	2/21/2016
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Nikkia	x	x	12	8	8	8	12			12	8	8	12	8
Walter	12	x	8	12	8	12		8	12	8	8	12		
Malyssa	8	12	X	8	12	8	X	12	8	8	12	8		
Matt	8	12	8	12	X		12		8	12	8		8	12
DTMB Staffing	Joel (Noon to 8PM)		Steven (Noon to 8PM)		Tony (Noon to 8PM)	Josh (Noon to 8PM)		Steven (Noon to 8PM)	JOSH Noon to 8PM		Unavaliable Noon to 8PM	Tony Noon to 8PM	Joel Noon to 8PM	Josh Noon to 8PM
James	10	10	10	10			10	10	10	10	10			10

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Monday, February 08, 2016 2:33 PM
To: MSP-seoclgc <MSP-seoclgc@michigan.gov>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov>; MSP-SEOCGIS2 <MSP-SEOCGIS2@michigan.gov>; Anderson, Nikkia (MSP) <AndersonN9@michigan.gov>; Suarez, Malyssa (MSP) <SuarezM@michigan.gov>; Chomentowski, Walter (MSP) <ChomentowskiW@michigan.gov>; McCormick, Matthew (MSP) <McCormickM@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Olkowski, Tony

(DTMB) <OlkowskiT@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Holmes, Mark (DTMB) <HolmesM3@michigan.gov>
Subject: GIS Staffing for Flint Water Emergency

Below is the final GIS schedule. It includes feedback from staff and DTMB.

	2/8/2016	2/9/2016	2/10/2016	2/11/2016	2/12/2016	2/13/2016	2/14/2016	2/15/2016	2/16/2016	2/17/2016	2/18/2016	2/19/2016	2/20/2016	2/21/2016
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Nikkia	x	x	12	8	8	8	12			12	8	8	12	8
Walter	12	x	8	12	8	12		8	12	8	8	12		
Malyssa	8	12	X	8	12	8	X	12	8	8	12	8		
Matt	8	12	8	12	X		12		8	12	8		8	12
DTMB Staffing	Joel (Noon to 8PM)		Steven (Noon to 8PM)		Tony (Noon to 8PM)	Josh (Noon to 8PM)		Steven (Noon to 8PM)	DTMB Noon to 8PM		DTMB Noon to 8PM	DTMB Noon to 8PM	DTMB Noon to 8PM	DTMB Noon to 8PM
James	10	10	10	10			10	10	10	10	10			10

VR

James Tchorzynski
Technical Services Unit Manager
Emergency Management and Homeland Security Division
Michigan State Police
7150 Harris Drive
Dimondale, MI, 48821
TX: 517-284-3944
Cell: 517-230-5568

From: Ross, Josh (DTMB)
Sent: Thursday, February 11, 2016 12:11 PM
To: Behen, David (DTMB);Locke, Joel (DTMB)
Cc: Holmes, Mark (DTMB)
Subject: RE: Thank You!

Director Behen,

Thank you for your recognition. It's a pleasure to be of service in any way that we can.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Behen, David (DTMB)
Sent: Wednesday, February 10, 2016 5:01 PM
To: Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>
Cc: Holmes, Mark (DTMB) <HolmesM3@michigan.gov>
Subject: Thank You!

Joel/Josh,

I wanted to take a few minutes to personally thank you for your help in DTMB's response to the Flint Water Crisis. I understand that you have been putting many long hours in at the SEOC in support of our MSP partners. Your knowledge and experience in GIS data development and mapping has been a valuable asset in our response. Please know that your efforts have not gone unnoticed or unappreciated.

Thanks again for your dedication and commitment to DTMB and our partners,

David

DTMB
HELP. CONNECT. SOLVE.

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Subject: Flint Coorespondance
Location: SEOC

Start: Thu 2/18/2016 4:30 PM
End: Thu 2/18/2016 5:00 PM

Recurrence: (none)

Organizer: Ross, Josh (DTMB)


SEOC FOIA Plan FINAL.DOCX

The department has been directed to prov ide copies of all records in our possession related to the Flint water matter to the Governor's office. You are receiving this email because you have been identified as an individual who may have records that must be produced. If there are any department members who you think may be in possession of records related to Flint water, please forward this message to those members.

Records include memos, handwritten notes, emails and attachments, and text messages in your possession, regardless of who produced the record. Be sure when you search your email messages that you look in your inbox, sent box, and trash. In preparation for the production, you must estimate the number of records you have in your possession and provide that estimate to Ms. Lori Hinkley no later than **2:00 PM on Friday, February 12, 2016**.

You must then provide a copy of each record in your possession to the Legislative and Legal Resources Section no later than close of business on **Thursday, February 18, 2016**.

Members who work at Headquarters must provide paper copies to F/Lt. Chris Hawkins in the Office of the Director. Members who work at the State Secondary Complex must provide a paper copies Ms. Lori Hinkley. Ms. Hinkley is located on the second floor of the new Headquarters building. Department members who work outside of these worksites may send copies of records in their possession via e-mail to MSP-FOIAProject@michigan.gov.

In addition to this initial production of records, the department is required to provide copies of newly created records on an ongoing basis. Until further notice, copies of all newly created records shall be forwarded to MSP-FOIAProject@michigan.gov.

REMINDER: Public records can only be disposed of consistent with an approved retention schedule. As it applies to emails and text messages related to the Flint water matter, please use the retention schedule in place for general correspondence which is **two years**. Please save all emails and text messages for at least two years. Prior to expiration of the two year period you will have an opportunity to re-evaluate the content of the messages to determine if an additional retention period is necessary. If you have issues with accommodating emails based on your mailbox size, please archive them. Do not print and file them as the metadata must be retained as well.

If you have any questions with these instructions, please contact Ms. Lori Hinkley.

Capt. Greg Zarotney
Michigan State Police

Office of the Director
333 South Grand Avenue
Lansing, Michigan 48909
(517) 241-0204

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SEOC FOIA Print Plan
Tips for Printing

Print Plan – Thru Friday, February 19

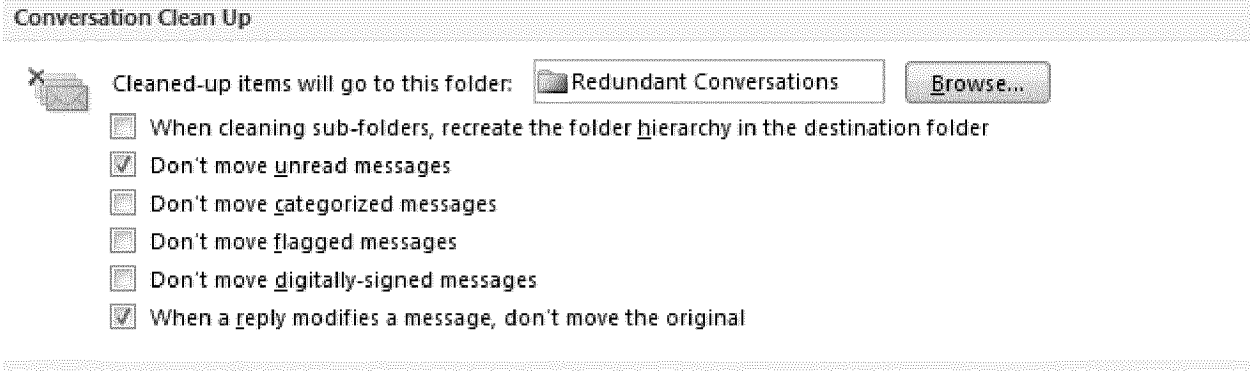
- When printing emails/documents, make sure to **change your default printer** to the following printer:
  - EOC_F1COMM_RI3054 on EOC084M1OAPF502 (located in the Communications Room)
  - Additional helpful hints for each document type below
- SEOC IT staff will set up to "Print to Hold" for each PC in the SEOC.
- Be sure to print/copy all documents **Single Sided**.
- Advise the SEOC Operations Section Chief prior to printing. **Do not interrupt someone else's print job.** The SEOC Operations Section Chief will ensure coordinated printing efforts.
- When at the printer, select Print > Select your agency name > Select All > Print.
- Test printing a couple of emails before printing out a large quantity.
- Once all items have been printed/copied, give all to Oralya Garza or Jodie Frese (daily staff) located just outside Governor's Conference Room A in the SEOC. **Do not go direct to FOIA Unit staff working in the conference room.** They will reach out if they have any questions.
- Make sure to clip or rubber band your information to keep separate from others information being turned in.
- Sources: Emails, Documents, S drive, Desktop, Cell phone/text messages, Copies of handwritten notes, DCDS, Invoices, Photos
- SEOC IT Staff will be responsible for printing all documentation from MI CIMS.
- For any IT issues, contact IT Staff in the SEOC. This is usually Jaclyn Barcroft or Rich Law. GIS staff should be contacted only if both of them are unavailable.

How to Recover Deleted Emails

- In Outlook, select the Folder Tab.
- On the top, select Recover Deleted Items.
- Recover any items pertinent to the Flint Water response.
- You may need to select various folders on the left side in order to recover everything possible.

How to Clean up Redundant Email Conversations

- In Outlook, click on the File tab.
- Click Options.
- Click Mail.
- Under the Conversation Clean Up section, change the location where conversations will go. Select Browse. Click on "Cabinet" in the list. Select "New Folder" and name it "Redundant Conversations." Ensure the options are identical to the below:



- In Outlook, on the Home tab, in the Delete group, click Clean Up.
- Select Clean Up Folder. Click Clean Up Folder.

SEOC FOIA Print Plan
Tips for Printing

Tips for Printing Emails

- For State Agency SEOC personnel, **only** print emails from your SEOC email address.
- Print emails by selecting **up to 100 at a time** (select one, hold shift, click on the last one).
    - Select the File Tab > Print > Click Print Options button > Select Memo Style and Check Box for "Print Attached Files" (bottom left corner of pop up) > Select Print
- Attachments will not show up in the preview, but will print out with the emails

Tips for Printing Documents from Desktop, S Drive, My Documents (wherever files are saved)

- Make sure documents are formatted correctly for printing prior to moving to the next steps (Excel files tend to be the most troublesome).
- Sort documents in folders by "Type".
- Highlight "like" file types (Adobe Acrobat Document, Microsoft Excel Worksheet, etc.).
- Right click, select Print.

Tips for Printing Text Messages

- Android
- iPhone

Email – After All Your Files are Printed

- Send a CC to the following email address when sending items from the SEOC:
    - MSP-FOIAProject@michigan.gov
    - For State Agency SEOC personnel, **only** CC emails from your SEOC email address
- Send all documents created to the same email address

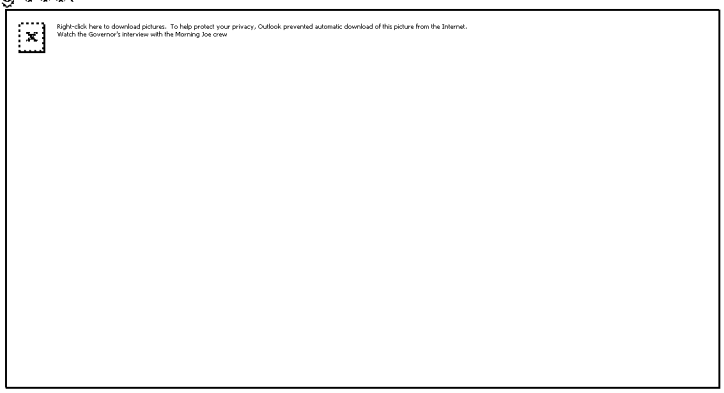
From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:51 PM
To: Ross, Josh (DTMB)
Subject: "He's his own best spokesman"

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

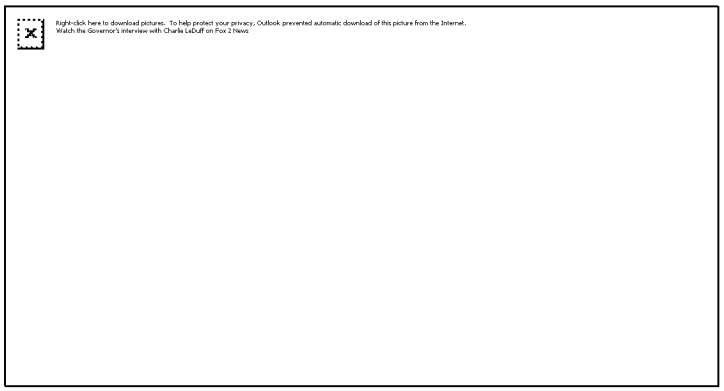
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

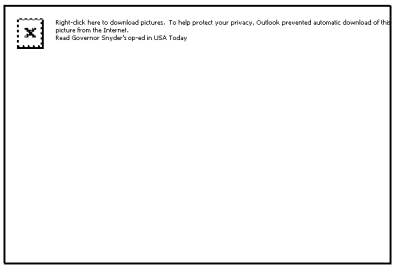


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



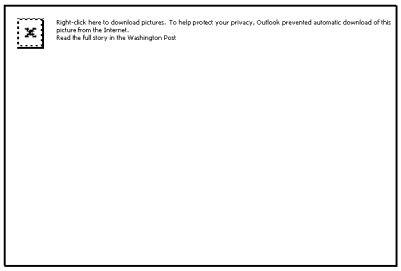
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



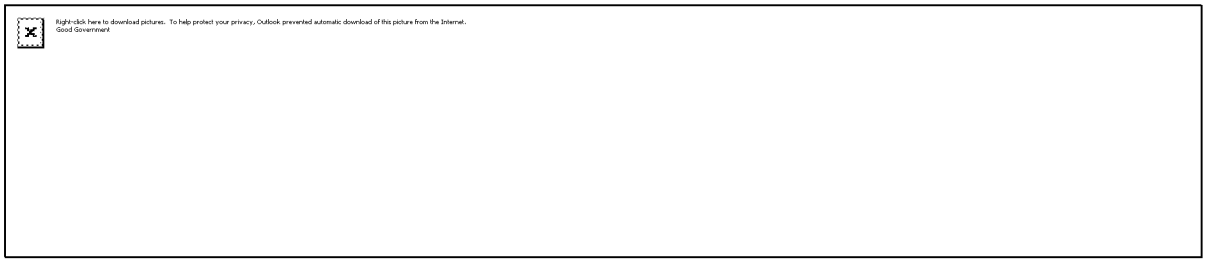
Visit HelpForFlint.com to learn how you can help Flint residents.

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This email was sent to rossj@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:46 PM
To: Ross, Josh (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

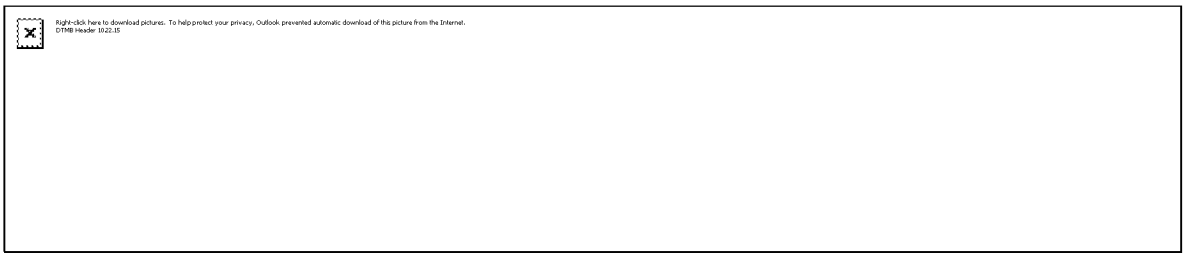
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

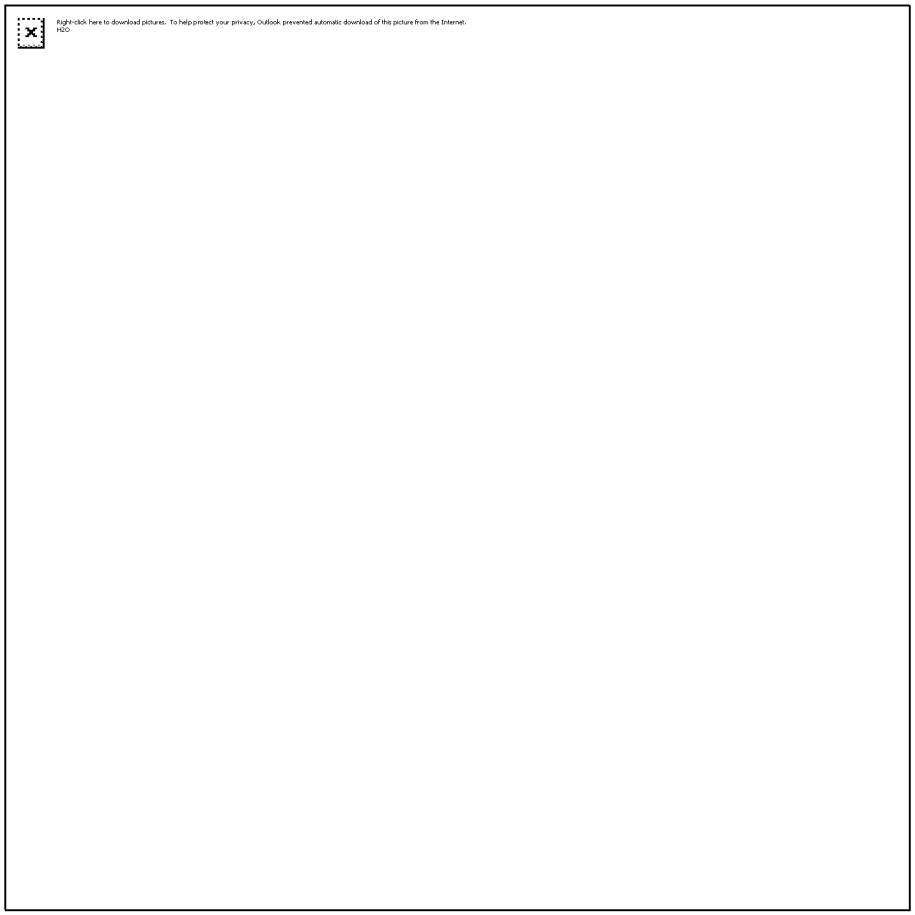
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to rossj@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Ross, Josh (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to rossj@michigan.gov using GovDelivery, on behalf of: DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

Kettering University
1700 University Avenue • Flint, Michigan 48504-6214

Monday, January 18, 2016

To: The Kettering Community of Parents of our Students and our Alumni

Subject: Kettering Campus Water Update

I know that you value the excellence of the education we provide, but I expect as alumni or parents of students currently enrolled at our great University that you are concerned about the barrage of news about Flint's water supply. I am a proud parent of a Kettering student, and my family and I reside in Flint, so I understand deeply and very personally how you might be feeling about the situation as reported in the media.

Last week, I sent a detailed Kettering Water Update letter to our campus and to our students. Because I know (from direct experience!) that students may not always communicate promptly with their parents on even important issues, I thought I would take a moment to update you and our alumni directly on this issue, because I know it is a subject of concern.

Unfortunately, as is often the case in public crises, a great deal of misinformation about the water supply in Flint is being reported as fact. Just as distressingly, though, a great deal of important information that we do have about the situation is also *not* being reported.

Kettering campus water is safe, and our faculty, staff, students, and campus residents are **not** being exposed to contaminated water on campus. We are, and have been even before the current crisis emerged, committed to ongoing testing of our water to ensure the safety of the campus water supply. Moreover, the entire water supply of Flint has not been contaminated with lead; although some sections of the city have experienced problems, some severe, other sections have not.

All of us deplore that any single person has been exposed to unsafe levels of lead in the water; however, many, many people living in Flint have not been exposed to water containing elevated levels of lead in their residences or places of business. To date:

- Roughly 2% of all individuals tested in Flint have shown elevated blood lead levels.[1]
- Twenty-three (23) children younger than age six tested in Flint show elevated blood levels of lead.[2]
    - Children under the age of 5-6 are the most vulnerable population with respect to the long-term health effects of lead; in the U.S., 535,000 children under the age of 5 have elevated blood lead levels high enough to damage their health.[3]
- A total of 43 of 2182 of people tested in Flint show elevated blood levels of lead.[4]

I also want to clarify that *the water from the Flint River that was used as the city's water source from April 2014 through October 2015 was not contaminated with lead.* The contamination, where it occurred, was due primarily to interactions between treated river water and lead supply

[1] http://www.michigan.gov/documents/deq/Flint_Blood_Testing_Report_December_23_509464_7.pdf
[2] http://www.mlive.com/lansing-news/index.ssf/2016/01/43_flint_residents_identified.html
[3] http://www.cdc.gov/nceh/lead/infographic.htm
[4] ibid.

lines in the distribution system, particularly in lead lines connecting individual houses to local water mains. This is not a global problem with the water, but a problem with how that water - after treatment - interacted with some pipes and other elements of the city's distribution system. This interaction was often (considerably) different - even house-by-house on a single block.

In this letter I want to outline for you what we know about the nature of the contamination of the Flint system, how the university has responded to it, what we have done and are doing on an ongoing basis to ensure the integrity and safety of drinking water on the campus, and how we are working to ensure that those in the campus community who live off-campus in private housing have access to appropriate information, tests, and filters to ensure and monitor the safety of their private supplies.

Because I want to document what I write, I am also including footnotes that will lead you, if you are interested, to the sources of my information, something I learned to do as a faculty member and still highly value. We are committed to deploying every resource at our disposal to continue to ensure the safety of our entire campus community and our visitors. We value your input, and I hope that as members of the Kettering Community and of this great University that the information presented in this letter is helpful to you. If you have questions, comments, or thoughts on this issue we welcome you to send them to us at water@kettering.edu.

Introduction

Inflated lead levels have been detected in the water supply in a number of areas in the city of Flint, and these have received significant medical, political, and media attention over the last three months. The State of Michigan officially declared a state of emergency in Flint on January 6, 2016,[5] and the Federal Government followed on January 16, 2016.[6] Federal, state and local officials have now engaged and are taking more aggressive corrective action to address this situation and the public health crisis that has resulted from it. Proudly, many in the Kettering Community have taken a very active role in helping those families and children in Flint impacted by this health crisis since its beginning last year.

The levels of lead found in some areas of Flint are gravely upsetting, but I want again to stress that the problem of lead contamination in public and private drinking water supplies is not present in all of Flint. Unfortunately, this distinction has been absent from much of the reporting on this subject in the media. Reports often imply that the water was tainted at the source (i.e. the Flint River), or that contamination of the water is uniform across the entire distribution system and that every house and business has been equally affected.

I also think it important for us to recognize that this problem is widespread and in fact is not isolated to Flint.[7] For example, I am sad to report, drinking water supply contamination, in some cases at levels far worse than have been found in Flint, has been found in Washington D.C., Seattle, Baltimore, Philadelphia, and Los Angeles among other cities and areas of the country.[8] In Michigan, elevated blood-lead levels have been found in an even higher percentage of children

[5] http://www.freep.com/story/news/local/michigan/2016/01/05/us-attorneys-office-investigating-lead-flint-water/78303960/

[6] http://www.mlive.com/news/flint/index.ssf/2016/01/president_obama_signs_emergenc.html#incart_2box_news_flint

[7] http://www.cdc.gov/nceh/lead/leadinwater/

[8] ibid., http://www.cdc.gov/mmwr/preview/mmwrhtml/mm5312a6.htm, http://www.washingtonpost.com/wp-dyn/content/article/2009/08/03/AR2009080303003.html, and http://www.yaleseas.com/watersymposium/pdfs/EdwardsLeadPaper.pdf

than Flint is experiencing in sections of Jackson, Detroit, Grand Rapids, Saginaw, Holland, and a number of other cities.[9]

The Nature of the Problem

First, the nature and cause of the contamination are reasonably well understood at this point. In brief:

- Historically, the Flint water system used and distributed treated water from Detroit Water Authority. It did so until April 2014, when it switched to treating water from the Flint River in an existing Flint water treatment plant.
- The "raw" river water to which the city switched in April 2014 was not contaminated with lead.
- The water within *some* sections of the distribution network was, however, contaminated *after* the water left the treatment plant by the leaching of metals such as lead, iron, and copper from lead service lines and lines containing lead solder.

After the switch to river water, the City failed to treat the water for corrosivity by managing its chemistry,[10] which lead to the erosion (and release) of lead-bearing pipe scale in supply lines[11] and lead/copper galvanic corrosion of lead solder and lead copper joints in the distribution system.[12] Because raw water quality varies across the US, federal law requires all municipal water systems to have a corrosion control plan to address this possibility; this regulation is known as the Lead and Copper Rule.[13] Flint unfortunately did not have such a plan in place when it switched the water source to the River.

Here I want to stress that the lack of corrosion control did not, in and of itself, make the water unsafe. What it did do, however, is increase the potential for the water to react chemically with certain types of plumbing systems, and in doing so leach lead and other metals (if they were present) from those systems.

And if this isn't enough complexity, the City (out of what I'm sure were benign motives) used a relatively high level of chlorine to treat the river water to prevent bacterial growth in the supply. The unanticipated consequence of this choice, combined with a lack of activated charcoal filtration in the treatment process, led to the subsequent production of elevated levels of trihalomethanes (which are disinfection by-products of water chlorination) in the water, but these were present primarily in areas of the system where the water pooled or moved through the system slowly.

In October of last year, Flint switched its water source back to Detroit Water Authority. It took approximately 3-4 weeks for the Detroit source water to replace fully all of the water in the distribution system. In December, Flint also began introducing additional corrosion control

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[9] http://www.crainsdetroit.com/article/20151210/NEWS/151219980/interactive-map-places-with-higher-lead-rates-than-flint

[10] Specifically the chloride-to-sulfate mass ratio in the treated water, which can be influenced by salt entering the source river from runoff or changes in the way that organics are removed in the treatment process. This is typically adjusted by adding lime or orthophosphates in the treatment process, see http://www.waterrf.org/publicreportlibrary/4088.pdf

[11] http://pubs.acs.org/doi/pdfplus/10.1021/es101328u?src=recsys&

[12] http://www.awwa.org/publications/journal-awwa/abstract/articleid/26682.aspx

[13] http://www.epa.gov/dwreginfo/lead-and-copper-rule and http://www.ecfr.gov/cgi-bin/text-idx?SID=531617f923c3de2cbf5d12ae4663f56d&mc=true&node=sp40.23.141.i&rgn=div6

additives to the water supply.[14] It did this expecting that the addition of these additives will, over time, help to rebuild the protective scale on the inside of the parts of the distribution system where it has been damaged.

Not All Areas of Flint were Impacted Equally

The specific mechanisms that gave rise to the contamination of the system mean that **not all areas of the system were equally impacted**. Portions of the system that do not contain lead service lines or lead solder were not as greatly impacted as those that do. Older parts of the system, especially sections built in the 1940's through the 1960's[15] that have not been upgraded since their construction are disproportionately vulnerable.[16] Other areas are far less so.

As a consequence, **the presence of lead contamination in the water supply was not uniform across the entire municipal water system, and not all areas of the city or all resident supplies were equally affected by it**. [17]

- The amount of lead that leached into a given part of the system depended upon a variety of factors, including the age of the system in the area, the specifics of its construction (e.g. are lead service lines present), and the time that water typically spends in that part of the system between treatment and use.
    - The levels of lead contamination measured in the water drawn from a particular source point depends upon the characteristics of the infrastructure through which the water passed, and how long it took to do so. **This is why water drawn in some houses on a single block might show measurable lead contamination, while others did not.**[18]
- For the same reason, as I noted earlier, only a percentage of Flint residents have been exposed to water containing elevated levels of lead in their residences or places of business.[19]

Kettering's Campus Water Supply and Our Approach to Ensuring its Safety

The municipal water infrastructure that supplies Kettering is relatively modern, the flow-rates of water through the system are high, and we do not have lead-copper transitions in the main supply lines, as do many residences in some areas of the city. All of these factors reduce the chance of contamination in our supply. Even so, the University has taken a number of proactive steps to ensure that the campus drinking and cooking water supplies are free from contamination, a number of which have been described in previous communications to the campus on this issue. These include:

[14] https://www.cityofflint.com/2016/01/16/flint-city-leaders-county-state-officials-announce-relief-effort-expansion/
[15] In the early part of the last century, many municipal codes *required* the use of lead pipes when connecting homes and businesses to municipal water mains but most codes banned the use of lead pipes by the early 1970's. Chicago, for example, continued to require them as recently as 1986, see: *EPA warns modernizing water system may boost levels of lead*, Chicago Tribune, September 25, 2013. Some major U.S. cities still have 100% piping bringing water from the utilities to homes and businesses, see: https://www.safeplumbing.org/health-safety/lead-in-plumbing.
[16] http://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=20001R4V.txt
[17] For an example see: http://www.michigan.gov/documents/deq/Copy_of_deq-fw-Flint-Home-Owner-Data-Sept-3-thru_Nov-5-15_505529_7_505579_7.pdf
[18] ibid.
[19] ibid.

- Since early 2015 (after the switch to river water but before lead contamination was suspected), the University has been engaged in recurring testing of all drinking and food service water distribution points on campus using an independent, certified laboratory (Brighton Analytical, LLC). We will continue to test all drinking and food service water distribution points (and there are almost 100 of these) indefinitely.
- We also similarly test incoming water from our (six) Flint Municipal Water system input supply lines.
- All food service water source lines are flushed for a minimum of five minutes prior to use each morning, and only cold water is used, consistent with EPA guidelines.[20]
- We use NSF/ANSI 53 certified filters on all drinking water supplies on campus; these filters are certified to remove lead and trihalomethanes in addition to a wide variety of other contaminants and suspended solids. You may find details on the NSF/ANSI 53 certification standard at nsf.org and on the websites of manufacturers that produce filters conforming to this standard. There are 31 specific performance criteria that fall under Standard 53.
- All of our filters are maintained and replaced at the intervals recommended by their respective manufacturers.
- To be conservative, we shut off all water fountains on campus where the filters for that fountain were located at a significant physical distance from the fountain itself (usually because of space restrictions in the fountain cabinet).

  We did this as a precautionary measure, since it is possible for lead (if, for example lead solder was used in its supply line) to be produced through the interaction of water with plumbing in the supply line *after* it has been filtered *if* that water is allowed to sit undisturbed for a protracted time in the supply line (such as when a water fountain is used very rarely).

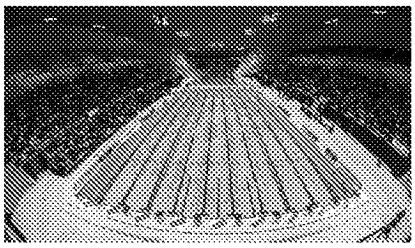
We do not test the water used in toilets, bathroom vanities, or showers, **but we do test the sources from which they draw water** (i.e. the input supply lines to campus). **Human skin does not absorb lead in water**, so bathing, washing, or showering is safe even using water containing lead over the EPA's action level.[21] [22] Adults may safely use unfiltered water for brushing their teeth.[23]

In addition, we continue to make improvements to our local system to improve convenience and ensure safety. One of the most visible of these is the replacement of many of our water fountains across campus with hydration stations; this project in fact began a number of years ago. All of our hydration stations are monitored and contain integral NSF/ANSI 53 water filtration systems.

How are Lead Levels in Water Specified and Interpreted?

The concentration of a metal, like lead, in water is often measured in parts per billion, usually denoted **ppb**. A concentration in water of 1 ppb represents one gram, or three one-hundredths of an ounce (3/100 ounce), of a substance in 260,000 *gallons* of water. One ppb is also three seconds

[20] EPA 810-F-93-001
[21] http://www.cdc.gov/nceh/lead/tips/water.htm
[22] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946-372051--,00.html
[23] http://www.michigan.gov/documents/deq/2015-10-21_-_Lead_-_Flint_Water_FINAL_504265_7.pdf



out of 100 years. **Ten parts per billion (10 ppb) is the equivalent of approximately one teaspoon of water in an Olympic-sized swimming pool.**

The EPA has set an action level for lead in drinking water supplies at 15 ppb. In other words, if drinking water contains lead below this level, EPA regulations state that no action is required.[24]

For reference, the EPA permits faucets to be sold in the U.S. that leach 10 ppb or less of lead into water during a 19-day test.[25] Studies conducted by the EPA have found that the geometric mean of lead levels in drinking water systems in the US is 2.8 ppb.[26]

Results of Our Ongoing Testing

- As of the date of our last test series and over the past many months, we have tested the water drawn from the six input lines to campus a total of 15 times and all tests have resulted in a measured level of "ND" (for "None Detected"), with only three, single-test exceptions. In these three exceptions:
    - One detection was at 1 ppb, one was at 5 ppb, and the other was at 7 ppb. All of these are significantly lower than the EPA's allowable limit for lead of 15 ppb.[27]
    - These were single point-in-time detections; **later repeat testing of the same distribution points detected no lead**.
- **No lead has ever been detected in any water source used for food preparation.**
- As of the date of our last test series and over the past many months, all drinking water distribution points (e.g. water fountains) on campus have consistently tested "ND" (for "None Detected") for lead, with only six, single-test exceptions in well over one-hundred tests conducted. In these six exceptions:
    - All detections were at levels of less than 5 ppb (1,4,5,2,3 and 2 ppb respectively); all are significantly under the EPA's allowable action limit for lead of 15 ppb.[28]
    - These were single point-in-time detections; **later repeat testing of the same distribution points detected no lead**.

Access to Test Data

We make all results of these tests public. You may always find our latest test results along with other information related to the state of water in Flint at http://www.kettering.edu/water. We will continue to update the test reports on this site as we receive them.

[24] http://www.cdc.gov/nceh/lead/tips/water.htm
[25] https://www.safeplumbing.org/health-safety/lead-in-plumbing
[26] Levin R, Schock MR, Marcus AH. Exposure to lead in U.S. drinking water. In: *Proceedings of the 23rd Annual Conference on Trace Substances in Environmental Health.* Cincinnati, OH, US Environmental Protection Agency, 1989.
[27] http://www.cdc.gov/nceh/lead/tips/water.htm
[28] ibid.

On this same webpage, you will also find a link to PDF copies of the certified assay reports provided to us by our independent laboratory.

We have encouraged our students to speak with their parents or guardians about this issue, and to share with them all communications they receive from us. Copies of all of our communications to students on this matter may also always be found at http://www.kettering.edu/water.

More Information

If you have further concerns, I encourage you to read the Centers for Disease Control website on lead contamination of water at http://www.cdc.gov/nceh/lead/leadinwater/ and http://www.cdc.gov/nceh/lead/tips/water.htm as well as the citations in this letter. Additional information is also available on our website at http://www.kettering.edu/water.

If you have technical questions about the campus water supply, they may be directed to Nadine Thor, Director of Auxiliary Services, at nthor@kettering.edu. Questions from students or their families of a more general nature should be directed to Dean Betsy Homsher, Dean of Students, at bhomsher@kettering.edu.

We will of course continue to update the campus as this situation evolves.

Members of the Kettering Community that Live off Campus in Impacted Areas

We have encouraged our students, faculty and staff who live off campus within Flint city limits to use bottled water, to test their water (which also supports the city's data collection and analysis efforts), and to use appropriate water filtration in drinking water sources until notified otherwise by civil authorities.[29]

In the interim, **free bottles of water, water filters, replacement cartridges, and home water testing kits are widely available to all Flint residents.**[30] There are multiple distribution points for these around the city, and the University maintains a supply of filters in the Office of Student Life for students otherwise unable to obtain them.

Information on the city's distribution of all of these items to residents may be found at www.michigan.gov/deq. Students residing off campus needing assistance in acquiring water, test kits, and/or faucet filters have been encouraged to contact the Office of Student Life at (810) 762-9871.

A Note on Water Clarity

You may see pictures of bottles of rusty or cloudy water in articles on water safety; the same has been true of the reporting surrounding the water crisis in Flint.

The presence of suspended rust in water can turn it orange, red, brown or yellow. The presence of rust in water is not an indication of the presence of lead or other contaminants in the water, nor does it necessarily indicate that the water is unsafe to drink.[31] In water, lead is colorless, odorless, and tasteless,[32] and the presence of rust in water does not indicate the presence of lead, bacteria, or other substances.

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[29] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946---,00.html
[30] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946-366279--,00.html
[31] http://www.quincyma.gov/CityOfQuincy_Content/documents/RustyWaterFactSheet.pdf
[32] http://extension.psu.edu/natural-resources/water/drinking-water/water-testing/pollutants/lead-in-drinking-water

> *On its own, rust in water is not a sign of harmful bacteria or lead. In fact, the limits set by the Environmental Protection Agency (EPA) for iron in drinking water are based on aesthetics (taste, odor, color), not safety concerns.*[33]

Trapped air (in the form of small bubbles) in the water can also turn it cloudy or milky. Water pipelines are pressurized systems, so any air introduced into the system can remain trapped until the water leaves a faucet. This cloudiness is not indicator of water quality.

The NSF/ANSI 53 water filtration systems we use on campus for all drinking water remove suspended particulates including the iron that can discolor water (known as "turbidity reduction").

Legionella

It has very recently been reported[34] that there were an unusually high number of cases of Legionnaire's Disease seen in Genesee County in 2014-2015.[35] It has also been suggested in the media that this increase related in some way to the switch in the Flint water supply. Roughly half of the cases identified are in individuals who live outside of the city and the Flint municipal water service zone,[36] and a possible causal link between the two has absolutely not been established.

We have no evidence of any member of the University community having contracted Legionnaire's Disease.

Legionnaire's Disease is not contracted by drinking water containing *Legionella* nor is it transmitted between individuals. It is not contagious.

Legionnaire's Disease is a form of pneumonia caused by the bacteria *Legionella pneumophila*, and it is treatable with several classes of antibiotics.[37] It has an incubation period of two to ten days. *Legionella* do not survive in water above 140 °F (60 °C). *Legionella* are normally found in rivers, lakes, and streams,[38] and they are normally present in the water systems of large buildings and even in a percentage of residential water systems.[39]

Legionnaire's Disease is primarily contracted by heavy smokers, immunocompromised individuals, and individuals with chronic lung disease[40] through the aspiration of water or the inhalation of water mist contaminated with the *Legionella* bacteria.[41] Even after exposure to *Legionella* most people do not become sick.

Cooling towers for large buildings are frequently cited as potential breeding ground for *Legionella* bacteria if they are not regularly maintained and disinfected.[42] **The University has for many years routinely monitored and disinfected all cooling towers on campus.**

As part of a proactive effort, though, we have also begun ongoing and recurring testing of our water for the presence of *Legionella.* We will take appropriate action (which we will report) if elevated levels of the bacteria are detected in campus water supplies in the future. We will of

[33] http://www.berkeleywellness.com/healthy-eating/food-safety/article/rusty-water
[34] http://www.freep.com/story/news/local/michigan/2016/01/13/snyder-flint-area-has-seen-spike-legionnaires/78750610/
[35] http://www.mlive.com/news/flint/index.ssf/2016/01/legionnaires_disease_cases_spi.html
[36] http://media.mlive.com/newsnow_impact/other/Legionellosis+Analysis+Report+20150604.pdf
[37] http://legionella.org/about-the-disease/what-is-legionnaires-disease/treatment/
[38] http://legionella.org/about-the-disease/what-is-legionnaires-disease/legionella-bacteria/
[39] http://legionella.org/faqs/general-public/disease-sources/
[40] http://www.cdc.gov/legionella/about/people-risk.html
[41] http://www.cdc.gov/legionella/about/causes-transmission.html
[42] http://www.cdc.gov/healthywater/other/industrial/cooling_towers.html

course publish the results of these tests on http://www.kettering.edu/water when they become available.

Federal Emergency Declaration

On January 16, 2016 and at the request of the state of Michigan, President Obama signed an emergency declaration the purpose of which is to make Federal aid available to the city in support of current filter and water distribution efforts to impacted persons in the city.[43] Substantively, this declaration simply mobilizes the Federal Emergency Management Agency (FEMA) to assist in these efforts and also makes certain federal funds available to the city for the purpose of supporting these activities. As stated in the order, it "is to provide water, water filters, water filter cartridges, water test kits, and other necessary related items for a period of no more than 90 days."[44]

A Kettering Professor (from the Beginning) and Our Students have been and will continue to be Part of the Solution

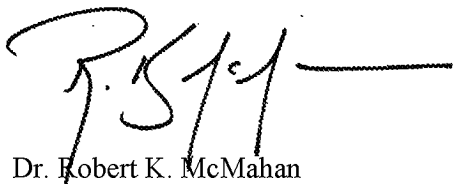
Last year, Kettering's Mechanical Engineering Professor Laura Sullivan was asked to co-chair Flint's Technical Water Advisory Board and was recently appointed by Mayor Karen Weaver to the Karegnondi Water Authority. This is important work, and through it she makes all of us in the greater Kettering family a key part of the solution. I want to take this opportunity to recognize her and to thank her for her service to Flint and the University.

Our students are some of the most creative in the world, and so we have been and are continuing to organize ways for our students, often in teams, to solve some of the challenging and unforeseen problems that have arisen in the distribution and installation of filters in affected areas of Flint. These efforts not only take advantage of the expertise and ingenuity of our students but they are also consistent with Kettering's ongoing commitment to Flint. We will make information on these efforts available on http://www.kettering.edu/water as it becomes available.

Please know that we are deploying every resource at our disposal to ensure the safety of our entire campus community and our visitors, and we will continue to work with federal, state, and local officials to help create long-term solutions to these problems. We value your input, and I hope that as valued members of the Kettering Community and of this great University that this letter has been helpful to you. If you have questions, comments, or thoughts on this issue or the University's response to it please send them to us at water@kettering.edu.

Thank you.

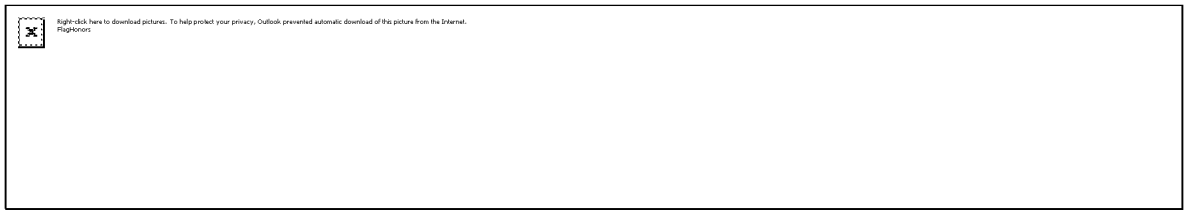
Warmest Regards,



Dr. Robert K. McMahan
President

[43] http://www.mlive.com/news/flint/index.ssf/2016/01/president_obama_signs_emergenc.html
[44] ibid.

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:55 AM
To: Ross, Josh (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

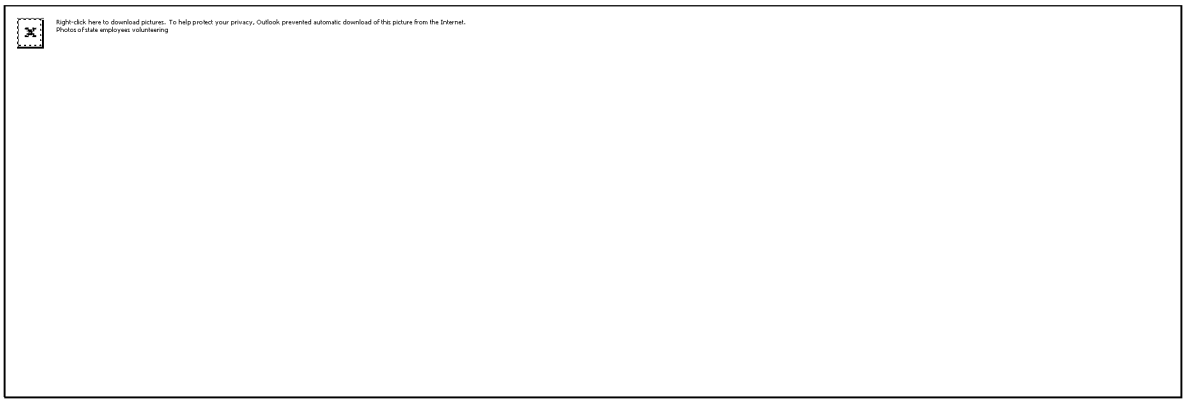
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder



STAY CONNECTED:

This email was sent to rossj@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Simpson, Sandra (LARA)
Sent: Friday, January 29, 2016 10:26 AM
To: Albrecht, Cindy (DHHS);Ross, Josh (DTMB)
Subject: Flint

Cindy and I discussed this last night. It was in MIRS today.

Suspended DEQ Official Received Bonus 4 Months Ago

The leader of the state's drinking water office who was first reassigned -- then later suspended -- in connection with her office's handling of the Flint water crisis had been approved for a one-time performance bonus of $2,652 in September 2015.

Liane Shekter **SMITH** was chief of the Office of Drinking Water and Municipal Assistance within the Michigan Department of Environmental Quality (DEQ), before being reassigned Oct. 19 after the DEQ admitted it made a mistake in how it handled overseeing Flint's switch to the Flint River (See "DEQ Takes Blame On Flint Water; Ananich Unforgiving," 10/19/15).

And last week, Smith was one of two DEQ employees suspended by the administration pending a Civil Service investigation, *MIRS* has confirmed.

But on Sept. 13, 2015, Smith was approved for a performance bonus worth $2,652 that was paid out in a lump sum, the Office of the State Employer (OSE) confirmed today. The amount awarded to Smith was based on 2 percent of her base pay, said Kurt **WEISS**, spokesperson for the OSE.

Former DEQ Director Dan **WYANT** had authority to approve any performance bonuses prior to processing, Weiss said. Wyant resigned in December (See "Wyant Resigns As Task Force Slams MDEQ Over Flint Water Contamination," 12/29/15).

It's not clear what rationale was given for awarding the performance bonus to Smith. State officials didn't address that question when asked.

Last week, Gov. Rick **SNYDER** announced two DEQ employees would be suspended due to "pending questions regarding employee actions related to water testing in Flint" (See "Snyder Suspends Two MDEQ Employees, Hires Crisis Comms Firms," 1/22/16).

The two employees were not named, and the state has declined to release the names. But multiple sources have confirmed it was Smith and fellow DEQ official Stephen **BUSCH** who were suspended.

Plus, the *Detroit Free Press* first pointed out this week an organizational chart dated Jan. 18 for the DEQ drinking water office was missing the names of both Smith and Busch.

While not their members, SEIU Local 517M Director Liza Estlund **OLSON** today raised concerns with how the state has handled the DEQ employees' suspensions. She also questioned why the state would award a performance bonus to an employee and then later suspend that person.

"If somebody has been given a pay-for-performance increase and then is told their work is so bad they're being let go by the state of Michigan, again it sends up a red flag as to whether there's really due process happening, and if these people are just being used as scapegoats for the Governor to point a finger and try to keep it away from his doorstep," Olson said.

The other suspended DEQ official, Busch, had received some scrutiny for an email he sent to the U.S. Environmental Protection Agency (EPA) in February 2015, in which he informed them that Flint had a corrosion control program in place for its water (See "DEQ, Flint Focused On Different Health Issue With Flint Water," 1/21/16).

But that wasn't the case, and the DEQ clarified that Flint was undergoing a procedure to evaluate whether a corrosion control program was needed for its water, which the DEQ acknowledged later should've been implemented from the very beginning.

Busch didn't receive any sort of performance bonus in September because his employee classification doesn't allow for such bonuses, Weiss said.

The man who first replaced Smith atop the drinking water office for the interim, DEQ Chief Deputy Director Jim **SYGO**, also received a performance bonus payment worth $5,837 on Sept. 13.

Sygo is listed as DEQ Chief Deputy Director as of Jan. 22, but Mary Ann **DOLEHANTY** is listed as the interim head of the drinking water office, according to an organizational chart posted on the DEQ website.

The DEQ -- and in particular the drinking water office -- have been singled out by the Governor, the Office of the Auditor General and others for its role in the Flint water crisis, mainly for not requiring corrosion control on the river water from when it was first used as Flint's water source beginning in April 2014.

Snyder, in his announcement of the suspended DEQ employees, went so far as to say that "some DEQ actions lacked common sense."

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It's not clear what rationale was given for awarding the performance bonus to Smith. State officials didn't address that question when asked.

Last week, Gov. Rick **SNYDER** announced two DEQ employees would be suspended due to "pending questions regarding employee actions related to water testing in Flint" (See "Snyder Suspends Two MDEQ Employees, Hires Crisis Comms Firms," 1/22/16).

The two employees were not named, and the state has declined to release the names. But multiple sources have confirmed it was Smith and fellow DEQ official Stephen **BUSCH** who were suspended.

Plus, the *Detroit Free Press* first pointed out this week an organizational chart dated Jan. 18 for the DEQ drinking water office was missing the names of both Smith and Busch.

While not their members, SEIU Local 517M Director Liza Estlund **OLSON** today raised concerns with how the state has handled the DEQ employees' suspensions. She also questioned why the state would award a performance bonus to an employee and then later suspend that person.

"If somebody has been given a pay-for-performance increase and then is told their work is so bad they're being let go by the state of Michigan, again it sends up a red flag as to whether there's really due process happening, and if these people are just being used as scapegoats for the Governor to point a finger and try to keep it away from his doorstep," Olson said.

The other suspended DEQ official, Busch, had received some scrutiny for an email he sent to the U.S. Environmental Protection Agency (EPA) in February 2015, in which he informed them that Flint had a corrosion control program in place for its water (See "DEQ, Flint Focused On Different Health Issue With Flint Water," 1/21/16).

But that wasn't the case, and the DEQ clarified that Flint was undergoing a procedure to evaluate whether a corrosion control program was needed for its water, which the DEQ acknowledged later should've been implemented from the very beginning.

Busch didn't receive any sort of performance bonus in September because his employee classification doesn't allow for such bonuses, Weiss said.

The man who first replaced Smith atop the drinking water office for the interim, DEQ Chief Deputy Director Jim **SYGO**, also received a performance bonus payment worth $5,837 on Sept. 13.

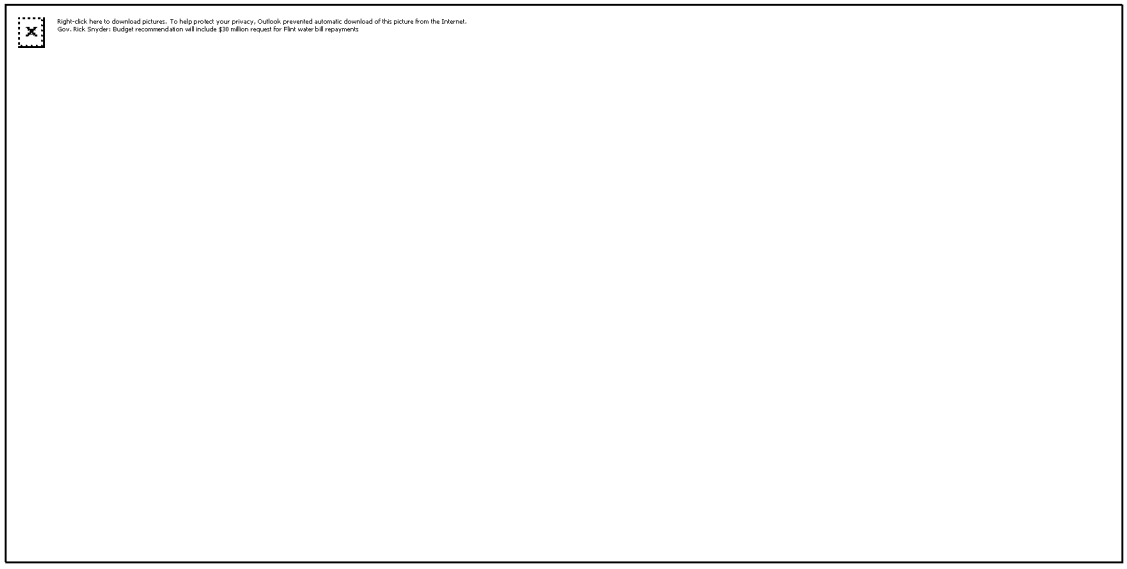
Sygo is listed as DEQ Chief Deputy Director as of Jan. 22, but Mary Ann **DOLEHANTY** is listed as the interim head of the drinking water office, according to an organizational chart posted on the DEQ website.

The DEQ -- and in particular the drinking water office -- have been singled out by the Governor, the Office of the Auditor General and others for its role in the Flint water crisis, mainly for not requiring corrosion control on the river water from when it was first used as Flint's water source beginning in April 2014.

Snyder, in his announcement of the suspended DEQ employees, went so far as to say that "some DEQ actions lacked common sense."

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:14 PM
To: Ross, Josh (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

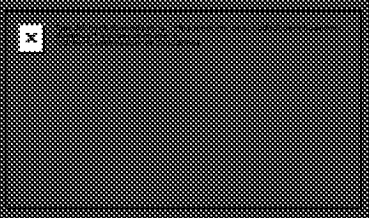
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

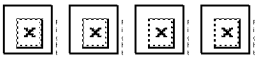




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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This email was sent to rossj@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: activist=cleanwater.org@mail.salsalabs.net on behalf of Nic Clark - Clean Water Action <activist@cleanwater.org>
Sent: Friday, February 05, 2016 12:14 PM
To: Ross, Josh (DTMB)
Subject: Volunteer in Flint This Weekend!

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Take Action for Clean Water!

Dear Josh,

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.

With the water crisis in Flint continuing, we urgently need your help.

Some of the most marginalized communities in Michigan have not received sufficient access to information and clean water. Because the State's response has been inadequate, we are organizing our own communities.

We're going to be launching two canvasses this weekend from St. Michael's Church in Flint. We will send bilingual canvassers to the city's low-income residents and people living in public housing.

Here's how you can help:

Saturday, February 6

Canvass – 2:00 p.m.
Data Entry volunteers – 5:00 p.m.
St. Michael's Church
609 E 5th Ave. Flint, MI 48503

Following a community meeting at 12:30pm on Saturday, we will

collecting their stories, and getting local leaders involved.We need volunteers to help canvass from 2pm - 5:30pm, and data entry help beginning around 5pm. Please bring a laptop if you would like to help with data entry.

Sunday, February 7

Canvass – 2:00 p.m.
Data Entry volunteers – 5:00 p.m.
St. Michael's Church
609 E 5th Ave, Flint, MI 48503

We will be launching a Sunday afternoon canvass from St. Michael's at 2pm - 5:30pm. As with Saturday, we will be entering data beginning around 5pm. Again, please bring a laptop.

On Sunday, we will be offering rides from our Lansing and Ann Arbor offices, leaving at 12:30:

Ann Arbor office:
320 Miller Ave. #180
Ann Arbor, MI 48103

Lansing office:
2722 Michigan Ave., Suite 201
Lansing, MI 48912

A coalition of local organizations is working hard to get a regular schedule of canvassing up and running, so we will have more opportunities to help soon! Thanks for all of the support.

We look forward to seeing you there!

For Clean Water,
Nic Clark, Michigan Director








East Lansing Office
2722 E Michigan Ave | Suite 201 | Lansing, MI 48912 | 517.203.0754 | e-mail us

Clinton Township Office
23885 Denton Street | Suite B | Clinton Township, MI | 48036 | 586.783.3277 | e-mail us

Ann Arbor Office
320 Miller Avenue | Suite 180 | Ann Arbor, MI | 48103 | 734.222.6347 | e-mail us

1444 Eye Street NW | Suite 400 | Washington D.C. | 20005 | 202.895.0420

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Sent: Wednesday, February 10, 2016 12:13 PM
To: Tchorzynski, James (MSP);MSP-seoclgc
Cc: MSP-SEOCGIS;MSP-SEOCGIS2;Anderson, Nikkia (MSP);Suarez, Malyssa (MSP);Chomentowski, Walter (MSP);McCormick, Matthew (MSP);Locke, Joel (DTMB);Cross, Steven (DTMB);Olkowski, Tony (DTMB);Holmes, Mark (DTMB)
Subject: RE: GIS Staffing for Flint Water Emergency

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Monday, February 08, 2016 2:33 PM
To: MSP-seoclgc <MSP-seoclgc@michigan.gov>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov>; MSP-SEOCGIS2 <MSP-SEOCGIS2@michigan.gov>; Anderson, Nikkia (MSP) <AndersonN9@michigan.gov>; Suarez, Malyssa (MSP) <SuarezM@michigan.gov>; Chomentowski, Walter (MSP) <ChomentowskiW@michigan.gov>; McCormick, Matthew (MSP) <McCormickM@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Holmes, Mark (DTMB) <HolmesM3@michigan.gov>
Subject: GIS Staffing for Flint Water Emergency

Below is the final GIS schedule. It includes feedback from staff and DTMB.

2/8/20162/9/20162/10/20162/11/20162/12/20162/13/20162/14/20162/15/20162/16/20162/17/20162/18/20162/19/20162/20/20162/21/2016
MondayTuesdayWednesdayThursdayFridaySaturdaySundayMondayTuesdayWednesdayThursdayFridaySaturdaySunday

Nikkiaxx1288812 1288128
Walter12x812812 8 128812
Malyssa812X812 8X1288128
Matt812812X 128128 812
DTMB StaffingJoel (Noon to 8PM) Steven (Noon to 8PM) Tony (Noon to 8PM)Josh (Noon to 8PM) Steven (Noon to 8PM)JOSH Noon to 8PM Unavaliable Noon to 8PMTony Noon to 8PMDTMB Noon to 8PMDTMB Noon to 8PM
James10101010 1010101010 10

VR

James Tchorzynski
Technical Services Unit Manager
Emergency Management and Homeland Security Division Michigan State Police
7150 Harris Drive
Dimondale, MI, 48821

TX: 517-284-3944
Cell: 517-230-5568

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY”

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:53 PM
To: Ross, Josh (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan

Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.

Click a tweet to tweet it out:

The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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This email was sent to rossj@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: MSP-SEOCGIS
Sent: Saturday, February 13, 2016 9:04 AM
To: Ross, Josh (DTMB)
Subject: RE: GIS Staffing for Flint Water Emergency

Josh,
If you get this email today on Saturday, the 13th. I don't think that we will need for you to come in to the SEOC today, we have three people in here as it is.

-Nikkia

From: Ross, Josh (DTMB)
Sent: Wednesday, February 10, 2016 12:27 PM
To: Tchorzynski, James (MSP); MSP-seoclgc
Cc: MSP-SEOCGIS; MSP-SEOCGIS2; Anderson, Nikkia (MSP); Suarez, Malyssa (MSP); Chomentowski, Walter (MSP); McCormick, Matthew (MSP); Locke, Joel (DTMB); Cross, Steven (DTMB); Olkowski, Tony (DTMB); Holmes, Mark (DTMB)
Subject: RE: GIS Staffing for Flint Water Emergency

Good Afternoon,

Please see updated schedule through 02/27/2016 below with DTMB staff filled in. Due to conflicting schedules and obligations, we are not able to provide DTMB Support on Thursday, 02/18. I hope this is alright since there are 5 SEOC staff scheduled. Please let us know if you have any additional thoughts.

	2/8/2016	2/9/2016	2/10/2016	2/11/2016	2/12/2016	2/13/2016	2/14/2016	2/15/2016	2/16/2016	2/17/2016	2/18/2016	2/19/2016	2/20/2016	2/21/2016
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Nikkia	x	x	12	8	8	8	12			12	8	8	12	8
Walter	12	x	8	12	8	12		8	12	8	8	12		
Malyssa	8	12	X	8	12	8	X	12	8	8	12	8		
Matt	8	12	8	12	X		12		8	12	8		8	12
DTMB Staffing	Joel (Noon to 8PM)		Steven (Noon to 8PM)		Tony (Noon to 8PM)	Josh (Noon to 8PM)		Steven (Noon to 8PM)	JOSH Noon to 8PM		Unavaliable Noon to 8PM	Tony Noon to 8PM	Joel Noon to 8PM	Josh Noon to 8PM
James	10	10	10	10			10	10	10	10	10			10

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget

Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Monday, February 08, 2016 2:33 PM
To: MSP-seoclgc <MSP-seoclgc@michigan.gov>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov>; MSP-SEOCGIS2 <MSP-SEOCGIS2@michigan.gov>; Anderson, Nikkia (MSP) <AndersonN9@michigan.gov>; Suarez, Malyssa (MSP) <SuarezM@michigan.gov>; Chomentowski, Walter (MSP) <ChomentowskiW@michigan.gov>; McCormick, Matthew (MSP) <McCormickM@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Holmes, Mark (DTMB) <HolmesM3@michigan.gov>
Subject: GIS Staffing for Flint Water Emergency

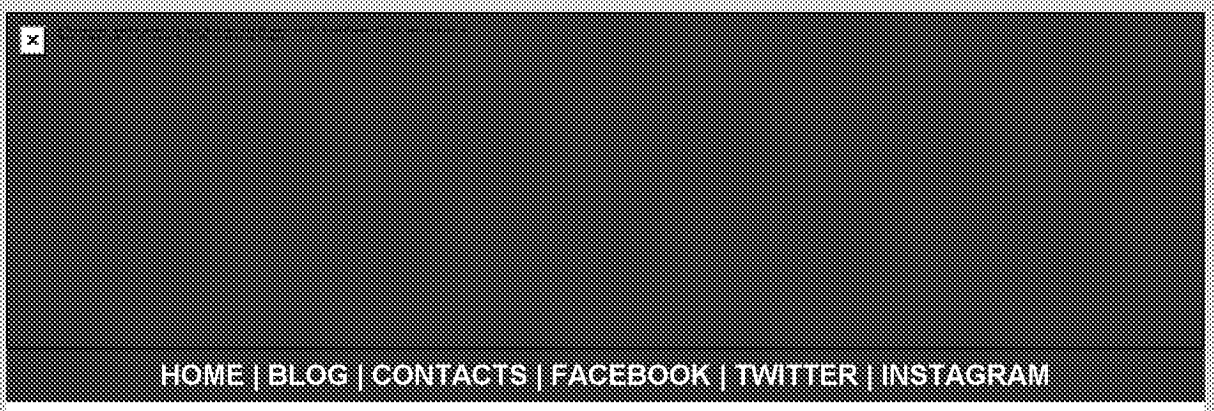
Below is the final GIS schedule. It includes feedback from staff and DTMB.

	2/8/2016	2/9/2016	2/10/2016	2/11/2016	2/12/2016	2/13/2016	2/14/2016	2/15/2016	2/16/2016	2/17/2016	2/18/2016	2/19/2016	2/20/2016	2/21/2016
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Nikkia	x	x	12	8	8	8	12			12	8	8	12	8
Walter	12	x	8	12	8	12		8	12	8	8	12		
Malyssa	8	12	X	8	12	8	X	12	8	8	12	8		
Matt	8	12	8	12	X		12		8	12	8		8	12
DTMB Staffing	Joel (Noon to 8PM)		Steven (Noon to 8PM)		Tony (Noon to 8PM)	Josh (Noon to 8PM)		Steven (Noon to 8PM)	DTMB Noon to 8PM		DTMB Noon to 8PM	DTMB Noon to 8PM	DTMB Noon to 8PM	DTMB Noon to 8PM
James	10	10	10	10			10	10	10	10	10			10

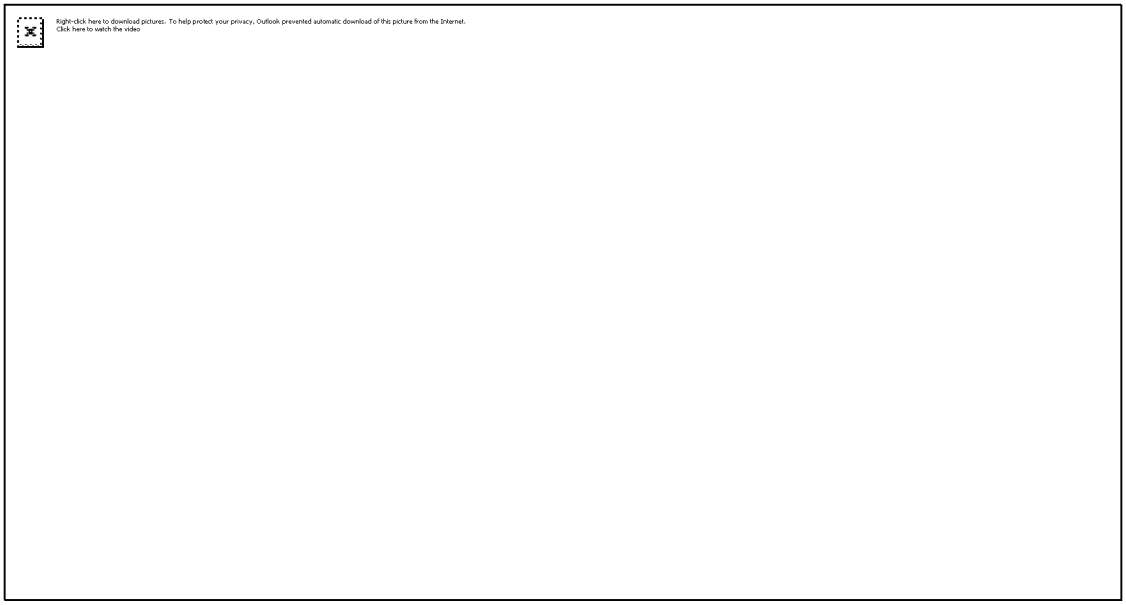
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James Tchorzynski
Technical Services Unit Manager
Emergency Management and Homeland Security Division
Michigan State Police
7150 Harris Drive
Dimondale, MI, 48821
TX: 517-284-3944
Cell: 517-230-5568

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:31 PM
To: Ross, Josh (DTMB)
Subject: VIDEO: Volunteering in Flint



VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents

Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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This email was sent to rossj@michigan.gov on behalf of: The Executive Office of the Governor 111 South Capitol Avenue Lansing, MI 48909 · 517-335-7858

From: Ross, Josh (DTMB)
Sent: Friday, February 12, 2016 12:52 PM
To: MSP-FOIAProject
Subject: State Emergency Operations Center

Good Afternoon,

My name is Joshua Ross, and all of the content related to the Flint Water Initiative are in the form of email. There are 86 total, most of them are short and have only to do with scheduling. I have compiled them all together and can send them before February 18, 2016.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

The department has been directed to provide copies of all records in our possession related to the Flint water matter to the Governor's office. You are receiving this email because you have been identified as an individual who may have records that must be produced. If there are any department members who you think may be in possession of records related to Flint water, please forward this message to those members.

Records include memos, handwritten notes, emails and attachments, and text messages in your possession, regardless of who produced the record. Be sure when you search your email messages that you look in your inbox, sent box, and trash. In preparation for the production, you must estimate the number of records you have in your possession and provide that estimate to Ms. Lori Hinkley no later than **2:00 PM on Friday, February 12, 2016**.

You must then provide a copy of each record in your possession to the Legislative and Legal Resources Section no later than close of business on **Thursday, February 18, 2016**.

Members who work at Headquarters must provide paper copies to F/Lt. Chris Hawkins in the Office of the Director. Members who work at the State Secondary Complex must provide a paper copies Ms. Lori Hinkley. Ms. Hinkley is located on the second floor of the new Headquarters building. Department members who work outside of these worksites may send copies of records in their possession via e-mail to MSP-FOIAProject@michigan.gov.

In addition to this initial production of records, the department is required to provide copies of newly created records on an ongoing basis. Until further notice, copies of all newly created records shall be forwarded to MSP-FOIAProject@michigan.gov.

REMINDER: Public records can only be disposed of consistent with an approved retention schedule. As it applies to emails and text messages related to the Flint water matter, please use the retention schedule in place for general correspondence which is **two years**. Please save all emails and text messages for at least two years. Prior to expiration of the two year period you will have an opportunity to re-evaluate the content of the messages to determine if an additional retention period is necessary. If you have issues with accommodating emails based on your mailbox size, please archive them. Do not print and file them as the metadata must be retained as well.

If you have any questions with these instructions, please contact Ms. Lori Hinkley.

Capt. Greg Zarotney
Michigan State Police
Office of the Director
333 South Grand Avenue
Lansing, Michigan 48909
(517) 241-0204

A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY

To: Nichols, Ralph C;Holmes, Mark (DTMB)
Cc: Breen, Michael (DTMB);Lindsey, Robert C (Bob);Tygielski, Cynthia A (Cindy)
Subject: RE: invoice issue
Attachments: Integraph Invoice.pdf; RE: response

Hi Ralph,

I apologize for the confusion; Mark provided me with some clarification. Mark Holmes is receiving our invoices (and if not we will work on the communication on our end) so if there are invoice questions Mark should be the official contact (you can continue to include me so as to avoid confusion).

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Nichols, Ralph C [mailto:ralph.nichols@hexagonsi.com]
Sent: Sunday, January 24, 2016 3:15 PM
To: Ross, Josh (DTMB) <rossj@michigan.gov>
Cc: Breen, Michael (DTMB) <BreenM@michigan.gov>; Lindsey, Robert C (Bob) <bob.lindsey@hexagonsi.com>; Tygielski, Cynthia A (Cindy) <cindy.tygielski@hexagonsi.com>
Subject: FW: invoice issue

Hi Josh:

First and foremost, I hope all is well at your end and that your involvement in the recent Flint water issue is going as well as can be expected given the situation you and yours are up against. Our thoughts are with you.

On a MGFEE support business note, I do need to bring the attached and below to your attention in hopes that you might be able to help in terms of squaring this matter away. Mr. Breen is understandably wanting this invoice settled and, after my having "waved off" our legal/contracts folks in preference to you and I resolving this, I'm hoping that you might be able to help.

Again, thanks very much Josh and I do hope things are calming down a bit at your end. If there is anything I can do to help at this end, by all means let me know.

Ralph

Ralph C. Nichols
Project Manager
Utilities, Communications & Transportation

Hexagon Safety & Infrastructure
305 Intergraph Way, Madison, AL 35758
Office 1.256.730.5119 Cell 1.256.653.0555 Fax 1.256.730.4529 ralph.nichols@hexagonsi.com ,
www.hexagonsafetyinfrastructure.com

From: Nichols, Ralph C
Sent: Tuesday, January 05, 2016 12:39 PM
To: Ross, Josh (DTMB) (rossj@michigan.gov)
Cc: Knight, Emily K; Patton, Michael A (Mike); Tygielski, Cynthia A (Cindy); Lindsey, Robert C (Bob)
Subject: FW: invoice issue

Hi Josh:

This is the billings issue that that we briefly discussed yesterday pertaining to Michigan's rejection of a John McMahon T&M invoice. I've attached the scanned invoice as well as Mr. Breen's original e-mail to us (below).

Thanks for your help Josh…

Ralph C. Nichols
Project Manager
Utilities, Communications & Transportation

Hexagon Safety & Infrastructure
305 Intergraph Way, Madison, AL 35758
Office 1.256.730.5119 Cell 1.256.653.0555 Fax 1.256.730.4529 ralph.nichols@hexagonsi.com , www.hexagonsafetyinfrastructure.com

From: Breen, Michael (DTMB) [mailto:BreenM@michigan.gov]
Sent: Tuesday, December 15, 2015 10:57 AM
To: Patton, Michael A (Mike)
Subject: invoice issue

This is the invoice that the agency is having issue with. From their perspective they feel they should not have to pay someone for the vendor to be able to provide a quote. This was not supposed to be a requirements gathering exercise for the State of Michigan. Please advise.

Mike Breen BBA, MBA, APICS, PM
Buyer IT Division State of Michigan
breenm@michigan.gov
517-284-7002

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1			**Flint Water**																
2				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday			
3				**1/3/2016**		**1/4/2016**		**1/5/2016**		**1/6/2016**		**1/7/2016**		**1/8/2016**		**1/8/2016**		**Total**	
4	**EID**	**Home Index**	**Name**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**
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6																			
7				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday			
8				**1/10/2016**		**1/11/2016**		**1/12/2016**		**1/13/2016**		**1/14/2016**		**1/15/2016**		**1/16/2016**		**Total**	
9	**EID**	**Home Index**	**Name**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**
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16			**Total**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
17																			
18				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday			
19				**1/17/2016**		**1/18/2016**		**1/19/2016**		**1/20/2016**		**1/21/2016**		**1/22/2016**		**1/23/2016**		**Total**	
20	**EID**	**Home Index**	**Name**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**
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30			**Total**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31																			
32				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday			
33				**1/24/2016**		**1/25/2016**		**1/26/2016**		**1/27/2016**		**1/28/2016**		**1/29/2016**		**1/30/2016**		**Total**	
34	**EID**	**Home Index**	**Name**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**
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43				Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday			
44				**1/31/2016**		**2/1/2016**		**2/2/2016**		**2/3/2016**		**2/4/2016**		**2/5/2016**		**2/6/2016**		**Total**	
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55				**2/7/2016**		**2/8/2016**		**2/9/2016**		**2/10/2016**		**2/11/2016**		**2/12/2016**		**2/13/2016**		**Total**	
56	**EID**	**Home Index**	**Name**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**	**Reg**	**OT**
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65				**2/14/2016**		**2/15/2016**		**2/16/2016**		**2/17/2016**		**2/18/2016**		**2/19/2016**		**2/20/2016**		**Total**	
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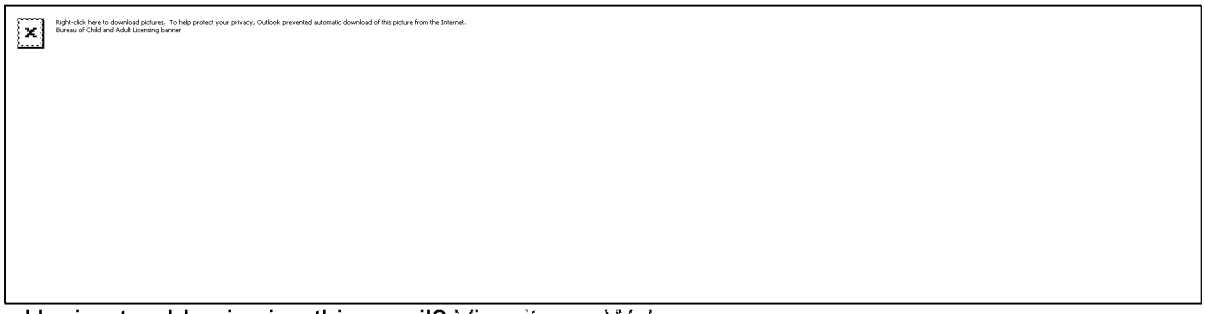
From: Ross, Josh (DTMB)
Sent: Thursday, January 29, 2015 4:04 PM
To: Joshua Ross (yoshiross@gmail.com)
Subject: FW: City of Flint Warns of Potential Health Risks Caused by the City's Drinking Water

Joshua L. Ross
Information Technology Programmer Analyst
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Simpson, Sandra (LARA)
Sent: Thursday, January 29, 2015 3:46 PM
To: Ross, Josh (DTMB)
Subject: FW: City of Flint Warns of Potential Health Risks Caused by the City's Drinking Water

Don't go to Flint.

From: Michigan Dept of Human Services [mailto:MIDHS@govsubscriptions.michigan.gov]
Sent: Thursday, January 29, 2015 3:44 PM
To: Simpson, Sandra (LARA)
Subject: City of Flint Warns of Potential Health Risks Caused by the City's Drinking Water



Having trouble viewing this email? View it as a Web page.

City of Flint Warns of Potential Health Risks Caused by the City's Drinking Water

The city says there's been too much disinfection byproduct in Flint's water system recently, something that -- over many years could cause liver, kidney or central nervous system problems and an increased risk of cancer.

The notice from the city says Flint water is safe to drink but warns that those with a severely compromised immune system, who have an infant or who are elderly may be at increased risk and should seek advice about drinking water from their health care provider.

For others, there is no need to boil water or take other actions, the notice says.

It is recommended that licensed child care providers and licensed adult foster care and homes for the aged providers seek medical advice or use bottle water when serving individuals at increased risk as outlined above.

For more information, go to to the city's website at http://cityofflint.com.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your Subscriber Preferences Page. You will need to use your email address to log in. If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com.

This service is provided to you at no charge by Michigan Dept of Human Services.

This email was sent to simpsons4@michigan.gov using GovDelivery, on behalf of: Michigan Dept of Human Services · 235 S. Grand Ave W. · Lansing, MI 48909 · 1-855-275-6424

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 12:09 PM
To: Miller, Amy (MCSC)
Cc: Locke, Joel (DTMB)
Subject: Overtime Eligibility Request
Attachments: Overtime_Eligibility_request.doc

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

January 13, 2016

TO: Amy Miller

FROM: Joshua Ross, Geodata Manager

SUBJECT: Request for Overtime Eligibility

Good Afternoon Amy Miller,

I would like to formally request overtime eligibility for the following two staff members:

Joel Locke – Department Analyst 11
Steven Cross – Department Analyst 11

The necessity for this eligibility is due to the required support of the Michigan State Police State Emergency Operations Center. Specifically, the State Police has a need for mapping backup support due to the Flint Water Crisis.

Please let me know if there are additional steps to be taken on my part and how we can expedite this process as quickly as possible. Your attention in this matter is appreciated.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 1:12 PM
To: Ragsdale, Aimee (DTMB)
Subject: RE: Overtime Eligibility Request
Attachments: Overtime_Eligibility_request.doc

The attachment might help…..

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 1:00 PM
To: Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>
Subject: FW: Overtime Eligibility Request

Amy,

I have added my name to the request in addition to Joel and Steven. Thank you for your help with this.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 12:09 PM
To: Miller, Amy (MCSC) <MillerA8@michigan.gov>
Cc: Locke, Joel (DTMB) <lockej@michigan.gov>
Subject: Overtime Eligibility Request

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

January 13, 2016

TO: Amy Miller

FROM: Joshua Ross, Geodata Manager

SUBJECT: Request for Overtime Eligibility

Good Afternoon Amy Miller,

I would like to formally request overtime eligibility for the following three staff members:

Joel Locke – Department Analyst 11
Steven Cross – Department Analyst 11
Joshua Ross – Department Manager 14

The necessity for this eligibility is due to the required support of the Michigan State Police State Emergency Operations Center. Specifically, the State Police has a need for mapping backup support due to the Flint Water Crisis.

Please let me know if there are additional steps to be taken on my part and how we can expedite this process as quickly as possible. Your attention in this matter is appreciated.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 3:42 PM
To: Tchorzynski, James (MSP);Locke, Joel (DTMB)
Subject: RE: Joel Locke - Overtime

James,

If you are able, can you provide the days and the hours over the next few days which you would need coverage? We have the ball rolling, and Joel plans on being there tomorrow where we can recap. I realize that things are pretty chaotic right now for you.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Wednesday, January 13, 2016 12:49 PM
To: Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>
Subject: RE: Joel Locke - Overtime

Thank You Josh,

Lets plan on just having him here Thursday and Friday.

VR

From: Ross, Josh (DTMB)
Sent: Wednesday, January 13, 2016 11:40 AM
To: Tchorzynski, James (MSP); Locke, Joel (DTMB)
Subject: RE: Joel Locke - Overtime

James,

I am working on jumping through the hoops for this, but it would be wise to plan on other staff at this point. Long term we will make sure that Steven Cross and Joel Lock are not exempt from overtime so that as emergency staffing needs arise it won't be a problem for the future.

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Tchorzynski, James (MSP)
Sent: Wednesday, January 13, 2016 11:19 AM

To: Locke, Joel (DTMB) <lockej@michigan.gov>
Cc: Ross, Josh (DTMB) <rossj@michigan.gov>
Subject: RE: Joel Locke - Overtime

If you can't get it approved we can back off doing Sunday and Monday hours.

We will find an alternative to staffing for those days.

VR

From: Locke, Joel (DTMB)
Sent: Wednesday, January 13, 2016 10:41 AM
To: Tchorzynski, James (MSP)
Cc: Ross, Josh (DTMB)
Subject: FW: Joel Locke - Overtime

Hi James,
I just found out that my overtime eligibility classification code is "y" (Exempt), and will need approval. I wanted to let you know I am willing to work the hours that you requested if I can get OT pay. As you will see from the policy rules in the pdf, I have my doubt the steps that need to take place for me to receive overtime would be in place that quickly. Josh wanted me to let you know about this and find out how you want to proceed?

Please let me know ASAP.
Thanks,
Joel

From: Locke, Sarah (DTMB)
Sent: Wednesday, January 13, 2016 9:42 AM
To: Ross, Josh (DTMB) <rossj@michigan.gov>
Cc: Locke, Joel (DTMB) <lockej@michigan.gov>
Subject: Joel Locke - Overtime

Hi Josh –

I recently spoke with Joel about the need for OT due to the Flint Water Crisis. Please see DTMB Policy 200.12 that discusses Overtime and Compensatory Time. Since Joel is not eligible for OT, an exception will have to be made in order for him to enter his time into DCDS. Please see the bottom of page 2 of the policy that outlines the steps that need to be taken. The memo needs to be sent to Amy Miller (MCSC) and she will forward it to Civil Service for authorization.

Here is the policy:
http://inside.michigan.gov/dtmb/wr/psp/Documents/200.12%20Overtime%20and%20Compensatory%20Time.pdf

Thank you,

Sarah Locke
DTMB Human Resources
Ph: 517-241-2080
Fax: 517-241-0566

DTMB
HELP. CONNECT. SOLVE.

From: Ross, Josh (DTMB)
Sent: Thursday, January 14, 2016 7:17 PM
To: Joshua Ross (yoshiross@gmail.com)
Subject: FW: Volunteer Opportunity in Flint

Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: State of Michigan [mailto:MISOM@govsubscriptions.michigan.gov]
Sent: Thursday, January 14, 2016 5:30 PM
To: Ross, Josh (DTMB) <rossj@michigan.gov>
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized.

Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to rossi@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Ross, Josh (DTMB)
Sent: Friday, January 15, 2016 8:18 PM
To: Miller, Amy (MCSC);Demaree, Julie (DTMB)
Cc: Locke, Sarah (DTMB);Locke, Joel (DTMB);Ragsdale, Aimee (DTMB)
Subject: RE: TKU 823 missing timesheet

Greetings Amy,

My time sheet and Joel's will be rectified by Sunday. We were both called off to participate in the State Emergency Operation Center due to the Flint water emergency. We could not complete the time sheet for this pay period because the situation may change by the hour. I promise we will rectify our time sheets by Sunday. I hope this is alright.

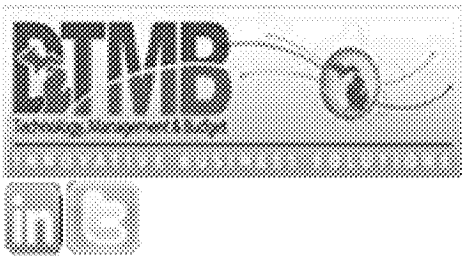
Joshua L. Ross
Geodata Manager
Michigan Department of Technology, Management & Budget
Center for Shared Solutions
(517) 241-8840
rossj@michigan.gov

From: Miller, Amy (MCSC)
Sent: Friday, January 15, 2016 5:29 PM
To: Demaree, Julie (DTMB) <DemareeJ@michigan.gov>
Cc: Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Sarah (DTMB) <LockeS@michigan.gov>
Subject: TKU 823 missing timesheet

Joel Locke's timesheet is missing. You should never submit payroll with a missing timesheet. Please submit ASAP.

Thanks,

Amy Miller
DTMB Human Resource
Ph: 517-241-6384
Fax: 517-373-8317



From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Schlegel, Nicolle (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to schlegeln@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:51 PM
To: Schlegel, Nicolle (DTMB)
Subject: "He's his own best spokesman"

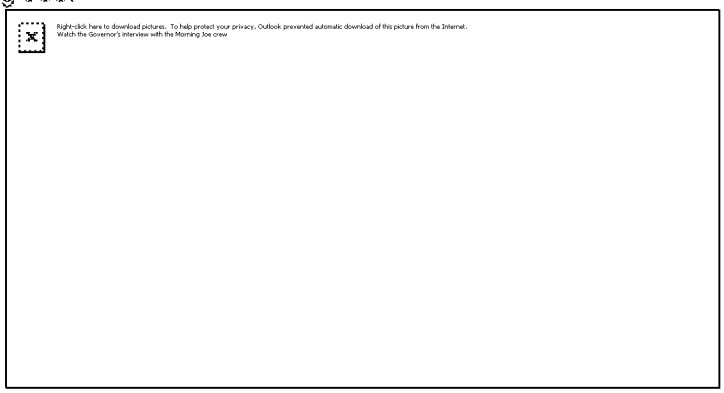
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

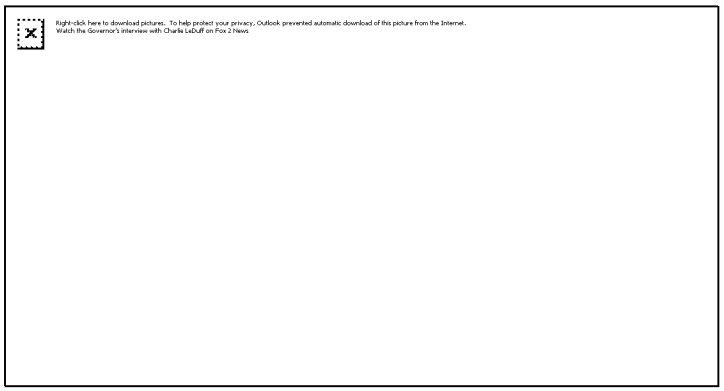
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

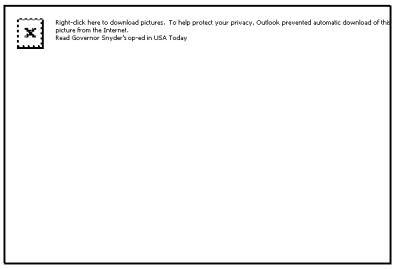


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



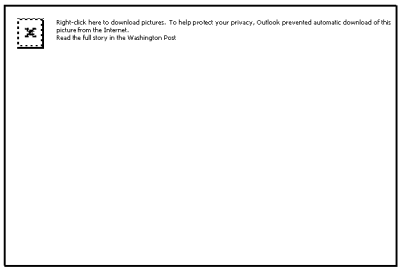
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



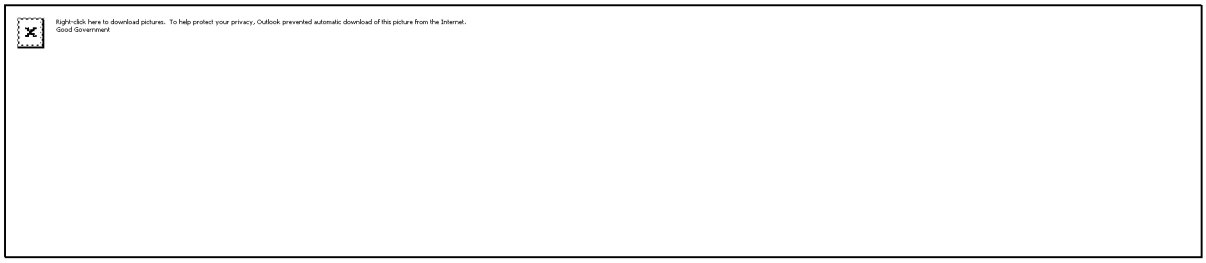
Visit HelpForFlint.com to learn how you can help Flint residents.

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This email was sent to schlegeln@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:50 PM
To: Schlegel, Nicolle (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

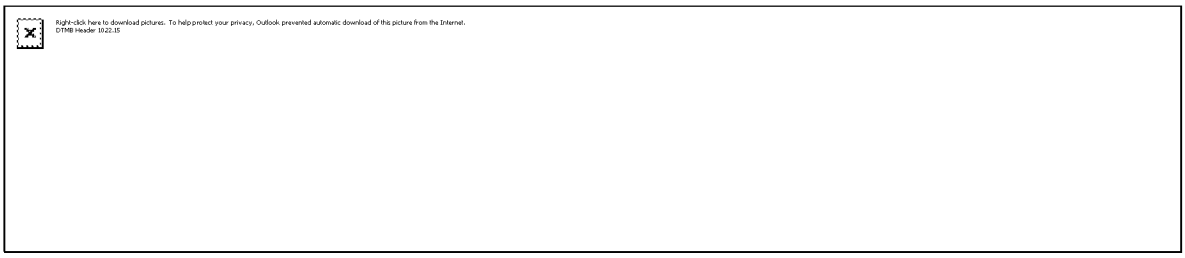
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

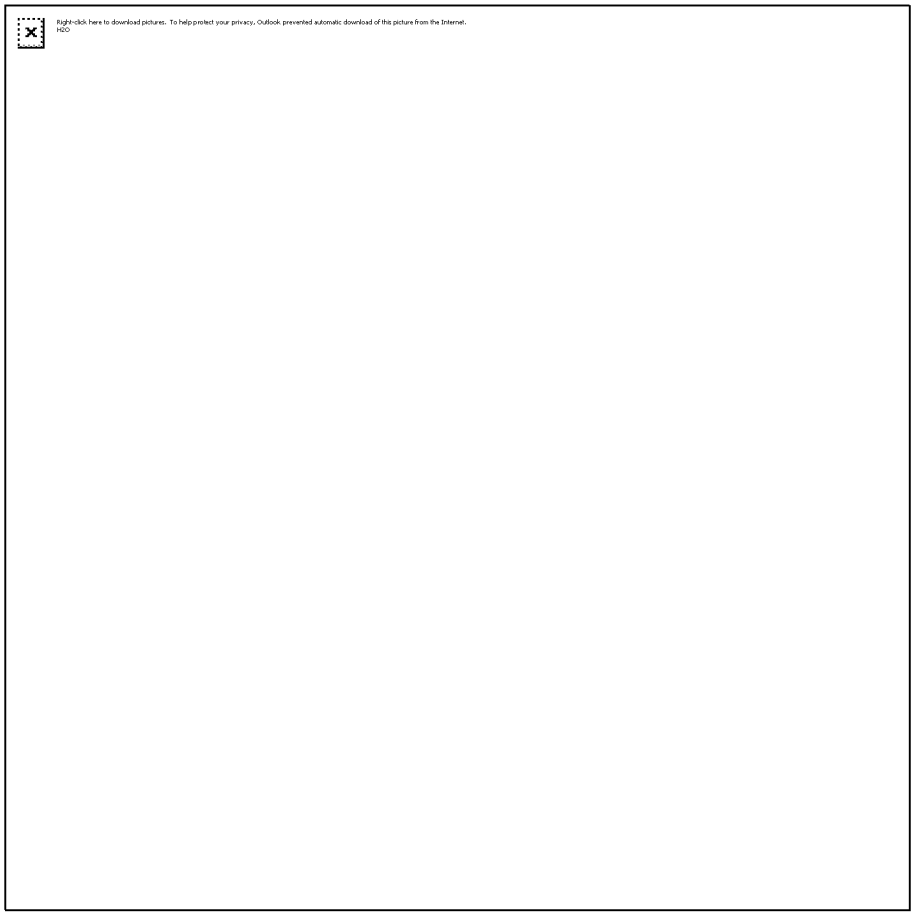
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to schlegeln@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Schlegel, Nicolle (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

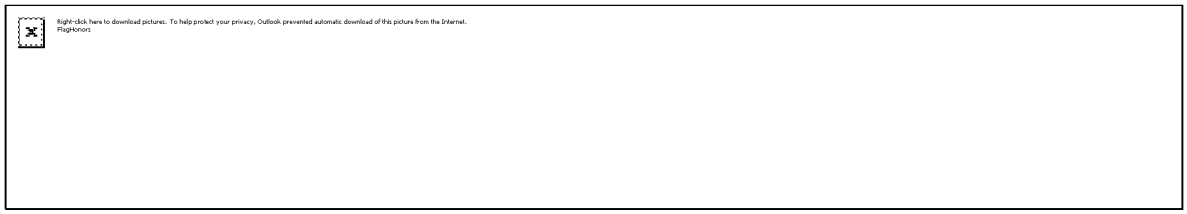
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:47 AM
To: Schlegel, Nicolle (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

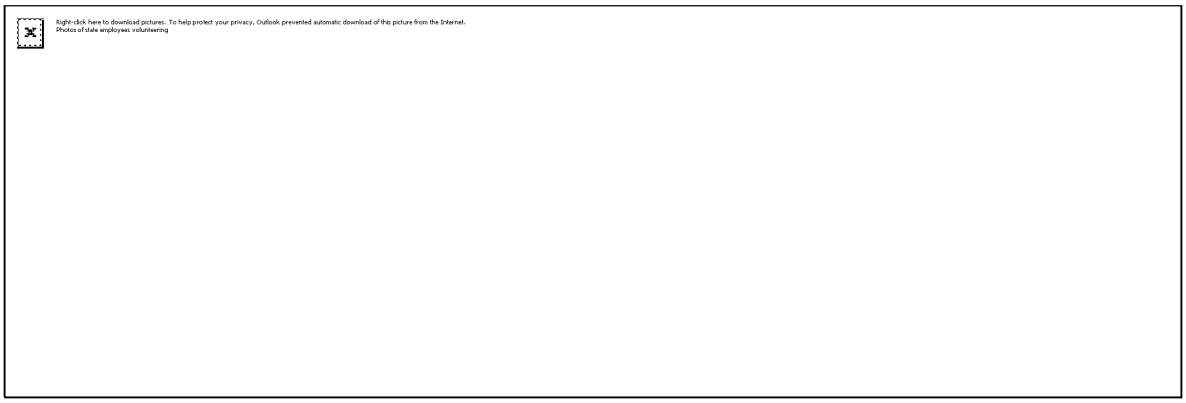
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

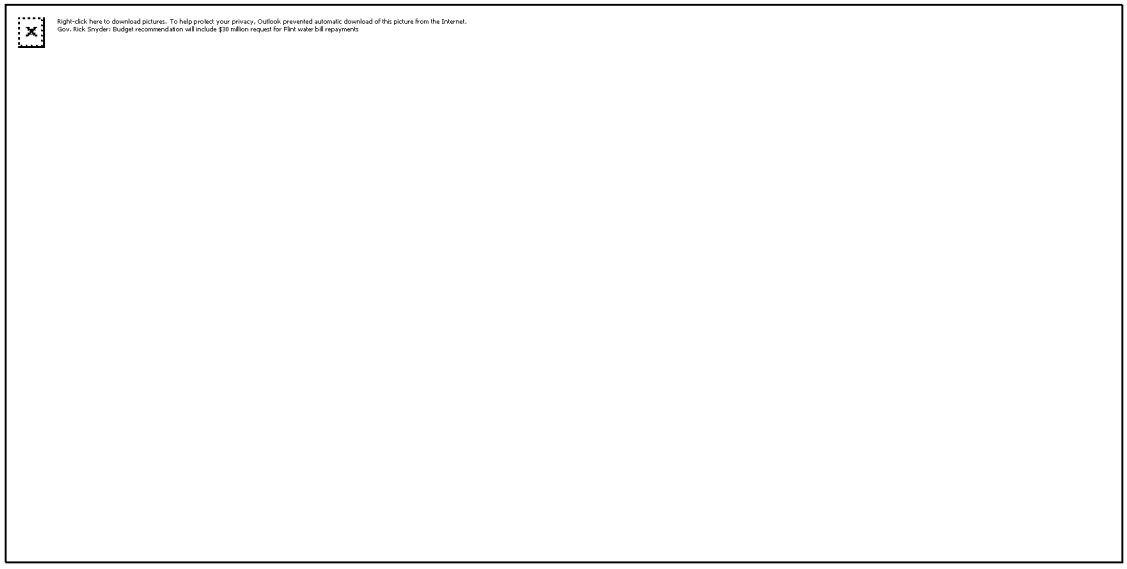


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:26 PM
To: Schlegel, Nicolle (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

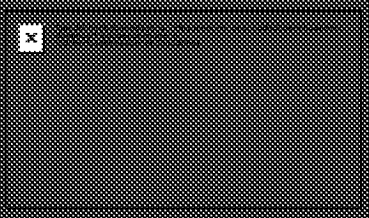
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

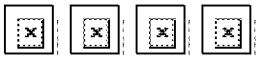




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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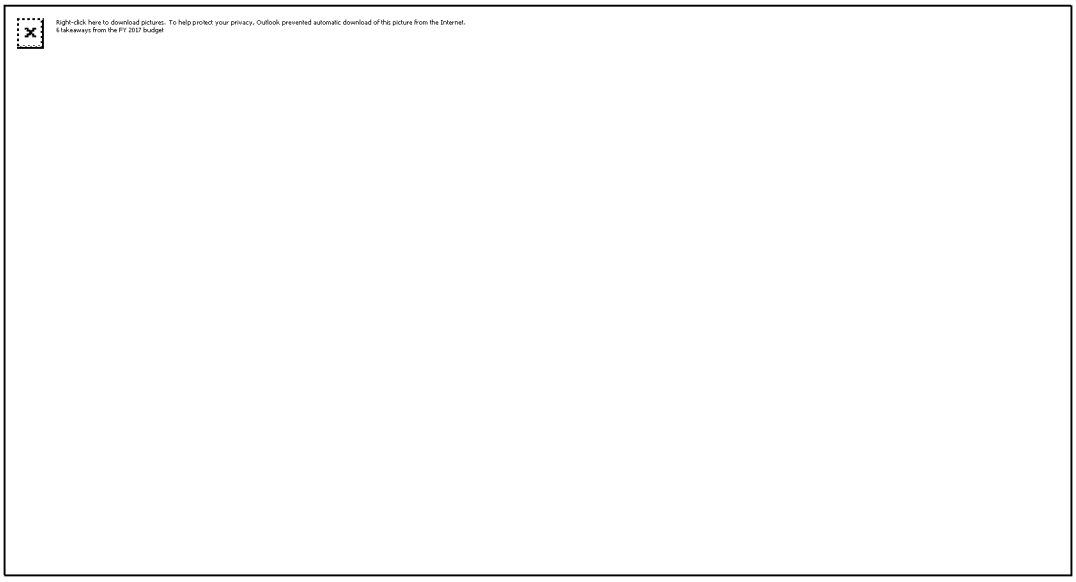


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:44 PM
To: Schlegel, Nicolle (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

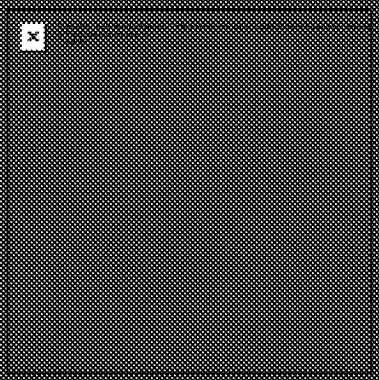
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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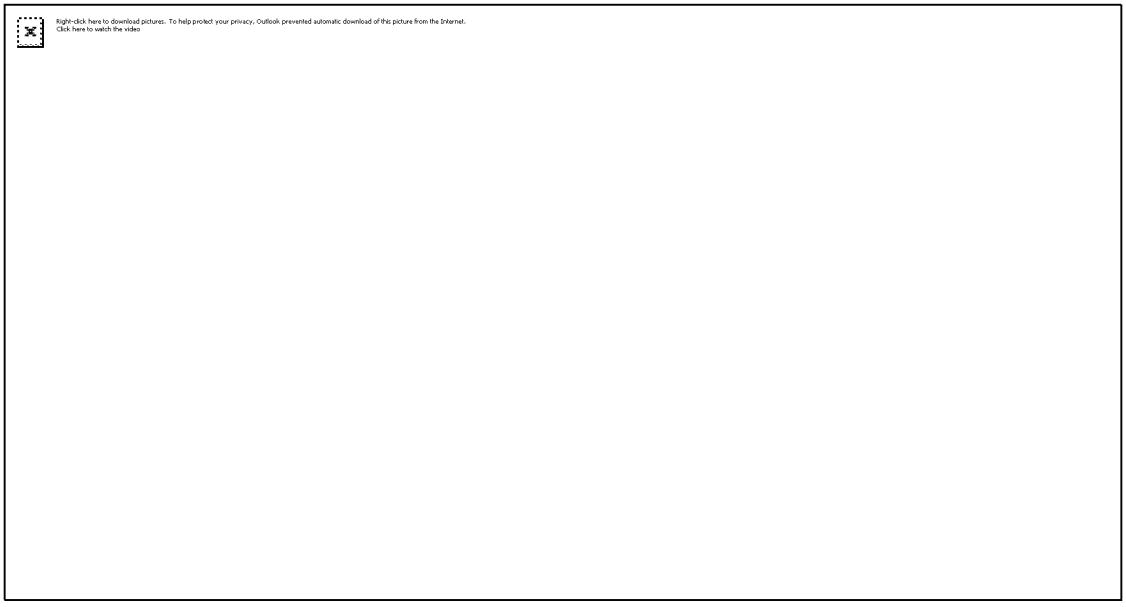
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:32 PM
To: Schlegel, Nicolle (DTMB)
Subject: VIDEO: Volunteering in Flint

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VIDEO: How volunteers are helping Flint



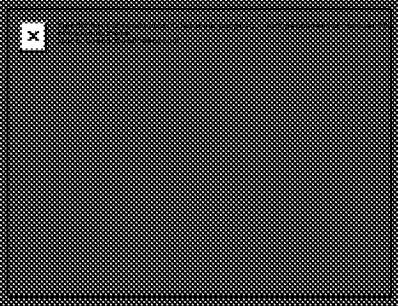
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

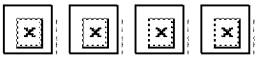


LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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Daily Open Source Infrastructure Report
11 May 2012

Top Stories

- Canadian police said May 9 they broke up an international fraud ring involving dozens of people that drained $100 million from the accounts of unsuspecting bank card holders. – *Agence France-Presse* (See item 15)
- A massive break in a Flint, Michigan water main leaked millions of gallons of water for more than a year, costing the city more than $800,000. The leak, theft, and use of water to battle fires have caused water and sewer rates to spike. – *MLive.com* (See item 26)
- Medicare paid $5.6 billion to 2,600 pharmacies with questionable billings in 1 year, according to a government report. – *Associated Press* (See item 28)
- The FBI took over the investigation into cases of white powder being mailed to 9 locations in north Texas, including 7 preschools and a church. – *KTVT 11 Fort Worth* (See item 52)
- State and federal land managers imposed bans on open fires and other activities across much of southeastern Arizona because of high fire danger that has already resulted in numerous wildfires. – *Associated Press* (See item 54)

Fast Jump Menu

PRODUCTION INDUSTRIES
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- Defense Industrial Base
- Dams

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- Water
- Public Health and Healthcare

SERVICE INDUSTRIES
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- Transportation
- Postal and Shipping
- Information Technology
- Communications
- Commercial Facilities

FEDERAL and STATE
- Government Facilities
- Emergency Services
- National Monuments and Icons

Energy Sector

Current Electricity Sector Threat Alert Levels: Physical: LOW, Cyber: LOW
Scale: LOW, GUARDED, ELEVATED, HIGH, SEVERE [Source: ISAC for the Electricity Sector (ES-ISAC) - http://www.esisac.com]

1. *May 9, WDAM 7 Laurel* – (Mississippi) **Coal train derails in Covington County.** Nearly two dozen coal cars from a Canadian National freight train derailed outside Collins, Mississippi, May 9. The accident involved a train headed south with a total of about 105 cars, all filled with coal. An undetermined amount of coal was spilled. Some rails and one small bridge were damaged. Authorities said the cause of the derailment was under investigation. Officials said it would take about 3 days to clean up the site and make repairs.
   Source: http://www.wdam.com/story/18243147/coal-train-derails-in-covington-county

2. *May 9, Associated Press* – (Colorado) **Colo. officials issue order against Lone Pine Gas.** Colorado health officials issued a new cease-and-desist order to Lone Pine Gas Inc. May 8, alleging violations of the Colorado Water Quality Control Act. The company has oil and natural gas wells about 10 miles west of Walden in Jackson County. It has a permit to discharge treated produced water into Spring Gulch Creek, but the new cease-and-desist order said the company was discharging copper and iron at levels above what is allowed under its permit. The order warns of fines of up to $10,000 per day for water-quality violations. Lone Pine Gas has 30 days to respond to the order. It received a similar notice of violation in 2010, also from the water quality control division of the State health department, ordering it to stop polluting the creek. The company was still allowed to operate while it worked to meet conditions of its discharge permit.
   Source: http://www.cbsnews.com/8301-505245_162-57430926/colo-officials-issue-order-against-lone-pine-gas/

For more stories, see items 16, 47, and 56

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Chemical Industry Sector

3. *May 10, Baton Rouge Advocate* – (Louisiana) **Plant chemical release injures 3.** A power failure at Westlake Chemical's Geismar complex in Ascension Parish, Louisiana, triggered a chemical release May 9 that sent three contract workers to a hospital. The workers were treated for inhalation injuries and released. The employees were pouring concrete when the incident occurred, said the director of Ascension Parish's Office of Homeland Security and Emergency Preparedness. He said an undetermined amount of polyvinyl chloride was released. The cause of the power outage has not been determined, a Louisiana State Police spokesman said, but State police and HAZMAT teams were on site. Less than 2 hours after the incident, Westlake announced the vinyl chloride monomer unit at its Geismar complex, damaged by a fire

in late March, was safely repaired and restarted.
Source: http://theadvocate.com/home/2794413-125/plant-chemical-release-injures-3

4. *May 10, Associated Press* – (Louisiana) **Fiery flare from chemical plant cause accident.** State environmental regulators said fire and smoke flaring up at the Shell chemical plant in Norco, Louisiana, May 8, were the result of a heater unit failure that forced a shutdown of a portion of the plant. The eruption was visible from 25 miles away May 8. A Louisiana Department of Environmental Quality (DEQ) spokeswoman said fence line monitoring at ground level by Shell officials May 8 and additional monitoring May 9 by DEQ indicated no elevated levels of chemicals in the air. The New Orleans Times-Picayune reported company officials said several chemicals, including benzene, ethylene, hydrogen sulfide, nitrogen oxide, and propylene were released. However, a Shell Norco spokeswoman said there was no danger to the community. She said inclement weather caused the plant's mechanical problems.
Source: http://www.katc.com/news/fiery-flare-from-chemical-plant-cause-accident/

5. *May 9, U.S. Environmental Protection Agency* – (National) **EPA promotes safer alternatives to nonylphenol ethoxylates.** May 9, the U.S. Environmental Protection Agency (EPA) released the final report on alternatives to nonylphenol ethoxylates (NPEs) through the Design for the Environment (DfE) Alternatives Assessment Program. NPEs are widely used surfactants with a range of industrial applications and are commonly found in consumer products, such as laundry detergents. When released into the environment, they can be persistent and highly toxic to aquatic organisms. The report identifies eight safer alternatives to NPEs that meet EPA's criteria for safer surfactants. It provides information on the availability of safer alternatives, DfE's hazard evaluation method for surfactants, and the progress being made in adopting safer surfactants. Using rigorous hazard-based criteria, EPA evaluated hundreds of chemicals for their biodegradability and their potential effects to aquatic organisms.
Source:
http://yosemite.epa.gov/opa/admpress.nsf/0/837566f324a4bbbf852579f90069ba00?OpenDocument

For more stories, see items 2, 16, 20, and 27

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Nuclear Reactors, Materials and Waste Sector

Nothing to report

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Critical Manufacturing Sector

6. *May 9, Freeport Journal-Standard* – (Illinois) **Galena foundry badly damaged in fire.** Firefighters spent about 7 hours battling a substantial fire at Westwick Foundry in Galena, Illinois, May 8. The building, which served as a metal casting factory, was

originally built in the mid-1800s and there have been sections added on over the decades. The fire started near the grinding room and spread quickly due to wooden patterns in the foundry's storage area. The section which caught fire was a complete loss according to the Galena fire chief, but the rest of the buildings in the complex were saved.
Source: http://www.journalstandard.com/news/x1266602039/Galena-foundry-badly-damaged-in-fire

7. *May 9, WDSU 6 New Orleans* – (Louisiana) **2 sought In Larose shipyard copper theft.** Two men are being sought in connection with several burglaries at the Bollinger Shipyards in Larose, Louisiana, WDSU 6 New Orleans reported May 9. The thefts, which happened over the past few months, have all occurred at the Bollinger Shipyards. Detectives said the two men have taken an undetermined amount of copper wiring from the premises.
Source: http://www.wdsu.com/r/31036661/detail.html

For another story, see item 47

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Defense Industrial Base Sector

8. *May 9, San Jose Mercury News* – (California) **Silicon Valley engineer convicted in Marvell trade secrets case.** A Silicon Valley engineer accused of stealing trade secrets from Marvell Technology was convicted of 5 felony charges in a case that has been unfolding in federal court in San Jose, California, for more than 6 years. In a decision made public May 8, a U.S. district judge convicted the man of five counts related to the trade secrets theft but cleared him of four other charges. The man is scheduled to be sentenced in August. He faces up to 10 years in federal prison. A grand jury indicted the man in 2005, charging him with exploiting his position as an engineer with Netgear, a Marvell customer, to gain access to Marvell's tech secrets. During trial, prosecutors alleged he downloaded a host of confidential materials from Marvell onto his laptop when he moved from Netgear to Marvell rival Broadcom in 2005. The man, prosecutors alleged in court papers, went on a "downloading spree of proprietary and trade secret materials from Marvell's Extranet that had no legitimate explanation." The collection of tech secrets was found on the man's computer when FBI agents raided his Belmont home in June 2005.
Source: http://www.chicagotribune.com/business/sns-mct-silicon-valley-engineer-convicted-in-marvell-trade-20120509,0,5183675.story

9. *May 8, Reuters* – (National) **U.S. Air Force probes cause of F-22 oxygen problems.** High-speed maneuvers at high altitudes may be the reason some pilots are experiencing oxygen deprivation while flying the F-22, a U.S. Air Force general said May 8, although she insisted 17 new safety measures made the jets safe to fly. The general told a Senate Armed Services subcommittee that recent data was helping the Air Force narrow down its hunt for the root cause of the issue, which prompted a grounding of the F-22, built by Lockheed Martin Corp, for more than 5 months in

2011. Her comments raised questions about whether the new F-35 fighter jets being developed by Lockheed could face similar issues.
Source: http://www.reuters.com/article/2012/05/09/lockheed-fighters-idUSL1E8G8CHP20120509

For another story, see item 47

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Banking and Finance Sector

10. *May 10, Norfolk Virginian-Pilot* – (Virginia) **Ex-VP of Bank of the Commonwealth admits to fraud.** A former vice president at Virginia's Bank of the Commonwealth pleaded guilty May 9 to a fraud charge as part of the government's investigation of wrongdoing at the failed bank. The defendant served as the bank's commercial loan officer. He admitted participating in a $5 million fraud involving loans to Tivest Development & Construction for two construction projects that ultimately failed. A vice president at Tivest faces a similar charge. Federal authorities are investigating the role that wrongdoing by top executives of Bank of the Commonwealth played in the bank's failure, according to court filings. The investigation also led to charges against two developers. Court records allege they obtained more than $40 million in fraudulent loans from the bank for dozens of commercial and residential properties. The defendant's lawyer said his client did not benefit financially in the scheme. To keep his job, he did as the top executives instructed him to do in approving millions of dollars in questionable loans, the lawyer said. The bank closed in 2011 amid losses totaling more than $260 million.
Source: http://www.chicagotribune.com/business/sns-mct-ex-vp-of-bank-of-the-commonwealth-admits-to-fraud-20120510,0,2096586.story

11. *May 10, U.S. Securities and Exchange Commission* – (National; International) **SEC charges Scotland-based firm for improperly boosting hedge fund client at expense of U.S. fund investors.** The U.S. Securities and Exchange Commission (SEC) May 10 charged a Scotland-based fund management group for fraudulently using one of its U.S. fund clients to rescue another client, a China-focused hedge fund struggling in the midst of the global financial crisis. Martin Currie agreed to pay about $14 million to the SEC and the United Kingdom's Financial Services Authority to settle the charges it steered a U.S. publicly traded fund called The China Fund Inc. into an investment to bolster the hedge fund. Martin Currie directly alleviated the hedge fund's liquidity problems by deciding to use the China Fund in a bond transaction that reduced the hedge fund's exposure. In response to the hedge fund's problems, Martin Currie used the China Fund to purchase $22.8 million in convertible bonds from a subsidiary of Jackin International, a Chinese company in which Martin Currie held $10 million of unlisted illiquid bonds. The subsidiary instantly lent $10 million of the proceeds to Jackin, which in turn redeemed $10 million in otherwise-illiquid bonds held by the troubled hedge fund. The bond transaction closed in April 2009. According to the SEC's order, Martin Currie officials were aware the China Fund's involvement presented a direct conflict of interest. In April 2011, the China Fund sold its bond

investment in the Jackin subsidiary for a loss of $11.5 million.
Source: http://www.sec.gov/news/press/2012/2012-90.htm

12. *May 10, Associated Press* – (New Mexico) **400 fake credit cards seized at NM-Mexico border.** Two Mexican nationals were arrested at the Santa Teresa, New Mexico port of entry after U.S. border officials said they tried to smuggle more than 400 counterfeit credit cards and gift cards into the United States, the Associated Press reported May 10. U.S. Customs and Border Protection officers seized 422 counterfeit credit cards and gift cards and arrested two people from Chihuahua City, Mexico earlier the week of May 7. Officials said the seizure was made May 8 when a vehicle entered the port from Mexico. Federal officers found 1 person was carrying 411 fraudulent cards, with 11 additional counterfeit cards being carried by another person.
Source: http://www.kfoxtv.com/news/ap/new-mexico/400-fake-credit-cards-seized-at-nm-mexico-border/nN2Lj/

13. *May 9, WBRZ 2 Baton Rouge* – (Louisiana; Mississippi) **Suspect connected to multiple bank robberies.** Detectives with the Baton Rouge Police and the East Baton Rouge Sheriff's Office (EBRSO) in Louisiana have arrested a man in connection with a string of bank robberies around the area, WBRZ 2 Baton Rouge reported May 9. Authorities arrested the suspect in suspicion of 3 bank robberies and a bank burglary, all committed over the past 3 months. An EBRSO spokesperson said deputies pulled the suspect's vehicle over and saw strands of a red wig inside. Surveillance video from one of the bank robberies showed the robber wearing a red wig. Detectives linked the suspect to bank robberies March 21, April 29 and 30, and May 7. They also linked him to an attempted bank robbery April 27. The spokesperson said the suspect is also on parole for robbery in Jackson, Mississippi.
Source: http://www1.wbrz.com/news/suspect-connected-to-multiple-bank-robberies/

14. *May 9, Federal Bureau of Investigation* – (Oregon) **Former Key Bank branch manager guilty of identity theft, bank fraud.** A former manager of a Key Bank branch in Springfield, Oregon, pleaded guilty to identity theft and bank fraud in federal court May 9. He admitted that in January 2007, while serving as a bank manager and with the intent to deceive Key Bank, he used a Social Security number of a previous Key Bank account holder to open up a bank account at Key Bank without their authorization. He also admitted that in May 2007, he transferred the names, dates of birth, and Social Security numbers of 2,937 present or previous account holders of Key Bank to his personal e-mail account. He admitted he transferred this data without authorization, intending to use it for his personal financial gain. As a result of his conduct, Key Bank incurred $44,937.66 in expenses, including credit monitoring services to affected account holders. The defendant agreed to pay restitution in that amount to Key Bank.
Source: http://www.loansafe.org/former-key-bank-branch-manager-guilty-of-identity-theft-bank-fraud

15. *May 9, Agence France-Presse* – (International) **Canada busts international bank card fraud ring.** Canadian police said May 9 they broke up an international fraud ring that drained some $100 million from the accounts of unsuspecting bank card holders.

Authorities arrested 45 people in a series of raids by members of the Royal Canadian Mounted Police, mostly in the Montreal, Quebec region, but also in Ottawa, Ontario, and Vancouver, British Columbia, a police spokesperson said. Arrests warrants were issued for 61 people, all but one of whom were Canadian citizens, according to police. Authorities said the network was active in Britain, Australia, New Zealand, Malaysia, and Tunisia. The fraudsters divided their labors among various members, with some specializing in filming and modifying ATM machines. Other units of the crime ring specialized in stealing PIN numbers or hacking into computer terminals in stores, while other cells forged counterfeit cards for illegal withdrawals. In some cases, they modified point-of-sale machines from businesses and restaurants, rigging them using Bluetooth technology to read the credit and debit card information contained on the computer processors of the devices. They then transferred the information onto blank debit and credit cards, which they later tapped to drain the rightful bank customers' bank accounts. The suspects face charges of racketeering, fraud, making counterfeit cards, and identify theft.
Source:
http://www.google.com/hostednews/afp/article/ALeqM5jbyx7K5uA9ZIlMM9RFN_2rUSazQ?docId=CNG.913d166f7f05807c7ead3a2fceba444b.151

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Transportation Sector

16. *May 10, Trucking Info* – (National) **Safety Board highlights dangers of hose-chemical incompatibility.** The National Transportation Safety Board (NTSB) asked the Department of Transportation to warn trucking companies about the dangers of not using the right hoses for the right chemicals, after determining the use of a cargo hose assembly that was not chemically compatible with anhydrous ammonia caused a fatal 2009 accident, Trucking Info reported May 10. A cargo transfer hose ruptured July 15, 2009, shortly after transfer of anhydrous ammonia began from a Werner Transportation cargo tank truck to a storage tank at the Tanner Industries facility in Swansea, South Carolina. NTSB investigators determined the probable cause of the accident was Werner's use of a cargo hose assembly designed for liquefied petroleum gas (LPG) transfer only and was not chemically compatible with anhydrous ammonia. As a result of the investigation, the NTSB issued a joint recommendation to the DOT's Federal Motor Carrier Safety Administration and Pipeline and Hazardous Materials Safety Administration to "jointly issue a safety advisory bulletin to inform cargo tank motor vehicle owners and operators, registered inspectors of these vehicles, and transfer facility operators about the circumstances of this accident and actions needed to prevent the occurrence of a similar accident."
Source: http://www.truckinginfo.com/news/news-detail.asp?news_id=76892

17. *May 9, Associated Press* – (Ohio) **3-truck crash blocks bridge on major Ohio highway.** State troopers said three tractor-trailers collided and significantly damaged a highway overpass in eastern Ohio, blocking westbound traffic near the intersection of

two busy interstates, the Associated Press reported May 9. The collision happened May 7 on Interstate 70 near Cambridge, just west of where the highway links to Interstate 77. The crash significantly damaged the concrete sides of the bridge. Officials rerouted traffic north around the I-70 bridge before reopening one of its two lanes during morning rush hour May 8.
Source: http://www.coshoctontribune.com/article/20120509/NEWS01/205090330

18. *May 9, KESQ 3 Palm Springs* – (California) **Palm Springs streets reopened after bomb scare.** South Civic Center Drive was shut down for 3 hours May 9 as a HAZMAT team detonated a device resembling a pipe bomb on the front lawn of the Palm Springs Police Department in California, May 9. A police spokesman said someone found the device near the Palm Springs Country Club. The Riverside County Sheriff's Department Hazardous Device Team will help determine if the device was active and where it came from.
Source: http://www.kesq.com/news/Palm-Springs-street-shut-down-for-bomb-squad/-/233092/13004142/-/r45ner/-/

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Postal and Shipping Sector

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Agriculture and Food Sector

19. *May 10, Food Safety News* – (National; International) **More frozen tuna from India recalled due to Salmonella risk.** The company in India that supplied the yellowfin tuna implicated in the multistate outbreak of Salmonella infections linked to sushi recalled 22-pound cases of frozen tuna strips because they may also be contaminated with Salmonella. In a news release May 9, Moon Fishery said the U.S. Food and Drug Administration (FDA) isolated Salmonella in a sample of tuna strips that had not yet been distributed. As a cautionary measure, it agreed to recall frozen tuna strips that had already been shipped, although it said none of those shipments "is from the suspect lot sampled by the FDA." The recalled tuna strips were shipped to four wholesalers in Georgia, Massachusetts, New Jersey, and New York. Moon India said distribution of its tuna was suspended while the FDA continued its investigation. As of May 2, 258 people infected with Salmonella Bareilly or Salmonella Nichanga were reported from 24 states and Washington, D.C., according to the Centers for Disease Control and Prevention (CDC). The CDC said frozen yellowfin tuna, called Nakaochi Scrape, imported from India was the likely source. Many of those sickened reported eating sushi — in particular "spicy tuna sushi" — in the week before they became ill. Moon Marine USA Corp. of Cupertino, California, recalled 58,828 pounds of Nakaochi Scrape.

Source: http://www.foodsafetynews.com/2012/05/tuna-strips-from-india-recalled-due-to-salmonella-risk/

20. *May 10, Nashville Tennessean* – (Tennessee) **Ammonia leak at Lebanon food distributor prompts evacuation.** An ammonia leak at a food distributor in Lebanon, Tennessee, May 10 required about 30 night shift employees to be evacuated for several hours. Crews responded to the leak at Performance Food Group distribution center, the Wilson County Emergency Management Agency director said. The leak did not elevate to dangerous levels. Employees were allowed to return about 3 hours after they were evacuated.
Source: http://www.tennessean.com/article/20120510/NEWS/305100031/Ammonia-leak-Lebanon-food-distributor-prompts-evacuation

21. *May 9, Carlisle Sentinel* – (Pennsylvania) **Second trailer loaded with beer stolen in Carlisle.** A second trailer loaded with beer was noticed stolen in Carlisle, Pennsylvania, May 7. Carlisle police said a trailer was found stolen from Allen Distribution. The trailer was reportedly loaded with 1,800 cases of Corona beer and was taken between May 4-7. A second trailer was noticed stolen at the same time and was taken from the same lot. That trailer was also loaded with Corona, with a total of 1,350 cases.
Source: http://cumberlink.com/news/local/crime-and-courts/second-trailer-loaded-with-beer-stolen-in-carlisle/article_c16a2f64-99d2-11e1-9c2e-0019bb2963f4.html

22. *May 9, Brazil Times* – (Indiana) **Late freeze damages state's winter wheat crop.** A late-April freeze damaged some of northern Indiana's early progressing winter wheat crop, leaving growers to decide whether to let the crop yield or tear it up altogether, the Brazil Times reported May 9. While most of the crop survived near-freezing nighttime temperatures in April, it was the last freeze of the month that occurred while wheat was close to heading that caused the most damage. The most severe freeze damage to wheat comes when the crop is in growth stages between boot and flowering. The crop was in the boot to heading stages when the last freeze hit — prime time for problems.
Source: http://www.thebraziltimes.com/story/1847260.html

23. *May 8, Riverside Press-Enterprise* – (California) **Avocado-killing pest identified at UCR.** A University of California, Riverside researcher identified an Asian beetle that damaged avocado trees in the Los Angeles area, the Riverside Press-Enterprise reported May 8. The plant pathologist determined the beetle, called the tea shot hole borer, and the fungus it carries, fusarium, were the same ones that damaged commercial avocado groves in Israel. It was unclear how widespread the infestation was or how big a threat it might pose to California growers, he said. There is no known treatment for either the beetle or the fungus. Avocados are grown commercially in the hills near Temecula and in San Diego County. In 2010, Riverside County's crop was valued at $24 million. San Bernardino County growers raised about $1 million worth in 2010. An official with West Pak Avocado Inc. in Temecula said it is not possible to assess the threat yet. "It's not like wiping out the avocado," the plant pathologist said. "But it's causing severe damage."

Source: http://www.pe.com/local-news/riverside-county/riverside/riverside-headlines-index/20120508-riverside-avocado-killing-pest-identified-at-ucr.ece

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Water Sector

24. *May 10, Associated Press* – (Virginia) **Chesapeake to pay state fine for 2 spills of partially treated drinking water.** Chesapeake, Virginia, will pay more than $7,700 in environmental fines for 2 spills of partially treated drinking water from a treatment plant, the Associated Press reported May 10. The city agreed to pay the fines under a proposed settlement with the Virginia Department of Environmental Quality. The water resources administrator said the water spills did not involve chemicals or other pollutants, but they were a violation of the city's permit. The spills occurred in April and July 2010. An unknown amount of partially treated water reached the Elizabeth River.
Source: http://www.therepublic.com/view/story/f78aac328e634812bf45a0f3f41236dd/VA--Water-Spill-Fine/

25. *May 10, WSAU 550 AM Wausau* – (Wisconsin) **Heavy rains cause sewage overflows.** Eighteen communities in east central Wisconsin reported sewage overflows or related problems as the result of heavy rains between May 3 and May 6. In Ripon, officials said more than 2 million gallons of partially treated wastewater were spilled into Silver Creek May 3. The city told the State department of natural resources it was trying to prevent flooding at its sewage treatment plant due to heavy flows. In Denmark, near Green Bay, about 150,000 gallons of partially treated sewage was pumped into Denmark Creek during 3 hours of overflows. The community had 1.8 inches of rain the previous 24 hours. Kewaunee said 150,000 gallons of sewage flowed into the Kewaunee River to prevent basement backups. Berlin reported 2 sanitary sewer overflows on a day when it recorded more than 4 inches of rain. Parts of east central Wisconsin had 4-and-a-half inches of rain May 3. Fond du Lac said it had one overflow incident May 6 when another big thunderstorm hit.
Source: http://wtaq.com/news/articles/2012/may/10/heavy-rains-cause-sewage-overflows/

26. *May 10, MLive.com* – (Michigan) **Massive water leak, theft contribute to Flint water rate increases, officials say.** For more than a year, a massive break in a Flint, Michigan water main leaked millions of gallons of water underground before workers were able to detect and fix it, officials said May 10. Flint leaders estimated the recently repaired break cost more than $800,000 in lost water, not including the cost of repairs. In addition, the city estimated that more than 30 percent of the water it buys from Detroit is never billed for by Flint. Leaks, stolen water, and water to fight the city's high rate of structure fires are all included in the unmetered category. Flint's development and infrastructure director said there is no way to quantify how much

unmetered water is stolen, but he said his office has received numerous photos of cut meters as well as allegations of residents bypassing water meters or businesses stealing from hydrants. City officials list the water losses as one of many contributors to the 25 percent water and sewer rate increase that has angered Flint residents. The rate increase is expected to go into effect in June and follows two double-digit rate hikes in 2011. The cause of the massive water main break was still being investigated.
Source:
http://www.mlive.com/news/flint/index.ssf/2012/05/flint_officials_water_leakage.html

27. *May 9, U.S. Environmental Protection Agency* – (California) **EPA adds South Gate Industrial Facilities to list of nation's worst toxic sites.** The U.S. Environmental Protection Agency (EPA) added two new sites, the Southern Avenue Industrial Area site and Jervis B. Webb Co., to the Superfund National Priorities List in Los Angeles County, the EPA reported May 9. Both are former industrial facilities located in South Gate. In 2011, EPA proposed to add both sites to the list due to soil and groundwater contamination. Volatile organic compounds, including elevated levels of trichloroethylene (TCE) were confirmed in the soils and groundwater at the sites. About 1 million people are severely impacted by industrial activities and goods movement in the area. TCE contamination in the groundwater at Southern Avenue Industrial Area and Jervis B. Webb Co. was found at levels up to 17,000 parts per billion (ppb) and 35,000 ppb, respectively. The federal Maximum Contaminant Level for TCE in drinking water is 5 ppb. Although the drinking water supply wells immediately downgradient of the sites are located in a deeper aquifer and are not currently contaminated, because the aquifers are connected, there is the potential that drinking water wells may become contaminated. There are at least 35 drinking water wells within 4 miles of the site, serving about 226,000 people.
Source:
http://yosemite.epa.gov/opa/admpress.nsf/d0cf6618525a9efb85257359003fb69d/610f1f3359d23fb5852579f9005e1778!OpenDocument

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Public Health and Healthcare Sector

28. *May 10, Associated Press* – (National) **Report: Suspect billings at 2,600 drugstores.** May 10, the Associated Press reported that Medicare paid $5.6 billion to 2,600 pharmacies with questionable billings, including a Kansas drugstore that submitted more than 1,000 prescriptions each for 2 patients in just 1 year, government investigators found. A new report by the inspector general of the Health and Human Services department found the corner drugstore vulnerable to fraud, partly because Medicare does not require the private insurers that deliver prescription benefits to seniors to report suspicious billing patterns. The analysis broke new ground by scrutinizing every claim submitted by the nation's 59,000 retail pharmacies during 2009 — more than 1 billion prescriptions. Investigators were able to reveal contrasts between normal business practices and potential criminal behavior. "The findings call

for a strong response to improve (program) oversight," the report said. In written comments, a Medicare administrator said the agency mostly agrees with the inspector general's call to action.
Source: http://www.ktvn.com/story/18249095/apnewsbreak-suspect-billings-at-2600-drugstores

29. *May 10, Los Angeles City News Service* – (California) **Northridge woman among 70 arrested in 'pill mill' raid.** Nearly 70 people, including physicians, were detained after local, State, and federal investigators raided a Los Angeles clinic suspected of selling prescriptions for the addictive painkiller Oxycodone, authorities said May 10. The raid on the Roscoe Van Nuys Medical Clinic was carried out by the Health Authority Law Enforcement Taskforce and involved personnel from the sheriff's department, the California Department of Justice, FBI, Drug Enforcement Administration, Internal Revenue Service, and Department of Health and Human Services, an official from the Los Angeles County Sheriff Major Crimes Bureau said. Patients and employees were detained and two of the patients were arrested for outstanding warrants during the raid. The clinic's manager was arrested on suspicion of conspiracy to commit a felony and conspiracy to furnish unlawful pharmaceuticals after authorities served a warrant at her home. The clinic, which authorities describe as a "pill mill" where addicts and dealers pay hundreds of dollars for prescriptions without being examined by a doctor, was searched and shut down in 2011, but it reopened with different doctors and was again operating illegally.
Source: http://northridge.patch.com/articles/northridge-woman-among-70-arrested-in-pill-mill-raids

30. *May 9, WMTW 8 Poland Spring* – (Maine) **Patient records found in VA waste bin.** "Simple human error" led an employee of the Maine Veteran's Administration Medical Center in Togus to toss the medical records of a "small number" of patients into an office trash can instead of a recycling bin designated for shredding. The associate director of the Togus facility said May 8 that the mistake was discovered April 11 when an employee found the documents in an office trash can. The employee contacted a supervisor, who then sequestered the medical center's trash truck that takes items to the landfill. The trash truck was driven to the landfill, emptied, and employees sorted through the truck's contents to make sure no other records were there. The search turned up no additional records, and the documents found in the office waste bin were shredded as is standard practice to protect patient privacy.
Source: http://www.wmtw.com/news/maine/central/Patient-records-found-in-VA-waste-bin/-/8791976/12835746/-/5pyk94/-/

31. *May 9, Windsor Locks-East Windsor Patch* – (Connecticut) **Man charged with starting fire at East Windsor health care facility.** A man was charged with arson after starting a fire May 8 that caused Kettle Brook Care Center in East Windsor, Connecticut, to be evacuated while fire departments put out the fire. Police and fire investigators determined the fire was started by igniting a cardboard box full of clothes. The man stated he started the fire because he did not like being there, police said. The fire was put out quickly because of a sprinkler system, but the south wing of the third floor suffered smoke damage and 22 residents were evacuated from the floor. Because

of water damage, 24 residents from the second floor also had to be evacuated. Emergency personnel spent about 4 hours on the scene moving residents around after the fire. Six rooms were damaged and deemed uninhabitable.
Source: http://windsorlocks.patch.com/articles/man-charged-with-starting-fire-at-east-windsor-health-care-facility

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Government Facilities Sector

32. *May 10, Associated Press* – (North Carolina) **Personal information on North Carolina Charlotte students and faculty exposed.** The University of North Carolina Charlotte said bank account numbers and Social Security numbers of more than 350,000 students and faculty were accidentally exposed in a computer security breach. The university released results of a study May 9 after the breach was discovered by staff members in February. The university said part of the problem was improper access settings that made the electronic data accessible on the Internet. The information from the school's general system was exposed for about 3 months, and information from the engineering college was exposed for more than 10 years. State and federal officials continued to investigate how the breach occurred.
Source:
http://www.therepublic.com/view/story/3eb77ef4ab304284984b1b9b23226eb7/NC--UNCC-Data-Exposed/

33. *May 9, Fort Worth Star-Telegram* – (Texas) **Richland Hills second-grader brings loaded pistol to school.** A second-grader who brought a loaded .22-caliber handgun to Richland Elementary School in Richland Hills, Texas, May 9 was caught when he dropped the gun on the floor of a classroom, officials said. "Other students saw the handgun and reported the gun to the teacher," police said in a news release. "The teacher then took the gun and student to the office where police were called." The student told officers the gun belonged to his mother's boyfriend, and he took it the night before. The student said he did not know why he brought the gun to school, according to the news release. Richland Hills police may pursue charges against the mother and the boyfriend for allowing the child to have access to the gun. The gun was found at "the end of the day," said a Birdville school district spokesman.
Source: http://www.star-telegram.com/2012/05/09/3949347/richland-hills-second-grader-brings.html

34. *May 9, Greeley Tribune* – (Colorado) **Whooping cough outbreak: Seven confirmed cases at University middle school.** The number of confirmed cases of whooping cough at University middle school in Greeley, Colorado, climbed to seven, including one teacher, leading school officials to ban all students who are not immunized from the building, the Greeley Tribune reported May 9. The school nurse said the number of confirmed cases continues to rise, and health department officials made several recommendations to the school to get the outbreak of the pertussis infection under

control. "The school sent home three letters Wednesday to different groups of students based on Weld County Department of Public Health and Environment's findings," said University Schools' director. One letter went to the parents of middle school athletes on the track team, which is where the health department believes the cases originated. Source: http://www.greeleytribune.com/article/20120509/NEWS/705099959/1007&parentprofile=1025

35. *May 9, CBS News* – (Missouri) **U.S. Senator gets security boost after threat.** A U.S. Senator from Missouri will receive increased security protection following a recent threat to her safety, the St. Louis County prosecuting attorney confirmed to CBS News May 9. The Senator was threatened by an activist at a rally event the week of April 30, according to the St. Louis Post-Dispatch. The county prosecuting attorney said the Kirkwood Police Department enacted "enhanced" security in the area where the Senator lives. The incident prompted the U.S. Capitol Police to contact the Kirkwood Police Department and the Senator's office, which led to the increased measures. Source: http://www.cbsnews.com/8301-503544_162-57430931-503544/mccaskill-gets-security-boost-after-threat/

36. *May 9, Miami Herald* – (North Carolina; International) **North Miami Marine arrested on tax-related fraud charges.** A U.S. Marine from north Miami was arrested May 8 on charges of selling the stolen identities of dozens of fellow soldiers in Afghanistan to a Broward County, Florida woman recently convicted of filing false income-tax returns in their names. The man was arrested at Camp LeJeune in North Carolina by agents for the FBI and the Naval Criminal Investigative Service (NCIS). Based at Camp Leatherneck in Afghanistan, the Marine used his mobile device to send text messages and e-mails to the woman with the names of other Marines in December 2011 and January, according to a criminal complaint. When NCIS agents searched his quarters at Camp Leatherneck, they seized a list containing the names and Social Security numbers of 44 U.S. Marines, according to the criminal complaint. Of those, 21 were on lists found by FBI agents in the woman's residence when they arrested her in February. Source: http://www.miamiherald.com/2012/05/08/2789799/a-north-miami-marine-arrested.html

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Emergency Services Sector

37. *May 10, Knoxville News Sentinel* – (Tennessee) **Sheriff: Roane firefighter admits nine arson fires.** A longtime member of Knoxville, Tennessee's South Roane County Volunteer Fire Department confessed to starting a fire in the bedroom of the duplex he rented and to eight other arsons since 2010, the Knoxville News Sentinel reported May 10. At one time an assistant chief with the fire department, he was booted from the squad and faces potential criminal charges. All of the arsons occurred within the 100-square-mile area served by the volunteer fire department, and he either responded as a

firefighter or was nearby each time. Evidence of arson was found at the duplex fire, and the sheriff's office and an insurance investigator interviewed the former assistant chief and "found him to be responsible for the fire," said a news release from the sheriff's office.
Source: http://www.knoxnews.com/news/2012/may/10/sheriff-roane-firefighter-admits-nine-arson/

38. *May 10, Buffalo News* – (New York) **New 911 system to aid speed.** The Buffalo News reported May 10 a new 9-1-1 system that is being rolled out in Erie County, New York, over the next 12 months will speed the transfer of emergency cell phone calls to a local police or fire department. And for the first time, dispatchers at local emergency call centers outside the county's call center in Buffalo will see a map that can pinpoint the location of wireless callers as they move. Officials hoped that would mean officers and emergency responders throughout the county would get information more quickly as they respond to emergencies such as a heart attack or car crash. The $8 million project has been in the works for 3 years and will be paid for primarily through Homeland Security grants.
Source: http://www.buffalonews.com/city/communities/erie-county/article850086.ece

39. *May 9, WMTW 8 Poland Spring* – (Maine) **York County radio jamming stops.** The person responsible for jamming emergency radio transmissions in Maine's York County has apparently stopped, WMTW 8 Poland Spring reported May 9. The assistant chief of Lebanon's rescue department said the last interruption occurred April 22 when his transmissions were blocked as he responded to an emergency, delaying ambulance response. He said he immediately contacted the Federal Communications Commission (FCC) to try to track the source of the disruptions. The FCC said it has zero tolerance to emergency band jamming, which is against federal law and can draw steep fines. The assistant chief told the Portland Press Herald the jamming "stopped immediately." Transmissions were also jammed in North Berwick, Acton, Shapleigh, and Limerick in the past several months. The jamming was still under investigation.
Source: http://www.wmtw.com/news/maine/York-County-radio-jamming-stops/-/8792012/12944322/-/tn92ulz/-/

40. *May 9, WJBK 2 Detroit* – (Michigan) **Detroit police officer finds powder in envelope.** May 9, an officer in Detroit's Schaefer police station opened an envelope sent through the U.S. Post Office and came into contact with a cloud of smoke. Police described the substance as a fine granulated powder. The station was immediately shut down. Detroit police and fire, as well as Homeland Security, set a perimeter and transported prisoners while three people were quarantined inside. Two police officers and one civilian were exposed to the powdery substance. Police said it was not a chemical weapon, so there were no immediate signs of irritation to the skin, eyes, or mouth, but it could not immediately be ruled out as a biological toxin.
Source: http://www.myfoxdetroit.com/dpp/news/local/detroit-police-officer-finds-powder-in-envelope-20120509-ms

41. *May 9, Redding Record-Searchlight* – (California) **Sewage problems close services at Redding Police Department.** Services like fingerprinting and property release

information were unavailable May 9 at the Redding, California Police Department due to a sewage problem at police headquarters, the agency announced. For the fourth time in the past 18 months, sewage has backed up at the department, flooding parts of the aging structure. The Redding police captain said plumbers are trying to figure out whether the sewage backup is due to a clogged line or whether the line broke. Areas where officers process evidence and test narcotics have had to be cleared out because of effluent contamination on the floor.
Source: http://www.redding.com/news/2012/may/09/sewage-problems-close-services-redding-police-depa/?partner=popular

42. *May 7, Inland Valley Daily Bulletin* – (California) **Driver hospitalized after crashing into parked firetruck in Rialto.** A driver was injured May 7 when she hit a parked fire truck that was tending to a traffic collision in San Bernardino County, California. County firefighters were on scene of a two-vehicle traffic collision that was blocking 2 lanes of freeway in Rialto. The fire engine had its lights activated and was parked at an angle at the rear of the collision to block the vehicles from oncoming traffic. An unidentified female driver hit the right rear of the fire engine. Her vehicle became lodged under the engine and firefighters had to use the Jaws of Life to free her. She was transported to a local hospital with serious injuries. "In this incident, it's a good thing we were parked where we were at," a San Bernardino County Fire Department public information officer said. "That most likely saved the other people from being struck." This crash is the second incident in less than a month where a driver has struck a fire engine already on scene of a collision, she said.
Source: http://www.dailybulletin.com/ci_20567197/driver-hospitalized-after-crashing-into-parked-firetruck-rialto

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Information Technology Sector

43. *May 10, IDG News Service* – (International) **Twitter blog post says company leaked no user data.** None of the recently leaked Twitter logins and passwords came from within the company, according to a message posted on Twitter's Japanese blog May 10. "We have confirmed that no one's information has been leaked from Twitter," the blog said, after apologizing to users for their concerns. The comments came after 58,978 login and password combinations were published May 7 to Pastebin, a Web site designed to share programming code but often used by hackers to show off stolen data. The company already said much of the account information posted was duplicates, unmatched log-in credentials, and spam accounts. In its Japanese blog posting, Twitter said account data was likely leaked from a different site, and it sent password reset requests to users on the list. It also warned users to avoid "fishing" Web sites, which try to con log-in information out of unwary users, and to use strong passwords that are unique for separate sites.
Source:
http://www.computerworld.com/s/article/9227040/Twitter_blog_post_says_company_leaked_no_user_data

44. *May 10, H Security* – (International) **Apple closes numerous holes in Mac OS X and Safari.** With the 10.7.4 Mac OS X Lion update and security update 2012-002 for 10.6, Apple closed numerous critical vulnerabilities in Mac OS X and its components. The most prominent fix in this update stops Lion from storing plain text passwords. Due to a mistake in the previous update, Lion stored the passwords of users who mounted their home/user directory from a network volume in the system log unencrypted and readable by anyone with administrative or physical access. Those who continued to use the first version of the FileVault encryption after upgrading from Snow Leopard to Lion were also affected. Further vulnerabilities were fixed in components such as the LoginUIFramework, where a race condition allowed guest users of Lion to log in as another user without having to enter a password. Apple also closed a hole in the HFS filesystem that allowed Lion systems to be infected with malicious code by mounting a specially crafted disk image. Curl is now protected against problems such as the "BEAST" attacks on encrypted connections. One fix, specifically for Mac OS X 10.6, Snow Leopard, is for the Samba server which, if active, allowed remote attackers to inject malicious code into a system without providing any valid access credentials. The Samba server is not a user in Mac OS X 10.7. Apple also released a security update for its Safari browser for Mac OS X and Windows.
Source: http://www.h-online.com/security/news/item/Apple-closes-numerous-holes-in-Mac-OS-X-and-Safari-1572174.html

45. *May 10, H Security* – (International) **Critical vulnerability in vBSEO patched.** The developers of the vBSEO extension to the vBulletin forum software closed a critical vulnerability in their plugin. The vBSEO plugin adds search engine optimization (SEO) functionality to the vBulletin core code. The vulnerability — a SQL injection flaw that allows attackers to execute commands and manipulate the contents of the forum's database — comes only a short time after the developers patched another flaw, which was recently misused to attack online forums en masse. Affected users can download the patched versions of 3.3.x, 3.5.x, and 3.6.0 from the download area of the vBSEO Web site. The vBSEO forum also provides instructions on how to close the security hole manually. Since an exploit was already found in the wild, users should update their installations immediately.
Source: http://www.h-online.com/security/news/item/Critical-vulnerability-in-vBSEO-patched-1572141.html

46. *May 9, Infosecurity* – (International) **Research uncovers IRC bot malware for Android.** McAfee Labs researchers discovered Android malware that acts as an Internet relay channel (IRC) bot. The Android malware, which masquerades as the Madden NFL 2012 video game, has three embedded modules that perform various malicious activities, explained a researcher with McAfee Labs. The main component is a dropper that installs a set of other components — a rooting exploit, IRC bot, and SMS trojan — onto the compromised Android device. The researcher warned that if the user of a compromised Android device receives a message from his/her bank using a two-way authentication code, that message along with the mobile number is sent to the remote attacker, who can use it to compromise bank transactions.
Source: http://www.infosecurity-magazine.com/view/25673/research-uncovers-irc-bot-malware-for-android/

47. *May 9, Network World* – (National) **Security of industrial control systems questioned at DHS conference.** Operators of America's power, water, and manufacturing facilities use industrial control systems (ICS) to manage them. However, the security of these systems, increasingly linked with Microsoft Windows and the Internet, is now under intense scrutiny because of growing awareness that they could be attacked and cause massive disruptions. Industrial facility operators are making efforts to follow security procedures, such as using vulnerability-assessment scanning tools to check for needed patches in Windows. However, ICS environments present special problems, said managers who spoke on the topic at a conference organized by the DHS. Currently, energy and manufacturing facilities are being openly warned by DHS and its Industrial Control Systems Computer Emergency Response Team that they are being targeted by attackers who will often try to infiltrate business networks, often through spear phishing attacks against employees, in order to also gain information about ICS operations.
Source: http://news.idg.no/cw/art.cfm?id=F6A00A23-93CE-4ADC-E9CC5545017384EC

48. *May 9, National Journal* – (International) **ICANN sets target date for re-opening database.** The Internet Corporation for Assigned Names and Numbers (ICANN), the group that runs the Internet's address system said it is aiming to re-open the application process for those seeking to launch a new domain name by May 22. If it meets this goal, ICANN said the application process would remain open for 5 business days, not counting Memorial Day, and would close May 30. ICANN shut down its application database in April after discovering a glitch that exposed some information about applicants. The group denied its system was hit by a cyberattack. ICANN said it took the database offline to find out what caused the problem and to ensure it would not happen again. The week of April 30, ICANN said that of the 1,268 registered users and 95,000 file attachments in the applications system, about 455 might have been viewed by another applicant. An ICANN spokesman said the group is trying to review all the relevant data before re-opening the application process. It launched its program in January allowing for the introduction of almost any new top-level domain name to compete with the 22 existing generic domain names. The application process for the program was originally scheduled to close April 12. ICANN eventually suspended the application process after discovering the database problem.
Source: http://www.nextgov.com/big-data/2012/05/icann-sets-target-date-re-opening-database/55651/?oref=ng-dropdown

For more stories, see items 15 and 32

Internet Alert Dashboard

To report cyber infrastructure incidents or to request information, please contact US-CERT at soc@us-cert.gov or visit their Web site: http://www.us-cert.gov

Information on IT information sharing and analysis can be found at the IT ISAC (Information Sharing and Analysis Center) Web site: https://www.it-isac.org

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Communications Sector

See items 39, 43, 46, and 48

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Commercial Facilities Sector

49. *May 10, Detroit Observer and Eccentric* – (Michigan) **Bed bug treatment forces evacuation of apartments.** Residents of an apartment building in Garden City, Michigan, were evacuated and the Wayne County HAZMAT team called out after several people experienced reactions to chemicals used by an exterminator hired by a tenant to treat a bed bug problem, the Detroit Observer and Eccentric reported May 10. According to the Garden City fire chief, tenants were not told about the extermination and the tenant who had been told by the exterminator not to open the door to the apartment for 3 hours, opened it after only 30-45 minutes. A mail carrier in the building experienced queasiness and trouble breathing, and a woman from the building experienced a more severe reaction that included vomiting, and was taken to a hospital.
Source: http://www.hometownlife.com/article/20120510/NEWS24/205100583/Bed-bug-treatment-forces-evacuation-apartments?odyssey=nav|head

50. *May 9, Montana Standard* – (Montana) **Two vehicles set on fire at Butte dealership.** Vehicles at a Butte, Montana dealership were set on fire May 9. Two vehicles were set on fire and a third fire was attempted on another vehicle in the rear lot of Brooks Hanna Ford. Butte police and firefighters responded to the scene after receiving a 9-1-1 call. Windows were broken out of the vehicles and some type of accelerant was used to start the fires inside the cars, according to police.
Source: http://mtstandard.com/news/local/two-vehicles-set-on-fire-at-butte-dealership/article_88b892ca-99f8-11e1-8c8e-001a4bcf887a.html#ixzz1uTGo0ym6

51. *May 9, Charleston Gazette* – (West Virginia) **Super 8 motel in Dunbar shutting down for meth contamination.** The Super 8 motel in Dunbar, West Virginia, shut down temporarily while crews checked for methamphetamine contamination, the Charleston Gazette reported May 9. The State program coordinator for the Clandestine Drug Laboratory Rehabilitation Program said a meth lab was discovered at the motel several weeks ago and motel staff asked to have adjoining rooms tested for meth contamination. Tests showed additional contamination, so the rest of the motel was being tested as a precaution. The program coordinator said the motel should reopen in about a week.
Source: http://wvgazette.com/News/201205090133

52. *May 9, KTVT 11 Fort Worth* – (Texas) **FBI takes lead in white powder investigation after 9th found.** May 9, the FBI took lead of the investigation into 9 white powder scares in 2 days in north Texas cities. The latest suspicious package was found at the Mi Escuelita Preschool in Dallas. This marks the seventh Headstart school in 2 days

targeted with envelopes containing a "white powdery" substance. An employee of the Mi Escuelita Headstart school opened the mail May 9 when she noticed a white substance spill out of one of the envelopes. Employees said the envelope did not have a return address. Dallas police secured the scene while Plano's HAZMAT team was called in to handle the envelope. Officials evacuated the building where the envelope was opened, including a classroom with 18 children. Schools in Mesquite, Garland, and Irving received similar suspicious mailings. Two other locations, including a church, also received envelopes. All of them were determined to be non-hazardous.
Source: http://dfw.cbslocal.com/2012/05/09/fbi-takes-lead-in-white-powder-investigation-after-9th-found/

For more stories, see items 37 and 53

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National Monuments and Icons Sector

53. *May 8, KGUN 9 Tucson* – (Arizona) **Wildfire burning near Parker Canyon Lake.** The School Canyon Fire near Parker Canyon, Arizona, rushed to 7,700 acres by May 8 — 1,200 acres in the United States, the rest on the Mexican side of the border. The U.S. Forest Service rushed to attack the fire with aircraft and firefighters on the ground. Two large helicopters were involved in the response, along with four heavy air tankers, two small air tankers, and two planes to help guide and coordinate the drops. By May 9, the Cochise County Sheriff's Office said the fire was 75 percent contained and crews were working on hot spots and mop up. The Parker Canyon Lake campground was evacuated as a precaution, but no structures were damaged. It is now a base camp for the firefighters. Investigators said the fire was human-caused.
Source: http://www.kgun9.com/news/local/150725565.html?hpt=us_bn7

54. *May 8, Associated Press* – (Arizona) **State, feds impose fire bans in So. Arizona.** State and federal land managers imposed bans on open fires and other activities across much of southeastern Arizona because of high fire danger. Orders from the federal Bureau of Land Management and the Arizona State forester took effect May 7. They ban fires outside developed campgrounds, smoking outside a building or vehicle, welding, and off-road driving. The orders cover BLM-managed federal lands in Pima, Pinal, Cochise, Santa Cruz, Graham, Greenlee, Apache, and Navajo counties, and parts of Gila County. A severe fire season in the southwestern United States was predicted because of an ongoing drought. Exceptionally hot and dry weather has already led to numerous wildfires in southeastern Arizona. The largest consumed more than 1,000 acres.
Source:
http://www.trivalleycentral.com/articles/2012/05/08/maricopa_monitor/county_state/doc4fa95d170d4c8030937555.txt

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Dams Sector

55. *May 10, Times of Northwest Indiana* – (Indiana) **Work on Little Cal levee system continues.** The Little Calumet River Basin Development Commission focused on maintenance and getting the final phases of a flood protection project near Gary, Indiana, completed at a meeting May 9. Pumps and gauges along the Little Calumet River are working properly and the U.S. Army Corps of Engineers said trees within 15 feet of the levee system have been removed. Crews planned to establish turf from the Northcote Bridge to Columbia Avenue in Munster, May 10. An earlier inspection by the Corps found a portion of the berm from Northcote to Columbia Avenue is too wide, so crews planned to make reductions. The executive director told the commission they were working with officials from Lake Station and Hobart as part of the panel's commitment to examine flooding issues in the entire Lake County watershed. The commission authorized the director to request bids for large repair projects in Gary where a portion of the levee system is now considered deficient.
Source: http://www.nwitimes.com/news/local/lake/work-on-little-cal-levee-system-continues/article_5a7cc5a6-7fe2-5825-8d58-663e7d161025.html

56. *May 10, Nashville Tennessean* – (Tennessee; Kentucky) **Priest Lake levels dip to lowest ever for spring.** The warm, dry spring has taken its toll on the Cumberland River Basin in Tennessee. J. Percy Priest Lake was 3.7 feet below normal, its lowest level ever for this time of year, the U.S. Army Corps of Engineers reported, and Lake Barkley in Kentucky was 2.8 feet below normal, the Nashville Tennessean reported May 10. The low lake levels mean less water flows downstream into the Cumberland River, which could cause problems for power generation, water treatment, and river navigation, experts said. It also could harm fish and means boaters during the summer of 2012 should be on the lookout for hazards. The low levels at J. Percy Priest Lake stopped power generation at the dam, said the Corps' chief of hydrology and hydraulics in Nashville. The Corps reduced the flow of water out of the lake to a minimum, about 20 cubic feet of water per second. The Nashville area has had 14.3 inches of rain in 2012, more than 3 inches below normal. Less water means water temperatures rise more quickly, reducing oxygen levels and making the environment more harsh for fish and other wildlife. The higher temperatures also mean more treatment is needed before the water becomes drinkable. For instance, more severe drought conditions in 2007 and 2008 resulted in interruptions to water service along with odor problems at water treatment facilities.
Source: http://www.tennessean.com/article/20120510/NEWS01/305100049/Priest-Lake-levels-dip-lowest-ever-spring?odyssey=mod|newswell|text|FRONTPAGE|s

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To report physical infrastructure incidents or to request information, please contact the National Infrastructure Coordinating Center at nicc@dhs.gov or (202) 282-9201.
To report cyber infrastructure incidents or to request information, please contact US-CERT at soc@us-cert.gov or visit their Web page at www.us-cert.gov.

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Daily Open Source Infrastructure Report
6 August 2012

Top Stories

- The Internal Revenue Service (IRS) may have delivered more than $5 billion in refund checks to identity thieves who filed fraudulent tax returns for 2011, Treasury Department investigators said August 2. – *Associated Press* (See item 10)
- One person was killed and dozens of others were injured when a double-decker Megabus bound from Chicago smashed into a concrete pillar of an overpass on Interstate 55 August 2, State police said. – *Chicago Tribune* (See item 12)
- Burch Equipment LLC expanded their cantaloupe recall initiated July 28 due to the potential for the fruit being contaminated with Listeria monocytogenes, the U.S. Food and Drug Administration reported August 2. – *U.S. Food and Drug Administration* (See item 19)
- Websense detected a massive phishing campaign targeting AT&T customers, sending in-excess of 200,000 fake emails masquerading as billing information. – *V3.co.uk* (See item 38)

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Energy Sector

1. *August 3, Portland Press Herald* – (Maine) **J&S Oil faces federal sanctions, fine over oil spill.** J&S Oil in Manchester, Maine, faces federal sanctions, including a potential fine of up to $177,500, as the result of a March incident in which some 1,500 gallons of oil spilled onto the ground and spread to a neighboring property and drainage ditches. August 2, the Environmental Protection Agency (EPA) said it filed a complaint against the family- and employee-owned business. The company, which has offices in Manchester and Winslow, is accused of failing to maintain and fully implement an oil spill prevention plan, failing to provide secondary containment to prevent such spills from spreading, failing to maintain adequate training records, and failing to provide adequate security.
   Source: http://www.pressherald.com/news/jands-oil-faces-federal-sanctions-fine-over-spill_2012-08-02.html

2. *August 2, Associated Press* – (California) **Gas pipe ruptures near site of 2010 Calif. blast.** More than a dozen homes were evacuated August 1 after a 2-inch plastic gas pipe ruptured in the San Bernandino, California suburb where a pipeline explosion killed eight people in 2010. The distribution main line burst when a private contractor working for the city of San Bruno struck the pipe with a backhoe. Pacific Gas & Electric crews were on-scene and stopped the gas flow in less than half an hour, a spokeswoman said. She added the line was not fitted with excess flow valves, which are designed to trip automatically when there is a break in a distribution line, the narrow-diameter pipes that serve individual homes and businesses.
   Source: http://muscatinejournal.com/news/national/gas-pipe-ruptures-near-site-of-calif-blast/article_4a8edb25-154b-5236-aba9-dd4110931983.html

3. *August 1, Reuters* – (Wisconsin; Illinois; International) **Canada's Enbridge says has repaired oil line after leak.** August 1, Enbridge Inc said it completed repairs on a ruptured pipeline from Canada that was shut for 5 days following an oil leak in rural Wisconsin. The leak was not particularly large, but it came at a sensitive time for the Canadian firm, which has suffered a series of leaks in recent years and is embarking on a massive expansion program. Earlier August 1, Enbridge said it submitted a plan to U.S. regulators seeking permission to restart the pipeline, though it was unclear how long it would take to get approval. July 31, the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration issued a so-called corrective action order that blocked Enbridge from resuming operations on the pipeline, which carries light crude to Chicago-area refineries, until certain conditions were met.
   Source: http://www.reuters.com/article/2012/08/02/enbridge-neb-idINL2E8J1EAF20120802

For another story, see item 11

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Chemical Industry Sector

4. *August 1, Associated Press* – (Virginia) **Hopewell chemical plant fined, agrees to improve pollution controls under agreement with US.** A Hopewell, Virginia chemical plant agreed to pay a $175,000 fine for alleged air pollution violations, the Associated Press reported August 1. Under the agreement with federal officials, Hercules Inc. also agreed to add $200,000 in pollution controls. The Richmond Times-Dispatch reported the plant did not adequately limit emissions of chemical pollutants and it had an inadequate system for detecting leaks. The primary chemical was methanol, which can cause blurred vision, dizziness, and other problems.
Source:
http://www.therepublic.com/view/story/a41a8367abb54f1b968b4a1691de9d99/VA--Pollution-Fine

For another story, see item 27

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Nuclear Reactors, Materials and Waste Sector

Nothing to report

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Critical Manufacturing Sector

5. *August 2, U.S. Department of Labor* – (Illinois) **U.S. Department of Labor's OSHA cites A. Finkl and Sons in Chicago for 26 safety violations, including failing to maintain cranes.** The U.S. Department of Labor's Occupational Safety and Health Administration (OSHA) issued a news release August 2 citing specialty metal forgings producer A. Finkl & Sons Co. with 26 safety violations at the company's Chicago facility, including 2 willful violations that involved failing to provide fall protection around open pits and rectify multiple hazards found in crane inspections. Proposed penalties totaled $352,700. OSHA initiated an inspection after receiving a complaint alleging that cranes used in the facility were in disrepair, including having malfunctioning hoisting brakes, and that powered industrial trucks were being operated by untrained workers. Specifically, the willful violations were due to failing to ensure open pits were guarded by standard railings and/or covers to protect employees from falling in, and failing to correct deficiencies identified by crane inspections such as missing bolts, inoperable radio controls, and problems with bridges, trolleys, and main hoist brakes. Twenty-two serious violations, one repeat violation, and one other-than-serious violation were also cited.
Source:
http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=NEWS_RELEASES&p_id=22779

6. *August 2, U.S. Consumer Product Safety Commission* – (National) **Sears recalls Kenmore dehumidifiers due to fire and burn hazards.** The U.S. Consumer Product Safety Commission, in cooperation with Sears and Kmart, August 2 announced a voluntary recall of about 795,000 Kenmore dehumidifiers. Consumers should stop using recalled products immediately unless otherwise instructed. The dehumidifiers can overheat, smoke, melt, and catch on fire, posing fire and burn hazards to consumers. Sears received 107 reports of incidents, with more than $7 million in property damage and 3 reports of smoke inhalation injuries. The dehumidifiers were sold at Sears and Kmart stores nationwide and Sears.com and Kmart.com from 2003 to 2009.
Source: http://www.cpsc.gov/cpscpub/prerel/prhtml12/12240.html

7. *August 2, Milwaukee Journal Sentinel* – (Wisconsin) **2 die in shooting at northwest side manufacturing plant.** A shooting inside a Trans-Coil International (TCI) manufacturing plant in Milwaukee left two men dead August 2, police said. A supervisor was shot multiple times by a employee who then shot himself. A handgun was recovered at the scene. WISN 12 Milwaukee reported that third-shift workers arriving at TCI were told the plant was closed for the night and would remain closed August 3.
Source: http://www.jsonline.com/news/milwaukee/2-die-in-shooting-at-northwest-side-manufacturing-plant-9u6bqk7-164836596.html

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Defense Industrial Base Sector

Nothing to report

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Banking and Finance Sector

8. *August 3, Bloomberg News* – (National) **Bristol-Myers insider arrest followed probe of deal.** A U.S. Securities and Exchange Commission (SEC) probe, prompted by suspicious circumstances surrounding Gilead Sciences Inc.'s announcement that it was buying Pharmasset Inc. for $11 billion, resulted in the arrest of a Bristol-Myers Squibb Co. executive August 2. The man was charged with making $311,361 in illegal profit by buying stock options in three pharmaceutical companies targeted for acquisition. The SEC is continuing its probe, and the Department of Justice also joined the investigation. The executive held high-level jobs including executive director of pensions and savings investments and assistant treasurer for capital markets. He helped the New York-based drugmaker evaluate whether to buy targeted companies, according to the FBI arrest complaint. As he conducted due diligence on pension and savings plans of those companies, he bought options in all three based on insider information. The chief of the SEC's Market Abuse Unit said the SEC is concerned about the "apparent epidemic of insider trading involving the securities of pharmaceutical and healthcare companies."

Source: http://www.businessweek.com/news/2012-08-03/bristol-myers-insider-arrest-followed-probe-of-deal#p1

9. *August 2, The Register* – (National) **New target for 419 fraudsters: Struggling 'weak' banks.** Desperate banks have become the target for so-called 419 advance-fee fraud scams, The Register reported August 2. Banks on the Federal Deposit Insurance Corporation's (FDIC) Problem Bank List have been targeted as they might be prepared to take the risk because poor profits and earnings outlooks that deter traditional investors, the Problem Bank List blog warned. The FDIC issued an alert saying it became aware of individuals or purported investment advisers approaching weak institutions in attempts to defraud them by claiming access to funds for recapitalization. The scheme requires banks to pay fees in advance, and, once paid, the parties involved failed to conduct due diligence or actively pursue the proposed investment.
Source: http://www.theregister.co.uk/2012/08/02/struggling_us_banks_warned_over_419_scams/

10. *August 2, Associated Press* – (National) **IRS missing billions in ID theft.** The Internal Revenue Service (IRS) may have delivered more than $5 billion in refund checks to identity thieves who filed fraudulent tax returns for 2011, Treasury Department investigators said August 2. They estimated another $21 billion could make its way to ID thieves' pockets over the next 5 years. The IRS detected far fewer fraudulent tax refund claims than actually occur, a government audit stated. Although the IRS detected about 940,000 fraudulent returns for 2011 claiming $6.5 billion in refunds, there were potentially another 1.5 million undetected cases of thieves seeking refunds after assuming the identity of a dead person, child, or someone else who normally would not file a tax return. Topping the list of concerns was the IRS's lack of timely access to third-party information it needs to verify returns and root out fraud. Due to the gap between when taxpayers can start filing returns and when employers and financial institutions are required to submit withholding and income documents to taxpayers, the IRS often issues refunds before it can confirm the information on the returns. Of the 1.5 million undetected cases of potential fraud, 1.2 million used direct deposits.
Source: http://www.boston.com/business/personal-finance/taxes/2012/08/02/irs-missing-billions-theft/vHJriJPNyuc1NuTANdzLHL/story.html

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Transportation Sector

11. *August 3, Associated Press* – (West Virginia) **Coal train derails in southern W.Va. town.** Crews cleaned up the scene of a bridge collapse and coal train derailment in a Raleigh, West Virginia, August 2. WVNS 59 Lewisburg quoted CSX officials as saying the train had 4 locomotives and 75 freight cars carrying coal, and 6 of those cars derailed. The bridge on which the train was traveling collapsed and coal spilled into a creek below. Crews worked for several hours to clean up the creek and roadway.

Source: http://www.mariettatimes.com/page/content.detail/id/248572/Coal-train-derails-in-southern-W-Va--town-.html?isap=1&nav=5019

12. *August 2, Chicago Tribune* – (Illinois) **Survivor of fatal Megabus crash 'just woke up to screaming'.** One person was killed and dozens of others were injured when a double-decker Megabus bound from Chicago smashed into a concrete pillar of an overpass on Interstate 55 August 2, State police said. The bus, with about 64 passengers listed on the manifest, apparently blew a tire and skidded into the center pillar near Litchfield, Illinois, about 60 miles north of St. Louis, shutting down I-55 in both directions between the Carlinville and Litchfield exits. As many as half the people on the southbound bus were injured, according to a State Police captain. Four to five of the injured were trapped and had to be extricated, including one who later died, he said. Thirty ambulances and five medical helicopters responded.
Source: http://articles.chicagotribune.com/2012-08-02/news/chi-megabus-from-chicago-crashes-into-i55-overpass-20120802_1_fatal-megabus-crash-southbound-bus-double-decker-bus

13. *August 2, Chicago Sun-Times* – (Illinois) **O'Hare closes terminal for two hours because of 'suspicious item'.** The Chicago Sun-Times reported August 2 that the Transportation Safety Administration (TSA) ordered the upper-level doors closed at Terminal 2 after finding a "suspicious item," said a spokeswoman for the Chicago Department of Aviation. Chicago Police determined the item to not be a threat, and screening operations resumed about 2 hours later, a TSA spokesman said in a statement. A TSA canine team alerted agents to the item and Chicago Police established a safety perimeter that impacted security checkpoint operations in Terminal 2, the spokesman said. The doors were secured and security checkpoints were closed, but the terminal was not evacuated. Passengers were re-directed to Terminal 1 for security screenings and deplaning, a Department of Aviation spokesman said. July 30, a bomb threat temporarily closed San Antonio International Airport. A TSA spokesman said it was too soon to speculate on any possible relationship between the incidents.
Source: http://www.suntimes.com/news/metro/14188613-418/tsa-closes-ohare-terminal-because-of-suspicious-item.html

14. *August 2, Associated Press* – (Washington, D.C.) **FAA: 3 jets over DC never on collision course.** None of the commuter jets that flew too close together near Washington, D.C., July 31, were ever on course to collide head-on with the others, federal officials said August 2. During a news conference, the U.S. Transportation Secretary strongly disputed media reports characterizing what happened near Ronald Reagan Washington National Airport as a near-miss. "At no point were the three aircraft on a head-to-head course. They were not on a collision course," said an administrator of the Federal Aviation Administration (FAA). However, the FAA said in a statement that it "is investigating the incident and will take appropriate action to address the miscommunication." The National Transportation Safety Board said it was also reviewing what happened. The jet problem occurred July 31 after a miscommunication between a manager at Potomac Consolidated Terminal Radar Approach Control and two traffic management coordinators at the airport, the administrator said. The exact nature of the miscommunication was not immediately

clear, but there was apparently a failure on both ends to follow standard procedure.
Source: http://www.krmg.com/ap/ap/business/faa-3-jets-near-dc-were-never-on-collision-course/nP87c/

15. *July 30, Boston Globe* – (Massachusetts) **MBTA hosting controlled gas, particle testing this week.** Scientists fanned out through the Massachusetts Bay Transportation Authority (MBTA) the week of July 30 to release and trace the movement of nontoxic, odorless gases and particles in a federal experiment to simulate and understand how contaminants might move through the subway in a chemical or biological terrorist attack. The research expands on previous studies of subway airflow in Boston in 2009 and 2010, with the tests this time examining not just how gases and particles move underground, but also how they might flow out of subway tunnels and stations to city streets, said a program manager for DHS' Science and Technology Directorate. Near the site of their release, the plumes of gas and particles may appear as a fine mist, but otherwise they will be invisible and harmless to riders as they flow through the subway system, officials said. The testing, which began July 30 and will continue through the end of the week, is being done at off-peak hours and should not disrupt commuters.
Source: http://www.boston.com/metrodesk/2012/07/30/mbta-hosting-controlled-gas-particle-testing-this-week/hiW1sdHvfnBNwYTWlk90mJ/story.html

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Postal and Shipping Sector

16. *August 2, Northwest Indiana Times* – (Indiana) **Police investigate suspicious package after blast in Dyer.** Indiana's Porter County Bomb Squad investigated a baseball-sized ball wrapped in electrical tape after a homeowner's mailbox was blown off August 2. Police evacuated the family from the house and cordoned off the street to wait for the bomb squad. U.S. Postal Service investigators were also called to the house and said the mailman did not arrive at the street prior to the incident.
Source: http://www.nwitimes.com/news/local/lake/dyer/dyer-police-investigate-suspicious-package/article_73e77587-009e-5a6f-9d7e-2b26ca348620.html

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Agriculture and Food Sector

17. *August 3, Syngenta* – (National) **Stinkbugs continue to plague soybeans across the U.S.** Various stinkbug species are spreading quickly throughout the United States, Syngenta reported August 3. Growers as far apart as Louisiana and Nebraska say 25 to 35 stinkbugs are being reported per 100 sweeps, putting the health and yield of soybean plants in jeopardy. Soybean fields can quickly become the feeding ground for many different species of stinkbugs; the most common and damaging species include the green, the southern green, and the red-banded species, all of which continue to be found across the United States. In addition to the traditional species, a new stinkbug known as the brown marmorated stinkbug is being reported in various States across the country, and it is already a serious pest in vegetables and farm crops in the mid-Atlantic region.

When stinkbugs invade a field, they remove fluids from soybean plants by feeding on the stems, foliage, blooms, and, most importantly, the developing pods and beans, causing significant damage to the quality of the soybeans and ultimately to the yield. Source: http://www.agprofessional.com/news/Stinkbugs-continue-to-plague-soybeans-across-the-US-164623026.html

18. *August 2, U.S. Department of Agriculture* – (National) **Small drought assistance and more disaster counties.** The U.S. Agriculture Secretary announced two new pieces of disaster assistance for farmers and ranchers impacted by the nation's worsening drought, the U.S. Department of Agriculture (USDA) announced August 2. First, he is expanding emergency haying and grazing on approximately 3.8 million acres of conservation land to bring greater relief to livestock producers dealing with shortages of hay and pastureland. Second, the Secretary announced that crop insurance companies agreed to provide a short grace period for farmers on insurance premiums in 2012. As a result, farming families now have an extra 30 days to make payments without incurring interest penalties on unpaid premiums. August 1, the Secretary signed disaster designations for an additional 218 counties in 12 States as primary natural disaster areas due to damage and losses caused by drought and excessive heat. Source: http://www.agprofessional.com/news/Vilsack-announces-new-drought-assistance-164602406.html

19. *August 2, U.S. Food and Drug Administration* – (National) **Burch Equipment LLC expands cantaloupe recall due to possible health risk.** Burch Equipment LLC, of North Carolina, expanded their cantaloupe recall initiated July 28, the U.S. Food and Drug Administration (FDA) reported August 2. The firm voluntarily recalled 13,888 cases of whole Athena variety cantaloupes and 581 bins of Athena variety cantaloupes due to the potential for being contaminated with Listeria monocytogenes. Melons affected by this recall total 188,902. The whole Athena variety cantaloupes were shipped between July 15-27 and distributed to retail stores operating in Florida, Georgia, Illinois, Maryland, North Carolina, New Jersey, New York, Pennsylvania, South Carolina, and Virginia. The FDA and the North Carolina Department of Agriculture were working with Burch Equipment LLC following a random sample of an Athena variety cantaloupe testing positive for Listeria monocytogenes. The recall expansion was based on unsanitary conditions found at the cantaloupe packing shed during FDA's ongoing inspection that may allow for contamination of cantaloupes with Listeria monocytogenes.
Source: http://www.fda.gov/Safety/Recalls/ucm314213.htm

20. *August 2, U.S. Department of Agriculture Food Safety and Inspection Service* – (National) **Wisconsin firm recalls frozen bacon cheeseburger patties that may contain foreign materials.** Kenosha Beef International, Ltd., a Kenosha, Wisconsin establishment, recalled approximately 37,600 pounds of frozen bacon cheeseburger patties because they may contain foreign materials — pieces of gasket material, the U.S. Department of Agriculture's Food Safety and Inspection Service (FSIS) announced August 2. The products subject to recall include 2 pound cartons containing six patties of Sam's Choice Fireside Gourmet Black Angus Beef Patties Bacon and Aged Cheddar. All products were produced June 11. The products were distributed in

Indiana, Maine, North Carolina, Ohio, Pennsylvania, South Carolina, and Wisconsin. FSIS was alerted to the problem by the firm after the company received a consumer complaint.
Source: http://www.fsis.usda.gov/News_&_Events/Recall_052_2012_Release/index.asp

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Water Sector

21. *August 2, Deer Park - North Babylon Patch* – (New York) **Sewer study finds extensions could cost more than $2 billion.** The Suffolk County Department of Public Works (DPW) in New York released more findings from its Southwest Sewer District Expansion Feasibility Study, including the revelation the project could cost more than $2 billion without grants or outside funding, the Deer Park - North Babylon Patch reported August 2. The expansion of the sewer district would affect areas including Deer Park, North Babylon, West Babylon, West Islip, and Wyandanch. A July 31 meeting, the second in 2012 focused on the study, found the areas in most need, called "Tier 1" by officials, would account for nearly 53 percent of the overall estimated cost for the system expansion at an estimated $1.106 billion. The tier included mostly areas from North Babylon and Wyandanch, the costliest being an area bordering the two areas at an estimated $235 million. For the entire area in question to be added to the Southwest Sewer District, the DPW would have to run pipes throughout the entire area able to support roughly 12 to 16 million gallons per day. Tier 1 alone would use up 5.9 to 7.9 million gallons a day out of that total. The Bergan Point Sewage Facility is currently being expanded in preparation for a potential district expansion. Officials also released an estimated timetable if the project was given the go-ahead later in 2012. For areas in the top Tier 1, the entire process from legal processes to completion of construction would take until May 2021.
Source: http://deerpark-northbabylon.patch.com/articles/sewer-study-finds-extensions-could-cost-more-than-2-billion

22. *August 2, Visalia Times-Delta / Tulare Advance-Register* – (California) **Tulare County ends closure of the Kings River.** Public health officials in Tulare County, California, began removing signs warning people to stay out of the Kings River after determining August 2 that it was safe to swim there following a sewage spill earlier in the week of June 30. "What happened is mid afternoon we got results from the lab â€ ¦ and we can confirm at this time the levels [of bacteria] are under the threshold they have to be for recreational water," said a Tulare County Health and Human Services Agency (HHSA) spokeswoman. HHSA officials banned recreational activities in the river, which runs along the county's northwest border, after untreated sewage traveling through pipes to the City of Reedley Wastewater Treatment Plant backed up July 30 and flowed out a manhole at city park. Sewage, which included urine and fecal matter, flowed into the Kings River, about 150-200 feet from the manhole. The Kings River flows west along the borders of Tulare and Fresno counties, and into Kings County. Reedley officials said a computer software glitch caused the entire plant to shut down after hours — along with an alarm system to notify employees of the problem — and the backup of

raw sewage was not stopped until after people arrived for work July 31.
Source:
http://www.visaliatimesdelta.com/article/20120803/NEWS01/308030014/Tulare-County-ends-closure-Kings-River?odyssey=tab|topnews|text|Frontpage

23. *August 1, WCVB 5 Boston* – (Massachusetts) **Boston Water and Sewer Commission warns of possible customer info leak.** Boston Water and Sewer Commission officials said customer information could have been leaked due to a missing hard drive, WCVB 5 Boston reported August 1. Officials said contractor Aclara Technologies notified them that a hard drive that could contain the Commission's water and sewer account information was missing. Aclara was using the information to update the Commission's remote meter reading system, according to a Commission news release. At most, the missing hard drive contains customer names, addresses, phone numbers, account and meter numbers, and other information that is otherwise publicly available, according to the release. The hard drive did not contain any Social Security numbers, financial data, or state license or identification numbers, officials said. Officials said it was unlikely the missing hard drive would lead to any misuse of customers' personal information.
Source: http://www.wcvb.com/news/local/metro/Boston-Water-and-Sewer-Commission-warns-of-possible-customer-info-leak/-/11971628/15934996/-/13h6y0z/-/index.html

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Public Health and Healthcare Sector

24. *August 3, Jeffersonville News and Tribune* – (Indiana) **Investigation into health facility break-in continues.** A safe containing personal and financial information belonging to patients of Kindred Transitional Care and Rehabilitation in Sellersburg, Indiana, was stolen during a break-in at the facility between June 1 and June 4, according to a statement released by Kindred officials. The safe contained tapes listing patients' information, including Social Security numbers, diagnosis, dates of birth, home addresses, insurance numbers, dates of care, medications provided, and bank account numbers. A Clark County Sheriff's Department spokesperson said it did not appear there was any forced entry made into the office where the safe was located, but drawers in the room did appear to be have been forcefully opened. He said deputies monitored the compromised names to see if the suspect or suspects would attempt to steal any of patients identities, but it appeared no attempts were made.
Source: http://newsandtribune.com/local/x1402344936/Investigation-into-health-facility-break-in-continues

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Government Facilities Sector

25. *August 2, Dallas Morning News* – (Texas) **Structural damage temporarily closes parking garage at Dallas County criminal courthouse.** One of the parking garages used by those going to the Frank Crowley criminal courthouse just outside downtown

Dallas temporarily closed. A Dallas County spokeswoman said the garage closed July 31 and was "expected to be closed the entire [week of August 6]." The garage has structural problems that also led to its partial closure in April 2011. Engineers were working on correcting "structural problems with the shoring." In the meantime, the spokeswoman said the county is asking people to consider using public transportation or getting a ride to the courthouse or postponing any business they have there.
Source: http://crimeblog.dallasnews.com/2012/08/structural-damage-temporarily-closes-parking-garage-at-dallas-county-criminal-courthouse.html/

26. *July 31, Associated Press* – (South Dakota) **SD college student pleads guilty to making threats.** A South Dakota college student accused of threatening to shoot people on campus and burn down a dean's house said he never intended to harm anyone. He appeared in court July 30 and pleaded guilty to making a terroristic threat at the South Dakota School of Mines and Technology. Under terms of the plea agreement, prosecutors recommended local jail time and probation, along with a psychological evaluation. The decision on punishment rests with the judge, who could impose up to 5 years in prison and a $10,000 fine. Authorities said the student left a letter at the student union April 17 containing the threats and that he signed it BTK, the signature of a Kansas serial killer.
Source: http://www.sfgate.com/news/article/SD-college-student-pleads-guilty-to-making-threats-3749735.php

27. *July 30, KOIN 6 Portland* – (Oregon) **Pesticide leak prompts hazmat callout at Ore. Water Science Center.** A chemical leak at a building in downtown Portland, Oregon, lead to a HAZMAT response July 30. Portland Fire & Rescue (PF&R) reported that the spill occurred at the U.S. Geological Water Science Center. According to PF&R, a person was combining 30 pesticide chemicals together in a "mixing vessel" when an unknown amount leaked onto the person's hand and into the air. The area around the spill was evacuated as a precaution. It was determined only one person was exposed to the chemicals. That person was "decontaminated" by a PF&R hazmat crew before being transported to a local hospital for evaluation. Several hours later, crews were still working to clean up the spill.
Source: http://www.koinlocal6.com/news/local/story/Pesticide-leak-prompts-hazmat-callout-at-Ore/3p7WKu7WgUavmhfL-SWNUw.cspx

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Emergency Services Sector

28. *August 3, New England Cable News* – (Vermont) **Vt. man crushes police cars with family tractor.** A man is accused of single-handedly leaving a path of destruction at one police station in Orleans County, Vermont. The suspect will be in Orleans County criminal court August 3, charged with crushing cars under a tractor. Police said the man took his family's farm tractor and ran over seven police cars in the Orleans County sheriff's department parking lot August 2. The suspect was allegedly seeking revenge after being arrested for resisting arrest after being caught with marijuana earlier. The man faces seven counts of unlawful mischief, as well as leaving the scene of an

accident, among other charges. He is being held on $15,000 bail.
Source: http://www.necn.com/08/03/12/Vt-man-crushes-police-cars-with-family-t/landing.html?blockID=750725&feedID=4753

29. *August 3, Chicago Tribune* – (Illinois) **Jail officer accused of punching suspect.** A veteran correctional officer at the Cook County Jail in Chicago was charged with official misconduct after a security camera caught him punching a detainee in the face in an unprovoked attack in June, authorities said August 2. The victim was knocked to the floor and needed stitches for a cut to the inside of his mouth, authorities said. The officer, a 12-year veteran, turned himself in August 2 and was released on $10,000 bond. According to prosecutors, the victim left the bullpen in the jail's Division 5 receiving area to obtain a phone number from property of his that was already inventoried. He stopped at a desk where the correctional officer was stationed to ask him where the property was kept. As the victim walked away, he told him to return to the bullpen, issuing a verbal warning, prosecutors said. As he stepped from his desk, the victim turned around and started to walk back toward the bullpen, prosecutors said. However, the officer struck him in the face, knocking the victim to the floor, and bloodying his mouth, they allege.
Source: http://www.chicagotribune.com/news/local/ct-met-jail-guard-charged-0803-20120803,0,4335590.story

30. *August 3, Clare County Review* – (Michigan) **Clare County 911 server issues becoming serious.** The 9-1-1 service in Clare County, Michigan, has had issues as the area's 9-1-1 Central Dispatch has been increasingly suffering from network problems with their computers over the past 3 months. The Central Dispatch director and IT director spoke to the Clare County Board of Commissioners on the issue August 1 during its Committee of the Whole meeting. They believe the issues stem from a software issue in the network's server. The IT director added that while they have alternatives, process is slower and the outages need to be dealt with. The Central Dispatch director said most of the outages have been occurring for several hours during the early morning. He added that when the network becomes disrupted, it becomes impossible for dispatchers to track the locations of emergency responders, for police to run the license plates of anyone pulled over, or for the system to be used to switch traffic lights to green to allow emergency vehicles a faster route to those in trouble.
Source: http://www.clarecountyreview.com/2012/08/clare-county-911-server-issues-becoming-serious/

31. *August 2, Associated Press* – (Michigan) **Car theft suspect crashed into police building.** WLUC 6 Marquette reported a man crashed into a garage door at the Gladstone Public Safety Department building in Michigan's Upper Peninsula August 1. The car was reported stolen from a construction site. Officers restrained the man and he was taken to a hospital. The Delta County prosecutor's office is expected to review the case. Charges are being sought for larceny of a vehicle, malicious destruction of police property, resisting officers, and driving under the influence of drugs.
Source: http://www.the-press-news.com/ap state/2012/08/02/car-theft-suspect-crashed-into-police-building

32. *August 2, Austin American-Statesman* – (Texas) **Staffing shortage idle more prison beds.** Four additional dorms housing 320 convicts are being closed at a large maximum-security South Texas prison because of a continuing shortage of staff at the lockup, officials confirmed August 2. The move marks the largest such temporary closure of portions of a State prison in well over a decade, even during previous staffing stages that forced dorms at several prisons to be shut for many months. A spokesman for the Texas Department of Criminal Justice said the convicts will be transferred from the Connally Unit in Kenedy, about 55 miles southeast of San Antonio, to other State prisons in coming weeks.
Source: http://www.statesman.com/blogs/content/shared-gen/blogs/austin/politics/entries/2012/08/02/staffing_shortage_idle_more_pr.html?cxntfid=blogs_postcards

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Information Technology Sector

33. *August 3, Help Net Security* – (International) **Google Play updates developer policies to tackle rogue apps.** Unlike Apple, Google never instituted a vetting process for the applications submitted to its Android app store, Google Play. Instead, the company relies on Bouncer — an automated app scanning service that analyzes apps by running them on Google's cloud infrastructure and simulating how they will run on an Android device — to catch and ban malicious apps and developers. Recently, however, Bouncer has been unable to detect a number of bad apps. As a result, Google announced it will tighten its app developer policies in an effort to crack down on rogue and potentially malicious apps that proliferate on Google Play.
Source: http://www.net-security.org/secworld.php?id=13368&utm

34. *August 2, The H* – (International) **Opera 12 update closes important security holes.** The first maintenance update to version 12 of the Opera Web browser was released closing four important security holes. The first of these is rated as critical by the company and affects all supported platforms. According to Opera, certain URL constructs can cause its browser to allocate the incorrect amount of memory for storing the address; this can be exploited by an attacker to overwrite unrelated memory with malicious data, possibly leading to the execution of arbitrary code. Opera 12.01 addresses two high-severity errors that could lead to cross-site scripting (XSS) attacks when handling certain DOM elements and HTML characters. A third high-risk problem fixed may result in downloading and executing a malicious file; this is done by tricking a victim into clicking a hidden dialog box or by entering a specific keyboard sequence. Versions up to and including 12.0 are affected; upgrading to 12.01 corrects these problems.
Source: http://www.h-online.com/security/news/item/Opera-12-update-closes-important-security-holes-1659121.html

35. *August 2, Dark Reading* – (International) **Scope of APTs more widespread than thought.** A researcher discovered some 200 different families of custom malware used to spy and steal intellectual property, with hundreds of attackers in just two groups out

of Shanghai and Beijing, suggesting cyberespionage malware and activity is far more prolific than imagined. The researcher, the director of malware research at Dell Secureworks, also identified a private security firm located in Asia — not in China — that is waging a targeted attack against another country's military operations, as well as spying on U.S. and European companies and its own country's journalists. He declined to provide details on the firm or its country of origin, but confirmed it is based in a nation friendly with the United States. The company has its own malware and is using spear-phishing and backdoors in its cyberespionage operations.
Source: http://www.darkreading.com/threat-intelligence/167901121/security/attacks-breaches/240004827/

36. *August 2, SC Magazine UK* – (International) **Olympics hit by SEO poisoning, as black hat hackers change tactics.** Poisoning of Olympic-related search engine results has appeared, but big names and events are not the obvious targets, according to the director of product marketing EMEA at Blue Coat. Black hat hackers changed their tactics to target lesser known athletes and celebrities and moved away from big events. He told SC Magazine that while search engine optimization (SEO) poisoning is still the primary vector for spreading malware, there has been a move away from poisoning the results of big events to hitting more mundane targets.
Source: http://www.scmagazineuk.com/olympics-hit-by-seo-poisoining-as-black-hat-hackers-change-tactics/article/253088/

37. *August 1, Dark Reading* – (International) **Hacking Oracle database indexes.** One of the world's top database security researchers disclosed an Oracle database security blind spot at Black Hat USA the week of July 23. He demonstrated how manipulating code and permissions within Oracle indexes can lead to privilege escalation. The highlight of the talk was what the researcher called a zero-day vulnerability, but which some other security researchers believe may have been discreetly patched by Oracle in its July 2012 quarterly Critical Path Update for Oracle 11g revision 2 databases only. According to the chief technology officer of Application Security Inc., the attack and vulnerability described in the talk closely resembles many Oracle vulnerabilities found today.
Source: http://www.darkreading.com/database-security/167901020/security/news/240004776/

Internet Alert Dashboard

To report cyber infrastructure incidents or to request information, please contact US-CERT at soc@us-cert.gov or visit their Web site: http://www.us-cert.gov

Information on IT information sharing and analysis can be found at the IT ISAC (Information Sharing and Analysis Center) Web site: https://www.it-isac.org

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Communications Sector

38. *August 3, V3.co.uk* – (National) **Massive phishing scam hits AT&T customers.** Websense detected a massive phishing campaign targeting AT&T customers, sending in-excess of 200,000 fake emails masquerading as billing information. The phishing emails, pretending to be from the American communication services provider, were discovered by Websense August 2. The fake emails look to scam consumers containing bogus claims that they owe AT&T hundreds of dollars. The email also reportedly houses a malicious link that lets the scams author's infect victims' machines. "Clicking on the link in the bogus message sends the user to a compromised web server that redirects the browser to a Blackhole exploit kit. As a result, malware is downloaded onto the computer that is currently not detected by most anti-virus products, according to VirusTotal," read Websense's blog.
Source: http://www.v3.co.uk/v3-uk/news/2196588/massive-phishing-scam-hits-at-t-customers

39. *August 2, Philadelphia Inquirer* – (National) **Glitch in the nation's new weather alert system.** The nation's new weather alert system experienced an error August 2. The frightening "Severe alert! Flash flood warning" messages caught the attention of mobile-phone users across the Philadelphia region. The issue was that most of the people who received the warnings were in no danger whatsoever. Some of the areas warned were far removed from the areas endangered. August 2, flood warnings were issued for selected portions of Philadelphia, Bucks, Chester, and Montgomery Counties in Pennsylvania. Beamed from cell towers, however, the alerts they triggered lapped well beyond the targeted areas and into places unaffected by local weather. A standard free feature on many mobile devices sold approximately within the last year, the system began operation in April to carry alerts for assorted natural and unnatural disasters. The weather-alert piece came online in June. The alerts — for floods, tornadoes or hurricanes — are announced by special ringtones or vibrations. August 2, mobile users were told to "check local media."
Source: http://articles.philly.com/2012-08-02/news/33001824_1_alert-system-flood-warnings-weather-alert

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Commercial Facilities Sector

40. *August 3, WVIR 29 Charlottesville* – (Virginia) **Walmart evacuated as police investigate suspicious package.** The Walmart in Albemarle County, Virginia, was investigated by police August 3. A spokesman with the Albemarle County Police Department said there was a man in Walmart carrying suspicious packages. Early reports indicated a man who wore a gas mask and carried packages was seen in the store. Staff called police and they evacuated the premises. Police arrived within minutes. The man was detained by police. There was an K9 explosives unit on the scene. The contents of the packages were still unknown into the afternoon. Virginia State Police and the Virginia State Police Bureau of Criminal Investigation were called

to the scene. Police sent a bomb robot into the store. The Walmart was still evacuated in the afternoon. The PetSmart in Hollymead Town Center were also briefly evacuated.
Source: http://www.nbc29.com/story/19189083/walmart-evacuation

41. *August 3, Jersey Journal* – (New Jersey) **Secaucus Walmart evacuated second time in week after bomb threat phoned in.** For the second time in 4 days, someone phoned a bomb threat into the Walmart at the Mill Creek Mall in Secaucus, New Jersey, August 2. The store was evacuated for nearly an hour after the manager's office received a phone call that mentioned an explosive device in the store, a police spokesman said. Secaucus police and firefighters searched the store and found no explosive. More than 700 people were evacuated from the store after a bomb threat was phoned in July 30.
Source: http://www.nj.com/jjournal-news/index.ssf/2012/08/secaucus_walmart_evacuated_sec.html

42. *August 3, KKTV 11 Colorado Springs* – (Colorado) **Local Walmart re-open after police check out bomb threat.** A Walmart store in Fountain, Colorado, re-opened August 2 after police responded to a potential bomb threat that closed the store for about 3 hours. A man called the store and said that there were bottles inside that might explode. Bomb sniffing dogs went inside the store but were unable to find any suspicious devices.
Source: http://www.kktv.com/news/headlines/Local-Walmart-Evacuated-Police-Check-Out-Bomb-Threat-164834266.html

43. *August 3, Syracuse Post-Standard* – (New York) **Investigators looking for cause of Munnsville Hotel fire.** A fire damaged the Munnsville Hotel apartment building in Munnsville, New York, leaving residents homeless and keeping firefighters on the scene for about 6 hours August 3. The fire was under investigation, but was not considered suspicious. The county's fire coordinator said he did not believe the building could be saved given the damage caused by fire and water.
Source: http://www.syracuse.com/news/index.ssf/2012/08/investigators_looking_for_caus.html

44. *August 3, Ardmore Daily Ardmoreite* – (Oklahoma) **Afternoon fire claims warehouse in Healdton.** An investigation was underway into the circumstances of a fire that destroyed the warehouse of the Healdton Family Center in Healdton, Oklahoma. Six area fire departments responded to the fire called in August 2. The Healdton fire chief said the warehouse was enveloped by the fire when departments arrived at the scene. Firefighters contained the fire to the warehouse, leaving a lumber store and the family center undamaged. The warehouse owner said the building contained furniture, mattresses, insulation, and other items, which were lost.
Source: http://www.ardmoreite.com/news/x2095088149/Afternoon-fire-claims-warehouse-in-Healdton

45. *August 3, Pittsburgh Post-Gazette* – (Pennsylvania) **Market Square reopens after Pittsburgh bomb squad detonates suitcase.** Pittsburgh police reopened Market Square after the bomb squad detonated a suspicious package there August 3. Police

evacuated the square and roped it off. A police officer at Market Square said the bomb squad found a suitcase that may have had a wire sticking out. A member of the bomb squad in a protective suit put a plate on the suitcase to X-ray it, then returned to the squad's truck to view the images. Later, the bomb squad detonated the suitcase with a small, controlled explosion and planned to examine its contents.
Source: http://old.post-gazette.com/pg/12216/1251375-53.stm

46. *August 2, Whidbey News-Times* – (Washington) **E. Coli prompts swimming closure at Cranberry Lake.** Island County Public Health announced the closure of the west side of Cranberry Lake at Deception Pass State Park in Washington August 2. The swim beach will be posted with red-colored swimming advisory signs due to persistently elevated levels of E. Coli bacteria, a news release from the Island County Public Health Department stated. Due to the increased risk of illness, people were advised to avoid swimming, wading, or water play where water could be swallowed or get into the mouth, nose, or eyes. The swimming advisory will remain in effect until water quality improves. Island County Public Health announced they will continue to monitor water conditions at Cranberry Lake in the coming weeks to determine when the water will be free of bacteria.
Source: http://www.whidbeynewstimes.com/news/164793066.html

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National Monuments and Icons Sector

47. *August 3, Idaho Mountain Express* – (Idaho) **Halstead Fire nears 10,000 acres.** A lightning-caused wildfire northwest of Stanley, Idaho, jumped from 50 to nearly 10,000 acres over the course of a few days, the U.S. Forest Service reported August 2. The Halstead Fire, located near Highway 21, started July 27 when a lightning strike ignited a ridge between Beaver Creek and Marsh Creek, a tributary of the Middle Fork of the Salmon River. Fire crews were removed from the scene over the weekend of July 28 due to the extremely hot and active nature of the fire, but returned to work July 30. A spokeswoman for the Salmon-Challis National Forest stated in a press release August 2 that the fire reached 9,626 acres. The scout camp, as well as national forest campgrounds at Beaver Creek, Beaver Creek Spur, Lola Creek, Lola Camp Spur A, Marsh Creek Transfer, and Josephus Lake were closed. All access to the Cape Horn, Seafoam Bubble, and the Pinyon Peak roads were closed. Trails in the area — including the Halstead Trail, the Roughneck Trail, the Marsh Creek Trail, and the Middle Fork Trail from the trailhead to the junction with Fall Creek Trail were closed.
Source: http://www.mtexpress.com/index2.php?ID=2005143236

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Dams Sector

48. *August 3, MLive.com; Associated Press* – (Michigan) **Flint's Hamilton Dam 'unsatisfactory,' says most recent state inspection.** As the State of Michigan carries out an emergency drawdown at the deteriorating Corunna Dam in Shiawassee County,

a plan for repairs of Flint's crumbling Hamilton Dam was at a standstill, MLive.com and the Associated Press reported August 3. Not only is the city-owned Hamilton Dam in "unsatisfactory" condition — the lowest ranking given in State inspection reports — but it is also classified as a "high hazard" dam, meaning there is a chance of fatalities and significant impact on infrastructure if the dam were to fail, officials said. To minimize such damage, the city has been under a State mandate since 2008 to lower the water level until repairs can be made to the dam. However, a lack of funding for what is likely to be extensive repair work has stymied progress on a plan to replace or repair the structure in recent years. The Flint Public Information Officer said August 2 that there were no budgeted projects for the dam in Flint emergency manager's plans, other than maintenance for normal operations. An official with the State Department of Environmental Quality said the water level restriction has lessened the immediate threat to the surrounding area. The U.S. Army Corps of Engineers classified the dam as "high hazard" in 1980 because of its setting in an urban area on a university's campus. It is required to be inspected every 3 years under State law.
Source:
http://www.mlive.com/news/flint/index.ssf/2012/08/dam_safety_flints_hamilton_dam.html

49. *August 2, New Orleans Times-Picayune* – (Louisiana) **Corps making $1.5 billion in levee upgrades in Plaquemines Parish.** The U.S. Army Corps of Engineers finalized an agreement August 2 with Plaquemines Parish, Louisiana, for $1.5 billion in upgrades to nearly 60 miles of levees, including 20 miles of a parish-built levee that will be raised and brought into the federal system. The Plaquemines Parish President said raising the parish's back levee on the West Bank from Oakville to south of St. Jude will strengthen a weak link in the parish's storm-surge protection system. Corps officials said the back levee will be raised from an average height of about 3 feet to 9 feet. The project also includes improvements to segments of existing federal levees totaling 37 miles. Those levees extend from Phoenix to Bohemia on the east bank and from St. Jude to Venice on the West Bank. The work is expected to begin in a few months and should be completed by 2018.
Source:
http://www.nola.com/environment/index.ssf/2012/08/corps_making_15_billion_in_lev.html

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Energy Sector

1. August 3, Portland Press Herald – (Maine) J&S Oil faces federal sanctions, fine over oil spill. J&S Oil in Manchester, Maine, faces federal sanctions, including a potential fine of up to $177,500, as the result of a March incident in which some 1,500 gallons of oil spilled onto the ground and spread to a neighboring property and drainage ditches. August 2, the Environmental Protection Agency (EPA) said it filed a complaint against the family- and employee-owned business. The company, which has offices in Manchester and Winslow, is accused of failing to maintain and fully implement an oil spill prevention plan, failing to provide secondary containment to prevent such spills from spreading, failing to maintain adequate training records, and failing to provide adequate security. Source: http://www.pressherald.com/news/jands-oil-faces-federal-sanctions-fine-overspill_ 2012-08-02.html

2. August 2, Associated Press – (California) Gas pipe ruptures near site of 2010 Calif. blast. More than a dozen homes were evacuated August 1 after a 2-inch plastic gas pipe ruptured in the San Bernandino, California suburb where a pipeline explosion killed eight people in 2010. The distribution main line burst when a private contractor working for the city of San Bruno struck the pipe with a backhoe. Pacific Gas & Electric crews were on-scene and stopped the gas flow in less than half an hour, a spokeswoman said. She added the line was not fitted with excess flow valves, which are designed to trip automatically when there is a break in a distribution line, the narrow-diameter pipes that serve individual homes and businesses. Source: http://muscatinejournal.com/news/national/gas-pipe-ruptures-near-site-of-califblast/ article_4a8edb25-154b-5236-aba9-dd4110931983.html

3. August 1, Reuters – (Wisconsin; Illinois; International) Canada's Enbridge says has repaired oil line after leak. August 1, Enbridge Inc said it completed repairs on a ruptured pipeline from Canada that was shut for 5 days following an oil leak in rural Wisconsin. The leak was not particularly large, but it came at a sensitive time for the Canadian firm, which has suffered a series of leaks in recent years and is embarking on a massive expansion program. Earlier August 1, Enbridge said it submitted a plan to U.S. regulators seeking permission to restart the pipeline, though it was unclear how long it would take to get approval. July 31, the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration issued a so-called corrective action order that blocked Enbridge from resuming operations on the pipeline, which carries light crude to Chicago-area refineries, until certain conditions were met. Source: http://www.reuters.com/article/2012/08/02/enbridge-nebidINL2E8J1EAF20120802 For another story, see item 11

Chemical Industry Sector

4. August 1, Associated Press – (Virginia) Hopewell chemical plant fined, agrees to improve pollution controls under agreement with US. A Hopewell, Virginia chemical plant agreed to pay a $175,000 fine for alleged air pollution violations, the Associated Press reported August 1. Under the agreement with federal officials, Hercules Inc. also agreed to add $200,000 in pollution controls. The Richmond Times- Dispatch reported the plant did not adequately limit emissions of chemical pollutants and it had an inadequate system for detecting leaks. The primary chemical was methanol, which can cause blurred vision, dizziness, and other problems. Source: http://www.therepublic.com/view/story/a41a8367abb54f1b968b4a1691de9d99/VA-- Pollution-Fine For another story, see item 27

Nuclear Reactors, Materials and Waste Sector Nothing to report

Critical Manufacturing Sector

5. August 2, U.S. Department of Labor – (Illinois) U.S. Department of Labor's OSHA cites A. Finkl and Sons in Chicago for 26 safety violations, including failing to maintain cranes. The U.S. Department of Labor's Occupational Safety and Health Administration (OSHA) issued a news release August 2 citing specialty metal forgings producer A. Finkl & Sons Co. with 26 safety violations at the company's Chicago facility, including 2 willful violations that involved failing to provide fall protection around open pits and rectify multiple hazards found in crane inspections. Proposed penalties totaled $352,700. OSHA initiated an inspection after receiving a complaint alleging that cranes used in the facility were in disrepair, including having malfunctioning hoisting brakes, and that powered industrial trucks were being operated by untrained workers. Specifically, the willful violations were due to failing to ensure open pits were guarded by standard railings and/or covers to protect employees from falling in, and failing to correct deficiencies identified by crane inspections such as missing bolts, inoperable radio controls, and problems with bridges, trolleys, and main hoist brakes. Twenty-two serious violations, one repeat violation, and one other-thanserious violation were also cited. Source: http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=NEWS_RELEAS ES&p_id=22779

6. August 2, U.S. Consumer Product Safety Commission – (National) Sears recalls Kenmore dehumidifiers due to fire and burn hazards. The U.S. Consumer Product Safety Commission, in cooperation with Sears and Kmart, August 2 announced a voluntary recall of about 795,000 Kenmore dehumidifiers. Consumers should stop using recalled products immediately unless otherwise instructed. The dehumidifiers can overheat, smoke, melt, and catch on fire, posing fire and burn hazards to consumers. Sears received 107 reports of incidents, with more than $7 million in property damage and 3 reports of smoke inhalation injuries. The dehumidifiers were sold at Sears and Kmart stores nationwide and Sears.com and Kmart.com from 2003 to 2009. Source: http://www.cpsc.gov/cpscpub/prerel/prhtml12/12240.html

7. August 2, Milwaukee Journal Sentinel – (Wisconsin) 2 die in shooting at northwest side manufacturing plant. A shooting inside a Trans-Coil International (TCI) manufacturing plant in Milwaukee left two men dead August 2, police said. A supervisor was shot multiple times by a employee who then shot himself. A handgun was recovered at the scene. WISN 12 Milwaukee reported that third-shift workers arriving at TCI were told the plant was closed for the night and would remain closed August 3. Source: http://www.jsonline.com/news/milwaukee/2-die-in-shooting-at-northwest-sidemanufacturing- plant-9u6bqk7-164836596.html

Defense Industrial Base Sector Nothing to report

Banking and Finance Sector

8. August 3, Bloomberg News – (National) Bristol-Myers insider arrest followed probe of deal. A U.S. Securities and Exchange Commission (SEC) probe, prompted by suspicious circumstances surrounding Gilead Sciences Inc.'s announcement that it was buying Pharmasset Inc. for $11 billion, resulted in the arrest of a Bristol-Myers Squibb Co. executive August 2. The man was charged with making $311,361 in illegal profit by buying stock options in three pharmaceutical companies targeted for acquisition. The SEC is continuing its probe, and the Department of Justice also joined the investigation. The executive held high-level jobs including executive director of pensions and savings investments and assistant treasurer for capital markets. He helped the New York-based drugmaker evaluate whether to buy targeted companies, according to the FBI arrest complaint. As he conducted due diligence on pension and savings plans of those companies, he bought options in all three based on insider information. The chief of the SEC's Market Abuse Unit said the SEC is concerned about the "apparent epidemic of insider trading involving the securities of pharmaceutical and healthcare companies." Source: http://www.businessweek.com/news/2012-08-03/bristol-myers-insider-arrestfollowed- probe-of-deal#p1

9. August 2, The Register – (National) New target for 419 fraudsters: Struggling 'weak' banks. Desperate banks have become the target for so-called 419 advance-fee fraud scams, The Register reported August 2. Banks on the Federal Deposit Insurance Corporation's (FDIC) Problem Bank List have been targeted as they might be prepared to take the risk

because poor profits and earnings outlooks that deter traditional investors, the Problem Bank List blog warned. The FDIC issued an alert saying it became aware of individuals or purported investment advisers approaching weak institutions in attempts to defraud them by claiming access to funds for recapitalization. The scheme requires banks to pay fees in advance, and, once paid, the parties involved failed to conduct due diligence or actively pursue the proposed investment. Source: http://www.theregister.co.uk/2012/08/02/struggling_us_banks_warned_over_419_scam s/

10. August 2, Associated Press – (National) IRS missing billions in ID theft. The Internal Revenue Service (IRS) may have delivered more than $5 billion in refund checks to identity thieves who filed fraudulent tax returns for 2011, Treasury Department investigators said August 2. They estimated another $21 billion could make its way to ID thieves' pockets over the next 5 years. The IRS detected far fewer fraudulent tax refund claims than actually occur, a government audit stated. Although the IRS detected about 940,000 fraudulent returns for 2011 claiming $6.5 billion in refunds, there were potentially another 1.5 million undetected cases of thieves seeking refunds after assuming the identity of a dead person, child, or someone else who normally would not file a tax return. Topping the list of concerns was the IRS's lack of timely access to third-party information it needs to verify returns and root out fraud. Due to the gap between when taxpayers can start filing returns and when employers and financial institutions are required to submit withholding and income documents to taxpayers, the IRS often issues refunds before it can confirm the information on the returns. Of the 1.5 million undetected cases of potential fraud, 1.2 million used direct deposits. Source: http://www.boston.com/business/personal-finance/taxes/2012/08/02/irsmissing- billions-theft/vHJriJPNyuc1NuTANdzLHL/story.html

Transportation Sector

11. August 3, Associated Press – (West Virginia) Coal train derails in southern W.Va. town. Crews cleaned up the scene of a bridge collapse and coal train derailment in a Raleigh, West Virginia, August 2. WVNS 59 Lewisburg quoted CSX officials as saying the train had 4 locomotives and 75 freight cars carrying coal, and 6 of those cars derailed. The bridge on which the train was traveling collapsed and coal spilled into a creek below. Crews worked for several hours to clean up the creek and roadway. Source: http://www.mariettatimes.com/page/content.detail/id/248572/Coal-trainderails- in-southern-W-Va--town-.html?isap=1&nav=5019

12. August 2, Chicago Tribune – (Illinois) Survivor of fatal Megabus crash 'just wok up to screaming'. One person was killed and dozens of others were injured when a double-decker Megabus bound from Chicago smashed into a concrete pillar of an overpass on Interstate 55 August 2, State police said. The bus, with about 64 passen listed on the manifest, apparently blew a tire and skidded into the center pillar near Litchfield, Illinois, about 60 miles north of St. Louis, shutting down I-55 in both directions between the Carlinville and Litchfield exits. As many as half the people o the southbound bus were injured, according to a State Police captain. Four to five of injured were trapped and had to be extricated, including one who later died, he said. Thirty ambulances and five medical helicopters responded. Source: http://articles.chicagotribune.com/2012-08-02/news/chi-megabus-fromchicago- crashes-into-i55-overpass-20120802_1_fatal-megabus-crash-southbound-b double-decker-bus

13. August 2, Chicago Sun-Times – (Illinois) O'Hare closes terminal for two hours because of 'suspicious item'. The Chicago Sun-Times reported August 2 that the Transportation Safety Administration (TSA) ordered the upper-level doors closed at Terminal 2 after finding a "suspicious item," said a spokeswoman for the Chicago Department of Aviation. Chicago Police determined the item to not be a threat, and screening operations resumed about 2 hours later, a TSA spokesman said in a statement. A TSA canine team alerted agents to the item and Chicago Police established a safety perimeter that impacted security checkpoint operations in Termi 2, the spokesman said. The doors were secured and security checkpoints were close but the terminal was not evacuated. Passengers were re-directed to Terminal 1 for security screenings and deplaning, a Department of Aviation spokesman said. July bomb threat temporarily closed San Antonio International Airport. A TSA spokesm said it was too soon to speculate on any possible relationship between the incidents. Source: http://www.suntimes.com/news/metro/14188613-418/tsa-closes-ohareterminal- because-of-suspicious-item.html

14. August 2, Associated Press – (Washington, D.C.) FAA: 3 jets over DC never on collision course. None of the commuter jets that flew too close together near Washington, D.C., July 31, were ever on course to collide head-on with the others, federal officials said August 2. During a news conference, the U.S. Transportation Secretary strongly disputed media reports characterizing what happened near Ronal Reagan Washington National Airport as a near-miss. "At no point were the three aircraft on a head-to-head course. They were not on a collision course," said an administrator of the Federal Aviation Administration (FAA). However, the FAA sai a statement that it "is investigating the incident and will take appropriate action to address the miscommunication." The National Transportation Safety Board said it also reviewing what happened. The jet problem occurred July 31 after a miscommunication between a manager at Potomac Consolidated Terminal Radar Approach Control and two traffic management coordinators at the airport, the administrator said. The exact nature of the miscommunication was not immediately e gers n the usnal d, 30, a an d d in was clear, but there was apparently a failure on both ends to follow standard procedure. Source: http://www.krmg.com/ap/ap/business/faa-3-jets-near-dc-were-never-oncollision- course/nP87c/ 15. July 30, Boston Globe – (Massachusetts) MBTA hosting controlled gas, particle testing this week. Scientists fanned out through the Massachusetts Bay Transportation Authority (MBTA) the week of July 30 to release and trace the movement of nontoxic, odorless gases and particles in a federal experiment to simulate and understand how contaminants might move through the subway in a chemical or biological terrorist attack. The research expands on previous studies of subway airflow in Boston in 2009 and 2010, with the tests this time examining not just how gases and particles move underground, but also how they might flow out of subway tunnels and stations to city streets, said a program manager for DHS' Science and Technology Directorate. Near the site of their release, the plumes of gas and particles may appear as a fine mist, but otherwise they will be invisible and harmless to riders as they flow through the subway system, officials said. The testing, which began July 30 and will continue through the end of the week, is being done at off-peak hours and should not disrupt commuters. Source: http://www.boston.com/metrodesk/2012/07/30/mbta-hosting-controlled-gasparticle-testing-this-week/hiW1sdHyfnBNwYTWlk90mJ/story.html

Postal and Shipping Sector

16. August 2, Northwest Indiana Times – (Indiana) Police investigate suspicious package after blast in Dyer. Indiana's Porter County Bomb Squad investigated a baseball-sized ball wrapped in electrical tape after a homeowner's mailbox was blown off August 2. Police evacuated the family from the house and cordoned off the street to wait for the bomb squad. U.S. Postal Service investigators were also called to the house and said the mailman did not arrive at the street prior to the incident. Source: http://www.nwitimes.com/news/local/lake/dyer/dyer-police-investigatesuspicious-package/article_73e77587-009e-5a6f-9d7e-2b26ca348620.html

Agriculture and Food Sector

17. August 3, Syngenta – (National) Stinkbugs continue to plague soybeans across the U.S. Various stinkbug species are spreading quickly throughout the United States, Syngenta reported August 3. Growers as far apart as Louisiana and Nebraska say 25 to 35 stinkbugs are being reported per 100 sweeps, putting the health and yield of soybean plants in jeopardy. Soybean fields can quickly become the feeding ground for many different species of stinkbugs; the most common and damaging species include the green, the southern green, and the red-banded species, all of which continue to be found across the United States. In addition to the traditional species, a new stinkbug known as the brown marmorated stinkbug is being reported in various States across the country, and it is already a serious pest in vegetables and farm crops in the mid-Atlantic region. When stinkbugs invade a field, they remove fluids from soybean plants by feeding on the stems, foliage, blooms, and, most importantly, the developing pods and beans, causing significant damage to the quality of the soybeans and ultimately to the yield. Source: http://www.agprofessional.com/news/Stinkbugs-continue-to-plague-soybeansacross- the-US-164623026.html

18. August 2, U.S. Department of Agriculture – (National) Small drought assistance and more disaster counties. The U.S. Agriculture Secretary announced two new pieces of disaster assistance for farmers and ranchers impacted by the nation's worsening drought, the U.S. Department of Agriculture (USDA) announced August 2. First, he is expanding emergency haying and grazing on approximately 3.8 million acres of conservation land to bring greater relief to livestock producers dealing with shortages of hay and pastureland. Second, the Secretary announced that crop insurance

companies agreed to provide a short grace period for farmers on insurance premiums in 2012. As a result, farming families now have an extra 30 days to make payments without incurring interest penalties on unpaid premiums. August 1, the Secretary signed disaster designations for an additional 218 counties in 12 States as primary natural disaster areas due to damage and losses caused by drought and excessive heat. Source: http://www.agprofessional.com/news/Vilsack-announces-new-droughtassistance- 164602406.html

19. August 2, U.S. Food and Drug Administration – (National) Burch Equipment LLC expands cantaloupe recall due to possible health risk. Burch Equipment LLC, of North Carolina, expanded their cantaloupe recall initiated July 28, the U.S. Food and Drug Administration (FDA) reported August 2. The firm voluntarily recalled 13,888 cases of whole Athena variety cantaloupes and 581 bins of Athena variety cantaloupes due to the potential for being contaminated with Listeria monocytogenes. Melons affected by this recall total 188,902. The whole Athena variety cantaloupes were shipped between July 15-27 and distributed to retail stores operating in Florida, Georgia, Illinois, Maryland, North Carolina, New Jersey, New York, Pennsylvania, South Carolina, and Virginia. The FDA and the North Carolina Department of Agriculture were working with Burch Equipment LLC following a random sample of an Athena variety cantaloupe testing positive for Listeria monocytogenes. The recall expansion was based on unsanitary conditions found at the cantaloupe packing shed during FDA's ongoing inspection that may allow for contamination of cantaloupes with Listeria monocytogenes. Source: http://www.fda.gov/Safety/Recalls/ucm314213.htm

20. August 2, U.S. Department of Agriculture Food Safety and Inspection Service – (National) Wisconsin firm recalls frozen bacon cheeseburger patties that may contain foreign materials. Kenosha Beef International, Ltd., a Kenosha, Wisconsin establishment, recalled approximately 37,600 pounds of frozen bacon cheeseburger patties because they may contain foreign materials — pieces of gasket material, the U.S. Department of Agriculture's Food Safety and Inspection Service (FSIS) announced August 2. The products subject to recall include 2 pound cartons containing six patties of Sam's Choice Fireside Gourmet Black Angus Beef Patties Bacon and Aged Cheddar. All products were produced June 11. The products were distributed in Indiana, Maine, North Carolina, Ohio, Pennsylvania, South Carolina, and Wisconsin. FSIS was alerted to the problem by the firm after the company received a consumer complaint. Source: http://www.fsis.usda.gov/News_&_Events/Recall_052_2012_Release/index.asp

Water Sector

21. August 2, Deer Park - North Babylon Patch – (New York) Sewer study finds extensions could cost more than $2 billion. The Suffolk County Department of Public Works (DPW) in New York released more findings from its Southwest Sewer District Expansion Feasibility Study, including the revelation the project could cost more than $2 billion without grants or outside funding, the Deer Park - North Babylon Patch reported August 2. The expansion of the sewer district would affect areas including Deer Park, North Babylon, West Babylon, West Islip, and Wyandanch. A July 31 meeting, the second in 2012 focused on the study, found the areas in most need, called "Tier 1" by officials, would account for nearly 53 percent of the overall estimated cost for the system expansion at an estimated $1.106 billion. The tier included mostly areas from North Babylon and Wyandanch, the costliest being an area bordering the two areas at an estimated $235 million. For the entire area in question to be added to the Southwest Sewer District, the DPW would have to run pipes throughout the entire area able to support roughly 12 to 16 million gallons per day. Tier 1 alone would use up 5.9 to 7.9 million gallons a day out of that total. The Bergan Point Sewage Facility is currently being expanded in preparation for a potential district expansion. Officials also released an estimated timetable if the project was given the go-ahead later in 2012. For areas in the top Tier 1, the entire process from legal processes to completion of construction would take until May 2021. Source: http://deerpark-northbabylon.patch.com/articles/sewer-study-finds-extensionscould- cost-more-than-2-billion

22. August 2, Visalia Times-Delta / Tulare Advance-Register – (California) Tulare County ends closure of the Kings River. Public health officials in Tulare County, California, began removing signs warning people to stay out of the Kings River after determining August 2 that it was safe to swim there following a sewage spill earlier in the week of June 30. "What happened is mid afternoon we got results from the lab â€ ¦ and we can confirm at this time the levels [of bacteria] are under the threshold they have to be for recreational water," said a Tulare County Health and Human Services Agency (HHSA) spokeswoman. HHSA officials banned recreational activities in the river, which runs along the county's northwest

border, after untreated sewage traveling through pipes to the City of Reedley Wastewater Treatment Plant backed up July 30 and flowed out a manhole at city park. Sewage, which included urine and fecal matter, flowed into the Kings River, about 150-200 feet from the manhole. The Kings River flows west along the borders of Tulare and Fresno counties, and into Kings County. Reedley officials said a computer software glitch caused the entire plant to shut down after hours — along with an alarm system to notify employees of the problem — and the backup of raw sewage was not stopped until after people arrived for work July 31. Source: http://www.visaliatimesdelta.com/article/20120803/NEWS01/308030014/Tulare- County-ends-closure-Kings-River?odyssey=tab|topnews|text|Frontpage

23. August 1, WCVB 5 Boston – (Massachusetts) Boston Water and Sewer Commission warns of possible customer info leak. Boston Water and Sewer Commission officials said customer information could have been leaked due to a missing hard drive, WCVB 5 Boston reported August 1. Officials said contractor Aclara Technologies notified them that a hard drive that could contain the Commission's water and sewer account information was missing. Aclara was using the information to update the Commission's remote meter reading system, according to a Commission news release. At most, the missing hard drive contains customer names, addresses, phone numbers, account and meter numbers, and other information that is otherwise publicly available, according to the release. The hard drive did not contain any Social Security numbers, financial data, or state license or identification numbers, officials said. Officials said it was unlikely the missing hard drive would lead to any misuse of customers' personal information. Source: http://www.wcvb.com/news/local/metro/Boston-Water-and-Sewer- Commission-warns-of-possible-customer-info-leak/-/11971628/15934996/-/13h6y0z/- /index.html

Public Health and Healthcare Sector

24. August 3, Jeffersonville News and Tribune – (Indiana) Investigation into health facility break-in continues. A safe containing personal and financial information belonging to patients of Kindred Transitional Care and Rehabilitation in Sellersburg, Indiana, was stolen during a break-in at the facility between June 1 and June 4, according to a statement released by Kindred officials. The safe contained tapes listing patients' information, including Social Security numbers, diagnosis, dates of birth, home addresses, insurance numbers, dates of care, medications provided, and bank account numbers. A Clark County Sheriff's Department spokesperson said it did not appear there was any forced entry made into the office where the safe was located, but drawers in the room did appear to be have been forcefully opened. He said deputies monitored the compromised names to see if the suspect or suspects would attempt to steal any of patients identities, but it appeared no attempts were made. Source: http://newsandtribune.com/local/x1402344936/Investigation-into-healthfacility- break-in-continues

Government Facilities Sector

25. August 2, Dallas Morning News – (Texas) Structural damage temporarily closes parking garage at Dallas County criminal courthouse. One of the parking garages used by those going to the Frank Crowley criminal courthouse just outside downtown Dallas temporarily closed. A Dallas County spokeswoman said the garage closed July 31 and was "expected to be closed the entire [week of August 6]." The garage has structural problems that also led to its partial closure in April 2011. Engineers were working on correcting "structural problems with the shoring." In the meantime, the spokeswoman said the county is asking people to consider using public transportation or getting a ride to the courthouse or postponing any business they have there. Source: http://crimeblog.dallasnews.com/2012/08/structural-damage-temporarilycloses- parking-garage-at-dallas-county-criminal-courthouse.html/ 26. July 31, Associated Press – (South Dakota) SD college student pleads guilty to making threats. A South Dakota college student accused of threatening to shoot people on campus and burn down a dean's house said he never intended to harm anyone. He appeared in court July 30 and pleaded guilty to making a terroristic threat at the South Dakota School of Mines and Technology. Under terms of the plea agreement, prosecutors recommended local jail time and probation, along with a psychological evaluation. The decision on punishment rests with the judge, who could impose up to 5 years in prison and a $10,000 fine. Authorities said the student left a letter at the student union April 17 containing the threats and that he signed it BTK, the signature of a Kansas serial killer. Source: http://www.sfgate.com/news/article/SD-college-student-pleads-guilty-tomaking- threats-3749735.php 27. July 30, KOIN 6 Portland – (Oregon) Pesticide leak prompts hazmat

callout at Ore. Water Science Center. A chemical leak at a building in downtown Portland, Oregon, lead to a HAZMAT response July 30. Portland Fire & Rescue (PF&R) reported that the spill occurred at the U.S. Geological Water Science Center. According to PF&R, a person was combining 30 pesticide chemicals together in a "mixing vessel" when an unknown amount leaked onto the person's hand and into the air. The area around the spill was evacuated as a precaution. It was determined only one person was exposed to the chemicals. That person was "decontaminated" by a PF&R hazmat crew before being transported to a local hospital for evaluation. Several hours later, crews were still working to clean up the spill. Source: http://www.koinlocal6.com/news/local/story/Pesticide-leak-prompts-hazmatcallout- at-Ore/3p7WKu7WgUavmhfL-SWNUw.cspx

Emergency Services Sector

28. August 3, New England Cable News – (Vermont) Vt. man crushes police cars with family tractor. A man is accused of single-handedly leaving a path of destruction at one police station in Orleans County, Vermont. The suspect will be in Orleans County criminal court August 3, charged with crushing cars under a tractor. Police said the man took his family's farm tractor and ran over seven police cars in the Orleans County sheriff's department parking lot August 2. The suspect was allegedly seeking revenge after being arrested for resisting arrest after being caught with marijuana earlier. The man faces seven counts of unlawful mischief, as well as leaving the scene of an accident, among other charges. He is being held on $15,000 bail. Source: http://www.necn.com/08/03/12/Vt-man-crushes-police-cars-with-familyt/landing.html?blockID=750725&feedID=4753

29. August 3, Chicago Tribune – (Illinois) Jail officer accused of punching suspect. A veteran correctional officer at the Cook County Jail in Chicago was charged with official misconduct after a security camera caught him punching a detainee in the face in an unprovoked attack in June, authorities said August 2. The victim was knocked to the floor and needed stitches for a cut to the inside of his mouth, authorities said. The officer, a 12-year veteran, turned himself in August 2 and was released on $10,000 bond. According to prosecutors, the victim left the bullpen in the jail's Division 5 receiving area to obtain a phone number from property of his that was already inventoried. He stopped at a desk where the correctional officer was stationed to ask him where the property was kept. As the victim walked away, he told him to return to the bullpen, issuing a verbal warning, prosecutors said. As he stepped from his desk, the victim turned around and started to walk back toward the bullpen, prosecutors said. However, the officer struck him in the face, knocking the victim to the floor, and bloodying his mouth, they allege. Source: http://www.chicagotribune.com/news/local/ct-met-jail-guard-charged-0803- 20120803,0,4335590.story

30. August 3, Clare County Review – (Michigan) Clare County 911 server issues becoming serious. The 9-1-1 service in Clare County, Michigan, has had issues as the area's 9-1-1 Central Dispatch has been increasingly suffering from network problems with their computers over the past 3 months. The Central Dispatch director and IT director spoke to the Clare County Board of Commissioners on the issue August 1 during its Committee of the Whole meeting. They believe the issues stem from a software issue in the network's server. The IT director added that while they have alternatives, process is slower and the outages need to be dealt with. The Central Dispatch director said most of the outages have been occurring for several hours during the early morning. He added that when the network becomes disrupted, it becomes impossible for dispatchers to track the locations of emergency responders, for police to run the license plates of anyone pulled over, or for the system to be used to switch traffic lights to green to allow emergency vehicles a faster route to those in trouble. Source: http://www.clarecountyreview.com/2012/08/clare-county-911-server-issuesbecoming- serious/

31. August 2, Associated Press – (Michigan) Car theft suspect crashed into police building. WLUC 6 Marquette reported a man crashed into a garage door at the Gladstone Public Safety Department building in Michigan's Upper Peninsula August 1. The car was reported stolen from a construction site. Officers restrained the man and he was taken to a hospital. The Delta County prosecutor's office is expected to review the case. Charges are being sought for larceny of a vehicle, malicious destruction of police property, resisting officers, and driving under the influence of drugs. Source: http://www.the-press-news.com/ap state/2012/08/02/car-theft-suspect-crashedinto- police-building

32. August 2, Austin American-Statesman – (Texas) Staffing shortage idle more prison beds. Four additional dorms housing 320 convicts are being closed at a large maximum-security South Texas prison because of a continuing shortage of staff at the lockup, officials confirmed August 2. The move marks the largest such temporary closure of portions of a State prison in well over a decade, even during previous staffing stages that forced dorms at several prisons to be shut for many months. A spokesman for the Texas Department of Criminal Justice said the convicts will be transferred from the Connally Unit in Kenedy, about 55 miles southeast of San Antonio, to other State prisons in coming weeks. Source: http://www.statesman.com/blogs/content/sharedgen/
blogs/austin/politics/entries/2012/08/02/staffing_shortage_idle_more_pr.html?cxnt fid=blogs_postcards

Information Technology Sector

33. August 3, Help Net Security – (International) Google Play updates developer policies to tackle rogue apps. Unlike Apple, Google never instituted a vetting process for the applications submitted to its Android app store, Google Play. Instead, the company relies on Bouncer — an automated app scanning service that analyzes apps by running them on Google's cloud infrastructure and simulating how they will run on an Android device — to catch and ban malicious apps and developers. Recently, however, Bouncer has been unable to detect a number of bad apps. As a result, Google announced it will tighten its app developer policies in an effort to crack down on rogue and potentially malicious apps that proliferate on Google Play. Source: http://www.net-security.org/secworld.php?id=13368&utm

34. August 2, The H – (International) Opera 12 update closes important security holes. The first maintenance update to version 12 of the Opera Web browser was released closing four important security holes. The first of these is rated as critical by the company and affects all supported platforms. According to Opera, certain URL constructs can cause its browser to allocate the incorrect amount of memory for storing the address; this can be exploited by an attacker to overwrite unrelated memory with malicious data, possibly leading to the execution of arbitrary code. Opera 12.01 addresses two high-severity errors that could lead to cross-site scripting (XSS) attacks when handling certain DOM elements and HTML characters. A third high-risk problem fixed may result in downloading and executing a malicious file; this is done by tricking a victim into clicking a hidden dialog box or by entering a specific keyboard sequence. Versions up to and including 12.0 are affected; upgrading to 12.01 corrects these problems. Source: http://www.h-online.com/security/news/item/Opera-12-update-closesimportant- security-holes-1659121.html

35. August 2, Dark Reading – (International) Scope of APTs more widespread than thought. A researcher discovered some 200 different families of custom malware used to spy and steal intellectual property, with hundreds of attackers in just two groups out of Shanghai and Beijing, suggesting cyberespionage malware and activity is far more prolific than imagined. The researcher, the director of malware research at Dell Secureworks, also identified a private security firm located in Asia — not in China — that is waging a targeted attack against another country's military operations, as well as spying on U.S. and European companies and its own country's journalists. He declined to provide details on the firm or its country of origin, but confirmed it is based in a nation friendly with the United States. The company has its own malware and is using spear-phishing and backdoors in its cyberespionage operations. Source: http://www.darkreading.com/threat-intelligence/167901121/security/attacksbreaches/ 240004827/

36. August 2, SC Magazine UK – (International) Olympics hit by SEO poisoning, as black hat hackers change tactics. Poisoning of Olympic-related search engine results has appeared, but big names and events are not the obvious targets, according to the director of product marketing EMEA at Blue Coat. Black hat hackers changed their tactics to target lesser known athletes and celebrities and moved away from big events. He told SC Magazine that while search engine optimization (SEO) poisoning is still the primary vector for spreading malware, there has been a move away from poisoning the results of big events to hitting more mundane targets. Source: http://www.scmagazineuk.com/olympics-hit-by-seo-poisoining-as-black-hathackers- change-tactics/article/253088/

37. August 1, Dark Reading – (International) Hacking Oracle database indexes. One of the world's top database security researchers disclosed an Oracle database security blind spot at Black Hat USA the week of July 23. He demonstrated how manipulating code and permissions within Oracle indexes can lead to privilege escalation. The highlight of the talk was what the researcher called a zero-day vulnerability, but which some other security researchers believe may have been

discreetly patched by Oracle in its July 2012 quarterly Critical Path Update for Oracle 11g revision 2 databases only. According to the chief technology officer of Application Security Inc., the attack and vulnerability described in the talk closely resembles many Oracle vulnerabilities found today. Source: http://www.darkreading.com/databasesecurity/167901020/security/news/240004776/

Internet Alert Dashboard

To report cyber infrastructure incidents or to request information, please contact US-CERT at sos@us-cert.gov or visit their Web site: http://www.us-cert.gov Information on IT information sharing and analysis can be found at the IT ISAC (Information Sharing and Analysis Center) Web site: https://www.it-isac.org

Communications Sector

38. August 3, V3.co.uk – (National) Massive phishing scam hits AT&T customers. Websense detected a massive phishing campaign targeting AT&T customers, sending in-excess of 200,000 fake emails masquerading as billing information. The phishing emails, pretending to be from the American communication services provider, were discovered by Websense August 2. The fake emails look to scam consumers containing bogus claims that they owe AT&T hundreds of dollars. The email also reportedly houses a malicious link that lets the scams author's infect victims' machines. "Clicking on the link in the bogus message sends the user to a compromised web server that redirects the browser to a Blackhole exploit kit. As a result, malware is downloaded onto the computer that is currently not detected by most anti-virus products, according to VirusTotal," read Websense's blog. Source: http://www.v3.co.uk/v3-uk/news/2196588/massive-phishing-scam-hits-at-tcustomers

39. August 2, Philadelphia Inquirer – (National) Glitch in the nation's new weather alert system. The nation's new weather alert system experienced an error August 2. The frightening "Severe alert! Flash flood warning" messages caught the attention of mobile-phone users across the Philadelphia region. The issue was that most of the people who received the warnings were in no danger whatsoever. Some of the areas warned were far removed from the areas endangered. August 2, flood warnings were issued for selected portions of Philadelphia, Bucks, Chester, and Montgomery Counties in Pennsylvania. Beamed from cell towers, however, the alerts they triggered lapped well beyond the targeted areas and into places unaffected by local weather. A standard free feature on many mobile devices sold approximately within the last year, the system began operation in April to carry alerts for assorted natural and unnatural disasters. The weather-alert piece came online in June. The alerts — for floods, tornadoes or hurricanes — are announced by special ringtones or vibrations. August 2, mobile users were told to "check local media." Source: http://articles.philly.com/2012-08-02/news/33001824_1_alert-system-floodwarnings- weather-alert

Commercial Facilities Sector

40. August 3, WVIR 29 Charlottesville – (Virginia) Walmart evacuated as police investigate suspicious package. The Walmart in Albemarle County, Virginia, was investigated by police August 3. A spokesman with the Albemarle County Police Department said there was a man in Walmart carrying suspicious packages. Early reports indicated a man who wore a gas mask and carried packages was seen in the store. Staff called police and they evacuated the premises. Police arrived within minutes. The man was detained by police. There was an K9 explosives unit on the scene. The contents of the packages were still unknown into the afternoon. Virginia State Police and the Virginia State Police Bureau of Criminal Investigation were called to the scene. Police sent a bomb robot into the store. The Walmart was still evacuated in the afternoon. The PetSmart in Hollymead Town Center were also briefly evacuated. Source: http://www.nbc29.com/story/19189083/walmart-evacuation

41. August 3, Jersey Journal – (New Jersey) Secaucus Walmart evacuated second time in week after bomb threat phoned in. For the second time in 4 days, someone phoned a bomb threat into the Walmart at the Mill Creek Mall in Secaucus, New Jersey, August 2. The store was evacuated for nearly an hour after the manager's office received a phone call that mentioned an explosive device in the store, a police spokesman said. Secaucus police and firefighters searched the store

and found no explosive. More than 700 people were evacuated from the store after a bomb threat was phoned in July 30. Source: http://www.nj.com/jjournalnews/ index.ssf/2012/08/secaucus_walmart_evacuated_sec.html

42. August 3, KKTV 11 Colorado Springs – (Colorado) Local Walmart re-open after police check out bomb threat. A Walmart store in Fountain, Colorado, re-opened August 2 after police responded to a potential bomb threat that closed the store for about 3 hours. A man called the store and said that there were bottles inside that might explode. Bomb sniffing dogs went inside the store but were unable to find any suspicious devices. Source: http://www.kktv.com/news/headlines/Local-Walmart-Evacuated-Police-Check- Out-Bomb-Threat-164834266.html

43. August 3, Syracuse Post-Standard – (New York) Investigators looking for cause of Munnsville Hotel fire. A fire damaged the Munnsville Hotel apartment building in Munnsville, New York, leaving residents homeless and keeping firefighters on the scene for about 6 hours August 3. The fire was under investigation, but was not considered suspicious. The county's fire coordinator said he did not believe the building could be saved given the damage caused by fire and water. Source: http://www.syracuse.com/news/index.ssf/2012/08/investigators_looking_for_caus.html

44. August 3, Ardmore Daily Ardmoreite – (Oklahoma) Afternoon fire claims warehouse in Healdton. An investigation was underway into the circumstances of a fire that destroyed the warehouse of the Healdton Family Center in Healdton, Oklahoma. Six area fire departments responded to the fire called in August 2. The Healdton fire chief said the warehouse was enveloped by the fire when departments arrived at the scene. Firefighters contained the fire to the warehouse, leaving a lumber store and the family center undamaged. The warehouse owner said the building contained furniture, mattresses, insulation, and other items, which were lost. Source: http://www.ardmoreite.com/news/x2095088149/Afternoon-fire-claimswarehouse- in-Healdton

45. August 3, Pittsburgh Post-Gazette – (Pennsylvania) Market Square reopens after Pittsburgh bomb squad detonates suitcase. Pittsburgh police reopened Market Square after the bomb squad detonated a suspicious package there August 3. Police evacuated the square and roped it off. A police officer at Market Square said the bo squad found a suitcase that may have had a wire sticking out. A member of the bo squad in a protective suit put a plate on the suitcase to X-ray it, then returned to the squad's truck to view the images. Later, the bomb squad detonated the suitcase wit small, controlled explosion and planned to examine its contents. Source: http://old.post-gazette.com/pg/12216/1251375-53.stm

46. August 2, Whidbey News-Times – (Washington) E. Coli prompts swimming closu at Cranberry Lake. Island County Public Health announced the closure of the we side of Cranberry Lake at Deception Pass State Park in Washington August 2. The swim beach will be posted with red-colored swimming advisory signs due to persistently elevated levels of E. Coli bacteria, a news release from the Island Coun Public Health Department stated. Due to the increased risk of illness, people were advised to avoid swimming, wading, or water play where water could be swallowe get into the mouth, nose, or eyes. The swimming advisory will remain in effect unti water quality improves. Island County Public Health announced they will continue monitor water conditions at Cranberry Lake in the coming weeks to determine whe the water will be free of bacteria. Source: http://www.whidbeynewstimes.com/news/164793066.html mb mb h a re st ty d or l to n

National Monuments and Icons Sector

47. August 3, Idaho Mountain Express – (Idaho) Halstead Fire nears 10,000 acres. A lightning-caused wildfire northwest of Stanley, Idaho, jumped from 50 to nearly 10,000 acres over the course of a few days, the U.S. Forest Service reported August 2. The Halstead Fire, located near Highway 21, started July 27 when a lightning strike ignited a ridge between Beaver Creek and Marsh Creek, a tributary of the Middle Fork of the Salmon River. Fire crews were removed from the scene over the weekend of July 28 due to the extremely hot and active nature of the fire, but returned to work July 30. A spokeswoman for the Salmon-Challis National Forest stated in a press release August 2 that the fire reached 9,626 acres. The scout camp, as well as national forest campgrounds at Beaver Creek, Beaver Creek Spur, Lola Creek, Lola Camp Spur A, Marsh Creek Transfer, and Josephus Lake were closed. All access to the Cape Horn, Seafoam Bubble, and the Pinyon Peak roads were closed. Trails in the area — including the Halstead Trail, the Roughneck Trail, the Marsh Creek Trail, and

the Middle Fork Trail from the trailhead to the junction with Fall Creek Trail were closed. Source: http://www.mtexpress.com/index2.php?ID=2005143236

Dams Sector

48. August 3, MLive.com; Associated Press – (Michigan) Flint's Hamilton Dam 'unsatisfactory,' says most recent state inspection. As the State of Michigan carries out an emergency drawdown at the deteriorating Corunna Dam in Shiawassee County, a plan for repairs of Flint's crumbling Hamilton Dam was at a standstill, MLive.com and the Associated Press reported August 3. Not only is the city-owned Hamilton Dam in "unsatisfactory" condition — the lowest ranking given in State inspection reports — but it is also classified as a "high hazard" dam, meaning there is a chance of fatalities and significant impact on infrastructure if the dam were to fail, officials said. To minimize such damage, the city has been under a State mandate since 2008 to lower the water level until repairs can be made to the dam. However, a lack of funding for what is likely to be extensive repair work has stymied progress on a plan to replace or repair the structure in recent years. The Flint Public Information Officer said August 2 that there were no budgeted projects for the dam in Flint emergency manager's plans, other than maintenance for normal operations. An official with the State Department of Environmental Quality said the water level restriction has lessened the immediate threat to the surrounding area. The U.S. Army Corps of Engineers classified the dam as "high hazard" in 1980 because of its setting in an urban area on a university's campus. It is required to be inspected every 3 years under State law. Source: http://www.mlive.com/news/flint/index.ssf/2012/08/dam_safety_flints_hamilton_dam. html

49. August 2, New Orleans Times-Picayune – (Louisiana) Corps making $1.5 billion in levee upgrades in Plaquemines Parish. The U.S. Army Corps of Engineers finalized an agreement August 2 with Plaquemines Parish, Louisiana, for $1.5 billion in upgrades to nearly 60 miles of levees, including 20 miles of a parish-built levee that will be raised and brought into the federal system. The Plaquemines Parish President said raising the parish's back levee on the West Bank from Oakville to south of St. Jude will strengthen a weak link in the parish's storm-surge protection system. Corps officials said the back levee will be raised from an average height of about 3 feet to 9 feet. The project also includes improvements to segments of existing federal levees totaling 37 miles. Those levees extend from Phoenix to Bohemia on the east bank and from St. Jude to Venice on the West Bank. The work is expected to begin in a few months and should be completed by 2018. Source: http://www.nola.com/environment/index.ssf/2012/08/corps_making_15_billion_in_lev. html
Department of Homeland Security (DHS)

From: Prithivirajan, Premkumar (DTMB)
Sent: Wednesday, March 04, 2015 3:55 PM
To: Seger, Seth (DTMB)
Subject: FW: DDOS Threat

From: Reasner, Richard (DTMB)
Sent: Wednesday, March 04, 2015 12:09 PM
To: Thompson, John (DTMB)
Cc: Wilson, David (DTMB); Ellis, James (MSP); Bolger, Matt (MSP); Prithivirajan, Premkumar (DTMB); Fick, James (DTMB); Rodgers, Anthony (DTMB); Davenport, Rodney (DTMB); McPherson, Victoria (DTMB); Hudson, Becki (DTMB)
Subject: Re: DDOS Threat

Thanks

Sent from my iPhone

On Mar 4, 2015, at 12:04 PM, Thompson, John (DTMB) <thompsonj@michigan.gov> wrote:

> IBM has been contacted and they are on alert.
>
> Thanks,
> John
>
> ---
>
> **From:** Reasner, Richard (DTMB)
> **Sent:** Wednesday, March 04, 2015 12:03 PM
> **To:** Wilson, David (DTMB); Thompson, John (DTMB)
> **Cc:** Ellis, James (MSP); Bolger, Matt (MSP); Prithivirajan, Premkumar (DTMB); Fick, James (DTMB); Rodgers, Anthony (DTMB); Davenport, Rodney (DTMB); McPherson, Victoria (DTMB); Hudson, Becki (DTMB)
> **Subject:** Fwd: DDOS Threat
>
> Fyi
>
> John will you notify IBM
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> > **From:** "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>
> > **Date:** March 4, 2015 at 11:53:12 AM EST
> > **To:** "Reasner, Richard (DTMB)" <ReasnerR@michigan.gov>
> > **Subject: Fwd: DDOS Threat**
> >
> > Looks like another DDos threat
> >
> > Sent from my iPhone

Begin forwarded message:

From: "Thompson, John (DTMB)" <thompsonj@michigan.gov>
Date: March 4, 2015 at 11:34:11 AM EST
To: "Pauley, Suzanne (DTMB)" <PauleyS@michigan.gov>, Stephen Schon <sschon@us.ibm.com>, "Patke, Sunit (DTMB)" <patkes1@michigan.gov>
Subject: FW: Just an FYI

I just received this.

Thanks,
John

From: Brownfield, Michael (GOV)
Sent: Wednesday, March 04, 2015 11:30 AM
To: Estill, John (DTMB)
Subject: FW: Just an FYI

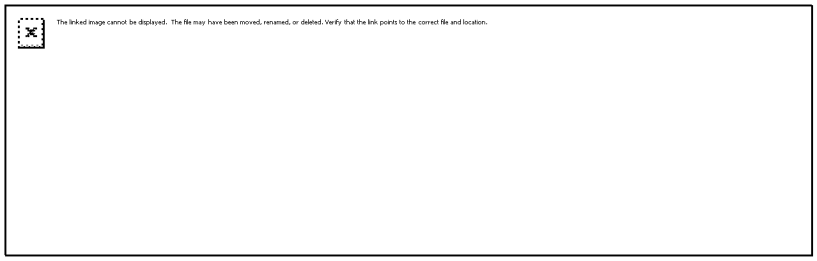
John – FYI, if you want to pass on to the security people. This anon-sounding group is tweeting about DDOS on state of Michigan.

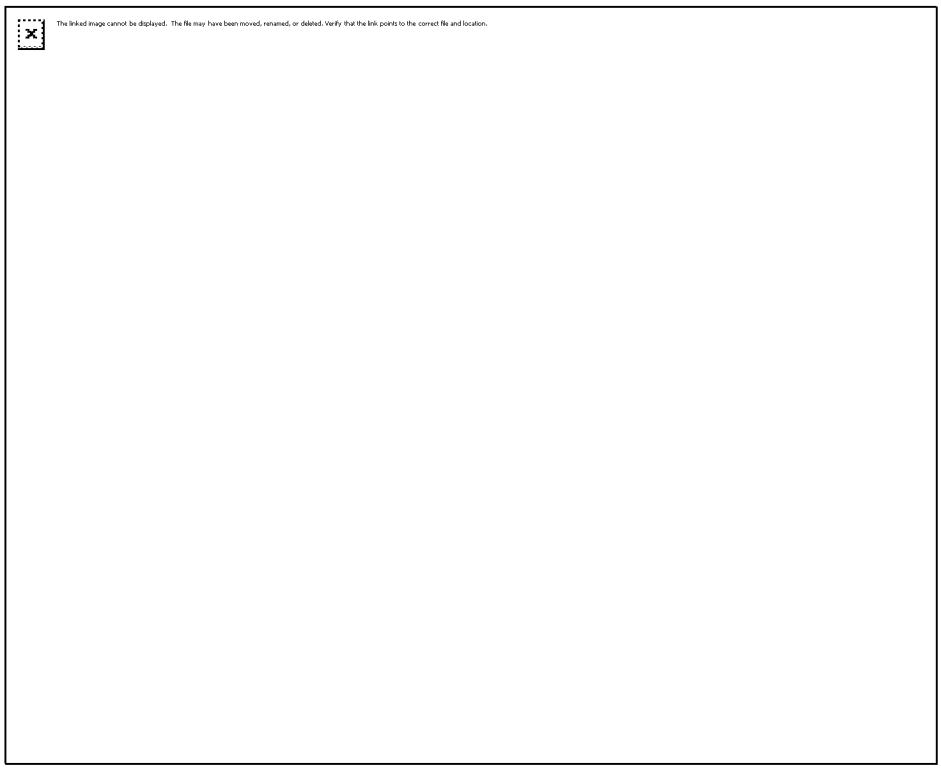
From: Paciorek, Josh (GOV)
Sent: Tuesday, March 03, 2015 4:43 PM
To: Brownfield, Michael (GOV)
Subject: Just an FYI

Hey Mike-

Just an FYI, 10 min we @AnonCorpWatch tweeted at us about a DDOS. I looked through their Twitter account, and their last few tweets have been about the Flint water situation.

Here's a link to their account:
https://twitter.com/AnonCorpWatch




The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.


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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:30 PM
To: Seger, Seth (DTMB)
Subject: Volunteer Opportunity in Flint

The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to segers@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S.

Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 1:00 PM
To: Seger, Seth (DTMB)
Subject: "He's his own best spokesman"

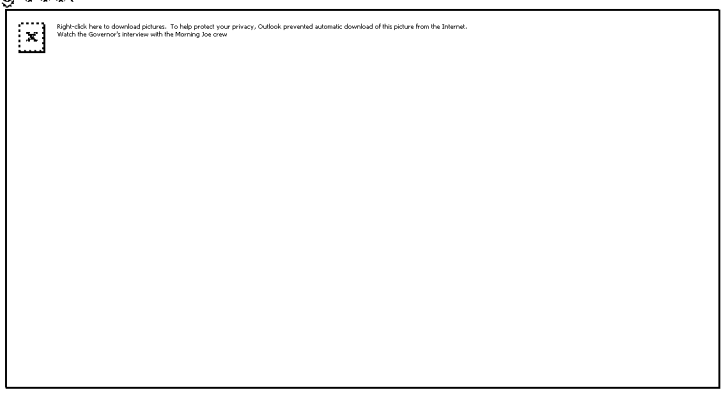
HOME | BLOG | CONTACTS | FACEBOOK | TWITTER | INSTAGRAM

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

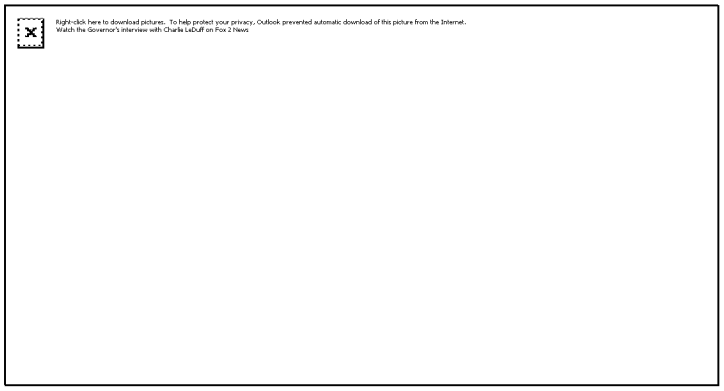
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

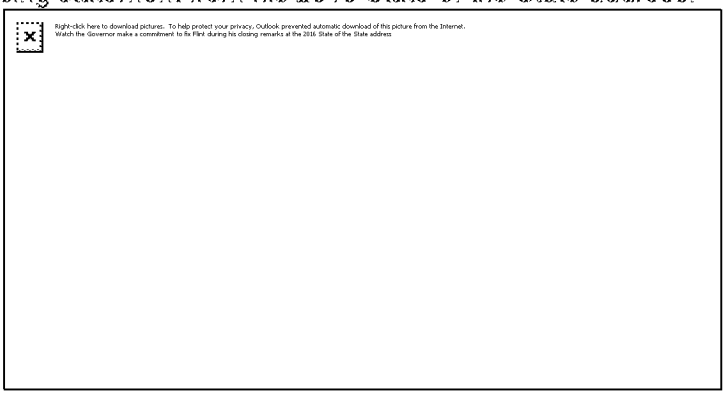
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

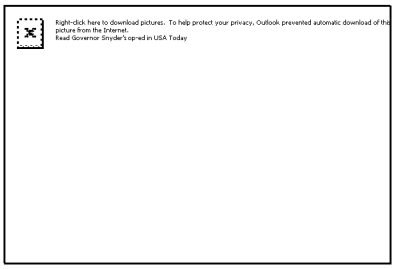


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



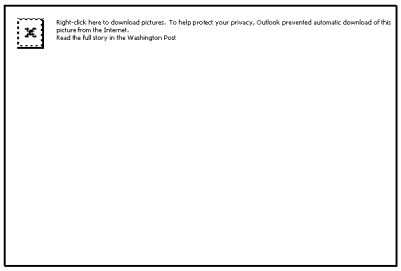
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



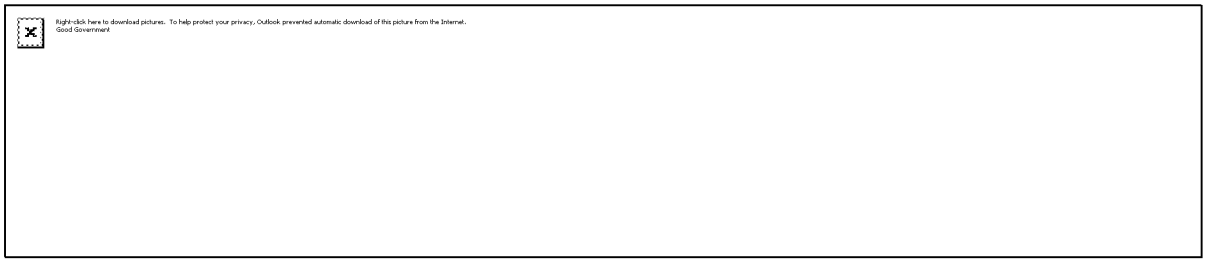
Visit HelpForFlint.com to learn how you can help Flint residents.

STAY CONNECTED:

SUBSCRIBER SERVICES:
Manage Preferences | Unsubscribe | Help

This email was sent to segers@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:47 PM
To: Seger, Seth (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

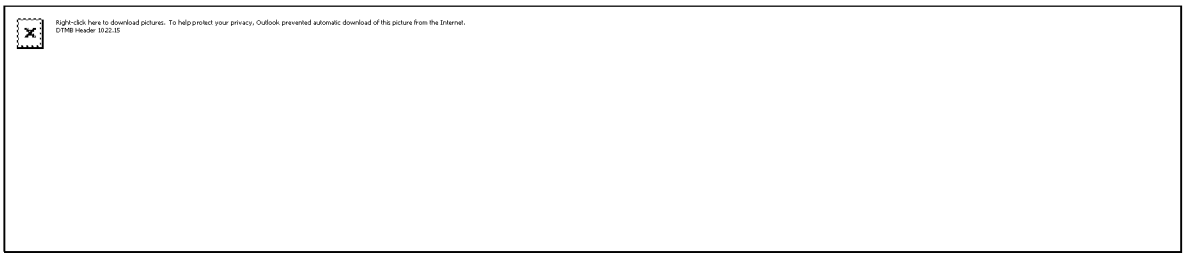
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

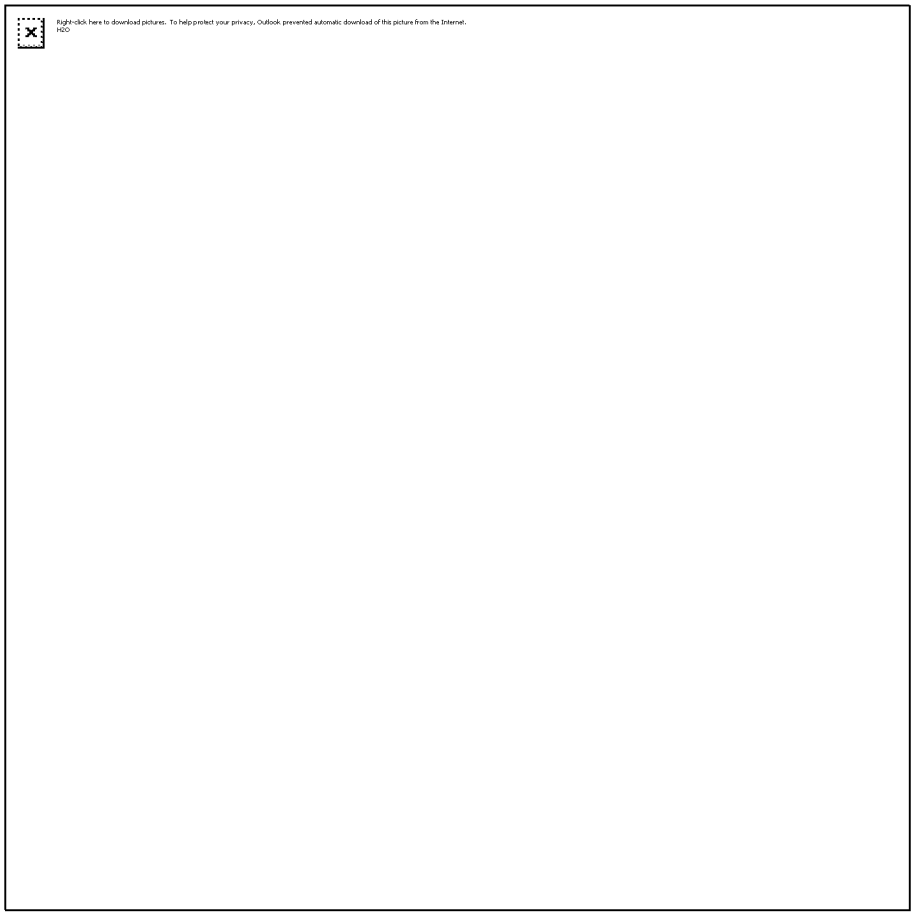
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to segers@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Seger, Seth (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

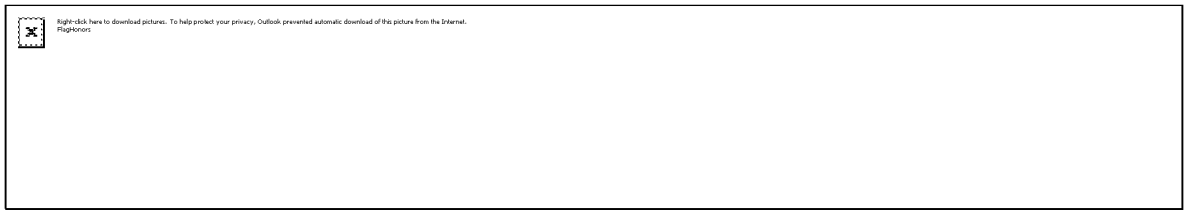
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:42 AM
To: Seger, Seth (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

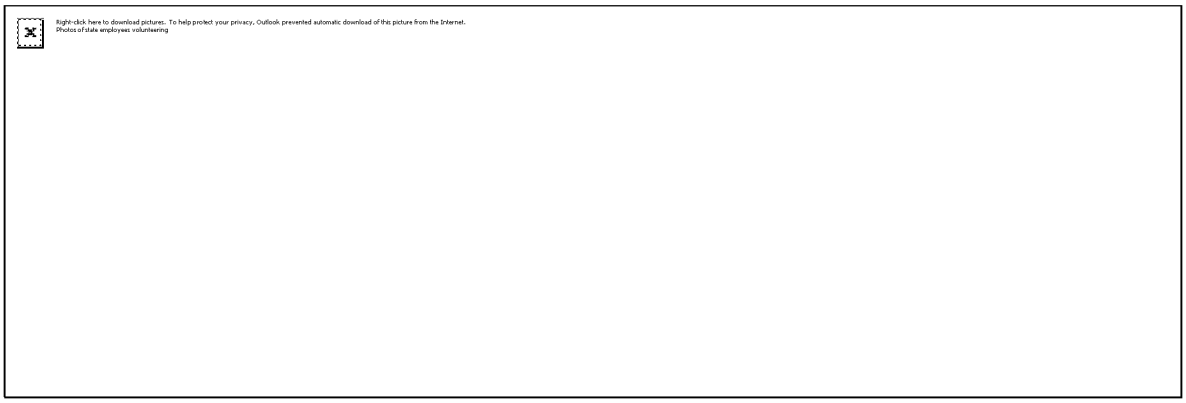
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

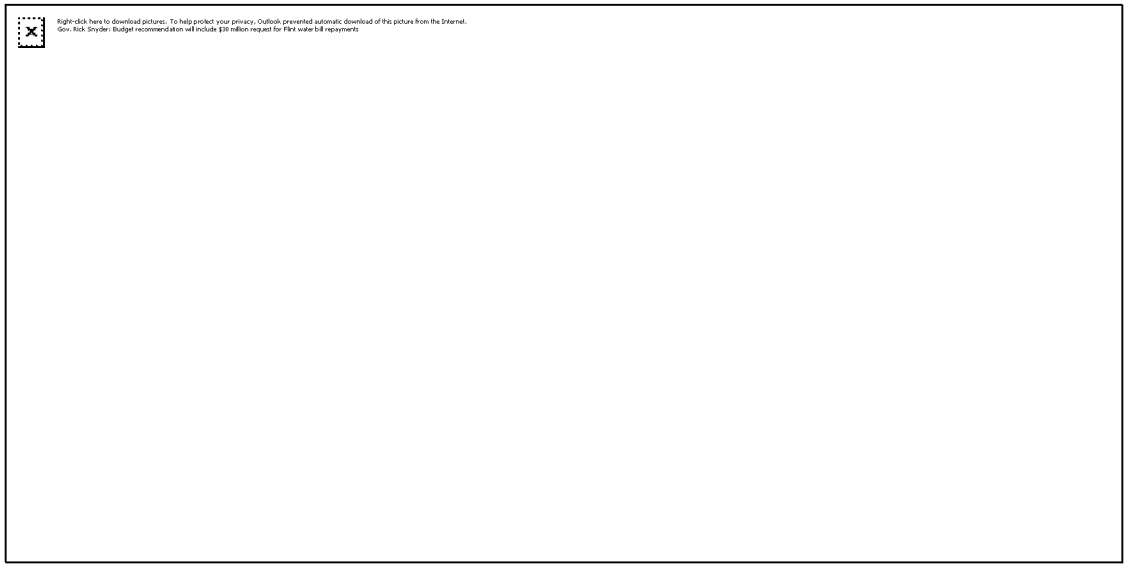


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:20 PM
To: Seger, Seth (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

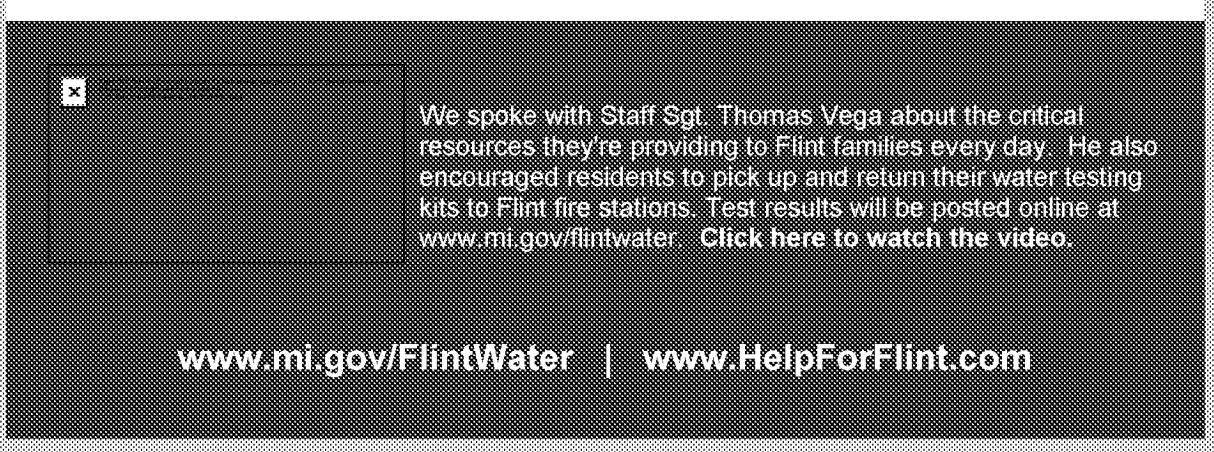
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

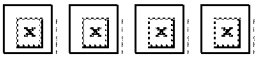
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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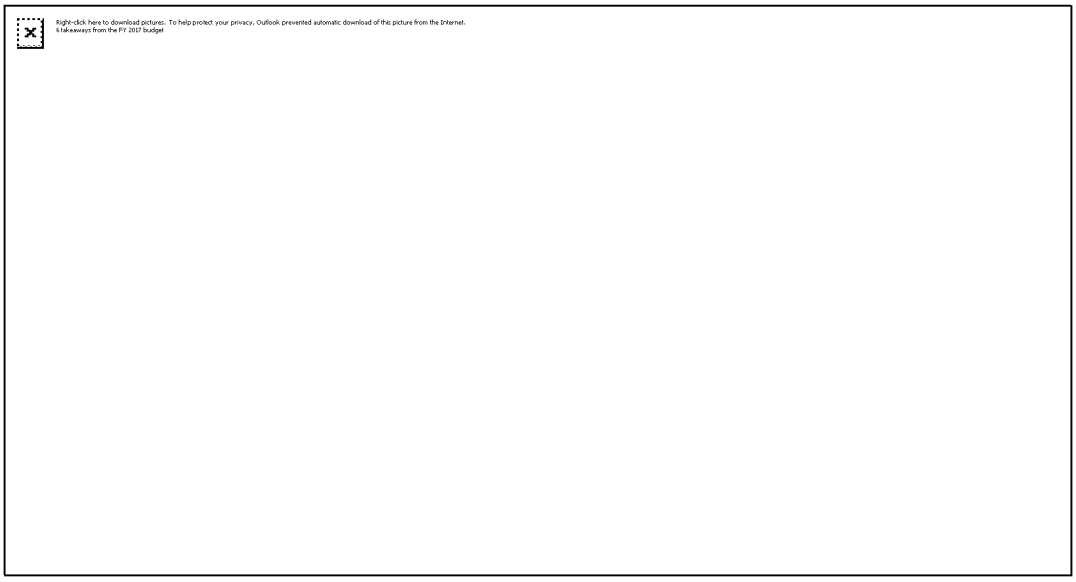


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:49 PM
To: Seger, Seth (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

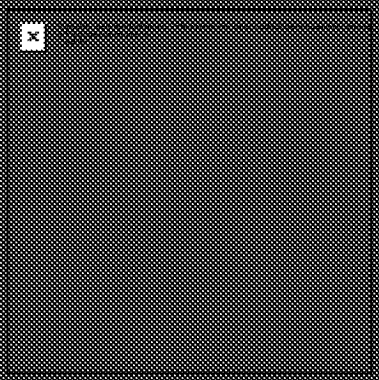
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:

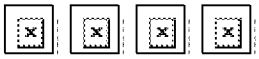


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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From: GSN's Daily Insider <gsn@gsnmagazine.ccsend.com> on behalf of GSN's Daily Insider <gsn@gsnmagazine.com>
Sent: Tuesday, February 16, 2016 7:05 AM
To: Seger, Seth (DTMB)
Subject: ASSA ABLOY acquires ADAEZ Pro Line of wire free door openers

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daily insider logo

February 16, 2016

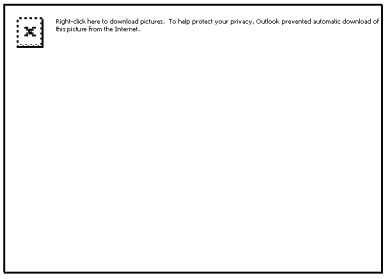
ASSA ABLOY acquires ADAEZ Pro Line of wire free door openers

Monroe, NC, February 12 - ASSA ABLOY has successfully completed the acquisition of the ADAEZ Pro line of specialty door operators from EDMIT Industries. The ADAEZ Pro line offers unique benefits for rigorous institutional and commercial applications.

The ADAEZ Pro line comprises two heavy-duty low energy operators, both for high traffic environments. The ADAEZ Pro offers a Regenerative Power System that charges an onboard battery pack, eliminating the need for wired electrical power in high use applications. The Pro ships standard with an integral RF receiver and wireless push buttons that make install a breeze. More

Two Baltimore city companies, Think and PivotPoint, partner to take-on cyber risk

Baltimore, MD, February 4 - Think Systems and PivotPoint Risk Analytics have teamed up to provide a combined offering to companies who are serious about addressing cyber risk.



Jeff Welch, Gerald Caponera, and John Hill.

Think has become an authorized reseller of PivotPoint's CyVaR, a new cyber risk analysis application that analyzes a company's risks in terms of their financial impact. Think provides information technology expertise and executive project control, something they call Bare Knuckled Project Management (BKPM). Now, company executives can see their cyber risk as potential financial impacts on their business, prioritize risk mitigation... More

General Services Administration selects CertiPath's TrustMonitor Platform

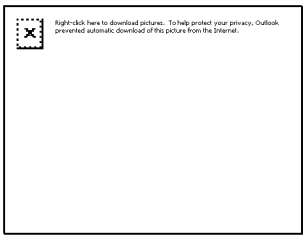
Reston, VA, February 10 - Driven by the ever-intensifying need for identity security, demand for Public Key Infrastructure (PKI) based credentials has never been higher. While increased reliance on high assurance identity credentials is a major benefit to physical and online security, it shines a light on the resiliency and accuracy of the trust network that underpins the credentials.

CertiPath's TrustMonitor ensures this resiliency by tracking the health and well-being of the federated trust infrastructure used to validate the Internet's highest assurance transactions. GSA is leveraging TrustMonitor to ensure the health of its own identity issuance

systems, and the health of the other participants in the federal trust fabric. Chi Hickey, Director of Testing and Procurement, Identity Assurance and Trusted Access Division, Office of... More

Chemring Group appoints Steven F. Cummings (Col, USA-Ret) Vice President

Dulles, VA, February 10 - Chemring Group announced the appointment of Steven F. Cummings (Colonel, USA-Ret) as Vice President Global Business Development and Strategy. In this new role, Mr. Cummings will be responsible for developing growth strategies that include all of Chemring's business segments.

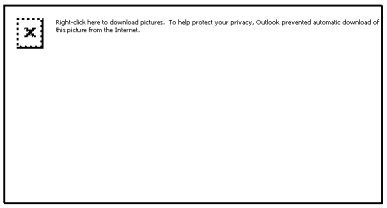


Steven F. Cummings

In coordination with his non-US counterpart, David McDonald, VP, Global Business Development and Strategy, Mr. Cummings will be responsible for business development initiatives of major sales efforts that support broad Chemring Group objectives. These will include international strategies, offset programs, and research and development investments. More

Certified Security Solutions Inc. Announces Technology Integration Agreement with SAP

Cleveland, OH, February 10 - Certified Security Solutions (CSS) Inc., a global leader in secure digital identity and access solutions, announced it will work together with SAP to integrate CSS' large-scale public key infrastructure (PKI)-based certificate management security solution with SAP HANA® Cloud Platform for the Internet of Things.



As a result of the integration, organizations will be able to use CSS' Verdetto IoT Identity Platform together with SAP HANA Cloud Platform for the Internet of Things. Using the CSS solution will provide these organizations with a secure and scalable cloud-based solution that creates and manages digital identities for device authentication, data encryption, and secure communication. More

ZeroWater surpasses $50,000 in donations with "Filters For Flint" program

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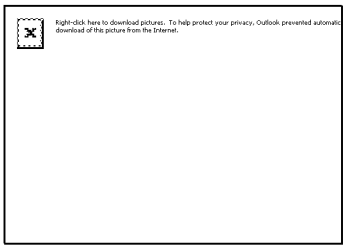
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Bensalem, PA, February 5 - Since the announcement of "Filters for Flint", ZeroWater is thankful to have surpassed over $40,000 in donations of both pitchers and filters to the residents of Flint, Michigan. The first shipment of ZeroWater's NSF certified lead reduction pitchers and filters has already been delivered and the second shipment is on its way.

"We are extremely proud our "Filters for Flint" program has been such a success. Getting clean water to Flint residents is why this program was created and thanks to our loyal supporters we are doing just that," stated Doug Kellam, CEO of ZeroWater. "We are committed to being a part of the immediate solution as long as Flint needs us." More

Government Security News, P.O. Box 7608, Greenwich, CT 06836

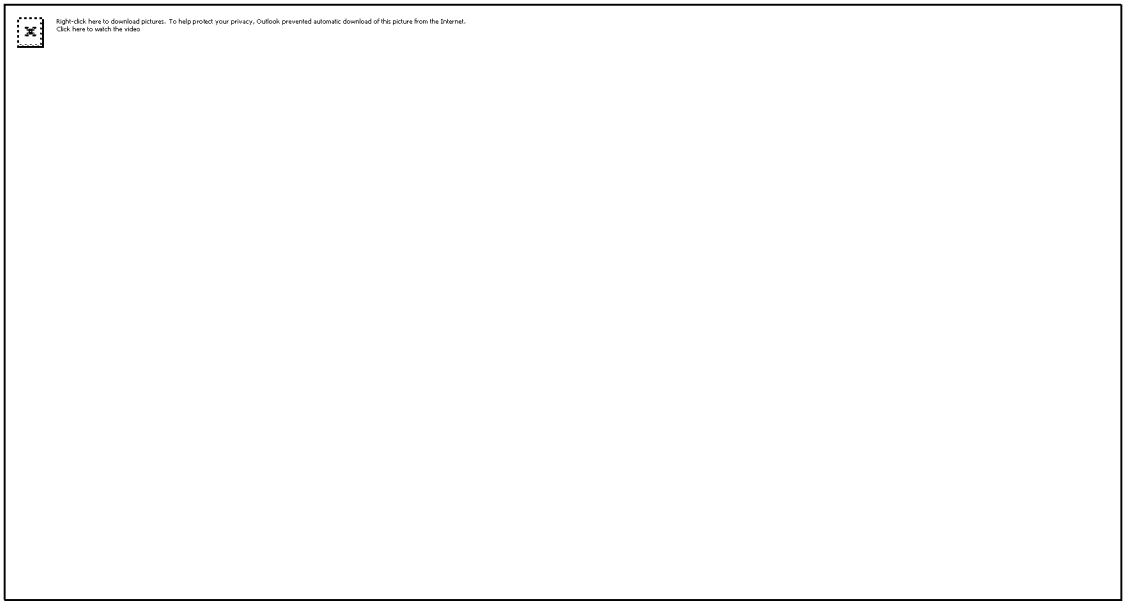
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:28 PM
To: Seger, Seth (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

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click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



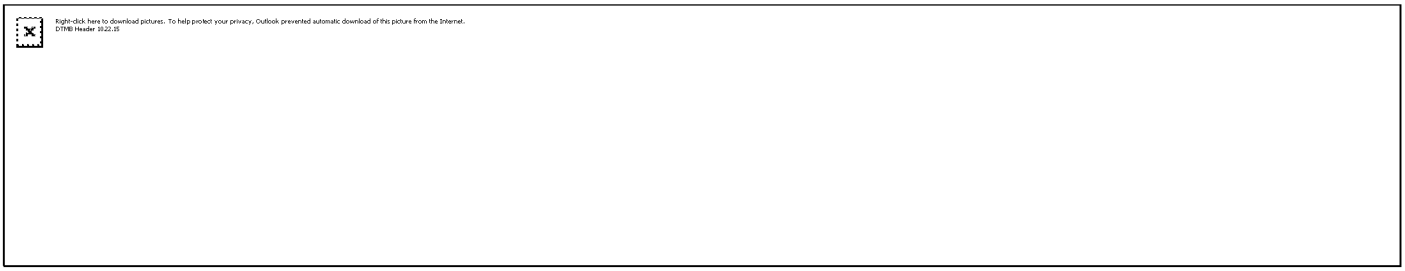
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Seger, Seth (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: Seger, Seth (DTMB)
Sent: Thursday, June 23, 2011 9:15 AM
To: Heather Seger
Subject: FW: Gongwer News Service Michigan Media Clips

Seth Seger

Information Security Officer

Michigan Department of Technology, Management, and Budget

Office of Enterprise Security

517.335.5857 -- Westshire

517.335.5029 -- Chandler

From: gongwerreports@gongwer.com [mailto:gongwerreports@gongwer.com]
Sent: Thursday, June 23, 2011 9:10 AM
To: Michigan_HTML@gongwer.com
Subject: Gongwer News Service Michigan Media Clips

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Michigan News

AG Schuette to lead Romney's Michigan team (Royal Oak Tribune, 6/23/2011)
Three charged at marijuana dispensary (Livingston Daily Press and Argus, 6/23/2011)

Wayne State raises in-state tuition 6.91 percent (Associated Press, 6/23/2011)
Flint resident joins effort against Michigan's emergency financial manager law (Flint Journal, 6/23/2011)
West Michigan Democrats call on Gov. Rick Snyder to restore funding to Grand Rapids schools pre-college engineering program (Grand Rapids Press, 6/23/2011)
U.S. Rep. Dave Camp questions lasting implications of General Motors bailout (MLive, 6/23/2011)
West Michigan lawmaker challenges Gov. Rick Snyder over stem cell research (MLive, 6/23/2011)
Michigan House approves proposed congressional map (Associated Press, 6/23/2011)
Lawyers urge state regulation of medical marijuana (Associated Press, 6/23/2011)
Lawsuit targets emergency manager law (Lansing State Journal, 6/23/2011)
Lansing School District, unions appear close to deal (Lansing State Journal, 6/23/2011)
Lawsuit: Fannie, Freddie owe Ingham County millions (Lansing State Journal, 6/23/2011)
Mitt Romney announces support of almost 2 dozen Michigan officials (Detroit Free Press, 6/23/2011)
GOP redistricting plan advances (Detroit Free Press, 6/23/2011)
Colorado's medical marijuana law an example for Michigan, lawyers say (Associated Press, 6/23/2011)
Marathon's Detroit refinery expansion promises jobs and cash -- but not enough, neighbors say (Detroit Free Press, 6/23/2011)
Macomb Executive Hackel takes government to new heights (Detroit News, 6/23/2011)
State House OKs redistricting plan (Detroit News, 6/23/2011)
Romney ahead in Michigan poll (Detroit News, 6/23/2011)
New suit challenges Michigan's emergency manager law (Detroit News, 6/23/2011)
Bolger resists run for Senate seat (Detroit News, 6/23/2011)
Quicken explores Detroit incentives (Detroit News, 6/23/2011)

Michigan **Opinions**

Lawmakers cut school aid against voters' will (Port Huron Times Herald, 6/23/2011)
Teachers face rough road ahead (Port Huron Times Herald, 6/23/2011)
Admit it, the auto bailout is working (Livingston Daily Press and Argus, 6/23/2011)
GOP Medicare reforms need better marketing (Oakland Press, 6/23/2011)
Viewpoint: Fred Upton must be doing something right to draw so many attacks (Kalamazoo Gazette, 6/23/2011)
Industrial park would boost the region (Lansing State Journal, 6/23/2011)
Editorial: Anti-immigrant bills would hurt workers, businesses and state (Detroit Free Press, 6/23/2011)
Editorial: Beckoning to employers with signs of stability (Detroit Free Press, 6/23/2011)
Brian Dickerson: A new Michigan divorce statute, tailored for one? (Detroit Free Press, 6/23/2011)
If you don't need them, don't fix them (Detroit News, 6/23/2011)
Immigrants add luster to Metro Detroit (Detroit News, 6/23/2011)
Detroit teachers should embrace reform (Detroit News, 6/23/2011)

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From: Seger, Seth (DTMB)
Sent: Tuesday, March 13, 2012 9:29 AM
To: Heather Seger
Subject: FW: Gongwer News Service Michigan Media Clips

Seth Seger
Michigan Department of Technology, Management, and Budget
Cybersecurity and Infrastructure Protection | Michigan Cybersecurity
517.335.5857

From: gongwerreports@gongwer.com [mailto:gongwerreports@gongwer.com]
Sent: Tuesday, March 13, 2012 9:26 AM
To: Michigan_HTML@gongwer.com
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Michigan News & Opinion For March 13, 2012

News

- Sec. Johnson Wants To Close Loopholes In Voting Laws **(Lansing State Journal, 3/13/2012)**
- Levin Calls For Cuts, Taxes At Holland Event **(Holland Sentinel, 3/13/2012)**
- Permit To Be Required At More Recreation Sites **(Lansing State Journal, 3/13/2012)**
- Will Michigan workplaces become more dangerous? Hundreds of safety rules may be eliminated **(MLive, 3/13/2012)**
- State Treasury to present Detroit City Council with language of proposed consent agreement **(MLive, 3/13/2012)**
- Lesbian-gay anti-discrimination policy accepted by Muskegon City Commission **(Muskegon Chronicle, 3/13/2012)**
- Detroit needs action, not more plans, Snyder tells audience **(Detroit Free Press, 3/13/2012)**
- Flint financial manager wants to borrow up to $20M **(Detroit Free Press, 3/13/2012)**
- DPS emergency manager Roy Roberts gets contracted extended **(Detroit Free Press, 3/13/2012)**
- Gov. Snyder proposes Detroit consent deal today **(Detroit Free Press, 3/13/2012)**
- Conservative advocacy group targets health care reform with ad in Michigan **(Detroit News, 3/13/2012)**
- Gov. Snyder says Detroit 'running out of time' **(Detroit News, 3/13/2012)**
- Michigan's U.S. reps urge rejection of Selfridge cuts **(Detroit News, 3/13/2012)**
- Detroit council, mayor await proposed consent agreement **(Detroit News, 3/13/2012)**
- Agency: Michigan should eliminate some workplace safety rules **(Associated Press, 3/13/2012)**
- Michigan to require permit at more recreation sites **(Associated Press, 3/13/2012)**
- Recall petitions filed in support of embattled Troy mayor **(Oakland Press, 3/13/2012)**
- Selfridge Air National Guard council blasts Carl Levin on base cuts **(Macomb Daily, 3/13/2012)**

Editorials

- Editorial: Some military cutbacks must be part of budget trimming **(Detroit News, 3/13/2012)**

- Bing: No way city will be fixed without additional money **(Detroit News, 3/13/2012)**
- Ban cellphone use by all drivers **(Lansing State Journal, 3/13/2012)**
- EDITORIAL: Stop lottery winners from getting food aid **(Oakland Press, 3/13/2012)**

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From: Seger, Seth (DTMB)
Sent: Wednesday, March 21, 2012 8:10 AM
To: Heather Seger
Subject: FW: Gongwer News Service Michigan Media Clips

Seth Seger
Michigan Department of Technology, Management, and Budget
Cybersecurity and Infrastructure Protection | Michigan Cybersecurity
517.335.5857

From: gongwerreports@gongwer.com [mailto:gongwerreports@gongwer.com]
Sent: Wednesday, March 21, 2012 8:07 AM
To: Michigan_HTML@gongwer.com
Subject: Gongwer News Service Michigan Media Clips

Michigan News & Opinion For March 21, 2012

News

- What city wants from state: $137M in aid, staying in control **(Detroit Free Press, 3/21/2012)**
- Public can comment on dioxin cleanup plan for Midland through April 25 **(Midland Daily News, 3/21/2012)**
- Auto fee hike raises questions **(Livingston Daily Press and Argus, 3/21/2012)**
- Mich. Air Guard cuts may change **(Battle Creek Enquirer, 3/21/2012)**
- Newaygo County officially opposes Gov. Snyder's budget proposal on revenue sharing **(Muskegon Chronicle, 3/21/2012)**
- Rep. Mike Shirkey says legislation opposed by Consumers Energy would improve business climate **(Jackson Citizen Patriot, 3/21/2012)**
- Governor Rick Snyder launches 'Detroit Can't Wait' webpage about consent agreement **(MLive, 3/21/2012)**
- Michigan Senate bill would prohibit using medical marijuana to treat glaucoma **(MLive, 3/21/2012)**
- State plans emergency appeal after judge removes Flint emergency manager, restores mayor and city council **(Flint Journal, 3/21/2012)**
- Lt. Gov Brian Calley details plan to eliminate industrial personal property tax **(MLive, 3/21/2012)**
- Judge removes Flint emergency manager, restores mayor and city council; State planning appeal **(Flint Journal, 3/21/2012)**
- New health law viewed as victory for Michigan women **(Detroit Free Press, 3/21/2012)**
- State Senate bill would crack down on school worker-student sex **(Associated Press, 3/21/2012)**
- Sen. Carl Levin hopeful that Air Force cuts won't hurt Selfridge **(Detroit Free Press, 3/21/2012)**
- L. Brooks Patterson, other Republicans behind push for law over redrawing district maps **(Detroit Free Press, 3/21/2012)**
- Judge adds new hurdle for Detroit consent deal **(Detroit Free Press, 3/21/2012)**
- Dillon considers state's financial plan a back-up to one by Detroit officials **(Detroit News, 3/21/2012)**
- Oakland Dems: Emails show GOP plot to gain redistricting control **(Detroit News, 3/21/2012)**
- State to appeal ruling blocking Detroit consent agreement **(Detroit News, 3/21/2012)**

- Bills to curb food relief abuse stalled in Michigan Legislature **(Lansing State Journal, 3/21/2012)**
- Pro-labor measures advance **(Associated Press, 3/21/2012)**
- Pontiac schools plan may avoid review, loss of state aid **(Oakland Press, 3/21/2012)**
- HE CAN'T BE STOPPED: Hackel needs road assistance again **(Macomb Daily, 3/21/2012)**
- Mich. emergency manager push suffers setbacks **(Associated Press, 3/21/2012)**

Editorials

- Law limiting pseudoephedrine access a good one **(Marquette Mining Journal , 3/21/2012)**
- Phil Power ---- Politicians focus on ideology, not excellence of U of M **(Holland Sentinel, 3/21/2012)**
- Jack Lessenberry: Detroit running out of time; $1 in assets for $33 in liabilities; push is coming to shove **(Metro Times, 3/21/2012)**
- Editorial: Does Gov. Snyder want to avoid right-to-work conflict? He should promise a veto **(Detroit Free Press, 3/21/2012)**
- Editorial: New Bing consent proposal is step in right direction **(Detroit News, 3/21/2012)**
- Editorial: Judge's heavy hand adds drama **(Detroit News, 3/21/2012)**
- EDITORIAL: State tourism campaign points toward success **(Oakland Press, 3/21/2012)**

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Sikkema, Tyler (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

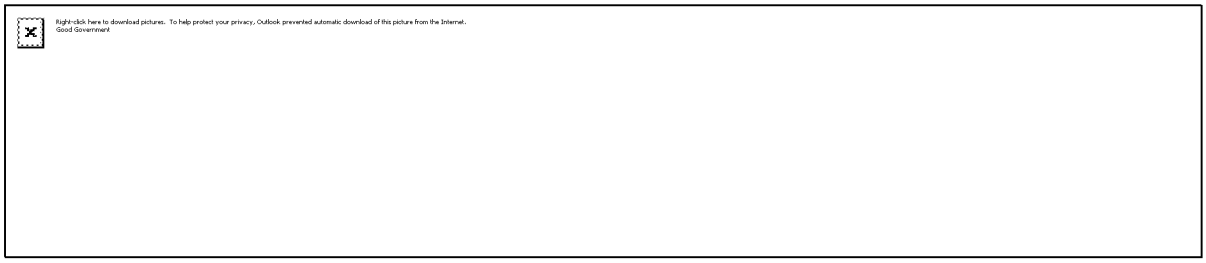
This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to sikkemat@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S.

Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:31 PM
To: Sikkema, Tyler (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

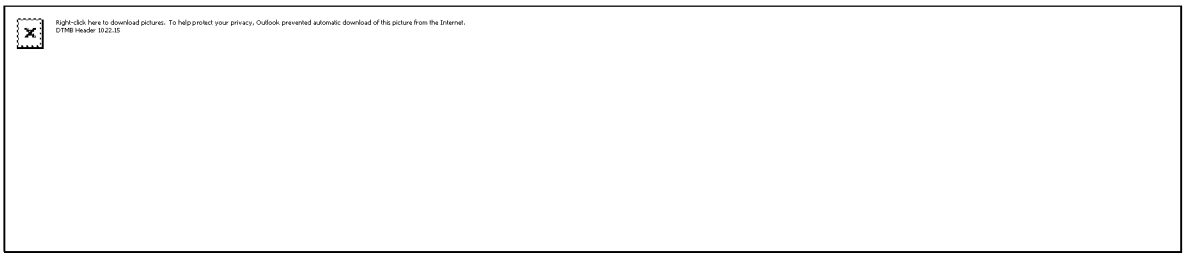
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

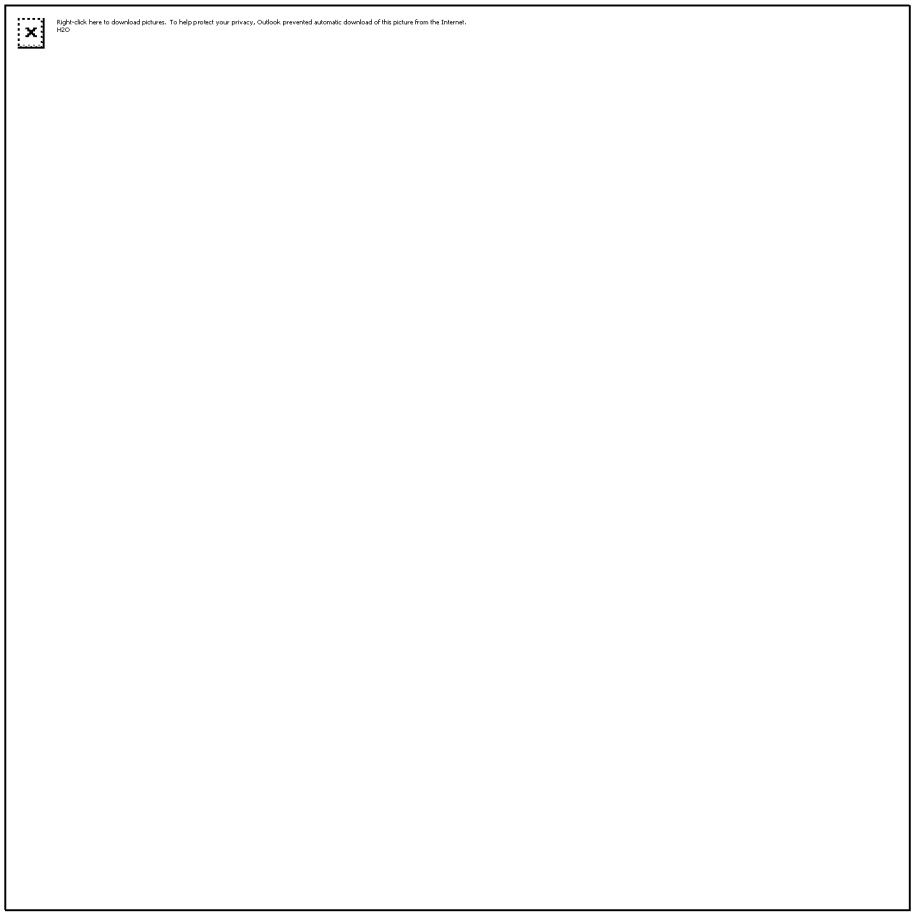
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to sikkemat@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Sikkema, Tyler (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



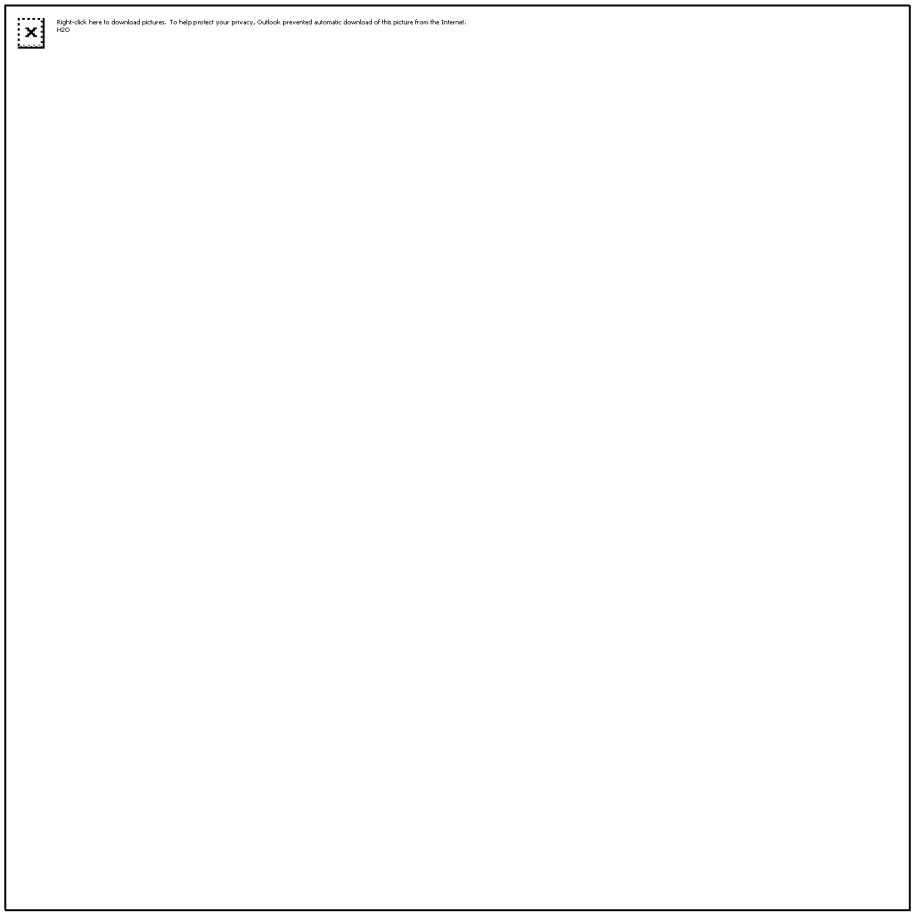
The Department of Technology, Management and Budget
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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Stankiewicz, Richard (DTMB)
Subject: Contributing time, muscle and money

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
DTMB Header 1022.15

During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



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- The mandatory use of HRMN
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I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
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This email was sent to stankiewicz@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

Subject:	Flint Water Morning Briefing
Location:	Patriot Room - North Tower
Start:	Fri 2/19/2016 8:00 AM
End:	Fri 2/19/2016 8:30 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Wilbur, Rose (DNR)
Required Attendees:	Abel, Laurie (DNR); Benzie, Richard (DEQ); Browne, Elizabeth (DEQ); Burton, Steven (DNR); Davis, Sheli (DNR); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Feuerstein, Heather (DEQ); Figley, Jacob (DNR); Forstat, David (DNR); Francis, Gideon (DTMB); Goodhall, Mary (DEQ); Hagler, Gary (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Laux, Dan (DNR); Leeming, Susan (DEQ); Lemmien, David (DNR); Lord, Daniel (DNR); Luoto, Cory (DNR); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Mensch, Brian (DNR); Molnar, Dean (DNR); Mroczkowski, Kenneth (DEQ); MSP-EOC-MDEQ; Norton, Susan (DEQ); Philip, Kris (DEQ); Pilar, Jamie (DNR); Robson, Timothy (DNR); Russell, Erin (DEQ); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Singh, Anita (DEQ); Sliver, Steve (DEQ); Stankiewicz, Richard (DTMB); Stephens, Jason (DNR); Sygo, Jim (DEQ); Tommasulo, Karen (DEQ); Verona, Laura (DEQ); Wagner, Robert (DEQ); Webb, Timothy (DNR); Weston, Tom (DNR); Wierzbicki, David (DEQ); Wilcox, Candra (DEQ); Wolf, Jennifer (DNR)

The briefing for the Flint Water Incident is scheduled for 8:00 a.m. Sharp on Thursday, February 19, 2016. Please plan to attend.

This meeting will be held in the Patriot Room, North Tower, Con Hall.

Thank you.

Subject:	Flint Water Planning Meeting
Location:	Patriot Room - North Tower
Start:	Fri 2/19/2016 3:30 PM
End:	Fri 2/19/2016 4:30 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Wilbur, Rose (DNR)
Required Attendees:	Abel, Laurie (DNR); Benzie, Richard (DEQ); Browne, Elizabeth (DEQ); Burton, Steven (DNR); Davis, Sheli (DNR); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Feuerstein, Heather (DEQ); Figley, Jacob (DNR); Forstat, David (DNR); Francis, Gideon (DTMB); Goodhall, Mary (DEQ); Hagler, Gary (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Laux, Dan (DNR); Leeming, Susan (DEQ); Lemmien, David (DNR); Lord, Daniel (DNR); Luoto, Cory (DNR); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Mensch, Brian (DNR); Molnar, Dean (DNR); Mroczkowski, Kenneth (DEQ); MSP-EOC-MDEQ; Norton, Susan (DEQ); Philip, Kris (DEQ); Pilar, Jamie (DNR); Robson, Timothy (DNR); Russell, Erin (DEQ); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Singh, Anita (DEQ); Sliver, Steve (DEQ); Stankiewicz, Richard (DTMB); Stephens, Jason (DNR); Sygo, Jim (DEQ); Tommasulo, Karen (DEQ); Verona, Laura (DEQ); Wagner, Robert (DEQ); Webb, Timothy (DNR); Weston, Tom (DNR); Wierzbicki, David (DEQ); Wilcox, Candra (DEQ); Wolf, Jennifer (DNR)

Please plan to attend the Flint Water Incident Daily Planning Meeting at 3:30 p.m. on Friday, February 19, 2016.

This meeting will be held in the Patriot Room, North Tower, Con Hall.

As previously mentioned, there is a possibility that the meeting could start 10-15 minutes late. If this happens, please plan to work with your break-out groups to communicate important tasks and information.

Thank you.

Subject:	Canceled: Flint Water Planning Meeting
Location:	Patriot Room - North Tower
Start:	Fri 2/19/2016 3:30 PM
End:	Fri 2/19/2016 4:30 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	DNR-Shingleton-FMU
Required Attendees:	Abel, Laurie (DNR); Benzie, Richard (DEQ); Browne, Elizabeth (DEQ); Burton, Steven (DNR); Davis, Sheli (DNR); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Feuerstein, Heather (DEQ); Figley, Jacob (DNR); Forstat, David (DNR); Francis, Gideon (DTMB); Goodhall, Mary (DEQ); Hagler, Gary (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Laux, Dan (DNR); Leeming, Susan (DEQ); Lemmien, David (DNR); Lord, Daniel (DNR); Luoto, Cory (DNR); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Mensch, Brian (DNR); Molnar, Dean (DNR); Mroczkowski, Kenneth (DEQ); MSP-EOC-MDEQ; Norton, Susan (DEQ); Philip, Kris (DEQ); Pilar, Jamie (DNR); Robson, Timothy (DNR); Russell, Erin (DEQ); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Singh, Anita (DEQ); Sliver, Steve (DEQ); Stankiewicz, Richard (DTMB); Stephens, Jason (DNR); Sygo, Jim (DEQ); Tommasulo, Karen (DEQ); Verona, Laura (DEQ); Wagner, Robert (DEQ); Webb, Timothy (DNR); Weston, Tom (DNR); Wierzbicki, David (DEQ); Wilbur, Rose (DNR); Wilcox, Candra (DEQ); Wolf, Jennifer (DNR)
Importance:	High

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This meeting will be held in the Patriot Room, North Tower, Con Hall.

As previously mentioned, there is a possibility that the meeting could start 10-15 minutes late. If this happens, please plan to work with your break-out groups to communicate important tasks and information.

Thank you.

From: Weston, Tom (DNR)
Sent: Wednesday, February 17, 2016 4:43 PM
To: Francis, Gideon (DTMB);Stankiewicz, Richard (DTMB)
Subject: FW: Updated EPA Order Summary Document
Attachments: Flint Water EPA Narrative_Public Website Post_02012016_1015.docx

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From: MDEQ-ECC-IMT
Sent: Monday, February 01, 2016 10:50 AM
To: MSP-SEOCPIO
Cc: Brown, Melanie (DEQ); JICManager; Wolf, Jennifer (DNR); Holland, Meegan (GOV); Buhs, Caleb (DTMB); MSP-EOC-MDEQ; Dykema, Linda D. (DHHS); Edgerton, Shelly (LARA); Creagh, Keith (DEQ); Sygo, Jim (DEQ); MSP-EOC-MDLARA; Lord, Daniel (DNR); Towne, Karen (LARA); Browne, Elizabeth (DEQ); Norton, Susan (DEQ); Molnar, Dean (DNR); Ahnen, Rich (DNR); Benzie, Richard (DEQ); Burton, Steven (DNR); Conn, Christopher (DEQ); Cook, Pat (DEQ); DeGrazia, Joseph (DEQ); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Forstat, David (DNR); Franks, Robert (DEQ); Hagler, Gary (DNR); Heckman, Daniel (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Multerer, Kelley (DNR); Murphy, Keith (DNR); Perry, Paige (DNR); Philip, Kris (DEQ); Prysby, Mike (DEQ); Robson, Timothy (DNR); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Sobieski, Sue (DNR); Sterrett, William (DNR); Tiernan, Gerald (DEQ); Tommasulo, Karen (DEQ); Wagner, Robert (DEQ); Weston, Tom (DNR); Wieber, Kerry (DNR); Wilcox, Candra (DEQ)
Subject: FW: Updated EPA Order Summary Document

The attached document has been approved by the IMT PIO to be posted to the www.michigan.gov/flintwater website. This is an updated revision of the summary.

Thank you.

MDEW-ECC-IMT

From: Wieber, Kerry (DNR)
Sent: Monday, February 01, 2016 10:31 AM
To: MDEQ-ECC-IMT
Subject: Updated EPA Order Summary Document

Attached is the updated EPA Order summary document. Please provide to the Director and have it updated on the website.

Thanks!
Kerry

Summary of Department of Environmental Quality (DEQ) Actions
In Response to the
EPA Emergency Administrative Order
Updated: 02/01/2016 0930

EXECUTIVE SUMMARY:

The EPA Emergency Administrative Order contains 15 overall items to be addressed by DEQ. The status of each of the 15 items has been categorized into ongoing, completed, completed & ongoing, and not completed. The current status of the items is as follows: 7 items are ongoing; 2 items have been completed; 5 items have been completed and are ongoing; and 1 item has not yet been completed. To date, all deadlines imposed in the EPA Order have been met and work continues on several items that require an ongoing effort.

DETAILED INFORMATION:

EPA Order Due Date: 01/21/2016

- **Item 55: "Shall cooperate with EPA for conducting sampling and other diagnostic activities"**
  - The Testing/Sampling Group has been assigned this task.
    - *It is an ongoing process.*
- **Item 60: "Shall not switch water supplies until plans have been submitted and approved"**
  - The Public Health Group has been assigned to this task and they have received an agreement to comply from the City of Flint.
    - *This task has been completed.*

EPA Order Due Date: 01/22/2016

- **Item 50: "Intent to Comply Letter"**
  - The Administrative Group was assigned this task.
    - *This task was completed on 01/22/2016.*

EPA Order Due Date: 01/26/2016

- **Item 51: "Public Website posting all reports, plans, weekly status reports on progress, except Personally Identifying Information (PII)"**
  - The Administrative Group was assigned this task. The information that is currently available has been posted on the website and will be updated as more results become available.
    - *This is an ongoing task.*
  - A representative from the Administrative Group will be working with SEOC to add an EPA Order section.
    - *This is an ongoing task.*

EPA Order Due Date: 01/28/2016

- **Item 63: "Shall engage a panel of experts to advise and make public recommendations to the city on steps needed to mitigate the imminent and substantial endangerment to the health of persons and general operation of the city's PWS to comply with SDWA & NPDWRs"**
    - The Administrative Group has been assigned to this task. A panel of experts had a meeting in Flint on 01/27/2016 at 3:00 p.m.
        - This is an ongoing task.

EPA Order Due Date: 01/31/2016

- **Item 52: "Is progress being made with corrosion control in the City? Respond to EPA Flint Task Force"**
    - The Public Health Group has been assigned to this task. The City of Flint is being asked to provide data.
        - *This task has been completed.*
    - EPA agreed on the dosing level for orthophosphate (01/27/2016).
        - *This task has been completed.*
    - Next step: Conduct weekly status calls with Flint Water Treatment Plant.
        - *This task is completed and is ongoing.*
    - Review Monthly Operational Reports to ensure corrosion control treatment is appropriately maintained.
        - *Task is completed and ongoing.*
    - December Monthly Operations Submitted with Dosages (1st week of January). Data expected from City on 01/29/2016.
        - *Task has been completed.*
- **Item 53:**
    - **A. "Water Quality parameter measurements in distribution system"**
        - The Public Health Group has been assigned to this task.
        - Ensure City conducts/provides WQP data as required and that during their weekly status call, they discuss WQP trends/concerns.
            - *Task is completed and ongoing. (A Monthly Operations Report has been sent to the DEQ by the City of Flint).*
    - **B. "All lead in water testing results for the city since January 2013 including those not used for LCR compliance"**
        - The Public Health Group has been assigned to this task.
            - *Task is completed and ongoing.*
        - Provide any lead results in DEQ files for monitoring since Jan 2013 (target 01/29/2016) to the Administrative Group so that they can vet and send to those who maintain the website.

        - *Task is completed and ongoing. (Residential test results have been posted on the web. Compliance data is being vetted by DEQ staff).*
    - Ensure ongoing monitoring results continue to be provided/posted to website.
        - *This task is ongoing.*
- **C. "Identification of areas by zip code in the city with elevated blood levels"**
    - The Administrative Group has been assigned to coordinate with DHHS.
        - *Ongoing process.*

- **Item 54:**
    - **A. "Existing inventory of homes with lead service lines in Excel or similar format"**
        - The Infrastructure Group and DNR GIS is assigned to the task of compiling this data. Would like to obtain a list of billing addresses that receive Flint Water to aid in mapping.
            - *This task has been completed.*
    - **B. "Addresses of homes that have had water service interruptions or street disturbances (e.g. water main breaks, etc.) within last year"**
        - This task has been assigned to the Infrastructure and Public Health Groups.
            - *This task has been completed.*
        - The Infrastructure and Public Health Groups called the City on 1/29/2016 to get update on status.
            - *This task has been completed.*
    - **C. "Addresses of currently unoccupied homes"**
        - This task has been assigned to the Infrastructure and Public Health Groups. MDEQ is working with the City of Flint Department of Public Works to acquire the data and map these locations. The information for this is not for public dissemination due to safety reasons.
            - *This is an ongoing task.*

- **Item 69:**
    - **A. "Any agent, consultant or contractor used for carrying out this order shall also abide by record retention restrictions under this order"**
        - This task has been assigned to the Administrative Group. The recommended action is to comply with order and provide instruction. Assistant Attorney General (AAG) procured a Document Unit Leader.
            - *This is an ongoing task.*
        - All agents or contractors will be required to comply with the Retention Schedule of the EPA Order.
            - *This task is ongoing.*
        - Identify record retention elements and provide direction to all personnel, agents, or contractors that are or may become involved with the Flint water incident. Also prepare a Documentation Unit Leader task list and identify resource(s) needed to fill the position. This was assign to the Assistant Attorney General.
            - *This task has been completed.*

- **B. "Any agent, consultant or contractor used for carrying out this order shall also abide by record retention restrictions under this order"**
  - This task has been assigned to the Legal Team and the Administrative Group. The Document Unit Leader will work with The AAG and Administrative Group to produce a letter.
    - *This task is ongoing.*
  - It is recommended that a letter should be drafted from DEQ to the City of Flint.
    - *This task is ongoing.*

EPA Order Due Date: 02/04/2016

- **Item 59: "City shall submit to DEQ the following items listed below:"**
  - **A. "Submit a plan and schedule to MDEQ for designated optimal corrosion control and water quality parameters and water monitoring plans"**
    - The Public Health Group has been assigned to this task.
    - Confirm with City that they will have plans completed and submitted by 02/04/2016.
  - **B. "Submit a sampling plan for daily monitoring submitted in a weekly report"**
    - The Public Health Group and Infrastructure Group have been assigned to this task.
    - Confirm with the City that they will have plans completed and submitted by 02/04/2016.
  - **C. "Submit an operations plan for the corrosion control equipment submitted in weekly format including monitoring, calibration, verification and daily monitoring of finished water corrosion control parameters"**
    - The Public Health Group have been assigned to this task.
    - Confirm with the City that they will have plans completed and submitted by 02/04/2016.

EPA Order Due Date: 02/05/2016

- **Item 61: "City must demonstrate and MDEQ must ensure the city has necessary capable and qualified personnel to perform duties in PWS"**
  - The Public Health Group has been assigned to this task.
    - *This is an ongoing task.*
  - MDEQ to get list of all operators employed at the treatment plant and validate that they are properly certified. MDEQ will provide appropriate targeted training for Flint operations staff.

EPA Order Due Date: 02/20/2016

- **Item 62: "City will document and share steps to develop and implement a distribution system water quality optimization plan to MDEQ"**
    - The Public Health Group has been assigned to this in coordination with the City of Flint.
        - *This is an ongoing task.*
    - Establish a realistic due date. MDEQ to contact national drinking water organization currently working on the distribution system optimization plan framework.
    - City to submit proposal by 02/20/2016 to MDEQ and EPA for review/evaluation of the proposal.

EPA Order Due Date: Monthly

- **Item 57: "Shall maintain chlorine residual in the distribution system in accordance to SDW and National Primary Drinking Water Regulations (NPDWR)"**
    - The Public Health Group has been assigned to this task.
        - *This has been completed and ongoing.*
    - Regulatory requirements are already in place for residual chlorine. The City is required to monitor chlorine regularly and report on Monthly Operating Reports.
    - Review Chlorine residual levels in weekly status calls.
- **Item 58: "City shall continue to add corrosion inhibitors at sufficient levels"**
    - The Public Health Group has been assigned to this task.
        - *This is an ongoing task.*
- **Item 68: "Preserve records and data for six years"**
    - The Administrative Group and the Legal Team have been assigned to this.
        - *This is an ongoing task.*
    - To ensure consistency, retain all records following General Schedule #5, specifically GS5.10. When contacted regarding disposal, all records will be put on a litigation hold for one additional year and not destroyed. Training will be conducted by DTMB Record Center to all DEQ staff to ensure consistency and understanding.
        - *This will be an ongoing task.*

EPA Order Due Date: 01/21/2022

- **Item 68: "After six years must notify EPA 60 calendar days prior to destruction of any data pertaining to this order"**
    - The Administrative Group and the Legal Team have been assigned to this task.
    - To ensure consistency, retain all records following General Schedule #5, specifically GS5.10. When contacted regarding disposal, all records will be put on a litigation hold for one additional

year and not destroyed. U.S. EPA will be notified when the additional one-year litigation hold is put in place.

- *This is an ongoing task.*

From: Weston, Tom (DNR)
Sent: Wednesday, February 17, 2016 4:44 PM
To: Francis, Gideon (DTMB);Stankiewicz, Richard (DTMB)
Subject: FW: Latest EPA Task List Spreadsheet & Summary
Attachments: Flint Water EPA Narrative_Public Website Post_01312016_1335.pdf

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From: MDEQ-ECC-IMT
Sent: Monday, February 01, 2016 9:10 AM
To: MDEQ-ECC-IMT; Ahnen, Rich (DNR); Benzie, Richard (DEQ); Browne, Elizabeth (DEQ); Burton, Steven (DNR); Conn, Christopher (DEQ); Cook, Pat (DEQ); DeGrazia, Joseph (DEQ); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Fisher, Jim (DNR); Forstat, David (DNR); Franks, Robert (DEQ); Hagler, Gary (DNR); Heckman, Daniel (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Lord, Daniel (DNR); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Molnar, Dean (DNR); MSP-EOC-MDEQ; Multerer, Kelley (DNR); Murphy, Keith (DNR); Perry, Paige (DNR); Philip, Kris (DEQ); Prysby, Mike (DEQ); Robson, Timothy (DNR); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Sterrett, William (DNR); Sygo, Jim (DEQ); Tiernan, Gerald (DEQ); Tommasulo, Karen (DEQ); Wagner, Robert (DEQ); Weston, Tom (DNR); Wieber, Kerry (DNR); Wilcox, Candra (DEQ); Wolf, Jennifer (DNR)
Subject: RE: Latest EPA Task List Spreadsheet & Summary

Please use this attachment as the latest summary of the EPA Order Tasks.

Thank you.

From: MDEQ-ECC-IMT
Sent: Monday, February 01, 2016 8:53 AM
To: Ahnen, Rich (DNR); Benzie, Richard (DEQ); Browne, Elizabeth (DEQ); Burton, Steven (DNR); Conn, Christopher (DEQ); Cook, Pat (DEQ); DeGrazia, Joseph (DEQ); Dolehanty, Mary Ann (DEQ); Ducharme, Mark (DEQ); Epkey, Amy (DEQ); Feighner, Bryce (DEQ); Fisher, Jim (DNR); Forstat, David (DNR); Franks, Robert (DEQ); Hagler, Gary (DNR); Heckman, Daniel (DNR); Kohlhepp, Amy (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Lord, Daniel (DNR); Maki, Brian (DNR); Malloch, David (DNR); McDonald, Paul (DEQ); Molnar, Dean (DNR); MSP-EOC; Multerer, Kelley (DNR); Murphy, Keith (DNR); Perry, Paige (DNR); Philip, Kris (DEQ); Prysby, Mike (DEQ); Robson, Timothy (DNR); Sadler, Taunia (DNR); Schinderle, Jack (DEQ); Shirey, Kathleen (DEQ); Sobieski, Sue (DNR); Sterrett, William (DNR); Sygo, Jim (DEQ); Tiernan, Gerald (DEQ); Tommasulo, Karen (DEQ); Wagner, Robert (DEQ); Weston, Tom (DNR); Wieber, Kerry (DNR); Wilcox, Candra (DEQ); Wolf, Jennifer (DNR)
Subject: Latest EPA Task List Spreadsheet & Summary

Good Morning!

Please find the most recently updated EPA Emergency Administrative Order Tasks Worksheet and the Narrative that has been posted to the web.

Thank you,

MDEQ-ECC-IMT
517-284-5986

Summary of Department of Environmental Quality (DEQ) Actions
In Response to the
EPA Emergency Administrative Order
Updated: 01/31/2016 1335

Executive Summary:

The EPA Emergency Administrative Order contains 15 overall items to be addressed by DEQ. The status of each of the 15 items has been categorized into ongoing, completed, completed & ongoing, and not completed. The current status of the items is as follows: 7 items are ongoing; 2 items have been completed; 5 items have been completed and are ongoing; and 1 item has not yet been completed. To date, all deadlines imposed in the EPA Order have been met and work continues on several items that require an ongoing effort.

Detailed Information:

EPA Order Due Date: 01/21/2016

- **Item 55: "Shall cooperate with EPA for conducting sampling and other diagnostic activities"**
  - The Testing/Sampling Group has been assigned this task.
    - *It is an ongoing process.*
- **Item 60: "Shall not switch water supplies until plans have been submitted and approved"**
  - The Public Health Group has been assigned to this task and they have received an agreement.
    - *This task has been completed.*

EPA Order Due Date: 01/22/2016

- **Item 50: "Intent to Comply Letter"**
  - The Administrative Group was assigned this task.
    - *This task was completed on 01/22/2016.*

EPA Order Due Date: 01/26/2016

- **Item 51: "Public Website posting all reports, plans, weekly status reports on progress, except Personally Identifying Information (PII)"**
  - The Administrative Group was assigned this task. The currently available information has been posted on the website and will be updated as more results become available.
    - *This is an ongoing task.*
  - A representative from the Administrative Group will be working with SEOC to add an EPA order section.
    - *This is an ongoing task.*

EPA Order Due Date: 01/28/2016

- **Item 63: "Shall engage a panel of experts to advise and make public recommendations to the city on steps needed to mitigate the imminent and substantial endangerment to the health of persons and general operation of the city's PWS to comply with SDWA & NPDWRs"**
    - The Administrative Group has been assigned to this task. A panel of experts had a meeting in Flint on 01/27/2016 at 3:00 p.m.
        - This is an ongoing task.

EPA Order Due Date: 01/31/2016

- **Item 52: "Is progress being made with corrosion control in the City? Respond to EPA Flint Task Force"**
    - The Public Health Group has been assigned to this task. The City of Flint is being asked to provide data.
        - *This task has been completed.*
    - EPA agreed on the dosing level for orthophosphate (01/27/2016).
        - *This task has been completed.*
    - Next step: Conduct weekly status calls with Flint Water Treatment Plant.
        - *This task has been completed.*
    - Review Monthly Operational Reports to ensure corrosion control treatment is appropriately maintained.
        - *Task is completed and ongoing.*
    - December Monthly Operations Submitted with Dosages (1st week of January). Data expected from City on 01/29/2016.
        - *Task has been completed.*
- **Item 53:**
    - **A. "Water Quality parameter measurements in distribution system"**
        - The Public Health Group has been assigned to this task.
        - Ensure City conducts/provides WQP data as required and that during their weekly status call, they discuss WQP trends/concerns.
            - *Task is completed and ongoing. (A Monthly Operations Report has been sent to the DEQ by the City of Flint).*
    - **B. "All lead in water testing results for the city since January 2013 including those not used for LCR compliance"**
        - The Public Health Group has been assigned to this task.
            - *Task is completed and Ongoing.*

        - Provide to the Administrative Group so that they can vet and send to those who maintain website any lead results in DEQ files for monitoring since Jan 2013 (target 01/29/2016).
            - *Task is completed and Ongoing. (Residential test results have been posted on the web. Compliance data is being vetted by DEQ staff).*
        - Ensure ongoing monitoring results continue to be provided/posted to website.
            - *This task is ongoing.*
    - **C. "Identification of areas by zip code in the city with elevated blood levels"**
        - The Administrative Group has been assigned to coordinate with DHHS.
            - *Ongoing process.*
- **Item 54:**
    - **A. "Existing inventory of homes with lead service lines in Excel or similar format"**
        - The Infrastructure Group and DNR GIS is assigned to this task or compiling this data. Would like to obtain a list of billing addresses that receive Flint Water to aid in mapping.
            - *This task has been completed.*
    - **B. "Addresses of homes that have had water service interruptions or street disturbances (e.g. water main breaks, etc.) within last year"**
        - This task has been assigned to the Infrastructure and Public Health Groups.
            - *This task has been completed.*
        - The Infrastructure and Public Health Groups will call the City on 1/29/2016 to get update on status.
            - *This task has been completed.*
    - **C. "Addresses of currently unoccupied homes"**
        - This task has been assigned to the Infrastructure and Public Health Groups. MDEQ is working with the City of Flint Department of Public Works to acquire the data and map these locations. Would like to obtain information as to where water is turned off. State Emergency Operations Center (SEOC) will contact MSP. The information for this is not for public dissemination due to safety reasons.
            - *This is an ongoing task.*
- **Item 69:**
    - **A. "Any agent, consultant or contractor used for carrying out this order shall also abide by record retention restrictions under this order"**
        - This task has been assigned to the Administrative Group. The recommended action is to comply with order and provide instruction. Assistant Attorney General (AAG) procured a Document Unit Leader.
            - *This is an ongoing task.*
        - All agents or contractors will be required to comply with the Retention Schedule of the EPA Order.
            - *This task is ongoing.*

        - Identify record retention elements and provide direction to all personnel, agents, or contractors that are or may become, involved with the Flint water incident. Also need to prepare a Documentation Unit Leader task list and identify resource(s) needed to fill the position.

          This was assign to the Assistant Attorney General.
            - *This task has been completed.*
    - **B. "Any agent, consultant or contractor used for carrying out this order shall also abide by record retention restrictions under this order"**
        - This task has been assigned to the Legal Team and the Administrative Group. The DOCUL will work with The AAG and Administrative Group to produce letter.
            - *This task is ongoing.*
        - It is recommended that a letter should be drafted from DEQ to the City of Flint.
            - *This task is ongoing.*

EPA Order Due Date: 02/04/2016

- **Item 59: "City shall submit to DEQ the following items listed below:"**
    - **A. "Submit a plan and schedule to MDEQ for designated optimal corrosion control and water quality parameters and water monitoring plans"**
        - The Public Health Group has been assigned to this task.
        - Confirm with City that they will have plans completed and submitted by 02/04/2016.
    - **B. "Submit a sampling plan for daily monitoring submitted in a weekly report"**
        - The Public Health Group and Infrastructure Group have been assigned to this task.
        - Confirm with the City that they will have plans completed and submitted by 02/04/2016.
    - **C. "Submit an operations plan for the corrosion control equipment submitted in weekly format including monitoring, calibration, verification and daily monitoring of finished water corrosion control parameters"**
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EPA Order Due Date: 02/05/2016

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    - The Public Health Group has been assigned to this task.
        - *This is an ongoing task.*
    - MDEQ to get list of all operators employed at treatment plant and validate that they are properly certified, and to provide appropriate targeted training for Flint operations staff.

EPA Order Due Date: 02/20/2016

- **Item 62: "City will document and share steps to develop and implement a distribution system water quality optimization plan to MDEQ"**
    - The Public Health Group has been assigned to this, in coordination with the City of Flint.
        - *This is an ongoing task.*
    - Establish realistic due date. MDEQ to contact national drinking water organization currently working on distribution system optimization plan framework.
    - City to submit proposal by 02/20/2016 to MDEQ and EPA to review/evaluate proposal.

EPA Order Due Date: Monthly

- **Item 57: "Shall maintain chlorine residual in the distribution system in accordance to SDW and National Primary Drinking Water Regulations (NPDWR)"**
    - The Public Health Group has been assigned to this task.
        - *This has been completed and ongoing.*
    - Regulatory requirements already in place for residual chlorine. City is required to monitor chlorine regularly and report on Monthly Operating Reports.
    - Review Chlorine residual levels in weekly status calls.
- **Item 58: "City shall continue to add corrosion inhibitors at sufficient levels"**
    - The Public Health Group has been assigned to this task.
        - *This is an ongoing task.*
- **Item 68: "Preserve records and data for six years"**
    - The Administrative Group and the Legal Team have been assigned to this.
        - *This is an ongoing task.*
    - To ensure consistency, retain all records following General Schedule #5, specifically GS5.10. When contacted regarding disposal, all records will be put on a litigation hold for one additional year, and not destroyed. Training will be conducted by DTMB Record Center to all DEQ staff to ensure consistency and understanding.
        - *This will be an ongoing task.*

EPA Order Due Date: 01/21/2022

- **Item 68: "After six years must notify EPA 60 calendar days prior to destruction of any data pertaining to this order"**
    - The Administrative Group and the Legal Team have been assigned to this task.
    - To ensure consistency, retain all records following General Schedule #5, specifically GS5.10. When contacted regarding disposal, all records will be put on a litigation hold for one additional

year, and not destroyed. U.S. EPA will be notified when the additional one-year litigation hold is put in place.

- *This is an ongoing task.*

From: SharePoint@michigan.gov
Sent: Wednesday, February 17, 2016 8:36 PM
To: Stankiewicz, Richard (DTMB)
Subject: Welcome to the SharePoint group: Flint Water Response ECC Team for site: Flint Water Response Team

Welcome to the 'Flint Water Response ECC Team' SharePoint group. Tiernan, Gerald (DEQ) (SOM\tiernang) has added you to the 'Flint Water Response ECC Team' group for this SharePoint site.

As a member of this SharePoint group, you can:
* Participate in the SharePoint site at: http://inside.michigan.gov/sites/deq/Flint_Water_Response
* View the group home page at:
http://inside.michigan.gov/sites/deq/Flint_Water_Response/_layouts/people.aspx?MembershipGroupId=3243

What is a SharePoint site?

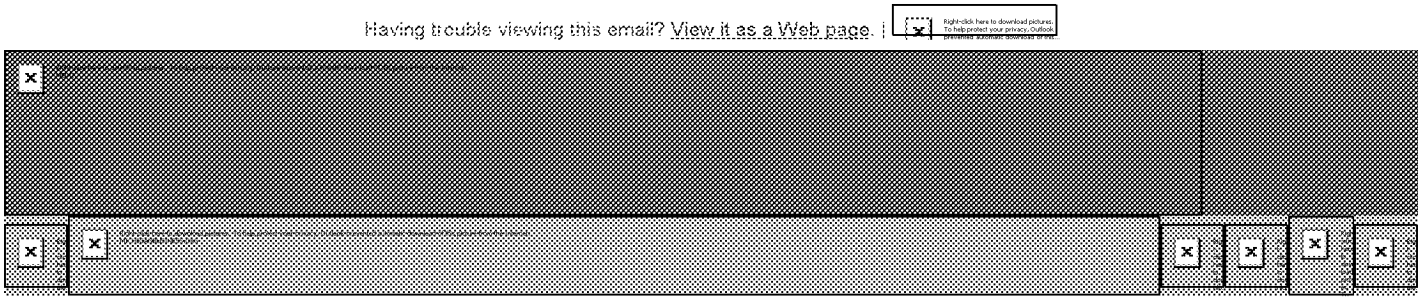
A SharePoint site is a Web site that provides a central storage and collaboration space for documents, information, and ideas. A SharePoint site is a tool for collaboration, just like a telephone is a tool for communication, or a meeting is a tool for decision making. A SharePoint site helps groups of people (whether work teams or social groups) share information and work together. For example, a SharePoint site can help you:

* Coordinate projects, calendars, and schedules.
* Discuss ideas and review documents or proposals.
* Share information and keep in touch with other people.

SharePoint sites are dynamic and interactive -- members of the site can contribute their own ideas and content as well as comment on or contribute to other people's.

From: Michigan Economic Development Corporation <DoNotReply@info.MichiganBusiness.org>
Sent: Tuesday, January 26, 2016 10:25 AM
To: Stankiewicz, Richard (DTMB)
Subject: Businesses fill trailers, hearts for Flint

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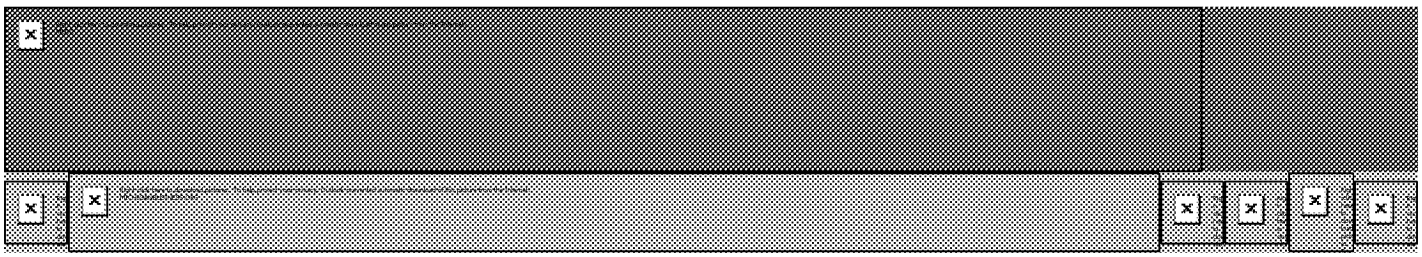
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From: Michigan Economic Development Corporation <DoNotReply@info.MichiganBusiness.org>
Sent: Monday, February 08, 2016 11:50 AM
To: Stankiewicz, Richard (DTMB)
Subject: Snyder: Feds OK loans for small businesses in Flint

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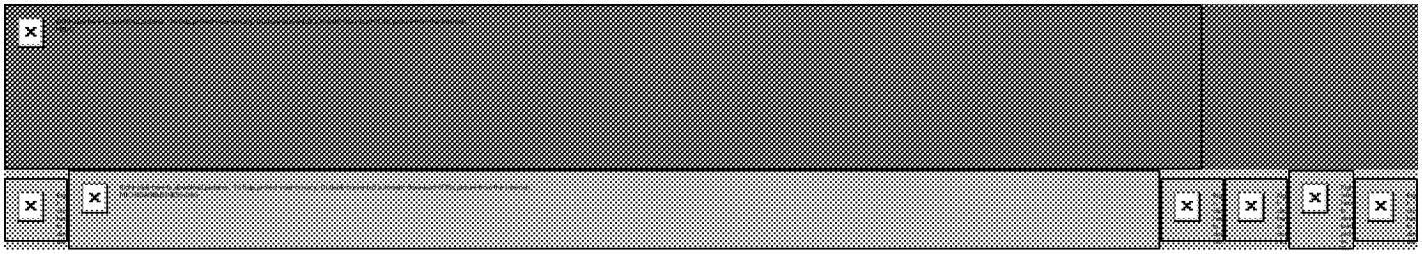
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From: Michigan Economic Development Corporation <DoNotReply@info.MichiganBusiness.org>
Sent: Tuesday, February 09, 2016 10:47 AM
To: Stankiewicz, Richard (DTMB)
Subject: Selfridge to get $32.6M jet fuel system

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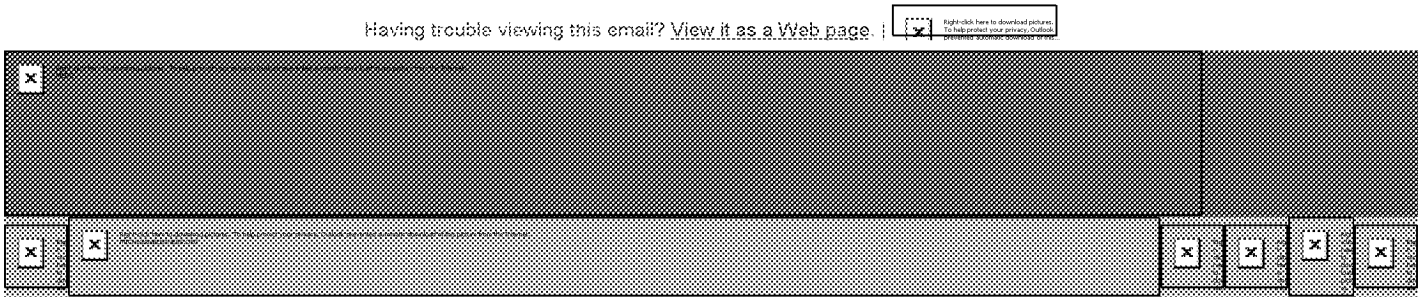
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Sent: Wednesday, February 10, 2016 1:26 PM
To: Stankiewicz, Richard (DTMB)
Subject: Business Leaders for Michigan unveils plan to solve infrastructure issues, attract new business

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Growth Opportunities

▶ Business Leaders for Michigan unveils plan to solve infrastructure issues, attract new business **Crain's Detroit Business** – 02/10/2016	Read Story
▶ Retailers buoyed by auto bonus bucks **Detroit News, The** – 02/10/2016	Read Story
▶ Name of new Red Wings arena to be revealed soon **Detroit News, The** – 02/10/2016	Read Story
▶ Flint businesses affected by water crisis get loan help **The Detroit News** – 02/10/2016	Read Story
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▶ Supply Chain Solutions plans international expansion **MiBiz** – 02/10/2016	Read Story
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- Macomb County honors top local businesses — Read Story
  Crain's Detroit Business – 02/10/2016
- Michigan Receiving Federal Grant to Conserve Wetlands on Lake Huron Coast — Read Story
  9&10 News – 02/10/2016
- Chris Ilitch: Red Wings arena name to be unveiled in 1-2 months — Read Story
  Crain's Detroit Business – 02/10/2016
- Owners look to breathe new life into historic building — Read Story
  ABC 10 – 02/10/2016
- Rochelle Riley: What's in an arena name? Lots of money — Read Story
  Detroit Free Press – 02/10/2016
- Whole Foods expected to open 1st Lansing area store in April — Read Story
  Grand Rapids Press – 02/10/2016

Talent

- Behling hopes new school will help him spread trade — Read Story
  Sault Ste. Marie Evening News – 02/10/2016

MEDC in the News

- Crowdfunding and matching grant campaign begins for public space at 6 Mile and Wyoming — Read Story
  Model D Media – 02/10/2016
- Pure Michigan Business Connect, DTE Energy hosting supplier summit in Detroit — Read Story
  Michigan Chronicle – 02/10/2016
- Macomb County businesses recognized for innovative efforts — Read Story
  Macomb Daily, The – 02/10/2016

Beyond Michigan

- Subaru reveals 2018 Crosstrek Special Edition as Chicago Auto Show vehicle launches begin — Read Story
  MLive – 02/10/2016

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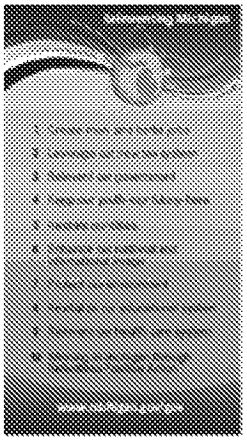
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Value for Money Government Group Report

MiStat Review
Feb-16

Mission: The Value for Money Government group supports and enables effective and efficient state operations while protecting state assets through diverse partnerships.

Vision: We will make the State of Michigan one of the most innovative, efficient and responsive governments in the world.

Activities that support dashboard measures

	Prior	Current	Progress
Credit Rating	Moody's: Aa2 (positive) (2014) S&P: AA- (stable) (2014) Fitch: AA (stable) (2014)	Moody's: Aa1 (stable) (2015) S&P: AA- (positive) (2015) Fitch: AA (stable) (2015)	= = =
Government Debt Burden Per Capita	$785 (2013)	$758 (2014)	👍
State Government Operating Cost as a Percentage of State Gross Domestic Product	14.9% (2012)	14.6% (2013)	👍
State and Local Government Operating Cost as a Percentage of State Gross Domestic Product	21.40% (2012)	20.70% (2013)	👍
Access to State Government – Number of Online Services	271	276	👍

👍 Performance improving = Performance staying about the same 👎 Performance declining

Issue 5 - **Department of Technology Management and Budget**

- **MiPage:** DTMB is working to identify and promote opportunities for high value mobile conversions and MILogin candidates. Current conversion projects include: TAMC for MDOT, Fishing Tournaments application for DNR, Wildfire application for DNR, and a mapping project for MEDC. DTMB is offering conversion services, and we is also soliciting responses for a pre-qualified vendor list to help agencies with the mobile conversions if they would prefer to work with an outside vendor. Thus far, 18 responses have been received to the pre-qualified vendor RFP. We anticipate finalizing this list by the end of March, 2016. A new MiPage release was available in the app stores the week of January 25th, and additional releases are planned for spring (5/29/2016) and summer (8/28/2016).
- **Cyber:** Michigan continues to face over 12 million cyber attempts per day. Recently, so-called hacktivist groups have targeted the state in response to the Flint water crisis. The City of Flint and Hurley Hospital in Flint have been targeted as well. Since this threat was announced, DTMB has worked organized a cross-lateral team of experts to ensure that we are able to respond as quickly as possible to potential threats. Specifically, DTMB has been working with MSP, the National Guard, the City of Flint, IBM, and other private sector partners.
- **CAR:** DHHS is moving from the Capitol View Building to 333 W. Grand Ave 1st - 5th floors. Phase #1 begins May 20, 2016, phase #2 follows starting on June 3, 2016, and phase #3 is slated to begin June 10, 2016. Crime Victim Services and Developmental Disabilities Council will be moving to Grand Tower 11th floor and Lewis Cass garden level. Details about Aging & Adult Services Agency and the Business Integration Center are being developed. MSP moves from 333 W. Grand Ave. to 7150 Harris Dr. Diamondale. Phase #1 was planned to begin December 11, 2015, phase #2 is planned for March 11, 2016, phase #3a Aril 1-7, 2016, phase #3b April 8, 2016, and phase #3c April 15, 2016.
- **Operational Excellence & RPM Reviews:** DTMB has examined root cause(s) for IT projects that over budget and anticipated timeline. Automation of inefficient business processes was found to be a root cause of these issues. In order to develop the best solution possible and stay within budget, DTMB and the Office of Good Government will work with agencies to ensure that the underlying process business has been reviewed and optimized before commencing work.

Issue 2 - **Michigan Gaming Control Board**

- **Commercial Casinos**:
  - Total revenue for calendar year 2015 was $1.38 billion, up 3.3% compared to calendar year 2014
  - Taxes- $174.3 million paid to the City of Detroit and $111.5 million paid to the State in 2015.
- **Non-Gaming Suppliers- Board Resolution 2015-01:**
  - Increased the thresholds for non-disclosure from $15,000 to $50,000 per casino
    - 24% decrease in the number of vendor exemptions in 2015
  - Increased the thresholds for a vendor exemption from $300,000 per casino ($600,000 total) to $400,000 per casino ($1,200,000 total)
    - 20% decrease non-gaming license requests for low-volume suppliers in 2015
    - 50% decrease in processing time for exemption applications (42 to 21 days)
- **Millionaire Parties (MP):**
  - In 2015 the number of suppliers and locations have remained relatively static compared to 2014
    - Current number of locations is 50; Current number of suppliers is 33
  - In 2015 there was a slight decrease in the number of event days
    - Total event days in 2015 was 10,146 compared to 10,508 in 2014
  - 70 indictments in 2015 and 2016 involving 10 defendants issued by the Attorney General's (AG) Office as a result of AG, MGCB investigations
- **Horse Racing:**
  - 90 total race days scheduled in calendar year 2016
    - 60 days of harness racing at Northville Downs; 30 days of thoroughbred racing at Hazel Park
  - Numerous meetings have been held with the various stakeholders to try to reach a compromise on legislation that would help the industry
- **Daily Fantasy Sports (DFS):**
  - 11 states have declared DFS illegal
    - 10 states have introduced legislation to legalize, or tax and regulate DFS, including Michigan (SB 0459)
  - MGCB board members are asking for information on DFS

Issue 3 - **Lottery**

- Fiscal Year 2015 was a record year with gross sales at approximately $2.771 billion (a 6.8% increase from last year) and a contribution to the school aid fund of approximately $795 million (a 7.2% increase from last year).
- **iLottery:** program continues to grow. Average net-win (bets minus prizes) over the last eight weeks was approximately $580,000 per week (a 28.9% increase from the weekly average reported last July). Sales of draw-games (Classic Lotto 47, Fantasy 5, Mega Millions, and Powerball) have started this month.
- **Pilot program:** Charitable Gaming Division is pilot testing a new charity-ticket dispensing machine for use by licensed nonprofit organizations. The pilot consists of 57 machines at 20 different locations. Average daily revenue from charity-ticket sales per machine is close to $100 a day, which is statutorily divided 60% to the licensed nonprofit organizations and 40% to the Charitable Gaming Division (and subsequently to the general fund). Total revenue from tickets sold through these dispensers to date is approximately $1.3 million (with roughly $530,000 going to Charitable Gaming).

Issue 4 - **Office of Children's Ombudsman**

- Case backlog reduction from approximately 85 down to 3 (3 cases related to an employee performance improvement plan currently underway)
- In the testing stages of the CRM case management database- Go-live scheduled for the first week of February
- New investigators have been trained and are closing cases within established timeframes
- Office and staff efficiency optimization
    - Relocation/space optimization
    - Cohesion
    - Consistency
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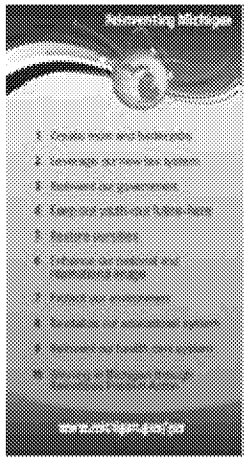
Issue 1 - **State Budget Office**

- **SIGMA:** The re-planning for Phase 1.5 and Phase 2 is complete and the re-baseline of Project SIGMA was approved by the Project Executives, Governing Board Co-Chairs and Executive Sponsor. Agency work related to re-planning is complete. Weekly project health checkpoints have been completed to review schedules and status prior to Agencies generating their 4UP reports. Agencies have attended the majority of the Functional Design Showcases which highlight key design decisions and business processes associated with functionality being implemented in Phase 2. The presentation for End to End Processes is scheduled for week of February 1st with Security and Workflow being addressed in March.

Issue 6 - **Treasury**

- **MTO Optimization Deliverables by Release November 2, 2015:**
    - Over the next 4 months:
        - Implement a single password, this has been one of the biggest pain points for the user community (Completing via Release 1)
        - Reduce the number of steps needed for authentication (Completing via Release 1)
        - Rebranding MTO to make improvements to the look and feel (Completing via Release 1)
    - Over the next 4 to 6 months, additional improvements will be implemented, such as:
        - Increased functionality for password resets (Completing via Release 1)
        - Inactivity alert before expiration (Completing via Release 1)
        - Continued improvements to MTO look so the user feels that they are in a single site from start to finish (Completing via Release 2, 3, n)
    - Over the next 7 to 16 months:
        - Auto-population functionality (Completing via Release 3)
        - Improved delegation process (Completing via Release 1)
        - Delivery of email confirmations after returns are submitted (Completing via Release 1)

** Release 1 (January 11, 2016); Release 2 (April 2, 2016) and Release 3 (December 2016)



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MiStat Review
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Top Issues Briefing Report (2 Pages)

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- [redacted]
- **CAR:** MSP moves to GOB started in November 2015 and will be completed in March 2016. DHHS moves from Capital View to MSP Headquarters building are scheduled for May of 2016 - June 2016. Project is on schedule and within budget. MSP moves from downtown Lansing to Secondary Complex started in December 2015 and are to be completed in April 2016.
- **Operational Excellence & RPM Reviews:** DTMB has examined root cause(s) for IT projects that over budget and anticipated timeline. Automation of inefficient business processes was found to be a root cause of these issues. In order to develop the best solution possible and stay within budget, DTMB and the Office of Good Government

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Issue 6 - **Treasury**

- **Treasury and DTMB partnered to update Michigan Treasury Online (MTO) to improve customer experience and addressed many of them common issues by implementing the following on January 11, 2016:**
    - MBOS was eliminated. MTO users will no longer need to access MBOS in order to submit Sales, Use, and Withholding tax returns and payments or make changes to your Business Registration information.
    - Taxpayers will experience a simplified log-in- process. Only one username and password is required to enter the site, file a return, and make a payment.
    - Reduction in the steps to create a user profile and create a new business relationship.
    - Authorized users now have the ability to self-delegate to a business
    - A Fast File now option is available, allows for immediate access to file and pay your tax returns without creating a business relationship.
    - January 2016 - 67% of taxpayers surveyed were either mostly satisfied very satisfied with MTO.

Please find attached updated MTO optimization deliverable document.

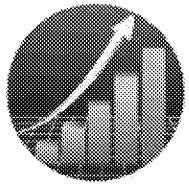
Issue 6 - **Treasury *continued***

- **Department progress report on Operational Excellence 2015 projects.**
    - We started with a list of over 20 projects to improve customer service and the efficiency of the department.
    - Some of our accomplishments:
        - Tax Processing: IIT department will process all returns in the year that they were submitted for the first time in the year they were received.
        - Audits: timeline reduced by an average of 35% for Sales and Use tax audits.
        - Tax Hearings: timeline has been reduced from 18 months to 12 months. On target to reach 6 months by end of summer.
        - Escheats: worked with external group to develop, recommend and adopt legislation to streamline escheats process
        - POA: Implemented a one pager Power of Attorney form; created a workflow with Section 8 requests.

Power point attached with more detail

Department has begun our 2016 projects.

- SAP: Strategic plan to fix and finish SAP
- Call Center process improvements
- Document processing: identify/eliminate delays in processing returns that require additional information from the taxpayer
- Roll out Employment Engagement Operational Excellence: hiring, training, leadership and internal communications
- Improve the internal/external Legislative process: better bill analysis, bill positions and move from reactive to forward thinking
- Local Government: Dashboards/Early Warning systems for local governments and schools



Value for Money Government: Scorecards

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Department of Technology Management & Budget	3
Gaming	5
Lottery	8
Office of Children's Ombudsman	10
Office of State Employer	11
State Budget Office	12
Treasury	14

MiScorecard Performance Summary

Business Unit: Civil Service
Executive/Director Name: Janine M. Winters
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
1. Customer Service and Operational Efficiency								
1	MI HR satisfaction score	Green	=	95.0%	95.9%	95.9%	Monthly	The percentage of customers who respond as being "Very Satisfied" or "Satisfied" with the overall service received from the MI HR Service Center.
2	MI HR average speed of answer (month)	Green	👍	0:02:15	2:16	2:19	Monthly	How quickly calls to the MI HR Service Center are answered each month. On average MI HR handles 10,000 calls from state employees per month.
4	Average turnaround time for position actions (workdays).4th quarter	Green	👍	5	2.97	3.4	Quarterly	The average time to process position actions (establishments, reclassifications, etc.) from submission by the HR office via PARIS through review, approval and update into HRMN.
5	Percentage of position actions completed within 10 days.	Green	👍	90	93.3	93.3	Quarterly	The percentage of position actions (establishments, reclassifications, etc.) completed within 10 days.4th quarter
6	Percentage of hiring managers satisfied with quality of candidates in the hiring pool. 4th quarter.	Green	👍	90	86.1	84.7	Quarterly	The percentage of managers who respond that they were "Satisfied" or "Very Satisfied" with the quality of the candidates in the hiring pool. CSC will survey hiring managers for all appointments in the prior quarter.
7	Benefits open enrollment satisfaction	Green	👎	90.0%	95.0%	96.9%	CY Annually	Employee satisfaction with the annual online benefits open enrollment process.
2. CSC Employee Engagement								
8	Employee landscape Champions percentage	Green	👍	60.0%	62.0%	61.0%	CY Annually	Percentage of Champions within CSC per engagement survey results
9	Department Leadership	Green	👎	60.0%	60.8%	61.2%	CY Annually	Average agreement score on six specific engagement survey items pertaining to Department Leadership.
10	Department Communications	Green	=	60.0%	65.0%	65.0%	CY Annually	Average agreement score on three specific engagement survey items pertaining to Department Communications

MiScorecard Performance Summary

Business Unit: Technology, Management, and Budget

Executive/Director Name: David Behen

Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target

Date Approved: 1/12/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
DTMB Goal 1: Develop Trusted Partnerships with our Customers								
CIP 3	EXECUTE IT - Percentage of SOM employees completing IT Security Awareness training 1	Green		75%	78%	73%	Quarterly	This measure provides the percentage of state employees that have completed IT awareness training.
CSC 3	EXECUTE IT - Percentage of calls resolved by first level agents within the DTMB Client Service Center	Yellow		85.0%	64.2%	65.4%	Monthly	This metric represents the percentage of the number of incidents resolved by First Level agents, divided by all calls received through the CSC. Any incident that is pushed out to another support level (Desktop Support, Level 2 IT support, Vendor support, etc.) is, by definition, not resolved at Level 1 and thus not included in the numerator.
E-Mich 3	GOV DASHBOARD/EXECUTE IT - Number of citizen facing online services	Yellow	=	316	276 Services	276 Services	Monthly	The target is to develop 40 new citizen facing online services per fiscal year. The number is reported monthly, and tracks the cumulative total. FY2016 started with 276 services, the goal is to have 316 citizen facing online services by 9/30/16.
FBSA 1	EXECUTIVE SPACE PLAN - Satisfaction Survey Scores to measure Customer experience during the CAR Project	Green		3.75	4.56 Overall Mean Score: CAR Project	4.60	Monthly	Target Metrics: Green = >3.75 - Yellow = 3.0 - 3.74 - Red = <2.99 The Capital Area Reconfiguration (CAR) Project involves the reorganization of 7 State of Michigan Agencies between 6 Lansing Area Locations including more than 1,730 employees. The project is intended to create efficiencies of operations and use of State owned Buildings. The Satisfaction Survey will measure/track the Customer experience and level of satisfaction by Milestone Event/Location/Group. This will include documentation of milestones for Newsletters, Site Website and Scheduled Events. Reporting will be provided by Milestone/Location as well as status to overall CAR Project.
OPM 1 / GG1	CHANGE MANAGEMENT - Percentage of State of Michigan employees that are satisfied with DTMB services overall (biennial survey)	Yellow	=	65%	56%	New Metric	Every Other Year	In April of 2015, DTMB administered a customer satisfaction survey to all State of Michigan employees asking them a series of questions to rate DTMB overall and to provide feedback on individual services. This metrics shows the percentage of respondents that agree or strong agree with the statement 'overall, I am satisfied with the services I receive from DTMB'.
DTMB Goal 2: Achieve a Culture of Excellence and Accountability								
CFO 1	Percentage of Programs operating within approved spend plans	Green	=	100%	100%	100%	Quarterly	Percentage of Programs operating within approved spend plans. New metric - will begin reporting in FY2016. Quarterly Percentage of programs that are operating within the established spend plans that have been approved by Exec. Management Team, using the process established, to define and set program spend plans.
CTO 1	EXECUTE IT - Strategic Network Upgrade Meets Life Cycle Requirements	Yellow		100%	86%	75%	Quarterly	Strategic Network Upgrade: Project to remediate enterprise network issues, specifically number of devices replaced or upgraded to meet life cycle requirements.
OPM 3	CHANGE MANAGEMENT - Percent of DTMB Strategic Plan objectives on schedule	Green	=	90%	95%	95%	Monthly	The DTMB Strategic Plan is located at http://michigan.gov/documents/dtmb/DTMBStrategicPlan2014_461748_7.pdf. Implementation plans have been created by DTMB Senior Management Team members for each of the 20 objectives. This metrics measures the number of tasks that are on schedule (marked with a green status) or completed, divided by the total number of tasks. A green status indicates the major milestones are on schedule.
FBSA 2	Executive Space Plan - Percentage of CAR Project Milestones achieving budget and schedule adherence.	Green	=	100%	100%	100%	Monthly	The Capital Area Reconfiguration (CAR) Project involves the reorganization of 7 State of Michigan Agencies between 6 Lansing area locations including more than 1,730 employees. The project is intended to create efficiencies of operations and use of State owned buildings. The project schedule and budget will be tracked by milestone event/segment and overall CAR project. This will include documentation of/against original scope/schedule and any approved scope changes that impacted budget/schedule. Reporting will be provided by milestone/segment as well as status to overall CAR project.
ORS1	Retirement System Cost Per Member	Green		$ 61.98	$ 55.69 FY 2014	$ 54.71	FY Annually	Measures the cost per member, in dollars, to administer the retirement system in comparison to our peers. Our cost per member will be lower than 75% of the retirement systems in our peers group.
DTMB Goal 3: Value, Engage and Empower Employees								
Civil Service 1	UPDATE TALENT - Percentage of DTMB Managers that have completed 16 hours of leadership training	Red	=	95%	70%	70%	CY Annually	DTMB Strategic Objective 3.1: Provide leadership and professional development opportunities. DTMB Managers are part of Civil Service Group 3, Group 4, and the Senior Executive Service. Most recently all managers were required to take Crucial Conversations.
OPM 4	CHANGE MANAGEMENT - Percentage of DTMB employees participating in the annual employee engagement survey	Green		90%	88% March 2015	72%	Every Other Year	The percentage of DTMB employee who participated in the annual State Employee Engagement survey in September.
OPM 5 / GG2	CHANGE MANAGEMENT - Percentage of "Champion" employees in DTMB (biennial survey)	Green		67%	59% March 2015	52%	Every Other Year	The percentage of DTMB employees who are engaged and likely to stay, as measured by the annual State Employee Engagement survey in September.
DTMB Goal 4: Lead, Innovate and Deliver Solutions								
CS 7	EXECUTE IT - Percentage of IT Investment Fund Portfolio projects completed on time and on budget against baseline	Green	=	90%	91.3	91.3	Monthly	This metric tracks project status for those projects included in the $63 million of additional IT funding allocated to DTMB.
E-Mich 2	Number of mobile applications, web and downloadable, developed for the State of Michigan	Red		80	39	38	Monthly	This metric measures the total number of mobile applications, web and downloadable, for the State of Michigan. This metric includes mobile applications developed for citizens and workers. The target is to develop 40 new applications per fiscal year. The number is reported monthly, and tracks the cumulative total for the fiscal year.
Procurement A 12	EXECUTE PROCUREMENT - Progress Toward Procurement Improvement Plan Best In Class Characteristics	Green		100.0%	121.4%	117.8%	Quarterly	This metric identifies the percentage of objectives targeted for completion in 2015. This is the second of a five year plan to achieve green status for 16 Best in Class characteristics.
GG Goal 4: Operational Excellence								
OE-1	Project Completion			100	In	New	CY Annually	Agencies track progress in identifying impediments, executing action plans,

					Process	Metric		establishing internal metrics and establishing external metrics. Overall project completion of impediments, action plans, internal metrics and external metrics, This measure will be unnecessary after 100% completion is achieved.
OE-2	Employee Performance Feedback			100	In Process	New Metric	Quarterly	Individual performance feedback will be provided bi-weekly to every employee based on established work assignments and expectations. Agencies will maintain a schedule that can be tracked. This measure will be used indefinitely.
Good Government								
GG-3	The percentage of completed or on track department level employee engagement action plans	Green	=	100%	100%	100%	Quarterly	Percentage of department level employee engagement action plans that are completed by Senior Level Management. (Employee Engagement Action Plans reported in MiResults.)
GG-4	Good Government coin recognition program meeting four best practices.	Green	=	100%	100%	100%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; 3-5 recognition actions per quarter, Awards distributed among all levels, Award events photographed/documented, Staff made aware of recognition events. (1=25%, 2=50%, 3=75% and 4=100%)
GG-5	The percentage of completed or on track process improvement projects.			100%	In Process	New Metric	Quarterly	Percentage of process improvement projects completed or on track. (Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.)
GG-6	Percentage Improvement in customer process time			50%	In Process	New Metric	Quarterly	The metric applies to completed, OGG approved process improvement initiatives.(Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.)

[1] The status color for this metric reflects breaking points at 60% to 70% of the established target value.

MiScorecard Performance Summary

Business Unit: Michigan Gaming Control Board
Executive/Director Name: Richard Kalm
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/15/2016

Scope ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-1-CAE	Complete Patron Disputes (PDs) investigations within established timeframes.	Green	👎	90.00%	87.50% Dec 1 - Dec 31, 2015	100.00%	Monthly	Investigation of patron disputes involving winnings and losses or the conduct of gaming at a casino will be completed within 33 days of the receipt of the complaint.
C-2-CAE	Tournament review investigations completed within established timeframes.	Green	=	90.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Ensure compliance of proposed slot or table game tournaments. Each investigation will be completed within 14 days.
C-4-AD	Percentage of Indian Gaming audit/inspection plans completed	Green	👍	100.00%	98.11% Oct 1 - Dec 31, 2015	97.89%	Quarterly	Audit and inspection plans help to provide for the efficient and effective oversight of the Tribal-State Class III Compacts. Calendar Year 2015 audit/inspections plans includes the completion of 12 net wins fiscal years audited and 7 compliance audits quarterly.
C-6-AD	Mail enrollment packets to individuals eligible for the Diversion Program within three (3) business days of receiving notification from the Attorney General's Office	Green	=	100.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	The Disassociated Persons List (DPL) program is required by the Michigan Gaming Control and Revenue Act and is intended to help those who believe they have a gambling problem. First time violators of the DPL are guilty of trespassing and subject to jail time and/or a fine. All first time offenders of the DPL who agree to participate in the Diversion Program will receive treatment for their gambling problem.
C-7-AD	Response to Requests for Information (RFIs) from other gaming jurisdictions and agencies are completed within established timeframes.	Green	👎	95.00%	96.55% Dec 1 - Dec 31, 2015	100.00%	Monthly	MGCB receives requests for licensee suitability from other gaming jurisdictions and law enforcement agencies with the understanding that MGCB will issue a response. The response is provided in the spirit of cooperation between law enforcement agencies and with the understanding that no information shall be disclosed to any other agency, entity or individual; or utilized in any court of law, administrative hearing, or other forum without prior written consent of MGCB. MGCB will issue a written response within 10 business days.
Financial								
F-1-CAE	Review of all daily tax returns within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Review of daily tax returns ensures the proper amount of revenue is reported and the correct amount of taxes are paid by the three Detroit casinos. The State receives a 8.1% wagering tax on the adjusted gross revenue. All daily tax returns for all 3 Detroit casinos will be reviewed within 2 business days of receipt.
F-3-AD	Verification of the amount of wagering tax paid by the three Detroit Casinos.	Green	=	100.00%	100.00% Dec 1 - Dec 30, 2015	100.00%	Monthly	The Detroit Casinos pay the State a 8.1% wagering tax on a daily basis. MGCB will verify the amount of wagering tax paid by the Detroit Casinos equals the amount due.
Internal Business Process								
P-1-LI	Supplemental and one-year renewal investigations of suppliers and vendors completed within established timeframes	Green	👍	85.00%	94.74% Oct 1 - Dec 31, 2015	93.33%	Quarterly	Supplemental and one-year renewal investigations streamlined to ensure the Investigation Section completes investigations within 60 days.
P-2-LI	Supplier application processing will be completed within established timeframes.	Green	👍	80.00%	100.00% Oct 1 - Dec 31, 2015	97.44%	Quarterly	Supplier applications, excluding those involving derogatory information, must be processed within 30 days of the assignment.
P-3-LI	Vendor application processing completed within established timeframes.	Green	👎	80.00%	89.29% Oct 1 - Dec 31, 2015	89.68%	Quarterly	Vendor applications, excluding those involving derogatory information, must be processed within 20 days of the assignment.
P-5-CAE	Completion of a predetermined percentage of Field Verifications (FVs) of Electronic Gaming Devices (EGDs).	Green	=	100.00%	100.00% Oct 1- Dec 31, 2015	100.00%	Quarterly	Electronic testing of Electronic Gaming Devices (EGDs) completed to ensure installed media is approved by the MGCB. Electronic testing of 10% of all EGDs at each Detroit casino will be completed each year.
P-6-CAE	Completion of a predetermined number of Monitoring Inspections (MIs).	Green	👍	94.00%	98.04% Oct 1 - Dec 31, 2015	97.39%	Quarterly	A systematic observation, review, or test of a casino operational activity to ensure compliance with the Michigan Gaming Control and Revenue Act, Administrative Rules or internal controls. The number of Monitoring Inspections (MIs) is determined by the number of compliance staff available. The compliance managers will provide the number of MIs to be completed for each quarter of the calendar year 2015.
P-7-LAGR	Software and hardware submission evaluations completed within established timeframes.	Green	👍	100.00%	100.00% Dec 1 - Dec 31, 2015	99.69%	Monthly	Software and hardware for electronic gaming devices have to be evaluated by the gaming lab prior to being placed onto the gaming floor in the Detroit casinos. Software and hardware submissions will be completed within 13 weeks from the time the submission is received.
P-8-CAE	Completion of an established number of compliance audits per year.	Red	👎	100.00%	66.67% Oct 1 - Dec 31, 2015	75.00%	Quarterly	Compliance audits ensure casino operations comply with regulatory requirements. Conduct 12 compliance audits of the three Detroit casino gaming operations in 2015. 25% of the compliance audits will be completed by June 30, 2015, 67% by September 30, 2015, and 100% by December 31, 2015.
P-10-LI	Criminal Investigations completed within established timeframes	Red	👎	75.00%	39.13% Dec 1 - Dec 31, 2015	47.37%	Monthly	Criminal investigations will be completed within 45 days of the assignment.

P-12-AD	Document processing completed within established timeframes.	Green		95.00%	97.24% Dec 1 - Dec 31, 2015	99.85%	Monthly	Implement and maintain a system for electronic and manual records management. The entire records management process will be completed within 3 business days of receipt of the documents.
P-14-LI	Initial and 5 year renewal investigations to be completed within established timeframes.	Green	=	85.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Supplemental investigations involving new qualifying individuals or qualifying business (Qualifiers) will be streamlined to ensure the Licensing and Regulation Division completes the investigation within 60 days, plus 3 additional investigative days for each additional new Qualifier, from the date of assignment. The completion percentage will be 85%.
P-15-LI	Illegal Gambling Prosecution--Once per quarter, partner with and assist any law enforcement agency with the prosecution of a gambling violation of the Michigan Penal Code	Green	=	100.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Illegal Gambling Prosecution--Once per quarter, partner with and assist any law enforcement agency with the prosecution of a gambling violation of the Michigan Penal Code.
P-18-LI	New millionaire party queue assignments will be processed within established timeframes.	Green		80.00%	98.44% Oct 1 - Dec 31, 2015	96.71%	Quarterly	New millionaire party queue assignments will be processed within 7 business days of assignment.
P-19-LI	New applications for vendors, suppliers, transfers of interest or qualifiers will be reviewed by a supervisor and submitted to management for final approval within established timeframes.	Green		80.00%	98.00% Oct 1 - Dec 31, 2015	67.50%	Quarterly	New Vendor Applications, New Supplier Applications, Transfer of Interest Applications, and New Qualifier Applications will be reviewed by a Supervisor and submitted to management for final approval within 5 business days of submission by staff.
P-20-LI	Renewal vendor applications will be reviewed by a supervisor and submitted to management for final approval within established timeframes.	Green	=	80.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Monthly vendor renewal application submissions will be provided during the last 5 business days of the month and will include all renewal applications submitted since the prior months submission, with the exception of applications submitted for supervisory review within the last 5 business days.
P-22-AD	Orders are to be placed for purchasing requests within established timeframes.	Green		95.00%	100.00% Dec 1 - Dec 30, 2015	96.77%	Monthly	Orders are to be placed for purchasing requests within 7 business days of the Financial Services Section receiving the Supply Requisition.
P-23-AD	Completion of security system user access audit log within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Audit of the security system user access log within 5 days of the start of every new month. The purpose of the audit is to verify appropriateness of users who have access to the security system and ensure the level of access for each user is consistent with what was approved by executive management.
P-24-AD	Completion of quarterly audit to ensure the accurate processing of documents.	Green		100.00%	99.06% Jul 1, 2015 - Sep 30, 2015	100.00%	Quarterly	Audit to ensure the accurate processing of documents within established timeframes.
P-25-AD	Release of applications to the hiring manager within established timeframes.	Yellow		100.00%	88.89% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Within 5 business days of a job posting closing, the applications will be released for review to the hiring manager and other appropriate parties.
P-26-CAE	Issue 72 hour letter to licensee within established timeframes.	Green	=	80.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Additional documents needed by MGCB from a licensee are requested via a "30-day letter" to provide those documents within 30 days. If the requested documents are not received within those 30 days, a "72-hour letter" is issued. This letter advises they have 72 hours to provide the requested documents. The 72-hour letter will be issued within established timeframes.
P-27-CAE	Occupational license applications from casino, supplier and vendor employees to be processed within established timeframes.	Green		80.00%	99.05% Dec 1 - Dec 31, 2015	100.00%	Monthly	Occupational licensing applications will be processed within 3 business days of the information being received in the document repository.
P-29-LI	Conduct on-site inspections within established time frames	Green		90.00%	93.75% Dec 1 - Dec 31, 2015	98.75%	Monthly	The Investigations Section will conduct 80 on-site inspections per month of charities that conduct charitable gaming millionaire party events, to determine compliance with the Bingo Act and Administrative Rules.
P-30-LI	Assign a specified number of post inspections per month			80.00%	70.51% Oct 1- Dec 31, 2015		Quarterly	The Investigations Section Manager will assign 130 post-event inspections per month.
P-31-LI	Complete post-event inspections within the established timeframes			80.00%	85.37% Oct 1 - Dec 31, 2015		Quarterly	Post-event inspections will be completed by the Regulation Officer (RO) within 60 days of the assignment. A post-event inspection is an audit of a charitable organization's financial and millionaire party event records to ensure compliance with the Bingo Act and Administrative Rules and is considered complete when the RO submits their report to the manager for review.
Learning and Growth								
L-19-EE	On each Monday that begins a pay period, an email will be sent to all staff announcing new employees, promotions or other organizational changes.			100.00%	66.67% Oct 1 - Dec 31, 2015		Quarterly	On each Monday that begins a pay period, an email will be sent to all staff announcing new employees, promotions or other organizational changes.
L-20-EE	Updates regarding the Enterprise IT System will be sent to all staff via email on a monthly basis.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Updates regarding the Enterprise IT System will be sent to all staff on a monthly basis.
L-21-EE	Allocate time at All-Agency Meetings for others to promote specified agency initiatives and goals.			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	Enhance All-Agency meetings to improve engagement by allowing others an opportunity to present/promote agency initiatives and goals.
L-22-EE	Deputy directors will attend a section staff meeting of each section within their division on a quarterly basis.			75.00%	91.67% Oct 1 - Dec 31, 2015		Quarterly	On a quarterly basis, each deputy director will attend a section staff meeting of each section within their division. Content of the meeting will be unchanged apart from the contribution of the deputy director. Attendance of the deputy director will be announced in advance of the meeting. Questions from staff to the deputy director, if any, will be submitted in advance and will remain anonymous to other attendees.
L-24-EE	A Subject Matter Expert (SME) List will be created as a			100.00%	100.00%		CY Annually	A Subject Matter Expert (SME) List will be created as a

	career development tool for MGCB employees to seek additional information or training from experts in defined areas.				Jan 1 - Dec 31, 2015			career development tool for MGCB employees. SMEs will be defined for key agency tasks, using the training jacket as a guide. SMEs will make themselves available, as their schedules allow, for 30 or 60 minutes/month meeting with employees on request to answer questions about their areas of expertise. SME List will be posted to MGCB's intranet.
Good Government								
GG3	Percentage of completed or on track department level employee engagement action plans			100.00%	100.00% Oct 1 - Dec 31, 2015		Quarterly	MGCB has identified eight positive action items outlined in the 2015 Action Plan to be completed in 2016. Currently on target to be completed as outlined in the plan.
GG4	Good Government coin recognition program meeting four best practices			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	Departmental coin recognition program took place at the All-Agency meeting held December 10th, 2015. The following criteria were met: - 4 recognized actions - Awards were distributed among several levels - The event was photographed and documented - Each recipient was recognized during the All-Agency meeting
GG5	Increase in process improvement projects			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	MGCB launched two process improvement projects in October 2015. The projects were initiated, analyzed, and redesigned by internal staff. Both projects were completed by December 31, 2015. The new processes will begin implementation January 2016.

MiScorecard Performance Summary

Business Unit: Lottery
Executive/Director Name: Scott Bowen
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
1	Sales-Hold times for retailer calls	Green		15	12	15	Monthly	Retailers utilize the Call Center when they have questions or problems. Shorter wait times reflect positively on the Bureau. Target is maximum seconds on hold.
2	Sales-Number of retailer calls abandoned	Green	=	5.0%	2.3%	2.3%	Monthly	Retailers utilize the Call Center when they have questions or problems. We wish to consistently handle their issues and have a low percentage of abandoned calls. Goal is to remain below target.
3	Sales-Market penetration by $1 and $2 price point	Green		100.00%	98.75%	99.51%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
3b	Sales-Market penetration by $3 price point	Green		98.00%	95.02%	95.48%	Monthly	Penetration by price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales.
4	Sales-Market penetration by $5 price point	Green		98.00%	99.43%	99.48%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
5	Sales-Market penetration by $10 price point	Green		90.00%	99.29%	99.35%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
6	Sales-Market penetration by $20 price point	Green		80.00%	93.84%	94.63%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
10	CG-Increase Bingo, Raffle, and Charity Game Ticket Inspections	Green		10.00%	10.00%	8.00%	Monthly	Decrease fraudulent activity and identify profitability issues. Measured as a percentage increase in the number of inspections compared to the same period for the prior fiscal year.
11	CG-Increase Training Attendance	Green	=	10.00%	10.00%	10.00%	Monthly	Provide organizations with a better understanding to prevent loss of proceeds. Measured as a percentage increase compared to the same period for the prior fiscal year.
12	Dig-Acquire mobile app downloads	Green		20000	21142	15572	Monthly	Lottery Mobile App increases player engagement in new channels of media. This measure counts the number of mobile phone owners that install Lottery mobile app onto their mobile phone. Goal is to be at or above 20,000 downloads per month.
13	Sec-Timely communication and resolution to complaints and claims	Green		100%	100%	97%	Monthly	Integrity and player confidence is critical to the Lottery. Timely communication and resolution to complaints and claims ensures that these issues are satisfied. Goal is to make first contact with claimant within 7 business days. Measured as a percentage of total claimants contacted in 7 days.
14	PR-Timely communication and resolution to complaints and claims	Green	=	100.0%	100%	100%	Monthly	Integrity and player confidence is critical to the Lottery. Timely communication and resolution to complaints and claims ensures that these issues are satisfied. Goal is to make first response to customers email within 3 business days. Measured as a percentage of total emails responded to in 3 days.
15	PR-Increase Lottery related Press Releases	Green		5	32	22	Monthly	Increases public awareness. Provides information about Michigan Lottery games, retailers and winners to public, retailers, media and other Lotteries. Increases player confidence and integrity of our games and mission. Goal is to release 5 or more articles per month.
16	Sales-Market Penetration by $30 Price Point	Green		80.00%	94.08%	93.85%	Monthly	Penetration by price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales.
Financial								
1	Adm- Maximize Return to the School Aid Fund	Red		4.56%	-4.43%	-13.65%	Monthly	Year to date amount transferred from the Lottery to the School Aid Fund for the current fiscal year. Measured monthly as a percent increase compared to the same period for the prior fiscal year.
2	Adm-Maximize Sales	Green		4.91%	6.55%	2.60%	Monthly	Year to date Lottery sales total for the current fiscal year. Measured monthly as a percent increase compared to the same period for the prior fiscal year.
6	Mkt-Increase value added (or bonused) media	Green		13.00%	13%	24.00%	Monthly	Free media or bonus buy media allows the lottery to receive more media for dollars spent. Measured as a percentage of all TV and radio buys.
7	Mkt-Maximize digital advertising exposure	Green		65%	69%	68%	Monthly	This metric measures the viewability of desktop display ads. Desktop display ads are considered viewable if 50% of their pixels are in view for a minimum of one second and for desktop video that standard is 50% for 2 seconds. For larger desktop ad units, 30% of pixels must be in view for 1 second to be considered a Viewable ad. This metric ensures that the Lottery is receiving the most effective inventory and that ads are being viewed.
8	Mkt-Increase instant ticket transaction amount	Green		$3.14	$3.78	$4.13	Monthly	This measurement is the average amount spent on an instant ticket purchase transaction. It reflects the degree to which players are purchasing higher price tickets, which drives sales growth.

9	Adm-Control Operational Costs	Green		0.85%	0.82%	0.83%	Monthly	Focusing on operational efficiecies increase return to the School Aid Fund. This measure includes all Lottery operating costs such as salary, wages, benefits, travel, leases, utilities, equipment, supplies, and other miscellaneous operating costs. Measure is YTD operating costs as a percent of YTD Lottery ticket sales. Goal is to remain below target.
Internal Business Process								
2	Adm-Unqualified audit opinion for every semi-annual audit	Green	=	100%	100%	100%	Twice a Year	Sends a message to the Governor, Legislature, and public that the Lottery is run with integrity. Measured as a percent of audits receiving unqualified audit opinion.
3	Adm-Prepare Comprehensive Annual Financial Report (CAFR) to meet GFOA requirements for their Certificate of Achievement for Excellence in Financial Reporting	Green	=	100%	100%	100%	FY Annually	This award is only for those CAFRs with the highest standards in government accounting and financial reporting, and indicates integrity and transparency in financial reporting. Measured as percentage of CAFR's that have received certificate.
4	IT Sec-Maintain the security and integrity of lottery transactions through effective IT security access controls	Green	=	90%	90%	90%	Monthly	System oversight of Lottery gaming system transactions through the Internal Control System (ICS). Measurable through daily monitoring of system logs and enforcement of security policies. Controllable through authorizing access to transaction systems through request forms and verification of who accessed what from logs out of the firewalls, transaction servers, and the access control server. Measured as a percent of access problems discovered (e.g., violations and other issues).
6	CG-Improve Charitable Gaming license processing time.	Green	=	7	5	5	Quarterly	Streamline efficiencies in processing applications and licenses by further utilization of technology and software (i.e. HP Trim implementation.) These systems will provide the ability to process applications at a much faster pace. It will allow us to expand enterprise wide to enable us to reach a larger group to provide awareness and information to our customers. It will give CG the ability to allow electronic payment to significantly cut processing time and operating costs, i.e. less incoming mail, eliminate processing of hard copy checks, less data entry, quick licensing turn around time. Measured as the average number of days to process an application. Goal is to remain below target.
9	Sec-Processing security checks for Lottery retailer licensing applications within 3 business days.	Green	=	100%	100%	100%	Monthly	All Lottery retailer licensing applicants are subject to a security check by Lottery Security. Efficient processing of these applications helps potential new retailers become operational and begin selling tickets. Measured as a percent of applications processed in 3 days.
Good Government								
1	Dig-Percentage improvement in customer perception			1%	1%		CY Annually	Reporting starts 9/30/16 Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
2	Adm-Increase the percentage of Lottery Champions by 10%	Green		77%	71%	61%	FY Annually	Lottery's 2015 Employee Engagement Survey categorized 71% of our employees as Champions. The characteristics of these employees include a strong identification with organization objectives, a high level of loyalty to the organization, and a high level of willingness to cooperate and motivate colleagues. The Lottery's 2016 Champions goal is set at 77%. Data will be updated when the next annual survey results are available.
3	Adm-The percentage of completed department level employee engagement action plans	Yellow		100%	75%		Quarterly	Reporting starts 1/1/16 Percentage of department level employee engagement action plans that are completed or on track. [Employee Engagement Action Plans reported in MiResults]
4	Exc-Percentage increase in recognition coins presented to employees.			100%	0%		Quarterly	Reporting starts 1/1/16 Number of recognition coins presented by the number allocated per Agency. [Leaders recognize an employee's leadership in teamwork, performance and customer service]
5	Dig-30% Increase in process improvement projects			100%	0%		CY Annually	Reporting starts 9/30/16 Number of successful process improvement projects completed by those that have launched. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]
6	Dig-50% Improvement in customer process time	Green		1%	1%		Quarterly	Reporting starts 1/1/16 The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive the final approval, service, product, or response.]
7	Adm-Employee Engagement Survey participation percentage	Green		84%	82%	84%	FY Annually	Percent of Lottery employees that participated in a State of Michigan Employee Engagement Survey. The Lottery's 2016 response rate goal is set at 84%.

MiScorecard Performance Summary

Business Unit: Childrens Ombudsman
Executive/Director Name: Orlene Hawks
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/21/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-2	Response time for attempting initial contact with complainants	Green		75%	76% Fourth Quarter 2015	96%	Monthly	Percentage of intakes where initial contact with a complainant is made within five business days.
Internal Business Process								
IB-1	Timely investigative and complete reports	Green		120.00	120.20 Fourth Quarter 2015	138.66	Quarterly	Average number of days for completing complainant investigations and writing the report
IB-1A	Actual investigation time	Green		30.00	29.30 Fourth Quarter 2015	17.58	Quarterly	Average number of actual work hours spent investigating a full investigation from the date work is commenced until the date the investigation is completed.
IB-1B	Lag time for investigating cases	Red		10.00	22.77 Fourth Quarter 2015	8.76	Quarterly	Average number of days between the date a case is assigned to an investigator and the date work on a case is commenced.
IB-2	Timely investigate death cases	Yellow		180.00	200.67 Fourth Quarter 2015	148.53	Quarterly	Average number of days for completing death investigations and writing the report.

MiScorecard Performance Summary

Business Unit: State Employer
Executive/Director Name: Marie Waalkes
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-1	Reduce processing time on Professional Development Fund reimbursement requests submitted by non-exclusively represented employees.	Green		100%	100%	94.9	Monthly	The Professional Development Funds encourage non-exclusively represented employees to further expand their knowledge and expertise in areas related to their employment responsibilities. Providing improved reimbursement time is intended to promote higher utilization of the Funds thereby increasing the State's and each individual's ability to deliver high quality services. OSE will process and enter, in MiTES, 100% of all complete Professional Development Fund (PDF) requests within 10 business days of receipt of a complete PDF request, as appropriate.
Financial								
C-2	Provide timely response to Annual Leave Donation requests submitted by employees facing financial hardship due to prolonged illness or serious injury.	Green	—	100%	100%	100%	Monthly	The Annual Leave Donation program assists non-exclusively represented and most exclusively represented employees facing financial hardship due to prolonged illness or serious injury of themselves or eligible family members by making available annual leave donated by other employees. OSE reviews all requests for compliance with program criteria and forwards approved requests to DTMB or the department, as applicable, for transfer of the annual leave hours. OSE will make a determination on 100% of all Annual Leave Donation requests within 3 business days of receipt of a complete request and forward for further processing.

MiScorecard Performance Summary

Business Unit: State Budget Office
Executive/Director Name: John S. Roberts
Reporting Period: Nov 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	12/18/2015

Measure ID	Measure	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Accountability & Performance								
AP-1	Identify potential budget problems by reviewing and analyzing agency expenditure trends on a qtrly basis	Green	=	100.0%	100.0%	100.0%	Quarterly	Current = Data as of the end of Q3 FY2015
AP-2	Reduce the number of Executive Budget revisions needed due to errors or omissions in the original submission	Green	👍	0	0	1	FY Annually	Current = Revisions related to FY2016 budget
AP-3	Improve the accuracy of the budget process by reducing difference between budgeted and actual Medicaid costs to no more than +/- 2.0%	Red	👎	+/- 2.0%	-5.5%	2.7%	FY Annually	Current = Final FY2014 data compared to projected FY2014 Consensus Medicaid expenditures included in the enacted DCH appropriations bill.
AP-4	Improve accuracy of the budget process by reducing difference between budgeted and actual DHS caseload cost to no more than +/- 2.0%	Green	👍	+/- 2.0%	-2.31%	-4.2%	FY Annually	Current = Final FY2014 data compared to projected FY2014 consensus caseload costs included in the enacted DHS appropriations bill.
AP-5	Improve accuracy of the budget process by reducing difference between estimated and actual K-12 pupil counts to no more than +/- 1.0%	Green	👍	+/- 1.0%	0.52%	0.36%	FY Annually	Current = Actual pupil count for most recently completed school year compared to consensus pupil estimate included in the enacted School Aid Budget
Customer Service Excellence								
CS-1	Increase the number of statewide reporting templates/guidelines for agency use in complying with required legislative reports	Green	=	6	6	6	Quarterly	Current = Out-of-state travel report; yr-end lapse estimates; transparency website; restricted revenue report; FTE report; spending plans
CS-3 Shared	Agencies satisfied or very satisfied with OIAS engagements.	Yellow	👎	80%	73%	80%	Twice a Year	Post project customer surveys to evaluate satisfaction with the OIAS engagement if it contributed toward improving department operations. Current status represents six months ending Sept. 30, 2015.
CS-2	Issue W-2s and 1099s in advance of IRS deadlines	Green	=	100%	100%	100%	CY Annually	Current = TY 2014
CS-4	Continue expanding MI School Data portal to include new tools, reports, and metrics.	Green	=	3	3	5	Quarterly	A new report is defined as a snapshot or trend report for a new dataset not previously reported. A substantial enhancement includes adding one or more new metrics or dimensions to an existing report. Current = data as of 9/30/2015.
Expertise & Commitment								
EC-1	Develop a professional development plan for each SBO employee	Green	👍	100.0%	97.5%	96.9%	Quarterly	
EC-2	Improve employee skills by implementing provisions of each employee's professional development plan	Yellow	=	80.0%	tbd	tbd	Twice a Year	Professional development activity include formal training, documented mentoring, public speaking; including legislative testimony, job shadowing, etc.
Innovation & Leadership								
IL-1	Improve long-term financial planning by adding additional years to planning horizon	Green	👍	10	10	9	FY Annually	Current = Data as of 9/30/2015
Operational Efficiency								
OE-1	Reduce costs by increasing the percentage of payments processed via electronic funds transfer.	Green	👍	100.0%	90.4%	89.9%	Quarterly	Current = Q4 FY2015
OE-2	Reduce operating costs by increasing the percentage of payments processed via recurring payments functionality.	Green	👎	25%	19.8%	20.3%	Quarterly	Current = Q4 FY2015
OE-3	Improve accuracy and reduce costs by increaing the percentage of payroll and expense reimbursements that do not require adjustment	Green	=	99%	99.37%	99.5%	Quarterly	Current = Q4 FY2015
OE-4	Average number of days between data collection and public reporting.	Green	👍	60	56.75	57.1	Quarterly	The goal is to reduce the number of days between the close of a data collection, loading it into the longitudinal data system (LDS), creating extracts for the portal,transmitting refreshed data for current reports to the MI School Data site, and making refreshed data available in preview or to the public. Current = data as of 9/30/2015.
Shared Services								
SS-1	Implement additional specific accounting consolidation, standarization, streamlining or centralization that increase cumulative savings by $250,000+	Green	=	$12550.0	$12408.1	$12408.1	Quarterly	$ in thousands / Current = Q4 FY2015
Good Government								
GG-1	Percentage improvement in customer perception			25%	TBD	TBD	CY Annually	Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
GG-2	The percentage of champions identified in employee survey	Green	=	70%	61%	50%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement.
GG-3	The percentage of completed or on track department level employee engagement action plans	Green	👍	100%	100%	0%	Quarterly	Percentage of department level employee engagement action plans that are completed by managers 17 level and above. [Employee Engagement Action Plans reported in MiResults.]
GG-4	Good Government coin recognition program meeting four best practices.	Green	👍	100%	100%	0%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; • 3-5 recognition actions per quarter • Awards distributed among all levels • Award events photographed/documented • Staff made aware of recognition events
GG-5	The percentage of completed or on track process improvement projects			100%	TBD	TBD	Quarterly	Percentage of process improvement projects completed or on track. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]

GG-6	Percentage Improvement in customer process time			50%	TBD	TBD	Quarterly	The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive a final approval, service, product, or response.]

MiScorecard Performance Summary

Business Unit: Department of Treasury
Executive/Director Name: Nick Khouri
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/11/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-1	Percent of taxpayers entering <24 month IA's via web 1	Red	=	50%	0%	0%	Quarterly	New metric created 9/16/2015 - The percentage of taxpayers entering into an IA under 24 months via web vs. mail.
C-3	Percent of web payments received 2	Yellow	👎	65.00%	29.85%	33.56%	Monthly	New Metric 9/16/2015 - The percentage of payment received via web
C-4	Telephone Call Quality Assurance Measures - Office of Collections.	Green	=	100.0%	96.0%	96.0%	Monthly	To provide quality information and customer service on telephone calls. Staff are measured on several key criteria which helps determine where overall training may be needed to ensure a high quality of service.
C-5	Number of Material Security Breaches	Green	=	0	0	0	Monthly	Maintain and protect confidential information obtained through departmental programs.
C-7	Move distressed communities to fiscal solvency and stable self-governance	Green	👍	4	4	N/A	FY Annually	EM exit, RTAB meetings from monthly to bi-monthly to quarterly, dissolving RTAB, successful termination of consent agreements.
C-8	Average speed of answer for SUW calls.	Red	👎	7.00	15.13	13.11	Monthly	Improve overall customer satisfaction by providing timely response to customer phone calls, measured in average time in minutes spent on hold before speaking with a Treasury Customer Service Representative. New metric as of 10-7-15.
C-9	Abandoned rate - number of calls on hold that choose to hang up instead of waiting for a Treasury Customer Service Representative to answer.	Red	👎	10.00%	22.74%	20.94%	Monthly	Improve customer satisfaction by providing timely responses to customer phone calls measured by the number of people not willing to wait on hold for a Treasury Customer Service Representative. New metric as of 10-7-15.
C-10	Issue 10 substantive Revenue Administrative Bulletins (RABs) annually.	Green	👍	10	12 (CY2015)	2 (CY 2014)	CY Annually	Improve communication to taxpayer/practitioner community by issuing a minimum of 10 substantive Revenue Administrative Bulletins (RABs) annually.
Internal Business Process								
P-1	Percent of Tax Exemption Certificates Processed	Green	=	100%	100%	100%	CY Annually	This metric measures the percent of tax exemption certificates that are processed each year.
P-3	Inspections of Tobacco Retailers	Green	👎	470	596	627	Quarterly	This measures the number of administrative inspections of tobacco retailers and licensees by Michigan State Police and Department of Treasury enforcement personnel each quarter.
P-4	IT Projects on Time and Within Budget	Green	👎	85%	81%	87%	Quarterly	Track IT projects with respect to budget and completion time to ensure the Department meets legal/statutory requirements.
P-5	Percentage of Discovery project letters sent YTD compared to letters sent LYTD 3	Green	👎	80%	64%	99%	Quarterly	Number of inquiry letters sent affects Discovery project results. Green is 80% or higher, yellow is 75% to 80%, and red is anything less than 75%.
P-6	Average number of days to complete audit	Red	👎	275	354	346	Monthly	Monthly rolling average of days to complete audit (amalgamated for various tax types)
P-7	Average Quality Assurance (QA) error percentage on audits	Green	=	5%	3%	3%	Monthly	Monthly - average Quality Assurance (QA) error percentage
P-8	Conduct Audit of Minimum Assessing Requirements (AMAR) reviews	Green		20.0%	20.0%	0.0%	FY Annually	Ensure fair, uniform and accurate assessments statewide by conducting Audit of Minimum Assessing Requirements (AMAR) reviews in the local units within 20% of the State's 83 counties annually. Maintain a five year cycle of reviews throughout the state. New metric 9/29/2015.
P-9	Timely Processing of Individual Income Tax filing exceptions.	Green	👎	20000	20500	21000	Monthly	All current year Individual Income Tax filings, successfully captured into the IIT computer system and "flagged" as exceptions are reviewed and processed in the calendar year received. Target will fluctuate monthly depending on volume of returns received. New Metric as of 10-7-15.
P-11	Total active Dockets older than 18 months.	Green	👍	0	1	193	Quarterly	Dockets older than 18 months that need resolution. Does not include dockets in abeyance. New Metric as of October 1, 2015.
P-12	Open Dockets less than 6 months old.	Red	👍	100%	55.6%	23.24%	Quarterly	Regularly complete informal conference requests within 6 months; make process more robust. Does not include dockets in abeyance. New metric as of October 1, 2015.
Financial								
F-1	Accurate Revenue Estimating.	Green	👍	3.0%	.8%	1.7%	CY Annually	Estimate revenues within 3% of actual. The accuracy of the metric impacts the state budget process.
F-3	State Credit Rating (Fitch)	Yellow	=	AAA	AA	AA	FY Annually	Ensure the state receives the best credit rating possible. A better credit rating allows the state to borrow money at the most competitive rates available. Ensures the financial position of the state provides a climate for business investment and citizen confidence.
F-4	MPSERS Quarterly rolling 1 year average return	Red	👎	8.0%	2.6%	6.2%	Quarterly	Actual investment rate of return on pension fund assets for the Michigan Public School Employees' Retirement System vs. Actuarial Target Rate
F-4.1	MPSERS Quarterly rolling 5 year average return	Green	👎	8.0%	10.0%	12.1%	Quarterly	Actual investment rate of return on pension fund assets for the Michigan Public School Employees' Retirement System vs. Actuarial Target Rate
F-5	School Districts Serviced Under State Aid Note (Semi-Annual August Borrowing)	Green	👍	300	251	264	FY Annually	Provides access to short term loans for school districts. This metric goal is to reduce the number of school districts who need access to short term loans. Measured by the number of borrowings. Some school districts borrow more than once a year.

F-6	Tax Audits Completed	Green		550	536	463	Quarterly	Tax audits ensure that tax revenues due and owing to the state are collected.
F-7	Number of liens filed <$6,000	Green		6600	4454	3058	Quarterly	New metric 9/16/2015 - The number of liens filed under $6,000
Learning and Growth								
L-1	Improve Internal Communication Through Web	Green	=	100%	100%	100%	Monthly	Regularly update the Treasury Intranet home page to ensure staff have access to current information. This measures the percentage of time the web is updated at least monthly.
Good Government								
GG1	Percentage improvement in customer perception			TBD	N/A	N/A	CY Annually	Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
GG2	The percentage of champions identified in employee survey	Green	=	53%	49% 2015 Survey	49%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement .
GG3	The percentage of completed or on track department level employee engagement action plans.	Green	=	100%	100%	100%	Quarterly	Percentage of department level employee engagement action plans that are completed by managers 17 level and above. [Employee Engagement Action Plans reported in MiResults.]
GG4	Good Government coin recognition program meeting four_best practices.	Green	=	100%	100%	100%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; - 3-5 recognition actions per quarter - Awards distributed among all levels - Award events photographed/documented - Staff made aware of recognition events
GG5	The percentage of completed of on track process improvement projects.	Green	=	100%	100%	100%	Quarterly	Percentage of process improvement projects completed or on track. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]
GG6	Percentage Improvement in customer process time.			TBD	N/A	N/A	Quarterly	The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive a final approval, service, product, or response.]

[1] The status color for this metric reflects breaking points at 20% to 75% of the established target value.

[2] The status color for this metric reflects breaking points at 45% to 75% of the established target value.

[3] The status color for this metric reflects breaking points at 75% to 80% of the established target value.

Michigan Department of Treasury

Improving Operations - Progress Report



Summary

- 2015 was the year we began a journey to improve Treasury operations and how we interact with taxpayers
- It started by defining our collective aspirations, strategy and near-term tactics
- Much was accomplished during the second half of the year – from improved income tax processing to a new streamlined audit process
- But we have just started. The Department is building on what was learned in 2015 to create further improvements in 2016

2015 was the year Treasury developed a new aspiration and strategic plan

Our Aspiration

Michigan Treasury will become the best operated Treasury department in the United States and the State's thought leader on all tax and revenue issues.

Best Operated has 3 building Blocks

- Engaged Employees
- Culture of Taxpayer Service
- Continuous Improvement

Underlying our work are 5 key values

1. In all we do – always ask "what is the impact on Taxpayer"?

2. Fair and efficient administration of tax system – not maximum revenue collection at all costs

3. Be metric driven

4. Think outside our department to find innovative solutions

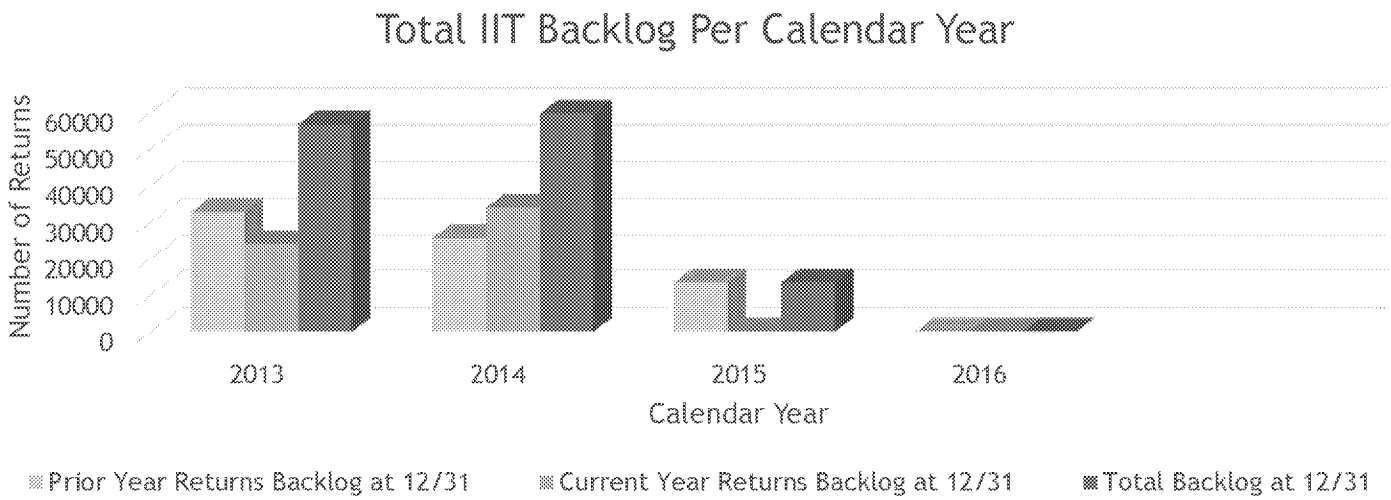
5. Communicate and celebrate success

We started with a list of over 20 projects to improve the efficiency of the Department

- Individual Income Tax Processing
- Audit
- Tax Hearings
- Communications
- Liens
- Power of Attorney
- Systems
- Documentation Backlog
- Escheats Audits

Individual Income Tax Processing (IIT)

- **Issue:** Returns were not consistently processed in year filed, and backlogs continued to grow.
- **Metric:** All current year IIT returns are processed in the same year received.

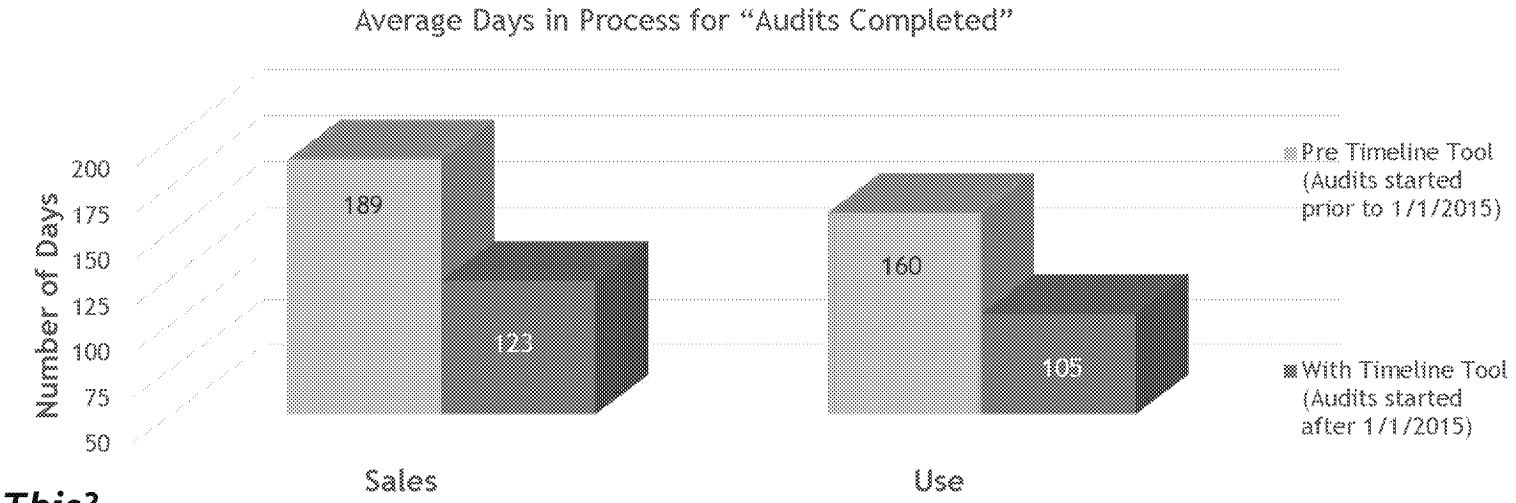


How Did We Do This?

- ✓ Streamlined work instructions for staff to complete returns with average 38% efficiency gain.
- ✓ Increased accountability.
- ✓ Prioritized backlogs and ensured work sent to appropriate skill level staff.

Audit

- **Issue:** Audits can take more than a year to complete.
- **Metric:** Ensure quality and efficient audits by reducing the average length of Sales and Use tax audits by 35% of prior year audit period.

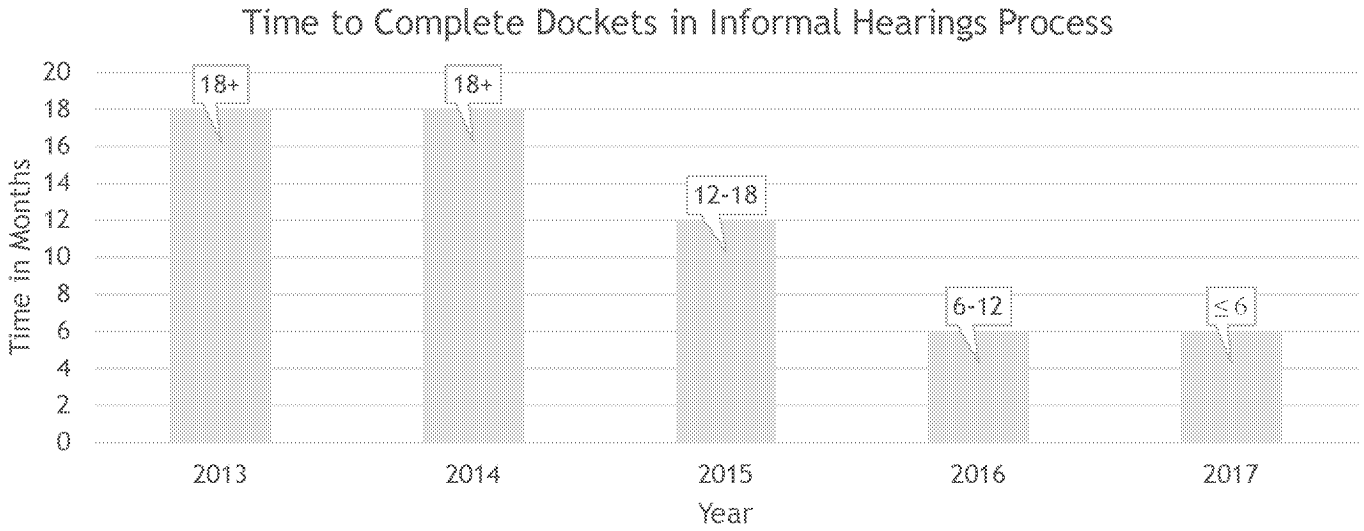


How Did We Do This?

- ✓ New audit timeline tool
- ✓ Increased accountability
- ✓ Pre-audit conferences to set mutually agreed upon timelines
- ✓ Pilot – more focused audits

Tax Hearings

- **Issue:** Informal hearings can take up to two years.
- **Metric:** Reduce timeline for hearings to less than 6 months by Jan. 1st, 2017.



How did we do this?

- Set clear deadlines and increased staff accountability.
- Worked with internal tax areas to clear old accounts.
- Determined that internal review by audit staff was redundant and could be eliminated.

Power Of Attorney (POA)

- **Issue:** Form for requesting POA and Section 8* was unclear, and taxpayers were often asked to resend forms due to lack of internal process to share forms across areas.
- **Metric:** Improve POA/Section 8 form and create process for sharing among all Treasury areas.

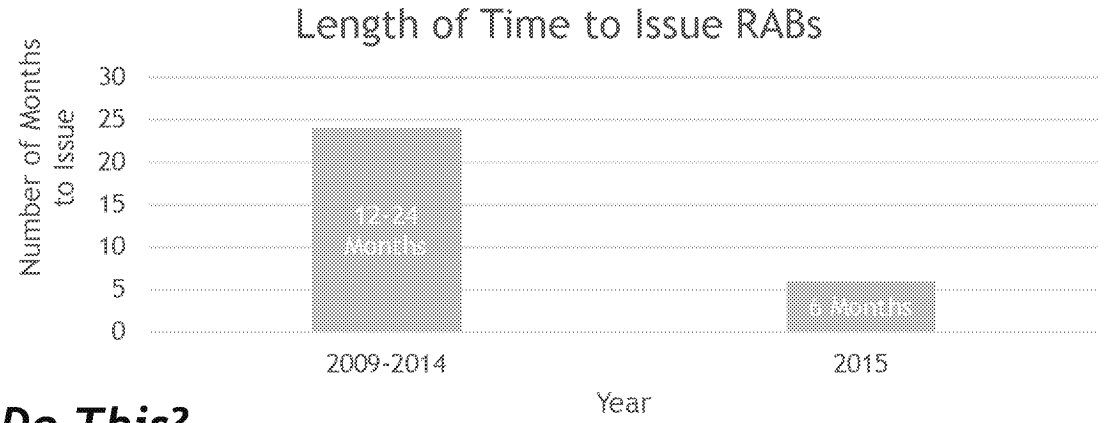
How Did We Do This?

- Implemented one page, user friendly form that includes POA and Section 8 (available 11/2/15).
- Developed internal and external training to ensure form and requirements were understood by all.
- Created manual workflow to comply with Section 8 requests and began tracking number of requests.

- *Note* - Section 8 refers to the taxpayer's request that copies of all documents related to a specific dispute be given to their authorized representative*

Taxpayer Communications

- **Issue:** The Department did not consistently provide timely guidance to taxpayers on how Treasury will interpret tax laws - few Revenue Administrative Bulletins (RABs) were issued and could take more than a year to publish
- **Metrics:** Minimum of 10 new or updated RABs will be issued annually.



How Did We Do This?

- ✓ Set goal to minimum of 10 new or revised RABs issued annually.
- ✓ Created timelines and reporting tool to ensure RABs are issued within 6 months.
- ✓ Increased accountability for all staff timelines.

Escheats Audits

- **Issue:** Unclaimed Property audits could take years to complete.
- **Metric:** Implement new streamlined audit procedures, with target of 18 months to complete audit

How did we do this?

- ✓ Work group of external stakeholders and Treasury staff issued recommendations for improving escheats process on 7/2/15
- ✓ Workgroups recommendations to streamline escheats process were used to create legislation
- ✓ Legislation was signed by the Governor on 12/22/15 and became PA 242 of 2015

System Improvements

Michigan Treasury Online (MTO) Enhancements

In June 2015 Treasury made a commitment to fix the Sales/Use/Withholding automated taxpayer system. The enhanced system was launched on January 11, 2016.

- Taxpayers will need just one username and password to enter MTO, file a return and make a payment and can reset their own username and password.

- Added "Fast File Now" feature to allow immediate filing access and reduced the number of user steps in the process.

This is the first of many upgrades in 2016 to Treasury's operating systems.

Last year was just the start, we have developed a plan to build on our success in 2016

I. Call Center process improvement

II. Identifying / eliminating delays in processing returns that require additional taxpayer information

III. Move to a paperless environment – limit snail mail

IV. Single sign-on / password for employees

V. Fix SAP

VI. Develop robust employee engagement plan

VII. Better use of metrics as a management and accountability tool

MTO Optimization Deliverables by Release November 2, 2015

--- A Review of the 'Governor Memo' ---

Over the next 4 months:

- Implement a single password, this has been one of the biggest pain points for the user community (Completing via Release 1)
- Reduce the number of steps needed for authentication (Completing via Release 1)
- Rebranding MTO to make improvements to the look and feel (Completing via Release 1)

Over the next 4 to 6 months, additional improvements will be implemented, such as:

- Increased functionality for password resets (Completing via Release 1)
- Inactivity alert before expiration (Completing via Release 1)
- Continued improvements to MTO look so the user feels that they are in a single site from start to finish (Completing via Release 2, 3, n)

Over the next 7 to 16 months:

- Auto-population functionality (Completing via Release 3)
- Improved delegation process (Completing via Release 1)
- Delivery of email confirmations after returns are submitted (Completing via Release 1)

** Release 1 (January 11, 2016); Release 2 (April 2, 2016) and Release 3 (December 2016)

Project Name: SBO - Project SIGMA
Project Status: Green

Project Manager: Ruth Schwartz

Key Milestone	Baseline Finish	Planned Finish	Actual Finish	Status
Project SIGMA Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Phase 1.5 Budget Develop	8/1/2016	8/1/2016		GREEN
Re-Planning	12/15/2015	12/15/2015	12/15/2015	Completed
Review-Approval	1/15/2016	1/15/2016	1/8/2016	Completed
Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Updates to IMS	1/29/2016	1/29/2016		GREEN
Phase 2 Core Financials	1/2/2018	1/2/2018		GREEN
Comprehensive Design	6/23/2015	11/10/2015	11/10/2015	Completed
Re-Planning	12/15/2015	12/15/2015	12/15/2015	Completed
Review-Approval	1/15/2016	1/15/2016	1/8/2016	Completed
Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Updates to IMS	1/29/2016	1/29/2016		GREEN
Cost Accounting Workshops	1/22/2016	1/29/2016		GREEN
Functional Design Agency Showcases	3/1/2016	3/1/2016		GREEN
COA Data Collection/Load	3/11/2016	3/18/2016		GREEN
Agency Work Re-Planning	12/15/2015	1/15/2016	1/8/2016	Completed
ATS Iteration 4	11/30/2015	1/8/2016	1/8/2016	Completed
Updates to IMS	12/15/2015	1/15/2016	1/8/2016	Completed

Key Executive Issues

No Key Executive Issues Identified

Key Executive Risks

- 1 - SIGMA will introduce a significant amount of change: current manual processes will be automated, consolidation of 60+ systems into 1, changes in accounting policies, a new chart of accounts, as well as a migration to managed services.
- 2 - There is a large amount of effort required from a few key Agencies: number of systems being replaced, number of Agency specific interfaces, legacy modifications required and the number of other Agency initiatives.
- 3 - There may be a shortage in State IT and business staff required for the interface, conversion, legacy system and all business modifications needed to keep Project SIGMA on track.
- 4 - The Project SIGMA schedule has concurrent work that cannot be eliminated. If the resource plan does not support the amount of concurrent work required, the Project SIGMA schedule could be compromised.
- 5 - Scope control will be essential to remain on schedule. If rigorous scope control processes are not adhered to, including both Core Team and Agencies, the Project SIGMA schedule could be compromised.
- 6 –Agencies have technical work that Project SIGMA is dependent upon being successfully completed. If the work is not completed on schedule, the start of End-to-End Testing could be compromised putting the entire project implementation at risk.
- 7 - The CGI 3.11 software release has several downstream project schedule dependencies. If the CGI 3.11 software has quality issues, the overall Project SIGMA schedule could be jeopardized.
- 8 - Clarity and agreement on Cost Accounting and reporting needs in Agencies is critical to the success of Project SIGMA. If the scope is not clearly understood and adhered to, the overall timeline could be jeopardized.

Current Activity Status

01/22/16: Re-planning for Phase 1.5 and Phase 2 is complete and the re-baseline of Project SIGMA was approved by the Project Executives, Governing Board Co-Chairs and Executive Sponsor. The PCO is in the process of updating the IMS as needed and updating Key Milestones in Changepoint with the re-baselined dates.

Major Project Accomplishments

- Completed Chart of Accounts Design - Phase 2
- Published SIGMA Interface Templates - Phase 2
- Published Assets & Inventory Data Conversion Templates - Phase 2

Project Name: SBO - Project SIGMA
Project Status: Green

Project Manager: Ruth Schwartz

Current Activity Status

Agency work re-planning is complete; the PCO has updated the Integrated Master Schedule (IMS) with all 20 Agency Technical Schedule (ATS) iteration 4 that met requirements and were in alignment with key design, development and testing activities associated with the Phase 2 timeline extension. The PCO continues to conduct weekly project health checkpoints to review schedules and status prior to Agencies generating their 4UP reports.

Agencies have attended the majority of the Functional Design Showcases which highlight key design decisions and business processes associated with functionality being implemented in Phase 2. The presentation for End to End Processes is scheduled for next week with Security and Workflow being addressed in March. Agency support continues with COA mapping and data collection and load (initial sampling) via Cost Accounting Workshops.

Project Budget/Cost

Initial Budgeted Cost	Latest Revision Budgeted Cost	Actual Cost To Date
$152,413,600.00	$175,259,031.00	$46,545,009.00

Total Approved ITIF Budget (FY13-18) : $175,259,031.00

Total Hours as of 12/15/2015 : 423,142

Major Project Accomplishments

- Completed Comprehensive Design - Phase 2
- Published Cost Accounting Data Conversion Templates - Phase 2
- Completed Chart of Accounts Configuration - Phase 2
- Published Vendor/Customer Data Conversion Templates - Phase 2
- Published AR Data Conversion Templates - Phase 2

Next Steps

- Agency Confirmation - Systems Replaced/Modifications
- Update Key Milestones with Re-Baselined Dates

Subject: FOIA Request From the Detroit Free Press Re: Flint Water
Location: DTMB Cass Innovation Room

Start: Fri 2/5/2016 3:30 PM
End: Fri 2/5/2016 4:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Trakul, Pamela (DTMB)
Required Attendees: Trakul, Pamela (DTMB); Stibitz, Brom (DTMB); Buhs, Caleb (DTMB); Buckberry, Gary (DTMB); Christensen, Chris (DTMB); Turnquist, Michael (DTMB); Brownlee, Jeff (DTMB)
Optional Attendees: Knapp, Kathy (DTMB); Gonzalez, Tonyia (DTMB); Fortino, Diane (DTMB); Calahan, Heather (DTMB); Wellman, Jeff (DTMB); Bliss, Mike (DTMB); Sweeney, Matthew (DTMB); Martin, Tamara (DTMB)
Resources: DTMB Cass Innovation Room

See FOIA request below.
Pam 2/5/2016

From: Dolan, Matthew [mailto:msdolan@freepress.com]
Sent: Thursday, February 04, 2016 4:49 PM
To: DTMB <dtmb@michigan.gov>
Subject: FOIA request from the Detroit Free Press, RE: Flint water

Request for Public Record

To: FOIA Coordinators via email

I am a person as defined under Michigan FOIA. Please accept this correspondence as a request pursuant to the Michigan Freedom of Information Act (FOIA) Michigan Compiled Laws §15.231 to §15.246 *et seq.*, the Michigan Constitution and common law, and the U.S. Constitution, for certain public documents hereinafter specified.

Date of Request: 2/4/16 **Time:** 4:40 p.m. via email

Person Requesting Record: Matthew Dolan Phone: 313-223-4743

Mailing address: Detroit Free Press

160 W. Fort Street

Detroit, MI 48226

Email Address: msdolan@freepress.com **Fax:** n/a

Delivery Specifications:

Please select the quickest form to be able to view the documents:

∟**Email:** to requestor at the email address above if possible, and if not please mail to the address above.

∟**In-office Inspection:** Please contact me with an acceptable contact, time, and date when I may appear for inspection and possible scanning of documents.

∟**Pick- up:** Please contact me with an acceptable contact, time, and date when I may pick up the documents.

Auditor or Attorney: _____ Contact: _____

Media Specification: Paper Copies or Email attachment less than 20 MB, CD-ROM or DVD, unless certain records are not available in computer format, in which case response by fax or in-person viewing is preferred

Records requested: The records and documents I am requesting are all those relating to:

Copies of the documents, including but not limited to emails already requested by and provided to Progress Michigan or those associated with the organization related to any and all discussion of Flint's water supply, including but not limited to contaminant such as lead and copper in the water as well as any and all discussion of Legionnaire's disease in Genesee County, Mich.

For the purposes of this request, the term "**you**" or "**your**" refers to public body generating or maintaining the public records requested in this request, and to which this request is directed, whether that be an agency, municipality, office, county, or any other entity subject to disclosure under this act; the term "**records**" refers to all documents, regardless of physical form (including without limitation papers, reports, notes of telephone conversations, telephone call messages, studies, proposals, indices, letters, messages, faxes, minutes, logs, journal entries, calendars, and computer-based or computer-generated materials including e-mail, or any other documentation of any kind of any and all kind) of or belonging to any department, agency, service area, board or other subdivision of the public body. "Records" shall include drafts of records to the extent permitted by law; The term "**email**" includes any electronic message and any attachment to any such message, and specifically includes emails sent or received by an officer, agent, or employee using an email address other than that person's official government issued email address if sent or received while on duty, using a government computer, in a government building, sent or received using a government contact list, or other using any other government resource.

Michigan law requires you to respond to this request not more than five (5) days from your receipt of this request, but you are asked to expedite this request if possible. If this request is sent by fax or email, the time to comply begins the day after the faxed request is sent to you. If your agency does not maintain these public records, please let my designated auditor know who does, and include the proper custodian's name and address. If this fax request does not go directly to the office of the FOIA coordinator, you must deliver it there immediately. If you deny any part of this request, please indicate the name and position of the person too who an appeal should be directed prior to instituting suit, so that needless litigation in which costs, damages, and attorney fee may be taxed against you might be avoided.

Take notice of the penalties and consequences for failure to comply with this request: Willful violation of FOIA by refusing to disclose or delaying in disclosing or providing copies of a public record, may result in the court awarding in addition to any actual or compensatory damages, award punitive damages in the amount of $500 to the person seeking the right to inspect or receive a copy of a public record. Reasonable attorneys' fees, costs, and disbursements" will be awarded to any person who prevails in an action to compel disclosure under MCLA § 15.240. If the requesting person only prevails in part, "the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

Because of the civic educational purpose of this request, I request a fee waiver and ask that you determine that a waiver or reduction of the fee is in the public interest because furnishing copies of the public record can be considered as primarily benefiting the general public." MCLA § 15.234(l)

I agree to pay any reasonable search, copying, and postage fees of not more than $2.00. If the cost would be greater than this amount, Please immediately contact me by telephone or email if you anticipate that the costs will exceed this amount, so as not to cause delay in the prompt disclosure of the records requested. I may appear in person to inspect the documents on scan them using my portable equipment. Please provide a receipt indicating the charges for each document. The Michigan FOIA law provides that, "A fee shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14 unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs. MCLA § 15.234(3).

If the documents I have requested are not subject to disclosure in their entirety, I request that you release all nonexempt portions of the documents that may be segregated and all parts of the documents that can be rendered disclosable by redaction without fee. If you determine that any of the requested documents fall within a statutory exemption, I request that you exercise your discretion to disclose those materials because of the overriding public concern about the improper use of government email systems and resources to further political agendas. As to any portion of the documents that you withhold, please state with specificity the legal and factual basis for withholding such portion. To the extent that you are unable to produce copies of or otherwise make available all records requested within the time frame provided, please notify my auditor in writing and provide me with those records that are available within the prescribed time frame and the remainder of the records on a "rolling" basis as they become available for production.

I appreciate your anticipated prompt cooperation and will expect your response within 5 days, as required by the act. If you need further explanation of the details or the nature or scope of this request, please feel free to call me or my designated auditor or attorney specified above using the contact information provided.

Matthew Dolan
Detroit Free Press
313-223-4743 (work)
248-227-0497 (cell)
msdolan@freepress.com
@matthewsdolan

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:32 PM
To: Trakul, Pamela (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

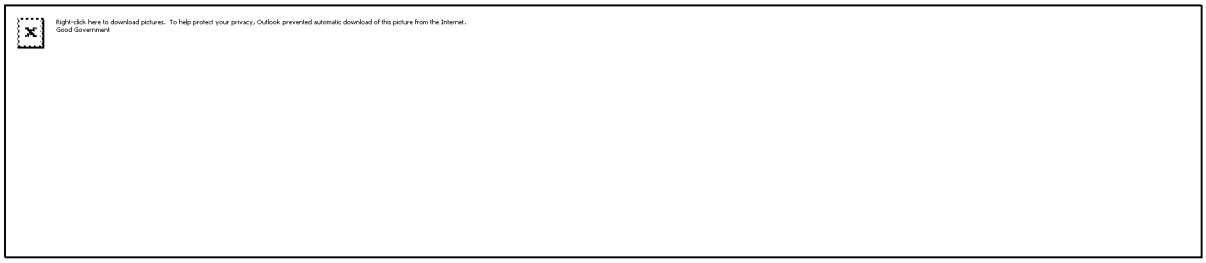
Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to trakulp@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:48 PM
To: Trakul, Pamela (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

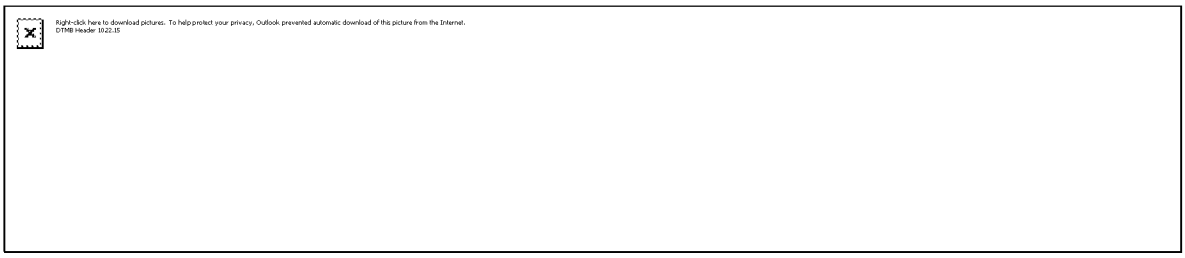
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

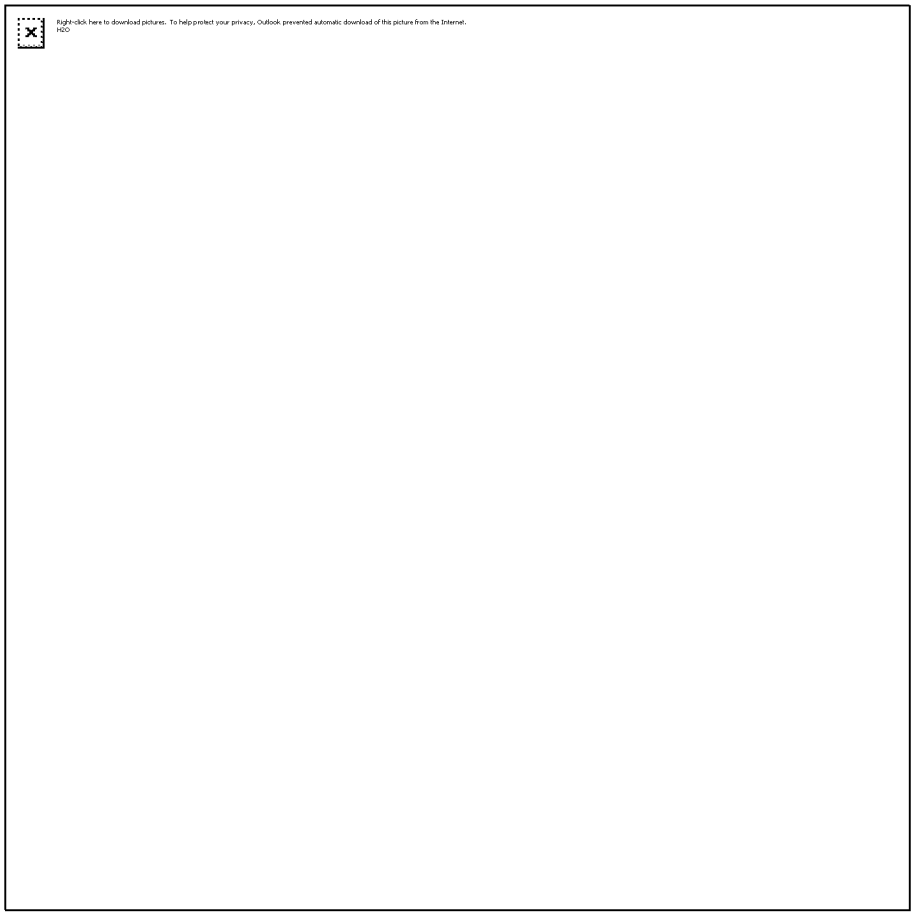
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to trakulp@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Trakul, Pamela (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

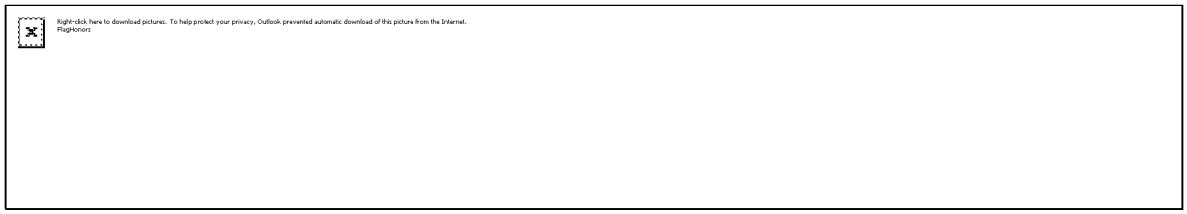
David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to trakulp@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:57 AM
To: Trakul, Pamela (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

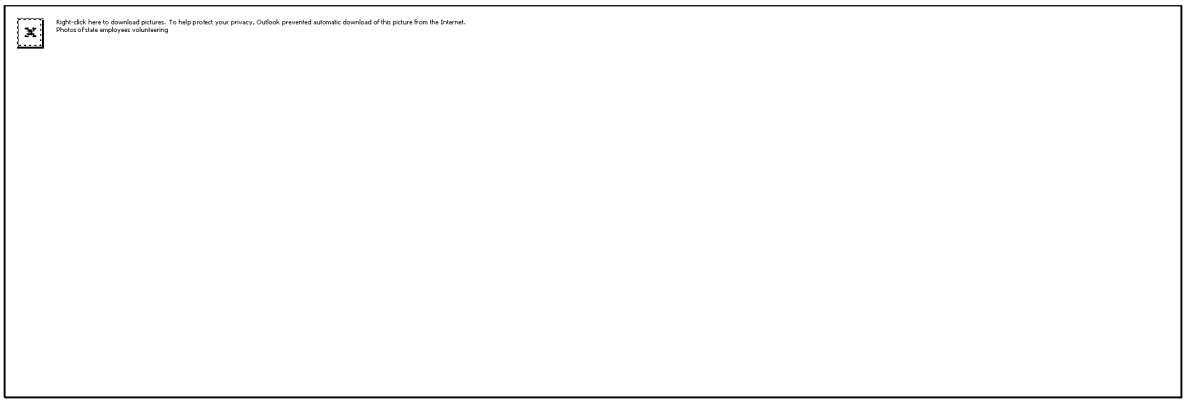
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,

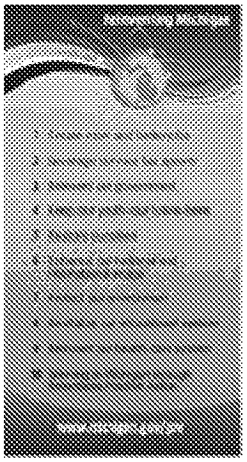


Governor Rick Snyder



STAY CONNECTED:

This email was sent to trskulp@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858



Value for Money Government Group Report

MiStat Review

Feb-16

Mission: The Value for Money Government group supports and enables effective and efficient state operations while protecting state assets through diverse partnerships.

Vision: We will make the State of Michigan one of the most innovative, efficient and responsive governments in the world.

Activities that support dashboard measures

	Prior	Current	Progress
Credit Rating	Moody's: Aa2 (positive) (2014) S&P: AA- (stable) (2014) Fitch: AA (stable) (2014)	Moody's: Aa1 (stable) (2015) S&P: AA- (positive) (2015) Fitch: AA (stable) (2015)	= = =
Government Debt Burden Per Capita	$785 (2013)	$758 (2014)	👍
State Government Operating Cost as a Percentage of State Gross Domestic Product	14.9% (2012)	14.6% (2013)	👍
State and Local Government Operating Cost as a Percentage of State Gross Domestic Product	21.40% (2012)	20.70% (2013)	👍
Access to State Government – Number of Online Services	271	276	👍

👍 Performance improving = Performance staying about the same 👎 Performance declining

Top Issues Briefing Report (2 Pages)

Issue 1 - **Department of Technology Management and Budget**

- **MiPage:** We are working to identify and promote opportunities for high value mobile conversions and MILogin candidates. Current conversion projects include: TAMC for MDOT, Fishing Tournaments application for DNR, Wildfire application for DNR, and a mapping project for MEDC. DTMB is offering conversion services, and we is also soliciting responses for a pre-qualified vendor list to help agencies with the mobile conversions if they would prefer to work with an outside vendor. Thus far, 18 responses have been received to the pre-qualified vendor RFP. We anticipate finalizing this list by the end of March, 2016. A new MiPage release was available in the app stores the week of January 25th, and additional releases are planned for spring (5/29/2016) and summer (8/28/2016).
- **Cyber:** Michigan continues to face over 12 million cyber attempts per day. Recently, so-called hacktivist groups have targeted the state in response to the Flint water crisis. The City of Flint and Hurley Hospital in Flint have been targeted as well. Since this threat was announced, we have worked to organize a cross-lateral team of experts to ensure that we are able to respond as quickly as possible to potential threats. Specifically, DTMB has been working with MSP, the National Guard, the City of Flint, IBM, and other private sector partners.
- **CAR:** MSP moves to GOB started in November 2015 and will be completed in March 2016. DHHS moves from Capital View to MSP Headquarters building are scheduled for May of 2016 - June 2016. Project is on schedule and within budget. MSP moves from downtown Lansing to Secondary Complex started in December 2015 and are to be completed in April 2016.
- **Operational Excellence & RPM Reviews:** DTMB has examined root cause(s) for IT projects that over budget and anticipated timeline. Automation of inefficient business processes was found to be a root cause of these issues. In order to develop the best solution possible and stay within budget, DTMB and the Office of Good Government

Issue 2 - **Michigan Gaming Control Board**

- **Commercial Casinos**:
  - Total revenue for calendar year 2015 was $1.38 billion, up 3.3% compared to calendar year 2014
  - Taxes- $174.3 million paid to the City of Detroit and $111.5 million paid to the State in 2015.
- **Non-Gaming Suppliers- Board Resolution 2015-01:**
  - Increased the thresholds for non-disclosure from $15,000 to $50,000 per casino
    - 24% decrease in the number of vendor exemptions in 2015
  - Increased the thresholds for a vendor exemption from $300,000 per casino ($600,000 total) to $400,000 per casino ($1,200,000 total)
    - 20% decrease non-gaming license requests for low-volume suppliers in 2015
    - 50% decrease in processing time for exemption applications (42 to 21 days)
- **Millionaire Parties (MP):**
  - In 2015 the number of suppliers and locations have remained relatively static compared to 2014
    - Current number of locations is 50; Current number of suppliers is 33
  - In 2015 there was a slight decrease in the number of event days
    - Total event days in 2015 was 10,146 compared to 10,508 in 2014
  - 70 indictments in 2015 and 2016 involving 10 defendants issued by the Attorney General's (AG) Office as a result of AG, MGCB investigations
- **Horse Racing:**
  - 90 total race days scheduled in calendar year 2016
    - 60 days of harness racing at Northville Downs; 30 days of thoroughbred racing at Hazel Park
  - Numerous meetings have been held with the various stakeholders to try to reach a compromise on legislation that would help the industry
- **Daily Fantasy Sports (DFS):**
  - 11 states have declared DFS illegal
    - 10 states have introduced legislation to legalize, or tax and regulate DFS, including Michigan (SB 0459)
  - MGCB board members are asking for information on DFS

Issue 3 - **Lottery**

- Fiscal Year 2015 was a record year with gross sales at approximately $2.771 billion (a 6.8% increase from last year) and a contribution to the school aid fund of approximately $795 million (a 7.2% increase from last year).
- **iLottery:** iLottery: The program continues to grow. Average net-win (bets minus prizes) over the last eight weeks was approximately $580,000 per week (a 28.9% increase from the weekly average reported last July). Internet sales of draw-games (Classic Lotto 47, Fantasy 5, Mega Millions, and Powerball) have started this month. We intend to increase marketing of the iLottery program, including a local Super Bowl commercial that will appear in various Michigan markets.
- **Pilot program:** Charitable Gaming Division is pilot testing a new charity-ticket dispensing machine for use by licensed nonprofit organizations. The pilot consists of 57 machines at 20 different locations. Average daily revenue from charity-ticket sales per machine is close to $100 a day, which is statutorily divided 60% to the licensed nonprofit organizations and 40% to the Charitable Gaming Division (and subsequently to the general fund). Total revenue from tickets sold through these dispensers to date is approximately $1.3 million (with roughly $530,000 going to Charitable Gaming).

Issue 4 - **Office of Children's Ombudsman**

- Case backlog reduction from approximately 85 down to 3 (3 cases related to an employee performance improvement plan currently underway)
- In the testing stages of the CRM case management database- Go-live scheduled for the first week of February
- New investigators have been trained and are closing cases within established timeframes
- Office and staff efficiency optimization
    - Relocation/space optimization
    - Cohesion
    - Consistency
    - Fiscally prudent
- Leadership principles applied- teamwork/accountability/communication

Issue 5 - **State Budget Office**

- **SIGMA:** The re-planning for Phase 1.5 and Phase 2 is complete and the re-baseline of Project SIGMA was approved by the Project Executives, Governing Board Co-Chairs and Executive Sponsor. Agency work related to re-planning is complete. Weekly project health checkpoints have been completed to review schedules and status prior to Agencies generating their 4UP reports. Agencies have attended the majority of the Functional Design Showcases which highlight key design decisions and business processes associated with functionality being implemented in Phase 2. The presentation for End to End Processes is scheduled for week of February 1st with Security and Workflow being addressed in March.

Issue 6 - **Treasury**

- **Treasury and DTMB partnered to update Michigan Treasury Online (MTO) to improve customer experience and addressed many of them common issues by implementing the following on January 11, 2016:**
    - MBOS was eliminated. MTO users will no longer need to access MBOS in order to submit Sales, Use, and Withholding tax returns and payments or make changes to your Business Registration information.
    - Taxpayers will experience a simplified log-in- process. Only one username and password is required to enter the site, file a return, and make a payment.
    - Reduction in the steps to create a user profile and create a new business relationship.
    - Authorized users now have the ability to self-delegate to a business
    - A Fast File now option is available, allows for immediate access to file and pay your tax returns without creating a business relationship.
    - January 2016 - 67% of taxpayers surveyed were either mostly satisfied very satisfied with MTO.

Please find attached updated MTO optimization deliverable document.

Issue 6 - **Treasury *continued***

- **Department progress report on Operational Excellence 2015 projects.**
    - We started with a list of over 20 projects to improve customer service and the efficiency of the department.
    - Some of our accomplishments:
        - Tax Processing: IIT department will process all returns in the year that they were submitted for the first time in the year they were received.
        - Audits: timeline reduced by an average of 35% for Sales and Use tax audits.
        - Tax Hearings: timeline has been reduced from 18 months to 12 months. On target to reach 6 months by end of summer.
        - Escheats: worked with external group to develop, recommend and adopt legislation to streamline escheats process
        - POA: Implemented a one pager Power of Attorney form; created a workflow with Section 8 requests.

Power point attached with more detail

Department has begun our 2016 projects.

- SAP: Strategic plan to fix and finish SAP
- Call Center process improvements
- Document processing: identify/eliminate delays in processing returns that require additional information from the taxpayer
- Roll out Employment Engagement Operational Excellence: hiring, training, leadership and internal communications
- Improve the internal/external Legislative process: better bill analysis, bill positions and move from reactive to forward thinking
- Local Government: Dashboards/Early Warning systems for local governments and schools



Value for Money Government: Scorecards

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MI Scorecard Performance Summary

Business Unit: Civil Service
Executive/Director Name: Janine M. Winters
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric #	Metric	Status	Trend	Target	Current	Previous	Frequency	Metric Definition
1. Customer Service and Operational Efficiency								
1	MI HR satisfaction score	Green	=	95.0%	95.9%	95.9%	Monthly	The percentage of customers who respond as being "Very Satisfied" or "Satisfied" with the overall service received from the MI HR Service Center.
2	MI HR average speed of answer (month)	Green	↑	0:02:15	2:16	2:19	Monthly	How quickly calls to the MI HR Service Center are answered each month. On average MI HR handles 10,000 calls from state employees per month.
4	Average turnaround time for position actions (workdays).4th quarter	Green	↑	5	2.97	3.4	Quarterly	The average time to process position actions (establishments, reclassifications, etc.) from submission by the HR office via PARIS through review, approval and update into HRMN.
5	Percentage of position actions completed within 10 days.	Green	↑	90	93.3	93.3	Quarterly	The percentage of position actions (establishments, reclassifications, etc.) completed within 10 days.4th quarter
6	Percentage of hiring managers satisfied with quality of candidates in the hiring pool. 4th quarter.	Green	↑	90	86.1	84.7	Quarterly	The percentage of managers who respond that they were "Satisfied" or "Very Satisfied" with the quality of the candidates in the hiring pool. CSC will survey hiring managers for all appointments in the prior quarter.
7	Benefits open enrollment satisfaction	Green	↓	90.0%	95.0%	96.9%	CY Annually	Employee satisfaction with the annual online benefits open enrollment process.
2. CSC Employee Engagement								
8	Employee landscape Champions percentage	Green	↑	60.0%	62.0%	61.0%	CY Annually	Percentage of Champions within CSC per engagement survey results
9	Department Leadership	Green	↓	60.0%	60.8%	61.2%	CY Annually	Average agreement score on six specific engagement survey items pertaining to Department Leadership.
10	Department Communications	Green	=	60.0%	65.0%	65.0%	CY Annually	Average agreement score on three specific engagement survey items pertaining to Department Communications

MiScorecard Performance Summary

Business Unit: Technology, Management, and Budget

Executive/Director Name: David Behen

Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target

Date Approved: 1/12/2016

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
DTMB Goal 1: Develop Trusted Partnerships with our Customers								
CIP 3	EXECUTE IT - Percentage of SOM employees completing IT Security Awareness training 1	Green	👍	75%	78%	73%	Quarterly	This measure provides the percentage of state employees that have completed IT awareness training.
CSC 3	EXECUTE IT - Percentage of calls resolved by first level agents within the DTMB Client Service Center	Yellow	👎	85.0%	64.2%	65.4%	Monthly	This metric represents the percentage of the number of incidents resolved by First Level agents, divided by all calls received through the CSC. Any incident that is pushed out to another support level (Desktop Support, Level 2 IT support, Vendor support, etc.) is, by definition, not resolved at Level 1 and thus not included in the numerator.
E-Mich 3	GOV DASHBOARD/EXECUTE IT - Number of citizen facing online services	Yellow	=	316	276 Services	276 Services	Monthly	The target is to develop 40 new citizen facing online services per fiscal year. The number is reported monthly, and tracks the cumulative total. FY2016 started with 276 services, the goal is to have 316 citizen facing online services by 9/30/16.
FBSA 1	EXECUTIVE SPACE PLAN - Satisfaction Survey Scores to measure Customer experience during the CAR Project	Green	👎	3.75	4.56 Overall Mean Score: CAR Project	4.60	Monthly	Target Metrics: Green = >3.75 - Yellow = 3.0 - 3.74 - Red = <2.99 The Capital Area Reconfiguration (CAR) Project involves the reorganization of 7 State of Michigan Agencies between 6 Lansing Area Locations including more than 1,730 employees. The project is intended to create efficiencies of operations and use of State owned Buildings. The Satisfaction Survey will measure/track the Customer experience and level of satisfaction by Milestone Event/Location/Group. This will include documentation of milestones for Newsletters, Site Website and Scheduled Events. Reporting will be provided by Milestone/Location as well as status to overall CAR Project.
OPM 1 / GG1	CHANGE MANAGEMENT - Percentage of State of Michigan employees that are satisfied with DTMB services overall (biennial survey)	Yellow	=	65%	56%	New Metric	Every Other Year	In April of 2015, DTMB administered a customer satisfaction survey to all State of Michigan employees asking them a series of questions to rate DTMB overall and to provide feedback on individual services. This metrics shows the percentage of respondents that agree or strong agree with the statement 'overall, I am satisfied with the services I receive from DTMB'.
DTMB Goal 2: Achieve a Culture of Excellence and Accountability								
CFO 1	Percentage of Programs operating within approved spend plans	Green	=	100%	100%	100%	Quarterly	Percentage of Programs operating within approved spend plans. New metric - will begin reporting in FY2016. Quarterly Percentage of programs that are operating within the established spend plans that have been approved by Exec. Management Team, using the process established, to define and set program spend plans.
CTO 1	EXECUTE IT - Strategic Network Upgrade Meets Life Cycle Requirements	Yellow	👍	100%	86%	75%	Quarterly	Strategic Network Upgrade: Project to remediate enterprise network issues, specifically number of devices replaced or upgraded to meet life cycle requirements.
OPM 3	CHANGE MANAGEMENT - Percent of DTMB Strategic Plan objectives on schedule	Green	=	90%	95%	95%	Monthly	The DTMB Strategic Plan is located at http://michigan.gov/documents/dtmb/DTMBStrategicPlan2014_461748_7.pdf. Implementation plans have been created by DTMB Senior Management Team members for each of the 20 objectives. This metrics measures the number of tasks that are on schedule (marked with a green status) or completed, divided by the total number of tasks. A green status indicates the major milestones are on schedule.
FBSA 2	Executive Space Plan - Percentage of CAR Project Milestones achieving budget and schedule adherence.	Green	=	100%	100%	100%	Monthly	The Capital Area Reconfiguration (CAR) Project involves the reorganization of 7 State of Michigan Agencies between 6 Lansing area locations including more than 1,730 employees. The project is intended to create efficiencies of operations and use of State owned buildings. The project schedule and budget will be tracked by milestone event/segment and overall CAR project. This will include documentation of/against original scope/schedule and any approved scope changes that impacted budget/schedule. Reporting will be provided by milestone/segment as well as status to overall CAR project.
ORS1	Retirement System Cost Per Member	Green	👍	$ 61.98	$ 55.69 FY 2014	$ 54.71	FY Annually	Measures the cost per member, in dollars, to administer the retirement system in comparison to our peers. Our cost per member will be lower than 75% of the retirement systems in our peers group.
DTMB Goal 3: Value, Engage and Empower Employees								
Civil Service 1	UPDATE TALENT - Percentage of DTMB Managers that have completed 16 hours of leadership training	Red	=	95%	70%	70%	CY Annually	DTMB Strategic Objective 3.1: Provide leadership and professional development opportunities. DTMB Managers are part of Civil Service Group 3, Group 4, and the Senior Executive Service. Most recently all managers were required to take Crucial Conversations.
OPM 4	CHANGE MANAGEMENT - Percentage of DTMB employees participating in the annual employee engagement survey	Green	👍	90%	88% March 2015	72%	Every Other Year	The percentage of DTMB employee who participated in the annual State Employee Engagement survey in September.
OPM 5 / GG2	CHANGE MANAGEMENT - Percentage of "Champion" employees in DTMB (biennial survey)	Green	👍	67%	59% March 2015	52%	Every Other Year	The percentage of DTMB employees who are engaged and likely to stay, as measured by the annual State Employee Engagement survey in September.
DTMB Goal 4: Lead, Innovate and Deliver Solutions								
CS 7	EXECUTE IT - Percentage of IT Investment Fund Portfolio projects completed on time and on budget against baseline	Green	=	90%	91.3	91.3	Monthly	This metric tracks project status for those projects included in the $63 million of additional IT funding allocated to DTMB.
E-Mich 2	Number of mobile applications, web and downloadable, developed for the State of Michigan	Red	👍	80	39	38	Monthly	This metric measures the total number of mobile applications, web and downloadable, for the State of Michigan. This metric includes mobile applications developed for citizens and workers. The target is to develop 40 new applications per fiscal year. The number is reported monthly, and tracks the cumulative total for the fiscal year.
Procurement A 12	EXECUTE PROCUREMENT - Progress Toward Procurement Improvement Plan Best In Class Characteristics	Green	👍	100.0%	121.4%	117.8%	Quarterly	This metric identifies the percentage of objectives targeted for completion in 2015. This is the second of a five year plan to achieve green status for 16 Best in Class characteristics.
CG Goal 4: Operational Excellence								
OE-1	Project Completion			100	In	New	CY Annually	Agencies track progress in identifying impediments, executing action plans,

					Process	Metric		establishing internal metrics and establishing external metrics. Overall project completion of impediments, action plans, internal metrics and external metrics, This measure will be unnecessary after 100% completion is achieved.
OE-2	Employee Performance Feedback			100	In Process	New Metric	Quarterly	Individual performance feedback will be provided bi-weekly to every employee based on established work assignments and expectations. Agencies will maintain a schedule that can be tracked. This measure will be used indefinitely.
Good Government								
GG-3	The percentage of completed or on track department level employee engagement action plans	Green	=	100%	100%	100%	Quarterly	Percentage of department level employee engagement action plans that are completed by Senior Level Management. (Employee Engagement Action Plans reported in MiResults.)
GG-4	Good Government coin recognition program meeting four best practices.	Green	=	100%	100%	100%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; 3-5 recognition actions per quarter, Awards distributed among all levels, Award events photographed/documented, Staff made aware of recognition events. (1=25%, 2=50%, 3=75% and 4=100%)
GG-5	The percentage of completed or on track process improvement projects.			100%	In Process	New Metric	Quarterly	Percentage of process improvement projects completed or on track. (Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.)
GG-6	Percentage Improvement in customer process time			50%	In Process	New Metric	Quarterly	The metric applies to completed, OGG approved process improvement initiatives.(Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.)

[1] The status color for this metric reflects breaking points at 60% to 70% of the established target value.

MiScorecard Performance Summary

Business Unit: Michigan Gaming Control Board
Executive/Director Name: Richard Kalm
Reporting Period: Dec 2015

Green >90% of target
Yellow >= 75% - 90% of target
Red <75% of target
Date Approved: 1/15/2016

Report ID	Name	Status	Trending	Target	Current	Previous	Frequency	Data Definition
Customer/Constituent								
C-1-CAE	Complete Patron Disputes (PDs) investigations within established timeframes.	Green	Down	90.00%	87.50% Dec 1 - Dec 31, 2015	100.00%	Monthly	Investigation of patron disputes involving winnings and losses or the conduct of gaming at a casino will be completed within 33 days of the receipt of the complaint.
C-2-CAE	Tournament review investigations completed within established timeframes.	Green	=	90.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Ensure compliance of proposed slot or table game tournaments. Each investigation will be completed within 14 days.
C-4-AD	Percentage of Indian Gaming audit/inspection plans completed	Green	Up	100.00%	98.11% Oct 1 - Dec 31, 2015	97.89%	Quarterly	Audit and inspection plans help to provide for the efficient and effective oversight of the Tribal-State Class III Compacts. Calendar Year 2015 audit/inspections plans includes the completion of 12 net wins fiscal years audited and 7 compliance audits quarterly.
C-6-AD	Mail enrollment packets to individuals eligible for the Diversion Program within three (3) business days of receiving notification from the Attorney General's Office	Green	=	100.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	The Disassociated Persons List (DPL) program is required by the Michigan Gaming Control and Revenue Act and is intended to help those who believe they have a gambling problem. First time violators of the DPL are guilty of trespassing and subject to jail time and/or a fine. All first time offenders of the DPL who agree to participate in the Diversion Program will receive treatment for their gambling problem.
C-7-AD	Response to Requests for Information (RFIs) from other gaming jurisdictions and agencies are completed within established timeframes.	Green	Down	95.00%	96.55% Dec 1 - Dec 31, 2015	100.00%	Monthly	MGCB receives requests for licensee suitability from other gaming jurisdictions and law enforcement agencies with the understanding that MGCB will issue a response. The response is provided in the spirit of cooperation between law enforcement agencies and with the understanding that no information shall be disclosed to any other agency, entity or individual; or utilized in any court of law, administrative hearing, or other forum without prior written consent of MGCB. MGCB will issue a written response within 10 business days.
Financial								
F-1-CAE	Review of all daily tax returns within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Review of daily tax returns ensures the proper amount of revenue is reported and the correct amount of taxes are paid by the three Detroit casinos. The State receives a 8.1% wagering tax on the adjusted gross revenue. All daily tax returns for all 3 Detroit casinos will be reviewed within 2 business days of receipt.
F-3-AD	Verification of the amount of wagering tax paid by the three Detroit Casinos.	Green	=	100.00%	100.00% Dec 1 - Dec 30, 2015	100.00%	Monthly	The Detroit Casinos pay the State a 8.1% wagering tax on a daily basis. MGCB will verify the amount of wagering tax paid by the Detroit Casinos equals the amount due.
Internal Business Process								
P-1-LI	Supplemental and one-year renewal investigations of suppliers and vendors completed within established timeframes	Green	Up	85.00%	94.74% Oct 1 - Dec 31, 2015	93.33%	Quarterly	Supplemental and one-year renewal investigations streamlined to ensure the Investigation Section completes investigations within 60 days.
P-2-LI	Supplier application processing will be completed within established timeframes.	Green	Up	80.00%	100.00% Oct 1 - Dec 31, 2015	97.44%	Quarterly	Supplier applications, excluding those involving derogatory information, must be processed within 30 days of the assignment.
P-3-LI	Vendor application processing completed within established timeframes.	Green	Down	80.00%	89.29% Oct 1 - Dec 31, 2015	89.68%	Quarterly	Vendor applications, excluding those involving derogatory information, must be processed within 20 days of the assignment.
P-5-CAE	Completion of a predetermined percentage of Field Verifications (FVs) of Electronic Gaming Devices (EGDs).	Green	=	100.00%	100.00% Oct 1- Dec 31, 2015	100.00%	Quarterly	Electronic testing of Electronic Gaming Devices (EGDs) completed to ensure installed media is approved by the MGCB. Electronic testing of 10% of all EGDs at each Detroit casino will be completed each year.
P-6-CAE	Completion of a predetermined number of Monitoring Inspections (MIs).	Green	Up	94.00%	98.04% Oct 1 - Dec 31, 2015	97.39%	Quarterly	A systematic observation, review, or test of a casino operational activity to ensure compliance with the Michigan Gaming Control and Revenue Act, Administrative Rules or internal controls. The number of Monitoring Inspections (MIs) is determined by the number of compliance staff available. The compliance managers will provide the number of MIs to be completed for each quarter of the calendar year 2015.
P-7-LAGR	Software and hardware submission evaluations completed within established timeframes.	Green	Up	100.00%	100.00% Dec 1 - Dec 31, 2015	99.69%	Monthly	Software and hardware for electronic gaming devices have to be evaluated by the gaming lab prior to being placed onto the gaming floor in the Detroit casinos. Software and hardware submissions will be completed within 13 weeks from the time the submission is received.
P-8-CAE	Completion of an established number of compliance audits per year.	Red	Down	100.00%	66.67% Oct 1 - Dec 31, 2015	75.00%	Quarterly	Compliance audits ensure casino operations comply with regulatory requirements. Conduct 12 compliance audits of the three Detroit casino gaming operations in 2015. 25% of the compliance audits will be completed by June 30, 2015, 67% by September 30, 2015, and 100% by December 31, 2015.
P-10-LI	Criminal Investigations completed within established timeframes	Red	Down	75.00%	39.13% Dec 1 - Dec 31, 2015	47.37%	Monthly	Criminal investigations will be completed within 45 days of the assignment.

P-12-AD	Document processing completed within established timeframes.	Green		95.00%	97.24% Dec 1 - Dec 31, 2015	99.85%	Monthly	Implement and maintain a system for electronic and manual records management. The entire records management process will be completed within 3 business days of receipt of the documents.
P-14-LI	Initial and 5 year renewal investigations to be completed within established timeframes.	Green	=	85.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Supplemental investigations involving new qualifying individuals or qualifying business (Qualifiers) will be streamlined to ensure the Licensing and Regulation Division completes the investigation within 60 days, plus 3 additional investigative days for each additional new Qualifier, from the date of assignment. The completion percentage will be 85%.
P-15-LI	Illegal Gambling Prosecution--Once per quarter, partner with and assist any law enforcement agency with the prosecution of a gambling violation of the Michigan Penal Code	Green	=	100.00%	100.00% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Illegal Gambling Prosecution--Once per quarter, partner with and assist any law enforcement agency with the prosecution of a gambling violation of the Michigan Penal Code.
P-18-LI	New millionaire party queue assignments will be processed within established timeframes.	Green		80.00%	98.44% Oct 1 - Dec 31, 2015	96.71%	Quarterly	New millionaire party queue assignments will be processed within 7 business days of assignment.
P-19-LI	New applications for vendors, suppliers, transfers of interest or qualifiers will be reviewed by a supervisor and submitted to management for final approval within established timeframes.	Green		80.00%	98.00% Oct 1 - Dec 31, 2015	67.50%	Quarterly	New Vendor Applications, New Supplier Applications, Transfer of Interest Applications, and New Qualifier Applications will be reviewed by a Supervisor and submitted to management for final approval within 5 business days of submission by staff.
P-20-LI	Renewal vendor applications will be reviewed by a supervisor and submitted to management for final approval within established timeframes.	Green	=	80.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Monthly vendor renewal application submissions will be provided during the last 5 business days of the month and will include all renewal applications submitted since the prior months submission, with the exception of applications submitted for supervisory review within the last 5 business days.
P-22-AD	Orders are to be placed for purchasing requests within established timeframes.	Green		95.00%	100.00% Dec 1 - Dec 30, 2015	96.77%	Monthly	Orders are to be placed for purchasing requests within 7 business days of the Financial Services Section receiving the Supply Requisition.
P-23-AD	Completion of security system user access audit log within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Audit of the security system user access log within 5 days of the start of every new month. The purpose of the audit is to verify appropriateness of users who have access to the security system and ensure the level of access for each user is consistent with what was approved by executive management.
P-24-AD	Completion of quarterly audit to ensure the accurate processing of documents.	Green		100.00%	99.06% Jul 1, 2015 - Sep 30, 2015	100.00%	Quarterly	Audit to ensure the accurate processing of documents within established timeframes.
P-25-AD	Release of applications to the hiring manager within established timeframes.	Yellow		100.00%	88.89% Oct 1 - Dec 31, 2015	100.00%	Quarterly	Within 5 business days of a job posting closing, the applications will be released for review to the hiring manager and other appropriate parties.
P-26-CAE	Issue 72 hour letter to licensee within established timeframes.	Green	=	80.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Additional documents needed by MGCB from a licensee are requested via a "30-day letter" to provide those documents within 30 days. If the requested documents are not received within those 30 days, a "72-hour letter" is issued. This letter advises they have 72 hours to provide the requested documents. The 72-hour letter will be issued within established timeframes.
P-27-CAE	Occupational license applications from casino, supplier and vendor employees to be processed within established timeframes.	Green		80.00%	99.05% Dec 1 - Dec 31, 2015	100.00%	Monthly	Occupational licensing applications will be processed within 3 business days of the information being received in the document repository.
P-29-LI	Conduct on-site inspections within established time frames	Green		90.00%	93.75% Dec 1 - Dec 31, 2015	98.75%	Monthly	The Investigations Section will conduct 80 on-site inspections per month of charities that conduct charitable gaming millionaire party events, to determine compliance with the Bingo Act and Administrative Rules.
P-30-LI	Assign a specified number of post inspections per month			80.00%	70.51% Oct 1- Dec 31, 2015		Quarterly	The Investigations Section Manager will assign 130 post-event inspections per month.
P-31-LI	Complete post-event inspections within the established timeframes			80.00%	85.37% Oct 1 - Dec 31, 2015		Quarterly	Post-event inspections will be completed by the Regulation Officer (RO) within 60 days of the assignment. A post-event inspection is an audit of a charitable organization's financial and millionaire party event records to ensure compliance with the Bingo Act and Administrative Rules and is considered complete when the RO submits their report to the manager for review.
Learning and Growth								
L-19-EE	On each Monday that begins a pay period, an email will be sent to all staff announcing new employees, promotions or other organizational changes.			100.00%	66.67% Oct 1 - Dec 31, 2015		Quarterly	On each Monday that begins a pay period, an email will be sent to all staff announcing new employees, promotions or other organizational changes.
L-20-EE	Updates regarding the Enterprise IT System will be sent to all staff via email on a monthly basis.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2015	100.00%	Monthly	Updates regarding the Enterprise IT System will be sent to all staff on a monthly basis.
L-21-EE	Allocate time at All-Agency Meetings for others to promote specified agency initiatives and goals.			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	Enhance All-Agency meetings to improve engagement by allowing others an opportunity to present/promote agency initiatives and goals.
L-22-EE	Deputy directors will attend a section staff meeting of each section within their division on a quarterly basis.			75.00%	91.67% Oct 1 - Dec 31, 2015		Quarterly	On a quarterly basis, each deputy director will attend a section staff meeting of each section within their division. Content of the meeting will be unchanged apart from the contribution of the deputy director. Attendance of the deputy director will be announced in advance of the meeting. Questions from staff to the deputy director, if any, will be submitted in advance and will remain anonymous to other attendees.
L-24-EE	A Subject Matter Expert (SME) List will be created as a			100.00%	100.00%		CY Annually	A Subject Matter Expert (SME) List will be created as a

	career development tool for MGCB employees to seek additional information or training from experts in defined areas.				Jan 1 - Dec 31, 2015			career development tool for MGCB employees. SMEs will be defined for key agency tasks, using the training jacket as a guide. SMEs will make themselves available, as their schedules allow, for 30 or 60 minutes/month meeting with employees on request to answer questions about their areas of expertise. SME List will be posted to MGCB's intranet.
Good Government								
GG3	Percentage of completed or on track department level employee engagement action plans			100.00%	100.00% Oct 1 - Dec 31, 2015		Quarterly	MGCB has identified eight positive action items outlined in the 2015 Action Plan to be completed in 2016. Currently on target to be completed as outlined in the plan.
GG4	Good Government coin recognition program meeting four best practices			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	Departmental coin recognition program took place at the All-Agency meeting held December 10th, 2015. The following criteria were met: - 4 recognized actions - Awards were distributed among several levels - The event was photographed and documented - Each recipient was recognized during the All-Agency meeting
GG5	Increase in process improvement projects			100.00%	100.00% Jan 1 - Dec 31, 2015		CY Annually	MGCB launched two process improvement projects in October 2015. The projects were initiated, analyzed, and redesigned by internal staff. Both projects were completed by December 31, 2015. The new processes will begin implementation January 2016.

MiScorecard Performance Summary

Business Unit: Lottery
Executive/Director Name: Scott Bowen
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric #	Metric	Status	Direction	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
1	Sales-Hold times for retailer calls	Green	↓	15	12	15	Monthly	Retailers utilize the Call Center when they have questions or problems. Shorter wait times reflect positively on the Bureau. Target is maximum seconds on hold.
2	Sales-Number of retailer calls abandoned	Green	=	5.0%	2.3%	2.3%	Monthly	Retailers utilize the Call Center when they have questions or problems. We wish to consistently handle their issues and have a low percentage of abandoned calls. Goal is to remain below target.
3	Sales-Market penetration by $1 and $2 price point	Green	↑	100.00%	98.75%	99.51%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
3b	Sales-Market penetration by $3 price point	Green	↑	98.00%	95.02%	95.48%	Monthly	Penetration by price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales.
4	Sales-Market penetration by $5 price point	Green	↑	98.00%	99.43%	99.48%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
5	Sales-Market penetration by $10 price point	Green	↑	90.00%	99.29%	99.35%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
6	Sales-Market penetration by $20 price point	Green	↑	80.00%	93.84%	94.63%	Monthly	Penetration by instant game price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales. Participation measured as a percent of retailers that carry product to total number of retailers.
10	CG-Increase Bingo, Raffle, and Charity Game Ticket Inspections	Green	↓	10.00%	10.00%	8.00%	Monthly	Decrease fraudulent activity and identify profitability issues. Measured as a percentage increase in the number of inspections compared to the same period for the prior fiscal year.
11	CG-Increase Training Attendance	Green	=	10.00%	10.00%	10.00%	Monthly	Provide organizations with a better understanding to prevent loss of proceeds. Measured as a percentage increase compared to the same period for the prior fiscal year.
12	Dig-Acquire mobile app downloads	Green	↓	20000	21142	15572	Monthly	Lottery Mobile App increases player engagement in new channels of media. This measure counts the number of mobile phone owners that install Lottery mobile app onto their mobile phone. Goal is to be at or above 20,000 downloads per month.
13	Sec-Timely communication and resolution to complaints and claims	Green	↓	100%	100%	97%	Monthly	Integrity and player confidence is critical to the Lottery. Timely communication and resolution to complaints and claims ensures that these issues are satisfied. Goal is to make first contact with claimant within 7 business days. Measured as a percentage of total claimants contacted in 7 days.
14	PR-Timely communication and resolution to complaints and claims	Green	=	100.0%	100%	100%	Monthly	Integrity and player confidence is critical to the Lottery. Timely communication and resolution to complaints and claims ensures that these issues are satisfied. Goal is to make first response to customers email within 3 business days. Measured as a percentage of total emails responded to in 3 days.
15	PR-Increase Lottery related Press Releases	Green	↓	5	32	22	Monthly	Increases public awareness. Provides information about Michigan Lottery games, retailers and winners to public, retailers, media and other Lotteries. Increases player confidence and integrity of our games and mission. Goal is to release 5 or more articles per month.
16	Sales-Market Penetration by $30 Price Point	Green	↓	80.00%	94.08%	93.85%	Monthly	Penetration by price point insures that retailer has necessary product inventory for customer satisfaction and to maximize sales.
Financial								
1	Adm- Maximize Return to the School Aid Fund	Red	↓	4.56%	-4.43%	-13.65%	Monthly	Year to date amount transferred from the Lottery to the School Aid Fund for the current fiscal year. Measured monthly as a percent increase compared to the same period for the prior fiscal year.
2	Adm-Maximize Sales	Green	↓	4.91%	6.55%	2.60%	Monthly	Year to date Lottery sales total for the current fiscal year. Measured monthly as a percent increase compared to the same period for the prior fiscal year.
6	Mkt-Increase value added (or bonused) media	Green	↑	13.00%	13%	24.00%	Monthly	Free media or bonus buy media allows the lottery to receive more media for dollars spent. Measured as a percentage of all TV and radio buys.
7	Mkt-Maximize digital advertising exposure	Green	↓	65%	69%	68%	Monthly	This metric measures the viewability of desktop display ads. Desktop display ads are considered viewable if 50% of their pixels are in view for a minimum of one second and for desktop video that standard is 50% for 2 seconds. For larger desktop ad units, 30% of pixels must be in view for 1 second to be considered a Viewable ad. This metric ensures that the Lottery is receiving the most effective inventory and that ads are being viewed.
8	Mkt-Increase instant ticket transaction amount	Green	↑	$3.14	$3.78	$4.13	Monthly	This measurement is the average amount spent on an instant ticket purchase transaction. It reflects the degree to which players are purchasing higher price tickets, which drives sales growth.

9	Adm-Control Operational Costs	Green		0.85%	0.82%	0.83%	Monthly	Focusing on operational efficiecies increase return to the School Aid Fund. This measure includes all Lottery operating costs such as salary, wages, benefits, travel, leases, utilities, equipment, supplies, and other miscellaneous operating costs. Measure is YTD operating costs as a percent of YTD Lottery ticket sales. Goal is to remain below target.
Internal Business Process								
2	Adm-Unqualified audit opinion for every semi-annual audit	Green	=	100%	100%	100%	Twice a Year	Sends a message to the Governor, Legislature, and public that the Lottery is run with integrity. Measured as a percent of audits receiving unqualified audit opinion.
3	Adm-Prepare Comprehensive Annual Financial Report (CAFR) to meet GFOA requirements for their Certificate of Achievement for Excellence in Financial Reporting	Green	=	100%	100%	100%	FY Annually	This award is only for those CAFRs with the highest standards in government accounting and financial reporting, and indicates integrity and transparency in financial reporting. Measured as percentage of CAFR's that have received certificate.
4	IT Sec-Maintain the security and integrity of lottery transactions through effective IT security access controls	Green	=	90%	90%	90%	Monthly	System oversight of Lottery gaming system transactions through the Internal Control System (ICS). Measurable through daily monitoring of system logs and enforcement of security policies. Controllable through authorizing access to transaction systems through request forms and verification of who accessed what from logs out of the firewalls, transaction servers, and the access control server. Measured as a percent of access problems discovered (e.g., violations and other issues).
6	CG-Improve Charitable Gaming license processing time.	Green	=	7	5	5	Quarterly	Streamline efficiencies in processing applications and licenses by further utilization of technology and software (i.e. HP Trim implementation.) These systems will provide the ability to process applications at a much faster pace. It will allow us to expand enterprise wide to enable us to reach a larger group to provide awareness and information to our customers. It will give CG the ability to allow electronic payment to significantly cut processing time and operating costs, i.e. less incoming mail, eliminate processing of hard copy checks, less data entry, quick licensing turn around time. Measured as the average number of days to process an application. Goal is to remain below target.
9	Sec-Processing security checks for Lottery retailer licensing applications within 3 business days.	Green	=	100%	100%	100%	Monthly	All Lottery retailer licensing applicants are subject to a security check by Lottery Security. Efficient processing of these applications helps potential new retailers become operational and begin selling tickets. Measured as a percent of applications processed in 3 days.
Good Government								
1	Dig-Percentage improvement in customer perception			1%	1%		CY Annually	Reporting starts 9/30/16 Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
2	Adm-Increase the percentage of Lottery Champions by 10%	Green		77%	71%	61%	FY Annually	Lottery's 2015 Employee Engagement Survey categorized 71% of our employees as Champions. The characteristics of these employees include a strong identification with organization objectives, a high level of loyalty to the organization, and a high level of willingness to cooperate and motivate colleagues. The Lottery's 2016 Champions goal is set at 77%. Data will be updated when the next annual survey results are available.
3	Adm-The percentage of completed department level employee engagement action plans	Yellow		100%	75%		Quarterly	Reporting starts 1/1/16 Percentage of department level employee engagement action plans that are completed or on track. [Employee Engagement Action Plans reported in MiResults]
4	Exc-Percentage increase in recognition coins presented to employees.			100%	0%		Quarterly	Reporting starts 1/1/16 Number of recognition coins presented by the number allocated per Agency. [Leaders recognize an employee's leadership in teamwork, performance and customer service]
5	Dig-30% Increase in process improvement projects			100%	0%		CY Annually	Reporting starts 9/30/16 Number of successful process improvement projects completed by those that have launched. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]
6	Dig-50% Improvement in customer process time	Green		1%	1%		Quarterly	Reporting starts 1/1/16 The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive the final approval, service, product, or response.]
7	Adm-Employee Engagement Survey participation percentage	Green		84%	82%	84%	FY Annually	Percent of Lottery employees that participated in a State of Michigan Employee Engagement Survey. The Lottery's 2016 response rate goal is set at 84%.

MiScorecard Performance Summary

Business Unit: Childrens Ombudsman
Executive/Director Name: Orlene Hawks
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/21/2016

Measure #	Measure	Results	Direction	Target	Current	Previous	Frequency	Measure Definition
Customer/Constituent								
C-2	Response time for attempting initial contact with complainants	Green		75%	76% Fourth Quarter 2015	96%	Monthly	Percentage of intakes where initial contact with a complainant is made within five business days.
Internal Business Process								
IB-1	Timely investigative and complete reports	Green		120.00	120.20 Fourth Quarter 2015	138.66	Quarterly	Average number of days for completing complainant investigations and writing the report
IB-1A	Actual investigation time	Green		30.00	29.30 Fourth Quarter 2015	17.58	Quarterly	Average number of actual work hours spent investigating a full investigation from the date work is commenced until the date the investigation is completed.
IB-1B	Lag time for investigating cases	Red		10.00	22.77 Fourth Quarter 2015	8.76	Quarterly	Average number of days between the date a case is assigned to an investigator and the date work on a case is commenced.
IB-2	Timely investigate death cases	Yellow		180.00	200.67 Fourth Quarter 2015	148.53	Quarterly	Average number of days for completing death investigations and writing the report.

MiScorecard Performance Summary

Business Unit: State Employer
Executive/Director Name: Marie Waalkes
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/20/2016

Metric ID	Metric	Status	Direction	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-1	Reduce processing time on Professional Development Fund reimbursement requests submitted by non-exclusively represented employees.	Green	👍	100%	100%	94.9	Monthly	The Professional Development Funds encourage non-exclusively represented employees to further expand their knowledge and expertise in areas related to their employment responsibilities. Providing improved reimbursement time is intended to promote higher utilization of the Funds thereby increasing the State's and each individual's ability to deliver high quality services. OSE will process and enter, in MiTES, 100% of all complete Professional Development Fund (PDF) requests within 10 business days of receipt of a complete PDF request, as appropriate.
Financial								
C-2	Provide timely response to Annual Leave Donation requests submitted by employees facing financial hardship due to prolonged illness or serious injury.	Green	=	100%	100%	100%	Monthly	The Annual Leave Donation program assists non-exclusively represented and most exclusively represented employees facing financial hardship due to prolonged illness or serious injury of themselves or eligible family members by making available annual leave donated by other employees. OSE reviews all requests for compliance with program criteria and forwards approved requests to DTMB or the department, as applicable, for transfer of the annual leave hours. OSE will make a determination on 100% of all Annual Leave Donation requests within 3 business days of receipt of a complete request and forward for further processing.

MiScorecard Performance Summary

Business Unit: State Budget Office
Executive/Director Name: John S. Roberts
Reporting Period: Nov 2015

Green >90% of target
Yellow >= 75% - 90% of target
Red <75% of target
Date Approved: 12/18/2015

Metric ID	Metric	Status	Trend	Target	Current	Previous	Frequency	Metric Definition
Accountability & Performance								
AP-1	Identify potential budget problems by reviewing and analyzing agency expenditure trends on a qtrly basis	Green	=	100.0%	100.0%	100.0%	Quarterly	Current = Data as of the end of Q3 FY2015
AP-2	Reduce the number of Executive Budget revisions needed due to errors or omissions in the original submission	Green	👍	0	0	1	FY Annually	Current = Revisions related to FY2016 budget
AP-3	Improve the accuracy of the budget process by reducing difference between budgeted and actual Medicaid costs to no more than +/- 2.0%	Red	👎	+/- 2.0%	-5.5%	2.7%	FY Annually	Current = Final FY2014 data compared to projected FY2014 Consensus Medicaid expenditures included in the enacted DCH appropriations bill.
AP-4	Improve accuracy of the budget process by reducing difference between budgeted and actual DHS caseload cost to no more than +/- 2.0%	Green	👍	+/- 2.0%	-2.31%	-4.2%	FY Annually	Current = Final FY2014 data compared to projected FY2014 consensus caseload costs included in the enacted DHS appropriations bill.
AP-5	Improve accuracy of the budget process by reducing difference between estimated and actual K-12 pupil counts to no more than +/- 1.0%	Green	👍	+/- 1.0%	0.52%	0.36%	FY Annually	Current = Actual pupil count for most recently completed school year compared to consensus pupil estimate included in the enacted School Aid Budget
Customer Service Excellence								
CS-1	Increase the number of statewide reporting templates/guidelines for agency use in complying with required legislative reports	Green	=	6	6	6	Quarterly	Current = Out-of-state travel report; yr-end lapse estimates; transparency website; restricted revenue report; FTE report; spending plans
CS-3 Shared	Agencies satisfied or very satisfied with OIAS engagements.	Yellow	👎	80%	73%	80%	Twice a Year	Post project customer surveys to evaluate satisfaction with the OIAS engagement if it contributed toward improving department operations. Current status represents six months ending Sept. 30, 2015.
CS-2	Issue W-2s and 1099s in advance of IRS deadlines	Green	=	100%	100%	100%	CY Annually	Current = TY 2014
CS-4	Continue expanding MI School Data portal to include new tools, reports, and metrics.	Green	=	3	3	5	Quarterly	A new report is defined as a snapshot or trend report for a new dataset not previously reported. A substantial enhancement includes adding one or more new metrics or dimensions to an existing report. Current = data as of 9/30/2015.
Expertise & Commitment								
EC-1	Develop a professional development plan for each SBO employee	Green	👍	100.0%	97.5%	96.9%	Quarterly	
EC-2	Improve employee skills by implementing provisions of each employee's professional development plan	Yellow	=	80.0%	tbd	tbd	Twice a Year	Professional development activity include formal training, documented mentoring, public speaking; including legislative testimony, job shadowing, etc.
Innovation & Leadership								
IL-1	Improve long-term financial planning by adding additional years to planning horizon	Green	👍	10	10	9	FY Annually	Current = Data as of 9/30/2015
Operational Efficiency								
OE-1	Reduce costs by increasing the percentage of payments processed via electronic funds transfer.	Green	👍	100.0%	90.4%	89.9%	Quarterly	Current = Q4 FY2015
OE-2	Reduce operating costs by increasing the percentage of payments processed via recurring payments functionality.	Green	👎	25%	19.8%	20.3%	Quarterly	Current = Q4 FY2015
OE-3	Improve accuracy and reduce costs by increaing the percentage of payroll and expense reimbursements that do not require adjustment	Green	=	99%	99.37%	99.5%	Quarterly	Current = Q4 FY2015
OE-4	Average number of days between data collection and public reporting.	Green	👍	60	56.75	57.1	Quarterly	The goal is to reduce the number of days between the close of a data collection, loading it into the longitudinal data system (LDS), creating extracts for the portal,transmitting refreshed data for current reports to the MI School Data site, and making refreshed data available in preview or to the public. Current = data as of 9/30/2015.
Shared Services								
SS-1	Implement additional specific accounting consolidation, standarization, streamlining or centralization that increase cumulative savings by $250,000+	Green	=	$12550.0	$12408.1	$12408.1	Quarterly	$ in thousands / Current = Q4 FY2015
Good Government								
GG-1	Percentage improvement in customer perception			25%	TBD	TBD	CY Annually	Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
GG-2	The percentage of champions identified in employee survey	Green	=	70%	61%	50%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement.
GG-3	The percentage of completed or on track department level employee engagement action plans	Green	👍	100%	100%	0%	Quarterly	Percentage of department level employee engagement action plans that are completed by managers 17 level and above. [Employee Engagement Action Plans reported in MiResults.]
GG-4	Good Government coin recognition program meeting four best practices.	Green	👍	100%	100%	0%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; • 3-5 recognition actions per quarter • Awards distributed among all levels • Award events photographed/documented • Staff made aware of recognition events
GG-5	The percentage of completed or on track process improvement projects			100%	TBD	TBD	Quarterly	Percentage of process improvement projects completed or on track. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]

GG-6	Percentage Improvement in customer process time			50%	TBD	TBD	Quarterly	The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive a final approval, service, product, or response.]

MiScorecard Performance Summary

Business Unit: Department of Treasury
Executive/Director Name: Nick Khouri
Reporting Period: Dec 2015

Green	>90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	1/11/2016

Metric ID	Metric	Status	Direction	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-1	Percent of taxpayers entering <24 month IA's via web 1	Red	=	50%	0%	0%	Quarterly	New metric created 9/16/2015 - The percentage of taxpayers entering into an IA under 24 months via web vs. mail.
C-3	Percent of web payments received 2	Yellow	↓	65.00%	29.85%	33.56%	Monthly	New Metric 9/16/2015 - The percentage of payment received via web
C-4	Telephone Call Quality Assurance Measures - Office of Collections.	Green	=	100.0%	96.0%	96.0%	Monthly	To provide quality information and customer service on telephone calls. Staff are measured on several key criteria which helps determine where overall training may be needed to ensure a high quality of service.
C-5	Number of Material Security Breaches	Green	=	0	0	0	Monthly	Maintain and protect confidential information obtained through departmental programs.
C-7	Move distressed communities to fiscal solvency and stable self-governance	Green	↑	4	4	N/A	FY Annually	EM exit, RTAB meetings from monthly to bi-monthly to quarterly, dissolving RTAB, successful termination of consent agreements.
C-8	Average speed of answer for SUW calls.	Red	↓	7.00	15.13	13.11	Monthly	Improve overall customer satisfaction by providing timely response to customer phone calls, measured in average time in minutes spent on hold before speaking with a Treasury Customer Service Representative. New metric as of 10-7-15.
C-9	Abandoned rate - number of calls on hold that choose to hang up instead of waiting for a Treasury Customer Service Representative to answer.	Red	↓	10.00%	22.74%	20.94%	Monthly	Improve customer satisfaction by providing timely responses to customer phone calls measured by the number of people not willing to wait on hold for a Treasury Customer Service Representative. New metric as of 10-7-15.
C-10	Issue 10 substantive Revenue Administrative Bulletins (RABs) annually.	Green	↑	10	12 (CY2015)	2 (CY 2014)	CY Annually	Improve communication to taxpayer/practitioner community by issuing a minimum of 10 substantive Revenue Administrative Bulletins (RABs) annually.
Internal Business Process								
P-1	Percent of Tax Exemption Certificates Processed	Green	=	100%	100%	100%	CY Annually	This metric measures the percent of tax exemption certificates that are processed each year.
P-3	Inspections of Tobacco Retailers	Green	↓	470	596	627	Quarterly	This measures the number of administrative inspections of tobacco retailers and licensees by Michigan State Police and Department of Treasury enforcement personnel each quarter.
P-4	IT Projects on Time and Within Budget	Green	↓	85%	81%	87%	Quarterly	Track IT projects with respect to budget and completion time to ensure the Department meets legal/statutory requirements.
P-5	Percentage of Discovery project letters sent YTD compared to letters sent LYTD 3	Green	↓	80%	64%	99%	Quarterly	Number of inquiry letters sent affects Discovery project results. Green is 80% or higher, yellow is 75% to 80%, and red is anything less than 75%.
P-6	Average number of days to complete audit	Red	↓	275	354	346	Monthly	Monthly rolling average of days to complete audit (amalgamated for various tax types)
P-7	Average Quality Assurance (QA) error percentage on audits	Green	=	5%	3%	3%	Monthly	Monthly - average Quality Assurance (QA) error percentage
P-8	Conduct Audit of Minimum Assessing Requirements (AMAR) reviews	Green		20.0%	20.0%	0.0%	FY Annually	Ensure fair, uniform and accurate assessments statewide by conducting Audit of Minimum Assessing Requirements (AMAR) reviews in the local units within 20% of the State's 83 counties annually. Maintain a five year cycle of reviews throughout the state. New metric 9/29/2015.
P-9	Timely Processing of Individual Income Tax filing exceptions.	Green	↓	20000	20500	21000	Monthly	All current year Individual Income Tax filings, successfully captured into the IIT computer system and "flagged" as exceptions are reviewed and processed in the calendar year received. Target will fluctuate monthly depending on volume of returns received. New Metric as of 10-7-15.
P-11	Total active Dockets older than 18 months.	Green	↑	0	1	193	Quarterly	Dockets older than 18 months that need resolution. Does not include dockets in abeyance. New Metric as of October 1, 2015.
P-12	Open Dockets less than 6 months old.	Red	↑	100%	55.6%	23.24%	Quarterly	Regularly complete informal conference requests within 6 months; make process more robust. Does not include dockets in abeyance. New metric as of October 1, 2015.
Financial								
F-1	Accurate Revenue Estimating.	Green	↑	3.0%	.8%	1.7%	CY Annually	Estimate revenues within 3% of actual. The accuracy of the metric impacts the state budget process.
F-3	State Credit Rating (Fitch)	Yellow	=	AAA	AA	AA	FY Annually	Ensure the state receives the best credit rating possible. A better credit rating allows the state to borrow money at the most competitive rates available. Ensures the financial position of the state provides a climate for business investment and citizen confidence.
F-4	MPSERS Quarterly rolling 1 year average return	Red	↓	8.0%	2.6%	6.2%	Quarterly	Actual investment rate of return on pension fund assets for the Michigan Public School Employees' Retirement System vs. Actuarial Target Rate
F-4.1	MPSERS Quarterly rolling 5 year average return	Green	↓	8.0%	10.0%	12.1%	Quarterly	Actual investment rate of return on pension fund assets for the Michigan Public School Employees' Retirement System vs. Actuarial Target Rate
F-5	School Districts Serviced Under State Aid Note (Semi-Annual August Borrowing)	Green	↑	300	251	264	FY Annually	Provides access to short term loans for school districts. This metric goal is to reduce the number of school districts who need access to short term loans. Measured by the number of borrowings. Some school districts borrow more than once a year.

F-6	Tax Audits Completed	Green		550	536	463	Quarterly	Tax audits ensure that tax revenues due and owing to the state are collected.
F-7	Number of liens filed <$6,000	Green		6600	4454	3058	Quarterly	New metric 9/16/2015 - The number of liens filed under $6,000
Learning and Growth								
L-1	Improve Internal Communication Through Web	Green	=	100%	100%	100%	Monthly	Regularly update the Treasury Intranet home page to ensure staff have access to current information. This measures the percentage of time the web is updated at least monthly.
Good Government								
GG1	Percentage improvement in customer perception			TBD	N/A	N/A	CY Annually	Agency selected target customer group. [Customer Perception is rated through existing or newly launched customer polling tools.]
GG2	The percentage of champions identified in employee survey	Green	=	53%	49% 2015 Survey	49%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement .
GG3	The percentage of completed or on track department level employee engagement action plans.	Green	=	100%	100%	100%	Quarterly	Percentage of department level employee engagement action plans that are completed by managers 17 level and above. [Employee Engagement Action Plans reported in MiResults.]
GG4	Good Government coin recognition program meeting four_best practices.	Green	=	100%	100%	100%	Quarterly	Departmental coin recognition programs should meet the following 4 criteria; - 3-5 recognition actions per quarter - Awards distributed among all levels - Award events photographed/documented - Staff made aware of recognition events
GG5	The percentage of completed of on track process improvement projects.	Green	=	100%	100%	100%	Quarterly	Percentage of process improvement projects completed or on track. [Process improvement projects may focus on enhancing value for the customer, eliminating waste, standardizing best practices and improving service delivery.]
GG6	Percentage Improvement in customer process time.			TBD	N/A	N/A	Quarterly	The metric applies to completed, OGG approved process improvement initiatives. [Process time is defined as the time the customer engages the agency to receive a final approval, service, product, or response.]

[1] The status color for this metric reflects breaking points at 20% to 75% of the established target value.

[2] The status color for this metric reflects breaking points at 45% to 75% of the established target value.

[3] The status color for this metric reflects breaking points at 75% to 80% of the established target value.

Michigan Department of Treasury

Improving Operations - Progress Report



Summary

- 2015 was the year we began a journey to improve Treasury operations and how we interact with taxpayers
- It started by defining our collective aspirations, strategy and near-term tactics
- Much was accomplished during the second half of the year – from improved income tax processing to a new streamlined audit process
- But we have just started. The Department is building on what was learned in 2015 to create further improvements in 2016

2015 was the year Treasury developed a new aspiration and strategic plan

Our Aspiration

Michigan Treasury will become the best operated Treasury department in the United States and the State's thought leader on all tax and revenue issues.

Best Operated has 3 building Blocks

- Engaged Employees
- Culture of Taxpayer Service
- Continuous Improvement

Underlying our work are 5 key values

1. In all we do – always ask “what is the impact on Taxpayer”?

2. Fair and efficient administration of tax system – not maximum revenue collection at all costs

3. Be metric driven

4. Think outside our department to find innovative solutions

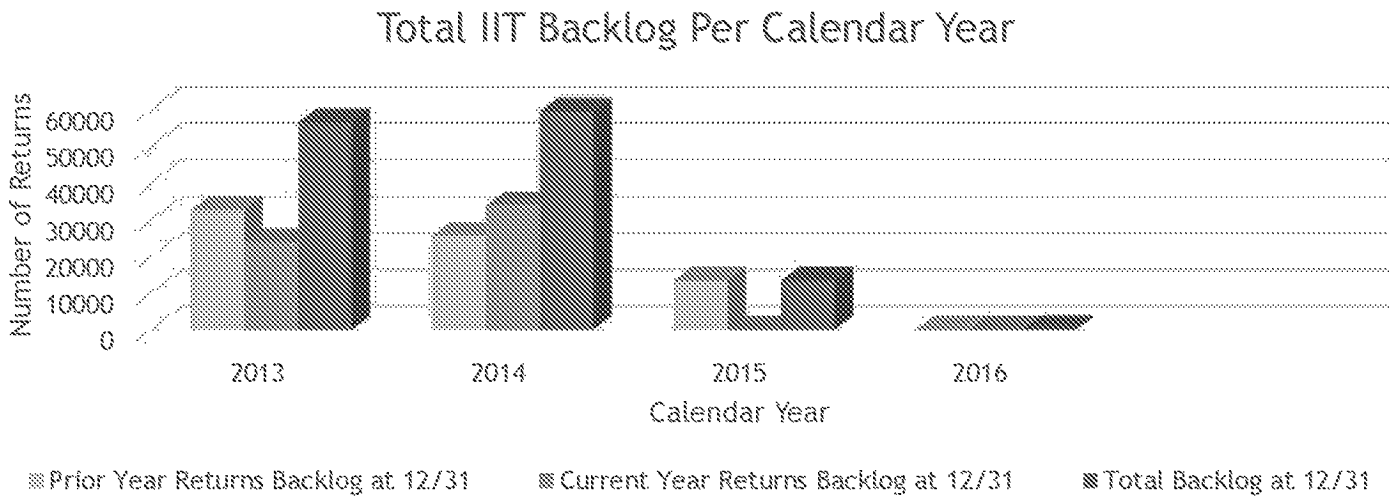
5. Communicate and celebrate success

We started with a list of over 20 projects to improve the efficiency of the Department

- Individual Income Tax Processing
- Audit
- Tax Hearings
- Communications
- Liens
- Power of Attorney
- Systems
- Documentation Backlog
- Escheats Audits

Individual Income Tax Processing (IIT)

- **Issue:** Returns were not consistently processed in year filed, and backlogs continued to grow.
- **Metric:** All current year IIT returns are processed in the same year received.

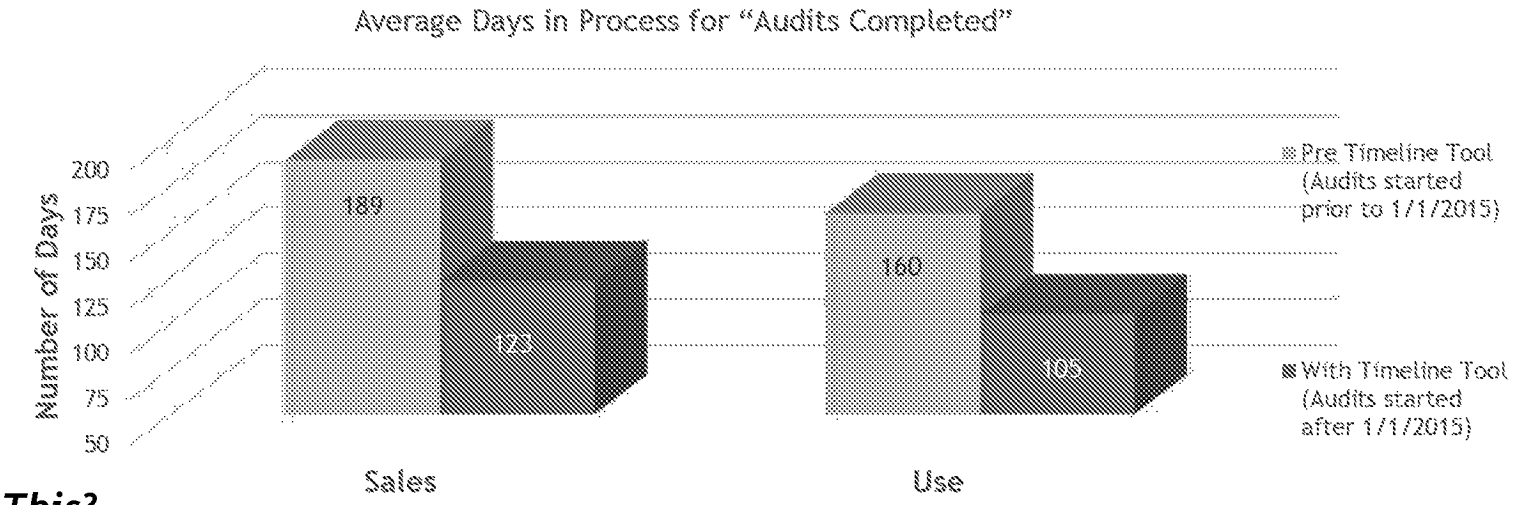


How Did We Do This?

- ✓ Streamlined work instructions for staff to complete returns with average 38% efficiency gain.
- ✓ Increased accountability.
- ✓ Prioritized backlogs and ensured work sent to appropriate skill level staff.

Audit

- **Issue:** Audits can take more than a year to complete.
- **Metric:** Ensure quality and efficient audits by reducing the average length of Sales and Use tax audits by 35% of prior year audit period.

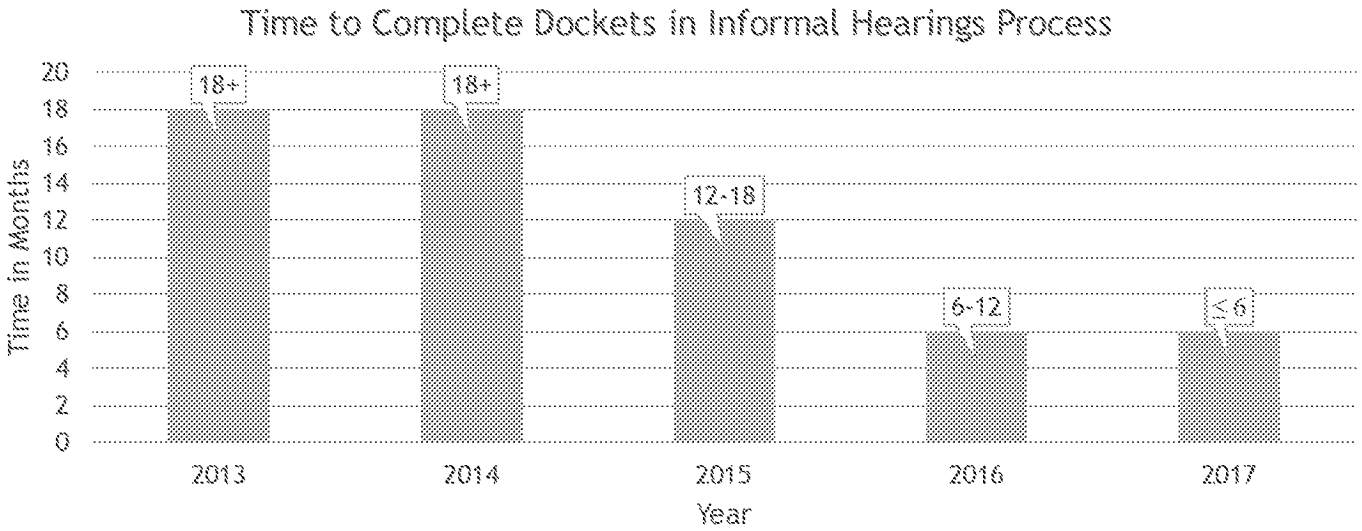


How Did We Do This?

- ✓ New audit timeline tool
- ✓ Increased accountability
- ✓ Pre-audit conferences to set mutually agreed upon timelines
- ✓ Pilot – more focused audits

Tax Hearings

- **Issue:** Informal hearings can take up to two years.
- **Metric:** Reduce timeline for hearings to less than 6 months by Jan. 1st, 2017.



How did we do this?

- Set clear deadlines and increased staff accountability.
- Worked with internal tax areas to clear old accounts.
- Determined that internal review by audit staff was redundant and could be eliminated.

Power Of Attorney (POA)

- **Issue:** Form for requesting POA and Section 8* was unclear, and taxpayers were often asked to resend forms due to lack of internal process to share forms across areas.
- **Metric:** Improve POA/Section 8 form and create process for sharing among all Treasury areas.

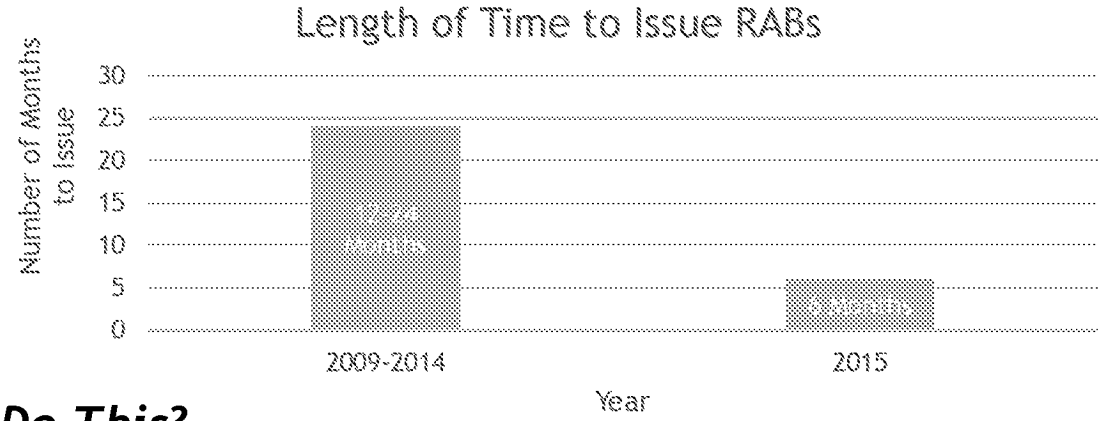
How Did We Do This?

- Implemented one page, user friendly form that includes POA and Section 8 (available 11/2/15).
- Developed internal and external training to ensure form and requirements were understood by all.
- Created manual workflow to comply with Section 8 requests and began tracking number of requests.

- *Note* - Section 8 refers to the taxpayer's request that copies of all documents related to a specific dispute be given to their authorized representative*

Taxpayer Communications

- **Issue:** The Department did not consistently provide timely guidance to taxpayers on how Treasury will interpret tax laws - few Revenue Administrative Bulletins (RABs) were issued and could take more than a year to publish
- **Metrics:** Minimum of 10 new or updated RABs will be issued annually.



How Did We Do This?

- ✓ Set goal to minimum of 10 new or revised RABs issued annually.
- ✓ Created timelines and reporting tool to ensure RABs are issued within 6 months.
- ✓ Increased accountability for all staff timelines.

Escheats Audits

- **Issue:** Unclaimed Property audits could take years to complete.
- **Metric:** Implement new streamlined audit procedures, with target of 18 months to complete audit

How did we do this?

- ✓ Work group of external stakeholders and Treasury staff issued recommendations for improving escheats process on 7/2/15
- ✓ Workgroups recommendations to streamline escheats process were used to create legislation
- ✓ Legislation was signed by the Governor on 12/22/15 and became PA 242 of 2015

System Improvements

Michigan Treasury Online (MTO) Enhancements

In June 2015 Treasury made a commitment to fix the Sales/Use/Withholding automated taxpayer system. The enhanced system was launched on January 11, 2016.

- Taxpayers will need just one username and password to enter MTO, file a return and make a payment and can reset their own username and password.

- Added "Fast File Now" feature to allow immediate filing access and reduced the number of user steps in the process.

This is the first of many upgrades in 2016 to Treasury's operating systems.

Last year was just the start, we have developed a plan to build on our success in 2016

I. Call Center process improvement

II. Identifying / eliminating delays in processing returns that require additional taxpayer information

III. Move to a paperless environment – limit snail mail

IV. Single sign-on / password for employees

V. Fix SAP

VI. Develop robust employee engagement plan

VII. Better use of metrics as a management and accountability tool

MTO Optimization Deliverables by Release November 2, 2015

---- A Review of the 'Governor Memo' ----

Over the next 4 months:

- Implement a single password, this has been one of the biggest pain points for the user community (Completing via Release 1)
- Reduce the number of steps needed for authentication (Completing via Release 1)
- Rebranding MTO to make improvements to the look and feel (Completing via Release 1)

Over the next 4 to 6 months, additional improvements will be implemented, such as:

- Increased functionality for password resets (Completing via Release 1)
- Inactivity alert before expiration (Completing via Release 1)
- Continued improvements to MTO look so the user feels that they are in a single site from start to finish (Completing via Release 2, 3, n)

Over the next 7 to 16 months:

- Auto-population functionality (Completing via Release 3)
- Improved delegation process (Completing via Release 1)
- Delivery of email confirmations after returns are submitted (Completing via Release 1)

** Release 1 (January 11, 2016); Release 2 (April 2, 2016) and Release 3 (December 2016)

Project Name: SBO - Project SIGMA
Project Status: Green

Project Manager: Ruth Schwartz

Key Milestone	Baseline Finish	Planned Finish	Actual Finish	Status
Project SIGMA Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Phase 1.5 Budget Develop	8/1/2016	8/1/2016		GREEN
Re-Planning	12/15/2015	12/15/2015	12/15/2015	Completed
Review-Approval	1/15/2016	1/15/2016	1/8/2016	Completed
Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Updates to IMS	1/29/2016	1/29/2016		GREEN
Phase 2 Core Financials	1/2/2018	1/2/2018		GREEN
Comprehensive Design	6/23/2015	11/10/2015	11/10/2015	Completed
Re-Planning	12/15/2015	12/15/2015	12/15/2015	Completed
Review-Approval	1/15/2016	1/15/2016	1/8/2016	Completed
Re-Baseline	1/15/2016	1/15/2016	1/8/2016	Completed
Updates to IMS	1/29/2016	1/29/2016		GREEN
Cost Accounting Workshops	1/22/2016	1/29/2016		GREEN
Functional Design Agency Showcases	3/1/2016	3/1/2016		GREEN
COA Data Collection/Load	3/11/2016	3/18/2016		GREEN
Agency Work Re-Planning	12/15/2015	1/15/2016	1/8/2016	Completed
ATS Iteration 4	11/30/2015	1/8/2016	1/8/2016	Completed
Updates to IMS	12/15/2015	1/15/2016	1/8/2016	Completed

Key Executive Issues

No Key Executive Issues Identified

Key Executive Risks

- 1 - SIGMA will introduce a significant amount of change: current manual processes will be automated, consolidation of 60+ systems into 1, changes in accounting policies, a new chart of accounts, as well as a migration to managed services.
- 2 - There is a large amount of effort required from a few key Agencies: number of systems being replaced, number of Agency specific interfaces, legacy modifications required and the number of other Agency initiatives.
- 3 - There may be a shortage in State IT and business staff required for the interface, conversion, legacy system and all business modifications needed to keep Project SIGMA on track.
- 4 - The Project SIGMA schedule has concurrent work that cannot be eliminated. If the resource plan does not support the amount of concurrent work required, the Project SIGMA schedule could be compromised.
- 5 - Scope control will be essential to remain on schedule. If rigorous scope control processes are not adhered to, including both Core Team and Agencies, the Project SIGMA schedule could be compromised.
- 6 –Agencies have technical work that Project SIGMA is dependent upon being successfully completed. If the work is not completed on schedule, the start of End-to-End Testing could be compromised putting the entire project implementation at risk.
- 7 - The CGI 3.11 software release has several downstream project schedule dependencies. If the CGI 3.11 software has quality issues, the overall Project SIGMA schedule could be jeopardized.
- 8 - Clarity and agreement on Cost Accounting and reporting needs in Agencies is critical to the success of Project SIGMA. If the scope is not clearly understood and adhered to, the overall timeline could be jeopardized.

Current Activity Status

01/22/16: Re-planning for Phase 1.5 and Phase 2 is complete and the re-baseline of Project SIGMA was approved by the Project Executives, Governing Board Co-Chairs and Executive Sponsor. The PCO is in the process of updating the IMS as needed and updating Key Milestones in Changepoint with the re-baselined dates.

Major Project Accomplishments

- Completed Chart of Accounts Design - Phase 2
- Published SIGMA Interface Templates - Phase 2
- Published Assets & Inventory Data Conversion Templates - Phase 2

Project Name: SBO - Project SIGMA
Project Status: Green

Project Manager: Ruth Schwartz

Current Activity Status

Agency work re-planning is complete; the PCO has updated the integrated Master Schedule (IMS) with all 20 Agency Technical Schedule (ATS) iteration 4 that met requirements and were in alignment with key design, development and testing activities associated with the Phase 2 timeline extension. The PCO continues to conduct weekly project health checkpoints to review schedules and status prior to Agencies generating their 4UP reports.

Agencies have attended the majority of the Functional Design Showcases which highlight key design decisions and business processes associated with functionality being implemented in Phase 2. The presentation for End to End Processes is scheduled for next week with Security and Workflow being addressed in March. Agency support continues with COA mapping and data collection and load (initial sampling) via Cost Accounting Workshops.

Project Budget/Cost

Initial Budgeted Cost	Latest Revision Budgeted Cost	Actual Cost To Date
$152,413,600.00	$175,259,031.00	$46,545,009.00

Total Approved ITIF Budget (FY13-18) : $175,259,031.00

Total Hours as of 12/15/2015 : 423,142

Major Project Accomplishments

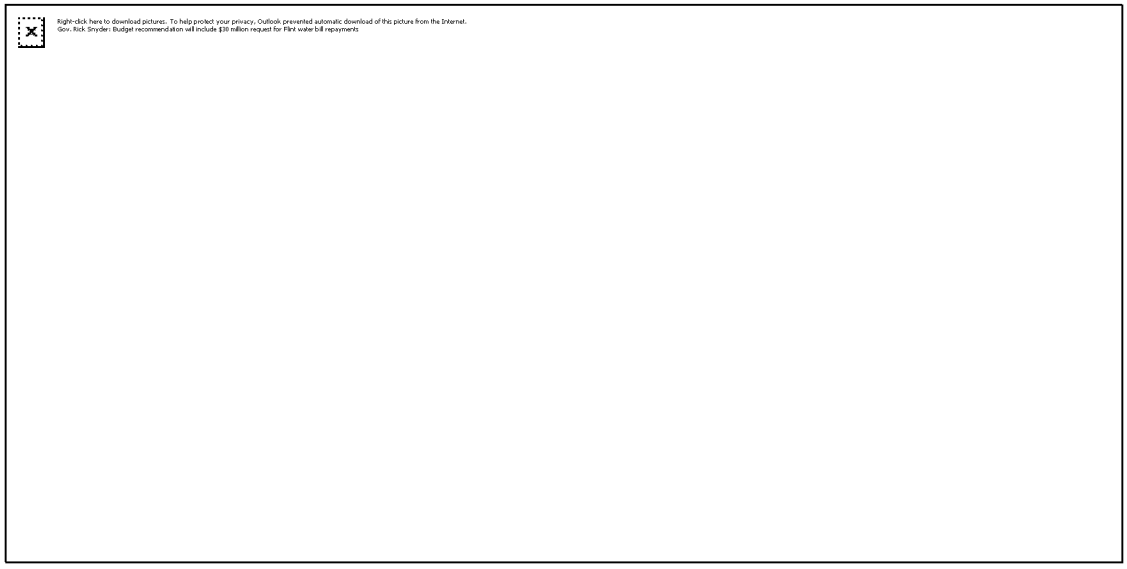
- Completed Comprehensive Design - Phase 2
- Published Cost Accounting Data Conversion Templates - Phase 2
- Completed Chart of Accounts Configuration - Phase 2
- Published Vendor/Customer Data Conversion Templates - Phase 2
- Published AR Data Conversion Templates - Phase 2

Next Steps

- Agency Confirmation - Systems Replaced/Modifications
- Update Key Milestones with Re-Baselined Dates

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:17 PM
To: Trakul, Pamela (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

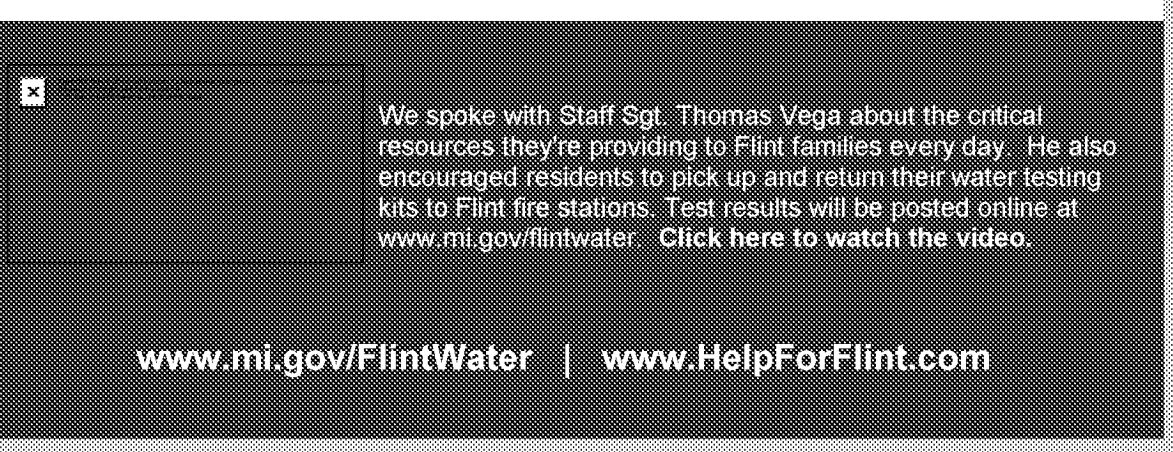
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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From: DTMB Cass Innovation Room
Sent: Friday, February 05, 2016 10:09 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: FOIA Request From the Detroit Free Press Re: Flint Water

Your request was accepted.

If you would like to book this conference room or have questions in reference to booking this room, please contact Saige Arend-Ritter (Arend-RitterS@michigan.gov) 517-373-1004 or Grace Pearson (PearsonG2) 517-373-9502

Sent by Microsoft Exchange Server 2016

From: Turnquist, Michael (DTMB)
Sent: Friday, February 05, 2016 10:13 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: FOIA Request From the Detroit Free Press Re: Flint Water

From: Buckberry, Gary (DTMB)
Sent: Friday, February 05, 2016 10:13 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: FOIA Request From the Detroit Free Press Re: Flint Water

Pam,

Can you please include Travis Weber with the Governor's legal staff if he is available? No need to reschedule if he isn't.

Thanks!

Gary

Subject: Meeting Forward Notification: FOIA Request From the Detroit Free Press Re: Flint Water
Location: DTMB Cass Innovation Room

Start: Fri 2/5/2016 3:30 PM
End: Fri 2/5/2016 4:00 PM
Show Time As: Free

Recurrence: (none)

Organizer: Brownlee, Jeff (DTMB)

Your meeting was forwarded
Brownlee, Jeff (DTMB) has forwarded your meeting request to additional recipients.
Meeting
FOIA Request From the Detroit Free Press Re: Flint Water

Meeting Time
Friday, February 5, 2016 3:30 PM-4:00 PM.

Recipients
Calahan, Heather (DTMB)
Wellman, Jeff (DTMB)
Bliss, Mike (DTMB)

All times listed are in the following time zone: (UTC-05:00) Eastern Time (US & Canada)

Sent by Microsoft Exchange Server 2016

From: Buhs, Caleb (DTMB)
Sent: Friday, February 05, 2016 10:26 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: FOIA Request From the Detroit Free Press Re: Flint Water

From: Knapp, Kathy (DTMB)
Sent: Friday, February 05, 2016 10:27 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: FOIA Request From the Detroit Free Press Re: Flint Water

From: Calahan, Heather (DTMB)
Sent: Friday, February 05, 2016 10:54 AM
To: Trakul, Pamela (DTMB)
Subject: Accepted: Fwd: FOIA Request From the Detroit Free Press Re: Flint Water

Subject:	Meeting Forward Notification: FOIA Request From the Detroit Free Press Re: Flint Water
Location:	DTMB Cass Innovation Room
Start:	Fri 2/5/2016 3:30 PM
End:	Fri 2/5/2016 4:00 PM
Show Time As:	Free
Recurrence:	(none)
Organizer:	Stibitz, Brom (DTMB)

Your meeting was forwarded
Stibitz, Brom (DTMB) has forwarded your meeting request to additional recipients.
Meeting
FOIA Request From the Detroit Free Press Re: Flint Water

Meeting Time
Friday, February 5, 2016 3:30 PM-4:00 PM.

Recipients
Sweeney, Matthew (DTMB)

All times listed are in the following time zone: (UTC-05:00) Eastern Time (US & Canada)

Sent by Microsoft Exchange Server 2016

Subject: Meeting Forward Notification: FOIA Request From the Detroit Free Press Re: Flint Water
Location: DTMB Cass Innovation Room

Start: Fri 2/5/2016 3:30 PM
End: Fri 2/5/2016 4:00 PM
Show Time As: Free

Recurrence: (none)

Organizer: Bliss, Mike (DTMB)

Your meeting was forwarded
Bliss, Mike (DTMB) has forwarded your meeting request to additional recipients.
Meeting
FOIA Request From the Detroit Free Press Re: Flint Water

Meeting Time
Friday, February 5, 2016 3:30 PM-4:00 PM.

Recipients
Martin, Tamara (DTMB)
Buckberry, Gary (DTMB)

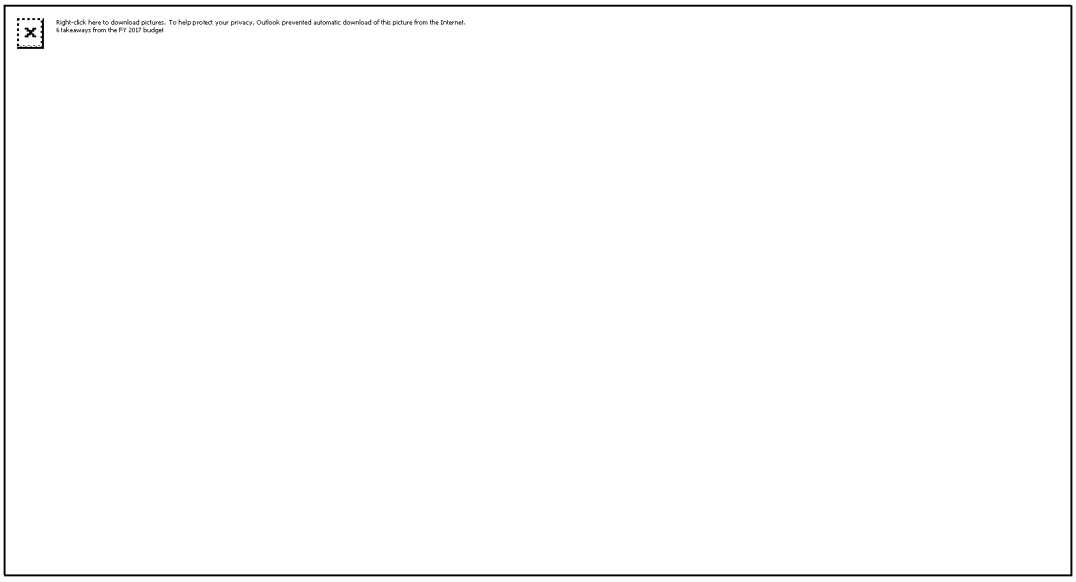
All times listed are in the following time zone: (UTC-05:00) Eastern Time (US & Canada)

Sent by Microsoft Exchange Server 2016

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:50 PM
To: Trakul, Pamela (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

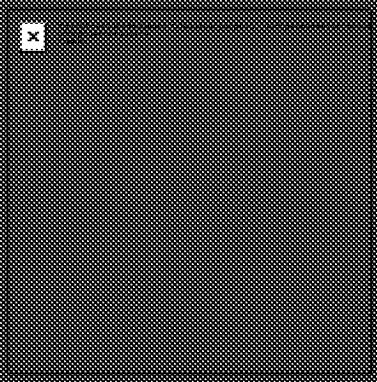
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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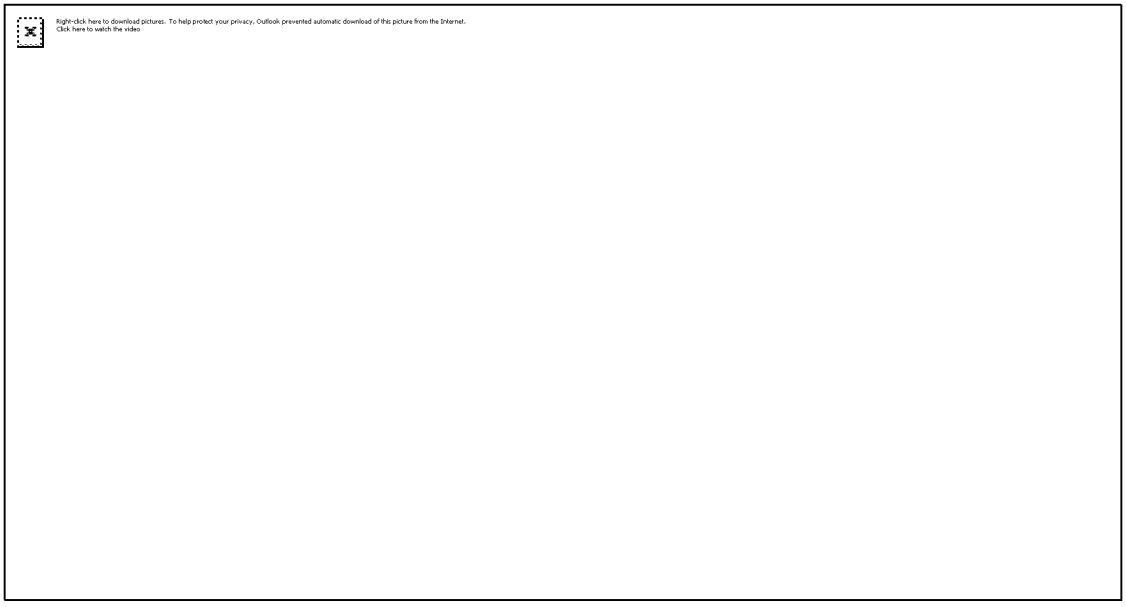
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:05 PM
To: Trakul, Pamela (DTMB)
Subject: VIDEO: Volunteering in Flint

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VIDEO: How volunteers are helping Flint



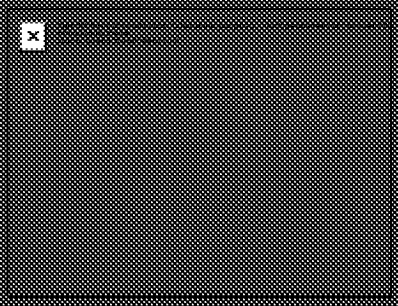
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



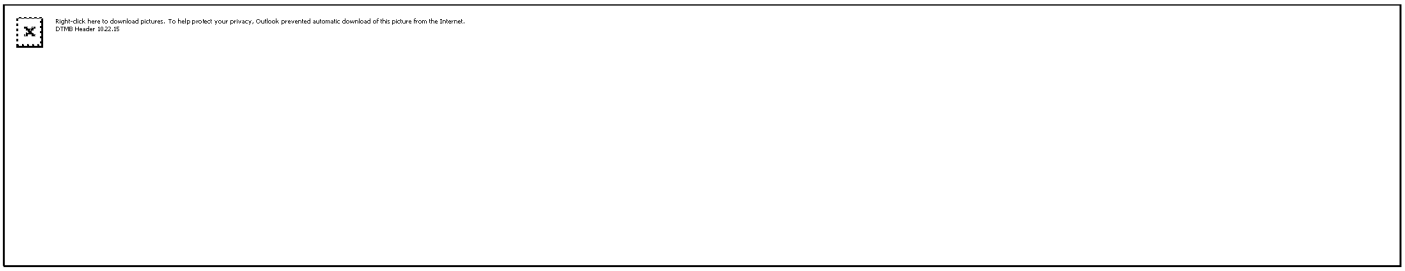
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Trakul, Pamela (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: Jeffery, Phillip (DTMB)
Sent: Thursday, February 18, 2016 2:10 PM
To: Trakul, Pamela (DTMB)
Subject: Fwd: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Attachments: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf; ATT00001.htm

Can you print 10 copies of the attached and bring them to the southeast conference room?

Phillip Jeffery

Begin forwarded message:

From: DTMB-Directors-Office <DTMB-Directors-Office@michigan.gov>
Date: February 18, 2016 at 08:12:34 EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Donnan, Chanda (DTMB)" <DonnanC@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Spaniolo, Natalie (DTMB)" <spaniolon@michigan.gov>, "Wilke, Lacey (DTMB)" <WilkeL@michigan.gov>, "Stansfield, Marsha (DTMB)" <StansfieldM@michigan.gov>, "Ballard, Denice (DTMB)" <ballardd@michigan.gov>, "Hampton, Trisha (DTMB)" <HamptonT@michigan.gov>, "DeCamp, Greg (DTMB)" <DeCampG1@michigan.gov>, "Gibson, Jennifer (DTMB)" <GibsonJ@michigan.gov>, "Hengesbach, Dane (DTMB)" <hengesbachd@michigan.gov>, "Ingersoll, Jean (DTMB)" <IngersollJ@michigan.gov>, "Jeffery, Phillip (DTMB)" <Jefferyp@michigan.gov>, "Philip, Brandon (DTMB)" <philipb@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Doll, Jeanette (DTMB)" <dollj@michigan.gov>, "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>, "Pratt, Jeff (DTMB)" <prattj@michigan.gov>, "Knapp, Kathy (DTMB)" <knappk1@michigan.gov>, "Bidelman, Craig (DTMB)" <BidelmanC@michigan.gov>, "Bussema, Terry (DTMB)" <Bussemat@michigan.gov>, "Rokely, Rick (DTMB)" <RokelyR1@michigan.gov>, "Tefft, Niki (DTMB)" <tefftn@michigan.gov>, "Schlegel, Nicolle (DTMB)" <SchlegelN@michigan.gov>, "Parker, Alexandrea (DTMB)" <ParkerA8@michigan.gov>, "Keilen, Elizabeth (DTMB)" <KeilenE1@michigan.gov>, "McPherson, Victoria (DTMB)" <McPhersonV@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>, "Lawson, Michelle (DTMB)" <LawsonM1@michigan.gov>, "Nevai, Tom (DTMB)" <NevaiT@michigan.gov>, "Evans, Carter (DTMB)" <EvansC8@michigan.gov>, "Fick, James (DTMB)" <FickJ@michigan.gov>, "McKee, Robert (DTMB)" <McKeeR2@michigan.gov>, "Perry, Blane (DTMB)" <PerryB4@michigan.gov>, "Riddering, Eric (DTMB)" <RideringE@michigan.gov>, "Rodgers, Anthony (DTMB)" <RodgersA1@michigan.gov>, "Trial, Larry (DTMB)" <TrialL@michigan.gov>, "Thompson, Kyleigh (DTMB)" <ThompsonK18@michigan.gov>, "Glomski, Tom (DTMB)" <glomskit@michigan.gov>, "Seger, Seth (DTMB)" <SegerS@michigan.gov>, "Lee, Timothy (DTMB)" <LeeT9@michigan.gov>, "Sikkema, Tyler (DTMB)" <SikkemaT@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Galeazzi, Tiziana (DTMB)" <galeazzit@michigan.gov>, "Das, Rajiv (DTMB)"

<DasR@michigan.gov>, "Pung, Linda (DTMB)" <PUNGL2@michigan.gov>, "Hogan, James (DTMB)" <hoganj@michigan.gov>, "Westfall, Laurie (DTMB)" <WestfallL@michigan.gov>, "Palmer, Jason (DTMB)" <PalmerJ2@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Trakul, Pamela (DTMB)" <TrakulP@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Blastic, Laura (DTMB)" <blasticl@michigan.gov>, "Furseth, Kristen (DTMB)" <Fursethk@michigan.gov>, "Brancheau, Laura (DTMB)" <BrancheauL@michigan.gov>, "Sebok, Yvonne (DTMB)" <SebokY@michigan.gov>, "Stankiewicz, Richard (DTMB)" <StankiewiczR@michigan.gov>, "Vera, Jason (DTMB)" <VeraJ@michigan.gov>, "Jehnsen, Jeremy W (DTMB)" <JehnsenJ@michigan.gov>, "Jodway, Kenneth (DTMB)" <JodwayK@michigan.gov>, "Newman, Jeremy (DTMB)" <NewmanJ2@michigan.gov>, "Vijayaveeraraghavan, Anupkumar (DTMB)" <VijayaveeraraghavanA@michigan.gov>, "Harmon, Paul (DTMB)" <harmonp@michigan.gov>, "Root, Everett (DTMB)" <RootE@michigan.gov>, "Pauley, Suzanne (DTMB)" <PauleyS@michigan.gov>, "Thompson, John (DTMB)" <thompsonj@michigan.gov>, "Nolan, Anne (DTMB)" <nolana@michigan.gov>, "Peterson, Rick (DTMB)" <petersonr@michigan.gov>, "Stiffler, Michelle (DTMB)" <StifflerM@michigan.gov>, "Patke, Sunit (DTMB)" <patkes1@michigan.gov>, "Estill, John (DTMB)" <EstillJ@michigan.gov>, "Seckelman, Joe (DTMB)" <SeckelmanJ@michigan.gov>, "Martin, Ellen (DTMB)" <MartinE@michigan.gov>, "Aprill, Brian (DTMB)" <aprillb@michigan.gov>, "Ross, Josh (DTMB)" <rossj@michigan.gov>, "Locke, Joel (DTMB)" <lockej@michigan.gov>, "Cross, Steven (DTMB)" <crosss3@michigan.gov>, "Clark, John (DTMB)" <clarkjs@michigan.gov>, "Olkowski, Tony (DTMB)" <OlkowskiT@michigan.gov>, "Noldy, Scott (DTMB)" <NoldyS@michigan.gov>, "Baer, John (DTMB)" <BAERJ@michigan.gov>, "Dickinson, Holly (DTMB)" <DickinsonH1@michigan.gov>, "Post, Corey (DTMB)" <postc1@michigan.gov>, "Cantin, David (DTMB)" <CantinD@michigan.gov>, "Brun, Jeremy (DTMB)" <BrunJ@michigan.gov>, "Hartsuff, Lisa (DTMB)" <HartsuffL@michigan.gov>, "Kosloski, Joni (DTMB)" <kosloskij2@michigan.gov>, "Jordan, Gerald (DTMB)" <jordang@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Morgan, Dan (DTMB)" <morgand@michigan.gov>, "Droste, Kerri (DTMB)" <drostek@michigan.gov>, "Paasch, Keith (DTMB)" <paaschK@michigan.gov>, "Scates, Larry (DTMB)" <scatesl@michigan.gov>, "Noonan, Michael (DTMB)" <noonanm@michigan.gov>, "Walts, Brian (DTMB)" <WaltsB@michigan.gov>, "Martin, Ric (DTMB)" <MartinR3@michigan.gov>, "Burns, Robert (DTMB)" <BurnsR@michigan.gov>, "Doxie, William (DTMB)" <DoxieW@michigan.gov>, "Clark, Jim (DTMB)" <clarkj1@michigan.gov>, "Bailey, Maureen (DTMB)" <baileym1@michigan.gov>, "Bos, Troy (DTMB)" <bost@michigan.gov>, "Phillippo, Jamie (DTMB)" <PhillippoJ@michigan.gov>, "Spitzley, Troy (DTMB)" <SpitzleyT@michigan.gov>, "Darby, Marchan (DTMB)" <DarbyM@michigan.gov>, "Hawes, Keith (DTMB)" <HawesK@michigan.gov>, "Wright, Seth (DTMB)" <WrightS17@michigan.gov>, "Rambo, Carolyn (DTMB)" <RamboC1@michigan.gov>, "Millimaki, Shelly (DTMB)" <MillimakiS@michigan.gov>, "Nelson, Christopher (DTMB)" <NelsonC12@michigan.gov>, "Murphy, Chris (DTMB)" <murphyc2@michigan.gov>, "Clark, Stephanie (DTMB)" <clarks18@michigan.gov>, "Cischke, Roy (DTMB)" <cischker@michigan.gov>, "Hofmeister, David (DTMB)" <HofmeisterD@michigan.gov>, "Reynolds, Vince (DTMB)" <reynoldsv@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Ragla, Beth (DTMB)" <raglab1@michigan.gov>, "Shaw, Gary (DTMB)" <shawg@michigan.gov>, "Wonn, Michael (DTMB)" <wonnm@michigan.gov>, "Thompson, Kristi (DTMB)" <thompsonk1@michigan.gov>, "Goodine, Tom (DTMB)" <goodinet@michigan.gov>, "Armstrong, Mike (DTMB)" <armstrongm@michigan.gov>, "Doyle, James (DTMB)" <DoyleJ1@michigan.gov>, "Hampton, Kristen (DTMB)" <HamptonK@michigan.gov>,

"Miller, Mark (DTMB)" <millerm13@michigan.gov>, "Cooley, Tom (DTMB)" <cooleyt@michigan.gov>, "Waltersdorf, Rex (DTMB)" <WaltersdorfR@michigan.gov>, "Monroe, Jerry (DTMB)" <monroej1@michigan.gov>, "Bergan, Kristin (DTMB)" <bergank@michigan.gov>, "Banks, William (DTMB)" <banksw@michigan.gov>, "Dyson, Mike (DTMB)" <dysonm@michigan.gov>, "Stiles, Dan (DTMB)" <stilesd1@michigan.gov>, "Chipman, Dan (DTMB)" <chipmand@michigan.gov>, "Hodgman, Steve (DTMB)" <hodgmans@michigan.gov>, "Martin, Todd (DTMB)" <martint1@michigan.gov>, "Weston, Jessica (DTMB)" <WestonJ2@michigan.gov>, "Fitton, Scott (DTMB)" <FittonS2@michigan.gov>, "Sample, Brice (DTMB)" <sampleb@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Maynard, Sharon (DTMB)" <maynards1@michigan.gov>, "Calahan, Heather (DTMB)" <CALAHANH@michigan.gov>, "Cook, Rebecca (DTMB)" <CookR6@michigan.gov>, "Hayes, Genevieve (DTMB)" <HayesG2@michigan.gov>, "Riehle, Jenni (DTMB)" <RiehleJ2@michigan.gov>, "Falik, Tom A. (DTMB)" <FalikT@michigan.gov>, "Pemble, William (DTMB)" <PembleW@michigan.gov>, "Sambiagio, Melissa (DTMB)" <SambiagioM@michigan.gov>, "Cieciwa, Sue (DTMB)" <cieciwas@michigan.gov>, "Hunter, Lymon (DTMB)" <hunterl@michigan.gov>, "Dufour, Yvon (DTMB)" <DufourY@michigan.gov>, "Camp, William (DTMB)" <CampW@michigan.gov>, "Hatch, David (DTMB)" <HatchD@michigan.gov>, "Troub, Shelby (DTMB)" <TroubS1@michigan.gov>, "Epps, Stephanie (DTMB)" <eppss@michigan.gov>, "Herman, Christyn (DTMB)" <HermanC3@michigan.gov>, "Bliss, Mike (DTMB)" <blissm@michigan.gov>, "Guardiola, Jamie (DTMB)" <GuardiolaJ1@michigan.gov>, "'jfoley@us.ibm.com'" <jfoley@us.ibm.com>

Cc: "Stanaway, Deb (DTMB)" <StanawayD@michigan.gov>, "Huhn, Jacqueline (DTMB)" <huhnj@michigan.gov>, "McQuaid, John (DTMB)" <mcquaidj@michigan.gov>, "Reasner, Richard (DTMB)" <ReasnerR@michigan.gov>, "Rakowski, Rock (DTMB)" <RakowskiJ@michigan.gov>, "Gonzalez, Tonyia (DTMB)" <GonzalezT1@michigan.gov>, "Doerr, Stephen (DTMB)" <DoerrS1@michigan.gov>, "Isaacs, Jan (DTMB)" <isaacsj@michigan.gov>

Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.

-----Original Appointment-----
From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda

1. Kickoff – Brom Stibitz, Chief Deputy Director
2. Why you are here – Jean Ingersoll, Interim Chief of Staff
3. What you need to do (February 22, 2016 deadline) – Jean
4. What will be done for you – Jean
5. What's next – Jean
6. Public Information Reminder – Caleb Buhs, Public Information Officer
7. Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport

Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson

Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo

Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub

Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"
- ☐ "Flint" & "water"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

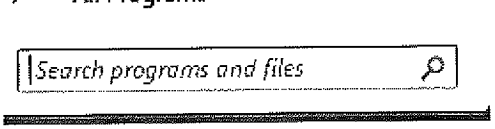
Please return this completed Checklist to DTMB Director's Office staff by Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

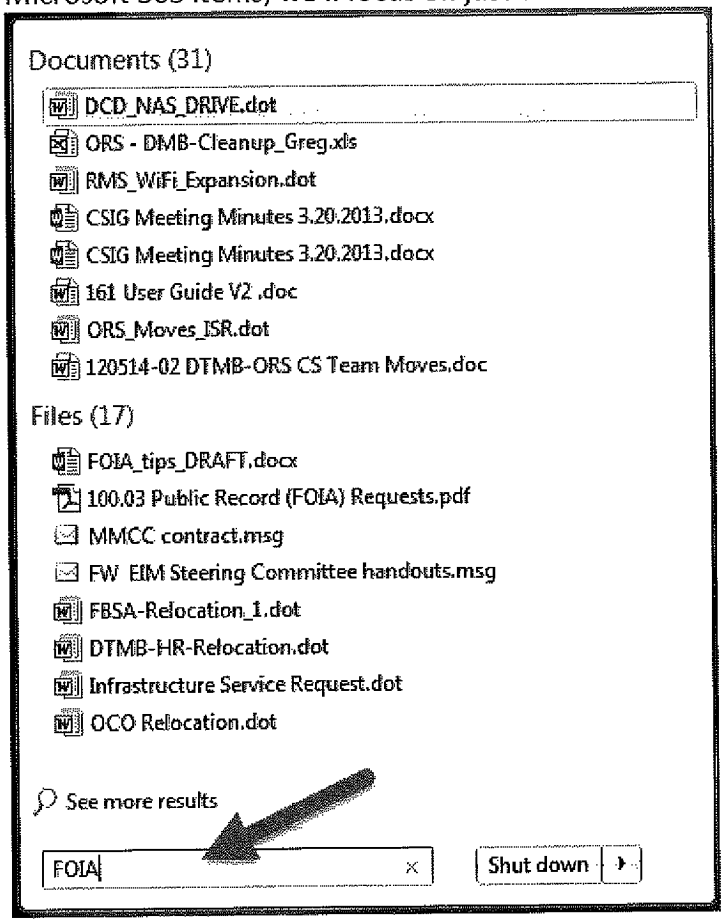
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

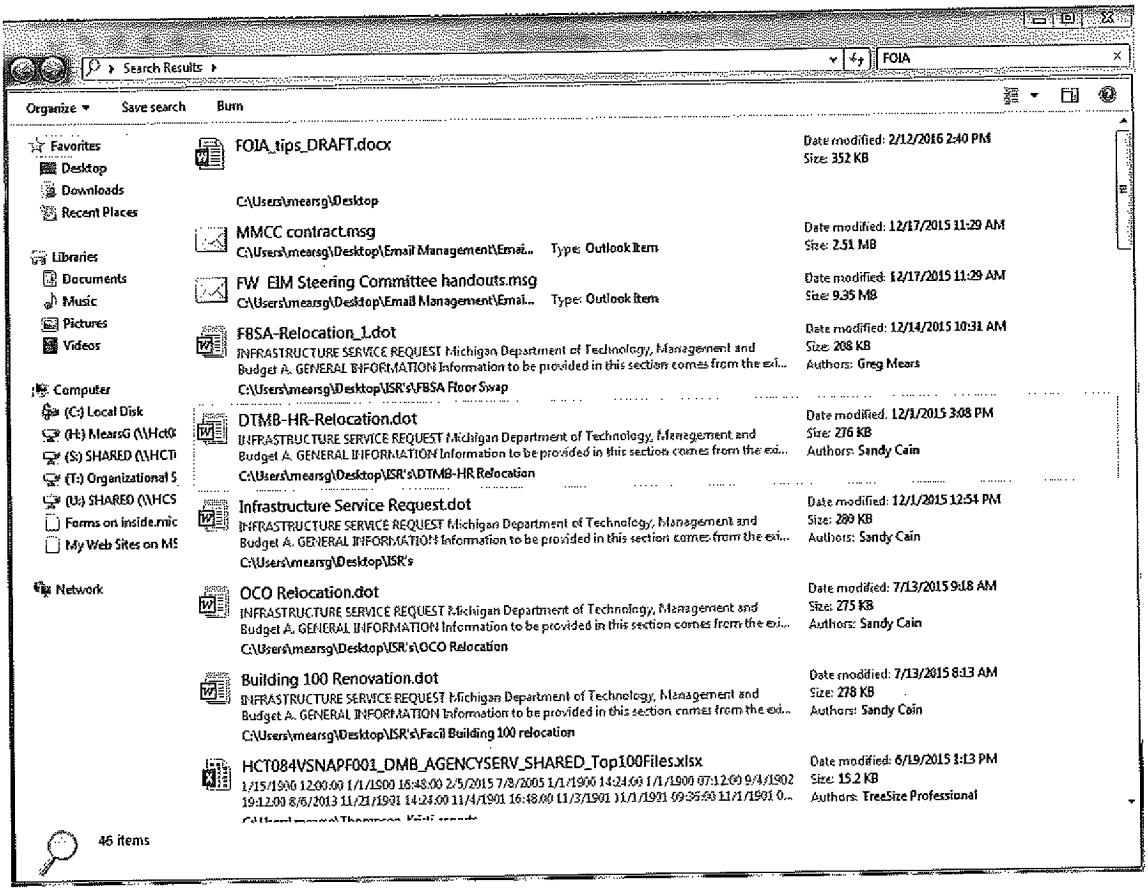


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



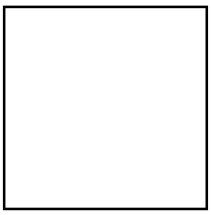
As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

From: Trakul, Pamela (DTMB)
Sent: Tuesday, December 15, 2015 9:22 AM
To: 'dtrakul@emich.edu'
Subject: FW: Gongwer News Service Michigan Media Clips

Gongwer article regarding EEA.

Pamela A. Trakul, Senior Executive Management Assistant
to DTMB Chief Deputy Director and COO, Brom Stibitz, and CFO, Phil Jeffery
Lewis Cass Building, Second Floor
320 S. Walnut Street
P.O. Box 30026
Lansing, Michigan 48909
Phone: 517-373-7506

From: gongwerreports@gongwer.com [mailto:gongwerreports@gongwer.com]
Sent: Tuesday, December 15, 2015 9:00 AM
To: Michigan_State_Employees_clips@gongwer.com
Subject: Gongwer News Service Michigan Media Clips



Michigan News & Opinion For December 15, 2015

News

Low-income workers must 'make it stretch' (Bridge Magazine, 12/15/2015)

Hillary Clinton campaign forms Mich. Leadership Council (Detroit Free Press, 12/15/2015)

Report: Straits of Mackinac oil pipeline not necessary (Detroit Free Press, 12/15/2015)

Mayor Karen Weaver declares water crisis state of emergency in Flint (Flint Journal, 12/15/2015)

Chief justice: State worker ruling unrelated to right-to-work (Lansing State Journal, 12/15/2015)

Where are tax dollars most at risk? (Lansing State Journal, 12/15/2015)

Lawmakers to argue energy overhaul, data center tax breaks in last week of 2015 (Michigan Radio, 12/15/2015)

Long-shot Dem seeks ballot access in Michigan primary, Donald J. Trump adds middle initial (MLive, 12/15/2015)

Detroit ranks No. 2 in Affordable Care Act contest (The Detroit News, 12/15/2015)

Donald Trump returns to Michigan for rally next week (The Detroit News, 12/15/2015)

Election board rejects recall petition against Snyder (The Detroit News, 12/15/2015)

Gov. Snyder 'open' to ending EAA school reform (The Detroit News, 12/15/2015)

Editorials

The forest-loving Farm Bill at 25 (Bridge Magazine, 12/15/2015)

New bills boost legislators' attack on democracy (Detroit Free Press, 12/15/2015)

Editorial: Body camera footage is public (Lansing State Journal, 12/15/2015)

Worse than Citizens United (Michigan Radio, 12/15/2015)

As Legislature considers medical marijuana proposals, facts must overcome fiction, myths (MLive, 12/15/2015)

Rick Haglund: Michigan business tax incentives here to stay ---- for now (MLive, 12/15/2015)

Susan J. Demas: Courser-Gamrat scandal now threatens to take down House GOP in 2016 (MLive, 12/15/2015)

Blogs

Even The Oversight Chair Can (Unofficially) Lose Control Of Time (Gongwer News Service Michigan Blog, 12/14/2015)

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Governor Rick Snyder's critics, hoping to find a damaging email he sent regarding what he knew and what he did about Flint water, likely came away disappointed from reading almost 300 pages of emails he sent and received on the topic in 2014 and 2015. In fact, most of the emails - which the governor's office made public Wednesday, despite his office's exemption from the Freedom of Information Act - show the governor saying little, often forwarding emails to staff without comment, making a few suggestions regarding an upcoming public event or in some cases signaling he needed better information than what a member of his staff provided in an email. Mr. Snyder did not release emails that his Executive Office staff sent and received on Flint in which he was not the sender or recipient. Democrats sharply criticized that decision. "One of the things I had to think through ... is they also sort of had the perspective that they were under that umbrella and shield personally themselves because they're part of the Executive Office," Mr. Snyder told WDET-FM's "Detroit Today" of why he limited the release to himself. "If you go back to this discussion, it was mostly a discussion of me as the elected official, is there some smoking gun or some other issue to indicate I knew about the lead problem and I didn't do something about it." Mr. Snyder said he is talking to Lt. Governor Brian Calley about a broader review of the state's transparency laws. And Angela Wittrock, spokesperson for Senate Minority Leader Jim Ananich (D-Flint), was incredulous that Mr. Snyder did not receive any email September 24, the day that Doctor Mona Hanna-Attisha announced she had found rising blood lead levels in Flint children. There were some clear themes that emerged from the documents. What Mr. Snyder received from staff was far more illuminating than what he sent. The most obvious storyline coming from the emails is the implosion at the Department of Environmental Quality. But another interesting dynamic is documents involving Flint's decision to leave the Detroit water system in favor of joining the new Karegnondi Water Authority that would build a new pipeline to Lake Huron. The documents undermine both Mr. Snyder's attempt to cast that decision as purely local in nature and Democrats' efforts to pin the blame for the move on the emergency manager Mr. Snyder appointed to run Flint. In fact, the documents show that decision was agreed upon at several levels of the government. Of course, in some ways the debate is irrelevant. It was not the decision to join the new pipeline that directly caused lead to get into the drinking water at some locations in Flint, it was the decision to switch to the Flint River as an interim water source until the new pipeline was complete without corrosion control treatment. There was little new light shed on the dynamics of how the decision to switch to the river was made. And on the topic of the lack of corrosion control treatment, the documents reiterate what Mr. Snyder's task force already has said: the DEQ's decision not to require the city to use corrosion control treatment was the most important moment in what caused lead to leach from service lines into some locations' drinking water. A November 16, 2015, document marked "privileged attorney-client communication" poses a series of questions, one of which was "Did the DEQ require the city to have corrosion control in place when it switched to the Flint River as its source of drinking water?" The answer was unequivocal: No. Under state regulations, Flint could demonstrate it was practicing "optimal corrosion control" by showing through two tests at six-month intervals that the system was in the 90th percentile in each monitoring period lower than the sum of the lead in the source and the practical limit for lead of 5 parts per billion. With the source at 0, Flint needed to stay at 5 parts per billion or less. Once the city exceeded that level in the second period, the DEQ sent it a letter August 17, 2015, ordering it to install corrosion control treatment. The problem was that lead levels in specific locations were much higher than the 90th percentile. Up until mid-October, the DEQ had defended its application of the rule. On October 18, then-DEQ Director Dan Wyant sent an email to Mr. Snyder and other top staff changing the department's tune. "I believe we now made a mistake," he wrote. "For communities with a population above 50,000, optimized corrosion control should have been required from the beginning. Because of what I have learned, I will be announcing a change in leadership in our drinking water program." It is in the November 16, 2015, privileged attorney-client communication where one can see why Mr. Snyder has vented about the DEQ taking too technical an approach. There is a section marked "Questions Raised Regarding the DEQ's Actions." One question asks what the department's response was to the U.S. Environmental Protection Agency's inquiry in February 2015 about the implementation of optimized corrosion control treatment by the city. The response is that the DEQ told the EPA the city was complying with the federal lead-copper rule and the lead level was below the actionable threshold of 15 parts per billion. "It should be noted that once treatment is designated as optimal, there is no requirement in the (lead-copper rule) that lead results be lower than they were before treatment was installed," the answer says in something of an aside. "The 90th percentile only needs to be lower than the action level in the (lead-copper rule)." Another question goes to one of the topics that has left outside observers wondering. When General Motors announced it would terminate water service from the city because city water was corroding its equipment, should that have been a sign that there were water quality concerns. The answer in the document: no. "The level of chlorides in the water treated by the city was not a human health or aesthetic concern," was the response. Finally, on December 28, 2015, Mr. Snyder received an email from his incoming chief of staff, Jarrod Agen, advising him of preliminary recommendations from the task force he appointed to look into what went wrong that "suggest profound change at the DEQ and openly criticize Director Wyant. If this is the path that the task force is on, it is best to make changes at DEQ sooner rather than later. That likely means accepting Dan's resignation. It also means moving up the termination of the three DEQ (personnel) previously planned for (January) 4 to tomorrow." Mr. Wyant did indeed resign the next day. However, administration officials have said while other personnel changes are coming to the department, they have not occurred yet. Snyder press secretary Dave Murray was not able to immediately answer whether those employees had been terminated or who they were. The email that seemed to cause the biggest stir Wednesday was one dated September 25, 2015, from Mr. Snyder's then-chief of staff, Dennis Muchmore, to the governor. In that email, a few days before the state conceded it

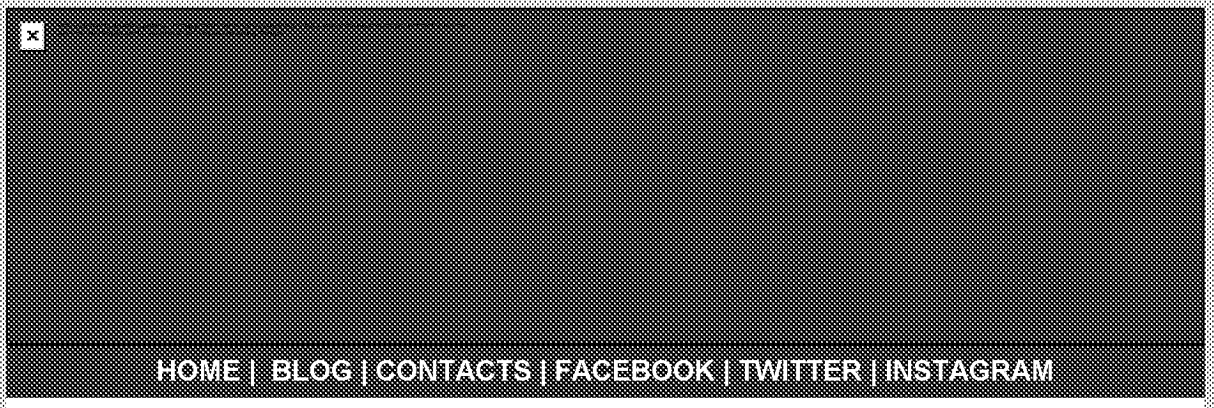
wrongly concluded the water was safe throughout the city, Mr. Muchmore says, "I can't figure out why the state is responsible except that Dillon did make the ultimate decision so we're not able to avoid the subject." What Mr. Muchmore was revealing was that former Treasurer Andy Dillon gave the final sign-off to the decision for Flint to join the Karegnondi Water Authority. Many Democrats hammered at this email as the only one that mattered in the batch, showing that it was the Snyder administration that started the chain of dominos falling. However, other documents show that it was a multilayered decision. While Flint's city council did approve the switch, as has been widely known, Democrats have downplayed the vote as meaningless because the city's emergency manager held all the power. But there is a news release included in the documents from the Genesee County drain commissioner praising the council's vote, noting he had "made a vote by council a condition of Flint joining the KWA so the residents would have their say." One theme that emerged was that Mr. Muchmore is not a fan of U.S. Rep. Dan Kildee (D-Flint). "Kildee is engaged in his normal press hound routine, which is unfortunate because he's really a smart, talented guy who needs to roll up his sleeves," he wrote in an email to Mr. Snyder and other senior staff on September 26, 2015. This email also hinted at frustration Mr. Muchmore felt toward the city and those warning of lead levels, in contrast to the July email he sent to Health and Human Services Director Nick Lyon asserting that the state was "blowing off" residents' concerns. "Now we have the anti everything group turning to the lead content which is a concern for everyone, but DEQ and DHHS and EPA can't find evidence of a major change," he wrote. "Of course, some of the Flint people respond by looking for someone to blame instead of working to reduce anxiety. We can't tolerate increased lead levels in any event, but it's really the city's water system that needs to deal with it." It was at this time that the state was still in full denial mode as Virginia Tech researcher Marc Edwards and Doctor Mona Hanna-Attisha made public data showing dangerous lead levels in some residents' water and rising blood lead levels in children. Geralyn Lasher, DHHS deputy director for external relations and communications, signaled in a September 25 email to Mr. Muchmore and other top staff, which Mr. Muchmore later forwarded to Mr. Snyder, that DHHS did not see Ms. Hanna-Attisha's blood lead level data as credible. "MDHHS epidemiologists continue to review the 'data' provided by a Hurley hospital physician that showed an increase in lead activity following the change in water supply," she wrote and went on to say why DHHS believed their data was more accurate. In the lead-up to the dramatic October news conference in Flint in which Mr. Snyder would acknowledge the state was wrong, he was keenly interested in the details, especially on the question of whether to switch the city back to the Detroit system. "We need Treasury to work with Dan (Wyant) and Flint on a clear side by side comparison of the health benefits and costs of (the Detroit system) vs. a more optimized Flint system," he wrote to Mr. Muchmore and Mr. Agen. "Also, we need to look at what financing mechanisms are available to Flint to pay for any higher cost actions. Please get people working on these two issues ASAP." On October 6, Mr. Snyder expressed some disappointment that he had not been told in advance that DHHS would start giving out water filters that day. "This should have come internally with more detail," he wrote. "I had press questions last night." In another instance, Mr. Snyder's liaison to Flint on the water crisis, Harvey Hollins, told Mr. Snyder and top staff that the filters a private donor provided to the Concerned Pastors group had been distributed September 4 to more than 1,500 households with the supply gone in four hours and 200 people still waiting for a filter. Mr. Snyder wanted to know more. "Factually accurate update, but how did it go over with the residents?" he asked. Mr. Hollins replied it "went over extremely well." Then there were the randomly interesting emails, such as one from November 25, 2014, where Department of Treasury lobbyist Howard Ryan told Dick Posthumus, Mr. Snyder's head of legislative affairs, that he was "being told" Mr. Snyder had agreed to allow Flint to have a vote to raise its city income tax from 1 to 1.5 percent. Mr. Posthumus then asked Mr. Snyder if he had told anybody he would support such a bill. There is no response from Mr. Snyder, but a December 3 email from one of Mr. Snyder's legislative lobbyists, Sally Durfee, signals that Mr. Snyder did support it. But she mentions the need to convince Rep. Jeff Farrington (R-Utica), the House Tax Policy Committee chair. "Farrington, chair of House Taxation, said he would take up this bill over his dead body," she wrote. "Then he said he would take up if you asked directly. You are having lunch with him today - can you just mention the importance of getting this bill done before we adjourn?" Mr. Snyder did not respond via email. The bill was never taken up. - See more at: http://www.gongwer.com/programming/news.cfm?article_ID=550120101#sthash.6hEwt6Ta.dpuf

From: Trakul, Pamela (DTMB)
Sent: Friday, January 22, 2016 1:40 PM
To: 'dtrakul@emich.edu'
Subject: FW: "He's his own best spokesman"

Look at MSNBC playing nice…..sort of.

Pamela A. Trakul, Senior Executive Management Assistant
to DTMB Chief Deputy Director and COO, Brom Stibitz, and CFO, Phil Jeffery
Lewis Cass Building, Second Floor
320 S. Walnut Street
P.O. Box 30026
Lansing, Michigan 48909
Phone: 517-373-7506

From: Governor's Office [mailto:governorsoffice@govsubscriptions.michigan.gov]
Sent: Friday, January 22, 2016 12:55 PM
To: Trakul, Pamela (DTMB) <TrakulP@michigan.gov>
Subject: "He's his own best spokesman"



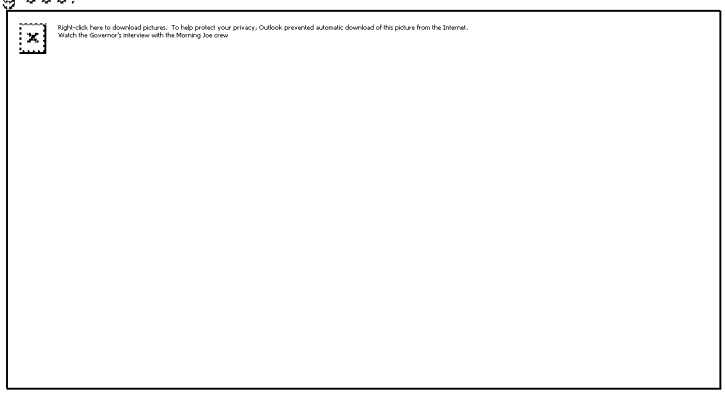
How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

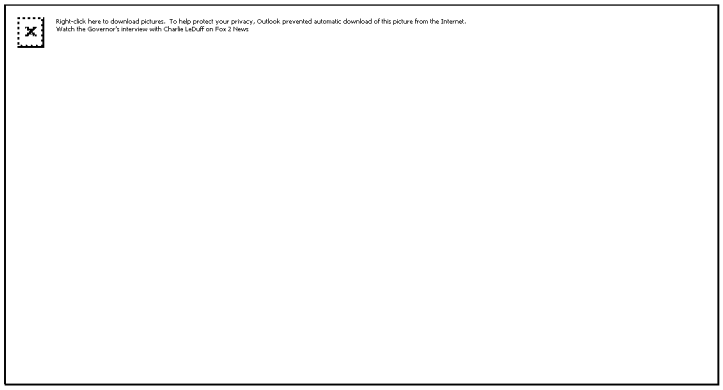
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water

crisis on Morning Joe.



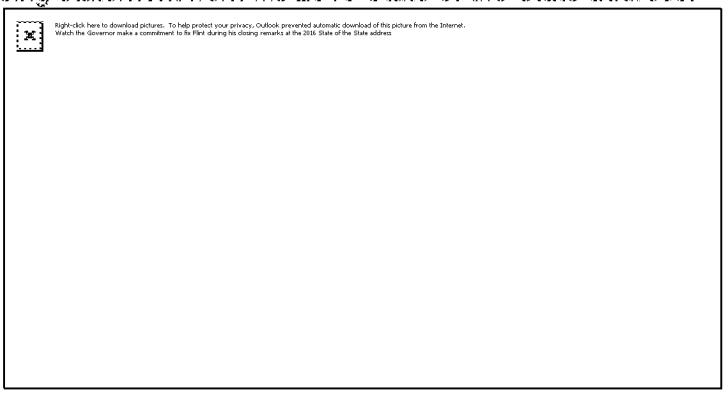
Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

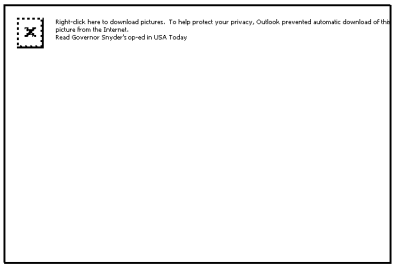


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



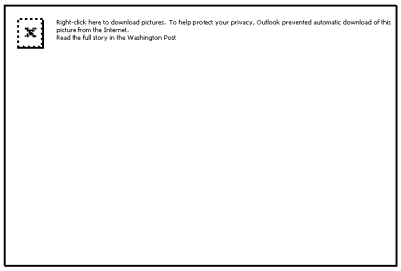
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



Visit HelpForFlint.com to learn how you can help Flint residents.

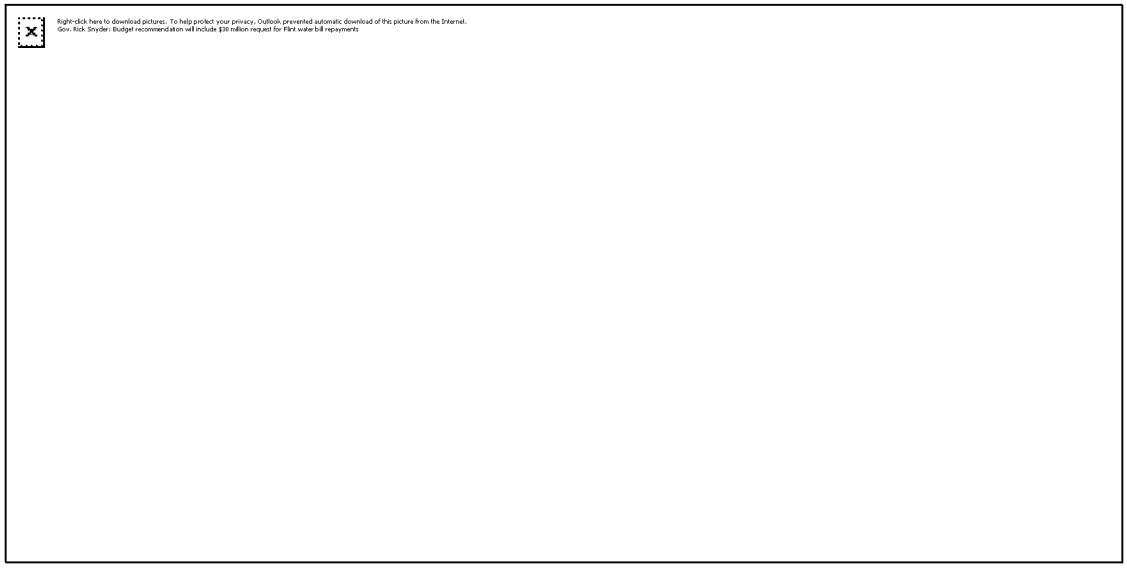
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This email was sent to trakulp@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:17 PM
To: Trial, Larry (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

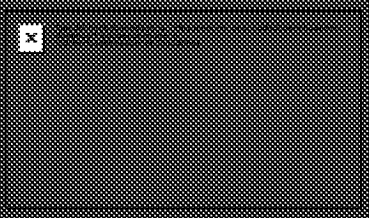
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

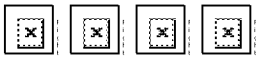




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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This email was sent to trial@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB);Trial, Larry (DTMB)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Attachments: DIT Form 99.docx

Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

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From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his

original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.

The areas where we need more attention are as follows:

1) I need an analysis of the Virginia Tech/Hurley data and their conclusions. I would like to make a strong statement with a demonstration of proof that the lead blood levels seen are not out of the ordinary and are attributable to seasonal fluctuations. Geralyn is working on this for me but she needs someone in public health who can work directly with her on immediate concerns/questions. Sue – Please get her a name immediately.
2) I need an understanding of what WIC will pay for and when. We are hearing that the USDA is indicating that premade formula can be provided. Internal WIC staff don't seem to be saying the same things. And there may also be a supply issue. Elizabeth is following up for me on this.
3) Elizabeth will also follow up with Terry Beuer to see what FNS will pay for on the food assistance side, or if there are other programs that may cover water or premade formula.
4) I think we did a good job getting the local public health department involved and I ask that we work in concert with him. The recommendation is that they be included in the press event this week.

We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

3. Advisories will be disseminated recommending citizens flush your cold water pipes, use only water from the cold water tap for drinking, cooking and especially for making baby formula.

4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

INTERNET ACCESS EXCEPTION REQUEST

Michigan Department of Technology, Management and Budget

1. Request Date
9/28/2015

2a. Requestor Last Name	b. First Name	3. Requestor Title
Dykema	Linda	Division Director

4. Agency / Office / Division / Section / Unit
Environmental Health Division

5. Contact Name	6. Telephone Number
Linda Dykema	517-335-8566

7. Email Address
dykemal@michigan.gov

8. Office Location *(include Building Name, Suite, Street, City, State and Zip)*
Capitol View Building, 4th floor office 406, 201 Townsend St., Lansing MI 48913

9. Source Computer IP Address *(must be static)*	10. Computer Type *(e.g., laptop, desktop, etc.)*
10.255.10.62	laptop

11. Reason for Exception

Access to the Virginia Tech Flint Drinking Water Study site is urgently needed to respond to requests from MDHHS Director and Governor's office.

12. URL's for Exception

www.flintwaterstudy.org

13. Agency Deputy Director or CSP Representative Signature — Date

DTMB-0099 (Rev. 11/19/2014)

DISTRIBUTION:
FAX to MiSOC (517) 373-8955

Internet Exception Process for Internet Access

INSTRUCTIONS:

When: Effective January 15, 2005 (Updated 11/19/2014)

End-user:

- Receives a "Content blocked by your organization" message when attempting to access a website that has been blocked by policy. If this block is in error or interferes with State business that must be conducted, end-user must go through the Exception Process described below.
- If the End-User receives some other error when attempting to access a known valid website then DTMB End User Support needs to investigate the cause of the error prior to further action, contact the Help Desk at 517-241-9700 to open a ticket for end user support. The end user support technician may advise you to complete the DTMB-99 process.
- Questions may be addressed by phone to DTMB MiSOC @ 517-335-1722.

Exception Process:

- Requestor fills out DTMB-0099, Internet Access Exception Request retrieved from website: http://inside.michigan.gov/dtmb/wr/Forms/Internet%20Access%20Exception%20Request.dot
- Request date
- Requestor name is the user who will be accessing the exception website(s)
- Agency / Office / Division / Section / Unit
- Contact name for questions
- Contact phone number
- Contact email address
- Office location
- Source computer IP address (computer that will access the exempted website) must have a static IP address assigned (i.e. not DHCP)
- Computer type
- Reason for exception request (Justification)
- URL(s) for website(s) for requested exception must be complete URL (e.g. http://www.exceptionurl.com/)
- The form MUST be signed by either your agency deputy director (or higher) or your agency Customer Service Partnership (CSP) representative. You can find your representative on SharePoint here: http://inside.michigan.gov/sites/dtmb/CSP/Shared%20Documents/CSP%20Membership%20List%20-June%2015%202015.pdf

Request Process

- Requestor has Agency Deputy Director or MITEC representative sign DTMB-0099 exception or no action will be taken on the exception request
- Requestor faxes the signed DTMB-0099 to DTMB Michigan Security Operations Center at: 517-373-8955
- DTMB MiSOC implements the exception to allow approved Internet access
- DTMB MiSOC updates ticket as resolved and requestor is notified via automated email

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 7:58 AM
To: Briggs, Gailene (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Hi Gailene,

Was a DTMB-99 been filled out, signed and submitted? Either way, flintwaterstudy.org is on a server that is also serving up malware. Opening this up is a risk to the State of Michigan network.

Also (Larry), the ticket is INC000005733948.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB); Trial, Larry (DTMB)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

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The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

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Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)

Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
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> Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

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4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 8:02 AM
To: Briggs, Gailene (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Okay, great!

I saw he made comments in the ticket but didn't look at when.

Thanks,

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 8:01 AM
To: Dashner, Kendra (DTMB); Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Thanks Kendra, Larry has already taken care of this.
It was expedited by management to be resolved ASAP, Larry stayed to take care of it.
Thanks again Larry

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 7:58 AM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Hi Gailene,

Was a DTMB-99 been filled out, signed and submitted? Either way, flintwaterstudy.org is on a server that is also serving up malware. Opening this up is a risk to the State of Michigan network.

Also (Larry), the ticket is INC000005733948.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB); Trial, Larry (DTMB)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

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Importance: High

FYI the ticket # is 647875.
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To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

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Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

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Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

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Sent: Monday, September 28, 2015 10:09 AM
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Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
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Sent from my iPhone

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Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
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Federal – State – Local action plan to address Flint Drinking Water

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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 8:03 AM
To: Trial, Larry (DTMB);Briggs, Gailene (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Sorry! Just now seeing this email. Trying to get through the ones I missed yesterday and so far today.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 7:11 AM
To: Briggs, Gailene (DTMB); Dashner, Kendra (DTMB)
Cc: McPherson, Victoria (DTMB); Nevai, Tom (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Gailene,
I did stay and work on the issue last night, you will have full access to the website.
Thanks,
Larry

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
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Dan Wyant, Director

Department of Environmental Quality
517-284-6700 (New Number)

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 9:10 AM
To: Trial, Larry (DTMB)
Subject: Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Larry
Please see bello and let me know. Thanks

Begin forwarded message:

> **From:** "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> **Date:** September 29, 2015 at 9:08:26 AM EDT
> **To:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>
> **Cc:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Haskell, Jeff (DTMB)" <HaskellJ@michigan.gov>
> **Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....**
>
> See below...
>
> ---
>
> **From:** Dykema, Linda D. (DCH)
> **Sent:** Tuesday, September 29, 2015 9:06 AM
> **To:** Grijalva, Nancy (DCH); Robinson, Mikelle (DCH); Briggs, Gailene (DTMB); Haskell, Jeff (DTMB)
> **Cc:** Anderson, Paula (DCH); Miller, Corinne (DCH)
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
>
> CORRECTION:
>
> I can get to flintwaterstudy.org and I can see much of the content, BUT there are several sections with the popup "Content blocked by your organization" box with "Reason: This Websense category is filtered: Personal Network Storage and Backup."
>
> I assume there are security issues with this content. Frustrating!
>
> Linda
>
> ---
>
> **From:** Grijalva, Nancy (DCH)
> **Sent:** Tuesday, September 29, 2015 8:07 AM
> **To:** Dykema, Linda D. (DCH); Robinson, Mikelle (DCH)
> **Cc:** Anderson, Paula (DCH)
> **Subject:** FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> **Importance:** High
>
> FYI...

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 7:33 AM
To: Grijalva, Nancy (DCH); Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

This is done, I got confirmation from the tech this morning already that this has been completed and you will have full access to this site.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 4:08 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Does it take that long to accomplish this? We have some serious issues we need to address… and need that information quickly…

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:03 PM
To: Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB); Grijalva, Nancy (DCH); Briggs, Gailene (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

I just spoke to the tech who has the ticket and he is going to provide an update in the morning to us. He believes he has all the information needed.

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
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To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.

PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

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Cc: Moran, Susan (DCH)
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Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

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Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

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To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

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Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)

Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

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Press Conference in Flint – Wednesday, Thursday or Friday.

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Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

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Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

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5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 9:44 AM
To: McPherson, Victoria (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Want me to bring this to Cynthia as well? She was not happy with the other site being hosted by GoDaddy.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

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Cc: Dashner, Kendra (DTMB)
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

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> Do you know who set up (owns) this website? Is it one of our agencies?
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> Victoria McPherson, CISSP, EnCE, CeH
> Manager, Michigan Security Operations Center (MiSOC)
> DTMB, Michigan Cyber Security
> (517) 373-3832 – Desk Phone
> (517) 335-1722 – MiSOC Central Number
>
> ---
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> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 7:32 AM
> **To:** Trial, Larry (DTMB) <TrialL@michigan.gov>; Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
> **Cc:** McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
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<NevaiT@michigan.gov>
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FYI the ticket # is 647875.
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Sent: Tuesday, September 29, 2015 9:47 AM
To: Dashner, Kendra (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Sure. So at least she knows.

Victoria McPherson, CISSP, EnCE, CeH
Manager, Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 373-3832 – Desk Phone
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Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
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Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 10:47 AM
To: Briggs, Gailene (DTMB);McPherson, Victoria (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Including Larry.

Are they pulling down or attaching documents to this site?

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:42 AM
To: McPherson, Victoria (DTMB); Dashner, Kendra (DTMB)
Subject: Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

FYI not working

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> **From:** "Dykema, Linda D. (DCH)" <DykemaL@michigan.gov>
> **Date:** September 29, 2015 at 10:35:23 AM EDT
> **To:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> **Cc:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>, "Haskell, Jeff (DTMB)" <HaskellJ@michigan.gov>
> **Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....**
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> **Sent:** Tuesday, September 29, 2015 9:06 AM
> **To:** Grijalva, Nancy (DCH); Robinson, Mikelle (DCH); Briggs, Gailene (DTMB); Haskell, Jeff (DTMB)
> **Cc:** Anderson, Paula (DCH); Miller, Corinne (DCH)
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
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> CORRECTION:
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> Linda
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> **Sent:** Tuesday, September 29, 2015 8:07 AM
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> **Cc:** Anderson, Paula (DCH)
> **Subject:** FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> **Importance:** High
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> **From:** Briggs, Gailene (DTMB)
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> **To:** Grijalva, Nancy (DCH); Nordyke, Susan (DTMB)
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> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on

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Importance: High

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Importance: High

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Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
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Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

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Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

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Sent: Monday, September 28, 2015 1:53 PM
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The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big 8 or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

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Sent: Monday, September 28, 2015 10:16 AM

To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor-
Congressman Kildee at 11:30 am

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Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
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Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
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a supply issue. Elizabeth is following up for me on this.

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We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

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517-284-6700 (New Number)

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Sent: Tuesday, September 29, 2015 10:51 AM
To: Dashner, Kendra (DTMB)
Cc: Briggs, Gailene (DTMB);Trial, Larry (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Kendra,

I can go to the site without anything being blocked. I poked around quite a bit -- post comments, watch video... - still no problems. Can we please get details as to exactly what they are attempting to do?

Victoria McPherson, CISSP, EnCE, CeH
Manager, Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 373-3832 -- Desk Phone
(517) 335-1722 -- MiSOC Central Number

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Subject: RE: Proposed Press Conference on Flint Drinking Water

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I will let you handle this. Of the response I tried to type out and re-type, I'm suggesting ways of how this should be handled and I'm not sure how you want it handled.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

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Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Not that I am aware of just need to get to sites for press conference

On Sep 29, 2015, at 10:46 AM, Dashner, Kendra (DTMB) <DashnerK@michigan.gov> wrote:

> Including Larry.
>
> Are they pulling down or attaching documents to this site?
>
> *Kendra Dashner*
> DTMB/CIP/Office of Michigan Cyber Security
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 10:42 AM
> **To:** McPherson, Victoria (DTMB); Dashner, Kendra (DTMB)
> **Subject:** Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> FYI not working
>
> Begin forwarded message:
>
> > **From:** "Dykema, Linda D. (DCH)" <DykemaL@michigan.gov>
> > **Date:** September 29, 2015 at 10:35:23 AM EDT
> > **To:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> > **Cc:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>, "Haskell, Jeff (DTMB)"

<HaskellJ@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

No, it's the same as I reported below. Some content is blocked. The site doesn't view or perform well in IE so I tried Chrome as well, still can't see all the content.

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:10 AM
To: Grijalva, Nancy (DCH)
Cc: Nordyke, Susan (DTMB); Haskell, Jeff (DTMB); Dykema, Linda D. (DCH)
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Thank you Nancy
Linda the site has been fixed . Can you please verify for me
Thank you

On Sep 29, 2015, at 10:07 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:

> Please work with Linda Dykema, she is working with this site for Director Lyon. Thanks!
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 9:42 AM
> **To:** Grijalva, Nancy (DCH)
> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB)
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
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> Some one is working on this. Do you have a contact for this site that our security people can work with?
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> On Sep 29, 2015, at 9:08 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:
>
> > See below...
> >
> > ---
> >
> > **From:** Dykema, Linda D. (DCH)
> > **Sent:** Tuesday, September 29, 2015 9:06 AM
> > **To:** Grijalva, Nancy (DCH); Robinson, Mikelle (DCH); Briggs, Gailene (DTMB); Haskell, Jeff (DTMB)
> > **Cc:** Anderson, Paula (DCH); Miller, Corinne (DCH)
> > **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> >
> > CORRECTION:

I can get to flintwaterstudy.org and I can see much of the content, BUT there are several sections with the popup "Content blocked by your organization" box with "Reason: This Websense category is filtered: Personal Network Storage and Backup."

I assume there are security issues with this content. Frustrating!

Linda

From: Grijalva, Nancy (DCH)
Sent: Tuesday, September 29, 2015 8:07 AM
To: Dykema, Linda D. (DCH); Robinson, Mikelle (DCH)
Cc: Anderson, Paula (DCH)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI...

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 7:33 AM
To: Grijalva, Nancy (DCH); Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

This is done, I got confirmation from the tech this morning already that this has been completed and you will have full access to this site.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 4:08 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Does it take that long to accomplish this? We have some serious issues we need to address... and need that information quickly...

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:03 PM
To: Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB); Grijalva, Nancy (DCH); Briggs, Gailene (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

I just spoke to the tech who has the ticket and he is going to provide an update in the morning to us. He believes he has all the information needed.

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my iPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)

Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
>
> The areas where we need more attention are as follows:
>
> 1) I need an analysis of the Virginia Tech/Hurley data and their conclusions. I would like to make a strong statement with a demonstration of proof that the lead blood levels seen are not out of the ordinary and are attributable to seasonal fluctuations. Geralyn is working on this for me but she needs someone in public health who can work directly with her on immediate concerns/questions. Sue -- Please get her a name immediately.
> 2) I need an understanding of what WIC will pay for and when. We are hearing that the USDA is indicating that premade formula can be provided. Internal WIC staff don't seem to be saying the

same things. And there may also be a supply issue. Elizabeth is following up for me on this.

3) Elizabeth will also follow up with Terry Beuer to see what FNS will pay for on the food assistance side, or if there are other programs that may cover water or premade formula.
4) I think we did a good job getting the local public health department involved and I ask that we work in concert with him. The recommendation is that they be included in the press event this week.

We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to ensure that drinking water is safe.

3. Advisories will be disseminated recommending citizens flush your cold water pipes, use only water from the cold water tap for drinking, cooking and especially for making baby formula.

4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 11:03 AM
To: Grijalva, Nancy (DCH)
Cc: Dykema, Linda D. (DCH);Nordyke, Susan (DTMB);Haskell, Jeff (DTMB)
Subject: Re: .. need now for Governor

Security tech just tried calling Linda to work with her on this. He needs more information as to where she needs to go they feel it Is open. Please Linda call Larry back so he can address
Thank you

On Sep 29, 2015, at 11:01 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:

> This absolutely must be fixed ASAP -- we need this information ASAP -- trying to make determinations on health of citizens and need info for Governor by 12:30
>
> ---
>
> **From:** Dykema, Linda D. (DCH)
> **Sent:** Tuesday, September 29, 2015 10:35 AM
> **To:** Briggs, Gailene (DTMB); Grijalva, Nancy (DCH)
> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB)
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> No, it's the same as I reported below. Some content is blocked. The site doesn't view or perform well in IE so I tried Chrome as well, still can't see all the content.
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> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB); Dykema, Linda D. (DCH)
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
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> > **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

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Importance: High

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Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

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Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)

Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

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Cc: Moran, Susan (DCH)
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To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

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Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:32 PM
To: Trial, Larry (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

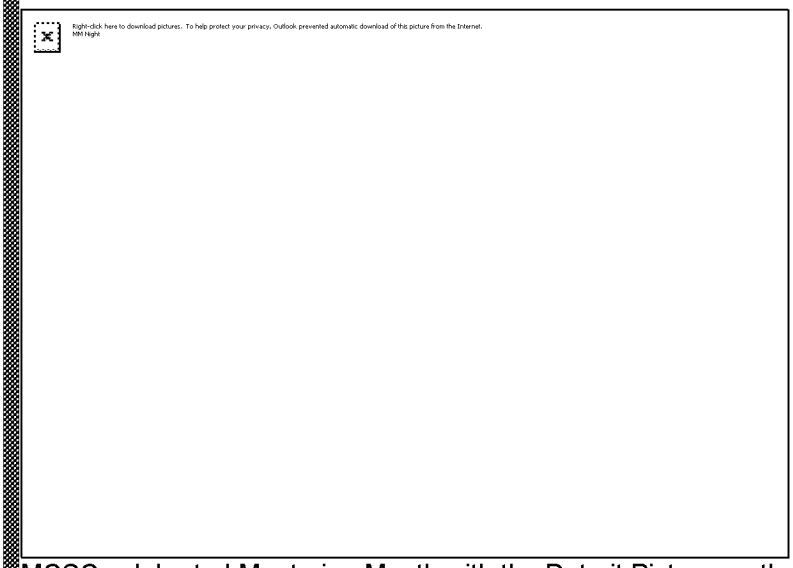
For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to triall@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: MI Community Service Commission <MCSC@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 11:02 AM
To: Trial, Larry (DTMB)
Subject: 5 grants worth up to $250,000

Michigan Community Service Commission News

MCSC celebrates Mentoring Month with the Detroit Pistons



MCSC celebrated Mentoring Month with the Detroit Pistons as the two organizations teamed up to host Mentor Michigan Night at the Palace of Auburn Hills. More than 100 people involved with mentoring programs attended the event.

Mentor Michigan redevelops Quality Based Mentoring Standards

In September 2015, MENTOR: the National Mentoring Partnership released the 4th edition of the Elements of Effective Practice for Mentoring. In response, Mentor Michigan has redeveloped Quality Based Mentoring Standards in order to reflect the most up-to-date research in the mentoring field. This new and improved system will enable us to increase our level of engagement with mentoring programs, ensuring that all youth in Michigan receive the level of support they need. Quality Rated Programs will receive special offers and opportunities for national exposure.

January 2016

News

MCSC Celebrates Mentoring Month with the Detroit Pistons

Mentor Michigan redevelops Quality Based Mentoring Standards

Governor's Service Awards nominations now open

National Service Agency Deploys AmeriCorps Team to Assist with Flint Water Emergency

Funding alerts

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Kars 4 Kids Grants

Walmart Foundation State Giving Program

National Arts and Humanities Youth Program Awards

Volunteer Opportunities

Junior Achievement of Mid-

Michigan

Willow Farm Therapeutic Riding

Feeding America West Michigan

Governor's Service Awards nominations now open

MCSC is now accepting nominations for the 2016 Governor's Service Awards. The form can now be filled out online. Nominate a volunteer, organization or national service program today!

Michigan's AmeriCorps

National service agency deploys AmeriCorps team to assist with Flint water emergency



The Corporation for National and Community Service (CNCS) announced it is deploying an AmeriCorps team to Flint, to support state and local efforts to protect the public health of residents facing challenges from increased lead levels in the Flint water supply.

"National service is all about getting things done to solve local problems, and we are committed to supporting Flint at this time of need," said Wendy Spencer, CEO of CNCS.

Funding Alerts

Scotts Miracle-Gro GRO1000 Grassroots Grants

The Scotts Miracle-Gro Company's GRO1000 Grassroots Grants help foster the development of gardens and green spaces in the United States. Grants of up to $1,500 are awarded to local communities throughout the country to help bring edible gardens, flower gardens and public green spaces to more neighborhoods.

Teacher Vision Grants

American Electric Power will combine your teaching talents and creativity with our resources and desire to help you make a difference in your students' lives. Available for teachers of pre-k through grade 12 with projects that have an academic focus and a goal to improve student achievement. Grants range from $100 to $500.

Kars4Kids Grants

Kars4Kids is constantly on the lookout for like-minded charities which share our values and are working hard to make a difference

in the areas of education and youth development. Grants typically range from $500-$2,000, depending on mission alignment and availability of funds.

Walmart Foundation State Giving Program
Applications will be accepted for programs within the scope of one of the following focused giving areas: career opportunity, hunger and healthy eating or disaster preparedness. Grants range from $25,000 to $250,000.

National Arts and Humanities Youth Program Awards
The National Arts and Humanities Youth Program Awards, sponsored by the President's Committee on the Arts and the Humanities, recognizes excellence in after-school and out-of-school arts and humanities programs for underserved children and youth. Twelve winners will receive a $10,000 award and an invitation to accept their award at a White House ceremony.

Volunteer opportunities

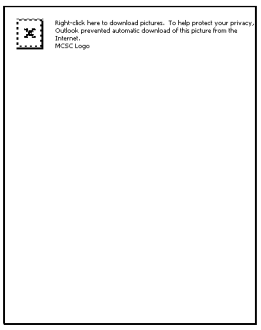
Junior Achievement of Mid-Michigan
Junior Achievement offers programs to teach young people career and life skills. JA programs are five to seven sessions usually taught over the course of several weeks to students in K-12th grade.

Willow Farm Therapeutic Riding
Willow Farm Therapeutic Riding serves as a center for continual development, implementation and evaluation of a therapeutic riding program for children and young adults between the ages of 4 and 26, all of whom have a physician-diagnosed disability. Volunteer opportunities include sidewalkers and horse leaders.

Feeding America West Michigan
Feeding America West Michigan Food Bank provides food to 492,100 people in need each year. In one hour, volunteers can help distribute 150 meals.

About the MCSC

The Michigan Community Service Commission utilizes service as a strategy to address the state's most pressing issues and empowers volunteers to strengthen communities. In 2015-2016, the MCSC is granting more than $7 million in federal funds to local communities for volunteer programs and activities. The MCSC is funding 29 AmeriCorps programs and four My Brothers Keeper grantees. The Governor's Service Awards and Mentor Michigan are also premier programs of the MCSC. www.michigan.gov/volunteer



Questions?
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:55 PM
To: Trial, Larry (DTMB)
Subject: "He's his own best spokesman"

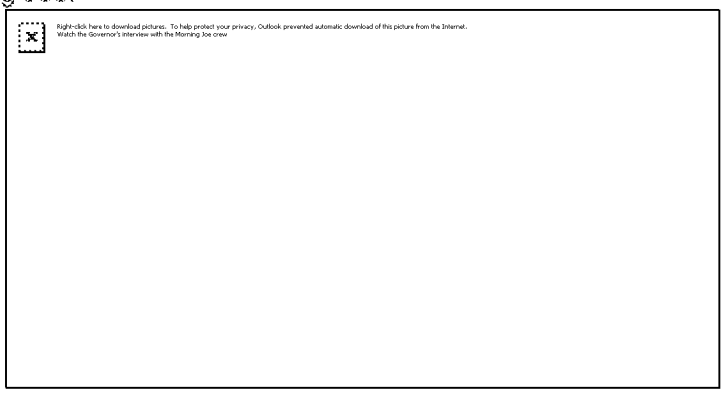
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

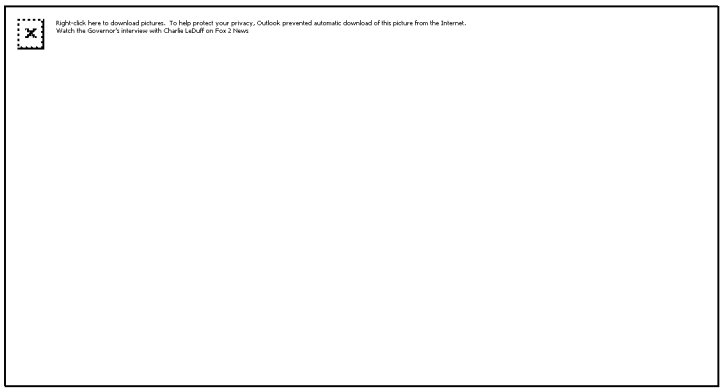
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

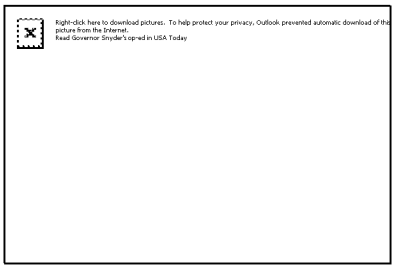


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



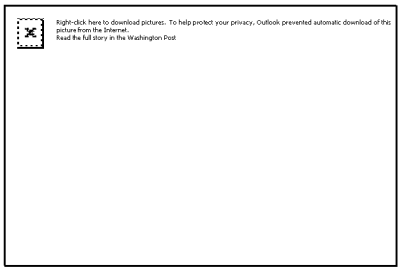
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:48 PM
To: Trial, Larry (DTMB)
Subject: Flint Volunteer Efforts

Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

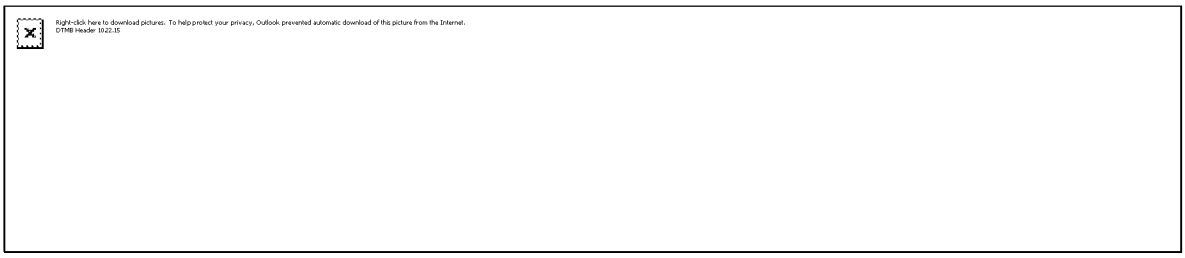
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

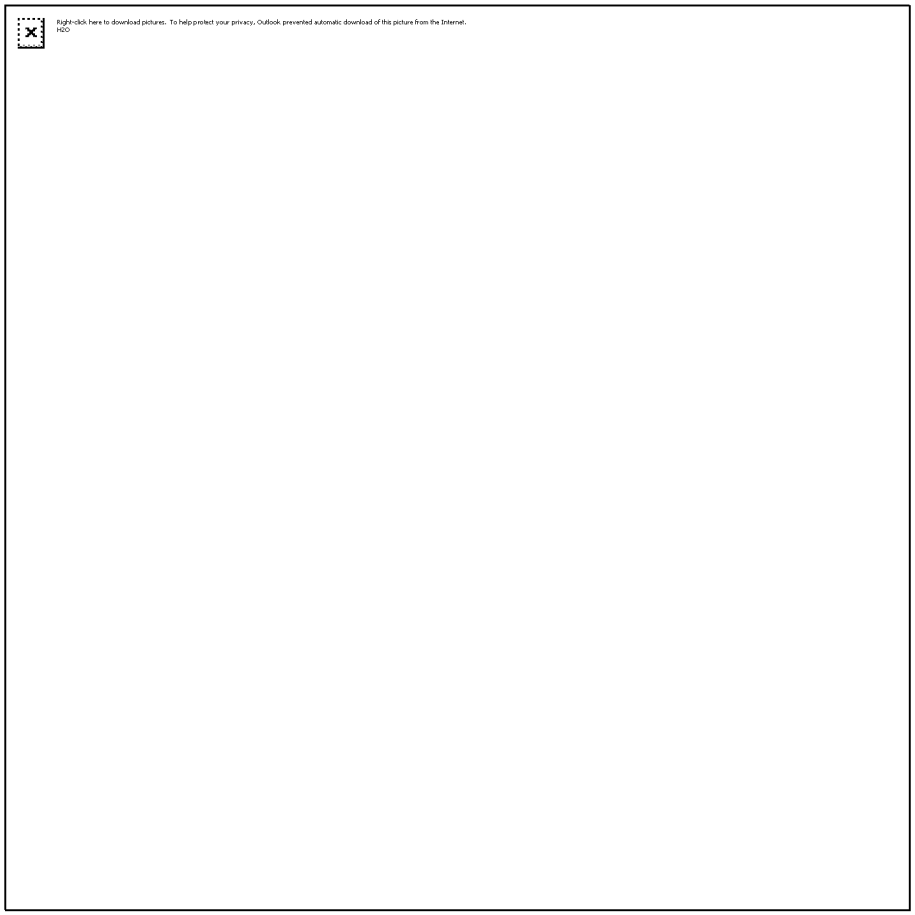
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Trial, Larry (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

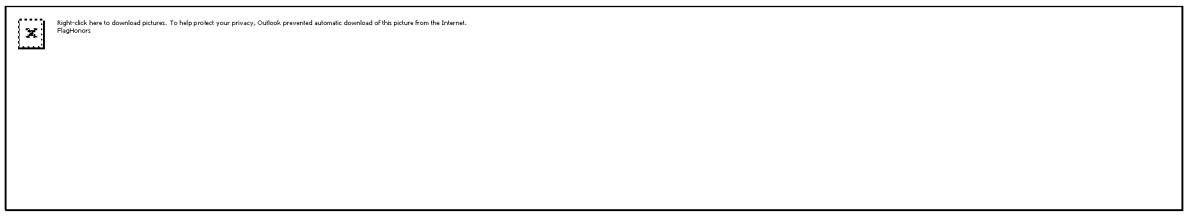
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:57 AM
To: Trial, Larry (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

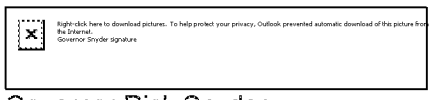
I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

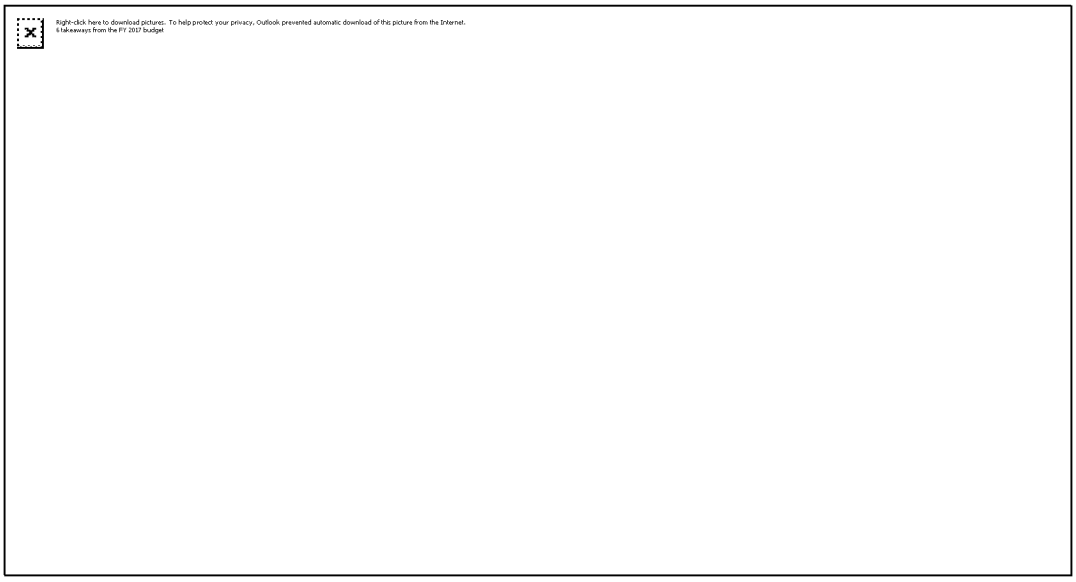
Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:48 PM
To: Trial, Larry (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

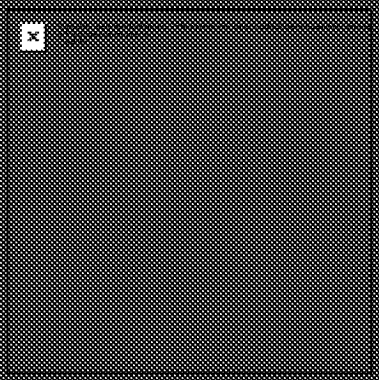
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

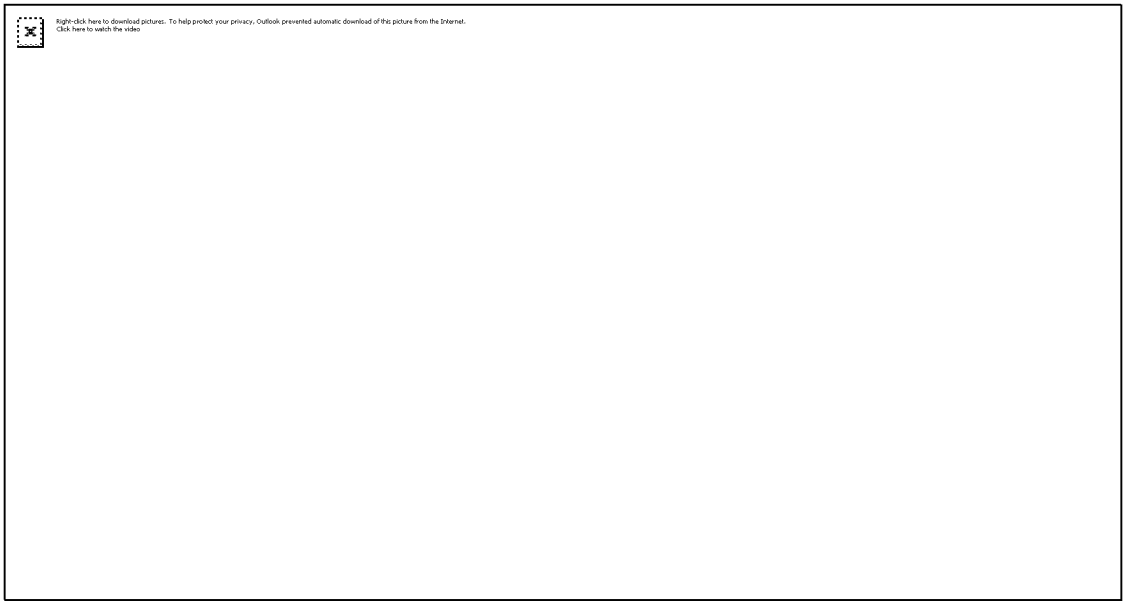
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:27 PM
To: Trial, Larry (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

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click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



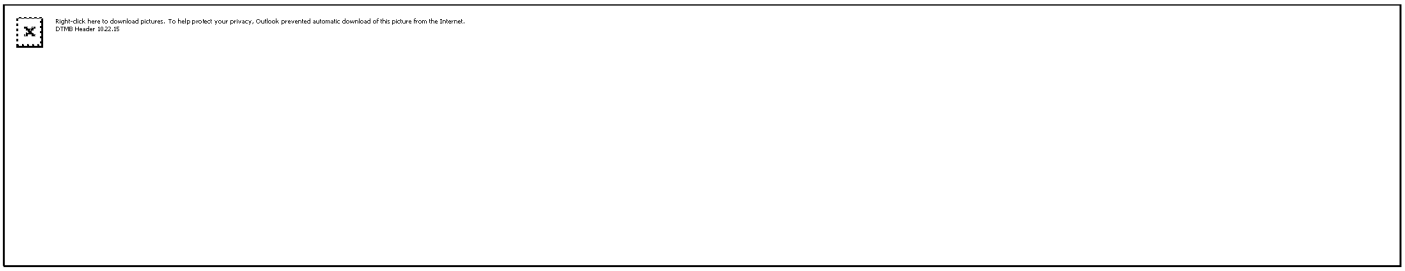
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Trial, Larry (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 8:05 AM
To: Dashner, Kendra (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

You need to work 18 hours a day, and no excuses (smile)

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 8:03 AM
To: Trial, Larry (DTMB) <TrialL@michigan.gov>; Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Sorry! Just now seeing this email. Trying to get through the ones I missed yesterday and so far today.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 7:11 AM
To: Briggs, Gailene (DTMB); Dashner, Kendra (DTMB)
Cc: McPherson, Victoria (DTMB); Nevai, Tom (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Gailene,
I did stay and work on the issue last night, you will have full access to the website.
Thanks,
Larry

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

---

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

---

From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
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Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
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Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 8:08 AM
To: McPherson, Victoria (DTMB)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

---

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 8:01 AM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Thanks Kendra, Larry has already taken care of this.
It was expedited by management to be resolved ASAP, Larry stayed to take care of it.
Thanks again Larry

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 7:58 AM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Hi Gailene,

Was a DTMB-99 been filled out, signed and submitted? Either way, flintwaterstudy.org is on a server that is also serving up malware. Opening this up is a risk to the State of Michigan network.

Also (Larry), the ticket is INC000005733948.

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:00 PM
To: Dashner, Kendra (DTMB); Trial, Larry (DTMB)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Vicki or Kendra,
I need this addresses ASAP for a Press Conference

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

---

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 10:52 AM
To: Briggs, Gailene (DTMB);Dashner, Kendra (DTMB)
Cc: McPherson, Victoria (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Who can I call to see where the blocks are coming in at (on the website - http://flintwaterstudy.org/)
I can get to the without seeing any blocks on the page
Thanks,
Larry

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:48 AM
To: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
Cc: McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Not that I am aware of just need to get to sites for press conference

On Sep 29, 2015, at 10:46 AM, Dashner, Kendra (DTMB) <DashnerK@michigan.gov> wrote:

> Including Larry.
>
> Are they pulling down or attaching documents to this site?
>
> *Kendra Dashner*
> DTMB/CIP/Office of Michigan Cyber Security
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 10:42 AM
> **To:** McPherson, Victoria (DTMB); Dashner, Kendra (DTMB)
> **Subject:** Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> FYI not working
>
> Begin forwarded message:
>
> > **From:** "Dykema, Linda D. (DCH)" <DykemaL@michigan.gov>
> > **Date:** September 29, 2015 at 10:35:23 AM EDT
> > **To:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> > **Cc:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>, "Haskell, Jeff (DTMB)" <HaskellJ@michigan.gov>

Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

No, it's the same as I reported below. Some content is blocked. The site doesn't view or perform well in IE so I tried Chrome as well, still can't see all the content.

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:10 AM
To: Grijalva, Nancy (DCH)
Cc: Nordyke, Susan (DTMB); Haskell, Jeff (DTMB); Dykema, Linda D. (DCH)
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Thank you Nancy
Linda the site has been fixed . Can you please verify for me
Thank you

On Sep 29, 2015, at 10:07 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:

> Please work with Linda Dykema, she is working with this site for Director Lyon. Thanks!
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 9:42 AM
> **To:** Grijalva, Nancy (DCH)
> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB)
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> Some one is working on this. Do you have a contact for this site that our security people can work with?
>
> On Sep 29, 2015, at 9:08 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:
>
> > See below...
> >
> > ---
> >
> > **From:** Dykema, Linda D. (DCH)
> > **Sent:** Tuesday, September 29, 2015 9:06 AM
> > **To:** Grijalva, Nancy (DCH); Robinson, Mikelle (DCH); Briggs, Gailene (DTMB); Haskell, Jeff (DTMB)
> > **Cc:** Anderson, Paula (DCH); Miller, Corinne (DCH)
> > **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> >
> > CORRECTION:
> >
> > I can get to flintwaterstudy.org and I can see much of the content, BUT there are several sections with the popup

"Content blocked by your organization" box with "Reason: This Websense category is filtered: Personal Network Storage and Backup."

I assume there are security issues with this content. Frustrating!

Linda

From: Grijalva, Nancy (DCH)
Sent: Tuesday, September 29, 2015 8:07 AM
To: Dykema, Linda D. (DCH); Robinson, Mikelle (DCH)
Cc: Anderson, Paula (DCH)
Subject: FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI...

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 7:33 AM
To: Grijalva, Nancy (DCH); Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

This is done, I got confirmation from the tech this morning already that this has been completed and you will have full access to this site.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 4:08 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Does it take that long to accomplish this? We have some serious issues we need to address... and need that information quickly...

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:03 PM
To: Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB); Grijalva, Nancy (DCH); Briggs, Gailene (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

I just spoke to the tech who has the ticket and he is going to provide an update in the morning to us. He believes he has all the information needed.

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

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Thanks,
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To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
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Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

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Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
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From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy

(DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

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Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

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From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
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Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

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Sent: Tuesday, September 29, 2015 10:55 AM
To: Dashner, Kendra (DTMB);Briggs, Gailene (DTMB);McPherson, Victoria (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

I can call her

From: Dashner, Kendra (DTMB)
Sent: Tuesday, September 29, 2015 10:54 AM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>
Cc: Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Thanks Gailene!

Larry, do you want to call Lynda or would you like me to?

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:53 AM
To: McPherson, Victoria (DTMB)
Cc: Dashner, Kendra (DTMB); Trial, Larry (DTMB)
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Kendra I am at the summit today so would you please reach out to Lynda Dykema she could give you this information

On Sep 29, 2015, at 10:51 AM, McPherson, Victoria (DTMB) <McPhersonV@michigan.gov> wrote:

> Kendra,
>
> I can go to the site without anything being blocked. I poked around quite a bit -- post comments, watch video... - still no problems. Can we please get details as to exactly what they are attempting to do?
>
> Victoria McPherson, CISSP, EnCE, CeH
> Manager, Michigan Security Operations Center (MiSOC)
> DTMB, Michigan Cyber Security
> (517) 373-3832 -- Desk Phone
> (517) 335-1722 -- MiSOC Central Number
>
> ---
>
> **From:** Dashner, Kendra (DTMB)
> **Sent:** Tuesday, September 29, 2015 10:47 AM
> **To:** Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; McPherson, Victoria (DTMB)

<McPhersonV@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Including Larry.

Are they pulling down or attaching documents to this site?

Kendra Dashner
DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:42 AM
To: McPherson, Victoria (DTMB); Dashner, Kendra (DTMB)
Subject: Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

FYI not working

Begin forwarded message:

> **From:** "Dykema, Linda D. (DCH)" <DykemaL@michigan.gov>
> **Date:** September 29, 2015 at 10:35:23 AM EDT
> **To:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> **Cc:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>, "Haskell, Jeff (DTMB)" <HaskellJ@michigan.gov>
> **Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....**
>
> No, it's the same as I reported below. Some content is blocked. The site doesn't view or perform well in IE so I tried Chrome as well, still can't see all the content.
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 10:10 AM
> **To:** Grijalva, Nancy (DCH)
> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB); Dykema, Linda D. (DCH)
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> Thank you Nancy
> Linda the site has been fixed . Can you please verify for me
> Thank you
>
> On Sep 29, 2015, at 10:07 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:
>
> > Please work with Linda Dykema, she is working with this site for Director Lyon. Thanks!
> >
> > ---
> >
> > **From:** Briggs, Gailene (DTMB)
> > **Sent:** Tuesday, September 29, 2015 9:42 AM

To: Grijalva, Nancy (DCH)
Cc: Nordyke, Susan (DTMB); Haskell, Jeff (DTMB)
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Some one is working on this. Do you have a contact for this site that our security people can work with?

On Sep 29, 2015, at 9:08 AM, Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov> wrote:

> See below...
>
> ---
>
> **From:** Dykema, Linda D. (DCH)
> **Sent:** Tuesday, September 29, 2015 9:06 AM
> **To:** Grijalva, Nancy (DCH); Robinson, Mikelle (DCH); Briggs, Gailene (DTMB); Haskell, Jeff (DTMB)
> **Cc:** Anderson, Paula (DCH); Miller, Corinne (DCH)
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
>
> CORRECTION:
>
> I can get to flintwaterstudy.org and I can see much of the content, BUT there are several sections with the popup "Content blocked by your organization" box with "Reason: This Websense category is filtered: Personal Network Storage and Backup."
>
> I assume there are security issues with this content. Frustrating!
>
> Linda
>
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>
> **From:** Grijalva, Nancy (DCH)
> **Sent:** Tuesday, September 29, 2015 8:07 AM
> **To:** Dykema, Linda D. (DCH); Robinson, Mikelle (DCH)
> **Cc:** Anderson, Paula (DCH)
> **Subject:** FW: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> **Importance:** High
>
> FYI...
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 7:33 AM
> **To:** Grijalva, Nancy (DCH); Nordyke, Susan (DTMB)
> **Cc:** Haskell, Jeff (DTMB)
> **Subject:** RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
> **Importance:** High

This is done, I got confirmation from the tech this morning already that this has been completed and you will have full access to this site.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 4:08 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>; Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
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Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water

Does it take that long to accomplish this? We have some serious issues we need to address... and need that information quickly...

From: Briggs, Gailene (DTMB)
Sent: Monday, September 28, 2015 4:03 PM
To: Nordyke, Susan (DTMB)
Cc: Haskell, Jeff (DTMB); Grijalva, Nancy (DCH); Briggs, Gailene (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

I just spoke to the tech who has the ticket and he is going to provide an update in the morning to us. He believes he has all the information needed.

From: Nordyke, Susan (DTMB)
Sent: Monday, September 28, 2015 3:52 PM
To: Briggs, Gailene (DTMB) <BriggsG1@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>; Grijalva, Nancy (DCH) <GrijalvaN@michigan.gov>
Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

Hi Gailene,

Please see urgent request below and seek resolution ASAP.

Also, please contact Nancy and work directly with her as needed to resolve.

Thanks,
Susan.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 3:38 PM
To: Nordyke, Susan (DTMB) <NordykeS@michigan.gov>
Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

I contacted the DTMB help desk re my inability to access the VA Tech study web site. The problem is on our end. Trying to remotely remedy the situation did not work, so a ticket has been submitted and I was asked to also submit the attached form, which requires the signature of a deputy director or higher. Since Sue Moran is not in the office, I'll need this kicked up the chain as appropriate for a signature. Thanks

---

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 1:53 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

The problem is not with their website, it's with our internet connection. I can bring the web site up on my IPhone and I've been able to briefly open the website from my computer, but cannot navigate the site. I may have to go elsewhere (Big B or home) to get a good connection.

From: Wells, Eden (DCH)
Sent: Monday, September 28, 2015 1:45 PM
To: Miller, Corinne (DCH); Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

From: Miller, Corinne (DCH)
Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)

Subject: RE: Proposed Press Conference on Flint Drinking Water

Fyi only

The Virginia Tech website has been down and Linda is working with the principal investigator of the Virginia Tech study to obtain further information.

From: Grijalva, Nancy (DCH)
Sent: Monday, September 28, 2015 10:16 AM
To: Moran, Susan (DCH); Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Nick now has a phone conference at 11:30 with the Governor- Congressman Kildee at 11:30 am

---

From: Moran, Susan (DCH)
Sent: Monday, September 28, 2015 10:09 AM
To: Lyon, Nick (DCH)
Cc: Robinson, Mikelle (DCH); Wells, Eden (ewells@umich.edu); Hertel, Elizabeth (DCH); Lasher, Geralyn (DCH); Grijalva, Nancy (DCH); Becker, Timothy (DCH); Dykema, Linda D. (DCH); Miller, Corinne (DCH); Anderson, Paula (DCH)
Subject: Re: Proposed Press Conference on Flint Drinking Water

Lynda Dykema is the contact for questions on Virginia Tech/Hurley data.

Sent from my iPhone

On Sep 28, 2015, at 7:52 AM, Lyon, Nick (DCH) <LyonN2@michigan.gov> wrote:

> Director Wyant and I agreed this morning to establish a team to look at the recommendations below in preparation for a joint press conference later this week. I did modify one and remove one from his original email. He was suggesting an outside public health advisor. I think it's appropriate that this be our CME so I changed that piece. I volunteered Geralyn, Elizabeth, and Dr. Wells to serve on the team.
>
> The areas where we need more attention are as follows:

1) I need an analysis of the Virginia Tech/Hurley data and their conclusions. I would like to make a strong statement with a demonstration of proof that the lead blood levels seen are not out of the ordinary and are attributable to seasonal fluctuations. Geralyn is working on this for me but she needs someone in public health who can work directly with her on immediate concerns/questions. Sue – Please get her a name immediately.
2) I need an understanding of what WIC will pay for and when. We are hearing that the USDA is indicating that premade formula can be provided. Internal WIC staff don't seem to be saying the same things. And there may also be a supply issue. Elizabeth is following up for me on this.
3) Elizabeth will also follow up with Terry Beuer to see what FNS will pay for on the food assistance side, or if there are other programs that may cover water or premade formula.
4) I think we did a good job getting the local public health department involved and I ask that we work in concert with him. The recommendation is that they be included in the press event this week.

We need immediate action on these. I have a follow up phone call early this afternoon. I also ask that any requests coming from the team be treated with great urgency. The expectation is that we will get on top of this and provide leadership on the issue.

Nick

From: Wyant, Dan (DEQ)
Sent: Monday, September 28, 2015 7:18 AM
To: Muchmore, Dennis (GOV); Lyon, Nick (DCH); Hollins, Harvey (GOV)
Cc: Wurfel, Sara (GOV); Wurfel, Sara (GOV); Lasher, Geralyn (DCH); Thelen, Mary Beth (DEQ)
Subject: Proposed Press Conference on Flint Drinking Water

Per the ongoing issues in Flint concerning their drinking water, I would offer the following recommendations. Let's discuss.

Recommendation

Press Conference in Flint – Wednesday, Thursday or Friday.

Participants

Mayor of Flint
Dan Wyant – Michigan Department of Environmental Quality
Nick Lyon – Department of Community Health
Susan Hedman – Region 5 Administrator or EPA
Harvey Hollins – Governor's office
Local Public Health Department

Announcement

Federal – State – Local action plan to address Flint Drinking Water

1. Governor Snyder names Dr. Eden Wells (DHHS Chief Medical Executive) as Flint drinking water Public Health Advisor.

2. All Flint schools water will immediately be tested to

ensure that drinking water is safe.

3. Advisories will be disseminated recommending citizens flush your cold water pipes, use only water from the cold water tap for drinking, cooking and especially for making baby formula.

4. Implementation of fully optimized corrosion controls in the Flint drinking water system.

5. Expanded water testing of at risk properties.

6. Offer water testing at no cost to Flint residents to assure water is safe.

7. Convene a safe drinking water " Technical Review Advisory" to ensure best technology, practices and science is being utilized, including EPA's expertise and assistance from their Office of Research and Development.

8. Offer bottled water and premixed formula if test results indicate high levels of lead.

Dan Wyant, Director
Department of Environmental Quality
517-284-6700 (New Number)

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 10:59 AM
To: Briggs, Gailene (DTMB)
Cc: Dashner, Kendra (DTMB);McPherson, Victoria (DTMB)
Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Left voicemail message with Linda

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:54 AM
To: Trial, Larry (DTMB) <TrialL@michigan.gov>
Cc: Dashner, Kendra (DTMB) <DashnerK@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>
Subject: Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

Linda Dykema

On Sep 29, 2015, at 10:52 AM, Trial, Larry (DTMB) <TrialL@michigan.gov> wrote:

> Who can I call to see where the blocks are coming in at (on the website - http://flintwaterstudy.org/)
> I can get to the without seeing any blocks on the page
> Thanks,
> Larry
>
> ---
>
> **From:** Briggs, Gailene (DTMB)
> **Sent:** Tuesday, September 29, 2015 10:48 AM
> **To:** Dashner, Kendra (DTMB) <DashnerK@michigan.gov>
> **Cc:** McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> Not that I am aware of just need to get to sites for press conference
>
> On Sep 29, 2015, at 10:46 AM, Dashner, Kendra (DTMB) <DashnerK@michigan.gov> wrote:
>
> > Including Larry.
> >
> > Are they pulling down or attaching documents to this site?
> >
> > *Kendra Dashner*
> > DTMB/CIP/Office of Michigan Cyber Security

From: Briggs, Gailene (DTMB)
Sent: Tuesday, September 29, 2015 10:42 AM
To: McPherson, Victoria (DTMB); Dashner, Kendra (DTMB)
Subject: Fwd: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....

FYI not working

Begin forwarded message:

> **From:** "Dykema, Linda D. (DCH)" <DykemaL@michigan.gov>
> **Date:** September 29, 2015 at 10:35:23 AM EDT
> **To:** "Briggs, Gailene (DTMB)" <BriggsG1@michigan.gov>, "Grijalva, Nancy (DCH)" <GrijalvaN@michigan.gov>
> **Cc:** "Nordyke, Susan (DTMB)" <NordykeS@michigan.gov>, "Haskell, Jeff (DTMB)" <HaskellJ@michigan.gov>
> **Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....**
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> No, it's the same as I reported below. Some content is blocked. The site doesn't view or perform well in IE so I tried Chrome as well, still can't see all the content.
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>
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> **To:** Grijalva, Nancy (DCH)
> **Cc:** Nordyke, Susan (DTMB); Haskell, Jeff (DTMB); Dykema, Linda D. (DCH)
> **Subject:** Re: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water - NOT FIXED....
>
> Thank you Nancy
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> **Importance:** High
>
> FYI…

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Importance: High

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Subject: RE: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
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Subject: ACTION REQUIRED: FW: Proposed Press Conference on Flint Drinking Water
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Hi Gailene,

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Susan.

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Sent: Monday, September 28, 2015 3:38 PM
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Cc: Haskell, Jeff (DTMB) <HaskellJ@michigan.gov>
Subject: FW: Proposed Press Conference on Flint Drinking Water
Importance: High

FYI the ticket # is 647875.
PLEASE EXPEDITE For Director Lyon.

From: Dykema, Linda D. (DCH)
Sent: Monday, September 28, 2015 3:29 PM
To: Wells, Eden (DCH); Miller, Corinne (DCH); Grijalva, Nancy (DCH)
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Subject: RE: Proposed Press Conference on Flint Drinking Water
Importance: High

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Cc: Moran, Susan (DCH); Dykema, Linda D. (DCH)
Subject: RE: Proposed Press Conference on Flint Drinking Water

Thanks, Corinne-

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Sent: Monday, September 28, 2015 1:42 PM
To: Grijalva, Nancy (DCH)
Cc: Moran, Susan (DCH); Wells, Eden (DCH); Dykema, Linda D. (DCH)
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517-284-6700 (New Number)

From: Trial, Larry (DTMB)
Sent: Tuesday, September 29, 2015 12:45 PM
To: Prithivirajan, Premkumar (DTMB)
Subject: docs.google.com links

```
<iframe src="//docs.google.com/viewer?url=http%3A%2F%2Fflintwaterstudy.org%2Fwp-
content%2Fuploads%2F2015%2F09%2FPediatric-Lead-Exposure-Flint-Water-
092415.pdf&hl=en_US&embedded=true" class="gde-frame" style="width:100%; height:500px;
border: none;" scrolling="no"></iframe>
<p class="gde-text"><a href="http://flintwaterstudy.org/wp-
content/uploads/2015/09/Pediatric-Lead-Exposure-Flint-Water-092415.pdf" class="gde-
link">Download (PDF, 572KB)</a></p>
<p>Also available on <a
href="http://www.mlive.com/opinion/flint/index.ssf/2015/09/abandon_flint_river_for_drinki
.html#incart_river_home">the Flint Journal&#8217;s editorial call to abandon Flint River
as water source here</a>.</p>
                                        </div><!-- .entry-content --

iframe src="//docs.google.com/viewer?url=http%3A%2F%2Fflintwaterstudy.org%2Fwp-
content%2Fuploads%2F2015%2F09%2FHon.-Daniel-Kildee-09-15-15.pdf&hl=en_US&embedded=true"
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scrolling="no"></iframe>
<p class="gde-text"><a href="http://flintwaterstudy.org/wp-content/uploads/2015/09/Hon.-
Daniel-Kildee-09-15-15.pdf" class="gde-link">Download (PDF, 222KB)</a></p>
                                        </div><!-- .entry-content -->
<iframe src="//docs.google.com/viewer?url=http%3A%2F%2Fflintwaterstudy.org%2Fwp-
content%2Fuploads%2F2015%2F09%2FTown-Hall-Meeting-Marc-Edwards-and-Sid-Roy-
FlintWaterStudy-NSF-RAPID.pdf&hl=en_US&embedded=true" class="gde-frame"
style="width:100%; height:500px; border: none;" scrolling="no"></iframe>
<p class="gde-text"><a href="http://flintwaterstudy.org/wp-content/uploads/2015/09/Town-
Hall-Meeting-Marc-E

<iframe src="//docs.google.com/viewer?url=http%3A%2F%2Fflintwaterstudy.org%2Fwp-
content%2Fuploads%2F2015%2F09%2FTown-Hall-Meeting-Marc-Edwards-and-Sid-Roy-
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<p class="gde-text"><a href="http://flintwaterstudy.org/wp-content/uploads/2015/09/Town-
Hall-Meeting-Marc-Edwards-and-Sid-Roy-FlintWaterStudy-NSF-RAPID.pdf" class="gde-
link">Download (PDF, 9.55MB)</a></p>
<p>Maps and data analysis: Rebekah Martin and Min Tang</p>
```

Larry Trial
Security Analyst, First Shift
Michigan Security Operations Center (MiSOC)
DTMB, Michigan Cyber Security
(517) 241-2022 – Desk Phone
(517) 335-1722 – MiSOC Central Number
(517) 373-8955 – MiSOC Fax

From: Trial, Larry (DTMB)
Sent: Friday, February 19, 2016 9:33 AM
To: Russell, Frank (LARA)
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Importance: High

From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 8:13 AM
To: Behen, David (DTMB) <Behend@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>; Hampton, Trisha (DTMB) <HamptonT@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Gibson, Jennifer (DTMB) <GibsonJ@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>; Knapp, Kathy (DTMB) <knappk1@michigan.gov>; Bidelman, Craig (DTMB) <BidelmanC@michigan.gov>; Bussema, Terry (DTMB) <Bussemat@michigan.gov>; Rokely, Rick (DTMB) <RokelyR1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Schlegel, Nicolle (DTMB) <SchlegelN@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>; Evans, Carter (DTMB) <EvansC8@michigan.gov>; Fick, James (DTMB) <FickJ@michigan.gov>; McKee, Robert (DTMB) <McKeeR2@michigan.gov>; Perry, Blane (DTMB) <PerryB4@michigan.gov>; Riddering, Eric (DTMB) <RidderingE@michigan.gov>; Rodgers, Anthony (DTMB) <RodgersA1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>; Thompson, Kyleigh (DTMB) <ThompsonK18@michigan.gov>; Glomski, Tom (DTMB) <glomskit@michigan.gov>; Seger, Seth (DTMB) <SegerS@michigan.gov>; Lee, Timothy (DTMB) <LeeT9@michigan.gov>; Sikkema, Tyler (DTMB) <SikkemaT@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Blastic, Laura (DTMB) <blasticl@michigan.gov>; Furseth, Kristen (DTMB) <Fursethk@michigan.gov>; Brancheau, Laura (DTMB) <BrancheauL@michigan.gov>; Sebok, Yvonne (DTMB) <SebokY@michigan.gov>; Stankiewicz, Richard (DTMB) <StankiewiczR@michigan.gov>; Vera, Jason (DTMB) <VeraJ@michigan.gov>; Jehnsen, Jeremy W (DTMB) <JehnsenJ@michigan.gov>; Jodway, Kenneth (DTMB) <JodwayK@michigan.gov>; Newman, Jeremy (DTMB) <NewmanJ2@michigan.gov>; Vijayaveeraraghavan, Anupkumar (DTMB) <VijayaveeraraghavanA@michigan.gov>; Harmon, Paul (DTMB) <harmonp@michigan.gov>; Root, Everett (DTMB) <RootE@michigan.gov>; Pauley, Suzanne (DTMB) <PauleyS@michigan.gov>; Thompson, John (DTMB) <thompsonj@michigan.gov>; Nolan, Anne (DTMB) <nolana@michigan.gov>; Peterson, Rick (DTMB) <petersonr@michigan.gov>; Stiffler, Michelle (DTMB) <StifflerM@michigan.gov>; Patke, Sunit (DTMB) <patkes1@michigan.gov>; Estill, John (DTMB) <EstillJ@michigan.gov>; Seckelman, Joe (DTMB)

<SeckelmanJ@michigan.gov>; Martin, Ellen (DTMB) <MartinE@michigan.gov>; Aprill, Brian (DTMB) <aprillb@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Noldy, Scott (DTMB) <NoldyS@michigan.gov>; Baer, John (DTMB) <BAERJ@michigan.gov>; Dickinson, Holly (DTMB) <DickinsonH1@michigan.gov>; Post, Corey (DTMB) <postc1@michigan.gov>; Cantin, David (DTMB) <CantinD@michigan.gov>; Brun, Jeremy (DTMB) <BrunJ@michigan.gov>; Hartsuff, Lisa (DTMB) <HartsuffL@michigan.gov>; Kosloski, Joni (DTMB) <kosloskij2@michigan.gov>; Jordan, Gerald (DTMB) <jordang@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Morgan, Dan (DTMB) <morgand@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Doxie, William (DTMB) <DoxieW@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>; Bos, Troy (DTMB) <bost@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Spitzley, Troy (DTMB) <SpitzleyT@michigan.gov>; Darby, Marchan (DTMB) <DarbyM@michigan.gov>; Hawes, Keith (DTMB) <HawesK@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Millimaki, Shelly (DTMB) <MillimakiS@michigan.gov>; Nelson, Christopher (DTMB) <NelsonC12@michigan.gov>; Murphy, Chris (DTMB) <murphyc2@michigan.gov>; Clark, Stephanie (DTMB) <clarks18@michigan.gov>; Cischke, Roy (DTMB) <cischker@michigan.gov>; Hofmeister, David (DTMB) <HofmeisterD@michigan.gov>; Reynolds, Vince (DTMB) <reynoldsv@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Ragla, Beth (DTMB) <raglab1@michigan.gov>; Shaw, Gary (DTMB) <shawg@michigan.gov>; Wonn, Michael (DTMB) <wonnm@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; Goodine, Tom (DTMB) <goodinet@michigan.gov>; Armstrong, Mike (DTMB) <armstrongm@michigan.gov>; Doyle, James (DTMB) <DoyleJ1@michigan.gov>; Hampton, Kristen (DTMB) <HamptonK@michigan.gov>; Miller, Mark (DTMB) <millerm13@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Waltersdorf, Rex (DTMB) <WaltersdorfR@michigan.gov>; Monroe, Jerry (DTMB) <monroej1@michigan.gov>; Bergan, Kristin (DTMB) <bergank@michigan.gov>; Banks, William (DTMB) <banksw@michigan.gov>; Dyson, Mike (DTMB) <dysonm@michigan.gov>; Stiles, Dan (DTMB) <stilesd1@michigan.gov>; Chipman, Dan (DTMB) <chipmand@michigan.gov>; Hodgman, Steve (DTMB) <hodgmans@michigan.gov>; Martin, Todd (DTMB) <martint1@michigan.gov>; Weston, Jessica (DTMB) <WestonJ2@michigan.gov>; Fitton, Scott (DTMB) <FittonS2@michigan.gov>; Sample, Brice (DTMB) <sampleb@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Calahan, Heather (DTMB) <CALAHANH@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hayes, Genevieve (DTMB) <HayesG2@michigan.gov>; Riehle, Jenni (DTMB) <RiehleJ2@michigan.gov>; Falik, Tom A. (DTMB) <FalikT@michigan.gov>; Pemble, William (DTMB) <PembleW@michigan.gov>; Sambiagio, Melissa (DTMB) <SambiagioM@michigan.gov>; Cieciwa, Sue (DTMB) <cieciwas@michigan.gov>; Hunter, Lymon (DTMB) <hunterl@michigan.gov>; Dufour, Yvon (DTMB) <DufourY@michigan.gov>; Camp, William (DTMB) <CampW@michigan.gov>; Hatch, David (DTMB) <HatchD@michigan.gov>; Troub, Shelby (DTMB) <TroubS1@michigan.gov>; Epps, Stephanie (DTMB) <eppss@michigan.gov>; Herman, Christyn (DTMB) <HermanC3@michigan.gov>; Bliss, Mike (DTMB) <blissm@michigan.gov>; Guardiola, Jamie (DTMB) <GuardiolaJ1@michigan.gov>; 'jfoley@us.ibm.com' <jfoley@us.ibm.com>
Cc: Stanaway, Deb (DTMB) <StanawayD@michigan.gov>; Huhn, Jacqueline (DTMB) <huhnj@michigan.gov>; McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Reasner, Richard (DTMB) <ReasnerR@michigan.gov>; Rakowski, Rock (DTMB) <RakowskiJ@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Doerr, Stephen (DTMB) <DoerrS1@michigan.gov>; Isaacs, Jan (DTMB) <isaacsj@michigan.gov>
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.



All DTMB Custodians of Co...

-----Original Appointment-----
From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda

1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:

Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:

David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee

Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post

David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin

Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"
- ☐ "Flint" & "water"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

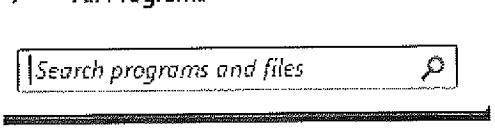
Please return this completed Checklist to DTMB Director's Office staff by Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

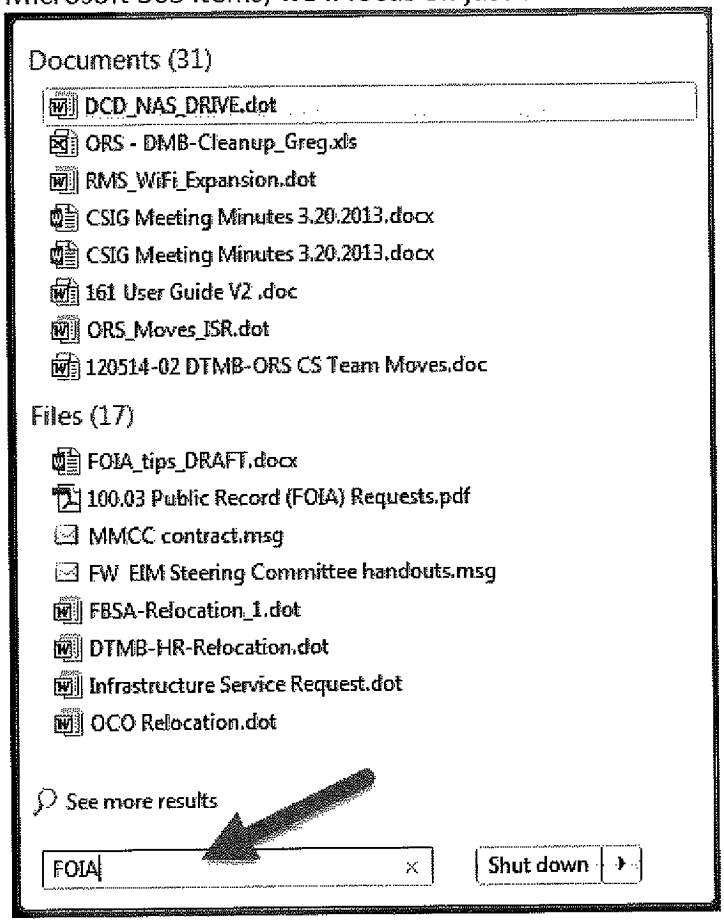
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

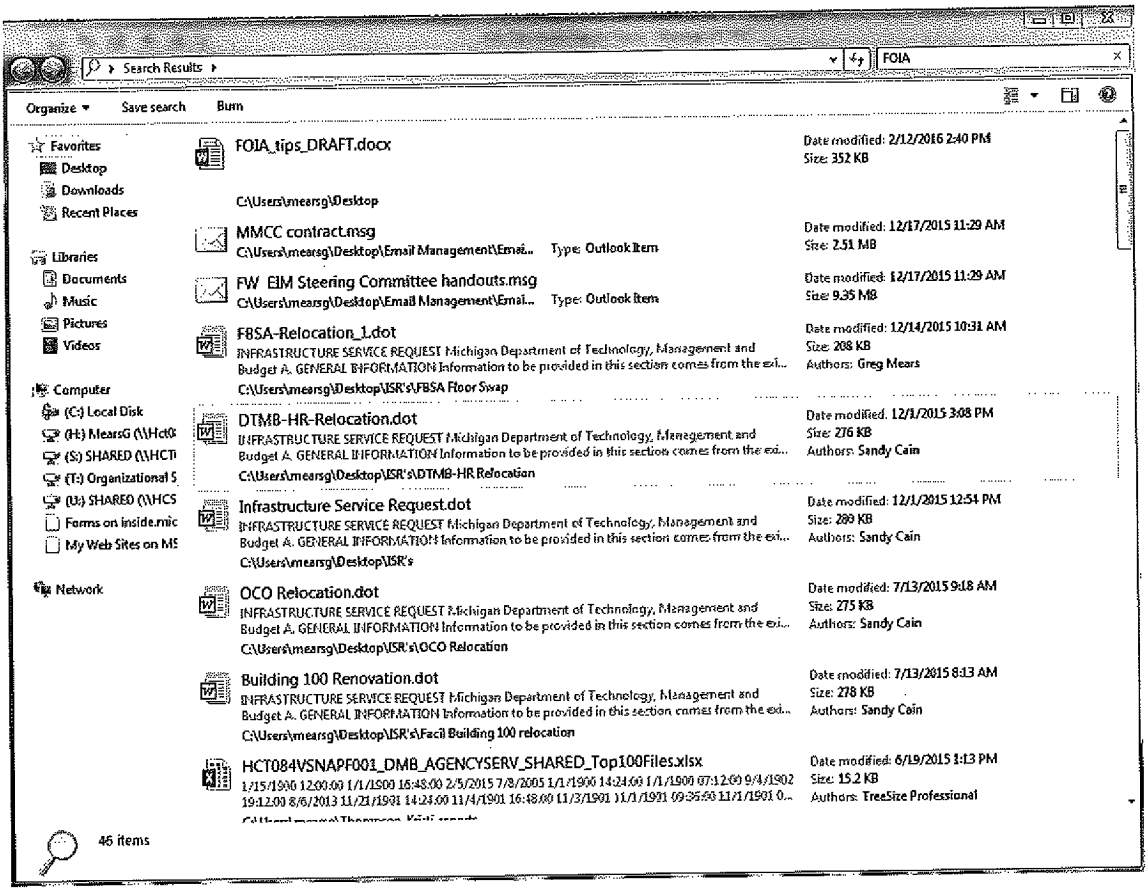


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

From: Sweeney, Matthew (DTMB)
Sent: Friday, January 08, 2016 11:56 AM
To: Sweeney, Matthew (DTMB)
Subject: DTMB Capitol News 1/8/16

Happy New Year, Management Team!

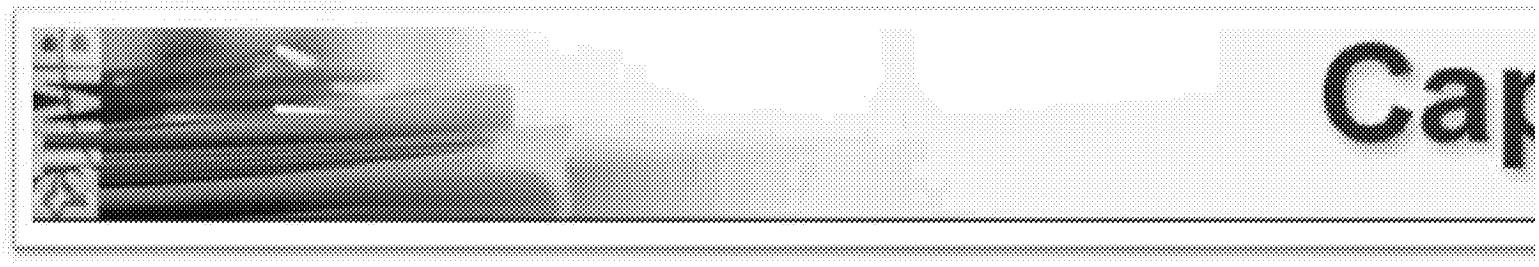
Below is the first edition of a capitol update we plan to share with you on a bi-weekly basis. Knowing how busy you are, we hope these emails will be a convenient way to stay up to date on issues being discussed in the capitol related to DTMB and our customers.

Please note that while articles may be shortened for the sake of brevity, the content will not be altered, so it may contain opinions or quotes that DTMB does not necessarily endorse.

We're sending this initial update to the management team. Should there be anyone on your own team you think would benefit from being on the mailing list, please just respond with their email address. Suggestions or questions are welcomed as well.

Have a great weekend,

Matt



JANUARY 8, 2016

In this issue:

State's Servers Vulnerable, According to Audit
Audit: Guns, Propane Tank Stored With State's IT Servers
Michigan to Clamp Down on Privatized Prison Deals
Snyder Appoints Hollins To Oversee Flint Water Efforts
DPS Debt Payments Mount to Unsustainable Levels

State's Servers Vulnerable, According To Audit

MIRS, 12/17/15

The security settings on 94 percent of State of Michigan's computer servers, the data warehouses for the state records, were not properly set, according to audit released today. The audit specifically examined a series of issues

related the UNIX servers, some of which contained systems that Auditor General Doug A. RINGLER's office dubbed "critical to state government operations" and "life threatening" to citizens if they were unavailable.

The audit included a review of the security configurations of 63 servers. Of those, 59 - or 94 percent - were found to have vulnerable security configurations.

The state's Department of Technology, Management and Budget was also cited for not fully establishing and implementing effective procedures to detect and remediate security vulnerabilities.

Of the servers reviewed by auditors, 47 percent had not had a vulnerability scan in over a month. When vulnerability scans were conducted at the request of auditors, the average number of "high risk exposures" for state servers was 77. One server had 420 security incidents auditors labeled "high risk."

Other findings of the audit included:

- Failure to apply operating system patches for servers in a timely fashion;

- Need to establish a strategy to ensure only supported UNIX operating system versions are installed on servers containing state applications. Unsupported versions were operational on approximately 30 of the state's UNIX servers;

- The state did not establish and implement proper controls over who could access UNIX operating systems;

- DTMB failed to fully establish a segregation of duties over the administration of the state's UNIX servers. The DTMB Agency Services Division had too much control over key processes, which increased the risk that controls designed to secure the state's information systems could be circumvented;

- DTMB didn't maintain accurate records of UNIX server information, which is necessary to maintain server security and to ensure the ready availability of information for critical business decisions.

Audit: Guns, Propane Tank Stored With State's IT Servers

MIRS, 12/18/15

For the second day in a row, the security and stability of the state's information technology systems have come under scrutiny from an audit.

Today, the Office of the Auditor General (OAG) released an unflattering look at the physical conditions of the places that contain the state's data systems. The auditors found loose restrictions in who had control to these places. They also flagged fire and water hazards with these rooms.

The findings from today's audit and one released Thursday were enough for the state to acknowledge that they "underscore the need for constant vigilance and improvement in the arena of cybersecurity," said Caleb BUHS, spokesperson for the Michigan Department of Technology, Management and Budget (DTMB).

The state keeps its computer servers and network equipment in various switch rooms and telecommunication rooms across the state. The OAG found that DTMB didn't implement controls to limit physical access to these places.

For instance, the OAG found former employees still had access to the state's hosting centers and switch rooms.

The OAG also scoped out the environmental conditions of these places and found they weren't being kept tidy, which has safety implications.

The auditors found some of these places weren't "reasonably free from dust, food and beverages," and even included pictures to show for it.

In some of these places, the auditors found everything from a propane tank to guns and holiday decorations.

On Thursday, the OAG released an audit critical of the security controls set on the state's servers.

Buhs said many of the concerns found in the audits were known potential vulnerabilities, with solutions that are in various stages of implementation.

Gov. Rick SNYDER has always talked up improving cybersecurity as a top priority for his administration, and Buhs said, "We have made strong gains in shoring up our IT resources during the Snyder administration and will continue to adjust our actions and plans as the technology world continues to evolve."

Buhs said one area of improvement the state is working on is a single sign-on system for state employees that will tighten access controls, known as MiLogin.

Michigan to Clamp Down on Privatized Prison Deals

Detroit Free Press, 1/7/16

The Michigan Department of Corrections, which was at the center of a recent controversy over problems with its former prison food contractor, is setting up a 30-person unit to monitor the department's private contracts for the supply of food, medical treatment and other services.

Though privatization is on the rise in state government, officials say the corrections department is the first state department to set up such a unit.

Critics say the full cost of contract monitoring, highlighted by MDOC's new 30-person unit, does not always get factored in when the state opts to replace state employees with private contractors in a bid to save money.

Department Director Heidi Washington told a House appropriations subcommittee on Oct. 29 that the department has contracted out a number of services in addition to the highly publicized food services contract, which was initially awarded to Philadelphia-based Aramark Correctional Services but after much controversy switched to Trinity Services Group of Florida. Those include certain health services, mental health services and pharmaceuticals, she said.

"We need to better coordinate our monitoring efforts" across all contracts, with uniform standards and training for staff who do the monitoring, Washington said. "We have some significant relationships with vendors."

All told, the department spent about $250 million last year on about 185 service contracts, including about 70 substance abuse contracts, more than a dozen sex offender related contracts and about a dozen prisoner re-entry contracts with community service agencies, spokesman Chris Gautz said.

Full story: http://www.freep.com/story/news/politics/2016/01/07/prison-department-sets-up-unit-monitor-contractors/75949704/

Snyder Appoints Hollins To Oversee Flint Water Efforts

Gongwer, 12/17/15

Governor Rick Snyder, in response to preliminary recommendations from the Flint Water Advisory Task Force, appointed Harvey Hollins, the director of his Office of Urban Initiatives, to oversee efforts to resolve the water issues in the city.

"Harvey is well-versed in the issues and the challenges faced by our cities and will be effective in this role," Mr. Snyder said.

He said his administration would also work on an Internet dashboard to display progress made on the water issue.

The task force is still working on its final recommendations, but members said they issued the preliminary recommendations - in a letter dated December 7 but released Thursday - to get some of the changes in place more quickly.

"We felt it was imperative to make these initial recommendations to help address the water crisis in Flint instead of waiting until our final report is submitted," Task Force Co-Chair Chris Kolb said. "We appreciate the prompt acceptance of our request for action by the governor and see it as a step forward."

Co-Chair Ken Sikkema also said the initial review presented "a distributing situation."

"While the Task Force is far from done with our work, the initial review has presented a very disturbing situation that will require many actions to help those that have suffered," Mr. Sikkema said. "We saw no reason to wait until the final report to make these initial recommendations. We also anticipate that we will made additional recommendations prior to the final report."

Task force members said the departments of Environmental Quality and Health and Human Services needed to set goals for the various efforts underway in the city as well as contingency plans if those goals are not being met.

The task force called for a single person or entity to coordinate the efforts.

DPS debt payments mount to unsustainable levels

Detroit News, 1/4/16

The debt payments of Detroit Public Schools — already the highest of any school district in Michigan — are set to balloon in February to an amount nearly equal to the school district's payroll and benefits as the city school system teeters on the edge of insolvency.

Detroit Public Schools has to begin making monthly $26 million payments starting in less than a month to chip away at the $121 million borrowed this school year for cash flow purposes and $139.8 million for operating debts incurred in prior years. The city school system's total debt payments are 74 percent higher from last school year.

The debt costs continue to mount while Gov. Rick Snyder and the Legislature remain at odds over how to rescue Michigan's largest school district. A bankruptcy of the district could leave state taxpayers on the hook for at least $1.5 billion in DPS debt.

The school district's payroll and health care benefits are projected to cost $26.8 million in February — meaning the debt payments will be 97 percent of payroll. General fund operating debt payments that exceed 10 percent of payroll are "a major warning flag," municipal bond analyst Matt Fabian said.

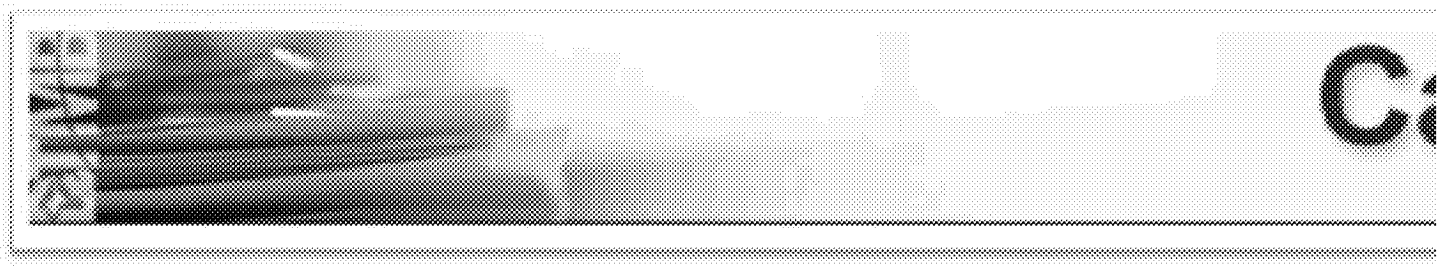
"That's extremely high," said Fabian, managing director of Municipal Market Advisors in Concord, Massachusetts, who also followed the city of Detroit's bankruptcy case. "That's no longer, really, a normal school district. The school district has turned into a debt-servicing entity. It's making its own mission impossible."

As a result, the Detroit district won't have enough cash to pay any bills in four months.

Full story: http://www.detroitnews.com/story/news/education/2016/01/04/detroit-schools-debt-payments/78240726/

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From: Sweeney, Matthew (DTMB)
Sent: Friday, January 22, 2016 11:13 AM
To: Sweeney, Matthew (DTMB)
Subject: DTMB Capitol News 1/22/16



January 22, 2016

In this issue:

Snyder Pledges 'Not To Let You Down Again'
House Passes $28M Flint Water Spending Bill
Gov Urges 'Great Haste' On DPS Bills; Legislative Leaders Not Setting Timelines
Wayne Co. Weighs Moving Juvenile Court to New Center
How the State's Small Errors Cost You $213K

Snyder Pledges 'Not to Let You Down Again'

MIRS, 1/20/16 (condensed)

A contrite Gov. Rick SNYDER, his voice cracking at times over the dull roar of protestors outside the Capitol, pledged to fix Flint's lead-tainted water supply and to "not let you down again."

Snyder dedicated 18 minutes of this sixth State of the State message to the Flint water crisis -- his version of what had happened, what he's done to address it and his pledge to not let it happen again.

In an unprecedented move, the Governor vowed to release his 2014 and 2015 emails regarding Flint on Wednesday. He's asking the Legislature to sign off on $28 million for water filters, testing kits and immediate health services to the children of Flint. He released a public help website.

He's putting together a task force to look into public infrastructure needs in Flint and elsewhere in Michigan with aged water pipes, some made out of wood or cast iron.

All the while, more National Guard troops, state residents, the State Police and others have visited 21,000 homes with bottled waters and filters. Old fixtures are being replaced in schools, daycares and hospitals.

Nurse visits, adolescent health centers and environmental assessments are on the way.

"We will not stop working for the people of Flint until everyone has clean water every single day, no matter what," he said.

The pronouncement comes 113 days after Snyder said he was first briefed by his administration about the extent of the lead still contained in the city's water supply. Up until that point, Snyder said he was told by his Department of Environmental Quality (DEQ) that the lead levels in the water were within compliance levels. His Department of Health and Human Services (DHHS) told him elevated lead levels were "seasonal trends."

It wasn't until Virginia Tech's Marc EDWARDS and Dr. Mona Hanna ATTISHA came out with their studies on Flint's water and the lead level in people that the agencies took another look.

"Government failed you -- federal, state and local leaders -- by breaking the trust you placed in us," Snyder said. "I'm sorry most of all that I let you down . . .

"I know apologies won't make up for the mistakes that were made -- nothing will," he said. "But I take full responsibility to fix the problem so that it never happens again."

House Passes $28M Flint Water Spending Bill

MIRS, 1/20/16 (condensed)

The full House quickly passed the $28 million supplemental appropriation Gov. Rick SNYDER asked for in Tuesday's State of the State address.

The supplemental spending in HB 5220 is being described as a "first step" in addressing the issues confronting Flint residents after corrosive Flint River water that flowed through the city's aged water pipes caused lead leaching.

"I'm very delighted with my colleagues and allies of goodwill. Their moral compasses are pointed in the right direction," said Rep. Sheldon NEELEY (D-Flint).

Rep. Phil PHELPS (D-Flushing), who sponsored the measure, said there's a narrative circulating in the media that Gov. Rick SNYDER and his Republican colleagues aren't willing to help those residents impacted by the lead-laced water in Flint.

Based on what he's seen these past few weeks, the Republicans and Snyder are "doing everything they can to prove that narrative wrong." He thanked his colleagues for the quick pace in which the bill moved and said the Legislature will have the final say in setting the narrative to this issue.

"The narrative will be of overcoming adversity together," Phelps said.

The bill passed 106-0 with one member absent and 96 co-sponsors. House Appropriations Committee Chair Al PSCHOLKA (R-Stevensville) punctuated the bipartisan spirit of today's action with, "Let's stand with the people of Flint."

...

The $28 million supplemental ($22 million General Fund) brings the total state spending on Flint's water issue to $37 million. Another $9 million was approved late last year to switch Flint's water source from the Flint River back to the Detroit water system.

The spending items include:

- $2 million to support National Guard efforts in water support

- $935,000 to the Department of Education to support the hiring of additional school nurses, wrap-around services, providing early on and special education services. Funding may also be used for nutritional snacks for elementary students

- $17 million for the Department of Health and Human Services to cover the purchase of water filters and filter replacements, to provide nutrition support and community education and to support child and adolescent health centers

- $5.8 million to the Department of Environmental Quality to fund water system needs, to provide for lab and testing costs and to provide corrosion control procedures and an infrastructure integrity study using outside experts

The appropriation flows across a total of six departments. The funding will primarily go toward providing more bottled water, water filters, filter replacements and replacement of faucets and fixtures that may be contributing to the lead issue in Flint schools.

Of the appropriation, $2 million is going to the Department of Licensing and Regulatory Affairs for plumbing fixture replacement.

Gov Urges 'Great Haste' On DPS Bills; Legislative Leaders Not Setting Timelines

MIRS 1/20/16 (condensed)

In addition to Flint, Gov. Rick SNYDER has another potential crisis looming over his head as 2016 begins -- the financial future of Detroit Public Schools, which is set to run out of money this spring.

During his State of the State address, Snyder beseeched the Legislature to "move with great haste" in passing legislation to begin to tackle the debt incurred by DPS and help the children of the district achieve academic success.

"Now is the time to get something done . . . Let's address this decades long crisis now," he said.

Snyder said the best-case scenario is to avoid court intervention when dealing with DPS finances, urging timely passage of legislation that recently took shape in the Senate.

He also asked the Legislature to consider the implementation of the Detroit Education Commission that was recommended by the Coalition for the Future of Detroit Schoolchildren, which would in theory oversee both public and charter schools in the city.

That recommendation came with a grain of salt -- he acknowledged that many lawmakers so far have been cool to the idea.

...

The language would separate the DPS district into an "old" district to hold the debt until it's paid off and create the new Detroit Community Schools District. The bills would also create a newly elected board that would be on the November ballot in 2016 and then be seated in January 2017.

In the interim, the nine-member board would be appointed, with four selections made by Mayor Mike DUGGAN and five chosen by Gov. Rick SNYDER. That board would initially be in charge of choosing a superintendent for the district.

Also included in the legislation is language that would include the bottom 5 percent of schools into the state reform district. The schools would be put under the purview of the **School Reform Office**, but would not be taken out of the new community district.

...

After Hansen rolled out the bills, House and Senate Democrats came together in unified opposition to the plan just a few hours later.

Rep. Fred DURHAL III (D-Detroit) said the school district has been under state control for 20 years -- it was in a surplus for 20 years, and now it's in a deficit. He said he and his colleagues are willing to work to fix the issue, but at the end of the day it's up to Republicans to help come to an agreement.

"It's difficult when you talk about taking money from other school districts," he said. "That's what has individuals on the other side of the aisle kind of weary about DPS."

He noted that both sides have the potential to come together like the "Grand Bargain" for the city of Detroit.

"We can talk about the fiscal and money all day, but the kids did nothing to anyone and it's the kids that are suffering."

Wayne Co. Weighs Moving Juvenile Court to New Center

Detroit News 1/21/16

Wayne County is considering moving its juvenile court to the city's New Center area, officials said Thursday.

Deputy Wayne County Executive Richard Kaufman said the county is close to completing a deal with the state of Michigan to move the juvenile court to its **Cadillac Place building** on West Grand.

He told the county commission about plans to move the Lincoln Hall of Justice from East Forrest at northbound Interstate 75 during a committee of the whole meeting Thursday.

"At the end of the day, it will be a better facility, provide better security, parking and at less cost," he said.

Kaufman made the remarks during discussion of a proposal to revamp a settlement agreement between the county and the Third Circuit Court in a 2008 lawsuit the court filed against the county over funding of its operations in fiscal years 2008-09 and 2009-10. Juvenile court is part of Third Judicial Circuit Court of Michigan.

Under the proposal, a new settlement agreement would be put in place.

It calls for the county to consolidate the court's four locations — the Civil Division in the Coleman A Young Municipal Center, the Frank Murphy Hall of Justice in Greektown, Friend of the Court in the Penobscot Building and the Lincoln Hall of Justice — into either a single location or two campuses.

The single location option calls for the county to move all four of the court's divisions into a single, undetermined location.

In the two-campus option, which county officials appear to be leaning toward, officials plan to keep the court's criminal division at Frank Murphy and put the three remaining divisions into one location. The civil division will house the Family Divisions — domestic and juvenile, as well as the Friend of the Court — in the single location, which after Thursday's discussion appears likely to be Cadillac Place.

Court officials have signed off on the new settlement agreement at Cadillac Place, but it requires commission approval.

During the meeting, commissioners raised questions about why the administration hadn't informed them the county was negotiating with the state about moving the juvenile court or that it was negotiating with the circuit court on a new settlement agreement.

"When was the commission brought in on this? When did we first know about that this agreement was afoot?" asked Commissioner Tim Killeen, D-Detroit. "It seems to me with this kind of a thing ... there should have been some discussion ahead of here's a signed-sealed-delivered document and we have to vote either up or down on it."

Kaufman said the administration sent the proposal to the commission as soon as it and the court came to an agreement.

Commissioners voted unanimously to send the proposal to the full board for its approval. Commissioner Diane Webb, D-Livonia, was excused.

Kaufman said the Lincoln Hall of Justice building is in poor condition and has problems with its heating and cooling system and its elevators.

"It's a very needy, decrepit building," he said. "We need to find the Lincoln Hall of Justice a new home."

He said the county aims to wrap up negotiations with the state and have the court moved within a month or two. Once moved, the county would sell the building; hopefully, he said, within a year.

How the State's Small Errors Cost You $213K

Lansing State Journal, 1/14/16 (condensed)

LANSING – The government's small errors and minor negligence — and, perhaps, fraud by prisoners — cost Michigan taxpayers nearly $213,000 over the last three years.

Since January 2013, taxpayers have been charged nearly $62,000 for damaged vehicles (not all because of potholes), about $30,000 for broken, lost or stolen TVs, and about $12,000 for lost, damaged or stolen eyeglasses, according to a State Journal analysis of records of small claims against state government approved by the **State Administrative Board**.

The amounts approved by that board, which considers claims seeking less than $1,000 in damages, are barely a blip in the state's $54 billion annual budget. And they pale against the nearly $71 million in larger court judgments and settlements the state paid in 2014 alone.

But the small-claims awards – paid to ordinary Michiganders, to state employees, and to Michigan prisoners – highlight how common mishaps and mistakes are in a nearly 50,000-employee organization serving nearly 10 million constituents.

….

Claims are reviewed by both department officials and the attorney general's office before going to the Administrative Board for final review. The claims are paid out of the departments' budgets.

And the claims are not rubber-stamped. Less than half of the claimants get everything they ask for – on average, the board approves payments equal to about 80% of the amount people originally seek. About three in 10 requests are outright denied.

In 49 of the 1,727 claims considered since 2013, the board actually approved an amount higher than what the person asked for.

"If information is discovered during the review of the supporting documents by the (attorney general) or the board, then adjustments can be made up or down," **DTMB spokesman Caleb Buhs** said in an email to the State Journal.

Full story (paywall): http://www.lansingstatejournal.com/story/news/local/watchdog/2016/01/14/how-states-small-errors-cost-you-213k/78623796/

####

From: King, Susan (MCSC)
Sent: Tuesday, January 26, 2016 12:28 PM
To: Droste, Kerri (DTMB)
Cc: Gonzalez, Tonyia (DTMB);Turnquist, Michael (DTMB)
Subject: RE: Contributing time, muscle and money

Kerri,
The policy directs everyone to on the same review date across the department. Since the 8/31 review date falls after the cut off of July, their new date will be January 31, 2016. HR will be processing the new review date through an update in Civil Service, so it will be seamless to the employees.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:11 AM
To: King, Susan (MCSC)
Cc: Gonzalez, Tonyia (DTMB)
Subject: FW: Contributing time, muscle and money

Good Morning Susan --
Trish directed me your way -- regarding IPM.

The email we received this morning, speaks to a common review date for all employees being Feb 1 -- Jan 31st. For a few years now, two of our divisions have been on a common review date (9/1 -- 8/31). -- but not the dates listed in the email. BOD opted to not use a common review date schedule -- due to the number of staff in BOD, there were just too many due at one time and the supervisors didn't feel they could give the adequate attention needed to each one if done as a block at a time. Some supervisors have 15 direct reports.

Is this something we need to change in FBSA? If so, we will need some direction on how to go about getting HRMN changed for FBSA's 250+ staff.

Thank you Susan!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: McKenna-Ley, Patricia (DTMB)
Sent: Tuesday, January 26, 2016 9:09 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: RE: Contributing time, muscle and money

Hi Kerri,

With the new Performance Management Policy, DTMB's IPM Program has now been transitioned to HR. All questions regarding the new policy can be directed to Susan King for assistance.

Thank you!

~Trish

Trish McKenna-Ley
Organizational Performance Management
Constitution Hall, 1st Floor, North Tower
517-284-7078
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:06 AM
To: McKenna-Ley, Patricia (DTMB) <mckennaleyp@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Contributing time, muscle and money

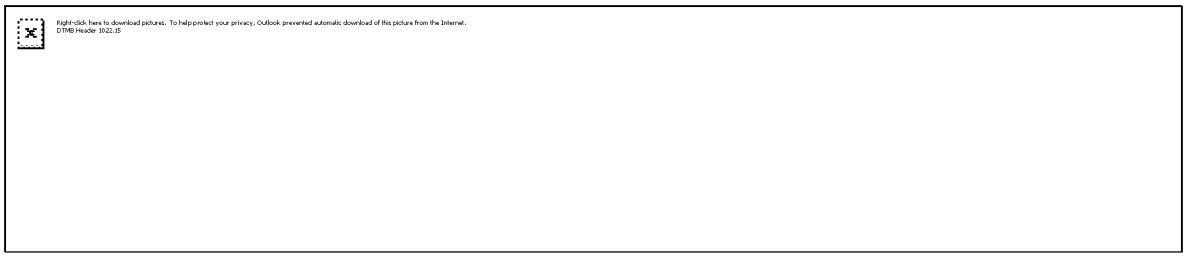
Trish –
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Is this something we need to change in FBSA? If so, we will need some direction on how to go about getting HRMN changed for FBSA's 250+ staff.

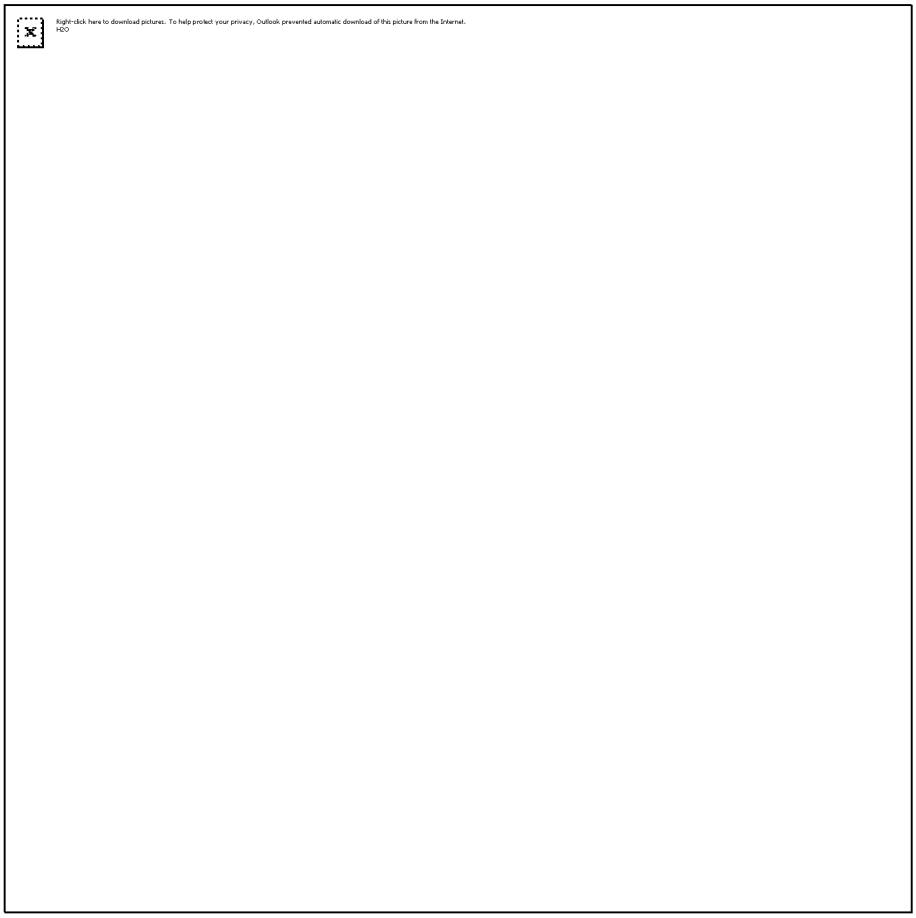
Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Dept. Technology, Management & Budget [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts, everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees

- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



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This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB)
Cc: Turnquist, Michael (DTMB);Christensen, Chris (DTMB)
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> ---
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
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> ---
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,
>
> DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.
>
> Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.
>
> Thank you and best regards,
>
> Vern
> <image001.png>
>
> <image004.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

****
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1X1 BROM/MIKE

November 10, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

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- Close to agreeing on a design – a few tweaks are needed
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✓ CAR Project

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- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - ~~CEPI~~
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group
  - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
    - Agencies are looking into what they can contribute towards the moves.
- ~~Budget Review: FBSA worked with Greg DeCamp to finalize CAR Budget.~~
  - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
  - ~~This one week delay will make an already very tight timeframe even tighter.~~
  - ~~Further delays at Ad Board will cause project delays.~~
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.

- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.
  - They currently have all of the info needed from us.
  - The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.
  - Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.
  - This precedence was allowed by OFM so we believe it would be possible to do so again for this project.
  - If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.
  - NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).
  - DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
  - DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

- ✓ Cadillac Place – Star Snack Update from your meeting today
  - Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).
  - August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.
  - December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).
  - September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.
  - November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.

- ✓ SEOC
  - Striving for substantial completion by mid-January, 2016.
    - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
  - Project remains on budget.
  - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.

- The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

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Real Estate and Leasing:

- ✓ CCC Lease –
  - Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.
  - Option 1: Leave current lease in place:
    - The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.
    - Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.
    - The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.
  - Option 2: Extend lease and request additional improvements to the building:
    - Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.
    - Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.
    - Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.
    - The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.
    - The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.
    - If implemented, the proposed extension will exceed recent precedent.

- ✓ Kalamazoo – DHHS Options –
  - Met with potential Alcott Street Lessor which is a private lessor (not the county/city).
  - They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.
  - Evaluating with DHHS to determine if programmatically beneficial to move to this site.
  - State owned option still preferred but if state owned not viable a second lease site may be next best alternative.
  - Bob discussing with Kurt Warner.

- Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.

✓ Emergent/Bio Solutions Property:
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.

Agency Collaboration/Projects:

✓ Furniture RFP (Will need to update at the end of the week – meeting scheduled for Friday and prelim info sent via email by Lisa yesterday)
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
  - Bid Posting 10-1-15
  - Pre-Proposal Bidder Phone Conference 10-9-15
  - Bidder Questions Due 10-30-15
  - Answers to Questions Published 11-9-15
  - Bids Due 11-30-15
  - Submit to Ad Board for Approval 5-17-16
  - Transition Period 5-20-16 to 7-29-16
  - New Contract Start Date 8-1-2016
- FBSA and Procurement finalized responses to the vendor questions.

✓ LTA Location – Potential FBSA Move (requested update from Tim Hall 11/3/15)
- Floorplan options/needs continue to be reviewed.
- FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
- Timeline is getting very tight. FBSA will likely have to move twice.
- Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?

✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?
- 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
- 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.

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- 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
- 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
- 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

✓ State Christmas Tree Search
- Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
- ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
- ~~Press Release: Yesterday, Wednesday, October 14th.~~
- Tree lighting will take place on Friday, November 20th as part of Silver Bells.

✓ MiMove Process Update
- Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
- Response was received on Monday, November 2, 2015.
- Currently reviewing the information.
- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we just remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12)
- ~~32 applicants – H/R screened down to 4 for internal review~~

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- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures (will update after meeting Wednesday)
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety
- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~
- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?
CEPI and MDE/Library?

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On Call/O.T. Exception Requests and/or Henry email?
Anything regarding Op Ex?
State Veterans Home request from Lisa?
KPMG/HOK
Naming for 300 S. Grand/Input from Tim Becker?
Do you want to talk to Brom about changing FBSA's name?
Anything more to be discussed on the P3/Lab Review?
Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
Do you want to talk to Brom about NASFA?

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- Mike and RED team met with CEPI (Tom Howell and Trina Anderson) and MDE/Library.
- CEPI feels they have given enough over the past years and is sticking up for CEPI needs.
- CEPI's first choice: Hannah 1st Floor; Second choice: L shape on 3 at Library; Third choice: rectangle on 3 and dedicated conference space on 5 for them.
- Library will look into what effort it would be to move items to accommodate L shape and will look for financial support from us to do so.
- FBSA left it positive and communicated that we are doing our best and will further review all options.
- FBSA will review further and will circle back with each group to validate.

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  - DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
  - DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

- ✓ Cadillac Place – Star Snack and Overall Vending/Food Service
  - Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
  - Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
  - Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
  - BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
  - DTMB has not communicated this decision to Star Snack. Looking for input from Brom.
  - DTMB is charging BSBP the sf rate for the space that their vending machines are in.
    - We are doing an inventory on what those amounts are and will meet with BSBP to review.
    - This has been an issue for their placing additional machines in buildings.
    - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
    - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
    - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
  - Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
  - ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
  - ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
  - ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
  - ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
  - ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

- ✓ SEOC
  - Striving for substantial completion by mid-January, 2016.
    - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
  - Project remains on budget.
  - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
  - The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.

- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
  - Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.
  - Option 1: Leave current lease in place:
    - The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.
    - Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.
    - The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.
  - Option 2: Extend lease and request additional improvements to the building:
    - Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.
    - Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.
    - Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.
    - The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.
    - The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.
    - If implemented, the proposed extension will exceed recent precedent.

- ✓ Kalamazoo – DHHS Options –
  - Met with potential Alcott Street Lessor which is a private lessor (not the county/city).
  - They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.
  - Evaluating with DHHS to determine if programmatically beneficial to move to this site.
  - State owned option still preferred but if state owned not viable a second lease site may be next best alternative.
  - Bob discussing with Kurt Warner.

- Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.

✓ Emergent/Bio Solutions Property:
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.

Agency Collaboration/Projects:

✓ Furniture RFP (Will need to update at the end of the week – meeting scheduled for Friday and prelim info sent via email by Lisa yesterday)
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement finalized responses to the vendor questions.

✓ LTA Location – Potential FBSA Move
- Floorplan essentially complete with agreements from all three divisions.
- FBSA staff met with Krisi Thompson on November 9th to discuss and coordinate solution that addresses needs and goals for work area.
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
  - Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
  - Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
  - This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.

        - Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
        - Real Estate design staff is finalizing office furniture designs and details.
    - ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
    - ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

- ✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?
    - 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
    - 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.
    - 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
    - 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
    - 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

- ✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
    - Met with Chris and Christian on 10/7.
    - Mutual agreement to move the Parking and Customer service center over to FBSA.
    - OIP would like to keep all things related to Security Systems and reviewing Repair.
        - Would still need some support from us for badging in some cases.
    - Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
    - OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

- ✓ State Christmas Tree Search
    - Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
    - ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
    - ~~Press Release: Yesterday, Wednesday, October 14th.~~
    - Tree lighting will take place on Friday, November 20th as part of Silver Bells.

- ✓ MiMove Process Update
    - Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
    - Response was received on Monday, November 2, 2015.
    - Currently reviewing the information.

- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we just remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12)
- ~~32 applicants – H/R screened down to 4 for internal review~~
- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures (will update after meeting Wednesday)
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

- ✓ DTMB Health and Safety
  - ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
  - ~~Sharon offered assistance from Judy and Joel.~~
  - ~~Dan discussed a couple of ongoing program needs.~~
  - ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
  - ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
  - Mike met with Sharon on Friday, October 23rd.
  - Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?
CEPI and MDE/Library?
On Call/O.T. Exception Requests and/or Henry email?
Anything regarding Op Ex?
State Veterans Home request from Lisa?
KPMG/HOK
Naming for 300 S. Grand/Input from Tim Becker?
Do you want to talk to Brom about changing FBSA's name?
Anything more to be discussed on the P3/Lab Review?
Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
Do you want to talk to Brom about NASFA?

1X1 BROM/MIKE

November 13, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. Tim Becker suggested "DHHS Central Office"
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this). (Status update below)
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. (Met with AG and city on Friday 11/5)
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). (Document prepared)
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. (Response from Pam Kenney and team received on 11/2/15. OPM is working on scheduling the MiMove meeting for early December. See below).
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? Will Doxie from RED following up on this.
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. (Update below).
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting.

Standing Agenda Item:

- ✓ Upcoming RFP's:
  - FM Systems? (Update below)

Capitol Complex:

- ✓ CEPI Move
  - ~~RED met with Tom Howell 2 weeks ago. There have been email correspondences since, addressing CEPI's questions relating to options provided.~~
    - ~~Tom indicated he was o.k. staying in the Library. CEPI had some concerns which they have communicated to Brom.~~
    - ~~RED responded back to Brom on those concerns.~~
  - ~~Meeting with Tom and Mike– rescheduled for Tuesday, October 20th due to emergency appendectomy.~~
  - ~~Head Librarian expressed concern about the future of the building – library versus office space.~~

- ~~BOD shares same concern regarding future of the building as restrooms, HVAC, building controls, etc. would need to be modified and there is an expense to these types of changes.~~
- ~~In addition, preliminary discussions/request from Education to move staff from leased space (1033 S. Washington) to Hannah. May move some IT staff out of Hannah (to where is to be determined).~~
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
- CEPI is to provide $100,000 for its permanent accommodations at the Library.
- FBSA staff have been meeting with Tom Howell and Trina Anderson to finalize request.
- FBSA staff pursing options regarding restrooms. Sensitivity around the architecture of the building would increase costs substantially.
- Mike and RED team met with CEPI (Tom Howell and Trina Anderson) and MDE/Library on November 4th.
- CEPI feels they have given enough over the past years and is sticking up for CEPI needs.
- CEPI's first choice: Hannah 1st Floor; Second choice: L shape on 3 at Library; Third choice: rectangle on 3 and dedicated conference space on 5 for them.
- Library will look into what effort it would be to move items to accommodate L shape and will look for financial support from us to do so.
- FBSA left it positive and communicated that we are doing our best and will further review all options.
- FBSA will review further and will circle back with each group to validate.
- AS-MDOC has indicated to RED that they no longer want to move out of the Hannah Building to the Victor Building. When originally presented with this, AS-MDOC was onboard with it. This move needs to occur in order to keep CEPI in the Library (Education was happy with this agreement).

Comment [DK(1]: Troy Spitzley asked that I be sure you were aware of this.

- ✓ DTMB H/R, IT, OPM, EA Moves (no update per Troy Spitzley)
  - Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
  - DTMB H/R: The design for space to move HR to Con Hall South Tower/Southwest Corner from the Hollister Building is complete.
    - Budget is also complete, but funding has not been identified.
    - FBSA received an email from H/R regarding a homeless man lying in front of the elevator at the Hollister Building. According to H/R, this was the second time this has occurred.
    - RED has contacted the Landlord regarding the issue and HR has been informed to contact the police.
    - The Landlord will also have someone check the lobby daily after the building opens at 5:45a.m.
    - FBSA has requested that HR keep us apprised of the situation and report any further issues to us. HR responded with appreciation of the action taken.
  - DTMB OPM: The design for space to move OPM to Cass Building from Con Hall is complete.
    - OPM is requesting approval to veer from the typical office layout design.
    - Budget is also complete (using typical workstations), but funding has not been identified.
  - DTMB IT: The design for space to move IT to Con Hall from Hollister is still pending due to the variation in the number of employees to be moved.

- Budget is pending verification of the number of people to be moved.
- The original number of staff to be moved started out at 50 and has moved up to as many as 108 with 24 vacant workstations.
- The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).

- DTMB EA: The design for space to move EA to Mason is complete.
  - Budget is also complete and EA is covering their costs to move.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project

- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.
- ~~BOD met with Marsha and Sarah Tuesday, October 13~~
- ~~Close to agreeing on a design – a few tweaks are needed~~
- ~~Marsha requested a cost estimate to review estimate and design with the First Lady.~~
- ~~May have approval for demolition work yet this fall. Likely use BOD Grounds Crew for demolition and removal work.~~
- ~~Remainder of work would be under contract and scheduled for the spring.~~

✓ CAR Project

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-
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - ~~CEPI~~
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group
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- Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
- Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
- Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
- BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
- DTMB RED communicated this decision to Sam Jawad on November 5th. Sam voiced he would be calling BSBP to discuss. RED staff provided BSBP that they may be receiving a call from Mr. Jawad.
- DTMB is charging BSBP the sf rate for the space that their vending machines are in.
  - We are doing an inventory on what those amounts are and will meet with BSBP to review.
  - This has been an issue for their placing additional machines in buildings.
  - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
  - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
  - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
- Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
- ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
- ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
- ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
- ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
- ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

✓ SEOC

- Striving for substantial completion by mid-January, 2016.

- Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
- Project remains on budget.
- The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
- The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
  - Brom spoke to John Pirich and informed him we will not be extending.
  - ~~Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.~~
  - ~~Option 1: Leave current lease in place:~~
    - ~~The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.~~
    - ~~Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.~~
    - ~~The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.~~
  - ~~Option 2: Extend lease and request additional improvements to the building:~~
    - ~~Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.~~
    - ~~Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.~~
    - ~~Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.~~
    - ~~The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.~~
    - ~~The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.~~
    - ~~If implemented, the proposed extension will exceed recent precedent.~~

- ✓ Kalamazoo – DHHS Options –

- Mike and Bob Burns meeting with Kurt Warner on November 19th.
- ~~Met with potential Alcott Street Lessor which is a private lessor (not the county/city).~~
- ~~They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.~~
- ~~Evaluating with DHHS to determine if programmatically beneficial to move to this site.~~
- ~~State owned option still preferred but if state owned not viable a second lease site may be next best alternative.~~
- ~~Bob discussing with Kurt Warner.~~
- ~~Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.~~

✓ Emergent/Bio Solutions Property: (Bob reported no change on this. Do you still want to include?)
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.
- RED continuing to work through the process.

Agency Collaboration/Projects:

✓ Furniture RFP
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
- Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.

✓ LTA Location – Potential FBSA Move
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.

- Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
- Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
- This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.
- Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
- Real Estate design staff is finalizing office furniture designs and details.
- Tim Hall met with Krisi Thompson on November 9th to discuss and coordinate a solution that addresses needs and goals for work area.
- Additional follow up is needed to conclude a final approach but are making progress.

- ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
- ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

✓ FM Systems

- North Carolina State University was not being responsive to DTMB Procurement. We requested the SOM request a letter from the NC Purchasing authority granting us permission. DTMB Procurement responded that a letter allowing us to use NCSU contract is insufficient. We must document that the bidding community had reason to believe others might later leverage the contract.
  - Anne Brys and Laurie Westfall suggested FBSA look at some of the other contracts w/ the Buyer. Have been told most of them are Federal contracts through GSA and the State of Michigan will not accept their bids.
  - FBSA requested copies of the USGS contract previously provided by DTMB Procurement, but it might be a GSA contract not competitively bid. FBSA also started an evaluation of the Hennepin County RFP.
  - Troy did a web search and found some 2011-2012 North Carolina Purchasing Program transformational document links regarding "Sourcing" that discussed Statutory and Administrative Code policy changes that I forwarded to DTMB Procurement, along with contact information. Since the NCSU bid was from 2013, it should be okay if the proposals recommendations were implemented.
  - Back-up planning" Troy is requesting and will be reviewing other governmental bids, and have scheduled time beginning on Friday the 13th with Julie Proux (IT) to begin drafting an RFP just in case. A decision will be made in the next few weeks if we should move forward with a bid instead. That assumes we cannot move forward with leveraging some other entities contract.
  - ~~9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.~~
  - ~~9/22-25/2015 – Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.~~
  - ~~10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on~~

~~work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.~~
- ~~10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.~~
- ~~10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.~~

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

✓ State Christmas Tree Search (Can we remove?)
- Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
- ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
- ~~Press Release: Yesterday, Wednesday, October 14th.~~
- Tree lighting will take place on Friday, November 20th as part of Silver Bells.

✓ MiMove Process Update
- Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
- Response was received on Monday, November 2, 2015.
- Currently reviewing the information.
- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry. Expected to be rescheduled in early December.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12) (Can we remove?
- ~~32 applicants – H/R screened down to 4 for internal review~~

- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.
- The meeting to discuss Business Continuity was held on Wednesday 11/4.
- Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.
- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review (Kerri has printed email – will discuss with Mike)
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety
- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~

- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?

- On Call/O.T. Exception Requests and/or Henry email?
- Anything regarding Op Ex?
- State Veterans Home request from Lisa?
- KPMG/HOK
- Do you want to talk to Brom about changing FBSA's name?
- Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
- Do you want to talk to Brom about NASFA?

1X1 BROM/MIKE

December 16, 2015

Discussion Items:

Action Items/Follow Up From November 13, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016.
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting held on 12/14: Details……
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent to Brom.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT Status?
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags.
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. Meeting was held 12/7. Brom seemed to have the latest when he mentioned it at the Op Ex meeting–what do you want added here?
14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See Below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems

- North Carolina State University was not being responsive to DTMB Procurement. We requested the SOM request a letter from the NC Purchasing authority granting us permission. DTMB Procurement responded that a letter allowing us to use NCSU contract is insufficient. We must document that the bidding community had reason to believe others might later leverage the contract.
- Anne Brys and Laurie Westfall suggested FBSA look at some of the other contracts w/ the Buyer. Have been told most of them are Federal contracts through GSA and the State of Michigan will not accept their bids.
- FBSA requested copies of the USGS contract previously provided by DTMB Procurement, but it might be a GSA contract not competitively bid. FBSA also started an evaluation of the Hennepin County RFP.
- Troy did a web search and found some 2011-2012 North Carolina Purchasing Program transformational document links regarding "Sourcing" that discussed Statutory and Administrative Code policy changes that I forwarded to DTMB Procurement, along with contact information. Since the NCSU bid was from 2013, it should be okay if the proposals recommendations were implemented.
- On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
- FBSA is working to compile the bid information to have ready for the March, 2016 Ad Board.
- Goal: FM Systems in place April 2016.

- Furniture
  - RFP was posted on Buy4Michigan on Thursday, October 1st.
  - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

  - FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
  - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
  - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
  - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email)
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.

- RED has offered to help find swing space outside of OPS, but Treasury is not interested in that option.

✓ CEPI Move Mike to update – document due from Curt Myers to Mike 12/9/15)
- Revised floorplan provided to Tom/CEPI 12/9 by Curt Myers for review. Curt to provide update here…..
- Next steps: Curt to clarify budget (internally), finish draft plan and discuss with CEPI.
  - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
- Does Mike know/need to know about DTMB-IT supporting DOC – currently in Hannah first floor? (Kurt Burwald's group- had agreed to move. Now does not want to move). This group needs to move out of Hannah for the CEPI move to work. Space shown to group originally, was in Victor – that space is now gone.

✓ DTMB H/R, IT, OPM, EA Moves
- HR move to Con Hall: Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project (do you want the schedule attached – sent to me in email 12/3/15?)
- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- BOD Grounds crew is nearly complete with the demolition. By self-performing using the BOD Landscape crew we will **save the SOM almost $100K**
- Side Item: BOD Landscaping crew will re-install the brick pavers/wall at the new FBSA location for an outdoor seating/meeting area.
- A revised schedule has been provided (attached) that adds in the installation of a portion of the site storm water drainage system and a few days added to the site grading due to weather.
  - The site drainage system installation is needed to insure that the site drains properly in the spring as snow melts and rain begins.
- In communications from the DTMB Architect (Joel Gordon) and Marsha Quebbeman in the Governor's Office, it was requested that a representative from the Governor's Office participate in a meeting on January 8, 2016.
- The required pre-bid meeting is currently scheduled for January 25, 2016 with bids due February 3, 2016.

✓ CAR Project Kerri requested updated schedule from Jim)
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations. This enabled FBSA to meet the timing for submittal to Ad Board and continued adherence to schedule.
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group

- DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
    - Agencies are looking into what they can contribute towards the moves.
- MSP CIJC move this past weekend (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
    - There was a firewall issue and were some minor furniture issues that were resolved quickly.
    - Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.
    - Surveys will be sent out no later than Wednesday, December 16th with results available on or around December 23rd.
- Schedule – (Preliminary – revisions have not been vetted through the agencies yet):

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January 8, 2016
MSP SEOC moves	January 15, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April 15, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications.
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elaine Keilen to discussion communications. MSP insistent they maintain control of communications with their staff. We can support this as they have agreed to allow the post move surveys and will forward our Move Information to MSP for us after editing.

Secondary Complex and Outstates:

- ✓ Cadillac Place Mike to update or send Kerri status to update
    -

- ✓ SEOC
    - Due to an electrical equipment deliver issue, the move-in date for MSP has been agreed to by all parties and adjusted to January 19, 2016.
    - Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Is this item the same as the item under the action items from your last meeting?
    - The County decided to build its building without the assistance of Plaza Corp.
    - The site will be on Alcott but not on the previously proposed location with DHHS.

- Mike and Bob Burns meeting with Kurt Warner on November 19th to determine what's needed.
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

Agency Collaboration/Projects:

✓ Generator Installation at VTS
- Mike reached out to Captain Chris Kelenske.
- Discussions are ongoing with MSP and VTS.
- FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off. (Who is putting this write up together?) Also discussion around establishing "Micro-Grid" at the Secondary.

✓ LTA Location – FBSA Move
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved. Initial $6.3 approved for FBSA but driving actuals down to allow for accommodation of other CAR needs as they arise. Working theme is to focus only on absolute needs and not wants for move in. Tight schedule as tied to exiting of GOB.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
- Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
- Funding delays created a substantial challenge to the timeline.
  - FBSA will have to vacate 3rd floor GOB and move to the GOB 2nd floor temporarily. FBSA staff are planning to move to the temporary space on January 8, 2016.
- Additional follow up is needed to conclude a final approach but are making progress.
- Discussions continue with Joyce and Kristi Thompson to discuss and coordinate a solution that addresses needs and goals for the work are. Meeting scheduled for Tuesday, December 22, 2015.
  - Intent is to provide Kristi with sufficient space to support both Auto/IT Depot needs and maintain public safely within a fenced in area so that they do not mix with heavy equipment operations of BOD Landscape areas.
- FBSA continues to finalize workspace plans/layout.
- Goal to move from GOB to LTA early May, 2016.

✓ OIP Organizational Updates How much do you want to elaborate here?
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.
- Further discussions are being postponed until after the first of the year per Chris' request.

✓ MiMove Process Update Mike preparing email – will update once email sent.

- Drafted a note for MiMove team from sponsors.
- Response was received on Monday, November 2, 2015. Focus of new position was IT focused only. I would support a single POC for IT as we had for the Mason Move, but not as the overall contact. SPOC for IT would make sense for all IT requests that come through with no FBSA need for support. Any request that comes in that requires FBSA action should then place the FBSA Team lead as the overall SPOC and request IT support through the IT dedicated SPOC. I can support this if the "green box" position is identified as an IT/phone focused SPOC and not an added and unnecessary layer.
- Meeting was originally scheduled for Tuesday, November 3rd however, was postponed to early January to allow Sponsors time to review the teams response to the Sponsors inquiry from 10/16/15. The team's response was sent to the Sponsors on 11/2/15.

✓ Building Closures / Life Safety Programs
- The meeting to discuss Business Continuity was held on Wednesday 11/4.
- Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.
- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.
- Team of both OIP and BOD met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
- Jeanette Doll (OIP) working on monitor vests, monitor to go kits and monitor flags.

✓ DHHS New Lab Review Mike to update
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Meeting held 11/10 with P3 Team, DHHS, FBSA, Procurement, etc. Follow up items to include review of business case, finance options, procurement validation and review of expanding the existing laboratory as part of the business case and justification for P3 if there is one.
- We committed to supporting the P3 process if all questions/review/legislation items are validated and the P3 option is selected.

✓ Op Ex Meetings – Discussion on how Real Estate – FBSA Meetings are going Assume you want to leave on here as a touch point?

✓ FBSA Name Change: O.K to remove or did you want to update on suggestions?

✓ ENERGY STAR
- Six ENERGY STAR rated office buildings:
  - Lewis Cass Building
    - Wednesday, August 19
  - Constitution Hall
    - Thursday, December 10

- Lottery Building
  - Tuesday, December 15
- Flint & Saginaw State Office Buildings
  - Wednesday, December 16
- Traverse City
  - Monday, December 21

✓ Town Hall
- Presented at the December 11th Town Hall in Constitution Hall.
- Attended by third shift staff.

1X1 BROM/MIKE

December 16, 2015

Discussion Items:

Action Items/Follow Up From November 13, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016.
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting with Mary on 12/15 at 4:30 to review options.
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent working plan to Brom. Still going through programming.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT See below
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags.
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. See below
14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems

- On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
- FBSA is working to compile the bid information to have ready for the March, 2016 Ad Board.
- Goal: FM Systems in place April 2016.

- Furniture
  - RFP was posted on Buy4Michigan on Thursday, October 1st.
  - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

  - FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
  - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
  - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
  - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email from Brom)
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.
  - RED has offered to help find swing space outside of OPS, but per Ann, Treasury is not interested in that option.
  - Troy has offered to provide other options to Treasury for swing space, however Ann is aware that it would need to be in leased space.
  - Per Ann, there is nothing further required from RED at this point.

- ✓ CEPI Move
  - On 12/10/15 Tom stated he wanted to take some time to review the proposal. Curt/Tom met on 12/14 to discuss and truly understand the details of the plan. The meeting went very well with all clarifications being answered and at this time there are not changes happening to the plan. They will continue to dive in a little deeper and look at how the individual teams will be arranged within the space. As for the Library, they are still uncertain as to where the book collections will end up. They have been receiving bids on new high-density microfilm cabinets and will provide an update as soon as possible. Right now the bids are right around $100K. They also noticed that the microfilm readers will have to be moved causing another delay. An initial start date has not been determined at this time.
  - Next steps: Curt to clarify budget (internally), finish draft plan and discuss with CEPI.

        - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
    - DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
        - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
        - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
        - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.

✓ DTMB H/R, IT, OPM, EA Moves
- HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
- IT: Waiting on funding decision.
- OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed.
- EA: Moving to Mason next month/January 2016.

✓ CAR Project
- MSP CIJC move this past weekend (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
    - There was a firewall issue and were some minor furniture issues that were resolved quickly.
    - Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.
    - Surveys was sent out Tuesday, December 15th with results available on or around December 23rd.
- Schedule – (Preliminary – revisions have not been vetted through the agencies yet):
    - MSP CIJC from HQ to 1st Floor B wing GOB — December 11,2015
    - DTMB FBSA from GOB 3rd to GOB 2nd — January 8, 2016
    - MSP SEOC moves — January 15, 2016
    - MSP 2nd Floor A & B wings GOB — March 11, 2016
    - MSP 3rd Floor A wing GOB — April 15, 2016
    - MSP 3rd Floor B wing GOB — April 15, 2016
    - DTMB FBSA from GOB 2nd to LTA — May, 2016
    - DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
    - DHHS 5th Floor 333 Grand — June 3, 2016
    - DHHS 3rd Floor 333 Grand — June 10, 2016
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.

- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
  - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
  - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.

- ✓ SEOC
  - Due to an electrical equipment deliver issue, the move-in date for MSP was moved back one week. This was reviewed by all parties and adjusted to January 19, 2016.
  - Scheduled tour on 1/8/16 with David and Brom.
  - Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
  - On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
  - DTMB provided a status update. If not State owned, would look at bidding out for lease again.
  - Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
  - After bidding the sight was determined to be too small for the State's needs.
  - Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
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Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Mike met with Captain Chris Kelenske as provided by David and discussed/reviewed level of support needs as follows.
  - Target 48-72 Hours of Generator Support. 72 hour target as preferred but evaluate the additional cost. 48 hours is minimum.
  - Provide for the ability to fuel all vehicles for MSP Lansing Post and Headquarters – Also mentioned ability to support fueling for other Agencies in Tri-County area that would need support
  - Timeframe above contingent upon our ability to re-fuel from our suppliers if an event kept power out beyond that.
  - Wanted to determine a minimum number of gallons to keep on hand at all times, for example, never let the tank go lower than ½ empty. Need to determine usage per day now and extrapolate that over the period of time we could comfortably support between fuel supplier delivery schedule.

- He also wondered about whether back up power/support was necessary for the building so that Mechanics could function if needed.
- Discussions are ongoing with MSP and VTS.
- FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off.
- Also discussion around establishing "Micro-Grid" at the Secondary where we create/provide our own utilities.
- We are putting together a one/two page narrative outlining specifications and costs for MSP to review.

✓ LTA Location – FBSA Move
- FBSA continues to finalize workspace plans/layout.
- FBSA will move to 2nd Floor – GOB in early January to accommodate MSP move schedule
- Current target date for move to LTA early May, 2016.
- Since we must move to 2nd floor GOB first, urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.

✓ OIP Organizational Updates
- Mutual agreement to move the following so far to FBSA:
  - Parking and Customer Service Center
  - Building evacuation plans
  - Monitor Training
  - Monitor Handbook Review / Updates
  - Building Monitor Check-in Form
  - Purchase of vests, flags and go-kits for program volunteers
- FBSA can absorb Parking/Customer Service Center under current structure
- Life Safety Programs would require resource – Recommend moving Jeanette Doll to FBSA to continue to support these programs but OIP wants to keep Business Resumption Programs that are also currently supported by her.
- OIP would like to keep all things related to Security Systems.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.
- Further discussions are being postponed until after the first of the year per Chris' request.

✓ MiMove Process Update
- Returned a note to MiMove Team on 12/15 indicating preference for IT SPOC support only. Per Op Ex and implementation of FM Systems, the SPOC position does not make sense for our Customers and Occupancy Planning/Strategy responsibilities for FBSA.
- Response was received on Monday, November 2, 2015. Focus of new position was IT focused only. I would support a single POC for IT as we had for the Mason Move, but not as the overall contact. SPOC for IT would make sense for all IT requests that come through with no FBSA need for support. Any request that comes in that requires FBSA action should then place the FBSA Team lead as the overall SPOC and request IT support through the IT dedicated SPOC. I can support this if the "green box" position is identified as an IT/phone focused SPOC and not an added and unnecessary layer.

- Meeting was originally scheduled for Tuesday, November 3rd however, was postponed to early January to allow Sponsors time to review the teams response to the Sponsors inquiry from 10/16/15. The team's response was sent to the Sponsors on 11/2/15.

✓ Building Closures
- Meeting held 12/11. Reviewed closure determination and communication options.

✓ DHHS New Lab Review
- FBSA preparing a complete review of Senate Bill 627 for review.

✓ Op Ex Meetings – Discussion on how Real Estate – FBSA Meetings are going

✓ ENERGY STAR – Appreciation Lunches
- Six ENERGY STAR rated office buildings:
  - Lewis Cass Building
    - Wednesday, August 19
  - Constitution Hall
    - Thursday, December 10
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- Presented at the December 11th Town Hall in Constitution Hall.
- Attended by third shift staff – IT Support Personnel.

1X1 BROM/MIKE

January 13, 2016

Discussion Items:

Action Items/Follow Up From December 16, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Still a questions on funding. Waiting from QOL on what if anything they will pay.
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016. Still a question over budget (who is paying for what). Plans are complete. OPM plans are complete. With Kelly as interim Director, is OPM still going to move?
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting with Mary on 12/15 at 4:30 to review options.
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
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10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT See below Meeting held on 1/5/16 with Sponsors and Team Leads. The MiMove Process Team requested a demo of FM Systems which FBSA will be coordinating. Likely to be February at the earliest at this point. Still working through some options.
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags. 1/8: Kerri requested status update from Jeanette
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. See below

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    - FBSA is working to compile the bid information to have ready for the March, 2016 Ad Board.
    - Goal: FM Systems in place April 2016.

  - Furniture Requested update from Lisa Crozier-Green
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

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    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
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Capitol Complex:

- ✓ Treasury – OPS Space (email from Brom) Can this be removed?
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.
  - RED has offered to help find swing space outside of OPS, but per Ann, Treasury is not interested in that option.
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~~are still uncertain as to where the book collections will end up. They have been receiving bids on new high-density microfilm cabinets and will provide an update as soon as possible. Right now the bids are right around $100K. They also noticed that the microfilm readers will have to be moved causing another delay. An initial start date has not been determined at this time.~~

- Next steps: Curt and FBSA team working to clarify budget (internally)~~, finish draft plan and discuss with CEPI~~.
  - FBSA Staff have requested an estimate from the Contractor for the restrooms.
  - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
  - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
  - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
- DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building: Update requested from Troy Spitzley
  - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
  - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
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✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim Clark

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  - There was a firewall issue and were some minor furniture issues that were resolved quickly.
  - ~~Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.~~
  - ~~Surveys was sent out Tuesday, December 15th with results available on or around December 23rd.~~
- Schedule ~~– (Preliminary – revisions have not been vetted through the agencies yet)~~:

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- DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
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  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
  - Do you want to include anything on the various requested changes Jim is receiving from DHHS?

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
  - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
  - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
  - Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).

- ✓ SEOC
  - ~~Due to an electrical equipment deliver issue, the move-in date for MSP was moved back one week. This was reviewed by all parties and adjusted to January 19, 2016.~~
  - ~~Scheduled T~~tour (coordinated by MSP) was held on 1/8/16~~ with David and Brom~~.
  - As communicated last week and Dave's report on 1/8/16, staff moves have been delayed to 1/29/16.
    - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
    - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
  - Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Will Doxie provided some info this morning when we are on the 2nd floor – do you have the info to update or do you want me to get with Will for an update?
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

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- We are putting together a one/two page narrative outlining specifications and costs for MSP to review.

✓ LTA Location – FBSA Move

- FBSA continues to finalize workspace plans/layout.
- FBSA will moved to 2nd Floor – GOB ~~in~~ this week~~early January to accommodate MSP move schedule~~
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✓ Op Ex Meetings – Discussion on how Real Estate – FBSA Meetings are going

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        - Constitution Hall
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        - Lottery Building

        - Tuesday, December 15
    - Flint & Saginaw State Office Buildings
        - Wednesday, December 16
    - Traverse City
        - Monday, December 21

- ✓ Town Hall Can this be removed?
    - Presented at the December 11th Town Hall in Constitution Hall.
    - Attended by third shift staff – IT Support Personnel.

Items to Consider Adding:

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8). Anything on Grand Rapids security?
9). Detroit summer jobs email
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11). Schedule another SEOC tour for David and Brom?
12). Anything needed regarding QDV?

1X1 BROM/MIKE

January 13, 2016

Discussion Items:

Action Items/Follow Up From December 16, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Still a questions on funding. Waiting from QOL on what if anything they will pay.
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016. Still a question over budget (who is paying for what). Plans are complete. OPM plans are complete. With Kelly as interim Director, is OPM still going to move?
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting with Mary on 12/15 at 4:30 to review options.
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent working plan to Brom. Still going through programming.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities. 1/8/16: State of Michigan membership with NASFA processed and confirmed. NASFA will be notifying contacts and we will share this information with the agencies at our upcoming Customer Roundtable on February 9th.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT See below Meeting held on 1/5/16 with Sponsors and Team Leads. The MiMove Process Team requested a demo of FM Systems which FBSA will be coordinating. Likely to be February at the earliest at this point. Still working through some options.
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags. 1/8: Kerri requested status update from Jeanette
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. See below

14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information submitted to Procurement on Monday, January 11th.
    - ~~is working to compile the bid information to have ready for the March, 2016 Ad Board.~~
    - Goal: FM Systems to begin the implementation ~~in place~~ April 2016 within FBSA.
  - Furniture Requested update from Lisa Crozier-Green
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

    - FBSA and Procurement met to finalize responses to the vendor questions ~~n Friday, November 6th~~ prior to the holiday.
    - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email from Brom) Can this be removed?
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.
  - RED has offered to help find swing space outside of OPS, but per Ann, Treasury is not interested in that option.
  - Troy has offered to provide other options to Treasury for swing space, however Ann is aware that it would need to be in leased space.
  - Per Ann, there is nothing further required from RED at this point.

- ✓ CEPI Move
  - ~~On 12/10/15 Tom stated he wanted to take some time to review the proposal. Curt/Tom met on 12/14 to discuss and truly understand the details of the plan. The meeting went very well with all clarifications being answered and at this time there are not changes happening to the plan. They will continue to dive in a little deeper and look at how the individual teams will be arranged within the space. As for the Library, they are still uncertain as to where the book collections will end up. They have been receiving bids on new high-density microfilm cabinets and will provide an update as soon as possible. Right now the bids are right around $100K. They also noticed that the microfilm readers will have to be moved causing another delay. An initial start date has not been determined at this time.~~
  - Next steps: Curt and FBSA team working to clarify budget (internally)~~, finish draft plan and discuss with CEPI~~.
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
  - DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building: Update requested from Troy Spitzley
    - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
    - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
    - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.

- ✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim Clark
  - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
  - IT: Waiting on funding decision.
  - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed.
  - EA: Moving to Mason next month/January 2016.

- ✓ CAR Project
  - MSP CIJC moved ~~this past weekend~~ (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available. Overall Mean Score: 4.52. Do you want to include the survey results as an attachment?
    - There was a firewall issue and were some minor furniture issues that were resolved quickly.

- ~~Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.~~
- ~~Surveys was sent out Tuesday, December 15th with results available on or around December 23rd.~~

- Schedule – ~~(Preliminary – revisions have not been vetted through the agencies yet)~~:

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January ~~8~~11-13, 2016
MSP SEOC moves	January ~~15~~29, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April ~~15~~8, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
- Do you want to include anything on the various requested changes Jim is receiving from DHHS?

Secondary Complex and Outstates:

✓ Cadillac Place
- Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
- Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
- Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).

✓ SEOC
- ~~Due to an electrical equipment deliver issue, the move-in date for MSP was moved back one week. This was reviewed by all parties and adjusted to January 19, 2016.~~
- ~~Scheduled T~~tour (coordinated by MSP) was held on 1/8/16 ~~with David and Brom~~.
- As communicated last week and Dave's report on 1/8/16, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Will Doxie provided some info this morning when we are on the 2nd floor – do you have the info to update or do you want me to get with Will for an update?
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
  - On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
  - DTMB provided a status update. If not State owned, would look at bidding out for lease again.
  - Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
  - After bidding the sight was determined to be too small for the State's needs.
  - Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
  - The city and county are going to explore different ways of financing a State owned or leased building with county bonds.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS As you are aware, Ric is currently working on the revisions to the write up. What do you want included here?
  - Mike met with Captain Chris Kelenske as provided by David and discussed/reviewed level of support needs as follows.
  - Target 48-72 Hours of Generator Support. 72 hour target as preferred but evaluate the additional cost. 48 hours is minimum.
  - Provide for the ability to fuel all vehicles for MSP Lansing Post and Headquarters – Also mentioned ability to support fueling for other Agencies in Tri-County area that would need support
  - Timeframe above contingent upon our ability to re-fuel from our suppliers if an event kept power out beyond that.
  - Wanted to determine a minimum number of gallons to keep on hand at all times, for example, never let the tank go lower than ½ empty. Need to determine usage per day now and extrapolate that over the period of time we could comfortably support between fuel supplier delivery schedule.
  - He also wondered about whether back up power/support was necessary for the building so that Mechanics could function if needed.
  - Discussions are ongoing with MSP and VTS.
  - FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off.
  - Also discussion around establishing "Micro-Grid" at the Secondary where we create/provide our own utilities.
  - We are putting together a one/two page narrative outlining specifications and costs for MSP to review.

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1X1 BROM/MIKE

January 26, 2016

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    a. This project affects 4 agencies outside of Agency Services and OPM:
        i. DNR
        ii. DTMB-Enterprise Architecture
        iii. DTMB-Financial Services
        iv. DTMB-HR
    b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.
    c. In effort to reduce cost, Agency Services has agreed to use less desk phones.
    d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.
    e. Diagram attached showing the amount of product that is new, refurbished and existing.
        i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini shelves.
2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).
3) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley connecting with James McFarlane.
4) Detroit Public Schools: Need to confirm with Jamie that she did set up a meeting with DPS regarding the Fisher Building space Meeting scheduled for 1/22. See update below.
5) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below.
6) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference

rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

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  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information will be submitted to Procurement this week.
    - Implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.

  - Furniture
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
      - Bid Posting 10-1-15
      - Pre-Proposal Bidder Phone Conference 10-9-15
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    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Currently working through to re-engage Plante Moran.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

  - Carpet:
    - The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
    - At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.

- Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
  - FBSA representatives are Curt Myers and Bob Ruff.
- There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
  - Next steps: Curt and FBSA team working to clarify budget (internally).
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - Library looking for $80,000 (Curt came and saw me today and said the Library came down to $80K from the $120K and is checking on the procurement timing. Immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
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    - Troy Spitzley (RED) is in need of feedback and direction from us as to how to pursue next steps.
    - Troy in the process of putting all documentation together and will reach out to James McFarlane.

- ✓ DTMB H/R, IT, OPM, EA Moves
  - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
  - HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
  - IT: Waiting on funding decision.
  - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
  - EA: Moving to Mason February 4, 2016.

- ✓ CAR Project
  - MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
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  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
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- ✓ CAR Phase 2 Bob Burns providing drawings of Farnum. Want to include? What other, if any, attachments do you want to include?
    - The only option to move DOC to the Secondary Complex would be the Operations Center. This would require DTMB (IT staff) to move to swing space.
        - DOC would need to vacate Grandview to allow for DHHS to move in.
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    - Continuing the review of the budget and ability to assist any/all that we can with move costs.

- ✓ LTA/SOM Warehouse Location – FBSA Move
    - FBSA continues to finalize workspace plans/layout.
    - FBSA move to the 2nd Floor – GOB went well.
    - Current target date for move to LTA early May, 2016.
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Secondary Complex and Outstates:

- ✓ Cadillac Place
    - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
    - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
    - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
    - Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).
    - Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
    - Wayne County to provide detail on programming needs and timing.
    - Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.

- This could generate +- $9 million dollars annual rent revenue to the State.

✓ SEOC
- Tour (coordinated by MSP) was held on 1/8/16.
- Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.
- As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.
- Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. It is expected to be issued no later than today.
- Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.

✓ MSP Gun Range
- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.
- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
  - Legislative approvals will be needed through the appropriations process and not finalized until June/July.
  - Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
  - The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals are due January 25, 2016. Although the Q&A period had eclipsed, RED (Will Doxie and Jen Lascari) hosted a conference call with Kalamazoo County this past Friday to answer any questions Kalamazoo County might have.
    - We will not have any further communication with the County during this response period.
- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
- The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
- Kalamazoo County's timeline to complete this project is approximately 2 years.

✓ Detroit Public Schools email – Fisher Building

- Jim Clark and Jamie Phillippo had discussions with DPS on Friday, January 22, 2016.
    - Density: We do not have the square footage of the floors to be able to calculate sq. footage per person. Here at the State we use a general number of 250 sq. ft. per person but are shifting to 200 sq. ft. per person.
    - Workstation sizes: In looking at the written Office Space Standards, the square footage amounts for supervisors, technical/clerical staff, consultant/interns and hoteling are all comparable to ours. Directors are shown in much larger stations. Also, our square footage range for floor to ceiling offices are 120 to 225 square feet. Detroit Public Schools indicates the Chief of Department Superintendent would be in 240 square feet.
    - With an overall glance at the floor plans provided, if the majority of stations are 8x8s, they are pretty well condensed though there are a few small pockets of open space that could be reconfigured to possibly gain additional occupants.
    - Some floor plans show workstations off the windows with others are on the windows. If all stations were on the windows, occupancy may be increased.
    - Here are some general ideas on ways to conserve space:
        - Eliminate the suites to create a more open floor plan
        - Reduce or eliminate private offices
        - Share conference rooms
        - Reduce or eliminate file cabinets
        - The offices in the Executive area are VERY large
- Detroit Public Schools is interested to know how much their current space at the Fischer Building is worth. Bob Burns let DPS know that we currently do not have a licensed appraiser on staff and we use an outside 3rd party for neutrality. We recommend they

find a licensed appraiser to assess their current space. They also indicated that they recently decreased their staff by 90 and moved 70 to 80 staff out of the central office so they are hoping to significantly condense space and wondering if we could help them. We recommend they use one of our ISID contracts, which DPS would have access to through MiDeal, to hire a professional to help them evaluate the amount of space needed as well as formulate a plan of execution to condense space which may involve construction or furniture modification. Bob is going to follow up via email with information on MiDeal.

- ✓ Grand Rapids – One Division Is an update needed on this?
  - GSA/Federal Courts pushing back wanting rent lowered below our costs.
  - Bob Burns putting together a summary for review/discussion.
  - Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
  - BOD waiting on information relating to natural gas. Update to be available by end of week 1/29/16.

- ✓ OIP Organizational Updates
  - FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.
  - Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.
  - Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.

- ✓ MiMove Process Update
  - Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016.

- ✓ Op Ex Meetings – Discussion

- ✓ Space/Treasury
  - Seeking space that may or may not be vacated as part of a project for David Bates (staff) in Ops Center.
  - David is seeking to consolidate some of his teams currently within OPS and other locations.
  - Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
  - David will also have to seek funding.
  - This may not result in extra space for Treasury.
  - Troy Spitzley (RED) is waiting for programming documents from David.

- ✓ Snow Removal Chain of Events – Attachment
  - Staff met with Charles Menefee on Wednesday, January 20, 2016.

- Dwight Thomas (HR), Larry Scates and Chris Rankin attended the meeting where a one day suspension was given.
- Charlie served the one day suspension on Thursday, January 21, 2016.
- The meeting was positive and Charlie accepted the suspension without debate.

✓ DHHS Parking Meeting
- Meeting was held with DHHS, OIP and DTMB on Friday, January 15th.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Renaming of MSP Headquarters (past and present)
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.
- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters/333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.

- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?

✓ IPM - FBSA
- FBSA 100% complete.

✓ QDV
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.
- Bob Hall has provided Matt with the requested information and is waiting on an update.

Personal:

✓ Contract/Salary Discussion

Other Items:

1X1 BROM/MIKE

January 26, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. Brom mentioned a potential to stage the timing of the moves into segments. (See attachments)
    a. This project affects 4 agencies outside of Agency Services and OPM:
        i. DNR
        ii. DTMB-Enterprise Architecture
        iii. DTMB-Financial Services
        iv. DTMB-HR
    b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.
    c. In effort to reduce cost, Agency Services has agreed to use less desk phones.
    d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.
    e. Diagram attached showing the amount of product that is new, refurbished and existing.
        i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini shelves.
    f. James Hogan requested an updated spreadsheet for the final costs for the move (looking at used furniture, Cisco phones, etc.) that may be helpful for them in identifying available funds.
2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).
3) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley compiling all information and will connect with James McFarlane. Troy would like determination on funding to move DOC out of Hannah prior to talking to James. See update below.
4) Detroit Public Schools: RED staff and DPS had discussion on Friday, January 22nd regarding the Fisher Building space. See update below.
5) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below.

6) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information will be submitted to Procurement this week.
    - Implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.

  - Furniture
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
      - Bid Posting 10-1-15
      - Pre-Proposal Bidder Phone Conference 10-9-15
      - Bidder Questions Due 10-30-15
      - Answers to Questions Published 12-18-15
      - Bids Due 1-8-16
      - Submit to Ad Board for Approval 6-7-16
      - Transition Period 6-10-16 to 8-31-16
      - New Contract Start Date 9-1-16
    - Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Currently working through to re-engage Plante Moran.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

  - Carpet:

- The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
- At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.
- Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
    - FBSA representatives are Curt Myers and Bob Ruff.
- There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
    - Next steps: Curt and FBSA team working to clarify budget (internally).
        - FBSA Staff have requested an estimate from the Contractor for the restrooms.
        - To expedite the schedule, FBSA will procure the necessary file cabinets – archive filing through the CAR contractor – validating quantity and type with Library Team.
        - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
        - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a
        - DTMB/IT (in support of schedule for review by her and John Roberts by 1/20/16.
        - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
    - Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
        - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
        - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
        - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
            - Troy made another attempt at contacting Kirt Berwald and his call has not been returned.
            - Troy is compiling all of the information in preparation for a discussion with James McFarlane. Troy anticipates James will want to know who is paying for DOC to move out of Hannah. Determination needs to be made on who/how this move will be funded.

- ✓ DTMB H/R, IT, OPM, EA Moves
    - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
    - HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
    - IT: Waiting on funding decision.
    - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
    - EA: Moving to Mason February 4, 2016.

- ✓ CAR Project
  - MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
  - Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
  - Overall Mean Score: 4.52.
    - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
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        - Approximate BOA cost for Farnum: $16 max per sq. ft.
        - Jim Clark provided an analysis of the number of workstations, floor to ceiling offices and conference rooms from the plans provided by DBI.
            - With our last count of 315 DTMB IT staff in Ops Center, they would likely fit into the Farnum Building.
            - Estimated count of DOC in Grand View is 422 employees. This number has not been verified. There could be some challenges fitting all of these staff into the Operations Center.
    - Continuing the review of the budget and ability to assist any/all that we can with move costs.

- ✓ LTA/SOM Warehouse Location – FBSA Move
    - FBSA continues to finalize workspace plans/layout.
    - FBSA move to the 2nd Floor – GOB went well.
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    - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.

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- Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
- Wayne County to provide detail on programming needs and timing.
- Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.
- This could generate +- $9 million dollars annual rent revenue to the State.
- Reached out to Phil Jeffery to review options for funding the project.
- Waiting on narrative from Wayne County providing detail on scope/timing.

✓ SEOC
- Tour (coordinated by MSP) was held on 1/8/16.
- Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.
- As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.
- Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. The electrical inspections are being done by zone. The electrical inspector will return on Wednesday, January 27th. The earliest date for the Temporary C of O is Wednesday, January 27th.
- Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.

✓ MSP Gun Range
- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.
- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
  - Legislative approvals will be needed through the appropriations process and not finalized until June/July.

- Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
- The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

✓ General Services Building – Consolidated Print Center
- Water leak from a water line inside the wall occurred late Sunday night causing significant flooding.
- Our staff along with Peckham emergency response crews had 95% of the area clean and dry by 5a.m. Monday morning.
- Working with Joyce and team to determine what if any damage to equipment occurred.

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals were due at 5p.m. yesterday, January 25, 2016.
  - Proposals are in the process of being logged and provided to our analyst Jennifer Lascari for review and verification that all proposal are complete.
  - Jennifer will then provide DHHS with a list of the proposals received with the location of each. This will take approximately one week.
  - Next step: To schedule site visits for those locations DHHS would like to consider further.
- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
- The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
- Kalamazoo County's timeline to complete this project is approximately 2 years.

✓ Detroit Public Schools email – Fisher Building
- Jim Clark and Jamie Phillippo had discussions with DPS on Friday, January 22, 2016.
  - Density: We do not have the square footage of the floors to be able to calculate sq. footage per person. Here at the State we use a general number of 250 sq. ft. per person but are shifting to 200 sq. ft. per person.

- Workstation sizes: In looking at the written Office Space Standards, the square footage amounts for supervisors, technical/clerical staff, consultant/interns and hoteling are all comparable to ours. Directors are shown in much larger stations. Also, our square footage range for floor to ceiling offices are 120 to 225 square feet. Detroit Public Schools indicates the Chief of Department Superintendent would be in 240 square feet.
- With an overall glance at the floor plans provided, if the majority of stations are 8x8s, they are pretty well condensed though there are a few small pockets of open space that could be reconfigured to possibly gain additional occupants.
- Some floor plans show workstations off the windows with others are on the windows. If all stations were on the windows, occupancy may be increased.
- Here are some general ideas on ways to conserve space:
    - Eliminate the suites to create a more open floor plan
    - Reduce or eliminate private offices
    - Share conference rooms
    - Reduce or eliminate file cabinets
    - The offices in the Executive area are VERY large

o Detroit Public Schools is interested to know how much their current space at the Fischer Building is worth. Bob Burns let DPS know that we currently do not have a licensed appraiser on staff and we use an outside 3rd party for neutrality. We recommend they find a licensed appraiser to assess their current space. They also indicated that they recently decreased their staff by 90 and moved 70 to 80 staff out of the central office so they are hoping to significantly condense space and wondering if we could help them. We recommend they use one of our ISID contracts, which DPS would have access to through MiDeal, to hire a professional to help them evaluate the amount of space needed as well as formulate a plan of execution to condense space which may involve construction or furniture modification. Bob is going to follow up via email with information on MiDeal.

✓ Grand Rapids – One Division
- o GSA/Federal Courts pushing back wanting rent lowered below our costs.
- o Bob Burns putting together a summary for review/discussion.
- o Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.
- o Bob looking at value of building in the event we decide to sell.
- o Follow up discussion with GSA, Bob informed them we could not lose that amount of money.
- o Informed the GSA we are looking at re-negotiating master lease with the city to reduce our costs/loss.

Agency Collaboration/Projects:

✓ Generator Installation at VTS
- o Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
- o BOD waiting on information relating to natural gas. Update to be available by end of week 1/29/16.

✓ OIP Organizational Updates

- FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.
- Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.
- Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.

✓ MiMove Process Update
- Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016.

✓ Op Ex Meetings – Discussion

✓ Space/Treasury
- Seeking space that may or may not be vacated as part of a project for David Bates (staff) in Ops Center.
- David is seeking to consolidate some of his teams currently within OPS and other locations.
- Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
- David will also have to seek funding.
- This may not result in extra space for Treasury.
- Troy Spitzley (RED) is waiting for programming documents from David.

✓ Snow Removal Chain of Events – Attachment
- Staff met with Charles Menefee on Wednesday, January 20, 2016.
- Dwight Thomas (HR), Larry Scates and Chris Rankin attended the meeting where a one day suspension was given.
- Charlie served the one day suspension on Thursday, January 21, 2016.
- The meeting was positive and Charlie accepted the suspension without debate.

✓ DHHS Parking Meeting
- Meeting was held with DHHS, OIP and DTMB on Friday, January 15th.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Renaming of MSP Headquarters (past and present)
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.

- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters/333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.
- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?

✓ IPM - FBSA
- FBSA 100% complete.

✓ QDV
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.

- Bob Hall has provided Matt with the requested information and is waiting on an update.

✓ P3:

- Bob left concerns in Matt's voicemail.
- Overall the bill is not fixable due to the numerous constitution issues, conflicts with the DMB Act and concerns by multiple agencies.
- If a bill is necessary, RED recommends a minor change to the DMB Act.

✓ Meet and Greet

- Meet and greet with Sharon Ellis scheduled for Friday, January 22, 2016 was again rescheduled. Sharon was running late. The meeting has been rescheduled for Wednesday, February 3, 2016 with Sharon, Joel Hoffman, Judy Ferrigan, Dan Morgan and I.

Personal:

✓ Contract/Salary Discussion

1X1 BROM/MIKE

February 8, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

~~1)~~ Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. ~~Brom mentioned a potential to stage the timing of the moves into segments. (See attachments)~~

~~a. This project affects 4 agencies outside of Agency Services and OPM:~~

~~i. DNR~~

~~ii. DTMB Enterprise Architecture~~

~~iii. DTMB Financial Services~~

~~iv. DTMB HR~~

~~b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.~~

~~c. In effort to reduce cost, Agency Services has agreed to use less desk phones.~~

~~d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.~~

~~e. Diagram attached showing the amount of product that is new, refurbished and existing.~~

~~i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini-shelves.~~

~~f.~~1) ~~James Hogan requested an updated spreadsheet for the final costs for the move (looking at used furniture, Cisco phones, etc.) that may be helpful for them in identifying available funds.~~

~~g.~~a. Jim Hogan approved the revised cost estimates on Wednesday, January 27th.

~~h.~~b. Jim Clark and crew are working to develop the product order and coordinate schedules with Operations staff.

~~i.~~c. Tentatively looking at moves April/May.

~~2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).~~

~~3)~~2) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley compiling all information and will connect with James McFarlane. Troy would like determination on funding to move DOC out of Hannah prior to talking to James. See update below. Troy is looking for some direction from Brom and you on this.

~~4)~~3) Detroit Public Schools: RED staff and DPS had discussion on Friday, January 22nd regarding the Fisher Building space. See update below.

Formatted

5)4) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below. Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction.

6)5) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement the State of Michigan could buy off the North Carolina contract.
    - Procurement submitted the drafted contract to FM Systems on January 25, 2016 for review and comment.
    - Procurement, FBSA, and Agency Services, will have a finalized contract document by February 5, 2016.
    - Procurement will submit for AG review / Terms and Conditions on February 4, 2016.
    - Internal FBSA implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April/May 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.
    - FM Systems demo for MiMove group was scheduled for Thursday, February 4, 2016. All but one attendee either declined the appointment or canceled. We are working to reschedule for the third time.

  - Furniture Update requested from Jim/Jamie
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

- Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating.
- Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
- Currently working through to re-engage Plante Moran.
- Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.
- Jamie attended two meetings as part of the JEC on Monday, February 1st and Tuesday, February 2nd.

- Carpet: No updates on this. Still no meeting scheduled.
  - The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
  - At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.
  - Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
    - FBSA representatives are Curt Myers and Bob Ruff.
  - There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
  - Next steps: Curt and FBSA team working to clarify budget (internally).
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - To expedite the schedule, FBSA will procure the necessary file cabinets – archive filing through the CAR contractor – validating quantity and type with Library Team.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet.
    - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
    - RED met with the MDE Library staff to discuss the overall time line that was submitted, but more importantly to focus on their individual tasks in preparation for the CEPI expansion.
      - Library staff have the schedule but have not yet signed off.
      - The hiring of temporary staff and overall logistics of the collection move were the key topic items.
      - There is still concern over security of the 3rd floor space and the traffic that will be generated from the new conference rooms.
    - RED met with a CEPI representative to address some questions they had regarding the timeline. Discussed the two options for station layouts and made note of a couple minor changes to the floor plan.
    - RED met with LARA's Braille and Talking Book Library staff to discuss using extra space in the high density area they have to transition materials, making way for the new Lake Michigan Room. This deal could possibly move up the completion of the new LMR, which is a win for all agencies.
    - RED coordinated discussions with the Facilities team and Carpenters. Staff carefully went through the plan and Gantt chart looking for possible problems, concerns or delays. They will begin the process of ordering materials.

- RED will continue with bi-weekly meetings from this point forward.

- Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
  - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
  - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
  - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
    - Troy made another attempt at contacting Kirt Berwald and his call has not been returned.
    - Troy is compiling all of the information in preparation for a discussion with James McFarlane. Troy anticipates James will want to know who is paying for DOC to move out of Hannah. **Determination needs to be made on who/how this move will be funded.**

✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim/Jamie on OPM and IT
- ~~HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.~~
- HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
- IT: Waiting on funding decision.
- OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
- EA: ~~Moving~~ Moved to Mason February 4, 2016.

✓ CAR Project How much do you want left on here?
- MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
- Overall Mean Score: 4.52.
  - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
    - There were no firewall issues.
    - When the phone system was purchased, DTMB had informed MSP that there was functionality that would have to be figured out after implementation. Therefore the phones were programed to ring at all desks while DTMB monitored the call traffic to determine what firewall rules needed to be implemented. This was discussed with MSP management and approved.
    - DTMB telecom submitted the Firewall rules once they determined what ports needed to be opened to allow the phone traffic.
    - DTMB telecom escalated the approval of the firewall rules with DTMB MCS approval. MCS approval is required before telecom can implement firewall rules.

- Once Telecom had MCS approval, the firewall rules were implemented.
- Once the firewall rules were implemented, the system was reconfigured with the call tree configuration requested by MSP.

- Schedule
  - MSP CIJC from HQ to 1st Floor B wing GOB — December 11,2015
  - DTMB FBSA from GOB 3rd to GOB 2nd — January 11-13, 2016
  - MSP SEOC moves — January 29, 2016
  - MSP 2nd Floor A & B wings GOB — March 11, 2016
  - MSP 3rd Floor A wing GOB — April 8, 2016
  - MSP 3rd Floor B wing GOB — April 15, 2016
  - DTMB FBSA from GOB 2nd to LTA — May, 2016
  - DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
  - DHHS 4th & 5th Floor 333 Grand — June 3, 2016
  - DHHS 3rd Floor 333 Grand — June 10, 2016
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications). Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
- DHHS continues to request changes after the communicated deadlines putting the CAR schedule/budget at risk. I have reached out to Tim/Kurt? (FM Guy) for their support with their Team in keeping us on schedule and budget. I asked Tim if we needed to meet in person and he has not yet confirmed. Things are very tight now after the approval of the office space and requests continue to be raised.
- SEOC Move: Although not considered part of CAR, we will have a representation of yellow shirts/DTMB move crew Monday, February 1, 2016. Balloons and refreshments will also be available. There will not be a survey for this move as it is not officially CAR related and handled differently. SEOC move update is below under SEOC

✓ CAR Phase 2 (See Attachment) Do you want this kept on here?

- The only option to move DOC to the Secondary Complex would be the Operations Center. This would require DTMB (IT staff) to move to swing space.
  - DOC would need to vacate Grandview to allow for DHHS to move in.
  - There are approximately 315 DTMB (IT staff) in Ops Center. Need to determine if an RFP for swing space (in leased space) is needed or if staff could fit into Farnum. (Farnum to be vacant January, 2017).
    - Would need to determine if legally DTMB can keep the Farnum Building. This could avoid swing space costs.
    - Bob Burns is working to schedule a walkthrough of the Farnum Building for FBSA staff.
  - Current cost for DHHS in Capitol Commons Center (leased space): $26.01 sq. ft. Moving DHHS out of CCC would allow for the potential to cancel that lease and/or move the remaining staff (OSE and CS) into a smaller/cheaper lease.
  - Approximate BOA cost for Farnum: $16 max per sq. ft.
  - Jim Clark provided an analysis of the number of workstations, floor to ceiling offices and conference rooms from the plans provided by DBI.

- With our last count of 315 DTMB IT staff in Ops Center, they would likely fit into the Farnum Building.
- Estimated count of DOC in Grand View is 422 employees. This number has not been verified. There could be some challenges fitting all of these staff into the Operations Center.

- Continuing the review of the budget and ability to assist any/all that we can with move costs.

✓ LTA/SOM Warehouse Location – FBSA Move

- ~~FBSA continues to finalize workspace plans/layout.~~
- ~~FBSA move to the 2nd Floor – GOB went well.~~
- Demolition is nearly complete, metal stud framing in the front portion is nearly complete, mechanical/electrical rough in work is underway, new window openings are being completed and the exterior walls, entry vestibule construction has started.
- Current target date for move to LTA early May, 2016.
- ~~Since we must move to 2nd floor GOB first, some of the urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.~~
- Met with Joyce/Kristi to review potential for swapping building locations with our FBSA Carpenter Team. Reviewing storage agreements with Agencies as well. This would be a very positive action for both logistics and safety reasons.
  - FBSA staff met with Joyce and Kristi on Friday, January 22, 2016 and walked through Building 600. The walkthrough went well. Tim Hall from our staff is working on a cost estimate based off the discussions and the work needs of the program area.
  - Expecting a modification proposal to provide programming confirmation and design/engineering to support expected in-house renovation efforts (this will include and allow for better cost estimate projections and will be required for permitting ultimately to perform the renovations). It is planned that the Mod for the PSC efforts will be placed on agenda next week.

✓ Downtown/Space

- Overall downtown space discussion taking place Wednesday, February 10, 2016 with internal staff to discuss upcoming occupancy strategy/needs.
- Cass Space – DHHS Bob Burns on email from Brom
  - 4th floor space currently occupied by DHHS – plans to renovate and then use as swing space while they complete renovations at Capitol Commons.
  - Once all renovations are complete, DHHS plans to use the Cass space for 95 staff.
  - DHHS is making attempts to vacate the 3rd floor of Cass – intent is to move staff to other locations (Capitol Commons and 333 S. Grand).
  - Tentative move out date end of 2016 – pending renovations in Capitol Commons.
  - Could this space be an option for Jeff Bankowski's group?
- OIAS Space Needs
  - Need to consolidate approximately 60 staff from various buildings including Romney, Grand Tower, Con Hall and Grandview Plaza.
  - Leased space (Capital Tower) has been suggested and will meet the needs.

Secondary Complex and Outstates:

✓ Cadillac Place Update requested from jim/Jamie

- Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
- Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
- Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).
- Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
- Wayne County to provide detail on programming needs and timing.
- Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.
- This could generate +- $9 million dollars annual rent revenue to the State.
- Reached out to Phil Jeffery to review options for funding the project.
- Waiting on narrative from Wayne County providing detail on scope/timing.
- Staff are discussing and working towards a very high level estimate based on what we know right now.

✓ SEOC

- ~~Tour (coordinated by MSP) was held on 1/8/16.~~
- ~~Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.~~
- ~~As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.~~
  - ~~The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.~~
  - ~~The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.~~
- Approximately 40 staff moved into the harden facility of the SEOC, reporting to work on Friday, January 29th.
- Approximately 125 staff were moved to GOB 1st and 2nd floors/A-wing over the weekend of Friday, January 29th.
- Telecom issue involving voice mail lights not working was resolved on Wednesday, February 3rd.
- Telecom issues were prevalent during both MSP moves to date –recommend a deeper dive into phones and how the systems interact.
- Project remains on budget.
- These moves were not part of the CAR project. MSP took the lead.
- ~~Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. The electrical inspections are being done by zone. The electrical inspector will return on Wednesday, January 27th. The earliest date for the Temporary C of O is Wednesday, January 27th.~~
- ~~Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.~~

✓ MSP Gun Range Does this need to stay?

- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.

- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
    - Legislative approvals will be needed through the appropriations process and not finalized until June/July.
    - Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
    - The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

~~✓ General Services Building – Consolidated Print Center~~
- ~~Water leak from a water line inside the wall occurred late Sunday night causing significant flooding.~~
- ~~Our staff along with Peckham emergency response crews had 95% of the area clean and dry by 5a.m. Monday morning.~~
- ~~Working with Joyce and team to determine what if any damage to equipment occurred.~~

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals were due January 25, 2016.

- ~~Proposals are in the process of being logged and provided to our analyst Jennifer Lascari for review and verification that all proposal are complete.~~
- ~~Jennifer will then provide DHHS with a list of the proposals received with the location of each. This will take approximately one week.~~
- ~~Next step: To schedule site visits for those locations DHHS would like to consider further.~~
- Bids were received on the second round RFP. The County did not bid. They only indicated that they would soon be seeking proposals from developers. The remaining proposals were for the same locations as the first RFP, plus one new site near the proposed County building.
  - The next step is to undergo a Best and Final Offer (BAFO) process. In that process the County will be given a chance to fully submit an RFP.
  - The local State Rep. called on the project. We sent that inquiry to Matt Sweeney.

- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
- The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
- Kalamazoo County's timeline to complete this project is approximately 2 years.

✓ Detroit Public Schools email – Fisher Building Update requested from Jim/Jamie

- Jim Clark and Jamie Phillippo had discussions with DPS on Friday, January 22, 2016.
  - Density: We do not have the square footage of the floors to be able to calculate sq. footage per person. Here at the State we use a general number of 250 sq. ft. per person but are shifting to 200 sq. ft. per person.
  - Workstation sizes: In looking at the written Office Space Standards, the square footage amounts for supervisors, technical/clerical staff, consultant/interns and hoteling are all comparable to ours. Directors are shown in much larger stations. Also, our square footage range for floor to ceiling offices are 120 to 225 square feet. Detroit Public Schools indicates the Chief of Department Superintendent would be in 240 square feet.
  - With an overall glance at the floor plans provided, if the majority of stations are 8x8s, they are pretty well condensed though there are a few small pockets of open space that could be reconfigured to possibly gain additional occupants.
  - Some floor plans show workstations off the windows with others are on the windows. If all stations were on the windows, occupancy may be increased.
  - Here are some general ideas on ways to conserve space:
    - Eliminate the suites to create a more open floor plan
    - Reduce or eliminate private offices
    - Share conference rooms
    - Reduce or eliminate file cabinets
    - The offices in the Executive area are VERY large
- Detroit Public Schools is interested to know how much their current space at the Fischer Building is worth. Bob Burns let DPS know that we currently do not have a licensed appraiser on staff and we use an outside 3rd party for neutrality. We recommend they find a licensed appraiser to assess their current space. They also indicated that they recently decreased their staff by 90 and moved 70 to 80 staff out of the central office so they are hoping to significantly condense space and wondering if we could help them. We recommend they use one of our ISID contracts, which DPS would have access to

through MiDeal, to hire a professional to help them evaluate the amount of space needed as well as formulate a plan of execution to condense space which may involve construction or furniture modification. Bob is going to follow up via email with information on MiDeal.

- ✓ Grand Rapids – One Division
  - GSA/Federal Courts pushing back wanting rent lowered below our costs.
  - Bob Burns putting together a summary for review/discussion.
  - Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.
  - Bob looking at value of building in the event we decide to sell.
  - Follow up discussion with GSA, Bob informed them we could not lose that amount of money.
  - Informed the GSA we are looking at re-negotiating master lease with the city to reduce our costs/loss.
  - Discussions with the GSA are ongoing to keep the bankruptcy court in One Division as a sub-lessee. DTMB-RED has let them know that the State cannot meet their rental rate demands because the State would lose $500,000 annually on the space. We have asked for more time in order to see if our costs can be reduced and therefore passed on to the GSA. We have also disputed their claim that our rental rate is substantially over market. In the mean time we have begun an analysis on the value of the building and the needs of our remaining tenants should GSA decide to vacate.

- ✓ LARA Michigan Liquor Control Commission
  - Real Estate advised LARA how to address their MLCC MIOSHA Complaint in Southfield.
  - MLCC and Landlord Boji Group Response, along with Indoor Air Quality Test, were submitted to MIOSHA on February 2, 2016 addressing each complaint.
    - Building Flooding – Plumbing was re-routed when flooding was occurring.
    - Wet & Moldy Conditions – All previously damaged carpet and drywall were replaced immediately.
    - Building Causes Employee Sickness – Indoor Air Quality Testing indicates no issues.
    - Asbestos – Build-out began when the facility was a shell & the Landlord states there is no Asbestos present.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
  - BOD waiting on information relating to natural gas. Update to be available by Tuesday, February 9th. ~~end of week 1/29/16.~~

- ✓ OIP Organizational Updates
  - ~~FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.~~
  - ~~Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.~~
  - ~~Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.~~

- I did not attend the meeting on Monday regarding AED discussion. Is there an update that should be included here?
- Organizational discussion meeting was scheduled for Tuesday, January 26th but was canceled due to the issues in Flint.
- Need for some 'controls and/or cross checks' for funding and/or filling positions in OIP.
- ~~Requested OIP add FBSA into routing in NEOGOV requisitions prior to Financial Services receiving.~~

✓ MiMove Process Update
- Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016 was canceled and is being rescheduled for the third time.

✓ Op Ex Meetings – Discussion

✓ Space/Treasury what more do you need on this?
- Seeking space that may or may not be vacated as part of a project for David Bates (DTMB/IT staff) in Ops Center.
- David is seeking to consolidate some of his teams currently within OPS and other locations.
- Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
- David will also have to seek funding.
- If David decides not to move or consolidate, this will not result in extra space for Treasury.
- Troy Spitzley (RED) is waiting for programming documents from David.

~~✓ Snow Removal Chain of Events – Attachment~~
- ~~Staff met with Charles Menefee on Wednesday, January 20, 2016.~~
- ~~Dwight Thomas (HR), Larry Scates and Chris Rankin attended the meeting where a one day suspension was given.~~
- ~~Charlie served the one day suspension on Thursday, January 21, 2016.~~
- ~~The meeting was positive and Charlie accepted the suspension without debate.~~

✓ DHHS Parking Meeting
- Meeting was held with DHHS, OIP and DTMB on Friday, January 15th.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Renaming of MSP Headquarters (past and present) Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction. Keep or leave info below?
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was

renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.
- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters / 333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.
- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 and again on 2/3/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- ~~BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.~~
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?
  - Kerri provided a list of preferred skillsets for two student assistants on Thursday, February 4th.

✓ IPM – FBSA can this be removed?

- FBSA 100% complete.

✓ QDV keep or remove?
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.
- Bob Hall has provided Matt with the requested information and is waiting on an update.

✓ P3:
- Bob left concerns in Matt's voicemail.
- Overall the bill is not fixable due to the numerous constitution issues, conflicts with the DMB Act and concerns by multiple agencies.
- If a bill is necessary, RED recommends a minor change to the DMB Act.
- 2/4/16 Update: Real Estate has not heard from anyone since we discussed the proposed legislation with Matt Sweeney.

✓ Meet and Greet
- ~~Meet and greet with Sharon Ellis scheduled for Friday, January 22, 2016 was again rescheduled. Sharon was running late. The meeting has been rescheduled for Wednesday, February 3, 2016 with Sharon, Joel Hoffman, Judy Ferrigan, Dan Morgan and I.~~
- Meeting scheduled for February 3, 2016 was also canceled. This is the fourth time the meeting has been canceled/rescheduled per their request.

✓ FBSA Customer Roundtable
- Being held tomorrow, Tuesday, February 9th, 9:00 – 11:00, Hannah/Ottawa – Conference Room 3.
- Agenda Includes:
  - DTMB Customer Service Survey Results
  - FBSA Building Web Pages
  - CAR
  - Energy/Benchmarking
  - NASFA

✓ NASFA
- Conference: Portland, Oregon – June 12 – 15, 2016
- More information will be shared when available.

Human Resources:

✓ Retirement: Jim Clark – March 11, 2016. Preparing to post/fill as soon as possible.
✓ Retirement: Irene Henry (Manager DCD): Looking at some options/possible restructure.

Personal:

✓ Contract/Salary Discussion Still needed?



DRAFT

DTMB
HELP. CONNECT. SOLVE.

Facilities and Business Services Administration

Enterprise Wide Plan

December 14, 2015

Michael Turnquist
Director, FBSA

Table of Contents

Introduction/Background – Overview of:

- Estimated number of Owned locations – SF
  - 6,200 – office to outhouse
  - 29 millions square feet
- How many acres of land Owned
  - Approximately 4.5 million acres (2012) – more than 3.5 million acres is timberland
- Amount of Leases and Leased space and SF
  - Amount of Leases ($$)
    - Total Monthly Rate: $6,809,422.09 / Total Annual Rent: $81,719,846.37
  - Number of Leases - 477
  - SF total of all leases – 5,349,415
- Number of Agencies/Divisions – # of SOM Employees
  - Three branches of government:
    - Executive Branch of State Government: 17 State Departments.
    - The Legislative Branch
    - Judicial Branch
  - Approximately 50,000 employees

Current Statutory/Laws/Executive Orders/etc.

- List of all current laws, orders, provisions that support the current DTMB and other Agencies for supporting locations/space/leases, etc.
  - Public Act 431 of 1984 – Management and Budget Act
  - Executive Order 2002-20 – consolidation of most real estate lease and surplus property functions
- Current Budget/Appropriations process for support same – Both day to day Operating Expenses and Capital Outlay

Current Organizational Structure

- DTMB Overview – What we currently manage
  - FBSA currently is responsible for providing efficient and functional workspaces for most State of Michigan employees by:
    - Maintaining the facilities and improving the occupancy of 41 State-owned, DTMB-managed buildings, including 27 office buildings.
      - Managing approximately 9.8 million square feet of State-owned, DTMB-managed space in 26 locations.
    - Leasing approximately 5.2 million square feet of office space over 432 locations

- Providing for the efficient operation of the above DTMB facilities in order to charge rent below the cost of similar, privately-owned leased facilities.
- Tracking each agency's space usage and Building Occupancy Agreements (BOA) to charge necessary rents for those DTMB facilities.
- Providing some interior design, furniture design, carpentry and other services in the above DTMB buildings.
- Procuring and maintaining less than 480 leases for all Executive Branch agencies, where State-owned facilities are unavailable, thereby reducing leased costs and monitoring the ongoing charges and services for these facilities.
- Providing move management services for a small portion of the State's move needs.

- High level Summary of other Divisions and estimates/guesses on how they support day to day facilities
- Overview of Facilities Management Practices

Opportunity – Consolidation of all State of Michigan Real Estate, Facilities Management, etc.

-

Building Operations

The Building Operations program is administered by DTMB, Facilities and Business Services Administration, to maintain and operate facilities owned and managed by the Department of Technology, Management and Budget. This responsibility includes support of state government operations by providing and maintaining an environment that enhances productivity and prolongs infrastructure life at a competitive cost.

Building Operations staff maintains and service the full range of building systems, including heating, ventilation, air conditioning, plumbing, electrical and air quality control. In addition, a crew of experienced groundskeepers and laborers landscape and maintain grounds.

Staff continues to put preventive and predictive maintenance programs in place to ensure that DTMB's facilities meet Michigan's needs far into the future. They are installing modern equipment designed to reduce energy use and are working with the public and private sectors to identify green, clean methods to use in DTMB facilities.

Building Operations, in conjunction with Office of Infrastructure Protection, work jointly to protect the critical infrastructure of DTMB-operated facilities and assure the safety and security of employees and visitors. They establish and carry out plans that assure continuity of government services during emergencies and serve as a communications hub. Central control functions around the clock, monitoring building environments and systems that control HVAC, electrical, life safety, energy management and building security and control systems. Parking staff assign employee parking and provide temporary parking for visitors and contractors.

FUND SOURCE(S)

Interdepartmental Grant (IDG) funding from Building Occupancy and Parking Charges
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

PA 431 of 1984, as amended

NOTEABLE PROJECTS

- Capital Area Reconfiguration Project
- New SEOC (State Emergency Operations Center)
- Mason Building Renovation
- Flint State Office Building Renovation
- Remotely-accessible Building Controls
- Expansion of State-wide Recycling Program

- Thermal Storage at Energy Center
- LED Lighting Retrofit
- Co-Generation Plant

Design and Construction

The Design and Construction Division administers the State of Michigan's capital outlay, special maintenance, and miscellaneous operating project program. It is responsible for completing client agency projects for the State of Michigan's built environment, in accordance with statute, codes, standards, budget, and schedule. Providing services for all state agencies, Design and Construction provides professional management and direction of new facility construction, additions, renovations, and environmental cleanup projects. Facilities served range from offices through prisons, state parks, campgrounds, trails, bridges, health facilities, fish hatcheries, and harbors. Services in support of projects and facilities include contract procurement, project management, direction of contractors and consultants, complete construction oversight, environmental project management, land surveying, cost and budget analysis, problem solving, and technical consultation. Design and Construction provides evaluation of existing facilities and assists with long term planning. For state-supported university and community colleges, Design and Construction provides project and financial review and oversight for the Office of the Budget and the State Building Authority.

Services include:

- Master planning, including review of agencies' five-year master plans
- Consultation with client agencies on facility needs
- Site evaluation and selection
- Land and construction surveys
- Physical plant assessment for special maintenance, remodeling, and fire safety
- Life cycle cost analysis
- Environmental review and assessment
- Soil Erosion and Sedimentation Control program implementation and review
- Evaluation and testing of potential environmental health hazards
- Liaison with local government, regulatory agencies, and public utilities
- Liaison with client agencies and state and outside stakeholders
- Managing total project budgets and schedules
- Procurement and management of professional services contracts
- Schematic, preliminary, and final design direction and approval
- Review designs for completion, accuracy, and conformance with client agency needs and state standards
- Procurement and management of construction contracts
- Assessment of construction in progress

- Resolution of contract disputes
- Post-construction evaluation
- Budget documentation
- Real Estate assistance
- Oversight of state-funded University and Community College projects
- Managing work order accounts for capital outlay projects on DTMB-managed facilities
- Advertising and bidding of construction work
- Creating and obtaining State Administrative Board approval of contracts, contract orders, and change orders
- Reviewing, approving, and processing payment requests
- Maintaining document archives and physical plant inventory

FUND SOURCE(S)

Interdepartmental Grant (IDG) funding from User Fees
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

PA 431 of 1984, as amended, and boilerplate of annual appropriation acts for capital outlay
PA 230 of 1972 – Stille-DeRossett Single State Construction Code Act
PA 213 of 1963 – Contractor's Bond for Public Buildings or Works Act
PA 290 of 1965 – Boiler Act of 1965
PA 299 of 1980 – Occupational Code
PA 279 of 1984 – Payments to Private Enterprises
PA 259 of 1931 – Building Contract Fund
PA 91 of 2005 – Qualified Disabled Veterans Preference
PA 2 of 1921 – State Administrative Board Act

NOTEABLE PROJECTS

- State Emergency Operations Center (SEOC)
- Belle Isle Conservatory, Aquarium & Casino Boilers
- Various Correctional Facility Fencing/Perimeter Security/Sally Ports/Personal Emergency Locator
- Energy Performance Contracts – Over $40,000,000
- Redevelopment of Wilderness State Park

Real Estate

The Department of Technology, Management and Budget - Real Estate Division (DTMB-RED) supports operations of state government by providing: facility lease procurement and administration; interior design and space programming; furniture installation, carpentry and construction; real property sales and acquisitions; and move management services. The Division has also recently taken on the responsibility for warehousing DTMB-owned modular furniture.

Under the DMB Act and Executive Order 2002-20, DTMB is solely responsible for procuring facilities for the use of state agencies through lease. The Leasing Section strategically manages the State's portfolio of 480 leases and 5.2 million square feet of space for 18 departments and agencies. Real estate lease procurement is augmented through a contract for real estate brokerage services. DTMB-RED's Land Management Section provides surplus property sale functions for all agencies with the exception of the Departments of: Transportation; Natural Resources; Military and Veterans Affairs; and the Michigan Land Bank Fast Track Authority. This Section is responsible for property acquisition; disposition of surplus real property; easements, and 29 State-as-Landlord leases. The Space Coordination staff has a design team, made up of interior designers and architects to provide interior design, furniture layout, and interior space programming. The Section also manages minor construction projects with private companies to design and construct projects for state facilities. The staff also works closely with state system furniture and carpet contract holders to provide agency clients with design and installation of these products. This Section also has a team of carpenters who work with state employees on their modular furniture needs; custom furniture construction; cabinetry construction and other services. DTMB-RED recently began offering Move Management services for DTMB-projects and on a fee basis for other agency initiatives.

The State Administrative Board (SAB), and the Building Committee approves all sales, jurisdictional transfers, easements and leases. By law, the Department of Attorney General approves all leases as to legal form prior to action by the SAB. By law, all leases exceeding $500,000 annual base rent must be approved by the Joint Capital Outlay Subcommittee.

Services include:

- Real estate lease acquisition, negotiations, approvals and amendments
- Ensuring compliance with state laws, executive directives and other requirements
- Oversight and verification of construction for leased facilities
- Development and implementation of a strategic facilities plan
- Site evaluation
- Lease compliance and problem resolution
- Lease adjustment verification

- Authorization of payments related to leases
- Processing easements for State Administrative Board approval.
- Property conveyances and jurisdictional transfers and the drafting of proposed legislation to enable such transactions
- Construction and renovation of interior office space
- Modular furniture design and assembly
- Planning and programming of agency needs
- Evaluating outside leases that could be eliminated by moving agency personnel into state-owned facilities
- Procurement of professional architectural services for minor projects
- Schematic, preliminary, and final planning
- Construction management of minor projects
- Post-construction troubleshooting for leases and minor projects
- Project budget documentation
- Review and approved all state purchases for systems furniture, seating and carpeting
- Modular furniture, carpet and seating contract compliance review and control
- DTMB-managed, State-owned occupancy tracking
- Real Estate construction change order review for outside leases
- Approving payment requests and submitting for processing
- Coordinating the DTMB modular construction crews daily activities
- Fine carpentry and custom cabinetry
- DTMB-owned furniture warehouse and inventory management
- Department contact for requesting new space of any type

FUND SOURCE(S)

Various state restricted funds based on the Statewide Cost Allocation Plan (SWCAP)
General Fund
Building Occupancy Charges
Interdepartmental Grant (IDG) funding from user fees (Space Coordination)
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

Public Act 431 of 1984
Executive Order 2002-20
The Real Estate Division complies with administrative rules, which govern the lease procurement process and real property sales and acquisitions.

NOTABLE PROJECTS

- Notable Lease Projects: (Approx. 170 Lease projects ongoing at any time.)
- Marshall MSP Post: Co-location w/ local units of government: leased facilitate under construction
- Ron Boji Leases:
- DHS W. Wayne (Inkster) Lease – Under Construction
- Highland Park – Proposal to replace 2 City-owned buildings. Proposal has legal and other issues.
- Hollister Building
- 3 rental agreements in place for swing space.
- Boji wants them turned into leases with 30-day cancels.
- Cannot enter into leases when we know we will leave.
- Flint, Hamtramck and Inkster reimbursements – dispute with timeliness and market justification for reimbursable expenses.
- Notable Land Sale Projects: (Approx. 34 Land projects ongoing at any time.)
- REIS-Northville holds a land contract for the former Psychiatric facility in Northville. They are requesting an extension on their land contract.
- Scott Correctional Facility Northville Property
- Northville bought property for $1, now wants to remove public purpose restriction.
- Northville must rebuy the property at Fair Market Value to resell without restriction. Awaiting their offer.
- John Roberts involved with project.
- 16 upcoming Conveyance and Jurisdictional Transfer bills needed.
- Potential Sale of the Farnum Building.
- Cadillac Place occupancy/Detroit leases study ongoing.
- Space Coordination Projects: (Approx. 45 design/construction projects and dozens of carpentry projects ongoing at any time.)
- DHHS vacating Capitol View Building to make room for the Senate
- Capitol Area Reconfiguration
- Dependent on Appropriation, could include up to 3,000 personnel and 9 facilities.
- Substantial details, cost estimates and timelines available for review.
- Requires enforcement of space standards and minimal modifications to existing furniture/offices to meet budget and required timelines.

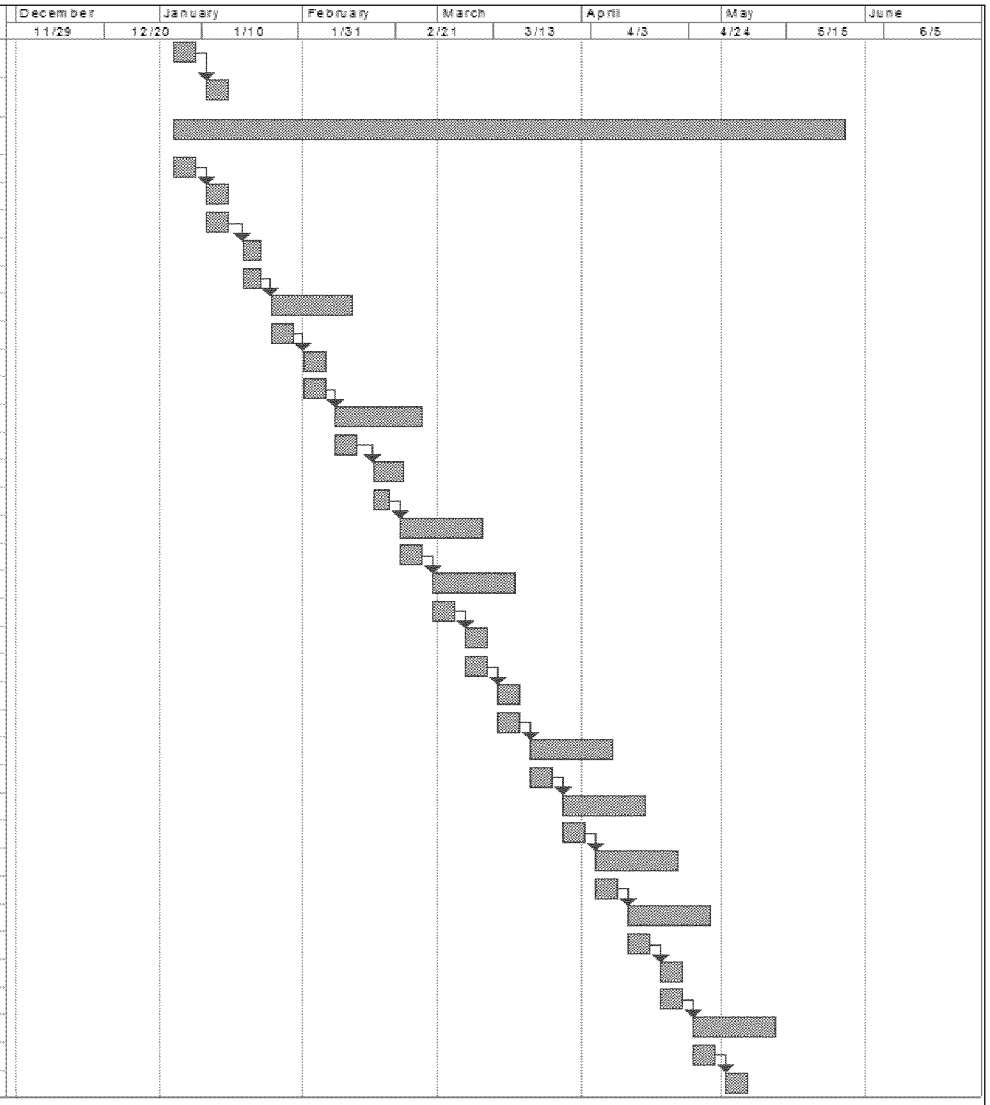
STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

ID	Task Name	Duration	Start	Finish
1	Preliminary discussions with DTMB H/R	5 days	Mon 1/4/16	Fri 1/8/16
2	Preliminary discussions with State Budget Office	5 days	Mon 1/11/16	Fri 1/15/16
3	Phase 1: Research and Inventory w/State Agencies	103 days	Mon 1/4/16	Fri 5/27/16
4	P1. DTMB meets w/MDARD	5 days	Mon 1/4/16	Fri 1/8/16
5	P1. MDARD provides DTMB w/data	5 days	Mon 1/11/16	Fri 1/15/16
6	P1. DTMB meets w/AG	5 days	Mon 1/11/16	Fri 1/15/16
7	P1. AG provides DTMB w/data	4 days	Tue 1/19/16	Fri 1/22/16
8	P1. DTMB meets w/MDCR	4 days	Tue 1/19/16	Fri 1/22/16
9	P1. MDCR provides DTMB w/data	14 days	Mon 1/25/16	Thu 2/11/16
10	P1. DTMB meets w/MDCS	5 days	Mon 1/25/16	Fri 1/29/16
11	P1. MDCS provides DTMB w/data	5 days	Mon 2/1/16	Fri 2/5/16
12	P1. DTMB meets w/MDOC	5 days	Mon 2/1/16	Fri 2/5/16
13	P1. MDOC provides DTMB w/data	14 days	Mon 2/8/16	Fri 2/26/16
14	P1. DTMB meets w/MDE	5 days	Mon 2/8/16	Fri 2/12/16
15	P1. MDE provides DTMB w/data	5 days	Tue 2/16/16	Mon 2/22/16
16	P1. DTMB meets w/DEQ	4 days	Tue 2/16/16	Fri 2/19/16
17	P1. DEQ provides DTMB w/data	14 days	Mon 2/22/16	Thu 3/10/16
18	P1. DTMB meets w/DHHS	5 days	Mon 2/22/16	Fri 2/26/16
19	P1. DHHS provides DTMB w/data	14 days	Mon 2/29/16	Thu 3/17/16
20	P1. DTMB meets w/DIFS	5 days	Mon 2/29/16	Fri 3/4/16
21	P1. DIFS provides DTMB w/data	5 days	Mon 3/7/16	Fri 3/11/16
22	P1. DTMB meets w/LARA	5 days	Mon 3/7/16	Fri 3/11/16
23	P1. LARA provides DTMB w/data	5 days	Mon 3/14/16	Fri 3/18/16
24	P1. DTMB meets w/DMVA	5 days	Mon 3/14/16	Fri 3/18/16
25	P1. DMVA provides DTMB w/data	14 days	Mon 3/21/16	Thu 4/7/16
26	P1. DTMB meets w/DNR	5 days	Mon 3/21/16	Fri 3/25/16
27	P1. DNR provides DTMB w/data	14 days	Mon 3/28/16	Thu 4/14/16
28	P1. DTMB meets w/MDOS	5 days	Mon 3/28/16	Fri 4/1/16
29	P1. MDOS provides DTMB w/data	14 days	Mon 4/4/16	Thu 4/21/16
30	P1. DTMB meets w/MSP	5 days	Mon 4/4/16	Fri 4/8/16
31	P1. MSP provides DTMB w/data	14 days	Mon 4/11/16	Thu 4/28/16
32	P1. DTMB meets w/TED	5 days	Mon 4/11/16	Fri 4/15/16
33	P1. TED provides DTMB w/data	5 days	Mon 4/18/16	Fri 4/22/16
34	P1. DTMB meets w/MDOT	5 days	Mon 4/18/16	Fri 4/22/16
35	P1. MDOT provides DTMB w/data	14 days	Mon 4/25/16	Thu 5/12/16
36	P1. DTMB meets w/Treasury	5 days	Mon 4/25/16	Fri 4/29/16
37	P1. Treasury provides DTMB w/data	5 days	Mon 5/2/16	Fri 5/6/16



Project: Enterprise Wide Timeline_v1
Date: Tue 12/1/15

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

WR Ending April 10, 2015
All staff attended two days of meeting/training.

Section Manager: Irene Henry, Project Management Section 'A'
Working with the State Land Bank to develop RFP documents for tax-reverted property demolition in Hamtramck, Highland Park, Inkster, and Pontiac.

Bob Adams:
Design:
MDOC Hiawatha CF Perimeter Fence Security System Replacement – Conducted 50% phase 500 design review.
Bidding:
MDOC Hiawatha CF Fire Alarm System Upgrades – Participated in pre-bid conference.

DNR Muskallonge Lake SP New Headquarters Facility Phase 1 – Bids were received and the recommended Best Value bid is within the available budget.

MDOC Camp Baraga Demolition – Conducted pre-bid walk-through.

Scott DeKorte:
New Projects:
Thumb CF Security Upgrades – Conducted pre-bid walk-through meeting.
Project Closeout:
Lakeland CF Fire Alarm Upgrade – Conducted substantial completion meeting.

Joel Gordon:
New Projects:
DNR Marquette Fish Hatchery Raceway End Closures – The design team conducted the 90% design review meeting on 4/23. The project is scheduled to be issued for bids 5/11.

DNR Thompson Fish Hatchery Raceway End Closures – The design team conducted the 90% design review meeting on 4/23. The project is scheduled to be issued for bids on 5/11.

Gerald Gregorski:
New Projects:
DNR Lincoln Hills Bridge Engineering Design for Replacement or Rehabilitation – Held the PPP meeting at the bridge site. DNR requested an ISID assignment due to the relatively small scope of work and the specialized nature of the required PSC services. They suggested firms with extensive experience on DNR trails and that have offices in the general geographical area.

DNR Petoskey SP Trail Development – The Threatened and Endangered Species permit application was submitted to the DNR Wildlife Division by the PSC. It primarily presents plans for dealing with the pitchers thistle identified in the area. The 70% design review meeting was also held with phase-1a construction targeted for Fall-2015.

MDOC Woodland Center Correctional Facility - Perimeter Fence Security System Upgrades – After the 50% design review meeting, MDOC expanded the scope of the project and requested accelerating the bid schedule to meet target dates required to receive additional funding for the increased scope of work. The bid advertisement was posted with the bid due date moved up to 5/13.

MDOC Gus Harrison Perimeter Enhancements – The pre-bid meeting was attended by several fencing contractors. A pre-bid addendum was posted a few days later addressing the bidder's submitted questions and adding work scope requested by MDOC for replacing the exterior perimeter fence shaker sensing system which was identified during the pre-bid walk-through. Bids are still due 4/29.

Construction Starts:
DNR Below Ground Sewer and Water Study at Eight Parks – The county drain commission completed installation of a new sanitary sewer lift station at the WJ Hayes SP Dump Station. The State's contractor is now proceeding with rebuild of the dump station and tie-in to the new lift station. The existing paving of the dump station access road was found to be in very poor condition because of the very thin asphalt layer originally applied. The contractor provided pricing to replace the entire road paving. The cost was reasonable and funds are available in the project budget so a change order will be issued to have this work completed before camping season.

DTMB Grand Tower AHU Replacement – Laux Construction submitted a cost quote to provide booster pumps on the chilled water supply to increase system pressure. This includes an expansion of the mechanical room to house the pumps. The delivery of the selected pumps will coordinate with the completion time extension to mid-summer already approved for the energy recovery unit pre-heat addition. Work is proceeding well with AHU replacement on floors 13 through15 nearly complete with work on the final floors 7 through 9 starting soon. The first design meeting was held for the projects phase-2 for replacing the VAV boxes, perimeter heat system, and controls.

Jan Miller:
Accomplishments:
Capital Area Reconfiguration Project – Facilitated a tour of the MSP Headquarters Building (333 Grand) with DHHS and Hobbs + Black on 4/24.

DNR Silver Lake SP Day Use & BAS Improvements – Held pre-bid meeting at the site on 4/20. Seven general contractors attended. Bids are due 5/6.

Dave Sproul:
Accomplishments:
MDOC Ionia Energy Project – ESG received five construction proposals for the electrical scope and is currently evaluating the proposals for their award recommendation. We are continuing to review the heating/energy conservation design, specifically the construction details for the new MTU heating plant building. Soil borings are indicating that the proposed location may not be the best location due to poor soil conditions. We will continue to evaluate this building design. We are also investigating the extent and cost associated with the required asbestos abatement to support the overall project. A majority of the known asbestos is located within MTU and the Reformatory Power Plant.

Capital Area Reconfiguration Project, State Police – PARTNERS In Architecture has developed the proposed block space plans for the entire GOB and provided them to MSP for their review/comment and acceptance. We are scheduled to meet with State Police on 5/1 to obtain acceptance and approval.

Jackson College, Bert Walker Hall Renovations – Completed review and transmitted my approval of the Jackson College 90% construction bid documents. Jackson College will be proceeding with the bidding process and construction proposals will be due the end of April.

DCH, Caro Center, Utility Service Backup Generator – Conducted the pre-construction meeting and the contractor is submitting his schedule of values, project schedule, and initiating shop drawings to our design professional. The project is set to be completed within nine months.
Potential Issues/Solutions:
State Police, SEOC – Results of the air sampling and additional bulk material samples have indicated that there is no asbestos materials found in the SEOC work area. Separate reports are on file documenting these findings and copies are being transmitted to our contractor for their files and records. We will continue to investigate and monitor the continuing construction area to maintain a safe working environment.

Attended an all-day Construction Owners Association of America spring workshop concerning project collaboration, Michigan's economic outlook, and payment auditing practices.

Steve Urban:

Accomplishments:

DTMB OPS Center Parking Lot Repairs – Bids received for parking lot repairs. There were a total of 4 bidders. Apparent low bid was within the project budget of $70,000.

New Projects:

DTMB Austin Building, Traverse Bay Hosting Center Study – Held kick-off meeting with IT management and project professional EAI to clarify project scope. The first phase of this project (phase 100) will look at options and costs to provide a new dedicated generator for TBHC, new 650W UPS system, and new power distribution units. These upgrades will support NGDI (Next Generation Digital Information) technology that may be required to be on line in the next 2-5 years.

Construction Starts:

MDOC Saginaw, Roof Restorations – Held construction kick-off meeting with contractor, design professional and MDOC staff. Due to an early set-in of winter weather last fall, construction that was scheduled to start up last fall never occurred. Roof work is now under way.

Potential Issues/Solutions:

DTMB Austin Building, Treasury Executive Area Renovations – Additional office areas will require that abatement take place to remove old carpet mastic that was tested positive for asbestos. This area was previously abated several years back when the area was re-carpeted; however, new test results came back mixed so the entire area must be treated as containing asbestos mastic. The abatement process with associated tenant relocations will be handled separate from this renovation project.

Section Manager: Harold Belcher, Project Management B

DCD Spring Training; HAL (2013 push); DEQ Wastewater Webinar.

Chris Bahjet

Accomplishments:

DNR – Grant House Relocation – Met with SME, DNR and my section manager to clarify project scope and establish DNR's priorities. DNR asked to hold off on any more design work until the MOU is established between the DNR and the Detroit Edison School to insure the school's agreement to move the house into their property.

DTMB – DTMB – Sidewalks Phase 2 – Completed negotiating with the general contractor and the PSC on the terms and conditions to add the snow melt equipment. The work is planned to start and complete this summer.

Tim Hall

Accomplishments:

MDOC Women's HVCF Utility Tunnel Upgrades – Bids were received and within budget, PSC conducted evaluations and justification prepared for Ad Board to expedite this important project for WHVCF.

Potential Issues/Solutions:

MDOT Blue Water Bridge HVAC Replacement – Conducted meeting with contractor to review closeout requirements/progress. Commissioning and adjustments with BWB staff now have most everything running effectively. Implementation of electrical upgrades to north booths is complete and the tunnel HVAC upgrades are in progress toward as-planned completion.

Bruce Hassen

Accomplishments:

A bid walk-through was held at Camp Baraga, an abandoned level 1 detention facility near L'Anse. This is a demolition and restoration project. It was well attended.

Chris Kulhanek

Non-Project Related Activities:

Met with contracts group to discuss SIGMA.

Rashmi Patel

Accomplishments:

Ionia, MTU, St. Louis Correctional Facilities - PSC reviewed bulletin and provided recommendation letter.

Cooper Street, Ionia, MTU, Carson City and St. Louis Correctional Facilities, Phase II Video Management Systems - Received bids and PSC recommendation. Submitted to next ad board for approval. MDOC will revise MOP to fund all work included in contract.

Marquette Correctional Facility - Video Management Systems - Received bond, insurance and section 500 documents for contract. Pre-construction meeting is scheduled next week at the site.

Sadi Rayyan

Accomplishments:

DEQ Alcott St. Dam Removal Portage Creek – Met with agency and PSC to discuss design bid specifications and develop a cost effective path forward for dam removal.

MDOC Various Correctional Facilities – Received 3 bids for paint/repairs of water tower at Marquette Branch Prison and 7 bids for paint/repairs of water tower at Jackson Complex Facility.

Former Flint State Police Post Site – An enhanced vacuum extraction pilot test was conducted to evaluate the technology for remediating the contamination at the site. Discussed with the PSC adjusting the test procedure for better results.

Non-Project Related Activities:

Attended "Hazardous Waste Operations (HAZWOPER) 8-Hour Refresher" training.

Attended "Wastewater Treatment Technology" Webinar.

Met with DEQ and DTMB procurement to discuss contract for hazardous wastes.

Jud Sorensen

Accomplishments:

On 4/21, Dan Morgan and I provided a presentation on roof fall protection at the MDOC Physical Plant Division Conference held at Kettunen Center in Tustin Michigan. The MDOC is currently commencing projects at a number of their correctional facilities to complete roof replacements and repairs. As a part of these projects, MDOC is looking at how fall protection can be incorporated into the roof replacement work scope. Unfortunately, MDOC already has more roof repair and replacement issues than they have funds to address. In further conversation with MDOC Physical Plant staff, they are looking to DTMB and DTMB's fall protection program to see how fall protection can be incorporated in high roof maintenance and traffic areas and how other control measures may be instituted (administrative controls), where funding is not currently available to incorporate guardrail or fall arrest/restraint systems.

Potential Issues/Solutions:

DTMB Operations has requested, if possible, that the professional services contract and construction contract for the Pine Street pedestrian bridge repairs be modified to address deterioration of a number of columns in the Hall of Justice west parking structure. A meeting was held at the Hall of Justice with Steve Doty, the DTMB Operations Facility Supervisor, Don Heck with Wolverine Engineering and Surveying and Casey Collings with Great Lakes Engineering Group on 4/20 to look at the extent of deterioration. Wolverine Engineering and Surveying in conjunction with Great Lakes Engineering Group is now preparing a proposal in the form of a contract modification request to further investigate and provide engineering recommendations for column repairs.

John Spencer

Accomplishments:

MDOC - Completed CAD and square footage of new area ties at HVCF, Dennis requested additional information to be completed, Matt will assist Dennis with this next week..

SBA - Muskegon CC & Southwestern College - Delivered survey and legal descriptions.

Non-Project Related Activities:
PIMS completed for survey charges through this pay period.

John Spencer wishes you all well and sends a Big Thank You to FBSA for all the fond memories and the Tuesday send off as this is the last weekly report he will do as he heads into an enjoyable retirement.

Terry O'Brien
Accomplishments:
SESC authorization DNR Indian Lake State Park.

DNR Dodge #4 State Park - MDEQ NPDES storm water permit applied for.

Bruce Watkins
Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision
Nothing significant to report.

Section Manager: Pat Mullen, Contract Services
Nothing significant to report.

WR Ending May 1, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Completed and posted the environmental engineering RFP and the contractor RFP for Land Bank Demolitions.

Bob Adams:

New Projects:

MSP Calumet Post – Received MOP and ISID approval. Issued project statement to OHM.

Design:

MDOC Hiawatha Perimeter Security – Conducted 90% phase 500 review.

MDOT Ironwood Welcome Center Roof Replacement – Conducted 90% phase 500 review meeting.

Bidding:

Escanaba River Bridge – Posted project on Buy4Michigan.

Construction:

MDOC Newberry – Conducted pre-construction meeting for boiler abatement.

DMVA Jacobetti Veterans Home - Conducted kick-off meeting for F wing roof.

Projects Complete:

MSP Negaunee Roof – Contractor completed work and demobilized.

DMVA Ishpeming Armory Paving – Met with agency and contractor regarding completion of minor site work warranty items.

Scott DeKorte:

New Projects:

Holland SP Channel Accessibility and Amenities – Conducted pre-construction meeting.

Joel Gordon:

New Projects:

DNR Wilderness SP Phase 2 Lakeshore Campground Redevelopment – The project pre-bid meeting was conducted on site on 4/27. The meeting was well attended. Bids are due 5/6.

DNR Warren Dunes SP Day Use Area Redevelopment – The project team conducted the 50% phase 400 design review meeting on 4/30.

Gerald Gregorski:

New Projects:

MDOC Gus Harrison Perimeter Enhancements – Received three bids. Additional funding is being added to cover the costs as they came in higher than originally anticipated due to scope increases requested by MDOC during design.

DMVA/Grand Rapids Home for Veterans Kitchen Exhaust Replacement – Tower-Pinkster submitted their phase 100 study report on the kitchen exhaust system. They provided a recommended scope of work with a budget estimate of $180k.

DTMB Energy Star Certification of DTMB Owned Buildings – Matrix Engineers has completed site investigations at Jackson, Saginaw, Flint, Lottery, and Constitution Hall.

Construction Starts:

DNR Below Ground Sewer and Water Study at Eight Parks – Mitchell SP storm sewer work is proceeding well. The next project meeting on 5/15 will be the substantial completion. Work on the Hayes SP sewer and water system is also proceeding on schedule. A change order was approved to repave the access road to the rebuilt sanitary dump station due to its poor condition and substandard original thickness. The next project meeting on 5/13 will be the substantial completion. The construction contract for the Pontiac Lake RA water system renovation was approved on the Ad Board with work starting in October.

DMVA Grand Rapids Home for Veterans – Networked Door Access Control and Video Surveillance System – A contract change order was approved for Parkway Electric which extends the completion date to 7/8. This is due to changes in the patient wandering system required to correct operational concerns identified by the nursing staff during pre-construction review. The video surveillance and door access control systems are proceeding according to the original schedule.

DTMB Grand Tower AHU Replacement – New AHUs on floors 13 through15 were started up. Work on the final floors 7 through 9 will be starting 5/4 with work being done on the night shift to avoid interference with tenant operations on the 7th floor. The crane lift for the old cooling tower removal from and energy recovery unit placement on the roof is still scheduled for 6/20, a Saturday, so the building can be vacated. Early budget quotes from the phase-2 design meeting estimate a cost of $2.5M for replacement of the perimeter heat, VAV boxes, and VAV controls.

Jan Miller:
Nothing significant to report.

Dave Sproul:
Accomplishments:
MDOC Ionia Energy Project – Met to review with ESG their cost estimate for the heating/energy conservation measures throughout the complex. ESG's cost evaluation has them concerned the proposed construction bids may be above the construction budget of their design/build energy performance project. We instructed ESG that they will need to incorporate all required measures as required and we will work with them to provide any value engineering items to keep costs within their budget.

Capital Area Reconfiguration (State Police) – Met with State Police leadership to review and discuss the proposed block plans for the entire GOB. PARTNERS In Architecture will assemble some minor changes and issue the revised block space plans for State Police approval. The overall block plan was found to be acceptable.

DCH Hawthorn Center Various Maintenance Project & Outdoor Sports Fields – Met to review the construction progress. The various maintenance project is on track to be completed by mid-May and we are waiting for favorable weather to complete the new basketball court and playground area fence.

State Police SEOC – Met to review in more detail the IT requirements, network, and server room and telecommunications for the SEOC. This meeting was attended by DTMB IT Staff, MSP, our design professional, and user agencies. The purpose of the meeting was to discuss and confirm the detailed IT needs for both State Police and MPSCS groups.
Potential Issues/Solutions:
MDOC, DeAlkalizer and Water Softener System Replacement – Met for our regularly scheduled construction progress meeting and the contractor is struggling to complete all the required installation. The new salt brine tank requires steam cleaning and additional filter gravel to provide a complete system. We continue to monitor the progress and the new water softeners are installed and operating.

Steve Urban:
Nothing significant to report.

Section Manager: Harold Belcher, Project Management B
HAL; DCD financial meeting.

Chris Bahjet
Accomplishments:
DNR – Pointe Mouillee – Pump Replacement & Causeway Repairs - Held the design kick-off meeting and toured the site. Aim is to accelerate the design basics in order to get cost estimates for DNR.

MSP – Livonia – Re-roofing of Facility - Held the pre-bid meeting, collected questions and answers and issued an addendum. Since the number of existing roofing layers was not known, one of the roofers

volunteered and cored and then sealed holes at several locations to find out. This will help in eliminating uncertainties regarding demolition volume.

Tim Hall

Accomplishments:

DCH Center for Forensic Psychiatry Parking Improvements – Conducted pre-construction meeting and issued notice to proceed to Belden USA to begin project; mobilization not expected for several weeks.

DCH Center for Forensic Psychiatry Warehouse Addition – Conducted pre-construction meeting and issued notice to proceed to Antler to begin project; mobilization expected next week.

MDOC Women's HVCF ADA Walks & Paving II – Contract awarded, distributed and preconstruction meeting scheduled for next week to expedite construction start for this crucial project for WHVCF.

New Projects:

DMVA Fort Custer Vehicle Storage Addition CST - Received MOP funding construction for this project which had been designed and pending for several months; notified C2AE to release final bid document preparation for posting to Buy4Michigan next week.

Bruce Hassen

Accomplishments:

The underground storage tank and gasoline dispensing system at the Dept. of Corrections Special Alternative Incarceration Facility (a.k.a. Camp Cassidy Lake) was removed. No fuel release was noticeable.

Potential Issues/Solutions:

An addendum was issued for the Nokomis Crisis Center demolition project to define the roles for contractor for obtaining the soil erosion and sedimentation control permit and to finalize the seed mix for restoration.

Chris Kulhanek

Accomplishments:

Bolles Harbor - Received approval to proceed from DNR on issuing a post-bid addendum, so a contract can still be awarded for this construction season.

Potential Issues/Solutions:

Mason Building Exterior Repairs – Window repairs are behind schedule. Delays are due to lead time on new trim extrusions.

Solution – Contractors will have all equipment and supplies removed from north side of the building two days before the Open House. Window contractor will be working after hours to catch up on schedule. Masonry and window contractors are coordinating efforts to combine use of scaffolding and swing staging wherever possible.

Rashmi Patel

Nothing significant to report.

Sadi Rayyan

Accomplishments:

MDOC Various Correctional Facilities – Reviewed and recommended the award of two construction contracts to Seven Brothers Painting, Inc. to paint/repair the water towers at Marquette and Jackson Facilities.

MSP Various Posts – Received and reviewed summary reports for addressing the contamination at the Bridgeport and Houghton Lake State Police Posts. Discussed with the PSC issues and concerns with regard to requesting closures from DEQ.

DNR Lead Reclamation at Shooting Ranges – Met with agency to discuss options to move forward and re-bid the work as no bids received for the design build RFP. Contacted potential contractors to discuss their interest in performing the work next year.

DEQ Graham Oil Bulk Plant Site – Reviewed and recommended an award of construction contract to Environmental Excavating and Contracting to remove a UST/contaminated soils and restore the site.

DEQ Village of Douglas Site – Reviewed and recommended changes to the contract with Weston Solutions to provide conceptual site model, ecological assessment, private well survey, surface water and groundwater monitoring, vapor intrusion evaluation and reporting.

New Projects:

DEQ Various Sites – Assigned to Superior Environmental under their Expanded Triage ISID contract to screen, investigate and assess the current risks at 18 LUST sites.

DEQ Various Sites – Assigned to Soils and Materials Engineers under their Expanded Triage ISID contract to screen, investigate and assess the current risks at 22 LUST sites.

DEQ Various Sites – Assigned to PM Environmental under their Expanded Triage ISID contract to screen, investigate and assess the current risks at 12 LUST sites.

Projects Complete:

DEQ P.T. Plus Site – Activities for investigation and remediation services completed under budget. Decreased the assignment amount ~$5K and closed out the assignment with Fleis & VandenBrink.

DEQ Village of Ravenna Site – Activities for investigation and remediation services completed under budget. Decreased the assignment amount ~$6K and closed out the assignment with Superior.

DEQ Ravenna Sunoco Site – Activities for investigation and remediation services completed under budget. Decreased the assignment amount ~$4K and closed out the assignment with Superior.

Jud Sorensen

Construction Starts:

A pre-bid meeting was held for the Women's Huron Valley Correctional Facility Primary Electrical Distribution Replacement project on 4/27, a project estimated at approximately $4 million. Although there were 11 contractors and suppliers that attended, there was a definite lack of what would normally be considered general or prime contractors, with only three attending and two likely bidding as Qualified Disabled Veteran Owned Companies.

Projects Complete:

Final record drawings and closeout documentation were received from the professional and the contractor for the HVAC renovations within the administration building at the Cotton Correctional Facility. Once final payment requests have been made, the project will be closed.

Terry O'Brien

Accomplishments:

MDOC Women's Huron Valley NPDES permit termination submitted to DEQ.

Bruce Watkins

Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision

Nothing significant to report.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending May 8, 2015
Section Manager: Irene Henry, Project Management Section 'A'
Editing Land Bank Demolitions demo contract.

Bob Adams:
New Projects:
MDOC Kinross CF K-Unit Roof System Renovation – Contacted agency to setup PPP meeting.
Michigan Land Bank – Visit site in Iron River to document conditions and send report.
Design:
DMVA Jacobetti Boiler Replacement – Conduct 50% phase 500 design review meeting.
DNR – Hancock to Calumet Rail Trail – Process PSC mod #3 and attend 90% phase 100 study presentation.
Bidding:
DNR Cusino Wildlife Research Station Storage Building – Participated in mandatory pre-bid meeting and walk-through.
Construction:
DNR Straits SP Lower Campground Toilet/Shower Building Replacement – Participated in pre-construction conference.
MDOC Newberry CF Boiler 2&3 Abatement and Demolition – Participated in pre-construction conference.

Lake Superior State University School of Business Renovation – Attended pre-construction conference.

MDOC Pugsley CF Fire Alarm System Upgrades – Participated in pre-construction conference.

DNR Indian Lake SP Shoreline Restoration – Participated in pre-construction conference.
Projects Complete:
Completed Hazwop training in Escanaba.

Scott DeKorte:
New Projects:
Belle Isle SP Casino HVAC Upgrades – Conducted substantial completion meeting for the new boilers and water heaters portion of the work.

Various Correctional Facility Fencing/Security Upgrade Projects – Conducted 90% design reviews with MDOC personnel.

Joel Gordon:
Nothing significant to report.

Gerald Gregorski:
New Projects:
MDOC Woodland Center CF Perimeter Fence Security System Upgrades – The on-site pre-bid meeting and walk-through was attended by several security system installers. Questions were submitted and a bid addendum was posted later in the week. Bids are due 5/13.

MDOC Personal Emergency Location Systems Phase 2 at Six Locations – The final design review and planning meeting was held and the schedule for pre-bid meetings and bidding was set. A central pre-bid meeting, including SenStar bidder certification training, will be held at the GOB on 5/13. Individual site walk-throughs will be held the following week. Bids are due 6/10.

DNR Petoskey SP Trail Development – The 90% design review meeting was held and a bidding schedule was setup for phase 1a. The bid advertisement will be posted 6/1, the pre-bid meeting will be 6/15, and bids due 6/24 with construction targeted for Fall-2015.

Construction Starts:
DMVA Grand Rapids Home for Veterans Backup Generators – A schedule of partial facility shutdowns is underway to tie-in the new generators and transfer switches. Systems startup and checkout will take place before the end of May.
Projects Complete:
DNR Below Ground Sewer and Water Study at Eight Parks – The substantial completion meeting was held on site for the Petoskey State Park lift station and electrical service replacement.

Jan Miller:
Accomplishments:
Capital Area Reconfiguration Project – Held a meeting and tour of the Vital Records with DHHS, Hobbs + Black, and Christman on 5/6. Added the State Warehouse Facility Building 100 to the program statement for Christman before their contract was executed.
Potential Issues/Solutions:
Flint State Office Building Interior Renovations – Operations staff had been monitoring T&M fireproofing work. Conflicts between the contractor and Operations staff arose over actual time being spent. I met the professional on site 5/4 to review the work and decided to have the PSC monitor the work instead of Operations staff.

DNR Silver Lake State Park Day Use & BAS Improvements – Although seven general contractors attended the pre-bid meeting, only 1 bid was received 5/6. The bid was over budget. A meeting is scheduled for 5/18 to discuss options.

Dave Sproul:
Accomplishments
MDOC Ionia Energy Project – Met with Consumers Energy and ESG to review and discuss the required gas service changes to support the project. Consumers Energy has indicated a preliminary estimate of $1.2 to $1.4M in potential gas line changes within the Ionia Complex. This estimate is above the anticipated budget costs from ESG. Consumers Energy will continue to review their estimate and investigate areas to reduce the cost accordingly.

Capital Area Reconfiguration, State Police – Met with State Police to review the programing requirements of the Communications Division. The Communications Division is currently located within the existing MDOT Photo Lab building; however, MSP has requested this group be evaluated for relocation into the GOB. PARTNERS In Architecture is evaluating this request for MSP's approval.

MDOC, Thumb Correctional Facility, Water and Sewer Improvements – Conducted the mandatory pre-proposal meeting, bids are due on 5/13. We had a good turn out and there were some minor items to be clarified within an addendum. The cost estimate for this project is approximately $600,000.

DTMB, Energy Center, Access Platforms – Met with Century A/E to finalize bid documents to provide some miscellaneous access platforms within the Energy Center. These requested platforms will provide a safer access to perform needed maintenance and repairs on plant equipment and systems. The estimate for this project is approximately $80,000. The project advertisement will be released the end of May.
Potential Issues/Solutions:
State Police, SEOC – Met with DMVA to review the progress of the overall National Guard modules. DMVA is continuing to work through their purchasing requirements to secure and release the PO for the module construction. We are working to have all six modules built and delivered by November/December this year.

Steve Urban:
Preparing for Mason Building moves.

Section Manager: Harold Belcher, Project Management B

Nothing significant to report.

Chris Bahjet

Accomplishments:

DNR – Belle Isle – Lake Musocday Canoe/Kayak – Held the pre-proposal meeting for this design bid project.

Tim Hall

Nothing significant to report.

Bruce Hassen

Construction Starts:

The demolition of the Camp Lehman site at Hartwick Pines was restarted after a break for winter.

Potential Issues/Solutions:

The demolition and redevelopment package for the Nokomis Crisis Center was bid, but all 8 bids were over the budget. We plan to issue a post-bid addendum to delete asphalt paving and some other items from the scope and see if we can award after we receive the re-submittals.

Chris Kulhanek

Nothing significant to report.

Rashmi Patel

Accomplishments:

Egeler Correctional Facility - VMS System – Attended the pre-construction meeting at the site.

Various Correctional Facilities – Rounding System - Mandatory walk-through meeting at the GOB. Reviewed project scope and contractor questions and answers. Addendum will be issued next week.

Sadi Rayyan

Accomplishments:

DNR Otsego Township Dam – Met with agency to discuss proposed schedule for design services and options to stabilize the dam and mitigate the risk of failure.

DEQ Countywide Landfill – Met with agency to discuss funding and schedule for the leachate hauling contract with ARR and options to keep the landfill in compliance with the environmental regulations.

DEQ 405 Bridge Street Site – Reviewed and recommended an award of construction contract to MacKenzie to excavate, remove and dispose of contaminated soils and restore the site.

DEQ Donald Johnson Site – Reviewed and recommended changes to the contract with Fleis & VandenBrink Engineering to prepare specifications, provide construction oversight and conduct verification sampling.

DEQ 1801 South Fort Site – Reviewed and recommended changes to the contract with AECOM Technical Services to install and sample soil vapor pins and sample groundwater monitoring wells.

New Projects:

DEQ Jack's Auto Repair Site – Assigned to Fleis & VandenBrink Engineering under their ISID contract to perform remedial investigation, develop feasibility study/conceptual corrective action plan and prepare specifications for the implementation of interim response activities.

Non-Project Related Activities:

Attended “Issues and Options in Human Health Risk Assessment” webinar.

Jud Sorensen

Construction Starts:

A pre-bid meeting was held on 5/4 for the Geagley Laboratory Exterior Curtain Wall Insulation and Elevator Upgrade project. This project has been estimated by the professional to be approximately $140,000 with a 90 day duration after authorization to proceed. Although there were eight contractors and suppliers that attended, there were only three that would normally be considered general or prime contractors with the rest being specialty contractors or suppliers.

Potential Issues/Solutions:

At the request of DTMB Operations, I had Wolverine Engineers & Surveyors and their consultant, Great Lakes Engineering Group look at an issue with cracked and spalled columns within the west ramp at the Hall of Justice. Wolverine Engineers is already under contract with the State of Michigan providing design and construction administration services for repairs to the Pine Street Bridge. In meeting with them on Friday, it was their opinion that the columns of concern may have been under designed. Further review of the issue with the previous DTMB Operations Facility Supervisor showed very similar distress back in 2007 and 2008 that was repaired by RAM Construction with design of repairs being provided by Carl Walker, Inc. Carl Walker, Inc. had indicated in correspondence at that time a potential design problem with the columns being too rigid and not allowing sufficient flexibility for expansion and contraction of the deck. I have now set up a meeting for 5/18 with Albert Kahn and with the Christman Company to review this issue further. Albert Kahn and Christman are involved with the Hall of Justice original construction.

Terry O'Brien

Accomplishments:

SESC authorization for MDOC Women's Huron Valley Correctional Facility and DNR Holland State Park and DNR Wilderness State Park.

Bruce Watkins

Accomplishments:

Cass City Field Office – Cold Storage Building – The design professional (Mayotte Group) held a siting meeting with DNR field staff for this work. Mayotte is moving this forward fairly quickly. We are expecting a budget estimate soon, so that I may request additional funds from DNR to construct the work. The project is underfunded, we just don't know how much yet.

Harbor Design Manual – Continue to meet with DNR and Prein & Newhof to finalize the upgrade to the Harbors Design Guide. This process seems to be dragging on as each item is reviewed in significant detail. I have a meeting with DNR next week and will identify this issue and let them know P&N may request additional hours.

New Projects:

Shiawassee State Game Area – B2 Pump Station – Held pre-proposal meeting for the design of the pump station. There were five recognized design firms in attendance.

Roscommon Customer Service Center – Cold Storage Building – Exterior Re-grading – Held pre-bid meeting for re-grading the exterior of the building to eliminate water problems. Plans and specifications were prepared by DCD for this work. Three good contractors were present for the pre-bid meeting.

Projects Complete:

Highland Trail – Held final inspection meeting for the construction of the trail. The trail finished four months (construction months) late, with approximately $35,000 in liquidated damages, but the finished product looks good and DNR is happy with the work.

Roscommon Storage Building – This project may finally be coming to a close, with it being completed this week. There are only a few items remaining to repair on the roof, then this one can be closed.

Peshawbetown Marina – Finished review of the DNR Grants-in-Aid plans and specifications and submitted to DNR.

MCTI – Tridium/Solidyne Conversion – Work completed, held completion meeting and held meeting to discuss extras incorporated into the work. It appears local staff may have committed to covering extra work and contractor did not contact this office for approval. In light of the way this occurred, I offered to the contractor to cover only their out of pocket costs without overhead and profit and they agreed along with MCTI. Their quotation dropped by 25%, so I have no need for further discussion. We will execute a contract change order for the additional work.

Section Manager: Dennis Stamm, Project Supervision
Nothing significant to report.

Section Manager: Pat Mullen, Contract Services
Nothing significant to report.

WR Ending May 29, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Completed draft bid packages for MLB demolitions and sent for review. Reviewing a PSC claim. Assisted the MLB with a Section 106 Review submittal for the Highland Park HS demolition. Posted several projects on Buy4Michigan.

Bob Adams:

Design:

MDOC Chippewa CF Perimeter Security Upgrades – Participated in phase 500 50% design review meeting.

MDOC Chippewa CF Video Management and Perimeter Surveillance Enhancements – Participated in PSC kickoff meeting.

DNR Mackinac Island SP Road Repairs – Forwarded agency request to utilize ISID PSC and it was approved.

MDOC Kinross CF Housing Unit K Roof System Upgrades – Submitted justification for PSC assignment on Director's Agenda.

DMVA Jacobetti – Received ISID approval and forwarded justification to Lansing for processing design contract.

Construction:

MDOC Newberry CF Boiler 2&3 Abatement and Demo – Construction started.

MDOC Camp Cusino Site Redevelopment – Participated in pre-construction startup meeting for construction start next week.

MDOC Hiawatha CF Video Management and Perimeter Surveillance Enhancements – Participated in pre-construction startup meeting.

MDOC Hiawatha CF Perimeter Security Upgrades – Received PSC's best value bid evaluation and recommendation for award, obtained agency approval, solicited and received MOP funding revision, and submitted for inclusion on special SAB Agenda.

MDOC Marquette Water Heater Circulation Pump Replacement – Gathered data for RFP.

DNR Eagle Harbor Boathouse Roof – Authorize additional work under allowance.

Projects Complete:

DNR Mackinac Island SP Pier Repair – Conducted site visit and meeting with agency for closeout verification.

DNR Cheboygan Dam Seepage Repair – Conducted pre-warranty expiration site visit and met with agency representative to discuss.

MSP Negaunee Post Re-roof – Reviewed and processed final contractor invoice.

Scott DeKorte:

Nothing significant to report.

Joel Gordon:

New Projects:

DNR Wildlife Division – Repair Various Existing Dams – A 50% design review meeting was conducted for Stoney Creek Impoundment Dam and the gathering of field data for Dog Lake and Cannon #1 Dams was completed.

DNR Fisheries Division – Repair Various Existing Dams – A 50% design review meeting was conducted for the Foch Lake Dam Repair project and a project kickoff meeting was conducted for the Big Creek Dam Repair project.

DTMB – Capital Complex Master Plan – Governor's Residence Retaining Wall Reconstruction – Contract documents have been issued for bidding, bids are due on 6/10.

Gerald Gregorski:

New Projects:

MDOC / Perimeter Security Improvements at Four Locations – Received four new project assignments for replacement of the I-Flex detector cable system with Shaker Box cable systems at the following sites: St. Louis CF, Ionia CF, Detroit Re-Entry Center, and the Special Alternative Incarceration Center in Chelsea. Discussed the projects' scope and delivery method with the MDOC physical plant representative. Decided to proceed with an ISID assignment to Straub Pettit Yates which is currently doing a very similar type project at the Thumb Correctional Facility.

MDOC / Gus Harrison CF Asphalt Reconstruction - Received new project assignment for replacement of the asphalt paving of several roads and parking areas around the facility. Discussed the project's scope and delivery method with the MDOC physical plant representative. Decided to proceed with an ISID contract assignment to Beckett & Raeder which is currently doing perimeter fencing and security enhancement projects at the facility.

Construction Starts:

DTMB Energy Star Certification of DTMB Owned Buildings – Matrix Engineers has completed site investigations at the Traverse City State Office Building, the last of the buildings to be Energy Star certified.

Jan Miller:

Accomplishments:

DTMB Flint State Office Building Interior Renovations – Project team met on site 5/29 to punch out the 4th floor at the request of the contractor. The PSC determined that the floor was not ready to conduct a punch list and rescheduled for 6/2. The PSC did issue a brief general list of work that needs to be completed before 6/2.

DTMB Capital Area Reconfiguration Project – Met DHHS key personnel team 5/27 since Suzanne Brownell retired. H+B will be meeting separately with each group to complete the programming.

Dave Sproul:

Nothing significant to report.

Steve Urban:

Accomplishments:

DTMB Mason Building, DIFS build-out and move – 8th floor is complete with DIFS move scheduled for this weekend (5/30 & 5/31). Everything looks good. This is the last group of DIFS that will be relocating into the Mason Building.

Construction Starts:

DTMB OPS Center Parking Lot Repairs – East parking lot area (largest section) underwent repair work and sealing on the weekend of 5/23. 2 remaining sections are scheduled for repair and resealing the weekend of 5/30 and 6/6 weather permitting.

Projects Complete:

Austin Building, Treasury Executive Area Renovations

Section Manager: Harold Belcher, Project Management B

Teleconference regarding Alanson to Mackinaw City Trail bridges; teleconference regarding DMVA Wind Funnels.

Chris Bahjet

Accomplishments:

DNR – Selfridge BAS – Met at site to look into areas that need deeper cuts in preparation of the asphalt placement. In negotiating with the contractor, they agreed to place portion of the added fill at transportation cost only. It yet remains to be seen if this partial fill replacement will be sufficient to give the required compaction; SME will continue to monitor.

DTMB – Cadillac Place – Façade Study & Emergency Repairs – Resumed the inspection after a brief stoppage to survey safety measures.

Tim Hall

New Projects:

MDOC Women's HVCF W. Admin & Field House Roof Replacement – Conducted PPP meeting with MDOC and developed preliminary procurement/design plan to respond to MDOC request for ISID and prompt project implementation to address emergent issues recently discovered.

DCH Center for Forensic Psychiatry Perimeter Lighting Upgrade – Prepared and posted RFP for PSC to provide services for this project and potentially several smaller related project elements.

DTMB State Warehouse Facility Building 100 Renovation – Participated in design team kickoff meeting, scheduled initial programming meetings and coordinating with BOD to establish team to evaluate overall site planning for St. Joseph Street complex.

DMVA Fort Custer Vehicle Storage Addition CST - Conducted pre-bid meeting for approximately 7 prime bidders for scheduled 6/3 bids.

Potential Issues/Solutions:

MDOC Women's HVCF Prisoner Service Building – Project is being delayed while pricing of solutions for numerous concealed existing conditions is completed for change order evaluation and recommendation. Agency/facility leadership have been advised of rough magnitude of issue costs and completion impact.

DCH Center for Forensic Psychiatry On-Site Warehouse – Unforeseen conflicts with underground duct bank and electrical service conduit which were not identified by preliminary ground penetrating radar studies have delayed the project; however, after reviewing several alternatives, the project team has determined a solution which offsets a small area of the new addition and eliminates conflicts while limiting the delay to 2 weeks and reducing the overall project cost.

MDOT Blue Water Bridge HVAC Replacement – Conducted meeting with contractor to review commissioning and closeout issues/progress. Booth system operations have been very troublesome and there have been some operational issues with several areas as cooling requirements have increased. Not unexpected during initial season but frustrating for agency/users. Emphasized and received commitment from contractor to respond quickly and maintain effort to resolve all areas of concern.

Bruce Hassen

Accomplishments:

The demolition of the Camp Lehman site at Hartwick Pines has reached the demobilization stage. Only closure documentation remains for contractor. There are some minor environmental concerns to be addressed before MDOC can return the site to DNR Parks & Recreation, but we should get those concerns addressed and reach closure with DEQ this calendar year.

Construction Starts:

A kickoff teleconference for the demolition and restoration of the Camp Cusino prison camp site was held on 6/27. The contractor will be on site setting his trailer on 6/1 and the work begins. This work will involve the main part of site which is defined as all of it north of M-28 & M-94.

Potential Issues/Solutions:

The demolition and redevelopment of the Nokomis Crisis Center should proceed to the award stage since the contractor's price was acceptable if we accepted all of the deductive alternates and reduced the provisional allowance by 25%.

Chris Kulhanek
Nothing significant to report.

Rashmi Patel
Accomplishments:
Carson City Correctional Facility - Upgrade Perimeter Security Systems - Reviewed ninety percent design documents with the agency. Advertised project for competitive bidding.

Various Correctional Facilities - Rounding Systems - Reviewed and posted addendum to answer contractor question and answers.

Sadi Rayyan
Accomplishments:
MDOC Jackson Correctional Facility – Pre-construction meeting held with agency, PSC and construction contractor at the site to paint/repair the water tower.

DEQ Clare's County Corner Site – Bids received on 3/18 rejected. A post bid addendum issued to all companies submitted bids with a modified scope of work.

DEQ Ott Story Site – Discussed agency concerns with the current PSC and options to continue O&M activities.
Construction Starts:
DEQ Graham Oil Bulk Plant Site – Field activities for UST removal and site restoration begin 5/19 with substantial completion by 8/17.

DEQ Residential Wells Holly Road Site – Field activities for remediation system rehabilitation begin 5/27 with substantial completion by 8/9.

Jud Sorensen
New Projects:
A kickoff meeting was held with Tower Pinkster, Cochrane Supply and a committee from the DTMB Operations Division Control staff for the development of building automation system (BAS) standards including technical specifications to be used in future construction and renovation projects. This is being completed jointly with Cochrane Supply as DTMB Operations has contracted with Cochrane Supply to create standard tridium template files. These standard template files would be used in house by the DTMB Controls staff, but would also be used by contractors in the installation and programming of BAS control systems. Tower Pinkster, in their development of standard technical specifications for BAS controls will incorporate the tridium template files through reference to make these files available to both professionals and contractors under contract to work on DTMB's buildings including the various BAS controls.

Terry O'Brien
Accomplishments:
SESC authorization for DNR Conely Point BAS.

Bruce Watkins
Accomplishments:
Ionia Recreation Area – Entrance Road Paving – Reviewed plans at 90% complete for bidding out the work. The engineers estimate suggests the majority of the remaining roads will be able to be repaved and the guardrail along the dam will be able to be reinstalled with new support posts.

Sharonville Shooting Range Improvements – Reviewed the preliminary design plans. DNR is please that 4 stations at 10 yards will be able to be constructed.

Kawkawlin Dam Study – Reviewed study recommendations by the design professional with DNR WLD staff and DEQ Dam Safety.

Section Manager: Dennis Stamm, Project Supervision

Projects:

MDOC - Marquette Branch Prison – New Hot Water Booster Pump System – Currently developing the Design Build documents.

MDOC - Carson City Corrections – Underground Electrical Cable Replacement – New assignment.

MDOC – Bellamy Creek Corrections – Propane Conversion – Expect closeout and final payment within the next two weeks.

DTMB – GSB Painting the Exterior of Building – Have scheduled a pre-construction meeting for the first week of June.

Accomplishments:

Site Visits:

Flint State of Michigan Office Building – Reviewed the renovation with staff members.

Kalamazoo DHHS Office – Completed an evaluation of the existing lease facility.

Kalamazoo DHHS New Lease Proposals – Visited four proposed RFP sites and completed a rating of the four sites.

Other Accomplishments:

Highland Park High School Demolition – Completed a demolition estimate.

Chaired meetings with the DCD Closeout Committee & Safety Committee.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending June 5, 2015
Section Manager: Irene Henry, Project Management Section 'A'
Nothing significant to report.

Bob Adams:
New Projects:
MDOC – Baraga Correctional – Perimeter fence upgrades.

MSP – Calumet Post – Roof Replacement – Forward executed PSC contract to OHM and request design schedule.
Design:
DNR Mackinac Island SP Road Repairs – Submitted ISID PSC proposal for agenda approval.

DNR – Union Bay Toilet Shower Building – Conduct 90% plan review meeting.
Bidding:
MDOT – Ironwood Welcome Center – Roof Replacement – Conducted pre-bid walk-thru.

DMVA - Jacobetti Veterans Home – Boiler and Water Heater Replacement – Conduct pre-bid walk-thru.
Construction:
MDOC Hiawatha CF Perimeter Security Improvements – Scheduling pre-construction conference.

MDOC Hiawatha CF Fire Alarm System Upgrades – Scheduling pre-construction conference.

DNR Muskallonge Lake SP – HQ Relocation – Scheduling pre-construction conference.

MDOC Newberry CF Boiler 2&3 Abatement and Demo – Participated in progress meeting.

MDOC Hiawatha CF Video Management and Perimeter Surveillance Enhancements – Participated in meeting to coordinate construction with the personal emergency locator system (PELS) and perimeter security improvement projects with respect to the termination of fiber optic cable.

MDOC Newberry CF Fire Alarm System Upgrades – Participated in progress meeting.

MDOC Chippewa CF Fire Alarm System Upgrades – Participated in progress meeting.

DNR Conely Pt BAS – Participated in progress meeting.

DNR – Eagle Harbor Roof Replacement – Conducted progress meeting #2.

DNR – Presque Isle Dam Repair – Conduct meeting with contractor and PSC – Process CCO for replacement of deteriorated structural steel channels concealed during design.

Scott DeKorte:
Nothing significant to report.

Joel Gordon:
Nothing significant to report.

Gerald Gregorski:
Nothing significant to report.

Jan Miller:
Accomplishments:
Flint State Office Building, Interior Renovations – 4th floor was successfully punched out 6/2. The overall schedule was updated showing the final completion date as 12/31. Met with BOD 6/1 to review schedule and budget for solar panels, ice storage and re-roof which will all be bid out as a separate contract. Met

with DHHS 6/4 to discuss occupying the 6th and 7th floors. In order to meet the schedule DBI stated they needed the design layout signed off by 6/18. DHHS agreed.

Capital Area Reconfiguration Project – Programming continues; met with Epidemiology and Vital Records 6/5.

DNR Silver Lake State Park Day Use & BAS Improvements – Recommended the award of a construction contract to Hallack Contracting after the post-bid addendum bid came in within budget. Recommendation is on the 7/7 Ad Board Agenda.

Dave Sproul:

Accomplishments:

Capital Area Reconfiguration, State Police – Facilitated a meeting between PARTNERS In Architecture and The Christman Company to begin the coordination of developing the schematic design cost estimate for the MSP move into GOB. Our discussion topics included a review of the current programing layouts, potential move schedules, and overall strategy for the construction estimate. We are working to the conceptual construction estimate submitted by the mid to end of July.

MDOC, Michigan Reformatory Power Plant, Water Softeners and DeAlkalizer System Replacement – Continuing to work through the refinements and modifications to the new brine system storage tank installation and place all new systems in proper operating condition. Sterling Water Treatment has been on site providing checkout and startup inspections.

Jackson Community College, Bert Walker Hall Renovations – Received for review and approval two additional bid packages concerning this project. These packages include Structural Steel and Hydraulic Elevators.

Potential Issues/Solutions:

State Police, SEOC – Attended our regularly scheduled construction progress meeting and the Daniels Building Company JV continues to make progress on exterior construction scope including structural steel and major block installation. State Police and I personally met with State Representative Phil Potvin to provide him with an update on the project construction and schedule. We informed Representative Potvin that we are scheduled to be complete by the end of December and construction is progressing more effectively with the warmer weather conditions.

Steve Urban:

Accomplishments:

Mason Building, DIFS Build-out and Move - Move by DIFS onto the 8th floor took place over the weekend of 5/30. This was the last DIFS group to move into the Mason Building.

Met with DEQ Water Resources Division to provide a lessons learned presentation to 15 DEQ specialists regarding the green initiatives that were installed as part of the Pine Street Parking Lot Renovations. The rain garden as well as pervious pavement installation were the main topics of conversation.

MDOC St. Louis, Door Replacement Project - Construction bid documents were posted on Buy4Michigan on 6/5.

Construction Starts:

OPS Center Parking Lot Repairs - 3 additional parking lot sections will be repaired and resealed this weekend (6/6, 6/7) leaving 1 parking lot area to be addressed. This would mean that of the 6 parking lot sections there will be only 1 section that will not be completed in time for the Oldsmobile Car show taking place the weekend of 6/13 and 6/14.

Section Manager: Harold Belcher, Project Management B

HAL meeting with new IT personnel; FM Systems demo.

Chris Bahjet

Accomplishments:

DMVA – Detroit Light Guard – Phase 4 Renovations - Met for substantial completion. Although substantial was declared, the agency would like to replace major parts of the boiler and install furniture. This work will be in a future bulletin. The agency agreed the building and the project as planned is ready for occupancy.

Potential Issues/Solution:

DNR – Selfridge BAS – The issue is the potential of uncovering unsuitable soils during the removal and repaving of Rosso Hwy at the portion of where the storm line was replaced. Since the budget is limited to cover all possibilities, we were looking for ways to reduce risk. We invited the county representative asking him to consider reducing the permit's work scope. The solution was the county representative agreed to look into this request after the removal of one entrance and examine the subgrade and make a decision then.

Tim Hall

Accomplishments:

DMVA Fort Custer Vehicle Storage Addition CST – Bids received slightly above PSC estimate and DMVA Federal funding limits; DMVA evaluating funding options to release project for award.

DCH Center for Forensic Psychiatry Parking Lot Upgrades – Contractor mobilized and began upgrades in phase I; conducted team progress meeting.

New Projects:

DTMB State Warehouse Facility Building 100 Renovation – Design team held initial programming meetings and completed field data visits; coordinating with BOD to establish team to evaluate overall site planning for St. Joseph Street complex.

DNR Wolf Lake Fish Hatchery Fishing & Viewing Access – Conducted 50% design review meeting with Abonmarche (PSC) and Wolf Lake staff. Design on track with DNR direction and minor comments will be integrated into ongoing design completion.

Potential Issues/Solutions:

MDOC Women's HVCF Prisoner Service Building – Project is being delayed while pricing of solutions for numerous concealed existing conditions is completed for change order evaluation and recommendation. Agency/facility leadership have been advised of rough magnitude of issue costs and completion impact.

MDOT Blue Water Bridge HVAC Replacement – Design/build contractor continuing adjustments to troublesome booth system operations, but still have not achieved consistent/reliable operation meeting contract requirements. Other commissioning "issues" continue to arise in the main buildings and contractor response and resolution is under careful watch.

Bruce Hassen

Accomplishments:

A pre-bid walk-thru for painting the tankage, vessels, and piping at the Ott-Story-Cordova Superfund site was conducted and at least two attending bidders are known to be well qualified to perform the work.

New Projects:

The Cole Tire site in Lakeview, a closed tire recycling facility, was inspected so that the scope of work for redeveloping the site could be defined.

Chris Kulhanek

New Projects:

Rose Lake Shooting Range – Education Center - Project has been re-assigned from Steve Urban to Chris Kulhanek. PPP meeting set for 6/9. The plan is to approve a contract mod for the PSC that did the initial study, so the project can still start construction this year.

Potential Issues/Solutions:

MLHC Rotunda Window Replacement – Pre-con meeting was held on 6/3. GC submitted a schedule that extends about two months beyond the original completion date due to long lead times on several materials.

Solution – BOD is working with the events coordinator to make sure planned events are either able to proceed with the temporary construction barrier in place, or can be re-scheduled after completion. Additionally the GC is looking for ways to expedite the installation time.

Mason Building – Exterior Façade Repairs – The masonry repairs are expected to be completed within the next week or two, but the window trim repairs are now scheduled to extend into August due to longer than anticipated fabrication time and the degree of difficulty meeting the specifications with the installation, along with numerous weather delays.
Solution – The contractor will provide a price quote to work two shifts which will essentially cut the installation time in half.

Rashmi Patel
Nothing significant to report.

Sadi Rayyan
Nothing significant to report.

Jud Sorensen
New Projects:
The Department of Corrections requested that Engineering Applications, as a part of their on-going work at Cotton Correctional Facility and their recently completed project at Copper Street Correctional Facility, look at an issue with a chiller for the school building at the Cassidy Lake SAI Facility. This facility is under the Cooper Street warden and physical plant supervisor. The chiller, approximately 40 years old, broke down at the end of the 2014 cooling season. An evaluation by the Agency's refrigeration mechanic showed that to repair this chiller would cost approximately $80,000 in parts only using in-house labor. DTMB has set up a meeting at the Cassidy Lake SAI Facility with Engineering Applications for 6/9.
Construction Starts:
A pre-construction meeting was held on 6/2 with the general contractor, AnLaan Corporation, the professional, Wolverine Engineering and Surveying, and DTMB Operations Division. Work is anticipated to commence on or about 7/6 with the contract requiring work to be completed by no later than 9/30.

Matt Miles
Accomplishments:
Caro Center - Performed fieldwork on water main location project.

SEOC SBA Survey - Performed fieldwork and started drafting the survey. I also made contact with Eaton County Road Commission engineer in order to define Billwood Highway alignment for this project.
Other:
Assisted Dave Sproul over questions on Ionia Department of Correction steam line concerns.

Terry O'Brien
Annual leave.

Bruce Watkins
Accomplishments:
Kawkawlin Dam – Held conference call with the owner, PSC (Wade Trim) and the dam safety unit to discuss minimum requirements for work to repair the temporary plug and final solution to the inadequate flood flows.
New Projects:
North & South Higgins Lake State Parks – Trail Connectors – Held design kickoff meeting with PSC (C2AE) and the owners to get the project design started. Walked the North Higgins Lake State Park and RAM Center portions of the trail to re-iterate the project scope of work for the team.
Projects Complete:
Lakeland Correctional – Above Ground Storage Tanks Removal – The project is substantially complete as of 6/2.

Section Manager: Dennis Stamm, Project Supervision

Projects:

MDOC - Carson City Corrections – Underground Electrical Cable Replacement – Scheduled a planning partnering meeting for 6/12.

DTMB – GSB Painting the Exterior of Building – A preconstruction meeting was held on 6/3. I have not given a notice to proceed as the executed contract is expected the week of 6/8.

Accomplishments:

Completed a renovation estimate for the Hamilton DHHS lease in Detroit.

Completed a renovation estimate for the Kalamazoo DHHS lease in Kalamazoo.

Wrote draft copies of 2 staff yearly IPM performance reviews.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending June 12, 2015
Section Manager: Irene Henry, Project Management Section 'A'
Annual leave.

Bob Adams:
New Projects:
MDOC – Baraga Max – Perimeter Fence Security Enhancement (shaker wire) - Made verbal and e-mail contact with MDOC to determine options for design.
Design:
DNR – Union Bay Campground – Toilet/Shower Building D.B. – Processed change request #1.

DNR Union Bay BAS - Finalize documents, provide NIGP codes, received DEQ permit and requested permit status from USACOE.

DNR – Pioneer Trail Phase 100 Study – Processed PSC mod for scope change to add 3 miles of trail to the study.
Bidding:
DMVA Jacobetti Veterans Home – Boiler Replacement – Received bids and conducted contractor interviews. Project is within budget. Processing recommendation for next week's agenda.

MDOT – Ironwood Welcome Center Roof Replacement - Received bids and conducted contractor interviews. Project is within budget. Processing recommendation for next week's agenda.

Scott DeKorte:
New Projects:
MDOC – RMI – Sally Port Security Upgrades – Conducted pre-bid meeting.

Reviewing bids on four MDOC security upgrade projects.

Joel Gordon:
Nothing significant to report.

Gerald Gregorski:
Nothing significant to report.

Jan Miller:
Accomplishments:
Flint State Office Building, Interior Renovations – Started installing carpet tiles on the 4th floor 6/8. DHHS approved the 6th floor layout 6/12, 6 days ahead of schedule. Only 1 floor to ceiling office will be added which should not impact the schedule.

Capital Area Reconfiguration Project – Programming continues; met with administration and epidemiology for the second time. Held a team kick-off meeting 6/12 with Helen Dennis of 300 Decisions, the move manager for MSP, DHHS and FBSA.

Dave Sproul:
Nothing significant to report.

Steve Urban:
Accomplishments:
Mason Building, ORS Move - First move of ORS to 4th and 5th floors to take place this weekend.

Met with representative with BWL to review the status of the job and determine as-built information to submit to them for SOM to receive cost rebates due to electrical and HVAC upgrades.

OPS Center Parking Lot Repairs - Paving contractor was able to crack-fill and seal coat the remaining 4 lots over the weekend of 6/6 ahead of schedule. Contractor took advantage of ideal weather conditions. Patching of road surfaces took place during the course of the week. All work is complete for the Oldsmobile Car show on 6/13 and 6/14.

Potential Issues/Solutions:

MDOC Gus Harrison Roofing Restorations Project - Roofing contractor violated MDOC construction security protocol which lead to the contractor's project superintendent being removed from the job. A number of roofing insulation screws (8 inches long) were inadvertently dropped on site. It could not be determined if all screws were accounted for.

Section Manager: Harold Belcher, Project Management B

Shiawassee State Game Area Siphon Tube meeting with Spicer; MadDog Energy Solutions vendor visit; HAL.

Chris Bahjet

Accomplishments:

DCH - WRPH – Showers Renovations – Held the substantial completion meeting and reviewed closing requirements.

DCH – Walter Reuther Hospital – New Activity Center – Held a meeting to coordinate between the agency and the contractor to review the new system at the demarcation point. When the project was in design the phone conversion plans were not clear, now that the existing has converted the planning will be simple.

Tim Hall

Nothing significant to report.

Bruce Hassen

Nothing significant to report.

Chris Kulhanek

Accomplishments:

Forest Fire Experiment Station – Close-out meeting held on 6/10. A few punch list items need to be completed and the rest of the close-out documents submitted, but the project is otherwise complete. A final no-cost change order was negotiated with the contractor to take care of outstanding issues and resolve unused balances. The project was completed within the overall budget.

Potential Issues/Solutions:

Washtenaw Armory – The project missed the substantial completion date. A walk-through on 6/12 revealed that there were too many items to complete for the project to be substantially complete.
Solution – DMVA has agreed to extend the substantial completion date by two weeks due to the large number of changes that have been requested. The facility personnel has agreed to stay out of areas that have had final cleaning done.

Matt Miles

Nothing significant to report.

Rashmi Patel

Nothing significant to report.

Sadi Rayyan

Accomplishments:

MDOC Marquette Branch Prison – Pre-construction meeting held at the site with agency, PSC and construction contractor to paint/repair the water tower.

DEQ Market 103 Site – Reviewed and recommended an award of construction contract to TSP Construction to excavate, remove and dispose contaminated soils and restore the site.

DMVA Climate Preparedness Planning Project – Reviewed and recommended changes to the agreement with LIAA to provide adaptation planning for Selfridge Guard Base.

Construction Starts:

DEQ State Road Service Site – Field activities for petroleum impacted soil removal and site restoration begin 6/8 with substantial completion by 9/6.

Non-Project Related Activities:

Attended a meeting with the vendor MadDog Energy.

Attended "IKEA Taps Geothermal" Webinar.

Jud Sorensen

Construction Starts:

A pre-bid meeting was held for the installation of primary disconnect switches at the Romney Building. Five potential bidders along with the Lansing Board of Water and Light were in attendance. This project was specified to be complete by 10/30, but due to an issue with lead time on disconnect switches, an addendum has been issued extending project completion to 12/18.

A pre-construction meeting was held for the Geagley Laboratory elevator upgrades and curtain wall insulation on 6/11 with the general contractor, Laux Construction Company, the professional, Byce and Associates, and MDARD representatives. Work is anticipated to commence in early July and be complete by September.

Terry O'Brien

Accomplishments:

Survey at Caro.

Bruce Watkins

Accomplishments:

Kawkawlin Dam – Held conference call with the owner, PSC (Wade Trim) and the dam safety unit to discuss minimum requirements for work to repair the temporary plug and final solution to the inadequate flood flows.

New Projects:

North & South Higgins Lake State Parks – Trail Connectors – Held design kickoff meeting with PSC (C2AE) and the owners to get the project design started. Walked the North Higgins Lake State Park and RAM Center portions of the trail to re-iterate the project scope of work for the team.

Projects Complete:

Lakeland Correctional – Above Ground Storage Tanks Removal – The project is substantially complete, as of 6/2.

Section Manager: Dennis Stamm, Project Supervision

Nothing significant to report.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending June 19, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Started environmental surveys for Hardest Hit Fund Demolitions; issued Addendum 1 for demo bids; and created/populated the MLB's spreadsheet. Met with AG to review the first section of MICHSpec revisions.

Bob Adams:

New Projects:

MDOC - Baraga Correctional – Perimeter Security Fence B Upgrades – Provide draft ISID project statement to MDOC for review and comment.

Design:

MDOC Kinross CF Housing Unit K Roof System Upgrades – Received and initiated review of phase 500 50% design documents, schedule and cost estimate.

MSP – Calumet Post – Roof Replacement - Conduct design kickoff meeting with agency and PSC.

Bidding:

MDOT – Ironwood W.C. Roof Replacement – PSC provided contractor interviews and recommendation for award. Submitted construction contract justification for Red Jacket to Lansing.

DMVA - Jacobetti Boiler Replacement - PSC provided contractor interviews and recommendation for award. Submitted construction contract justification for United Contractors to Lansing.

Construction:

DNR Pigeon River SF Footbridge and Streambank Restoration – Participated in substantial completion site visit.

LSSU School of Business Renovation – Participated in progress meeting and site visit.

DNR Muskallonge Lake SP HQ Relocation – Submitted justification for SAB approval of owner-added scope.

DNR – Presque Isle Dam Repair – Visit site and report on progress. Project is ahead of schedule and weather permitting should be complete 6/26. A substantial completion meeting is pending.

Projects Complete:

Otter Lake Dam Repair – DNR Fisheries indicates the project has been put on hold and requests the MOP be closed out.

MSP – Negaunee Roof Replacement – Sent PSC and contractor evaluations to Anne.

Scott DeKorte:

New Projects:

Nothing significant to report.

Joel Gordon:

New Projects:

DNR – Warren Dunes State Park – Day Use Area Redevelopment – The project team conducted the 50% design review meeting. The project is scheduled to be issued for bidding the second full week of July.

DTMB – Michigan Law Enforcement Officers Memorial – Construct a New Monument – I attended the monthly MLEOM Commission meeting to review project status with the full commission.

Construction Starts:

DNR – Wilderness State Park – Lakeshore Campground Redevelopment, Phase 2 Bluffs Campground – The pre-construction meeting was conducted on site with the PSC, contractor, DNR and DTMB.

Gerald Gregorski:

New Projects:

DNR/Parks & Recreation Div. - Lincoln Hills Bridge – Engineering Design for Replacement or Rehabilitation – An on-site scope review meeting was held with DNR staff and a structural engineer from Northwest

Design Group. It was decided from the obviously poor condition and age of the bridge that an engineering study was not required and rehabilitation was not practical. NDG will provide an ISID assignment request to provide design and construction administration services for total bridge replacement.

MDOC – Woodland Center Correctional Facility - Perimeter Fence Security System Upgrades – The contract award recommendation for the low bidder, Midstate Security, was approved by the State Administrative Board.

MDOC – Gus Harrison Perimeter Enhancements – The contract award recommendation for the low bidder, American Fence, was approved by the State Administrative Board.

DNR/Parks & Recreation Div. – Petoskey State Park Trail Development – The pre-bid meeting for the first phase of the trail was well attended by ten contracting firms. Bids are due 6/24 with construction targeted for Fall-2015.

MDOC – Personal Emergency Location Systems Phase-2 at Six Locations – Bids were received for the three separate bid packages which combined sites according to geographic location. Three bids were received for both the Chippewa site and the combined Brooks and Central Michigan sites. Contract award recommendations for the low bidder, Master Electric in both cases, were submitted to the 7/21 State Administrative Board Agenda. Only a single bid was received for the third bid package combining the Cooper Street, Parnall, and Gus Harrison sites. The bid amount was significantly above budget and the contract will not be awarded at this time.

Construction Starts:

DTMB/BOD – Grand Tower AHU Replacement – AHU replacement on all 16 floors is completed and the units are in operation. The crane lift for the old cooling tower removal and new energy recovery unit placement on the roof was successfully completed without incident on Saturday while the building was vacated. This required partial closure of Grand Avenue and the sidewalk around the building. Approval was received for the chilled water supply booster pumps CCO and work is underway. The PSC contract modification for phase two design and construction, replacement of the VAV boxes, controls, and perimeter hot water heating, was approved by the Ad Board.

DMVA/Grand Rapids Home for Veterans – Backup Generators – Full systems startup testing and checkout was performed on all three new generators and transfer switches. Proper transfer switch sequencing from the utility, to new generators, to existing life safety systems generator, was successfully verified. Testing was performed by both Cummins, the equipment supplier, and a required third party independent testing firm.

DMVA - Grand Rapids Home for Veterans – Networked Door Access Control and Video Surveillance System – Work on the video surveillance system, door access control, and new security office is nearly complete. The patient wandering system installation is in progress with completion expected by July. The substantial completion meeting is tentatively planned for 7/2.

DMVA - Grand Rapids Home for Veterans – Chiller Replacement – Carriers factory rep was not able to start chiller-1 after being shut down all winter, which was installed last spring in the first phase, because of a suspected freon leak. After some discussions, Carrier finally agreed to perform the repairs under warranty.

Jan Miller:

Accomplishments:

Flint State Office Building, Interior Renovations – Worked with WTA and DHHS on laying out the 7th floor build out. We anticipate a sign off the week of 6/22 so a bulletin can be issued for pricing and DBI can layout the cubicles.

Capital Area Reconfiguration Project – Attended a programming session for the DTMB relocation to the LTA. Furniture options and images were presented.

DNR Silver Lake State Park Day Use & BAS Improvements – ISID contract was awarded to PSI for material testing. Pre-construction meeting is scheduled for 6/30.

Dave Sproul:

Accomplishments:

Capital Area Reconfiguration, State Police – Met with PARTNERS In Architecture and The Christman Company to review the schematic design cost estimate. PARTNERS In Architecture presented the final programing layouts for the GOB and Christman has begun their detailed take-offs and estimating. We are scheduled to meet periodically within the next several weeks to continue reviewing and completion of the schematic cost estimate. In addition, we met with the DTMB cyber group to begin the programing process for their space within the GOB. We have previously held space within the 2nd floor GOB in anticipation of their inclusion with the project.

MDOC, Michigan Reformatory Power Plant, Water Softeners and DeAlkalizer System Replacement – The new brine system silo tank has been professionally cleaned and we are working to be substantially complete by the end of June. Sterling Water Treatment has been on site providing checkout and startup inspections.

Jackson College, Bert Walker Hall Renovations – Completed and approved the release of construction subcontracts for the structural steel and hydraulic elevators.

Potential Issues/Solutions:

MDOC, Ionia Energy Project – Met with ESG and MDOC staff to review and discuss the final construction documents for the mechanical retrofit and heating system conservation measures. Major discussion points included the new heating building for MTU and boiler floor design within the Michigan Reformatory power plant. We are working to have the final construction bid package ready for release within July. Construction activities may begin tentatively by September.

Steve Urban:

Accomplishments:

Mason Building Renovations - Met with ORS management to discuss their need for a main lobby toilet room. It was agreed that a uni-sex toilet room will be provided at the main lobby in the MIOSHA waiting area. MIOSHA has agreed to give up this area for the toilet room. MIOSHA's waiting area will now be located in the 1st floor east wing. CSM was given authorization to proceed with the design and cost estimates.

Food Concessions Area - Met with LARA to confirm that a new food concessions area was/was not to be provided. LARA has decided that even a downsized food concessions area is not economically justifiable. Vending machines only will be provided in the building.

ORS – Accessibility Issues - Met with parking office, BOD, and ORS to discuss accessibility issue to the ORS Retirement Outreach Center located on Mason 1st floor. Signage/way finding is to be provided along Allegan St. as well as other feeder streets to the Capital Complex ORS Outreach Center. Nowak & Fraus will be providing signage and way finding options based upon their Capital Complex signage/way finding study.

DNR, Porter Ranch Barn Re-roofing - Posted design/build proposal on Buy4Michigan. This project involves re-roofing of an historically significant barn structure.

Projects Complete:

OPS Center Parking Lot Repairs - Conducted construction punch list inspection. Contractor completed all parking lot repairs in time for the car show which is to take place the weekend of 6/18-6/19.

Potential Issues/Solutions:

MDOC St. Louis Door Replacement Project - Conducted construction pre-bid meeting; only one bidder attended. It was decided that the bid period will be extended and another mandatory pre-bid meeting is to occur. St. Louis personnel have notified potential bidders to attend.

Section Manager: Harold Belcher, Project Management B
DCD/DNR quarterly meeting (met with Janice Hebekeuser and Pat Avendt); HAL.

Chris Bahjet
Nothing significant to report.

Tim Hall
New Projects:
DTMB State Warehouse Facility Building 100 Renovation – Design team meetings to advance programming and review prior "Purposeful Facilities" workshop visions for new workplace designs completed in 2014 by DCD, RED and BOD staff. Conducted preliminary programming estimate workshop with Christman and Hobbs+Black to kick off initial cost estimate preparations.

DCH Center for Forensic Psychiatry Perimeter Lighting Upgrades – Conducted pre-proposal meeting for PSC selection, received proposals and distributed to evaluation committee to prepare for selection and contract recommendation.

DCH Center for Forensic Psychiatry Shower/Toilet Upgrades – Conducted 90% construction document review meeting with WTA and agency. Established schedule for bid document completion, advertisement and bidding.
Bidding/Construction:
DMVA Fort Custer Vehicle Storage Addition CST – DMVA provided MOP revision adjusting funding to support bids received; C2AE proceeding with bidder evaluations and will forward contract award recommendation.

MDOC Women's HVCF ADA Walks & Paving – Contractor mobilized and began work on initial sequences of phase 2 walk and paving work; minor detail coordination with facility during first few days, contractor worked weekend to complete first segment of east ring road and will begin segment 2 next week.
Potential Issues/Solutions:
DCH Center for Forensic Psychiatry On-site Warehouse – Contractor re-mobilized after resolution of unforeseen underground interferences were resolved with no additional costs; foundation installation completed and block wall installation is now underway.

MDOC Women's HVCF Prisoner Service Building – Multiple pricing of solutions for numerous concealed existing conditions is under review for change order evaluation and recommendation. Agency/facility leadership have been advised of preliminary costs and funding needs as well as completion impact. Expect recommendations next week with projected time extension of roughly 115 calendar days.

Bruce Hassen
Accomplishments:
The successful contractor for the Camp Baraga demolition and redevelopment contract was selected; MD Contracting, Inc. of Baraga.

Chris Kulhanek
Nothing significant to report.

Matt Miles
Nothing significant to report.

Rashmi Patel
Accomplishments:
Saginaw, Oaks and Chippewa Correctional Facility - Video Management Systems - Initial meeting with PSC at the Saginaw Correctional Facility. MDOC met at Oak and Chippewa Correctional Facility. Reviewed

scope for the project and MDOC master plan to cover all existing cameras, perimeters and lighting improvements. PSC will provide contract modification.

Macomb Correctional Facility - Video Management Systems – Attended progress meeting. Contractor is ahead of schedule. PSC has received cost estimate for bulletin #1.

Thumb Correctional Facility - Video Management Systems – Attended progress meeting. Contractor is on schedule. PSC has received cost estimate for bulletin #1.

Carson Correctional Facility - Security Fence Upgrade - Received bids and received PSC recommendation to award contract.

Ionia Correctional Facility - Restore Roofing, Housing Units 1-7 – Attended mandatory walk-through meeting at site for roofing contractors.

Parnall Correctional Facility - Food Service Roof Replacement - Received bidding documents.

Sadi Rayyan
Accomplishments:
DEQ Ott Story Site – Met with agency and Bruce Hassen to discuss contracting terms and options for operating the system if and when staff employment issues within the current O&M contractor escalate.

DEQ Memphis Shell Site – Reviewed specifications for free product removal utilizing chemical injection and vacuum extraction. Discussed with agency scope of work and recommended putting the construction activities on hold. The PSC to conduct a pilot test before implementing the designed system.

DEQ Generic Exposure Assumption Values Project – Reviewed and recommended an agreement with SRC to compile, evaluate, select, document and tabulate the best available generic exposure assumption values used to derive the Part 201 generic residential and nonresidential cleanup criteria.

DMVA Fort Custer Training Center – Reviewed and recommended an agreement with KNC to conduct research activities on Cerulean Warbler and other migratory birds.

DMVA Fort Custer Training Center – Reviewed and recommended changes to the agreement with Potawatomi RC&D to provide erosion and sediment control activities for the repair of eroded maneuver trails in training areas 6 and 8.
Non-Project Related Activities:
Met with DEQ to discuss new ISID contracts for the environmental expanded triage.

Attended "Cut Costs with Cool Roofs" Webinar.

Jud Sorensen
Nothing significant to report.

Terry O'Brien
Accomplishments:
Survey at Gaylord. SESC plan and spec review for DNR Petoskey State Park.

Bruce Watkins
Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision
Projects:
MDOC - Carson City Corrections – Underground Electrical Cable Replacement – Draft copy of the Design Build bid documents completed. Design meeting scheduled for 6/26.

DTMB – GSB Painting the Exterior of Building – Performance bond received, so a notice to proceed will be issued to the contractor the week of 6/22.

DMTB – ISID Insulation of Pipe and Duct Insulation Project – Completed final draft of bid proposal documents to be posted on Buy4Michigan.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending June 26, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Took bids for MLB demolitions. Attended DTMB All-Manager's Meeting. Pulled stored records from the US Bankruptcy Court for Real Estate, reviewed them and uploaded the as-builts into TRIM. Met with Byce and Jerry Gregorski to discuss a request for additional fee.

Bob Adams:

New Projects:

MDOC Marquette CF Generator – Held PPP and issued ISID project statement to Matrix Consulting.

MDOC AMF Fence B Upgrade – Held PPP and issued ISID project statement to Tower Pinkster.

Design:

MDOC Kinross CF Housing Unit K Roof System – Participated in phase 500 50% design meeting.

DNR Mackinac Island SP Road Repairs – Participated in PSC kickoff design meeting.

DNR Fayette Historic SP Snail Shell Harbor Dock Replacement – Prepared draft project statement based on new direction from agency.

MSP Calumet Post Roof Replacement – Conducted 50% design review meeting with PSC and agency.

Bidding:

DNR Mackinac Island SP Visitors Center and British Landing Roof Upgrades – Advertised on Buy4Michigan.

Construction:

DNR Indian Lake SP Shoreline Restoration – Participated in substantial completion meeting.

DNR Palms Book SP Toilet Building Replacement – Participated in progress meeting and review for substantial completion.

Projects Complete:

DNR Presque Isle Dam Repair – Conducted substantial completion meeting.

Scott DeKorte:

Nothing significant to report.

Joel Gordon:

Nothing significant to report.

Jerry Gregorski:

Nothing significant to report.

Jan Miller:

Accomplishments:

Flint State Office Building, Interior Renovations – The 5th floor was punched out 6/25. DHHS signed off on the 7th floor build out 6/24, WTA is working on the bulletin for the change.

Potential issues/Solutions:

DNR Maybury State Park Trail Improvements – The contractor is behind schedule. The PSC notified Pavex, the contractor, that liquidated damages would be assessed starting 6/29.

New Projects:

DNR Island Lake Recreation Area Connector Trail – Held the project planning partnering (PPP) meeting 6/22 with DNR regional planner and park manager.

Dave Sproul:

Nothing significant to report.

Steve Urban:

Nothing significant to report.

Section Manager: Harold Belcher, Project Management B

Annual leave.

Chris Bahjet

Nothing significant to report.

Tim Hall

New Projects:

DTMB State Warehouse Facility Building 100 Renovation – Conducted design meeting for campus site planning with all tenant users of the warehouse complex to begin development of master campus plan for integration of FBSA offices on the campus with all other on-going activities.

DMVA Jackson Armory Maintenance Bay Addition – PSC has performed a site evaluation and is completing expedited 90% design for final review and release for bidding as per DMVA requested schedule.

Potential Issues/Solutions:

MDOC Women's HVCF Prisoner Service Building – Initial reviews completed for various significant field conditions and recommendation from PSC in final review. Agency/facility leadership have been advised of probable costs and funding needs as well as completion impact and are preparing necessary revisions. Expect time extension of roughly 115 calendar days due to unforeseen conditions.

MDOT Blue Water Bridge HVAC Replacement – Design/build contractor continuing adjustments to troublesome booth system operations and have made significant progress resolving the operational concerns. Building systems are operating consistently and coordinating with BWB team to adjust booth approach for final operation.

Bruce Hassen

Construction Starts:

The demolition of Camp Cusino has been delayed because LARA – Bureau of Construction Codes has demanded that we get a permit from them and pay an estimated $4,676 in fees. We will comply.

Potential Issues/Solutions:

Three professionals were invited to provide price proposals for preparing bid package and overseeing the demolition of a structure in Iron River. The pricing was unaffordable so D&C will have to work with the agency to scale down the scope of work definition and try again.

The effort to renew all the air permits for the many MDOC central heating plants have been underway for half of a year. There are paperwork deficiencies associated with the current permits and these have been discussed during this period. At the most recent high-level meeting between DEQ-AQD, MDOC, and MDOC's professional (FTCH), the penalty phase was discussed and the schedule for the formal meetings pursuant to this phase will be scheduled soon. MDOC needs to know all options before selecting the path to compliance and AQD agreed to supply the information.

Chris Kulhanek

New Projects:

Ham Creek Trail Bridge Replacement – Set up PPP meeting at site in early July. Most likely will be considering an ISID assignment due to urgency of project.

Potential Issues/Solutions:

MSP Training Academy – Window Replacement – Existing frames at cafeteria windows have been cut out to accommodate supply lines to fin tube radiators.

Solution – Rather than move the lines, which would be quite costly, the window frames are going to be shifted to avoid the supply lines altogether.

Matt Miles

Accomplishments:

Completed field work for DNR Gaylord Railroad project.

Attended All Manager's Meeting.

Completed SEOC State Building Authority drawing.

Rashmi Patel
Nothing significant to report.

Sadi Rayyan
Accomplishments:
DEQ Crystal Refinery Site – Reviewed and recommended an award of construction contract to Clean Harbors Environmental Services to provide 2 years of system O&M of the ozone/airsparge and bioreactor treatment system.

DEQ Torch Lake Superfund Site – Reviewed specifications for removing contaminated soils for posting on Buy4Michigan website. Discussed with agency scope of work and provided comments.

DEQ Fort Gratiot Sanitary Landfill Site – Reviewed specifications to repair erosional issues, modify/add structures to improve water flow/drainage and plant trees/grass for posting on Buy4Michigan website. Discussed with agency scope of work and provided comments.

DEQ Helmer I-94 Site – Reviewed specifications for installing AS/SVE remediation system and providing O&M services for posting on Buy4Michigan website. Discussed with agency scope of work and provided comments.

DEQ Americhem Site – Reviewed and recommended changes to the contract with Environmental Consulting & Technology to perform multi-phase extraction (MPE) event and provide additional maintenance/monitoring/sampling.

DEQ Tiel Oil Bulk Site – Reviewed and recommended changes to the contract with Mannik & Smith Group to install monitoring wells, conduct vapor intrusion assessment and complete the remediation design.

DEQ Slagg's Auto Service Site – Reviewed and recommended changes to the contract with Global Remediation Technologies to install 3 monitoring wells for soil/groundwater sampling to complete the contaminant boundry.
New Projects:
DEQ Various Sites – Assigned to Sagasser & Associates under their expanded triage ISID contract to screen, investigate and assess the current risks at 10 LUST sites.
Non-Project Related Activities:
Attended “New Building Delivery: Constructed, Commissioned, Warrantied and Inefficient” webinar.

Jud Sorensen
Construction Starts:
A pre-bid meeting was held for the installation of roof top HVAC units for the Jackson State Office Building. To expedite this project, these roof top units had been purchased under a separate contract. It is anticipated that this contract will be awarded in August 2015 with work to be completed by January 2016. The project is being expedited due to an existing chiller that is in poor condition and subject to failure. Due to the age of this unit, repair is not an option.
Potential Issues/Solutions:
Materials Testing Consultants, Inc. was contacted and requested to provide a proposal for an assignment to their ISID contract to perform an inspection of those portions of the building that will be disturbed by the proposed installation, including demolition of the existing chiller and cooling tower, demolition of existing air handling units and modification of existing duct work. A walk-through of the facility with Materials Testing Consultants was completed on 6/17. Although this building was constructed in 1982 at a time when asbestos containing building materials were being regulated and banned, inspection, sampling and testing is being performed to assure that asbestos will not be disturbed during the execution of this project.

Terry O'Brien
Accomplishments:
SESC authorization for DNR Muskallonge Lake State Park and DNR Ionia State Recreation Area.

Bruce Watkins
Accomplishments:
Harrisville State Park – Restroom/Shower Building – Held an 11 month warrantee review meeting. The meeting was well received by the DNR staff in attendance and lessons learned portion of the discussion was helpful to new DNR staff to hear and for the design professional to provide input on how design decisions were made.
New Projects:
Portland State Game Area – Trail Repairs – Met on site with the contractor and DNR to review erosion of work completed last year. Contractor will prepare cost quotation to make the repairs and to construct culverts.

Sharonville SGA – 10 Yard Shooting Stations – Held 90% review meeting.
Potential Issues/Solutions:
Marquette Branch Prison – AST Replacement – Contractor provided excessive cost quotation for asbestos removal. We removed abatement from their contract and had the design professional contract separately for the work. We only saved about $2,000, but we are hoping the contractor will use a sharper pencil for any future change orders. Thanks to Dave Sproul for the idea.

Section Manager: Dennis Stamm, Project Supervision
Projects:
MDOC - Carson City Corrections – Underground Electrical Cable Replacement – Design meeting held on 6/26. Discussed alternates to keep the cost of the project in line with the budget.

DTMB – GSB Painting the Exterior of Building – Notice to proceed issued to the contractor. Work will likely start within 2-3 weeks on site.

DMTB – ISID Insulation of Pipe and Duct Insulation project – RFP posted on Buy4Michigan.
Accomplishments:
Continued with staff yearly IPM reviews.

Attended DTMB All Managers Meeting.

Section Manager: Pat Mullen, Contract Services
Nothing significant to report.

WR Ending July 3, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Revised the bidding documents and re-bid the MLB demolitions, reviewed proposed demolition properties.

Bob Adams:

Nothing significant to report.

Scott DeKorte:

New Projects:

Belle Isle Building Assessments – Conducted pre-proposal meeting and subsequent tour of the six buildings.

Handlon CF Security Upgrades – Attended meeting to strategize possible reduction of the total scope of work to re-bid the project.

Joel Gordon:

Nothing significant to report.

Jerry Gregorski:

New Projects:

DNR Petoskey State Park Trail Development – Received bids from five construction contractors for phase-1a trail development. Unfortunately all five bids were significantly above the funded amount, even if all five deductive alternates were accepted. The DNR is looking into the possibility of additional funding, but that does not seem likely. The PSC is investigating strategies to reduce the scope of work and/or lowering bid costs.

DMVA Grand Rapids Home for Veterans Kitchen Exhaust Replacement – Held the 95% design review. The bid advertisement will be posted the week of 7/6 with bids due 7/29. This work will require a five day shutdown with around the clock work to minimize kitchen down time.

MDOC Ionia CF Perimeter Fence Security System Upgrades – The project planning and partnering meeting was held on site along with the PSC to develop the scope of work for their ISID assignment request.

Construction Starts:

DNR Below-Ground Sewer and Water Study at Eight Parks – A contract modification was approved for the PSC to perform sewage effluent and soil testing on the existing lagoon while in operation this summer. This will allow them to categorize the waste stream and develop plans with the DEQ for lagoon closure in the fall after connecting to the municipal sewer system.

DTMB Grand Tower AHU Replacement – Received bulletin pricing for upgrading VAV box controllers on each floor to integrate with perimeter heat zone controls, along with a new communications network to integrate the controllers with the building automation system. This new network cable will be routed so that it can accommodate future replacement of VAV boxes with controller upgrades in phase two. This work will be done completely after hours to avoid tenant disruption from the overhead work. The proposal is being evaluated by the PSC and BOD.

DMVA Grand Rapids Home for Veterans Backup Generators – Substantial completion has been delayed until 7/9. The powerhouse generators automatic transfer switch requires field repairs and then additional testing. The other two generator and transfer switch pairs have been commissioned and are in operation.

DMVA Grand Rapids Home for Veterans Networked Door Access Control and Video Surveillance System – Substantial completion has been delayed until 7/23 for the contractor to meet all requirements, including training and final system turnovers to the facility.

Potential Issues/Solutions:
DMVA Grand Rapids Home for Veterans Chiller Replacement – Carrier's factory service were on site to complete warranty repairs to chiller #1. The repairs were completed at no charge and the unit was successfully put back into operation.

Jan Miller:
Accomplishments:
DNR Island Lake Recreation Area Connector Trail – Posted the request for proposal on Buy4Michigan. Pre-proposal meeting is scheduled for 7/20 with proposals due 7/30.

DNR Silver Lake State Park Day Use & BAS Improvements – Held pre-construction meeting on site 6/30.
Potential issues/Solutions:
Flint State Office Building, Interior Renovations – Concerned about the contractor meeting the 6th floor completion date due to lack of manpower. Scheduled a meeting for 7/9 with B&B to discuss.

Dave Sproul:
Accomplishments:
Capital Area Reconfiguration, State Police – Continuing to develop the schematic design cost estimate. We are meeting with PARTNERS In Architecture and The Christman Company to review the final programming layouts and Christman has begun initial detailed take-offs.

Attended the 24 hour, 3-day, Hazwoper training program. The course included regulatory overview, chemical hazard identifications, handling procedures, personnel requirements, levels of protection, and actual demonstrations with protective suits.

MDOC, Michigan Reformatory Power Plant, Water Softeners and DeAlkalizer System Replacement – Continuing to complete the overall installation of the new systems. Sterling Water Treatment is required to provide some additional onsite training and inspections.

SEOC – Exterior construction continues to make good progress and there is notable structural steel and CMU block throughout the building site. Interior drywall and finishes is progressing in both the first and second floors of the GOB. DMVA is completing the contract award for the National Guard modules, we may need to make some minor adjustment to coordinate the delivery and installation.

DCH, State Laboratory, New Waste Incinerator – UL has completed their required inspection of the new incinerator and we are now beginning to schedule the actual on-site installation effort. The on-site activities may begin by late July.
Potential Issues/Solutions:
MDOC, Ionia Energy Project – ESG is incorporating comments and revisions to the proposed heating building to serve MTU. We are continuing to work to have the final construction bid package ready for release within the month of July. The water construction activities and pre-construction meeting is scheduled to begin in July as well.

Steve Urban:
Nothing significant to report.

Section Manager: Harold Belcher, Project Management B
DCD Budget meeting.

Chris Bahjet:
Accomplishments:
DCH - WRPH – Activity Building – Held a conference call with the PSC to address delay issues that are current with the contractor, Daniels Building Co.

DNR – Selfridge BAS – Substantial completion was declared, site was turned over to DNR. Remaining issue is the handrail. Currently being galvanized in Ohio.

DMVA – Selfridge Building 1416 – Attempting to collect as-built after the PSC changed their business. Contacting same engineers and architects who used to work at the firm in an effort to collect any as-builts. PSC has not responded to registered letters and they still have a $20,000 balance to be paid.

Tim Hall

New Projects:

DTMB State Warehouse Facility Building 100 Renovation – Conducted preliminary estimating workshop meeting with Christman and Hobbs+Black to confirm scope and intent upon which Christman is basing their estimate preparation. Preliminary estimate will be reviewed over the next few weeks and ready to present to DTMB team later in July.

DCH Center for Forensic Psychiatry Perimeter Lighting Upgrades – Conducted proposal evaluation, made recommendation and PSC contract to Peter Basso Associates was approved on this week's agenda.

Bidding/Construction:

DNR Yankee Springs Shop/Garage Replacement – Contractor mobilized, laid out and installed foundations and prepared to begin wall construction.

MDOT Southwest Region Laboratory – Participated in bi-weekly progress meeting and site review. Construction is progressing very well and nearing completion on schedule for early August move in. MDOT has recently authorized additional scope to incorporate bid alternates due to very limited changes impacting the budget as the project has advanced.

Bruce Hassen

Construction Starts:

A notice to proceed was issued for the Nokomis Challenge Center demolition. A kickoff meeting will be held at 10:00 a.m. on 7/6.

Chris Kulhanek

Potential Issues/Solutions:

Rose Lake Shooting Range – New Education Building - Pre-design meeting held after contract mod was expedited to get a PSC on board. The PSC expressed concerns that even if the project were to be bid for fall construction, it is unlikely materials with long lead times such as roof trusses would be delivered before winter. He also cautioned about the costs and pitfalls of cold-weather construction. Solution – PSC will review their schedule for preparing documents, design review time will be minimized and the bidding/contract delivery will be shortened as much as possible. Despite these actions, the DNR project manager will inform his division leadership that a spring start of construction is a more likely scenario.

Matt Miles

Nothing significant to report.

Rashmi Patel

Accomplishments:

Cooper Street Correctional Facility - Phase II Video Management System – Attended pre-construction meeting for phase II construction.

Charles Egeler Reception and Guidance Center - Video Management System – Attended progress meeting. Contractor is on schedule, installing foundation for lighting and camera poles and control cabinet.

MDOT C and T Building Masonry and Window Repair - Met with agency and PSC to discuss scope for the design and construction phase. PSC will provide contract modification based on previously prepared phase 100 study and recommendation under option 4.

Sadi Rayyan

Accomplishments:

DNR Otsego Township Dam Project – Reviewed request for qualifications (RFQ) to construct water control structure, construct a new spillway and stabilize the existing spillway. Discussed with agency and PCS contracting issues and provided comments. Posted on Buy4Michigan website.

DMVA Fort Custer Training Center Site – Reviewed and recommended changes to the contract with DLZ to perform forest inventory/evaluation, clearing and removing invasive/exotic plants.

DEQ Sunshine Foods #119 Site – Reviewed and recommended changes to the contract with Mannik & Smith Group to conduct annual groundwater sampling events for two years.

New Projects:

DEQ Howard Jameson A & H Racing Site – Assigned to AKT Peerless under their ISID contract to prepare design/bid specifications for the removal of the contaminated soils and provide construction oversight services.

Jud Sorensen

Potential Issues/Solutions:

In a 7/2 progress meeting with J. Ranck Electric for the primary cable replacement between housing units 3 and 5 at the Women's Huron Valley Correctional Facility, the project superintendent indicated that he was approximately 10 to 14 calendar days behind schedule with only 17 calendar days remaining in his contract. Failure to complete this project on time will delay the start of the utility tunnel steam piping replacement project which could leave housing units without heat during the upcoming heating season. A notice requiring assurance of due performance has been issued by Tower Pinkster to J. Ranck Electric on 7/6 and a meeting with J. Ranck to review their plan to correct the issue is scheduled for 7/8.

Terry O'Brien

Nothing significant to report.

Bruce Watkins

Accomplishments:

Ionia Recreation Area – Sessions Creek Bridge Replacement – Contactor has prepared forms for installation of bridge footings. Area was wet for most of the past two weeks so installation was delayed for the area to dry out and be accessible for concrete delivery. Project is on time and no budget changes or other unforeseen conditions were encountered.

Construction Starts:

Hayes State Park – Lake Hudson Dam Improvements – Established bid schedule for this work. Budget is in place to move forward.

Section Manager: Dennis Stamm, Project Supervision

Nothing significant to report.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending July 10, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Reviewing inspection reports on demolition properties. Working on updating procedures. Investigating the IT standard for sizes of telecom closets; 8 x 10 is stated as the minimum size and this seems large for small leased offices of a couple thousand square feet.

Bob Adams:

New Projects:

MSP St. Ignace Cold Storage Design – Received work order. PPP meeting setup for 7/20.

DNR Spring Dam Demo – Held PPP, wrote project statement for ISID proposal from Ohm and distributed.

MDOC Baraga Fence B Security – Held PPP on site and processed an ISID assignment with Tower Pinkster.

MDOC MBP Circulating Pumps – Held PPP and processed an ISID assignment with Matrix Consulting.

MDOC MBP Generator Upgrade – Held PPP and processed an ISID assignment with Matrix Consulting.

Design:

DNR Mackinac Island SP Road Repairs – 50% phase 500 design meeting.

DNR Union Bay BAS – Held the 100% review meeting and posted project for bidding.

DNR Snail Shell Harbor – Provided draft project statement to DNR for comment.

Bidding:

DNR Mackinac Island SP Visitors Center Roof Upgrades – Conducted mandatory pre-bid meeting.

Scott DeKorte:

New Projects:

Riverside/Deerfield CF Storm Water Cross Connection - Conducted 90% design review meeting.

Huron Valley CF East Sally Port Security Upgrades – Conducted 90% design review meeting.

Lakeland CF Perimeter Security Upgrades – Conducted pre-bid meeting.

Construction Starts:

Thumb CF - Perimeter Security Upgrades – Conducted pre-con meeting.

Joel Gordon:

New Projects:

DNR Thompson State Fish Hatchery Raceway End Closures – Bids were received on 7/8. The letter of recommendation is forthcoming from the PSC.

DNR Hoffmaster SP Construct New Dune Stairs – Bids were received 7/8. The letter of recommendation is expected from the contractor this week.

DNR Stoney Creek Flooding Reconstruct Existing Dam – The pre-bid meeting was conducted at the project site. Bids are due 7/22.

DTMB Michigan Law Enforcement Officers Memorial – I attended the monthly MLEOM Commission meeting to review project status with the full Commission.

Construction Starts:

DNR Wolf Lake Fish Hatchery Erosion Control – A preconstruction meeting was conducted at the project site. On site work is expected to begin the week of 7/13.

Jerry Gregorski:
New Projects:
DNR Harrietta Fish Hatchery Wells #2 & 4 Generator Backups and VFD Controls – The pre-bid meeting was held on-site and the bids are due 7/15.

MDOC St. Louis CF Perimeter Fence Security System Upgrades – Held the PPP with the prospective ISID PSC to develop the scope of work for their ISID assignment proposal.

DMVA Grand Rapids Home for Veterans Kitchen Exhaust Replacement – Advertised for bids with the pre-bid meeting scheduled for 7/20 and the bids are due 7/29. This work will require a five day shutdown with around the clock work to minimize kitchen down time.

MDOC Woodland Center CF Perimeter Fence Security System Upgrades – The construction contract with Midstate Security was executed and the preconstruction kickoff meeting was setup for 7/22.

MDOC Gus Harrison CF Perimeter Security Enhancements – The construction contract with American Fence was executed and the pre-construction kickoff meeting was setup for 7/22.
Construction Starts:
DTMB Grand Tower AHU Replacement – Submitted a contract change order request to the 8/4 State Administration Board Agenda for upgrading VAV box controllers on each floor to integrate with perimeter heat zone controls, along with a new communications network to integrate the controllers with the building automation system. The base scope of work is currently targeted for substantial completion on 7/23. The change order will extend the additional work approximately three months past this date.

DMVA Grand Rapids Home for Veterans Backup Generators – Substantial completion is still delayed pending successful field repairs and additional testing of the powerhouse generators automatic transfer switch. The other two generator and transfer switch pairs have been commissioned and are in operation.

Jan Miller:
Annual leave.

Dave Sproul:
Annual leave.

Steve Urban:
Accomplishments:
DNR Porter Ranch Barn Re-roofing – Construction bids received on 7/8; only 1 bid submitted.

MDOC St. Louis Door Replacement Project – Construction bids received on 7/8; 2 bids submitted.

DTMB Mason Building Renovations – Final ORS move took place the weekend of 7/11.
New Projects:
Lake Superior Hosting Center, Electrical Upgrades – IT upper management has authorized DTMB to proceed with design phases 400 and 500.

Section Manager: Harold Belcher, Project Management B
Meeting with Financial Services regarding performance contracting fees.

Chris Bahjet
Nothing significant to report.

Tim Hall
New Projects:
DMVA Jackson Armory Maintenance Bay – Conducted 90%+ final design review with C2AE and DMVA, minor modifications will be implemented and release for bidding is expected within 2 weeks.

DTMB State Warehouse Facility Building 100 Renovation – Conducted preliminary estimating and programming reviews in preparation for team evaluations and preliminary budget/scope package for presentation to DTMB team.

Potential Issues/Solutions:

MDOC Women's HVCF ADA Walks & Paving – Contractor has struggled to meet the contract requirements for phasing and continuous access for the facility during initial weeks and has submitted several requests for additional compensation. Conducted review of requests with Nowak Fraus and Dave Woods to discuss prompt response; all of the issues were deemed clear contract requirements or very minor in nature.

Bruce Hassen

New Projects:

The DEQ staff is going through their files looking for idle projects that are not completed or formally closed. This resulted in their Southeast Michigan office (Warren) calling about the heating oil release at Camp Pontiac (Brownfield #101) and the Flint office sending a form letter to Tracy Clark at Real Estate essentially saying get back to work on the Flint School for the Deaf LUST Site (Brownfield #195). DTMB has no funding to do either (at least not for fiscal year 2015). More of these are expected from DEQ.

Construction Starts:

The demolition work at the Nokomis Challenge Center began on the morning of 7/6 after the local TV station conducted a photo-op for one of the local politicians who took a few ceremonial sledgehammer swings at the building.

Potential Issues/Solutions:

The funding available for the demolition of Highland Park High School is not adequate per DTMB – D&C. The idea put forward at last meeting is to get the bid package out and find out for sure. We are in agreement that the firm that did the environmental evaluation, and who has an ISID contract besides, would be the best choice to produce the bid package.

Chris Kulhanek

Nothing significant to report.

Matt Miles

Non-Project Related Activities:

I attended the DTMB New Supervisor Training administered by the DTMB HR.

Arranged interview appointments for the candidates who wish to fill the Land Surveyor 9, 10 and 11 position.

Rashmi Patel

Nothing significant to report.

Sadi Rayyan

Accomplishments:

DEQ Ott/Story/Cordova Superfund Site – Reviewed and recommended an award of construction contract to Quality Maintenance Contractors to paint/repair the components of the existing groundwater remediation system.

DEQ U.S. Aviex Superfund Site – Reviewed and recommended changes to the contract with Weston to provide vapor intrusion risk evaluation and technical support.

DEQ Utica Landfill Site – Reviewed and recommended an award of construction contract to E. T. MacKenzie to excavate, remove and dispose of soil/waste and restore the site.

DEQ Riverside Park-Parcels Site – Reviewed and recommended changes to the contract with Global Remediation Technologies to conduct pilot tests and install seven monitoring wells for soil/groundwater sampling to complete the contaminant boundry.

DMVA Fort Custer Training Center Site – Reviewed and recommended changes to the contract with DLZ for conducting archeology/bat/butterfly/wetland hydrology surveys as part of the EIS activities.

DEQ Cal's Car Care Site – Reviewed and recommended changes to the contract with AMEC to provide evaluation of vapor intrusion risks in off-site areas.

DEQ Logan's Gas & Deli Site – Reviewed and recommended changes to the contract with AECOM to conduct one year of quarterly monitoring and subsequently abandon the site monitoring wells.

DEQ Coe's Cleaner's Site – Reviewed and recommended changes to the contract with Weston to provide O&M contractor oversight, sampling, bulletin preparation and technical support.

New Projects:

DEQ Former Wickes TCE Plume Site – Assigned to AMEC Engineering under their ISID contract for expanded pressure transducer testing, semi-annual groundwater monitoring, well network expansion and technical support.

Construction Starts:

MDOC Oaks Correctional Facility Site – Field activities for elevated tank painting and repairs begin 7/6 with substantial completion by 8/31.

Jud Sorensen

Nothing significant to report.

Terry O'Brien

Nothing significant to report.

Bruce Watkins

Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision

Nothing significant to report.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending July 24, 2015
Section Manager: Irene Henry, Project Management Section 'A'
Met with MSP and RED on proposed St. Ignace MSP Storage Building; the building would be on Bridge Authority Land and can be done as part of the MSP lease with the Bridge Authority. Meeting with staff for IPMs and workload reviews. Debriefed prospective ISID PSC. Met with AGs on MICHSPEC revision.

Bob Adams:
New Projects:
MDOC Baraga Max Roof Coating – Received MOP and conducted PPP.

MDOC Marquette CF Fence Upgrades – Reviewed contract status - Matrix and Commtech.
Design:
MDOC Kinross CF Housing Unit K Roof Improvements – Participated in phase 500 90% design meeting.

DNR Mackinac Island SP Road Repairs – Reviewed phase 500 100% design documents.

DNR Hancock to Calumet Rail Trail Lake Linden Washout – Received contract modification draft and forwarded to DNR for review.
Bidding:
MSP Calumet Roof Replacement – Received bids and directed PSC to conduct interview.
Construction:
DNR Pigeon River Footbridge Stabilization and Stream Bank Restoration – Participated in a meeting to review a request for equitable adjustment regarding helical pier work.

DNR Union Bay Toilet/Shower – Conducted progress meeting at site.
Projects Complete:
DNR Eagle Harbor Boathouse Roof – Final inspection.

MSP Negaunee Roof – Processed final contract modification to PSC.

Scott DeKorte:
Construction Starts:
DOE Camp Tuhsmeheta Miscellaneous Repair Projects – Conducted pre-construction meeting.

Joel Gordon:
Nothing significant to report.

Jerry Gregorski:
New Projects:
DNR Campground Electrical System Study Statewide at Eight Locations – A request for proposals for professional services was posted on Buy4Michigan. The pre-proposal meeting will be held at Petoskey State Park on 8/3 and the proposals are due 8/12.

DMVA Grand Rapids Home for Veterans Kitchen Exhaust Replacement – The pre-bid meeting and site walk-through was attended by only a single prospective bidder. The bidder is a well-qualified reputable mechanical contractor and so a single bid may be acceptable if the pricing is reasonable. The bids are due 7/29 and this work will require a five day shutdown with around the clock work to minimize kitchen down time.

MDOC Personal Emergency Location Systems Phase-2 at Six Locations – Contract awards to Master Electric were approved by the Ad Bd for both the Chippewa site and the combined Brooks & Central Michigan sites. Plans are underway to re-package and re-bid the Cooper Street, Parnall, and Gus Harrison sites individually with a staggered release schedule to increase bidder response.

DNR Petoskey SP Trail Development – All five bids for the phase-1a trail development were significantly above the funded amount. The PSC has provided cost estimates for construction of the full phase-1 trail,

both phase-1a and 1b, for requesting additional FY16 funding. Plans are to re-bid the entire phase-1 during the fall/winter with construction scheduled for spring and/or fall 2016. It is hoped that the better bidding schedule and economy of scale of the full phase-1 will improve the bid results.

Construction Starts:

MDOC Gus Harrison CF Perimeter Security Enhancements – Held the pre-construction meeting with American Fence. The 120 day contract time was started with substantial completion set for 9/18. MDOC is currently evaluating a technology upgrade to change the replacement shaker box cable perimeter security system to the new SenStar Flex-Zone system. If this decision comes within the next two to three weeks the project schedule should not be impacted.

MDOC Woodland Center CF Perimeter Fence Security System Upgrades – Held the pre-construction meeting with Midstate Security. The 120 day contract time was started with substantial completion set for 11/18. MDOC is currently evaluating a technology upgrade to change the replacement shaker box cable perimeter security system to the new SenStar Flex-Zone system. If this decision comes within the next two to three weeks the project schedule should not be impacted.

DTMB Grand Tower AHU Replacement – The contractor was not quite ready for substantial completion at the regular project meeting this week. A punch-list walk-through and substantial completion meeting for the base scope of work was scheduled for 7/31. The added VAV controller and communication network will not begin until after approval of the contract change order on the 8/4 Ad Bd Agenda.

DMVA Grand Rapids Home for Veterans Networked Door Access Control and Video Surveillance System – Substantial completion has again been delayed until 8/20. Internally creating and distributing the photo ID door access cards to all facility staff has been a bottle neck. The final door access control tie-ins cannot be made until all staff have been issued their door access cards.

Jan Miller:

Accomplishments:

Flint State Office Building, Interior Renovations – Received an updated schedule from B&B showing the 6th floor completion date of 9/1, as agreed upon. We'll have to closely monitor progress relative to the schedule in order to meet the critical deadline set by DHHS.

DNR Dodge #4 SP Boat Access Site and Park Improvements – The contractor, Blue Spader, has completed 2 of the 4 phases of the project on schedule. Phase 3 is underway without issue.

DNR Island Lake Recreation Area Connector Trail – Held the pre-proposal meeting 7/20, 13 professional firms attended. Proposals are due 7/30.

Dave Sproul:

Accomplishments:

Capital Area Reconfiguration, State Police – The Christman Company has completed their initial take-offs and released the construction estimate of $7.2M total to move MSP into the GOB. This initial construction estimate includes the base building scope with the proposed fitness and locker room estimated at $1.4M. Overall professional fees, furniture and IT costs are being assembled as well.

MDOC, Michigan Reformatory Power Plant, Water Softeners and DeAlkalizer System Replacement – All construction activities have been completed and we are scheduling some additional onsite training and inspections by the water treatment manufacture.

MSP/DMVA SEOC – Exterior construction continues with better weather conditions and the roof panels are scheduled to begin installation the last week of July. The site has very little standing water remaining. DMVA has completed the award of the final secure modules and they are now in the manufacturing stage; however, the delivery schedule for the secure units is now projected for next March, 2016. We are working to have the SEOC substantially complete by the end of December.

DCH, State Laboratory, New Waste Incinerator – The contractor is tentatively scheduled to begin installation of the new incinerator the week of 8/17. Complete installation shall be provided within 45 days.

Wayne State University, Multidisciplinary Biomedical Research Building – We have received from WSU the Certificate of Tenantability for the project.

MDOC, Ionia Energy Project – ESG is incorporating comments and revisions to construct a new separate heating building to serve MTU. This design is being incorporated within the bidding documents and we are working to have the final construction bid package ready for release within August. The water and electrical construction activities have begun with the pre-construction meetings as well.

Potential Issues/Solutions:

MDOC, Thumb Correctional Facility, Water & Sewer System Improvements – Conducted the pre-construction meeting for this project. However, DTE has now indicated they will not provide a new primary power feed as originally planned. We are working with DTE to develop a new plan that will result in a bulletin and change order to our contractor.

Steve Urban:

New Projects:

DNR Shiawassee State Game Area Bridge – DNR management would like to pursue the design and construction of a pre-engineered/pre-fabricated pedestrian bridge in lieu of a more robust vehicular bridge to save cost. I instructed the professional (Williams & Works) to provide a preliminary construction cost estimate.

Potential Issues/Solutions:

DNR Porter Ranch Barn Re-roofing – The only construction bid submitted exceeded the MOP amount. Waiting for DNR to provide additional funding before proceeding with the contract approval process.

Section Manager: Harold Belcher, Project Management B

Surveying position interviews; review Bruce Watkins project status preparatory to his going on annual leave; DCD Financial Report meeting.

Chris Bahjet

Nothing significant to report.

Tim Hall

Nothing significant to report.

Bruce Hassen

Nothing significant to report.

Chris Kulhanek

Accomplishments

Au Sable River Foot Bridge Replacement – Pre-design meeting held on 7/22. Design is finally underway after long delays that resulted from revising work scope to fit limited budget. Contract was executed before grant funds expired.

Potential Issues/Solutions:

Alma Armory Modifications – DMVA sent letter to contractor warning of liquidated damages due to incomplete project.

Solution – By working with DMVA, the PSC and the contractor, it appears an agreement is in place to waive damages if the contractor completes punch list and change order work as expected.

Matt Miles

Nothing significant to report.

Rashmi Patel

Accomplishments:

E.C. Brooks, Correctional Facility - Video Management System – Attended mandatory walk-through meeting at the site with contractors.

West Shoreline Correctional Facility - Video Management System – Attended mandatory walk-through meeting at the site with contractors.

Parnall Correctional Facility - Food Service Building Roof Replacement - Received bids, recommended low bidder.

Ionia Correctional Facility - Food Service Building Roof Replacement - Received recommendation letter and recommended 2nd bidder per PSC best value evaluation.

Sadi Rayyan

Accomplishments:

DNR Otsego Township Dam Project – Received 7 SOQs to construct water control structure and stabilize the existing spillway.

DNR Lead Reclamation at Shooting Ranges – Received an estimate from the PSC to implement lead recovery at the Pontiac Lake & Sharonville Shooting Ranges. Discussed options and available funding with agency.

DEQ Commercial Steel Industrial Area Site – Reviewed and recommended changes to the contract with Nova Consultants to provide 1 year of O&M services of the existing groundwater treatment system.

DEQ Marshall Iron & Metal Site – Reviewed revised specifications for monitoring well abandonment and excavation, transportation, and disposal of waste oil and impacted soils for posting on Buy4Michigan website.

DMVA Fort Custer Training Center Site – Reviewed and recommended changes to the contract with DLZ for soil/sediment/surface water/groundwater sampling activities associated with the wetlands.

New Projects:

DEQ Kihn's Superette Site – Assigned to Sagasser & Associates under their ISID contract to provide environmental investigation, conduct environmental risk assessment/contamination pathway evaluation and reporting.

DEQ Van Stolen Shell Site – Assigned to Sagasser & Associates under their ISID contract to provide focused feasibility study, bid specifications for interim response, construction oversight and reporting.

Construction Starts:

DEQ Spartan Chemical Site – Field activities for contamination source removal and AS/SVE system installation begin 7/21/15 with substantial completion by 2/24/17.

Potential Issues/Solutions:

DOE Flint School for the Deaf & Blind Site – DEQ sent RED a letter requesting that DTMB must comply with the environmental regulations with regard to a confirmed release from the USTs. The site was sold "As Is" back in 2011 and it appears that the release was confirmed/reported to DEQ in 2014. RED is waiting for a legal advice from the attorney general about the purchase agreement & liability issue. DEQ agreed to meet with us to discuss our options after we hear back from the AG.

Non-Project Related Activities:

Attended "Presenting 5 Critical Roofing Performance Considerations" Webinar.

Jud Sorensen

Sick leave.

Terry O'Brien

Accomplishments:

SESC authorization for DNR Ionia State Rec Area. Surveys at U of M Dearborn and Gaylord.

Bruce Watkins

Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision

Nothing significant to report.

Section Manager: Pat Mullen, Contract Services

Nothing significant to report.

WR Ending July 31, 2015

Section Manager: Irene Henry, Project Management Section 'A'

Starting to prepare IPMs in HRMN. Working on the IT telecom closet/infrastructure design/construction standard. Prepared and issued a bid set for demolitions of four residences for the Land Bank. Reviewing proposals for Belle Isle Historic Buildings Evaluations. Attended a design workshop for the new FBSA office space.

Bob Adams:

Design:

DNR Hancock to Calumet Rail Trail – Processed PSC mod #5 for additional DNR requested design services to address a washout at Hammel Creek.

DNR Spring Dam Removal – Requested approval from DNR for the OHM ISID proposal.

Bidding:

DNR Mackinac Island SP Visitors Center and British Landing Roof Improvements – Conducted Best Value Evaluation of bids.

Construction:

MDOC Alger CF Roof Restoration – Submitted CCO justification for SAB Agenda approval.

Palms Book SP Toilet Building Replacement – Submitted CCO justification for Director's Agenda approval.

DMVA Jacobetti Boiler Replacement – Processing CCO #1.

MDOT Ironwood Welcome Center - Processing CCO #1.

Projects Complete:

DNR Eagle Harbor Boathouse – Conducted final inspection to verify punch list is complete.

Potential Issues/Solutions:

DNR must close accounting for Detour State Harbor; however, the PSC has not invoiced in approximately 4 years and is unresponsive. Will research and prepare a settlement invoice in order to close out this project, retrieve the contractor's markup as-builts, and close the project.

Scott DeKorte:

Nothing significant to report.

Joel Gordon:

New Projects:

DNR Marquette State Fish Hatchery Raceway End Closure – The pre-bid meeting was conducted on site on 7/27. Bids are due 8/5.

DNR Foch Lake Flooding Reconstruct Existing Dam and Outlet Structure – The pre-bid meeting was conducted on site on 7/28. Bids are due 8/5.

Jerry Gregorski:

New Projects:

DMVA/Grand Rapids Home for Veterans Kitchen Exhaust Replacement – Only a single bid was received for this work. Unfortunately the bid price was much higher than expected and the bidder was unable to meet the five day shutdown requirement, proposing a fifteen day window instead. A meeting with the PSC and bidder is scheduled for 8/4 at the facility to discuss recommendations for reducing the price and shutdown window.

MDOC Pugsley Correctional Facility Waste Water Treatment Plant Engineering Study – Additional funding was added to the project to cover the full scope of the proposed engineering study. An ISID assignment for Gosling-Czubak to perform the study was approved on the DCD Directors Agenda.

DNR Harrietta Fish Hatchery Wells #2&4 Generator Backups and VFD Controls – The construction contract award recommendation for the low bidder, Top Line Electric from Traverse City, was approved on the DCD Directors Agenda.

Construction Starts:

MDOC Personal Emergency Location Systems Phase-2 at Six Locations – A PSC contract modification request was submitted to the 8/18 Ad Board Agenda. This modification will add design and construction administration for another seven facilities to the overall project. The Cooper Street Facility will be posted for re-bidding individually next week with Gus Harrison and Parnall to follow with one being released each month.

DTMB Grand Tower AHU Replacement – The punch-list walk-through and substantial completion meeting for the base scope of work was held on-site. The added VAV controller and communication network work will begin after approval of the contract change order on the 8/4 Ad Board Agenda. Design work for phase two, for full replacement of all VAV boxes and the heating hot water distribution system, is underway.

Jan Miller:

Accomplishments:

DTMB FBSA Relocation to the LTA – Attended the design workshop 7/31 that was facilitated by Karen DeShon.

DNR Island Lake Recreation Area Connector Trail – Received 8 proposals. Evaluation committee is scheduled to meet 8/12 to select a professional.

Potential Issues/Solutions:

Flint State Office Building, Interior Renovations – The 6th floor construction is progressing somewhat per the critical schedule; however, the contractor stated that little has progressed in the lobby due to lack of manpower. Alternate options are being discussed internally.

DNR Maybury State Park Trail Improvements – Held substantial completion meeting 8/31; however, at the meeting it was determined that the contractor was not substantially complete. The contractor was again notified that liquidated damages continue to be assessed, which began 6/29 at $500/day.

Dave Sproul:

Nothing significant to report.

Steve Urban:

Nothing significant to report.

Section Manager: Harold Belcher, Project Management B

Carp River Bridge Go To Meeting; HAL.

Chris Bahjet

Nothing significant to report.

Tim Hall

Nothing significant to report.

Bruce Hassen

Potential Issues/Solutions:

At the Nokomis Center demolition site, a bulletin was issued to enable the completion of the demolition of one part of the building having vermiculite inside of block walls. This will enable the contractor to keep working while funding is arranged to cover the vermiculite inside the gymnasium block walls.

The recent recommendation by USEPA that vermiculite insulation be treated as asbestos-containing material, no matter what lab results indicate, will cost the state an extra $26.4K in demolition costs at the Nokomis site and twice to five times that at the Camp Cusino Site.

Chris Kulhanek
Construction Starts:
Camp Grayling – Light Demo Range – Pre-con meeting held on 7/27. DMVA has completed access road so project can move ahead.

Bolles Harbor – BAS Re-Paving – Pre-con meeting held on 7/31. It was decided in the meeting that it would be best to close the park during the construction of the drive due to the tight working area and to avoid liability issues with the public trying to pass through the construction area.

Matt Miles
Nothing significant to report.

Rashmi Patel
Nothing significant to report.

Sadi Rayyan
Accomplishments:
DNR Otsego Township Dam Project – Bid specs to construct water control structure and stabilize the existing spillway distributed to 4 preselected contractors. Walk-through conducted at the site. Bids are due on 8/12.

DEQ Memphis Shell Site – Reviewed and recommended changes to the contract with Environmental Resources Group to conduct two pilot tests and six quarterly groundwater monitoring.

DEQ Clare's Country Corners Site – Reviewed and recommended an award of construction contract to Ripman Construction Company to demolish the existing on-site building, remove/dispose of contaminated soils and restore the site.
New Projects:
DEQ Former MDOC Optical Property Site – Assigned to Hamp, Mathews & Associates under their ISID contract to conduct environmental investigation/vapor intrusion and reporting.

DEQ 216 Millbrook Site – Assigned to compliance under their ISID contract to remove and dispose of the two USTs, abate contaminated soil and restore the site.
Non-Project Related Activities:
Attended "Design and Construction Challenges of the Krejci Dump Site Restoration" Webinar.

Jud Sorensen
Sick leave.

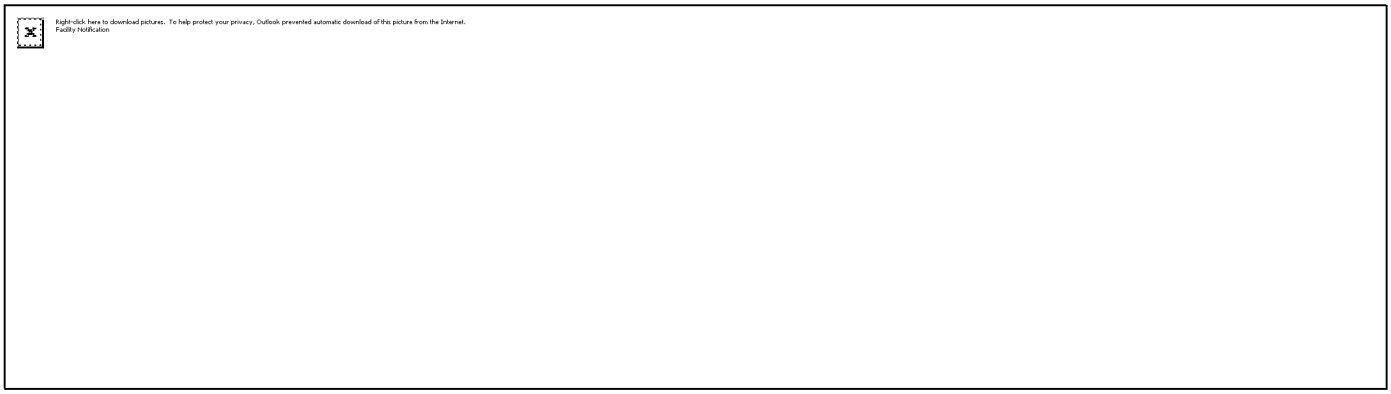
Terry O'Brien
Nothing significant to report.

Bruce Watkins
Nothing significant to report.

Section Manager: Dennis Stamm, Project Supervision
Nothing significant to report.

Section Manager: Pat Mullen, Contract Services
Nothing significant to report.

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 01, 2015 12:02 PM
To: Turnquist, Michael (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Alternate Water Resource

Date/Time:

Monday, October 5, 2015 at 6:00 a.m. until further notice

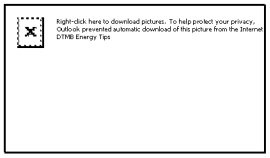
Details:

Beginning Monday, October 5, 2015, water coolers will be available in common areas on floors 1-6 of the Flint State Office Building. Although the drinking water has been tested and falls within all DEQ and EPA regulation standards, alternate water sources will be offered to accommodate all tenants due to recent concerns regarding the water supply. Water testing will continue and the alternate water source will be available until all quality concerns are addressed.

Thank you for you cooperation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Droste, Kerri (DTMB)
Sent: Friday, October 02, 2015 9:25 AM
To: Turnquist, Michael (DTMB)
Subject: FW: Facility Notification: Flint State Office Building

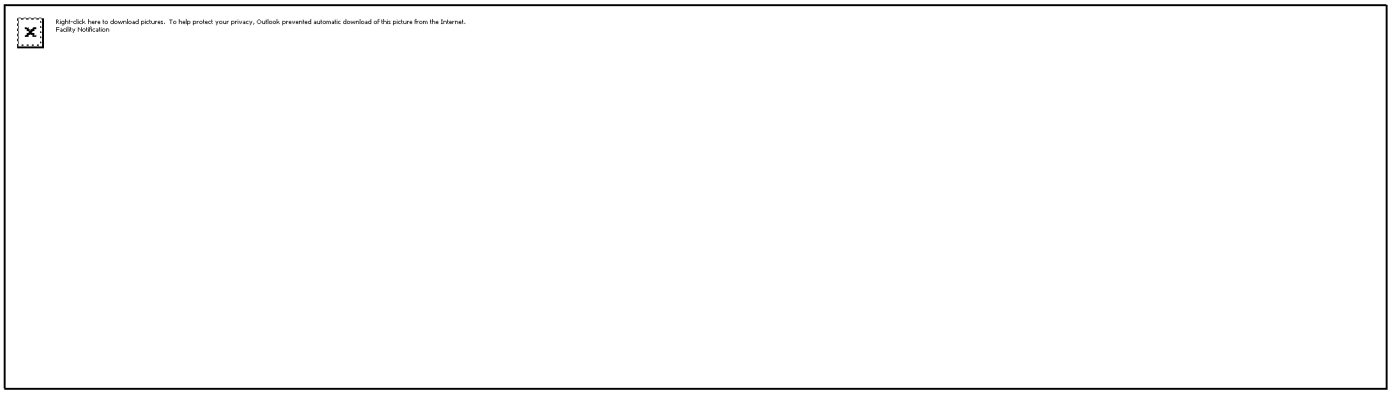
FYI only

From: Scates, Larry (DTMB)
Sent: Friday, October 02, 2015 9:24 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: FW: Facility Notification: Flint State Office Building

Good Morning Kerri,

Just an FYI. We are placing the water coolers on each occupied floor today.

From: DTMB Facilities [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Thursday, October 01, 2015 12:02 PM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Subject: Facility Notification: Flint State Office Building



Flint Alternate Water Resource

Date/Time:

Monday, October 5, 2015 at 6:00 a.m. until further notice

Details:

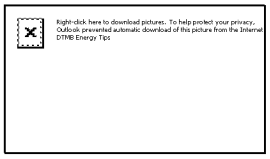
Beginning Monday, October 5, 2015, water coolers will be available in common areas on floors 1-6 of the Flint State Office Building. Although the drinking water has been

tested and falls within all DEQ and EPA regulation standards, alternate water sources will be offered to accommodate all tenants due to recent concerns regarding the water supply. Water testing will continue and the alternate water source will be available until all quality concerns are addressed.

Thank you for you cooperation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to scatesl@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 15, 2015 4:37 PM
To: Turnquist, Michael (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Quality

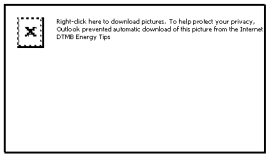
Details:

DTMB commissioned testing of the water in the Flint State Office Building and the results show our water poses no health threats. Although the water is safe to drink, we will continue to provide water coolers in common areas on floors 1-6 of the Flint State Office Building until we are connected to the Detroit water system.

If you have any questions, please contact the Flint Building Trades Supervisor, Brian Walts, at WaltsB@michigan.gov or 810-760-2044.

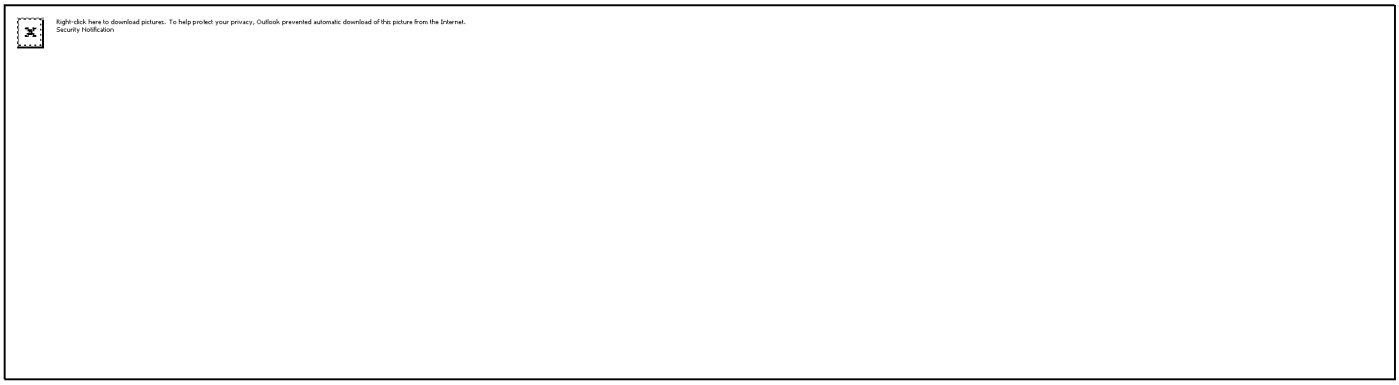
Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, October 28, 2015 8:17 AM
To: Turnquist, Michael (DTMB)
Subject: Facility Notification: Constitution Hall



Protest Activity

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

Please be aware that there is a protest event planned for today, October 28, outside of the Constitution Hall from 12:00pm to 4:00pm. The event is being held in response to the water condition in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Martin, Ric (DTMB)
Sent: Thursday, April 30, 2015 12:46 PM
To: Turnquist, Michael (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: FW: Flint Drinking Water

Hey, Mike,

Just wanted to loop you in so you were aware this is going on.

Ric

From: Walts, Brian (DTMB)
Sent: Thursday, April 30, 2015 12:29 PM
To: Noonan, Michael (DTMB); Scates, Larry (DTMB); Doll, Jeanette (DTMB); Martin, Ric (DTMB)
Cc: Wright, Edward (DTMB); Relerford, Dennis (DTMB); Bates, Paul (DTMB)
Subject: Flint Drinking Water

Team,

I made contact with the City of Flint to get an update on the potable water issue and found that on the re-test the water met the violated MCL from the test in January. Mr. Wright with the City Water Department told me they have made several changes to their operation and are planning to add charcoal filters to the system late this summer. The department still has to meet the MCL guidelines in their quarterly sample May 16th before reporting the water is all clear but it does look like they are making progress. I thought you guys might like the information to help keep up on the issue.

Thank you,
Brian

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 9:32 AM
To: Turnquist, Michael (DTMB)
Subject: RE: Water Filters FSOB

I think so...sounds like they were surprised.

From: Turnquist, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:28 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Water Filters FSOB

Do I detect a "snarkiness" in Michael's comment? They were not aware? Brom wanted to coordinate some security with Chris?

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 9:24 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: Water Filters FSOB

FYI --
The address given is the Flint State Office Building. Have learned the press is there as well. Larry reminded all staff to basically support the DHHS operation, but stay in the background -- Caleb is to be our voice. Larry said everything seems to be under control.

From: Noonan, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:12 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: FW: Water Filters FSOB

This was announced late yesterday...

Glad we share information with everyone. Dhhs has the filters on the third floor and they are taking care of it.

From: Wright, Edward (DTMB)
Sent: Tuesday, October 06, 2015 9:10 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>
Subject: Water Filters FSOB

http://www.detroitnews.com/story/news/politics/2015/10/05/state-flint-water-filter-giveaway/73411770/

Eddie Wright
810-614-0043
Maintenance Mechanic
DTMB – Building Operations

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 7:22 PM
To: Turnquist, Michael (DTMB)
Subject: Fwd: Water Filters FSOB

FYI

Sent from my iPhone

Begin forwarded message:

> **From:** "Noonan, Michael (DTMB)" <noonanm@michigan.gov>
> **Date:** October 6, 2015 at 5:47:30 PM EDT
> **To:** "Droste, Kerri (DTMB)" <drostek@michigan.gov>
> **Subject: Re: Water Filters FSOB**
>
> Sounds like they will be doing this for two weeks.
>
> We had 840 adult visitors today
>
> Sent from my iPhone
>
> On Oct 6, 2015, at 9:24 AM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
>
> > Thank you for the information Mike.
> >
> > ---
> >
> > **From:** Noonan, Michael (DTMB)
> > **Sent:** Tuesday, October 06, 2015 9:12 AM
> > **To:** Scates, Larry (DTMB) <scatesl@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
> > **Subject:** FW: Water Filters FSOB
> >
> > This was announced late yesterday...
> >
> > Glad we share information with everyone. Dhhs has the filters on the third floor and they are taking care of it.
> >
> > ---
> >
> > **From:** Wright, Edward (DTMB)
> > **Sent:** Tuesday, October 06, 2015 9:10 AM
> > **To:** Noonan, Michael (DTMB) <noonanm@michigan.gov>
> > **Subject:** Water Filters FSOB
> >
> > http://www.detroitnews.com/story/news/politics/2015/10/05/state-flint-water-filter-giveaway/73411770/
> >
> > Eddie Wright
> > 810-614-0043

From: Martin, Ric (DTMB)
Sent: Friday, January 29, 2016 10:31 AM
To: Buhs, Caleb (DTMB);Turnquist, Michael (DTMB);Paasch, Keith (DTMB);Droste, Kerri (DTMB)
Subject: Fwd: sampling
Attachments: Flint SOB Bacteriological Results.pdf; ATT00001.htm

Here is the communication we had back in Oct

Sent from my iPad

Begin forwarded message:

> **From:** "Noonan, Michael (DTMB)" <noonanm@michigan.gov>
> **Date:** October 15, 2015 at 3:03:38 PM EDT
> **To:** "Martin, Ric (DTMB)" <MartinR3@michigan.gov>
> **Subject: FW: sampling**
>
> If they wanted to do an FMN I would add this as well.
>
> ---
>
> **From:** Walts, Brian (DTMB)
> **Sent:** Thursday, October 15, 2015 3:02 PM
> **To:** Noonan, Michael (DTMB) <noonanm@michigan.gov>
> **Subject:** FW: sampling
>
> Mike,
>
> Here are both test results for the Flint State Office Buildings potable water test submitted on /25/15.
>
> Thanks,
> Brian
>
> **From:** Melanie Poisson [mailto:mpoisson@cityofflint.com]
> **Sent:** Tuesday, October 13, 2015 12:43 PM
> **To:** Walts, Brian (DTMB) <WaltsB@michigan.gov>
> **Subject:** Re: sampling
>
> I just spoke to the DEQ and they stated that at both locations there was no copper detected.
>
> #1 location had .001 for lead and #4 had .004 for lead. In order to be a concern it would have to be .015 or above so both are well within acceptible levels.
>
> As far as bacterial or chlorine residual, those samples are submitted differently as they are done in house. Did you submit those as well? They would have been in a much smaller sample bottle. If not, I can connect you with the lab and we may have to have the tech come out.

Sincerely,
Melanie Poisson, Clerk
City of Flint, Water Plant
4500 N. Dort Hwy.
Flint, MI 48503
810-787-6537 ext. 3501
mpoisson@cityofflint.com

On Tue, Oct 13, 2015 at 12:18 PM, Walts, Brian (DTMB) <WaltsB@michigan.gov> wrote:

> Hi Melanie,
>
> Any news back on the water samples I dropped off on 9/25/15 for the State Office Building at 125 E. Union St? I dropped off a few samples and was looking for lead results for sure (shocker right) and possible chlorine residual and bacteria results as well. Any news would be appreciated I know you guys are extremely busy.
>
> Thank you,
>
> Brian Walts
>
> **From:** Melanie Poisson [mailto:mpoisson@cityofflint.com]
> **Sent:** Thursday, September 24, 2015 3:45 PM
> **To:** Walts, Brian (DTMB) <WaltsB@michigan.gov>
> **Subject:** sampling
>
> It was nice talking to you this afternoon. I forwarded your request and contact information to Mike Glasgow, Utilities Administrator and former Lab Supervisor.
>
> I also had a brief conversation with the Lab Assistant, Chris Beatenhead who suggested that you pick up the sample bottle at your earliest convenience if you need to expedite the process.
>
> Sincerely,
>
> Melanie Poisson, Clerk
>
> City of Flint, Water Plant
>
> 4500 N. Dort Hwy.
>
> Flint, MI 48503

810-787-6537 ext. 3501

mpoisson@cityofflint.com

DEPARTMENT OF UTILITIES
Water Plant & Facilities

Dayne Walling
Mayor

Brent Wright
Supervisor

October 06, 2015

Flint State Office
ATTN: Brian Walts
125 East Union St.
Flint, MI. 48502

Bacteriological Testing Results

Sample ID	Sample Date	Time	Test Date	Total Coliforms	Fecal Coliforms
Flint State Office Building #1	9/25/15	1430	9/26/15	ABSENT*	ABSENT*
Flint State Office	9/25/15	1430	9/26/15	ABSENT*	ABSENT*

* Standard Methods 9223 B. Enzyme Substrate Test, Presence-Absence.

Thank You,

Chris Beatenhead
City of Flint Water Plant WSSN: 2310
Laboratory & Water Quality Supervisor
(810) 787-6537 ext. 3505
cbeatenhead@cityofflint.com

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 2:47 PM
To: Buhs, Caleb (DTMB);Turnquist, Michael (DTMB)
Cc: Noonan, Michael (DTMB);Scates, Larry (DTMB);Paasch, Keith (DTMB)
Subject: FN: Flint Water
Attachments: Map - Precautionary Boil Water Advisory.pdf; Precautionary Boil Water Notice 2-9-16.pdf

Hi, Caleb and Mike,

Can you please review the notification below before we send it out?

Thanks,

Ric

Facility Notification

DTMB Customer Service (517) 373-6227

Flint Drinking Water

Details:

DTMB will continue to offer tap and bottled water as options in the Flint State Office Building. An advisory has been sent asking residents and businesses within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does fall within the Area of Interest on the map. Additionally, the results of testing we commissioned in October 2015 showed no signs of threats in the water supply to our building.

We will continue to monitor the water crisis and if at any time we have evidence that our water supply poses a threat to the health of our employees and visitors, we will take

immediate action. Either way, we will continue to provide bottled water as an option for those who are still concerned.

Contact:

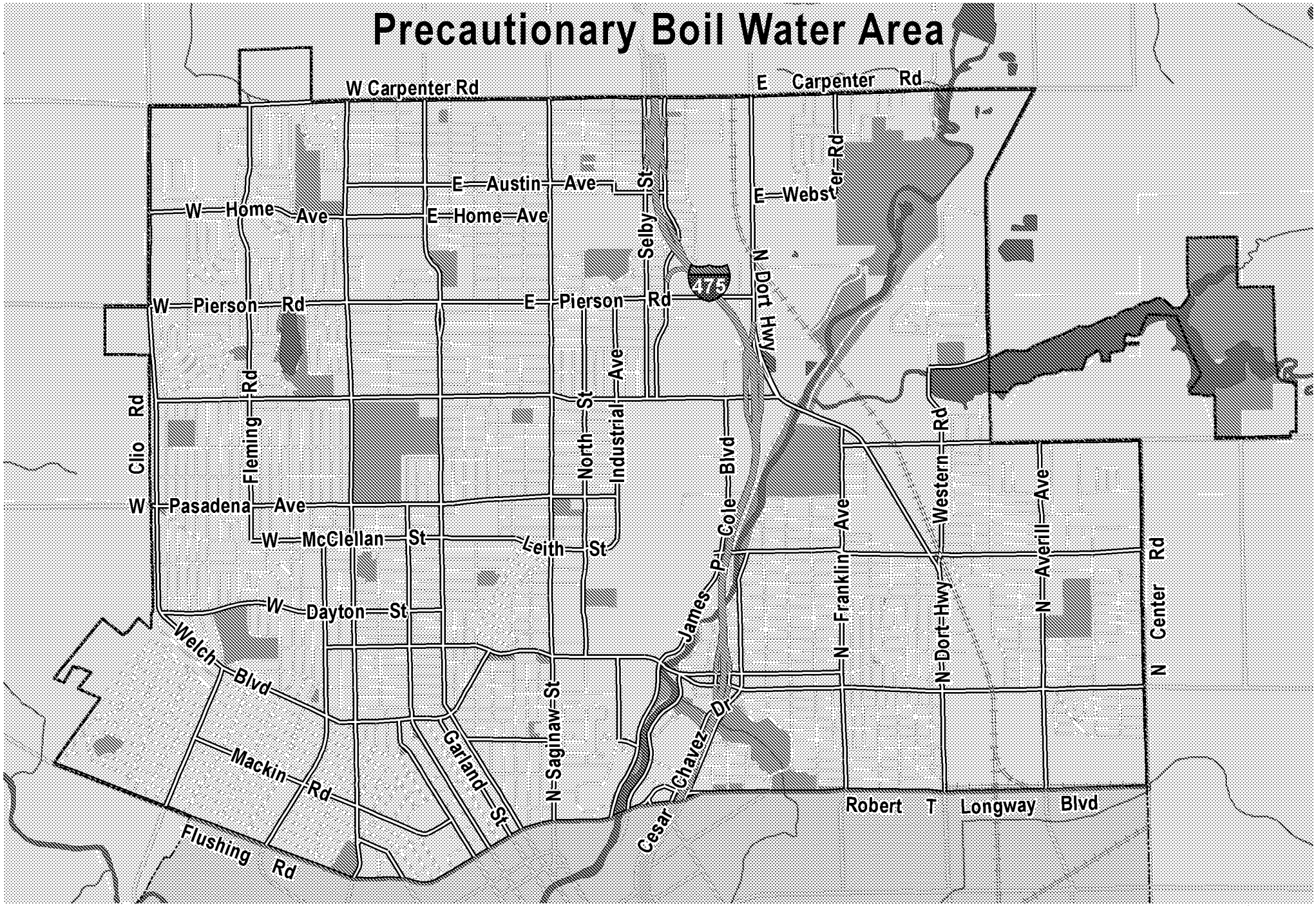
DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

DTMB Technology, Management & Budget Energy Tip	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
517-284-7959 office

DTMB
HELP. CONNECT. SOLVE.

Precautionary Boil Water Area



N

0 0.25 0.5 1 1.5 2 Miles

Legend

Area of Interest | Parks | City Limits | Genesee County

GIS City of Flint

2/9/2016

DRINKING WATER WARNING

The City of Flint water system lost pressure and contamination may have occurred
BOIL YOUR FILTERED WATER BEFORE USING

Due to a drop in pressure in the City of Flint water supply, bacterial contamination may have occurred in the water system. Bacteria are generally not harmful and are common throughout our environment. Corrective measures are currently being undertaken to correct the situation.

What should I do?

AS A PRECAUTIONARY MEASURE, DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST. Bring all FILTERED water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. If you are currently NOT using a filter to remove lead from drinking water, FLUSH your water for AT LEAST 7 minutes before collecting any to boil. Boiled FILTERED, boiled FLUSHED, or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, and preparing food. Boiling kills bacteria and other organisms in the water. Continue using boiled or bottled water until further notice.

Due to the pressure loss, there may be trapped air and loose sediment in your water lines. The air and sediment may be removed by flushing you water system. DO NOT FLUSH YOUR SYSTEM THROUGH THE FILTER. The resulting air and sediment may affect the performance of your filter and the filter cartridge should be replaced.

What happened? What is being done?

These precautionary actions are being taken due to the loss of water pressure in the water distribution system caused by a water transmission main break on February 9, 2016. Whenever a water system loses pressure for any significant length of time, precautionary measures are recommended.

The City of Flint Water Department is working to get pressure restored, and water staff will be taking other remedial actions such as flushing and collecting bacteriological samples from around the system. The samples will be collected to determine that the water quality meets the state drinking water standards. We will inform you when tests show no bacteria and you no longer need to boil your water. We anticipate resolving the problem later today. This precautionary boil water notice shall remain in effect until results from the sampling verify the water is safe to drink. **Customers will be advised when the boil water advisory has been lifted.**

For more information, please contact The City of Flint Water Department at (810) 766-7202. General guidelines on ways to lessen the risk of infection by microbes are available from the EPA Safe Drinking Water Hotline at 1(800) 426-4791.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

CERTIFICATION: WSSN: 2310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules.

Michael Glasgow	UTILITIES ADMINISTRATOR	2/9/16
Signature	Title	Date Distributed

Reminder to water supplier: This notice / certification must be sent to the DEQ.

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 4:17 PM
To: Buhs, Caleb (DTMB);Paasch, Keith (DTMB);Turnquist, Michael (DTMB)
Subject: RE: FN: Flint Water

Looks great, Caleb. Thanks. We will send it out now.

Have a great night.

Ric

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 4:10 PM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: FN: Flint Water

I made a few changes below. Please take a look and make sure that everything still looks alright. Let me know if you have any questions.

Thanks,
Caleb

From: Paasch, Keith (DTMB)
Sent: Wednesday, February 10, 2016 3:53 PM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: FN: Flint Water

Caleb does this work for you?

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
HELP. CONNECT. SOLVE.

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 3:45 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: FN: Flint Water

Can we talk about this? I'm free until 4 pm or after 5 pm. Call on my cell: 517-303-4038

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 3:36 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: RE: FN: Flint Water

Hey, Mike,

That was a typo that wasn't caught. I made the change.

Ric

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 3:28 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Re: FN: Flint Water

Thought we said our building was not in the area of concern?

Sent from my iPhone

On Feb 10, 2016, at 2:47 PM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:

> Hi, Caleb and Mike,
>
> Can you please review the notification below before we send it out?
>
> Thanks,
>
> Ric

<image001.png>

Flint Drinking Water

Details:

An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

<image006.png>	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
517-284-7959 office

<image007.png>

<Map - Precautionary Boil Water Advisory.pdf>
<Precautionary Boil Water Notice 2-9-16.pdf>

From: Scates, Larry (DTMB)
Sent: Friday, January 29, 2016 9:39 AM
To: Buhs, Caleb (DTMB)
Cc: Droste, Kerri (DTMB);Turnquist, Michael (DTMB);Noonan, Michael (DTMB);Paasch, Keith (DTMB)
Subject: Re: Information

I will be available.

Sent from my iPhone

> On Jan 29, 2016, at 9:35 AM, Buhs, Caleb (DTMB) <BuhsC@michigan.gov> wrote:
>
> Are some, or all of you, free around 10:15 for a quick conversation?
>
> If so, can you set up a call-in number?
>
> Thanks
>
> -----Original Message-----
> From: Droste, Kerri (DTMB)
> Sent: Friday, January 29, 2016 9:02 AM
> To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
> Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
> Subject: Information
>
> Caleb -
> Please see the attached account info. The water coolers are in the common areas and were/are available to the public as well. As I mentioned, they receive an average of 500 visitors per day (not counting children) in the Flint State Office Building.
>
> Here are the number of people by floor:
>
> 1st Floor: DTMB Facilities (15 employees) 2nd Floor: DHHS (54 employees) 3rd Floor: DHHS (83 employees) 4th Floor: DHHS (86 employees) 5th Floor: LARA/BSBP (8 employees), Treasury (21 employees), DTMB - Vacant (8 employees), MDCR-Civil Rights (13 employees), Office of the Governor (2) Offices.
> 6th Floor: DHHS (127 employees)
> 7th Floor: DHHS (71 stations + 32 Customer Kiosk stations proposed)
>
> Approximately 480 staff (not counting the 8 vacant spaces on 5th floor or the 32 proposed kiosk stations on 7th floor).
>
> Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS.
>
> Let us know if you need anything further.
>
> Thanks -
>

>
> Kerri Droste
> Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
> 517-284-7953
>
>
>

From: Noonan, Michael (DTMB)
Sent: Thursday, October 15, 2015 9:38 AM
To: Martin, Ric (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Walts, Brian (DTMB);Droste, Kerri (DTMB)
Subject: Re: NEWS UPDATE--House Approves Flint Water Fix

I think it would be a good idea. Maybe keep the water until the tie in is completed in Detroit

Sent from my iPhone

On Oct 15, 2015, at 9:04 AM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:

> That's awesome. Do we want to send out a FN on that? Are we going to continue to provide water?
>
> I'm looping Mike Turnquist in so he can see the results too.
>
> Thanks,
>
> Ric
>
> ---
>
> **From:** Noonan, Michael (DTMB)
> **Sent:** Thursday, October 15, 2015 9:00 AM
> **To:** Martin, Ric (DTMB)
> **Cc:** Scates, Larry (DTMB); Paasch, Keith (DTMB); Walts, Brian (DTMB)
> **Subject:** Re: NEWS UPDATE--House Approves Flint Water Fix
>
> Yes and Brian got the water test back that was done in our facility .
>
> Two areas were tested the city and the problem standard is .015
>
> We were .001 and .004 way under
>
> Sent from my iPhone
>
> On Oct 15, 2015, at 7:56 AM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:
>
> > I'm sure you all know this but thought I would share just in case.
> >
> > Ric
> >
> > ---
> >
> > **From:** gongwerreports@gongwer.com [mailto:gongwerreports@gongwer.com]
> > **Sent:** Wednesday, October 14, 2015 8:45 PM
> > **To:** Michigan_State_Employees_updates@gongwer.com
> > **Subject:** NEWS UPDATE--House Approves Flint Water Fix

Wednesday, October 14, 2015, 08:43 PM

House Approves Flint Water Fix

The House unanimously voted this evening to approve $9. 35 million of state funds to return Flint to the Detroit water system and pay for additional state staff in the city's schools to gauge exposure to lead, handle evaluation and protocols on drinking water and to assist with plumbing engineers.

Governor Rick Snyder last week called for state funds to return the city to drawing water from the Detroit system and ending a disastrous move to pull water from the Flint River, as well as funds to pay for additional state staffers from the Department of Health and Human Services, the Department of Environmental Quality and the Department of Licensing and Regulatory Affairs working in the city.

The supplemental (HB 4102) allocates $6 million to get the city back on Detroit's water system; $300,000 for DEQ's drinking water and environmental health services; $1 million for DEQ's laboratory services; $1 million for DHHS emergency services to purchase and distribute water to Flint residents; $850,000 for follow up services for children, including testing lead levels and care for those with abnormal levels; and $200,000 for plumbing inspections.

Insufficient corrosion controls for water drawn from the river – which is inherently more corrosive than water drawn from Lake Huron, where the Detroit system draws its water – caused lead from the city's old service lines to leach into the water, leading to lead levels in the water exceeding the federal standard to trigger remediation and to elevated lead levels in the blood of some Flint children.

Gongwer News Service will have more on this story in Wednesday's Michigan report.

Please send all correspondence to gongwer@gongwer.com This mailbox is not regularly monitored.

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From: Scates, Larry (DTMB)
Sent: Thursday, January 07, 2016 5:23 PM
To: Noonan, Michael (DTMB)
Cc: Turnquist, Michael (DTMB);Paasch, Keith (DTMB);Walts, Brian (DTMB)
Subject: Re: Flint state of Emegency drinking water

Thanks Mike for the update.

Sent from my iPhone

> On Jan 7, 2016, at 5:03 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
>
> Larry,
>
> Just want to let you know that I have been working with Jenette Doll on the flint state of emergency and finding a location for the (PIOs) Public Information Officials .
>
> We are putting them on the 5th floor in our conference room and will be setting up an area for them to do interviews in our other conference room.
>
> I T has a tech onsite to install phone and data as needed. They should be up and rolling by noon Friday .
>
>
>
> Sent from my iPhone

From: Paasch, Keith (DTMB)
Sent: Friday, January 08, 2016 9:44 AM
To: Noonan, Michael (DTMB);Scates, Larry (DTMB);Turnquist, Michael (DTMB)
Cc: Walts, Brian (DTMB)
Subject: RE: Flint state of Emegency drinking water

Thank you!

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

-----Original Message-----
From: Noonan, Michael (DTMB)
Sent: Thursday, January 07, 2016 5:03 PM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Cc: Walts, Brian (DTMB) <WaltsB@michigan.gov>
Subject: Flint state of Emegency drinking water

Larry,

Just want to let you know that I have been working with Jenette Doll on the flint state of emergency and finding a location for the (PIOs) Public Information Officials .

We are putting them on the 5th floor in our conference room and will be setting up an area for them to do interviews in our other conference room.

I T has a tech onsite to install phone and data as needed. They should be up and rolling by noon Friday .

Sent from my iPhone

From: Droste, Kerri (DTMB)
Sent: Sunday, January 10, 2016 2:31 PM
To: Turnquist, Michael (DTMB)
Cc: Burns, Robert (DTMB)
Subject: Re: Flint - Need 2 Chairs ASAP

I'll forward to Mike Noonan and Brian Walts to see if they have any decent extras

Sent from my iPhone

> On Jan 10, 2016, at 2:28 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>
> Tomorrow
>
> Sent from my iPhone
>
>> On Jan 10, 2016, at 2:27 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
>>
>> Like now asap or asap in the morning?
>>
>> Sent from my iPhone
>>
>>> On Jan 10, 2016, at 2:23 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>>>
>>> Just received the following from Brom. Thoughts on making it happen?
>>>
>>>
>>> Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
>>>
>>> Can we have something delivered ASAP?
>>> Otherwise they have an extra chair in the Gov's office that someone could take up.
>>>
>>> Oops. Two chairs.
>>>
>>>
>>> Sent from my iPhone

From: Scates, Larry (DTMB)
Sent: Sunday, January 10, 2016 2:46 PM
To: Noonan, Michael (DTMB)
Cc: Turnquist, Michael (DTMB);Paasch, Keith (DTMB);Droste, Kerri (DTMB);Burns, Robert (DTMB);Walts, Brian (DTMB)
Subject: Re: Flint Office Space

We are prepared to deliver chairs from Lansing if necessary and have them on site by 9:00am Monday.

Sent from my iPhone

On Jan 10, 2016, at 2:41 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:

> I can take two chairs that are stored for DHHS that are like new. We will need to get two soon.
>
> I just spoke with Larry and he said that we can get two from Lansing this week or sooner if needed.
>
> Im sure our tenants won't mind if I borrow two chairs temporarily. Given the circumstances. I would even give them two of mine or my staffs chairs (not really in great shape mind you). I just didn't want them to have something like that.
>
> But Monday two chairs will be in that office and we can swap out later .
>
> Is everyone ok with that.
>
> Sent from my iPhone
>
> On Jan 10, 2016, at 2:30 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>
> > I received this just now from Brom as well. It is for 2 chairs. Can we make it happen?
> >
> > Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
> >
> > Can we have something delivered ASAP?
> > Otherwise they have an extra chair in the Gov's office that someone could take up.
> >
> > Oops. Two chairs.
> >
> > Sent from my iPhone
> >
> > On Jan 10, 2016, at 2:27 PM, Scates, Larry (DTMB) <scatesl@michigan.gov> wrote:

Mike,

I know you and your staff will provide the highest level of customer service. I have cc'd Mike and Keith on this email for a status update.

Sent from my iPhone

On Jan 10, 2016, at 1:52 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:

> We have more staff from the governors office
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> **From:** "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov>
> **Date:** January 10, 2016 at 1:09:24 PM EST
> **To:** "Phillippo, Jamie (DTMB)" <PhillippoJ@michigan.gov>, "Burns, Robert (DTMB)" <BurnsR@michigan.gov>
> **Cc:** "Noonan, Michael (DTMB)" <noonanm@michigan.gov>, "Walts, Brian (DTMB)" <WaltsB@michigan.gov>, "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov>
> **Subject: RE: Flint Office Space**
>
> Jamie,
> Thanks so much. This is perfect. What does patch cord on the desk mean? Do you want me have a chair delivered to Flint?
>
> The person using the office is Harvey Hollins. I will let you know when he starts using it.
>
> Marsha
>
> -----Original Message-----
> From: Phillippo, Jamie (DTMB)
> Sent: Friday, January 08, 2016 2:16 PM
> To: Quebbeman, Marsha (GOV)

<quebbemanm@michigan.gov>;
Burns, Robert (DTMB)
<BurnsR@michigan.gov>
Cc: Noonan, Michael (DTMB)
<noonanm@michigan.gov>; Walts,
Brian (DTMB)
<WaltsB@michigan.gov>
Subject: RE: Flint Office Space

Marsha-

We have one of the offices originally designed for the Governor's staff in Flint available for your use. It has furniture in it minus a chair and is ready to use starting today. I am sure that we can find an extra chair onsite. There is data in the wall, but I did not see a patch cord on the desk.

I have attached a furniture plan noting the location on the 5th floor and this room's relative location to where another group of individuals related to the water situation are stationed.

This space is currently vacant and in DTMB's control. I have cc'd Mike Noonan and Brian Walts onto this email and they are both aware of your request and in agreement that this room is open for your use. Mike is the Facility Manager and Brian the Building Trades Supervisor.

Please let us know if you need anything else.
Thanks,
Jamie Phillippo
Facilities & Business Services Administration DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479

-----Original Message-----
From: Quebbeman, Marsha (GOV)
Sent: Friday, January 08, 2016 9:23 AM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
Subject: Re: Flint Office Space

Thanks

Sent from my iPad

On Jan 8, 2016, at 8:31 AM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

> Marsha-
>
> Jamie Phillippo (included on this email) will be going to Flint today. She has already identified a conference room for a related purpose and will identify a workstation/office and get back to you directly.
>
> Bob
>
> Sent from my iPhone
>
> > On Jan 8, 2016, at 8:02 AM, Quebbeman, Marsha (GOV) <queb

beman
n@mi
chigan.
gov>
wrote:

Bob,

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Thanks

Marsha

Sent
from
my
iPad

From: Noonan, Michael (DTMB)
Sent: Sunday, January 10, 2016 3:30 PM
To: Burns, Robert (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Paasch, Keith (DTMB);Droste, Kerri (DTMB);Walts, Brian (DTMB);Wright, Edward (DTMB)
Subject: Re: Flint Office Space

I have staff there plowing snow so they took care of the chairs. We have a patch cord as well.



Sent from my iPhone

On Jan 10, 2016, at 2:56 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

> Thanks for handling Mike.
>
> Sent from my iPhone
>
> On Jan 10, 2016, at 2:49 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
>
> > Team,
> >
> > DHHS said we can use the chairs that we have stored for them temporarily, so if weather is an issue we have the ok to use rose chairs and they are in much better shape than what we have.
> >
> > So we will have them in that office by 7am.
> > When the other chars arrive we can swap them out when its convenient for everyone.
> >
> > They will be in good hands in Flint
> >
> > Sent from my iPhone
> >
> > On Jan 10, 2016, at 2:45 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
> >
> > > That is great, let me know when they will be there. Much appreciated.
> > >
> > > Sent from my iPhone
> > >
> > > On Jan 10, 2016, at 2:41 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
> > >
> > > > I can take two chairs that are stored for DHHS that are like new. We will need to get two soon.
> > > >
> > > > I just spoke with Larry and he said that we can get two from Lansing this week or sooner if needed.
> > > >
> > > > Im sure our tenants won't mind if I borrow two chairs temporarily. Given the circumstances.
> > > > I would even give them two of mine or my staffs chairs (not really in great shape mind you). I just didn't want them to have something like that.
> > > >
> > > > But Monday two chairs will be in that office and we can swap out later .

Is everyone ok with that.

Sent from my iPhone

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> I received this just now from Brom as well. It is for 2 chairs. Can we make it happen?
>
> Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
>
> Can we have something delivered ASAP?
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> Oops. Two chairs.
>
> Sent from my iPhone
>
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>
> > Mike,
> >
> > I know you and your staff will provide the highest level of customer service. I have cc'd Mike and Keith on this email for a status update.
> >
> > Sent from my iPhone
> >
> > On Jan 10, 2016, at 1:52 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
> >
> > > We have

more staff from the governors office

Sent from my iPhone

Begin forwarded message:

From: "Quebbeman, Marsha (GOV)"

< q u e b b e m a n m @ m i c h i g a n . g o v >

D a t e :

J a n u a r y 1 0 , 2 0 1 6 a t

1:09:24 PM EST

To: "Phillippo, Jamie (DTMB)" <phil

lippoj@michigan.gov>, "Burns, Robert (DTMB)" <Burns

R@michigan.gov>

Cc: "Noonan, Michael (DTMB)" <noona

nm@michigan.gov>, "Walts, Brian (DTMB)" <WaltsB@mic

higan.gov>, "Quebbeman, Marsha (GOV)" <quebbemanm@m

ichigan.gov>

Subject:

RE:

Flint

Office

Space

Jamie,

Thanks so much.

This is perfect.

What does patch

cord on the desk mean?

Do you want me have a cha

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delivered to Flint?

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From: Phillippo, Jamie (DTMB)
Sent: Friday, January

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bemanm@michigan.gov>;

Burns, Robert (DTMB) <BurnsR@

michigan.gov>

Cc: Noonan, Michael (DTMB) <noonanm@m

michigan.gov>;

Walts, Brian (DTMB) <WaltsB@michigan.

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Subject:

RE:

Flint

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Governor's staff in Flint available for your use.

It has furniture in it minus a chair and is ready t

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Noonan and Brian Walts onto this email and they are

both aware of your request and in agreement that t

his room is open for your use.

Mike is the Facilit

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Please let us know if you need anything else.

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Administration

DTMB-Real Estate Division Desk: 517

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From: Quebbeman, Marsha (GOV)

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<Burns R@michigan.gov>

Cc:

Phillippo, Jamie (DTMB)

<philippoj@michigan.gov>

Subject:

Re:

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, at 8:31 AM, Burns, Robert (DTMB) <BurnsR@michigan

<gov> wrote:

Marsha-Jamie Phillippo (included on

this email) will be going to Flint today.

She has

already identified a conference room for a related

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GOV) <quebbemanm@michigan.gov> wrote:

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From: Burns, Robert (DTMB)
Sent: Sunday, January 10, 2016 3:31 PM
To: Noonan, Michael (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Paasch, Keith (DTMB);Droste, Kerri (DTMB);Walts, Brian (DTMB);Wright, Edward (DTMB)
Subject: Re: Flint Office Space

Thanks Mike

Sent from my iPhone

> On Jan 10, 2016, at 3:29 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
>
> I have staff there plowing snow so they took care of the chairs. We have a patch cord as well.
> [image1.JPG]
> Sent from my iPhone
>
> On Jan 10, 2016, at 2:56 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov<mailto:BurnsR@michigan.gov>> wrote:
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>
> Sent from my iPhone
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>
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>
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>
> So we will have them in that office by 7am.
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>

> I just spoke with Larry and he said that we can get two from Lansing this week or sooner if needed.
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> Im sure our tenants won't mind if I borrow two chairs temporarily. Given the circumstances.
> I would even give them two of mine or my staffs chairs (not really in great shape mind you). I just didn't want them to have something like that.
>
> But Monday two chairs will be in that office and we can swap out later .
>
> Is everyone ok with that.
>
>
> Sent from my iPhone
>
> On Jan 10, 2016, at 2:30 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov<mailto:TurnquistM@michigan.gov>> wrote:
>
> I received this just now from Brom as well. It is for 2 chairs. Can we make it happen?
>
> Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
>
> Can we have something delivered ASAP?
> Otherwise they have an extra chair in the Gov's office that someone could take up.
>
> Oops. Two chairs.
>
> Sent from my iPhone
>
> On Jan 10, 2016, at 2:27 PM, Scates, Larry (DTMB) <scatesl@michigan.gov<mailto:scatesl@michigan.gov>> wrote:
>
> Mike,
>
> I know you and your staff will provide the highest level of customer service. I have cc'd Mike and Keith on this email for a status update.
>
> Sent from my iPhone
>
> On Jan 10, 2016, at 1:52 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov<mailto:noonanm@michigan.gov>> wrote:
>
> We have more staff from the governors office
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> From: "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov<mailto:quebbemanm@michigan.gov>>
> Date: January 10, 2016 at 1:09:24 PM EST
> To: "Phillippo, Jamie (DTMB)" <PhillippoJ@michigan.gov<mailto:PhillippoJ@michigan.gov>>, "Burns, Robert (DTMB)" <BurnsR@michigan.gov<mailto:BurnsR@michigan.gov>>
> Cc: "Noonan, Michael (DTMB)" <noonanm@michigan.gov<mailto:noonanm@michigan.gov>>, "Walts, Brian (DTMB)" <WaltsB@michigan.gov<mailto:WaltsB@michigan.gov>>, "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov<mailto:quebbemanm@michigan.gov>>

> Subject: RE: Flint Office Space
>
> Jamie,
> Thanks so much. This is perfect. What does patch cord on the desk mean? Do you want me have a chair delivered to Flint?
>
> The person using the office is Harvey Hollins. I will let you know when he starts using it.
>
> Marsha
>
> -----Original Message-----
> From: Phillippo, Jamie (DTMB)
> Sent: Friday, January 08, 2016 2:16 PM
> To: Quebbeman, Marsha (GOV) <quebbemanm@michigan.gov<mailto:quebbemanm@michigan.gov>>; Burns, Robert (DTMB) <BurnsR@michigan.gov<mailto:BurnsR@michigan.gov>>
> Cc: Noonan, Michael (DTMB) <noonanm@michigan.gov<mailto:noonanm@michigan.gov>>; Walts, Brian (DTMB) <WaltsB@michigan.gov<mailto:WaltsB@michigan.gov>>
> Subject: RE: Flint Office Space
>
> Marsha-
>
> We have one of the offices originally designed for the Governor's staff in Flint available for your use. It has furniture in it minus a chair and is ready to use starting today. I am sure that we can find an extra chair onsite. There is data in the wall, but I did not see a patch cord on the desk.
>
> I have attached a furniture plan noting the location on the 5th floor and this room's relative location to where another group of individuals related to the water situation are stationed.
>
> This space is currently vacant and in DTMB's control. I have cc'd Mike Noonan and Brian Walts onto this email and they are both aware of your request and in agreement that this room is open for your use. Mike is the Facility Manager and Brian the Building Trades Supervisor.
>
> Please let us know if you need anything else.
> Thanks,
> Jamie Phillippo
> Facilities & Business Services Administration DTMB-Real Estate Division
> Desk: 517.284.7941
> Cell: 517.927.6479
>
>
>
>
>
> -----Original Message-----
> From: Quebbeman, Marsha (GOV)
> Sent: Friday, January 08, 2016 9:23 AM
> To: Burns, Robert (DTMB) <BurnsR@michigan.gov<mailto:BurnsR@michigan.gov>>
> Cc: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov<mailto:PhillippoJ@michigan.gov>>
> Subject: Re: Flint Office Space
>
> Thanks
>

> Sent from my iPad
>
> On Jan 8, 2016, at 8:31 AM, Burns, Robert (DTMB) <BurnsR@michigan.gov<mailto:BurnsR@michigan.gov>> wrote:
>
> Marsha-
>
> Jamie Phillippo (included on this email) will be going to Flint today. She has already identified a conference room for a related purpose and will identify a workstation/office and get back to you directly.
>
> Bob
>
> Sent from my iPhone
>
> On Jan 8, 2016, at 8:02 AM, Quebbeman, Marsha (GOV)
<quebbemanm@michigan.gov<mailto:quebbemanm@michigan.gov>> wrote:
>
> Bob,
> I am looking for an office or cubicle in the Flint State Office building for a few weeks. I have someone that needs to be there to help with the Flint water situation. Do you know of any space? Also can you let me know who has space in the building so I can reach out to those department directors.
>
> Thanks
> Marsha
>
>
>
> Sent from my iPad
>
>
> <image1.JPG>

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 13, 2016 9:33 AM
To: Burns, Robert (DTMB);Turnquist, Michael (DTMB)
Subject: RE: Flint assistance

Bob –
I'm going to put this in my quarterly employee recognition folder as possible staff we will recognize at our next event. I do not currently have the next event scheduled as I'm waiting on conference room options (hopefully) downstairs, but regardless, will be planning something soon.

Thank you!! And go TEAM!!!!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Burns, Robert (DTMB)
Sent: Wednesday, January 13, 2016 9:14 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Flint assistance

Mike-

As we discussed, our teams have been busy supporting the Governor's Office, OIP and the SEOC on the Flint water situation.

Late last week we were asked to set up a conference room for media relations and an office for Mr. Hollins who will be working out of Flint. Jamie Phillippo was in Flint so she located the needed spaces and responded quickly to the Governors' office needs. Mike Noonan also stepped up and made sure there were chairs and other equipment delivered for the space.

Over the weekend, Jeanette Doll from OIP called Will Doxie requesting help identify space to accept water deliveries. Through her knowledge of the market and contacts in Flint, Maureen Bailey got to work on Sunday to identify an affordable distribution center. Water deliveries are beginning this morning to that center.

Yesterday OIP also needed some lab equipment and testing kits delivered to Flint. Mail and Delivery was booked, so Keith Hawes reassigned Tom Taylor to take our truck to Flint and get the equipment delivered.

Bob

From: Droste, Kerri (DTMB)
Sent: Friday, January 15, 2016 11:22 AM
To: Turnquist, Michael (DTMB)
Subject: RE: Lead in Drinking Water

Do you need me to do anything on this?

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Friday, January 15, 2016 11:04 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: Lead in Drinking Water

Sent from my iPhone

Begin forwarded message:

> **From:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Date:** January 15, 2016 at 10:57:22 AM EST
> **To:** "Behen, David (DTMB)" <Behend@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Cc:** "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
> **Subject: RE: Lead in Drinking Water**
>
> This has been sent to the Logistic Chief at the SEOC.
>
> Thanks,
>
> Chris Christensen
> Director of Infrastructure Protection
> Office: (517) 241-2188
> Cell: (517) 243-1647
> Christensenc4@michigan.gov
> DTMB
> HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,
>
> DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.
>
> Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.
>
> Thank you and best regards,
>
> Vern
> <image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

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****

From: Gelisse, Ashley (DTMB)
Sent: Monday, January 18, 2016 9:48 AM
To: Turnquist, Michael (DTMB)
Subject: FW: Lead in Drinking Water

Mike, thanks for passing this along to your crew as appropriate. If any additional emails/suggestions come up related to this, I will pass them along to you and Chris for consideration/vetting.

Thanks again.

Ashley

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> ---
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> ---
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,
>
> DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

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****

From: Paasch, Keith (DTMB)
Sent: Tuesday, January 19, 2016 9:12 AM
To: Turnquist, Michael (DTMB);Scates, Larry (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: RE: Lead in Drinking Water

Just the drinking water at this time. Not so sure we need a long term fix to a short term problem.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Tuesday, January 19, 2016 7:22 AM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: FW: Lead in Drinking Water

Are we doing anything within our Building to filter out the water? Or just supplying the drinking water as discussed? See below as an FYI, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?

From: Arend-Ritter, Saige (DTMB)
Sent: Tuesday, January 12, 2016 1:16 PM
To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
Cc: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Subject: FW: Lead in Drinking Water

FYI

From: Vern [mailto:Vern@DynGlobal.net]
Sent: Tuesday, January 12, 2016 1:10 PM
To: DTMB <dtmb@michigan.gov>
Subject: Lead in Drinking Water

Hi David,

DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
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Vern@DynGlobal.net
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"Si vis pacem, para bellum"

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****

From: Noonan, Michael (DTMB)
Sent: Tuesday, January 19, 2016 9:30 AM
To: Scates, Larry (DTMB)
Cc: Paasch, Keith (DTMB);Turnquist, Michael (DTMB);Droste, Kerri (DTMB)
Subject: Re: Lead in Drinking Water

We also have test done and another one on the way . Are levels were very low they are available on the shared file .

We also have been providing Culligan drinking water in the common areas .
I was also just informed that FEMA will reimburse us for the water bills since April

Sent from my iPhone

On Jan 19, 2016, at 9:26 AM, Scates, Larry (DTMB) <scatesl@michigan.gov> wrote:

> We have filtration on all faucets. Filters provided by DHHS. I have cc'd Mike on this e-mail to confirm.
>
> Sent from my iPad
>
> On Jan 19, 2016, at 9:11 AM, Paasch, Keith (DTMB) <paaschK@michigan.gov> wrote:
>
> > Just the drinking water at this time. Not so sure we need a long term fix to a short term problem.
> >
> > *Keith M. Paasch*
> > Director, Building Operations
> > DTMB - FBSA
> > State of Michigan
> > (517) 284-7947
> >
> > <image001.gif>
> >
> > ---
> >
> > **From:** Turnquist, Michael (DTMB)
> > **Sent:** Tuesday, January 19, 2016 7:22 AM
> > **To:** Paasch, Keith (DTMB) <paaschK@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>
> > **Cc:** Droste, Kerri (DTMB) <drostek@michigan.gov>
> > **Subject:** FW: Lead in Drinking Water
> >
> > Are we doing anything within our Building to filter out the water? Or just supplying the drinking water as discussed? See below as an FYI, thanks.
> >
> > *Michael A. Turnquist*
> > Senior Deputy Director
> > State of Michigan - Department of Technology, Management & Budget
> > Facilities & Business Services Administration
> > turnquistm@michigan.gov
> > (517) 284-7908
> > <image001.gif>

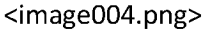
From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

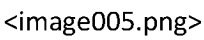
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Thanks,
David

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>
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> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,
>
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>
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>
> Thank you and best regards,
>
> Vern
> <image001.png>

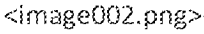




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Vern@DynGlobal.net
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****
****

From: Hall, Robert (DTMB)
Sent: Friday, January 22, 2016 8:16 PM
To: Turnquist, Michael (DTMB)
Subject: Re: Spending for Flint

Not aware of any for D/C.

Sent from my iPhone

On Jan 22, 2016, at 4:48 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

> Please see the note below. Let me know if you have any items supported already that I can help through this process. Thanks
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> **From:** "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>
> **Date:** January 22, 2016 at 4:45:03 PM EST
> **To:** "Baker, Natasha (SRO)" <BakerN5@michigan.gov>, "Behen, David (DTMB)" <Behend@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Jeffery, Phillip (DTMB)" <jefferyp@michigan.gov>, "King, Susan (DTMB)" <KingS28@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Lowe, Richard (DTMB)" <lower@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Palmer, Jason (DTMB)" <Palmerj2@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>
> **Cc:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>, "Doll, Jeanette (DTMB)" <dollj@michigan.gov>
> **Subject: Spending for Flint**
>
> SMT,
>
> The ongoing crisis in Flint has necessitated many areas of DTMB to react quickly to assist with the relief efforts. To make sure that all spending is accurately accounted for and properly approved, I want to remind you that all purchases and staff overtime for the Flint emergency must first be approved by DTMB SEOC Coordinators Chris Christensen or Jeanette Doll.

If this process is not followed, it is highly likely that expenditures will not be eligible for reimbursement.

Please be sure to share this message with any relevant staff.

Thanks.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget
stibitzb@michigan.gov
517-373-1004
<image001.gif>

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 1:24 PM
To: Philip, Brandon (DTMB);Turnquist, Michael (DTMB);Doll, Jeanette (DTMB);Walts, Brian (DTMB);Phillippo, Jamie (DTMB);Bailey, Maureen (DTMB)
Cc: Scates, Larry (DTMB);Paasch, Keith (DTMB);Burns, Robert (DTMB);Droste, Kerri (DTMB)
Subject: RE: Additional Space

Ok great thanks

From: Philip, Brandon (DTMB)
Sent: Monday, January 25, 2016 1:11 PM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

We will include everyone that the SEOC directed us to give access to. I'll send you the list when we're done for your review. If you have additional people that feel should have access to the ramp, we can clear it with the SEOC first and then give them access.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 1:03 PM
To: Philip, Brandon (DTMB) <philipb@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Don't forget U.S Dept of Health and Human services

NDMS/LRAT Ryan K Goodson and his team.
Or Capt Scott Lee Reginal Emergency Coordinator

From: Philip, Brandon (DTMB)
Sent: Monday, January 25, 2016 12:55 PM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Doll,

Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Mike –

Certainly. I have the CSC team pulling together a list of the Flint Water Responders (FEMA, PIOs, Gov Office) and verifying their access. If they don't have Flint Ramp 24x7 (FLTRAMPTP1) access, they will have it shortly. I will send a copy of the full list to you, Brian, Jeanette and Ryan just so we're all on the same page.

Thanks.

Brandon Philip
Michigan Department of Technology, Management & Budget
Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
(517) 335-4110

DTMB
HELP. CONNECT. SOLVE.

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 12:26 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Doll, Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Brandon,

Can you make sure that our new guest have the parking activated. I did check two badges just before lunch and they are not working yet.
This is a big issue with DHHS and the limited parking they have for they're clients. So if we can have them directed to park there as soon as they can would be a great help to us.

I will assign one of my staff up there tomorrow morning to make sure they can get in.

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 11:24 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Doll, Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Additional Space

Have copied in Jamie, Maureen, Bob and Kerri to help support the space needs. Please loop them in when you receive inquires, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
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From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 10:59 AM
To: Doll, Jeanette (DTMB) <dolli@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Scates, Larry (DTMB) <scatesl@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: Additional Space

Team,

We have reached out to Our Tenants DHHS Sandi Mose and talked about them giving up the 5 work station across from where FEMA is now.
DHHS has said there is no way that they could allow to lose that space. We were thinking that this space could be rebuilt to allow them to have multiple workers for FEMA to coordinate the operations.

However,

Sandi did mention that maybe the MCcree facility that they just moved out of is wide open and could house 180 staff as a possibility.

Please let us know if there is anything else we can do.

From: Doll, Jeanette (DTMB)
Sent: Sunday, January 24, 2016 2:58 PM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>
Subject: Additional Space

Mike –

Could you or Brian give me a call in the morning to discuss additional space on the fifth floor for FEMA?

Thank you!

Jeanette

From: Phillippo, Jamie (DTMB)
Sent: Monday, January 25, 2016 4:25 PM
To: Turnquist, Michael (DTMB)
Cc: Burns, Robert (DTMB);Droste, Kerri (DTMB)
Subject: RE: Flint Office Space Issue
Attachments: Flint Space.pdf

Mike-

Keith Paasch, Bob Burns, Larry Scates, Jim Clark and I met to discuss the request for additional space in Flint. The building is considered full, as in the office space as designed is assigned. We determined that the best way to serve our current clients and the additional resources needed to deal with this crisis may be to find additional space close by. We came up with several ideas (U of M Flint, School for the Deaf in Flint, City of Flint or FEMA bringing in trailers onsite). Maureen Bailey has confirmed 7,000 sq ft is available on Bristol Road at $12/sq. ft. plus utilities.

Please see the attached prints in reference to space. There is one group of 12 stations that was occupied by Civil Rights plus two offices originally designed for the Governor that the Governor no longer needed on the 5th floor that is highlighted in green. DHHS is taking over the space and has a reconfigure planned starting in March. DHHS is temporarily using the majority of this space until 7th floor is complete. The area reference below is highlighted in yellow within the green space. As stated below, DHHS staff are already in these station and in order for it to accommodate we would need to relocate the staff and tear down the furniture. The other rooms highlighted in orange within the green box have already been occupied by the Governor's staff as well as FEMA personnel. Two open areas are left in the building-the 5th and 6th floor lobbies. The 6th floor is already over occupancy and therefore we cannot add people here. As for adding people in the 5th floor lobby, I'm not sure how our tenants of the floor would be with that as this floor was not supposed to be accessed by the public.

Please let us know how you would like to proceed.
Thanks,

Jamie Phillippo
Facilities & Business Services Administration
DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479
DTMB
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From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 3:20 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

Have copied in Bob and Jamie so we can support this. Thanks Chris.

Sent from my iPhone

On Jan 25, 2016, at 3:13 PM, Christensen, Chris (DTMB) <christensenc4@michigan.gov> wrote:

Mike,

Will you help with getting the needed space for the Feds to come into the Flint office space. I believe we have been talking with the team once we heard of the request. This morning we understood that this was going to be available.

Please let me know what I need to do to be able to get the space needed.

Thanks Chris

Begin forwarded message:

From: "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
Date: January 25, 2016 at 3:08:45 PM EST
To: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Cc: "Doll, Jeanette (DTMB)" <dolli@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Flint Office Space Issue

Chris,

MSP has requested that we find additional space in the Flint State Office Building for additional Federal personnel that will need space in the next few days. DTMB had a meeting this morning in regards to this and after the meeting, BOD/Real Estate determined that we are at "max" in the Flint State Office Building. I asked if that meant we filled all the cubicles or if we are at building occupancy limits. The response was that we filled the cubicles and not at occupancy limits.

Can you assist in getting traction? If we can get these Federal partners in the same area as the State personnel, they can better coordinate response efforts. I spoke with Brian Waits (Flint BTS) and he indicated that if we move 3 DHHS staff members on the 5th floor, they could setup tables capable of housing 30-40 individuals. Brian confirmed that he has space on other floors that they could sit temporarily.

Thank you,

Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

From: Walts, Brian (DTMB)
Sent: Thursday, January 28, 2016 5:37 PM
To: Scates, Larry (DTMB);Noonan, Michael (DTMB);Uphaus, Jamie (DTMB);Paasch, Keith (DTMB);Turnquist, Michael (DTMB)
Subject: Flint Kettering University Water update letter
Attachments: KetteringWaterAlumniParents1242016.pdf

Hi Team,

I found this report from the Office of the President from Kettering University located here in Flint. When reading down through it I found lots of correct and helpful information. I thought I would share. It appears to list facts and attempts to stay clear of some of the hype. I hope it can be of some help.

Thanks,

Brian Walts
Building Trades Supervisor
DTMB - Building Operation Division
517-202-1960

DTMB
HELP. CONNECT. SOLVE.

Kettering University
1700 University Avenue • Flint, Michigan 48504-6214

Monday, January 25, 2016

To: The Kettering Community of Parents of our Students and our Alumni

Subject: Kettering Campus Water Update[1]

I know that you value the excellence of the education we provide, but I expect as alumni or parents of students currently enrolled at our great University that you are concerned about the barrage of news about Flint's water supply. I am a proud parent of a Kettering student, and my family and I reside in Flint, so I understand deeply and very personally how you might be feeling about the situation as reported in the media.

Last week, I sent a detailed Kettering Water Update letter to our campus and to our students. Because I know (from direct experience!) that students may not always communicate promptly with their parents on even important issues, I thought I would take a moment to update you and our alumni directly on this issue, because I know it is a subject of concern.

Unfortunately, as is often the case in public crises, a great deal of misinformation about the water supply in Flint is being reported as fact. Just as distressingly, though, a great deal of important information that we do have about the situation is also *not* being reported.

Kettering campus water is safe, and our faculty, staff, students, and campus residents are **not** being exposed to contaminated water on campus. We are, and have been even before the current crisis emerged, committed to ongoing testing of our water to ensure the safety of the campus water supply. Moreover, the entire water supply of Flint has not been contaminated with lead; although some sections of the city have experienced problems, some severe, other sections have not.

All of us deplore that any single person has been exposed to unsafe levels of lead in the water; however, many people living in Flint have not been exposed to water containing elevated levels of lead in their residences or places of business.

I also want to clarify that *the water from the Flint River that was used as the city's water source from April 2014 through October 2015 was not contaminated with lead.* The contamination, where it occurred, was due primarily to interactions between treated river water and lead supply lines in the distribution system, particularly in lead lines connecting individual houses to local water mains. This is not a global problem with the water, but a problem with how that water - after treatment - interacted with some pipes and other elements of the city's distribution system. This interaction was often (considerably) different - even house-by-house on a single block.

In this letter I want to outline for you what we know about the nature of the contamination of the Flint system, how the university has responded to it, what we have done and are doing on an ongoing basis to ensure the integrity and safety of drinking water on the campus, and how we are working to ensure that those in the campus community who live off-campus in private housing

[1] This memo is a revision of an earlier memo dated Monday, January 18, 2016. In this revision, any references and citations to measured blood levels in children or numbers of children impacted in Flint have been removed, because the original data cited and as supplied by the State of Michigan has been significantly revised since the publication of the original memo.

have access to appropriate information, tests, and filters to ensure and monitor the safety of their private supplies.

Because I want to document what I write, I am also including footnotes that will lead you, if you are interested, to the sources of my information, something I learned to do as a faculty member and still highly value. We are committed to deploying every resource at our disposal to continue to ensure the safety of our entire campus community and our visitors. We value your input, and I hope that as members of the Kettering Community and of this great University that the information presented in this letter is helpful to you. If you have questions, comments, or thoughts on this issue we welcome you to send them to us at water@kettering.edu.

Introduction

Elevated lead levels have been detected in the water supply in a number of areas in the city of Flint, and these have received significant medical, political, and media attention over the last three months. The State of Michigan officially declared a state of emergency in Flint on January 6, 2016,[2] and the Federal Government followed on January 16, 2016.[3] Federal, state and local officials have now engaged and are taking more aggressive corrective action to address this situation and the public health crisis that has resulted from it. Proudly, many in the Kettering Community have taken a very active role in helping those families and children in Flint impacted by this health crisis since its beginning last year.

The levels of lead found in some areas of Flint are gravely upsetting, but I want again to stress that the problem of lead contamination in public and private drinking water supplies is not present in all of Flint. Unfortunately, this distinction has been absent from much of the reporting on this subject in the media. Reports often imply that the water was tainted at the source (i.e. the Flint River), or that contamination of the water is uniform across the entire distribution system and that every house and business has been equally affected.

I also think it important for us to recognize that this problem is widespread and in fact is not isolated to Flint.[4] For example, I am sad to report, drinking water supply contamination, in some cases at levels far worse than have been found in Flint, has been found in Washington D.C., Seattle, Baltimore, Philadelphia, and Los Angeles among other cities and areas of the country.[5] In Michigan, elevated blood-lead levels have been found in an even higher percentage of children than Flint is experiencing in sections of Jackson, Detroit, Grand Rapids, Saginaw, Holland, and a number of other cities.[6]

The Nature of the Problem

First, the nature and cause of the contamination are reasonably well understood at this point. In brief:

---

[2] http://www.freep.com/story/news/local/michigan/2016/01/05/us-attorneys-office-investigating-lead-flint-water/78303960/

[3] http://www.mlive.com/news/flint/index.ssf/2016/01/president_obama_signs_emergenc.html#incart_2box_news_flint

[4] http://www.cdc.gov/nceh/lead/leadinwater/

[5] ibid., http://www.cdc.gov/mmwr/preview/mmwrhtml/mm5312a6.htm, http://www.washingtonpost.com/wp-dyn/content/article/2009/08/03/AR2009080303003.html, and http://www.yaleseas.com/watersymposium/pdfs/EdwardsLeadPaper.pdf

[6] http://www.crainsdetroit.com/article/20151210/NEWS/151219980/interactive-map-places-with-higher-lead-rates-than-flint

- Historically, the Flint water system used and distributed treated water from Detroit Water Authority. It did so until April 2014, when it switched to treating water from the Flint River in an existing Flint water treatment plant.
- The "raw" river water to which the city switched in April 2014 was not contaminated with lead.
- The water within *some* sections of the distribution network was, however, contaminated *after* the water left the treatment plant by the leaching of metals such as lead, iron, and copper from lead service lines and lines containing lead solder.

After the switch to river water, the City failed to treat the water for corrosivity by managing its chemistry,[7] which lead to the erosion (and release) of lead-bearing pipe scale in supply lines[8] and lead/copper galvanic corrosion of lead solder and lead copper joints in the distribution system.[9] Because raw water quality varies across the US, federal law requires all municipal water systems to have a corrosion control plan to address this possibility; this regulation is known as the Lead and Copper Rule.[10] Flint unfortunately did not have such a plan in place when it switched the water source to the River.

Here I want to stress that the lack of corrosion control did not, in and of itself, make the water unsafe. What it did do, however, is increase the potential for the water to react chemically with certain types of plumbing systems, and in doing so leach lead and other metals (if they were present) from those systems.

And if this isn't enough complexity, the City (out of what I'm sure were benign motives) used a relatively high level of chlorine to treat the river water to prevent bacterial growth in the supply. The unanticipated consequence of this choice, combined with a lack of activated charcoal filtration in the treatment process, led to the subsequent production of elevated levels of trihalomethanes (which are disinfection by-products of water chlorination) in the water, but these were present primarily in areas of the system where the water pooled or moved through the system slowly.

In October of last year, Flint switched its water source back to Detroit Water Authority. It took approximately 3-4 weeks for the Detroit source water to replace fully all of the water in the distribution system. In December, Flint also began introducing additional corrosion control additives to the water supply.[11] It did this expecting that the addition of these additives will, over time, help to rebuild the protective scale on the inside of the parts of the distribution system where it has been damaged.

Not All Areas of Flint were Impacted Equally

The specific mechanisms that gave rise to the contamination of the system mean that **not all areas of the system were equally impacted**. Portions of the system that do not contain lead service lines or lead solder were not as greatly impacted as those that do. Older parts of the

[7] Specifically the chloride-to-sulfate mass ratio in the treated water, which can be influenced by salt entering the source river from runoff or changes in the way that organics are removed in the treatment process. It can also be affected by the use of Ferric Chloride ($FeCl_3$) as a coagulant in the water treatment process. This ratio is typically adjusted by adding lime or orthophosphates in the treatment process, see http://www.waterrf.org/publicreportlibrary/4088.pdf

[8] http://pubs.acs.org/doi/pdfplus/10.1021/es101328u?src=recsys&

[9] http://www.awwa.org/publications/journal-awwa/abstract/articleid/26682.aspx

[10] http://www.epa.gov/dwreginfo/lead-and-copper-rule and http://www.ecfr.gov/cgi-bin/text-idx?SID=531617f923c3de2cbf5d12ae4663f56d&mc=true&node=sp40.23.141.i&rgn=div6

[11] https://www.cityofflint.com/2016/01/10/flint-city-leaders-county-state-officials-announce-relief-effort-expansion/

system, especially sections built in the 1940's through the 1960's[12] that have not been upgraded since their construction are disproportionately vulnerable.[13] Other areas are far less so.

As a consequence, **the presence of lead contamination in the water supply was not uniform across the entire municipal water system, and not all areas of the city or all resident supplies were equally affected by it**.[14]

- The amount of lead that leached into a given part of the system depended upon a variety of factors, including the age of the system in the area, the specifics of its construction (e.g. are lead service lines present), and the time that water typically spends in that part of the system between treatment and use.
    - The levels of lead contamination measured in the water drawn from a particular source point depends upon the characteristics of the infrastructure through which the water passed, and how long it took to do so. **This is why water drawn in some houses on a single block might show measurable lead contamination, while others did not.**[15]
- For the same reason, as I noted earlier, only a percentage of Flint residents have been exposed to water containing elevated levels of lead in their residences or places of business (for information on how lead levels in water are specified and interpreted, see the discussion beginning on page 5).
    - Of the 853 samples of water from Flint homes tested by the Michigan Department of Environmental Quality between September 29, 2015 and January 15, 2016, approximately 92% of the samples had measured lead levels below 15 ppb, 79% registered below 5 ppb.[16]

Kettering's Campus Water Supply and Our Approach to Ensuring its Safety

The municipal water infrastructure that supplies Kettering is relatively modern, the flow-rates of water through the system are high, and we do not have lead-copper transitions in the main supply lines, as do many residences in some areas of the city. All of these factors reduce the chance of contamination in our supply. Even so, the University has taken a number of proactive steps to ensure that the campus drinking and cooking water supplies are free from contamination, a number of which have been described in previous communications to the campus on this issue. These include:

- Since early 2015 (after the switch to river water but before lead contamination was suspected), the University has been engaged in recurring testing of all drinking and food service water distribution points on campus using an independent, certified laboratory (Brighton Analytical, LLC). We will continue to test all drinking and food service water distribution points (and there are almost 100 of these) indefinitely.

[12] In the early part of the last century, many municipal codes *required* the use of lead pipes when connecting homes and businesses to municipal water mains but most codes banned the use of lead pipes by the early 1970's. Chicago, for example, continued to require them as recently as 1986, see: *EPA warns modernizing water system may boost levels of lead*, Chicago Tribune, September 25, 2013. Some major U.S. cities still have 100% piping bringing water from the utilities to homes and businesses, see: https://www.safeplumbing.org/health-safety/lead-in-plumbing.

[13] http://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=20001R4V.txt

[14] For an example see: https://web.archive.org/web/20160120012739/https://michigan.gov/documents/deq/Copy_of_deq-fw-Flint-Home-Owner-Data-Sept-3-thru_Nov-5-15_505529_7_505579_7.pdf

[15] ibid.

[16] http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/23/flint-lead-levels/79178786/

- We also similarly test incoming water from our (six) Flint Municipal Water system input supply lines.
- All food service water source lines are flushed for a minimum of five minutes prior to use each morning, and only cold water is used, consistent with EPA guidelines.[17]
- We use NSF/ANSI 53 certified filters on all drinking water supplies on campus; these filters are certified to remove lead and trihalomethanes in addition to a wide variety of other contaminants and suspended solids. You may find details on the NSF/ANSI 53 certification standard at nsf.org and on the websites of manufacturers that produce filters conforming to this standard. There are 31 specific performance criteria that fall under Standard 53.
- All of our filters are maintained and replaced at the intervals recommended by their respective manufacturers.
- To be conservative, we shut off all water fountains on campus where the filters for that fountain were located at a significant physical distance from the fountain itself (usually because of space restrictions in the fountain cabinet).

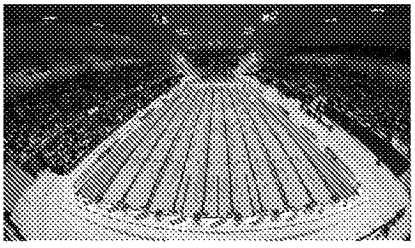
  We did this as a precautionary measure, since it is possible for lead (if, for example lead solder was used in its supply line) to be produced through the interaction of water with plumbing in the supply line *after* it has been filtered *if* that water is allowed to sit undisturbed for a protracted time in the supply line (such as when a water fountain is used very rarely).

We do not test the water used in toilets, bathroom vanities, or showers, **but we do test the sources from which they draw water** (i.e. the input supply lines to campus). **Human skin does not absorb lead in water**, so bathing, washing, or showering is safe even using water containing lead over the EPA's action level.[18] [19] Adults may safely use unfiltered water for brushing their teeth.[20]

In addition, we continue to make improvements to our local system to improve convenience and ensure safety. One of the most visible of these is the replacement of many of our water fountains across campus with hydration stations; this project in fact began a number of years ago. All of our hydration stations are monitored and contain integral NSF/ANSI 53 water filtration systems.

How are Lead Levels in Water Specified and Interpreted?

The concentration of a metal, like lead, in water is often measured in parts per billion, usually denoted **ppb**. A concentration in water of 1 ppb represents one gram, or three one-hundredths of an ounce (3/100 ounce), of a substance in 260,000 *gallons* of water. One ppb is also three seconds out of 100 years. Ten parts per billion (10 ppb) is the equivalent of approximately one teaspoon of water in an Olympic-sized swimming pool.



The EPA has set an action level for lead in drinking water supplies at 15 ppb, and a goal of 0 ppb given its health

[17] EPA 810-F-93-001
[18] http://www.cdc.gov/nceh/lead/tips/water.htm
[19] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946-372051--,00.html
[20] http://www.michigan.gov/documents/deq/2015-10-21_-_Lead_-_Flint_Water_FINAL_504265_7.pdf

effects on children.[21] In other words, if drinking water contains lead below the 15 pbb level, EPA regulations state that no action is required.[22]

For reference, the EPA permits faucets to be sold in the U.S. that leach 10 ppb or less of lead into water during a 19-day test.[23] Studies conducted by the EPA have found that the geometric mean of lead levels in drinking water systems in the US is 2.8 ppb.[24]

Results of Our Ongoing Testing

- As of the date of our last test series and over the past many months, we have tested the water drawn from the six input lines to campus a total of 15 times and all tests have resulted in a measured level of "ND" (for "None Detected"), with only three, single-test exceptions. In these three exceptions:
    - One detection was at 1 ppb, one was at 5 ppb, and the other was at 7 ppb. All of these are significantly lower than the EPA's action limit for lead of 15 ppb.[25]
    - These were single point-in-time detections; **later repeat testing of the same distribution points detected no lead**.
- **No lead has ever been detected in any water source used for food preparation.**
- As of the date of our last test series and over the past many months, all drinking water distribution points (e.g. water fountains) on campus have consistently tested "ND" (for "None Detected") for lead, with only six, single-test exceptions in well over one-hundred tests conducted. In these six exceptions:
    - All detections were at levels of less than 5 ppb (1,4,5,2,3 and 2 ppb respectively); all are significantly under the EPA's action limit for lead of 15 ppb.[26]
    - These were single point-in-time detections; **later repeat testing of the same distribution points detected no lead**.

Access to Test Data

We make all results of these tests public. You may always find our latest test results along with other information related to the state of water in Flint at http://www.kettering.edu/water. We will continue to update the test reports on this site as we receive them.

On this same webpage, you will also find a link to PDF copies of the certified assay reports provided to us by our independent laboratory.

We have encouraged our students to speak with their parents or guardians about this issue, and to share with them all communications they receive from us. Copies of all of our communications to students on this matter may also always be found at http://www.kettering.edu/water.

[21] http://www.epa.gov/your-drinking-water/table-regulated-drinking-water-contaminants
[22] http://www.cdc.gov/nceh/lead/tips/water.htm
[23] https://www.safeplumbing.org/health-safety/lead-in-plumbing
[24] Levin R, Schock MR, Marcus AH. Exposure to lead in U.S. drinking water. In: *Proceedings of the 23rd Annual Conference on Trace Substances in Environmental Health.* Cincinnati, OH, US Environmental Protection Agency, 1989.
[25] http://www.cdc.gov/nceh/lead/tips/water.htm
[26] ibid.

More Information

If you have further concerns, I encourage you to read the Centers for Disease Control website on lead contamination of water at http://www.cdc.gov/nceh/lead/leadinwater/ and http://www.cdc.gov/nceh/lead/tips/water.htm as well as the citations in this letter. Additional information is also available on our website at http://www.kettering.edu/water.

If you have technical questions about the campus water supply, they may be directed to Nadine Thor, Director of Auxiliary Services, at nthor@kettering.edu. Questions from students or their families of a more general nature should be directed to Dean Betsy Homsher, Dean of Students, at bhomsher@kettering.edu.

We will of course continue to update the campus as this situation evolves.

Members of the Kettering Community that Live off Campus in Impacted Areas

We have encouraged our students, faculty and staff who live off campus within Flint city limits to use bottled water, to test their water (which also supports the city's data collection and analysis efforts), and to use appropriate water filtration in drinking water sources until notified otherwise by civil authorities.[27]

In the interim, **free bottles of water, water filters, replacement cartridges, and home water testing kits are widely available to all Flint residents.**[28] There are multiple distribution points for these around the city, and the University maintains a supply of filters as well as bottled water in the Office of Student Life for students otherwise unable to obtain them.

Information on the city's distribution of all of these items to residents may be found at www.michigan.gov/deq. Students residing off campus needing assistance in acquiring water, test kits, and/or faucet filters have been encouraged to contact the Office of Student Life at (810) 762-9871.

A Note on Water Clarity

You may see pictures of bottles of rusty or cloudy water in articles on water safety; the same has been true of the reporting surrounding the water crisis in Flint.

The presence of suspended rust in water can turn it orange, red, brown or yellow. The presence of rust in water is not necessarily an indication of the presence of lead or other contaminants in the water, nor does it necessarily indicate that the water is unsafe to drink,[29] but water corrosivity does accelerate the erosion of iron elements in the water system which may discolor the water.[30] In water, lead is colorless, odorless, and tasteless,[31] and the presence of rust in water does not indicate the presence of lead, bacteria, or other substances. Conversely, water may also be clear and yet contaminated with lead or bacteria.

> *On its own, rust in water is not a sign of harmful bacteria or lead. In fact, the limits set by the Environmental Protection Agency (EPA) for iron in drinking*

[27] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946---,00.html
[28] http://www.michigan.gov/deq/0,4561,7-135-3313_3675_73946-366279--,00.html
[29] http://www.quincyma.gov/CityOfQuincy_Content/documents/RustyWaterFactSheet.pdf
[30] Iron erosion can also negatively affect the level of free chlorine in the water.
[31] http://extension.psu.edu/natural-resources/water/drinking-water/water-testing/pollutants/lead-in-drinking-water

water are based on aesthetics (taste, odor, color), not safety concerns.[32]

Trapped air (in the form of small bubbles) in the water can also turn it cloudy or milky. Water pipelines are pressurized systems, so any air introduced into the system can remain trapped until the water leaves a faucet. This cloudiness is not indicator of water quality.

The NSF/ANSI 53 water filtration systems we use on campus for all drinking water remove suspended particulates including the iron that can discolor water (known as "turbidity reduction").

Legionella

It has very recently been reported[33] that there were an unusually high number of cases of Legionnaire's Disease seen in Genesee County in 2014-2015.[34] It has also been suggested in the media that this increase related in some way to the switch in the Flint water supply. Roughly half of the cases identified are in individuals who live outside of the city and the Flint municipal water service zone,[35] and a possible causal link between the two has not been established.

We have no evidence of any member of the University community having contracted Legionnaire's Disease.

Legionnaire's Disease is not contracted by drinking water containing *Legionella* nor is it transmitted between individuals. It is not contagious.

Legionnaire's Disease is a form of pneumonia caused by the bacteria *Legionella pneumophila*, and it is treatable with several classes of antibiotics.[36] It has an incubation period of two to ten days. *Legionella* do not survive in water above 140 °F (60 °C). *Legionella* are normally found in rivers, lakes, and streams,[37] and they are normally present in the water systems of large buildings and even in a percentage of residential water systems.[38]

Legionnaire's Disease is primarily contracted by heavy smokers, immunocompromised individuals, and individuals with chronic lung disease[39] through the aspiration of water or the inhalation of water mist contaminated with the *Legionella* bacteria.[40] Even after exposure to *Legionella* most people do not become sick.

Cooling towers for large buildings are frequently cited as potential breeding ground for *Legionella* bacteria if they are not regularly maintained and disinfected.[41] **The University has for many years routinely monitored and disinfected all cooling towers on campus.**

As part of a proactive effort, though, we have also begun ongoing and recurring testing of our water for the presence of *Legionella.* We will take appropriate action (which we will report) if elevated levels of the bacteria are detected in campus water supplies in the future. We will of course publish the results of these tests on http://www.kettering.edu/water when they become available.

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[32] http://www.berkeleywellness.com/healthy-eating/food-safety/article/rusty-water
[33] http://www.freep.com/story/news/local/michigan/2016/01/13/snyder-flint-area-has-seen-spike-legionnaires/78750610/
[34] http://www.mlive.com/news/flint/index.ssf/2016/01/legionnaires_disease_cases_spi.html
[35] http://media.mlive.com/newsnow_impact/other/Legionellosis+Analysis+Report+20150604.pdf
[36] http://legionella.org/about-the-disease/what-is-legionnaires-disease/treatment/
[37] http://legionella.org/about-the-disease/what-is-legionnaires-disease/legionella-bacteria/
[38] http://legionella.org/faqs/general-public/disease-sources/
[39] http://www.cdc.gov/legionella/about/people-risk.html
[40] http://www.cdc.gov/legionella/about/causes-transmission.html
[41] http://www.cdc.gov/healthywater/other/industrial/cooling_towers.html

Federal Emergency Declaration

On January 16, 2016 and at the request of the state of Michigan, President Obama signed an emergency declaration the purpose of which is to make Federal aid available to the city in support of current filter and water distribution efforts to impacted persons in the city.[42] Substantively, this declaration simply mobilizes the Federal Emergency Management Agency (FEMA) to assist in these efforts and also makes certain federal funds available to the city for the purpose of supporting these activities. As stated in the order, it "is to provide water, water filters, water filter cartridges, water test kits, and other necessary related items for a period of no more than 90 days."[43]

A Kettering Professor (from the Beginning) and Our Students have been and will continue to be Part of the Solution

Last year, Kettering's Mechanical Engineering Professor Laura Sullivan was asked to co-chair Flint's Technical Water Advisory Board and was recently appointed by Mayor Karen Weaver to the Karegnondi Water Authority. This is important work, and through it she makes all of us in the greater Kettering family a key part of the solution. I want to take this opportunity to recognize her and to thank her for her service to Flint and the University.

Our students are some of the most creative in the world, and so we have been and are continuing to organize ways for our students, often in teams, to solve some of the challenging and unforeseen problems that have arisen in the distribution and installation of filters in affected areas of Flint. These efforts not only take advantage of the expertise and ingenuity of our students but they are also consistent with Kettering's ongoing commitment to Flint. We will make information on these efforts available on http://www.kettering.edu/water as it becomes available.

Please know that we are deploying every resource at our disposal to ensure the safety of our entire campus community and our visitors, and we will continue to work with federal, state, and local officials to help create long-term solutions to these problems. We value your input, and I hope that as valued members of the Kettering Community and of this great University that this letter has been helpful to you. If you have questions, comments, or thoughts on this issue or the University's response to it please send them to us at water@kettering.edu.

Thank you.

Warmest Regards,

Dr. Robert K. McMahan
President

[42] http://www.mlive.com/news/flint/index.ssf/2016/01/president_obama_signs_emergenc.html
[43] ibid.

From: Buhs, Caleb (DTMB)
Sent: Thursday, January 28, 2016 8:02 PM
To: Behen, David (DTMB);Stibitz, Brom (DTMB);Sweeney, Matthew (DTMB);Turnquist, Michael (DTMB);Christensen, Chris (DTMB)
Subject: Tonight's Headlines

Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.

Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.
http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html
Freep:
http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:
http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

Associated Press:
http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/

Time:
http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 8:59 AM
To: Buhs, Caleb (DTMB)
Cc: Turnquist, Michael (DTMB)
Subject: RE: Information

You will have it in the next five minutes.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Buhs, Caleb (DTMB)
Sent: Friday, January 29, 2016 8:57 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: Information

Thanks so much for the quick turnaround on this, I really appreciate it.

I don't have a hard deadline on anything, just need it as soon as possible…as always. ☺

From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 7:45 AM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: Information

Caleb –
We are pulling the rest of the info, but here is what we have so far:

Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS

Our initial count for the number of staff is approximately 350, but I'm working to confirm this number.

There are approximately 500 visitors that sign in on average per day – not including kids.

Pulling the water cost/usage. Should have shortly.

When do you need this by? Will of course have to you as soon as we can.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953



HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 9:02 AM
To: Buhs, Caleb (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB);Paasch, Keith (DTMB)
Subject: Information
Attachments: state of mi.pdf; ATT00001.txt

Caleb -
Please see the attached account info. The water coolers are in the common areas and were/are available to the public as well. As I mentioned, they receive an average of 500 visitors per day (not counting children) in the Flint State Office Building.

Here are the number of people by floor:

1st Floor: DTMB Facilities (15 employees) 2nd Floor: DHHS (54 employees) 3rd Floor: DHHS (83 employees) 4th Floor: DHHS (86 employees) 5th Floor: LARA/BSBP (8 employees), Treasury (21 employees), DTMB – Vacant (8 employees), MDCR-Civil Rights (13 employees), Office of the Governor (2) Offices.
6th Floor: DHHS (127 employees)
7th Floor: DHHS (71 stations + 32 Customer Kiosk stations proposed)

Approximately 480 staff (not counting the 8 vacant spaces on 5th floor or the 32 proposed kiosk stations on 7th floor).

Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS.

Let us know if you need anything further.

Thanks -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

Culligan.
better water, pure and simple.™

Account Transaction Reconciliation for Account: 14471700

As of: January 29, 2016 at 7:11:55 AM
For 11/01/2013 - 01/31/2016
Primary User: Customer Service
Purpose: Report provides posted transactions for a selected period of time to help answer billing inquiries and act as a "duplicate" bill.

CULLIGAN WATER CONDITIONING
5383 HILL 23 DRIVE
FLINT, MI 48507-3908
810-232-1117

STATE OF MICHIGAN
125 E UNION ST
FLINT, MI 48502-2036
517-202-1980

Billing Type: Open Item
Statement Frequency: MONTHLY

		CF	1-30	31-60	61-90	91-120	121+	LC
Current Balance:	**$929.00**							
Deferred Balance:	**$0.00**	$231.50	$393.50	$4.00	$0.00	$0.00	$0.00	$0.00
Next Installment Date:								

Date	Ticket/ Invoice #	Batch #	Terms	Product	PO #	Qty	Price	Extension Amount	Balance
01/01/2015 - 01/31/2015									
Beginning Balance									**$0.00**
01/08/2015	COOLERS R/U /	5975	CHRG	310 INSTALLATION LABOR		7	$10.00	$0.00	
				720 5 GALLON DRINKING WATER PICK UP		14	$4.00	$0.00	
01/08/2015	COOLERS R/U /	5975	CHRG	770 BOTTLE DEPOSIT		14	$7.00	$98.00	
01/08/2015		5981	CHRG	PAYMENT				-$98.00	
01/14/2015	47505 /	5849	CHRG	710 5 GALLON DRINKING WATER DELIVERED		20	$5.50	$110.00	
				770 BOTTLE DEPOSIT		20	$7.00	$140.00	
01/15/2015	47805 /	5849	CHRG	771 BOTTLE RETURN		-8	$7.00	-$56.00	
01/22/2015	47991 /	2104	CHRG	710 5 GALLON DRINKING WATER DELIVERED		20	$5.50	$110.00	
				770 BOTTLE DEPOSIT		20	$7.00	$140.00	
01/31/2015		6241	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
Ending Balance 01/01/2015 - 01/31/2015									**$486.00**
02/01/2015 - 02/28/2015									
02/20/2015	49550 /	5806	CHRG	710 5 GALLON DRINKING WATER DELIVERED		0	$0.00	$0.00	
				770 BOTTLE DEPOSIT		0	$0.00	$0.00	
02/20/2015	49550 /	5806	CHRG	771 BOTTLE RETURN		0	$0.00	$0.00	
02/25/2015	MISAPPLIED /	6495	CHRG	710 WATER DELIVERED 2/11/15		30	$5.50	$165.00	
				770 BOTTLE DEPOSIT		30	$7.00	$210.00	
02/26/2015	MISAPPLIED /	6495	CHRG	771 BOTTLE RETURN		-30	$7.00	-$210.00	
02/27/2015	50736 /	5842	CHRG	710 5 GALLON DRINKING WATER DELIVERED		38	$5.50	$209.00	
				770 BOTTLE DEPOSIT		38	$7.00	$266.00	
02/27/2015	50736 /	5842	CHRG	771 BOTTLE RETURN		-38	$7.00	-$266.00	
02/28/2015		6535	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	

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02/28/2015		6537	CHRG	997 LATE CHARGE	0	$0.00	$5.00	
Ending Balance 02/01/2015 - 02/28/2015								**$907.00**
03/01/2015 - 03/31/2015								
03/20/2015	52369 /	5808	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
03/20/2015	52369 /	5808	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
03/20/2015		6758	CHRG	PAYMENT			-$400.00	
03/31/2015		6864	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Ending Balance 03/01/2015 - 03/31/2015								**$769.00**
04/01/2015 - 04/30/2015								
04/10/2015	56493 / SS4X01358103	6956	CHRG	330 SERVICE CALL/TRIP CHARGE	1	$50.00	$0.00	
04/14/2015	56588 / SS4X01358103	6657	CHRG	710 5 GALLON DRINKING WATER DELIVERED	45	$5.50	$247.50	
				770 BOTTLE DEPOSIT	45	$7.00	$315.00	
04/14/2015	56588 / SS4X01358103	6657	CHRG	771 BOTTLE RETURN	-45	$7.00	-$315.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/17/2015		7055	CHRG	PAYMENT			-$769.00	
Invoice SS4X01358103: $289.50 Amount Still Due: $0.00								
Ending Balance 04/01/2015 - 04/30/2015								**$289.50**
05/01/2015 - 05/31/2015								
05/05/2015	59443 / SS4X01378309	5939	CHRG	710 5 GALLON DRINKING WATER DELIVERED	35	$5.50	$192.50	
				770 BOTTLE DEPOSIT	35	$7.00	$245.00	
05/05/2015	59443 / SS4X01378309	5939	CHRG	771 BOTTLE RETURN	-35	$7.00	-$245.00	
05/15/2015	58329 / SS4X01378309	7213	CHRG	210 5 GALLON DRINKING WATER DELIVERED	23	$5.50	$126.50	
				770 BOTTLE DEPOSIT	23	$7.00	$161.00	
05/18/2015	58329 / SS4X01378309	7213	CHRG	771 BOTTLE RETURN	-23	$7.00	-$161.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice SS4X01378309: $361.00 Amount Still Due: $0.00								
Ending Balance 05/01/2015 - 05/31/2015								**$650.50**
06/01/2015 - 06/30/2015								
06/12/2015	61098 / SS4X01397507	7520	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
06/12/2015	61098 / SS4X01397507	7520	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
06/18/2015	62805 / SS4X01397507	7574	CHRG	998 SALES TAX	0	$0.00	$29.30	
				815 SOLAR 40LB CASS	53	$7.75	$458.25	
06/30/2015	63684 / SS4X01397507	7210	CHRG	330 SERVICE CALL/TRIP CHARGE	-1	$50.00	$0.00	
				335 REPAIR LABOR	1	$40.50	$0.00	
06/30/2015	/ SS4X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
06/30/2015	/ SS4X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

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				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
06/30/2015	/ S5X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01397507: $729.55 Amount Still Due: $0.00

Ending Balance 06/01/2015 - 06/30/2015 **$1,430.08**

07/01/2015 - 07/31/2015

07/10/2015	64256 / S5X01417404	7846	CHRG	710 5 GALLON DRINKING WATER DELIVERED	10	$5.59	$55.90	
				770 BOTTLE DEPOSIT	10	$7.00	$70.00	
07/10/2015	64256 / S5X01417404	7846	CHRG	771 BOTTLE RETURN	-10	$7.00	-$70.00	
07/31/2015	/ S5X01417809	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
07/31/2015	/ S5X01417409	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
07/31/2015	/ S5X01417404	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01417404: $97.00 Amount Still Due: $0.00

Ending Balance 07/01/2015 - 07/31/2015 **$1,527.05**

08/01/2015 - 08/31/2015

08/07/2015	67239 / S5X01436404	8146	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
08/07/2015	67239 / S5X01436404	8146	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
08/31/2015	/ S5X01436409	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
08/31/2015	/ S5X01436409	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
08/31/2015	/ S5X01436404	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01436404: $42.00 Amount Still Due: $0.00

Ending Balance 08/01/2015 - 08/31/2015 **$1,569.05**

09/01/2015 - 09/30/2015

09/05/2015	69980C / S5X01457103	8320	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
09/05/2015	69980C / S5X01457103	8320	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01457103: $42.00 Amount Still Due: $0.00

Ending Balance 09/01/2015 - 09/30/2015 **$1,611.05**

10/01/2015 - 10/31/2015

10/02/2015	73125 / S5X01477705	8407	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
10/02/2015	73125 / S5X01477705	8407	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
10/02/2015	CUPS P/U / S5X01477705	8834	CHRG	761 CONE CUPS	6	$3.50	$21.00	
10/14/2015	CUPS P/U / S5X01477705	8951	CHRG	761 FLAT CUPS	6	$3.00	$18.00	
10/19/2015	76129 / S5X01477705	8352	CHRG	710 5 GALLON DRINKING WATER DELIVERED	30	$5.50	$165.00	
				770 BOTTLE DEPOSIT	30	$7.00	$210.00	
10/19/2015	76129 / S5X01477705	8352	CHRG	771 BOTTLE RETURN	-30	$7.00	-$210.00	
10/22/2015	P/U CUPS / S5X01477705	9056	CHRG	761 FLAT CUPS	12	$3.00	$36.00	
10/30/2015	75558 / S5X01477705	8408	CHRG	710 5 GALLON DRINKING WATER DELIVERED	33	$5.50	$181.50	
				770 BOTTLE DEPOSIT	33	$7.00	$231.00	

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10/30/2015	75558 / S54X01477705	8408	CHRG	771 BOTTLE RETURN	-33	$7.00	-$231.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01477705: $683.50 Amount Still Due: $0.00								
10/02/2015	/ S54X01298103	8938	CHRG	PAYMENT			-$1,611.05	
Ending Balance 10/01/2015 - 10/31/2015								**$683.50**
11/01/2015 - 11/30/2015								
11/06/2015	/ S54X01499501	9228	CHRG	761 FLAT CUPS	25	$3.00	$75.00	
11/17/2015	79414 / S54X01499501	9032	CHRG	710 5 GALLON DRINKING WATER DELIVERED	37	$5.50	$203.50	
				770 BOTTLE DEPOSIT	37	$7.00	$259.00	
11/17/2015	79414 / S54X01499501	9032	CHRG	771 BOTTLE RETURN	-37	$7.00	-$259.00	
11/28/2015	78780 / S54X01499501	8409	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
11/28/2015	78780 / S54X01499501	8409	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01499501: $320.50 Amount Still Due: $4.00								
Ending Balance 11/01/2015 - 11/30/2015								**$1,004.00**
12/01/2015 - 12/31/2015								
12/09/2015	82442 / S54X01520900	9147	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
12/09/2015	82442 / S54X01520900	9147	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
12/17/2015	CUPS / S54X01520900	9621	CHRG	761 FLAT CUPS	50	$3.00	$150.00	
12/26/2015	81908 / S54X01520900	9410	CHRG	710 5 GALLON DRINKING WATER DELIVERED	33	$5.50	$181.50	
				770 BOTTLE DEPOSIT	33	$7.00	$231.00	
12/26/2015	81908 / S54X01520900	9410	CHRG	771 BOTTLE RETURN	-33	$7.00	-$231.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01520900: $593.50 Amount Still Due: $593.50								
Ending Balance 12/01/2015 - 12/31/2015								**$1,597.50**
01/01/2016 - 01/31/2016								
01/07/2016	/ S54X01477705	9819	CHRG	PAYMENT			-$1,000.00	
01/14/2016	85681 /	8982	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
01/14/2016	85681 /	8982	CHRG	771 BOTTLE RETURN	-39	$7.00	-$273.00	
01/22/2016	84830 /	8411	CHRG	710 5 GALLON DRINKING WATER DELIVERED	19	$5.50	$104.50	
				770 BOTTLE DEPOSIT	19	$7.00	$133.00	
01/22/2016	84830 /	8411	CHRG	771 BOTTLE RETURN	-19	$7.00	-$133.00	
Ending Balance for 01/01/2016 - 01/31/2016								**$929.00**

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From: Paasch, Keith (DTMB)
Sent: Friday, January 29, 2016 9:40 AM
To: Buhs, Caleb (DTMB);Droste, Kerri (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB)
Subject: RE: Information

I am.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

-----Original Message-----
From: Buhs, Caleb (DTMB)
Sent: Friday, January 29, 2016 9:36 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: Information

Are some, or all of you, free around 10:15 for a quick conversation?

If so, can you set up a call-in number?

Thanks

-----Original Message-----
From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 9:02 AM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Information

Caleb -
Please see the attached account info. The water coolers are in the common areas and were/are available to the public as well. As I mentioned, they receive an average of 500 visitors per day (not counting children) in the Flint State Office Building.

Here are the number of people by floor:

1st Floor: DTMB Facilities (15 employees) 2nd Floor: DHHS (54 employees) 3rd Floor: DHHS (83 employees) 4th Floor: DHHS (86 employees) 5th Floor: LARA/BSBP (8 employees), Treasury (21 employees), DTMB – Vacant (8 employees), MDCR-Civil Rights (13 employees), Office of the Governor (2) Offices.

6th Floor: DHHS (127 employees)
7th Floor: DHHS (71 stations + 32 Customer Kiosk stations proposed)

Approximately 480 staff (not counting the 8 vacant spaces on 5th floor or the 32 proposed kiosk stations on 7th floor).

Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS.

Let us know if you need anything further.

Thanks -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 9:40 AM
To: Buhs, Caleb (DTMB)
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB);Paasch, Keith (DTMB)
Subject: RE: Information

I have asked Tonyia to get this set up.

Thank you -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

-----Original Message-----
From: Buhs, Caleb (DTMB)
Sent: Friday, January 29, 2016 9:36 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: Information

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-----Original Message-----
From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 9:02 AM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Information

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Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS.

Let us know if you need anything further.

Thanks -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Paasch, Keith (DTMB)
Sent: Friday, January 29, 2016 10:26 AM
To: Buhs, Caleb (DTMB);Turnquist, Michael (DTMB)
Cc: Paasch, Keith (DTMB)
Subject: Fwd: Facility Notification: Flint State Office Building

Hey, Caleb,

Wanted you to see this notice too.

Sent from my iPad

Begin forwarded message:

> **From:** "Martin, Ric (DTMB)" <MartinR3@michigan.gov>
> **Date:** January 29, 2016 at 9:38:04 AM EST
> **To:** "Droste, Kerri (DTMB)" <drostek@michigan.gov>
> **Cc:** "Paasch, Keith (DTMB)" <paaschK@michigan.gov>
> **Subject: FW: Facility Notification: Flint State Office Building**
>
> Fyi – this was also sent out in Oct regarding the Flint Water Quality.
>
> ---
>
> **From:** DTMB Facilities [mailto:dtmb@govsubscriptions.michigan.gov]
> **Sent:** Thursday, October 15, 2015 4:37 PM
> **To:** Martin, Ric (DTMB) <MartinR3@michigan.gov>
> **Subject:** Facility Notification: Flint State Office Building
>
> Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
> Facility Notification

Flint Water Quality

Details:

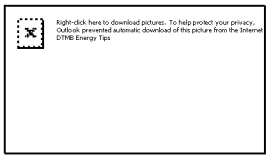
DTMB commissioned testing of the water in the Flint State Office Building and the results show our water poses no health threats. Although the water is safe to drink,

we will continue to provide water coolers in common areas on floors 1-6 of the Flint State Office Building until we are connected to the Detroit water system.

If you have any questions, please contact the Flint Building Trades Supervisor, Brian Walts, at WaltsB@michigan.gov or 810-760-2044.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to martinr3@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Noonan, Michael (DTMB)
Sent: Friday, January 29, 2016 7:24 PM
To: Turnquist, Michael (DTMB)
Cc: Paasch, Keith (DTMB);Scates, Larry (DTMB);Droste, Kerri (DTMB)
Subject: Re: Flint

This was the excitement in the facility today..

http://nbc25news.com/news/local/flint-lead-levels-still-too-high-even-with-filters

Sent from my iPhone

On Jan 29, 2016, at 6:19 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

> Appreciate all you have done Mike. Have a great and peaceful weekend.
>
> Sent from my iPhone
>
> On Jan 29, 2016, at 5:14 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:
>
> > LT left and I did not hear anything
> >
> > Sent from my iPhone

From: Noonan, Michael (DTMB)
Sent: Wednesday, February 10, 2016 9:30 AM
To: Turnquist, Michael (DTMB);Paasch, Keith (DTMB);Scates, Larry (DTMB)
Subject: Fwd: Boil Water Advisory
Attachments: ATT00001.htm; Precautionary Boil Water Notice 2-9-16.pdf; ATT00002.htm; Map - Precautionary Boil Water Advisory.pdf; ATT00003.htm

As you can see DHHS is has sent our tenants this list of things to do however our facility is not in the boil water zone. I have advised them not to post anything on our drinking fountains.

Sent from my iPhone

Begin forwarded message:

> **From:** "Milks, Michael (DHHS)" <MilksM@michigan.gov>
> **To:** "Noonan, Michael (DTMB)" <noonanm@michigan.gov>
> **Cc:** "Beurer, Terrence (DHHS)" <BeurerT@michigan.gov>, "Yager, Steve (DHHS)" <YagerS@michigan.gov>, "Mose, Sandi Kay (DHHS)" <MoseS@michigan.gov>, "Grijalva, Nancy (DHHS)" <GrijalvaN@michigan.gov>
> **Subject: FW: Boil Water Advisory**
>
> Good morning Mike, following up on our earlier discussion, for precautionary purposes, we are asking for DTMB to disable the drinking fountains in the SOB building pending resolution of the boil advisory, thank you.
>
> ---
>
> **From:** Beurer, Terrence (DHHS)
> **Sent:** Wednesday, February 10, 2016 9:10 AM
> **To:** Mose, Sandi Kay (DHHS) <MoseS@michigan.gov>; Milks, Michael (DHHS) <MilksM@michigan.gov>
> **Cc:** Yager, Steve (DHHS) <YagerS@michigan.gov>; Grijalva, Nancy (DHHS) <GrijalvaN@michigan.gov>
> **Subject:** Boil Water Advisory
> **Importance:** High
>
> Sandi & Mike,
> It has been brought to my attention that there is a water boil advisory covering the City of Flint. Please see the attached two documents. Please remind staff that water must be boiled before washing hands, dishes, etc. Please post signs indicating such and you should disable drinking fountains just to be sure. Please let me know if you have any questions.
>
> Terrence M. Beurer, Deputy Director
> MDHHS
> Field Operations
> 517-373-3570

DRINKING WATER WARNING

The City of Flint water system lost pressure and contamination may have occurred
BOIL YOUR FILTERED WATER BEFORE USING

Due to a drop in pressure in the City of Flint water supply, bacterial contamination may have occurred in the water system. Bacteria are generally not harmful and are common throughout our environment. Corrective measures are currently being undertaken to correct the situation.

What should I do?

AS A PRECAUTIONARY MEASURE, DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST. Bring all FILTERED water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. If you are currently NOT using a filter to remove lead from drinking water, FLUSH your water for AT LEAST 7 minutes before collecting any to boil. Boiled FILTERED, boiled FLUSHED, or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, and preparing food. Boiling kills bacteria and other organisms in the water. Continue using boiled or bottled water until further notice.

Due to the pressure loss, there may be trapped air and loose sediment in your water lines. The air and sediment may be removed by flushing you water system. DO NOT FLUSH YOUR SYSTEM THROUGH THE FILTER. The resulting air and sediment may affect the performance of your filter and the filter cartridge should be replaced.

What happened? What is being done?

These precautionary actions are being taken due to the loss of water pressure in the water distribution system caused by a water transmission main break on February 9, 2016. Whenever a water system loses pressure for any significant length of time, precautionary measures are recommended.

The City of Flint Water Department is working to get pressure restored, and water staff will be taking other remedial actions such as flushing and collecting bacteriological samples from around the system. The samples will be collected to determine that the water quality meets the state drinking water standards. We will inform you when tests show no bacteria and you no longer need to boil your water. We anticipate resolving the problem later today. This precautionary boil water notice shall remain in effect until results from the sampling verify the water is safe to drink. **Customers will be advised when the boil water advisory has been lifted.**

For more information, please contact The City of Flint Water Department at (810) 766-7202. General guidelines on ways to lessen the risk of infection by microbes are available from the EPA Safe Drinking Water Hotline at 1(800) 426-4791.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

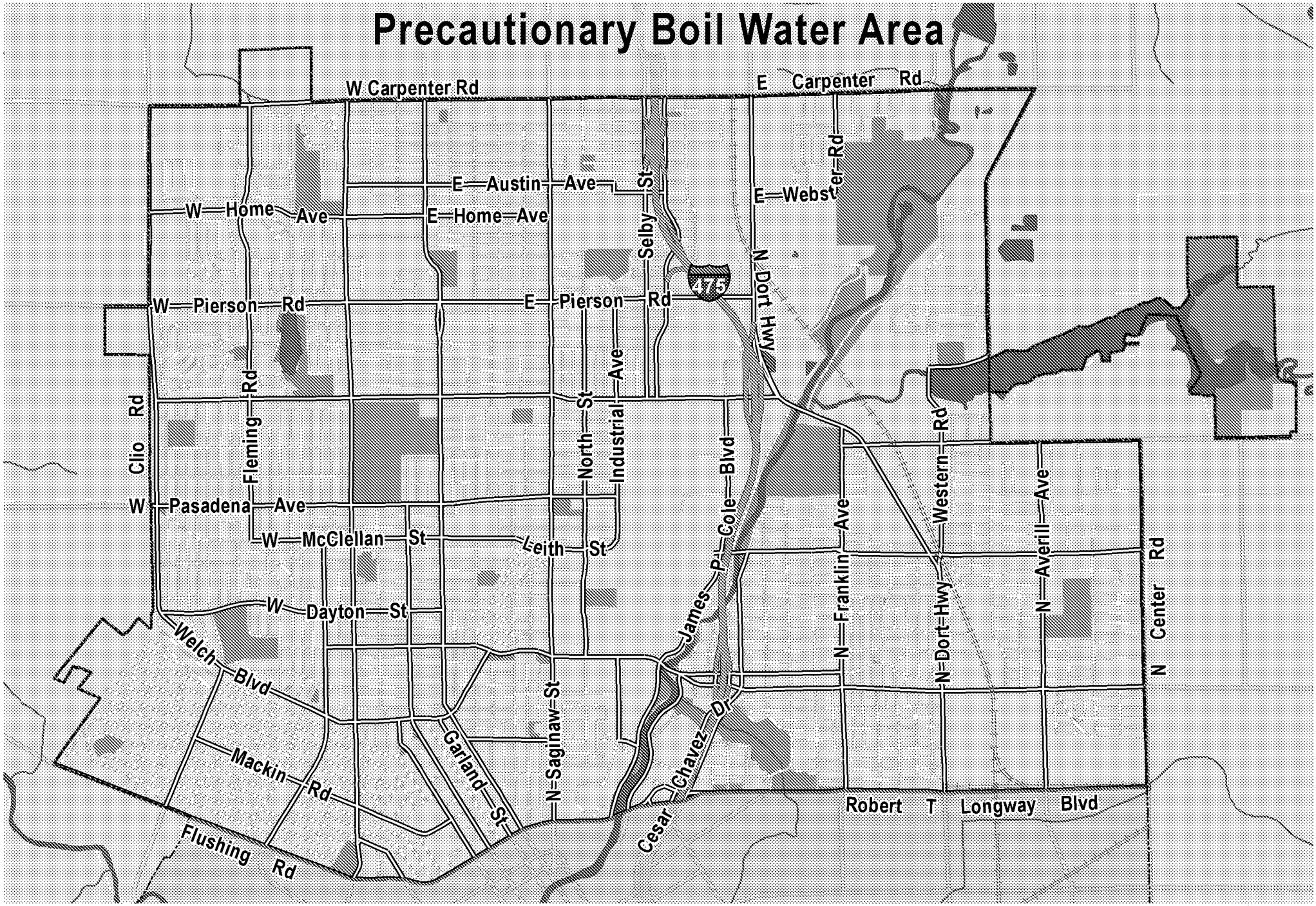
CERTIFICATION: WSSN: 2310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules.

Michael Glasgow	UTILITIES ADMINISTRATOR	2/9/16
Signature	Title	Date Distributed

Reminder to water supplier: This notice / certification must be sent to the DEQ.

Precautionary Boil Water Area



N

0 0.25 0.5 1 1.5 2 Miles

Legend

Area of Interest | Parks | City Limits | Genesee County

GIS City of Flint

2/9/2016

From: Noonan, Michael (DTMB)
Sent: Wednesday, February 10, 2016 9:32 AM
To: Milks, Michael (DHHS)
Cc: Beurer, Terrence (DHHS);Yager, Steve (DHHS);Mose, Sandi Kay (DHHS);Grijalva, Nancy (DHHS)
Subject: Re: Boil Water Advisory

I have sent this to our department for guidance. The map does not show our facility as being in the area for this action.

I will advise as soon as I hear back

Sent from my iPhone

On Feb 10, 2016, at 9:25 AM, Milks, Michael (DHHS) <MilksM@michigan.gov> wrote:

> Good morning Mike, following up on our earlier discussion, for precautionary purposes, we are asking for DTMB to disable the drinking fountains in the SOB building pending resolution of the boil advisory, thank you.
>
> ---
>
> **From:** Beurer, Terrence (DHHS)
> **Sent:** Wednesday, February 10, 2016 9:10 AM
> **To:** Mose, Sandi Kay (DHHS) <MoseS@michigan.gov>; Milks, Michael (DHHS) <MilksM@michigan.gov>
> **Cc:** Yager, Steve (DHHS) <YagerS@michigan.gov>; Grijalva, Nancy (DHHS) <GrijalvaN@michigan.gov>
> **Subject:** Boil Water Advisory
> **Importance:** High
>
> Sandi & Mike,
> It has been brought to my attention that there is a water boil advisory covering the City of Flint. Please see the attached two documents. Please remind staff that water must be boiled before washing hands, dishes, etc. Please post signs indicating such and you should disable drinking fountains just to be sure. Please let me know if you have any questions.
>
> Terrence M. Beurer, Deputy Director
> MDHHS
> Field Operations
> 517-373-3570
>
> MDHHS
> Michigan Department of Health & Human Services
>
> <Precautionary Boil Water Notice 2-9-16.pdf>
> <Map - Precautionary Boil Water Advisory.pdf>

From: Paasch, Keith (DTMB)
Sent: Wednesday, February 10, 2016 3:53 PM
To: Buhs, Caleb (DTMB);Martin, Ric (DTMB);Turnquist, Michael (DTMB)
Subject: RE: FN: Flint Water

Caleb does this work for you?

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
HELP. CONNECT. SOLVE.

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 3:45 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: FN: Flint Water

Can we talk about this? I'm free until 4 pm or after 5 pm. Call on my cell: 517-303-4038

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 3:36 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: RE: FN: Flint Water

Hey, Mike,

That was a typo that wasn't caught. I made the change.

Ric

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 3:28 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Re: FN: Flint Water

Thought we said our building was not in the area of concern?

Sent from my iPhone

On Feb 10, 2016, at 2:47 PM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:

Hi, Caleb and Mike,

Can you please review the notification below before we send it out?

Thanks,

Ric

<image001.png>

Flint Drinking Water

Details:

An advisory has been sent asking residents and businesses within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the Area of Interest on the map. DTMB will continue to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

<image006.png>	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
517-284-7959 office

<image007.png>

<Map - Precautionary Boil Water Advisory.pdf>

<Precautionary Boil Water Notice 2-9-16.pdf>

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB);Best, Marcy (DTMB);Brownlee, Jeff (DTMB);Buhs, Caleb (DTMB);Davenport, Rodney (DTMB);Donnan, Chanda (DTMB);Fortino, Diane (DTMB);Gilliland, Michael (DTMB);Gonzalez, Tonyia (DTMB);Griswold, Kim (DTMB);Jeffery, Phillip (DTMB);Kopacsi, Christian (DTMB);Lowe, Richard (DTMB);Manning, Kelly (DTMB);Mathews, Jamie (DTMB);McFarlane, James (DTMB);Nixon, Ruth (DTMB);Palmer, Jason (DTMB);Rabidoux, Jill (DTMB);Ragsdale, Aimee (DTMB);Schafer, Dana (DTMB);Swanson, Eric (DTMB);Sweeney, Matthew (DTMB);Taylor, Beverly (DTMB);Trakul, Pamela (DTMB);Turnquist, Michael (DTMB);VanCoevering, Joyce (DTMB);Vanden Bosch, Kerrie (DTMB);Wellman, Jeff (DTMB)
Cc: Behen, David (DTMB);Stibitz, Brom (DTMB);King, Susan (MCSC);Gelisse, Ashley (DTMB)
Subject: Flint FOIA - DTMB Systems

SMT Members:
In response to the Flint FOIA Project we have compiled a list of DTMB-owned systems that may need to be searched depending on *whether or not the systems listed would reasonably contain any of the search terms* sent on Friday (see search terms below). We are not asking you to perform any searches at this time, additional instructions are forthcoming.

What I need from you is to:

1) review the list and tell me whether the systems listed may contain the search terms (center column);
2) notify me if there are DTMB systems that are not listed that may contain the search terms;
3) tell me who is the individual responsible for performing the search in the system on behalf of the custodians (right column);

This information is due back to me close of business (5:00pm) today, Wednesday.

Electronic/DTMB Systems	E-Mich	Pauley (Swanson) (Already public facing?)
	Buy4Mich	Maynard (Brownlee/Wellman)
	MAIN	Dave Gabler (Brownlee/Wellman)
	MPSCS	Brad Stoddard (Swanson)
	Anything Related to Cyber?	Christian Kopacsi
	FileNet	Demello (Swanson)
	Time and Expense	Laurie Westfall/Dave Gabler (McFarlane)
	DCDS	Laurie Westfall/Dave Gabler (McFarlane)
	X3	Turnquist (Stibitz)
	HPTrim	Kristi Thompson (Joyce Vancovering)

Search Terms:
Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)

"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Thank you all. Jean

Jean M. Ingersoll, JD
Michigan Department of Technology, Management & Budget
Lewis Cass Building
320 South Walnut St.
PO Box 30026
Lansing, MI 48909
517-241-8844 (O)
517-282-2474 (C)



HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Wednesday, February 17, 2016 7:04 AM
To: Turnquist, Michael (DTMB);Gonzalez, Tonyia (DTMB)
Subject: RE: Flint FOIA - DTMB Systems

I will check with Todd Perry and/or Mike Holsinger on this.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953



HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:01 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Flint FOIA - DTMB Systems

Please see below the action due by end of day today, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908



HELP. CONNECT. SOLVE.

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gilliland, Michael (DTMB) <gilliilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Behen, David (DTMB) <Behend@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; King, Susan (MCSC)

<King55@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
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Thank you all. Jean

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BTMB

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KERRI/TONYIA/MIKE UPDATE MEETING

November 10, 2015

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. Tim Becker suggested "DHHS Central Office"
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this). (Status update below)
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. (Met with AG and city on Friday 11/5)
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). (Document prepared)
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. (Response from Pam Kenney and team received on 11/2/15. OPM is working on scheduling the MiMove meeting for early December. See below).
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? Will Doxie from RED following up on this.
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. (Update below).
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting.

- Follow Up/Updates
    - O.T./O.C. Exemptions BOD
        - Anything further needed?
    - Mike/Keith 1x1
        - Mike to reach out on bike policy
    - Boji Leases/Hamtramck/Flint/Inkster – did Mike get what he needed from Bob B. on this? Have inquired to Bob but no response.
    - Fuel Pumps (email)
    - Kalamazoo response (email)
    - Arbaugh Building/OSE
    - Skype

- Analyst
    - Identify which office
    - Desk phone?

- Communication to direct reports? All staff?
- Training focus

- Funding for Move Manager position in RED.
  - Update on Phil discussion

- Brom Meeting Prep- November 13th
  - Tuesday p.m. to submit Thursday before 8:30

- Op Ex Meetings:
  - My role?
  - Take notes?

- Assignment Log/Calendar Items
  - Tonyia out Thursday and Friday
  - Kerri out Friday

1X1 BROM/MIKE

November 13, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. Tim Becker suggested "DHHS Central Office"
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this). (Status update below)
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Standing Agenda Item:

- ✓ Upcoming RFP's:

Capitol Complex:

- ✓ CEPI Move
  - ~~RED met with Tom Howell 2 weeks ago. There have been email correspondences since, addressing CEPI's questions relating to options provided.~~
    - ~~Tom indicated he was o.k. staying in the Library. CEPI had some concerns which they have communicated to Brom.~~
    - ~~RED responded back to Brom on those concerns.~~
  - ~~Meeting with Tom and Mike– rescheduled for Tuesday, October 20th due to emergency appendectomy.~~
  - ~~Head Librarian expressed concern about the future of the building – library versus office space.~~

- ~~BOD shares same concern regarding future of the building as restrooms, HVAC, building controls, etc. would need to be modified and there is an expense to these types of changes.~~

- ~~In addition, preliminary discussions/request from Education to move staff from leased space (1033 S. Washington) to Hannah. May move some IT staff out of Hannah (to where is to be determined).~~
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
- CEPI is to provide $100,000 for its permanent accommodations at the Library.
- FBSA staff have been meeting with Tom Howell and Trina Anderson to finalize request.
- FBSA staff pursing options regarding restrooms. Sensitivity around the architecture of the building would increase costs substantially.
- Mike and RED team met with CEPI (Tom Howell and Trina Anderson) and MDE/Library on November 4th.
- CEPI feels they have given enough over the past years and is sticking up for CEPI needs.
- CEPI's first choice: Hannah 1st Floor; Second choice: L shape on 3 at Library; Third choice: rectangle on 3 and dedicated conference space on 5 for them.
- Library will look into what effort it would be to move items to accommodate L shape and will look for financial support from us to do so.
- FBSA left it positive and communicated that we are doing our best and will further review all options.
- FBSA will review further and will circle back with each group to validate.
- AS-MDOC has indicated to RED that they no longer want to move out of the Hannah Building to the Victor Building. When originally presented with this, AS-MDOC was onboard with it. This move needs to occur in order to keep CEPI in the Library (Education was happy with this agreement).

✓ DTMB H/R, IT, OPM, EA Moves (no update per Troy Spitzley)

- Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
- DTMB H/R: The design for space to move HR to Con Hall South Tower/Southwest Corner from the Hollister Building is complete.
  - Budget is also complete, but funding has not been identified.
  - FBSA received an email from H/R regarding a homeless man lying in front of the elevator at the Hollister Building. According to H/R, this was the second time this has occurred.
  - RED has contacted the Landlord regarding the issue and HR has been informed to contact the police.
  - The Landlord will also have someone check the lobby daily after the building opens at 5:45a.m.
  - FBSA has requested that HR keep us apprised of the situation and report any further issues to us. HR responded with appreciation of the action taken.
- DTMB OPM: The design for space to move OPM to Cass Building from Con Hall is complete.
  - OPM is requesting approval to veer from the typical office layout design.
  - Budget is also complete (using typical workstations), but funding has not been identified.
- DTMB IT: The design for space to move IT to Con Hall from Hollister is still pending due to the variation in the number of employees to be moved.

        - Budget is pending verification of the number of people to be moved.
        - The original number of staff to be moved started out at 50 and has moved up to as many as 108 with 24 vacant workstations.
        - The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).
    - DTMB EA: The design for space to move EA to Mason is complete.
        - Budget is also complete and EA is covering their costs to move.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project
- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.
- ~~BOD met with Marsha and Sarah Tuesday, October 13~~
- ~~Close to agreeing on a design – a few tweaks are needed~~
- ~~Marsha requested a cost estimate to review estimate and design with the First Lady.~~
- ~~May have approval for demolition work yet this fall. Likely use BOD Grounds Crew for demolition and removal work.~~
- ~~Remainder of work would be under contract and scheduled for the spring.~~

✓ CAR Project
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
-
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
    - ~~CEPI~~
    - DTMB HR
    - OPM
    - Agency Services/Hogan's Group
    - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
        - Agencies are looking into what they can contribute towards the moves.
- ~~Budget Review: FBSA worked with Greg DeCamp to finalize CAR Budget.~~
    - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
  - ~~This one week delay will make an already very tight timeframe even tighter.~~
  - ~~Further delays at Ad Board will cause project delays.~~
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. ~~Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.~~
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP insistent they maintain control of communications with their staff.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Mike discussed with Eric Larson on October 26th and touched base with Wayne County.
  - Wayne County is doing their programming.
  - Eric indicated that the Wayne County sale of the Guardian Building to Dan Gilbert hit a bit of a lull. Gilbert purchase is contingent on a level of occupancy to make sense. Including wanting Wayne County to stay which keeps them from moving out to Cadillac Place. Eric is keeping tabs on progress.
  - Potential related item. We are going to assist DPS with a review of their current Fisher Building space. They have 120,000 sf and may not need that much but stuck in a bad deal there. New owners would like to get them out. We are going to try and perhaps help move them to Guardian which could allow Wayne County to leave and help the sale to Gilbert. We are waiting on a contact name for DPS.
  - Mike staying in contact with Wayne County. We also heard from the new owner of the Fisher today indicating he has a retail contact that needs 30,000 sf of street facing retail space and is connecting them with us.
  - Mike following up with Wayne County again this week and Eric is staying plugged in.
  - ~~Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.~~
  - ~~They currently have all of the info needed from us.~~
  - ~~The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.~~
  - ~~Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.~~
  - ~~This precedence was allowed by OFM so we believe it would be possible to do so again for this project.~~
  - ~~If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.~~
  - ~~NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.~~

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).

- DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
- DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

✓ Cadillac Place – Star Snack and Overall Vending/Food Service

- Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
- Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
- Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
- BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
- DTMB RED communicated this decision to Sam Jawad on November 5th. Sam voiced he would be calling BSBP to discuss. RED staff provided BSBP that they may be receiving a call from Mr. Jawad.
- DTMB is charging BSBP the sf rate for the space that their vending machines are in.
  - We are doing an inventory on what those amounts are and will meet with BSBP to review.
  - This has been an issue for their placing additional machines in buildings.
  - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
  - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
  - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
- Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
- ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
- ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
- ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
- ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
- ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

✓ SEOC

- Striving for substantial completion by mid-January, 2016.

        - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
    - Project remains on budget.
    - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
    - The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
    - Chilled water connection took place on Saturday, November 7th.
    - ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
    - Brom spoke to John Pirich and informed him we will not be extending.
    - ~~Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.~~
    - ~~Option 1: Leave current lease in place:~~
        - ~~The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.~~
        - ~~Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.~~
        - ~~The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.~~
    - ~~Option 2: Extend lease and request additional improvements to the building:~~
        - ~~Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.~~
        - ~~Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.~~
        - ~~Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.~~
        - ~~The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.~~
        - ~~The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.~~
        - ~~If implemented, the proposed extension will exceed recent precedent.~~

- ✓ Kalamazoo – DHHS Options –

- Mike and Bob Burns meeting with Kurt Warner on November 19th.
- ~~Met with potential Alcott Street Lessor which is a private lessor (not the county/city).~~
- ~~They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.~~
- ~~Evaluating with DHHS to determine if programmatically beneficial to move to this site.~~
- ~~State owned option still preferred but if state owned not viable a second lease site may be next best alternative.~~
- ~~Bob discussing with Kurt Warner.~~
- ~~Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.~~

✓ Emergent/Bio Solutions Property: (Bob reported no change on this. Do you still want to include?)
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.
- RED continuing to work through the process.

Agency Collaboration/Projects:

✓ Furniture RFP
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
- Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.

✓ LTA Location – Potential FBSA Move (Requested an update from Tim Hall on Fridays meeting)
- Floorplan essentially complete with agreements from all three divisions.
- FBSA staff met with Krisi Thompson on November 9th to discuss and coordinate solution that addresses needs and goals for work area.
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~

- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
  - Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
  - Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
  - This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.
  - Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
  - Real Estate design staff is finalizing office furniture designs and details.
- ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
- ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?

- 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
- 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.
- 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
- 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
- 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)

- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

- ✓ State Christmas Tree Search (Can we remove?)
  - Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
  - ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
  - ~~Press Release: Yesterday, Wednesday, October 14th.~~
  - Tree lighting will take place on Friday, November 20th as part of Silver Bells.

- ✓ MiMove Process Update
  - Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
  - Response was received on Monday, November 2, 2015.
  - Currently reviewing the information.
  - Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry. Expected to be rescheduled in early December.
  - ~~Would like to send from all three as project sponsors if in agreement.~~
  - ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

- ✓ House Committee Appropriations Meeting (Can we remove this since Brom was in attendance?)
  - Scheduled for Wednesday, October 28th.
  - Bob Burns will be attending to provide the update on the CAR project.
  - I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

- ✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12) (Can we remove?
  - ~~32 applicants – H/R screened down to 4 for internal review~~
  - Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
  - ~~MSP and GOB sites will be a priority.~~
  - ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

- ✓ Building Closures
  - At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
  - The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
  - I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
  - Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
  - Further training and communication on building closures will be communicated with staff.
  - The meeting to discuss Business Continuity was held on Wednesday 11/4.
  - Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.

- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)

- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review (Kerri has printed email – will discuss with Mike)

- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)

- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety

- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~
- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?

- On Call/O.T. Exception Requests and/or Henry email?
- Anything regarding Op Ex?
- State Veterans Home request from Lisa?
- KPMG/HOK
- Do you want to talk to Brom about changing FBSA's name?

- Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.

- Do you want to talk to Brom about NASFA?

DTMB
Facilities and Business Services Administration

Customer Roundtable

MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Welcome and Introduction

Michael A. Turnquist, Senior Deputy Director,
Facilities and Business Services Administration



DTMB

Customer Roundtable Agenda

- Introduction- Mike Turnquist
- DTMB Customer Satisfaction Survey- Mike Turnquist
- Building Web Pages/Monitors- Mike Turnquist
- Capital Area Reconfiguration (CAR)- Bob Burns
- Energy Star/Statewide Benchmarking - Keith Paasch
- National Association of State Facilities Administrators – Mike Turnquist
- DTMB Video - ???Christyn Herman will let me know Wednesday

Customer Satisfaction Survey - Results

- Based upon areas with the highest negative ratings, FBSA is targeting the following areas to focus on improving customer satisfaction:
  - Communication
  - Timeliness/Urgency
  - Education – SLA's
  - Follow-up
  - Achieving a "Wow"



Action Items

- Communication:
  - Develop survey/comment box function using the **Facility Building Intranet** pages – Implement an "Ask FBSA" function
  - Hold regular "Engagement Meetings" with all agencies
    - Document and memorialize success stories and agency feedback – Validate Customer expectations and Deliver
  - Implement common software applications that would allow Agencies to monitor project status and support move requests
  - Establish and communicate/document SLA's, timelines and clear scope of service with our Customers that they can rely on
  - ALWAYS reach out to the Customer before they have to reach out to us for status

Action Items

- Timeliness/Urgency:
  - Evaluate project loads to determine staffing needs
  - Recommend changing some approval processes and seek amendments to Administrative Rules to improve turnaround times
  - Improve timelines on SAB approvals on smaller CCO/Construction items in leased facilities
  - Simplify leasing regulations, statutes and requirements to improve efficiency

Action Items

- Voice of the Customer – Engage & Report:
  - Timely and effective planning and status reporting. Reach out to Customer **before** they have to reach out to us
  - Investigate job performance survey options
    - Acknowledge/review each survey
    - Formulate action/responses and let them know that we heard from and appreciate the feedback

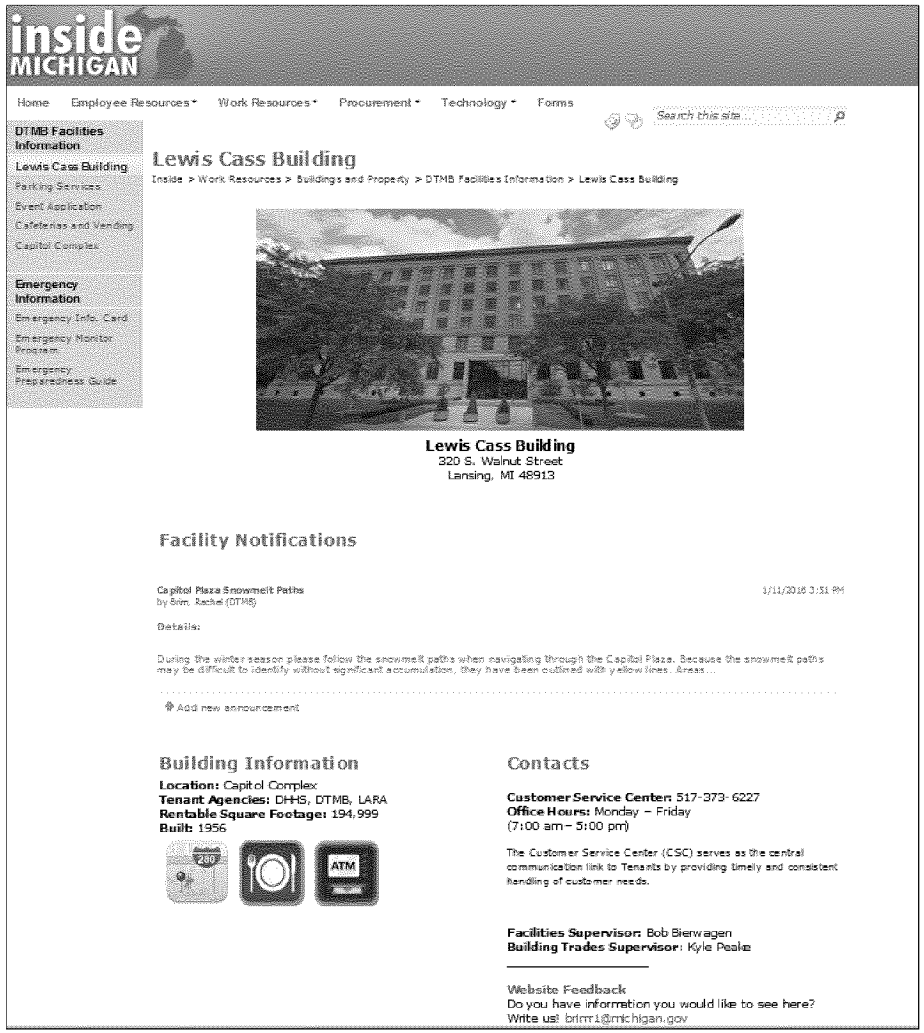


Next Steps

- Make effective communication with our Customers the normal culture
- Establish regular cadence “Customer Engagement Meetings” to validate providing what our Customers need
- Continue to build on the success we have established with the CAR Project (4.61 Satisfaction Score) for Project Planning, Communication and Execution
- Implementation of new Facilities/Occupancy Planning/Project Management platform – Including other Agencies
- “Achieving the Wow”


opportunity

Building Web Pages and Monitors



New building webpages will roll out this year, with opportunity to include:

- **Quick links to the Service Catalog, building agencies, emergency monitor training**
- **Cafeteria hours/menu/locations**
- **Evacuation plans/AED location map**
- **Conference room information and maps**
- **Building policies and procedures**
- **Link to Customer Satisfaction survey**
- **Building amenities**
- **Energy Star information**
- **Local events, weather, traffic info.**

Questions/Follow up



Capital Area Reconfiguration (CAR) Update

Bob Burns, Director, Real Estate Division









DTMB

Purpose

- Approximately 2,000 employees from multiple agencies will be relocated in several phases to:
  - Align related Michigan State Police (MSP) functions in the same or adjacent buildings.
  - Align related Department of Health and Human Services (DHHS) functions in the same or adjacent buildings.
  - Vacate Capitol View Building for Senate ownership.

[Speaker Notes For Slide: 13]

…is one of the largest relocation projects in recent years, which will relocate approximately 2,000 employees in the Lansing area.

I have include d some slides for your review in the packet, which I will reference in my discussion.

This project has three major goals:
Align most Michigan State Police functions in the same or adjacent buildings.
Align many Department of Health and Human Services functions in the same or adjacent buildings.
Vacate Capitol View Building for Senate ownership.

Purpose

- Public Safety Campus
  - Located at the State's Secondary Complex in Dimondale:
  - General Office Building (GOB)
- Program adjacencies include:
  - MSP Headquarters
  - State Emergency Operations Center (SEOC)
  - Other Lansing-area MSP-related functions
  - Joins the State Police Training Academy, Laboratory, 1st District Post and warehouse functions already located at the Secondary Complex.

[Speaker Notes For Slide: 15]

More specifically…

Begins the creation of a Public Safety Campus at the Secondary Complex, adding most major functions of the Michigan State Police to the General Office Building, which will soon include the State Emergency Operations Center, which is under construction as an addition to the GOB.

Plus:
Michigan Public Safety Communications System (MPSCS)
DTMB-IT Cyber Security
And other functions related to MSP will moving into the Building.

By moving MSP to Secondary Complex,. They will join the State Police Training Academy, Laboratory, 1st District Post and warehouse functions.

Purpose

- Supports the creation of a Health and Human Services Campus
  - Two adjacent buildings on Grand Avenue in Lansing
    - Grand Tower Building (235 S. Grand Ave.)
    - Current Michigan State Police (MSP) Headquarters Building (333 S. Grand Ave.)

[Speaker Notes For Slide: 17]

This project also…

…Begins the creation of a Health and Human Services Campus for the newly created DHHS within two adjacent buildings on Grand Avenue.
Grand Tower Building (235 S. Grand Ave.) which formerly housed the DHS executive offices and other functions.
Current MSP Headquarters Building (333 S. Grand Ave.)

Completed Moves

- Project Began in May, 2015
- Approximately XXX + staff already moved:
  - DTMB-ORS – To Mason
  - Multiple Licensing and Regulatory Affairs (LARA) programs out of GOB: MIOSHA, Wage and Hour Program, Liquor Control Commission vacated to the Mason Building, Constitution Hall and other locations.
  - Several other related moves align similar functions of LARA, including Department of Insurance and Financial Services (DIFS).
  - Some MSP functions out of 333. S. Grand Avenue and Collins Road have moved to GOB.

[Speaker Notes For Slide: 19]

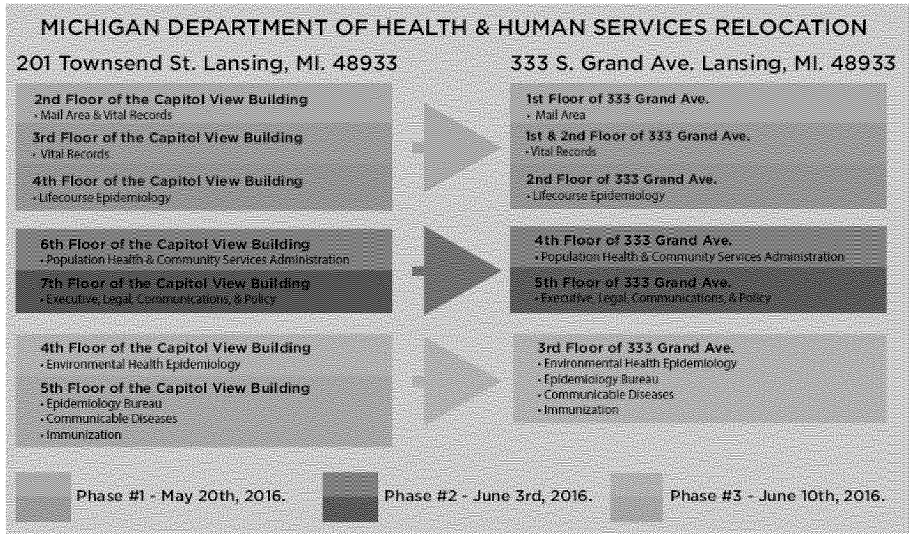
So far, significant progress made. xxxx staff have already moved.

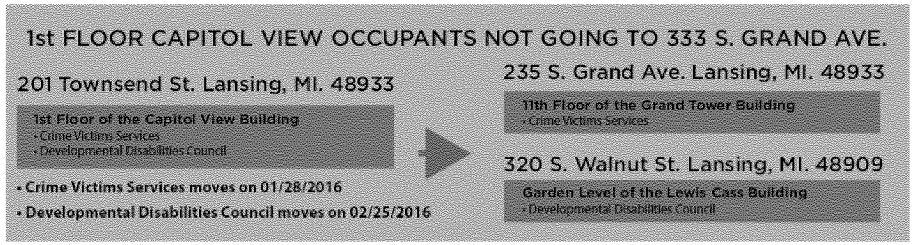
The General Office Building is nearly empty.
Moving out included Office of Retirement Systems, and several LARA functions including:
MIOSA, Wage and Hour Program and Liquor Control

The Mason Building, having completed the renovation is nearly full. One small group will be moving in shortly.

Remaining Moves Timeline

Capital Area Reconfiguration
Move Timeline updated on 01/26/16





*Details about **Aging & Adult Services Agency** and the **Business Integration Center** are being developed and will be posted soon.

[Speaker Notes For Slide: 21]

moves dates listed, and I won't go into that detail here, so in short:

1200 xxxx personnel have yet to move…

xxxxxxxx

Other misc. moves are being scheduled by both the agencies impacted, to further align functions, or this project.

-FBSA has also been caugt up in this. Currently remodeling the State W arehouse complex, Bldg 100 to house all of FBSA.

This move will happen in the spring,

Senate will be handling their own move.

Efficiencies

- To meet deadlines:
  - Tenant agencies will move into existing floor layouts wherever possible.
  - Accommodations/alterations are being made to existing workspace only if:
    - there is no impact to the completion schedule.
    - workstations are being added to a floor.
    - can be accomplished within budget and standards.

[Speaker Notes For Slide: 23]

To meet deadlines and save money, we have been forced to do things a little differently, which has been hard on some clients.

Tenant agencies will move into existing floor layouts wherever possible.

Drop into existing furniture without alterations – which is not typical.

Accommodations/alterations are being made to existing workspace only if:
there is no impact to the completion schedule.
workstations are being added to a floor.
can be accomplished within workstation size limits.
DTMB working closely with DHHS, MSP, the Senate Business Office and all contractors.

Customer Service

- To support an efficient process with minimal disruption on personnel:
  - Move management contractor.
  - Single move.
  - Weekend moves whenever possible.

[Speaker Notes For Slide: 25]

To Ease Burden on Personnel impacted by these moves..

Move management contractor aids in communication and planning.

Reduces downtime, aids in packing, provide “change management” program to maintain morale.

Few groups moving more than once.

Weekend end moves: employees return on Monday to their new location.

We survey all staff after every move to make sure we are serving the client.

Customer Service

- Post Move Survey:
  - Packing/moving
  - Communication/timely information
  - Parking
  - Badge/access
  - Printer/telephone/computer functional
  - Workplace ready for use
  - All belongings/crates delivered

[Speaker Notes For Slide: 27]

The most import things we as a client service agency can do is learn from this experience, so we can serve the customers better as CASR moves forward and in future projects.

We are doing post move surveys, whose scores are reported upward to DTMB leadership.

After every move we ask every person about the follow items, to make sure my team, the furniture team, telecom and all others have provide a solid customer experience.

Customer Service

- Survey Results:
  - DIFS 7th Floor Move - Monday, May 11, 2015:
    - Overall Mean Score: 4.69/5.00
  - DIFS 6th Floor Move - Monday, May 18, 2015:
    - Overall Mean Score: 4.74/5.00
  - DIFS 8th Floor Move - Monday, June 1, 2015:
    - Overall Mean Score: 4.58/5.00
  - ORS 4th Floor S&W and 5W - Monday, June 15, 2015:
    - Overall Mean Score: 4.53/5.00
  - ORS 3rd Floor & 5th S - Monday, June 29, 2015:
    - Overall Mean Score: 4.54/5.00
  - ORS 4th Floor E & 5th E - Monday, July 13, 2015:
    - Overall Mean Score: 4.59/5.00
  - MSP to GOB 1st B wing and 2 connector area-Monday December 14, 2015:
    - Overall Mean Score: 4.52/5.00

[Speaker Notes For Slide: 29]

These items are averaged into a 5 pt scale. So far we done well on average, but have identified areas of weaknesses that we have addressed throughout the process.

For one, we continue to work on our telecom communication and performance issues.

Customer Service – Lessons Learned

- Survey results
- Project Management
- Challenged to way we do things: “As-Is” model
- Applying lessons to all future moves

[Speaker Notes For Slide: 31]

Applying the procedures for behind the scenes communications with our other DTMB partners and contractors to furniture moves. – Telecom, Field Services , Furniture contractor
Project has challenged the typical way of doing a move and space reconfiguration. – Can we do is “As-Is”?
Manage leadership expectations for “As-is” space delivery.
Better integrate Design and Construction and Real Estate projects

Questions/Follow up



Energy Star and Statewide Benchmarking

Keith Paasch, Director, Building Operations Division



DTMB

Energy Star and Statewide Benchmarking

- DTMB partnered with the Department of Energy to benchmark state facilities for energy consumption in EPA ENERGY STAR Portfolio Manager
- This initiative targets all state-owned facilities with 20,000 square feet and are occupied by at least 80 full-time employees
- DTMB, DHHS, DMVA, MDOC, MDOT and MSP have 1,029 facilities benchmarked

Energy Star and Statewide Benchmarking

- Top performing buildings that score 75 or better may be eligible to receive an ENERGY STAR Certification
- Buildings that score 75 or higher consume 35% less energy on average
- Facilities that don't qualify for an ENERGY STAR score are rated based on their source Energy Use Intensity (EUI)
  - EUI is calculated by dividing the total annual energy consumed, by the total gross floor area

Energy Star and Statewide Benchmarking

25% of DTMB facilities were awarded the ENERGY STAR Certification in 2015

- Lewis Cass Building
- Constitution Hall
- Ellis Lottery Building
- Flint State Office Building
- Jerome T. Hart Building
- Traverse City State Office Building

Energy Star and Statewide Benchmarking

MI Energy Star is a mobile application integrated with ENERGY STAR Portfolio Manager

- High-level snapshot of the State's energy performance

www.mienergystar.com

Login: som

Password: 0@Michigan

Energy Star and Statewide Benchmarking

- DTMB installing utility sub-meters to monitor energy use
- Create an interface between ENERGY STAR and sub-meters
- Working with the Department of Energy to encourage cities and other local governments, to benchmark public buildings

Questions/Follow up



National Association of State Facilities Administrators



National Association of State Facilities Administrators

- To be added to the NASFA directory, please go to the website at www.NASFA.net and click “Join NASFA” which is located in the top right corner of the page.

- Membership is held by the State, which means any State employee that works with state facilities is welcome to participate, including those from different agencies and departments.

Questions/Follow up



DTMB Video

- Will know after Tuesday if we can show the video

Questions/Follow up



DTMB
Facilities and Business Services Administration

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Michael A. Turnquist, Senior Deputy Director
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DTMB

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Customer Satisfaction Survey - Results

- FBSA is targeting the following areas to improve customer satisfaction:
  - Communication
  - Timeliness/Urgency
  - Education – SLA's
  - Follow-up
  - Achieving a "Wow"



Action Items

- Communication:
  - Implement an “Ask FBSA” function using the Facility Building Intranet pages.
  - Hold regular “Engagement Meetings” with all agencies to validate customer expectations and delivery.
  - Implement common software applications that would allow Agencies to monitor project status and support move requests.
  - Establish and communicate to our customers, dependable timelines and clear scope of services.
  - Proactively provide status updates to our customers.

Action Items

- Timeliness/Urgency:
  - Evaluate project workloads to determine staffing needs.
  - Improve turnaround times by recommending approval. process changes and amendments to Administrative Rules.
  - Condense timelines on SAB approvals on smaller CCO/Construction items in leased facilities.
  - Simplify leasing regulations, statutes and requirements to improve efficiency.

Action Items

- Voice of the Customer – Engage & Report:
  - Timely and effective planning and status reporting. Reach out to our Customers **before** they reach out to us.
  - Investigate job performance survey options
    - Evaluate, acknowledge and take action on all surveys received.



Next Steps

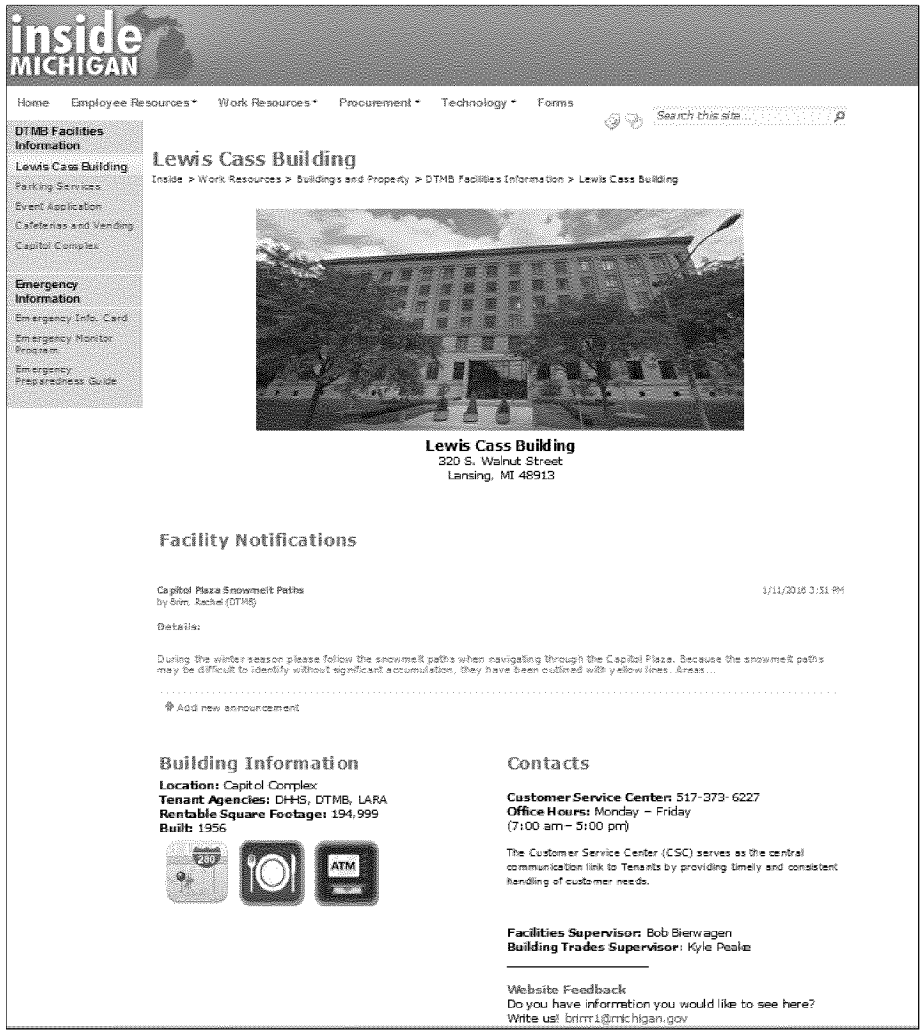
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- Implementation of new Facilities/Occupancy Planning/Project Management platform – Including other Agencies.
- “Achieving the Wow”.


opportunity

Questions/Follow up



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New building webpages will roll out this year, with opportunity to include:

- **Quick links to the Service Catalog, building agencies, emergency monitor training**
- **Cafeteria hours/menu/locations**
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Capital Area Reconfiguration (CAR) Update

Bob Burns, Director, Real Estate Division









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  - Vacate Capitol View Building for Senate ownership.

[Speaker Notes For Slide: 14]

…is one of the largest relocation projects in recent years, which will relocate approximately 2,000 employees in the Lansing area.

I have include d some slides for your review in the packet, which I will reference in my discussion.

This project has three major goals:
Align most Michigan State Police functions in the same or adjacent buildings.
Align many Department of Health and Human Services functions in the same or adjacent buildings.
Vacate Capitol View Building for Senate ownership.

Purpose

- Public Safety Campus
  - Located at the State's Secondary Complex in Dimondale
  - General Office Building (GOB)
- Program adjacencies include:
  - MSP Headquarters
  - State Emergency Operations Center (SEOC)
  - Other Lansing area MSP-related functions
  - Joins the State Police Training Academy, Laboratory, 1st District Post and warehouse functions already located at the Secondary Complex.

[Speaker Notes For Slide: 16]

More specifically…

Begins the creation of a Public Safety Campus at the Secondary Complex, adding most major functions of the Michigan State Police to the General Office Building, which will soon include the State Emergency Operations Center, which is under construction as an addition to the GOB.

Plus:
Michigan Public Safety Communications System (MPSCS)
DTMB-IT Cyber Security
And other functions related to MSP will moving into the Building.

By moving MSP to Secondary Complex,. They will join the State Police Training Academy, Laboratory, 1st District Post and warehouse functions.

Purpose

- Supports the creation of a Health and Human Services Campus
  - Two adjacent buildings on Grand Avenue in Lansing
    - Grand Tower Building (235 S. Grand Ave.)
    - Current Michigan State Police (MSP) Headquarters Building (333 S. Grand Ave.)

[Speaker Notes For Slide: 18]

This project also…

…Begins the creation of a Health and Human Services Campus for the newly created DHHS within two adjacent buildings on Grand Avenue.
Grand Tower Building (235 S. Grand Ave.) which formerly housed the DHS executive offices and other functions.
Current MSP Headquarters Building (333 S. Grand Ave.)

Completed Moves

- Project Began in May, 2015
- Approximately XXX + staff already moved:
  - DTMB-ORS – To Mason
  - Multiple Licensing and Regulatory Affairs (LARA) programs out of GOB: MIOSHA, Wage and Hour Program, Liquor Control Commission vacated to the Mason Building, Constitution Hall and other locations.
  - Several other related moves align similar functions of LARA, including Department of Insurance and Financial Services (DIFS).
  - Some MSP functions out of 333. S. Grand Avenue and Collins Road have moved to GOB.

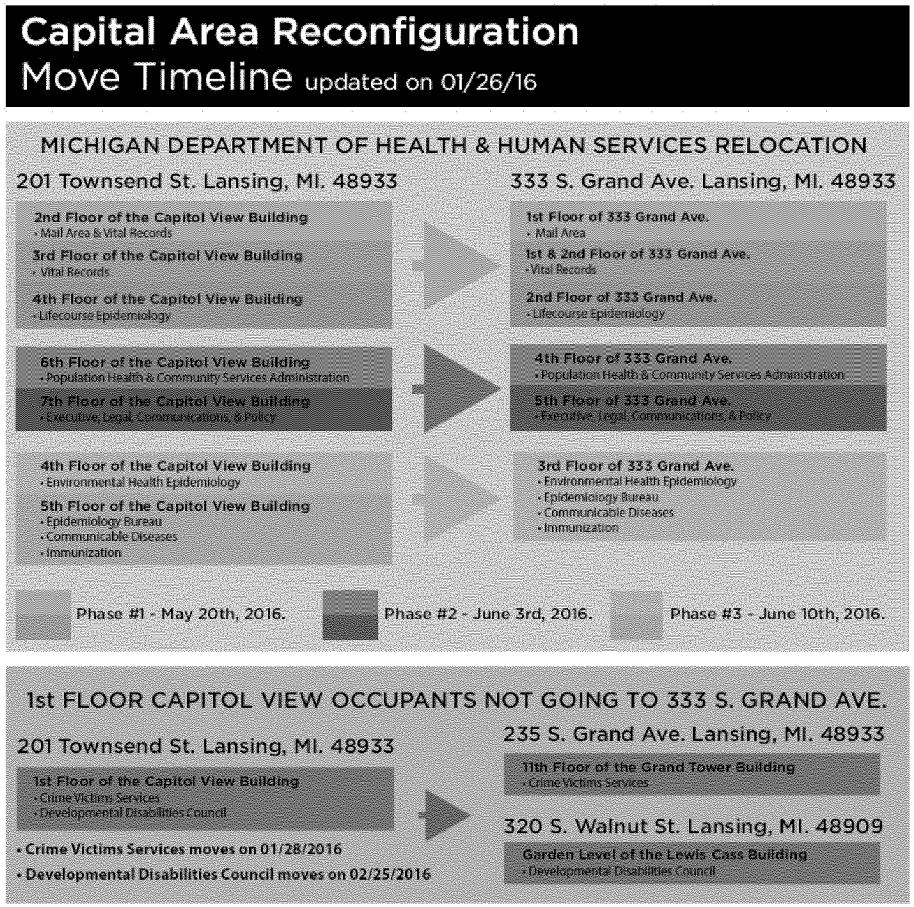
[Speaker Notes For Slide: 20]

So far, significant progress made. xxxx staff have already moved.

The General Office Building is nearly empty.
Moving out included Office of Retirement Systems, and several LARA functions including:
MIOSA, Wage and Hour Program and Liquor Control

The Mason Building, having completed the renovation is nearly full. One small group will be moving in shortly.

Remaining Moves Timeline



*Details about **Aging & Adult Services Agency** and the **Business Integration Center** are being developed and will be posted soon.

[Speaker Notes For Slide: 22]

moves dates listed, and I won't go into that detail here, so in short:

1200 xxxx personnel have yet to move…

xxxxxxxx

Other misc. moves are being scheduled by both the agencies impacted, to further align functions, or this project.

-FBSA has also been caugt up in this. Currently remodeling the State W arehouse complex, Bldg 100 to house all of FBSA.

This move will happen in the spring,

Senate will be handling their own move.

Efficiencies

- To meet deadlines:
  - Tenant agencies will move into existing floor layouts wherever possible.
  - Accommodations/alterations will be made to existing workspace only if:
    - there is no impact to the completion schedule
    - workstations are being added to a floor
    - accomplished within budget and standards

[Speaker Notes For Slide: 24]

To meet deadlines and save money, we have been forced to do things a little differently, which has been hard on some clients.

Tenant agencies will move into existing floor layouts wherever possible.

Drop into existing furniture without alterations – which is not typical.

Accommodations/alterations are being made to existing workspace only if:
there is no impact to the completion schedule.
workstations are being added to a floor.
can be accomplished within workstation size limits.
DTMB working closely with DHHS, MSP, the Senate Business Office and all contractors.

Customer Service

- To support an efficient process with minimal disruption on personnel:
  - Move management contractor
  - Single move
  - Weekend moves whenever possible

[Speaker Notes For Slide: 26]

To Ease Burden on Personnel impacted by these moves..

Move management contractor aids in communication and planning.

Reduces downtime, aids in packing, provide “change management” program to maintain morale.

Few groups moving more than once.

Weekend end moves: employees return on Monday to their new location.

We survey all staff after every move to make sure we are serving the client.

Customer Service

- Post Move Survey:
  - Packing/moving
  - Communication/timely information
  - Parking
  - Badge/building access/parking
  - Printer/telephone/computer functional
  - Workplace ready for use
  - All belongings/crates delivered

[Speaker Notes For Slide: 28]

The most import things we as a client service agency can do is learn from this experience, so we can serve the customers better as CASR moves forward and in future projects.

We are doing post move surveys, whose scores are reported upward to DTMB leadership.

After every move we ask every person about the follow items, to make sure my team, the furniture team, telecom and all others have provide a solid customer experience.

Customer Service

- Survey Results:
  - DIFS 7th Floor Move - Monday, May 11, 2015:
    - Overall Mean Score: 4.69/5.00
  - DIFS 6th Floor Move - Monday, May 18, 2015:
    - Overall Mean Score: 4.74/5.00
  - DIFS 8th Floor Move - Monday, June 1, 2015:
    - Overall Mean Score: 4.58/5.00
  - ORS 4th Floor S&W and 5W - Monday, June 15, 2015:
    - Overall Mean Score: 4.53/5.00
  - ORS 3rd Floor & 5th S - Monday, June 29, 2015:
    - Overall Mean Score: 4.54/5.00
  - ORS 4th Floor E & 5th E - Monday, July 13, 2015:
    - Overall Mean Score: 4.59/5.00
  - MSP to GOB 1st B wing and 2 connector area-Monday December 14, 2015:
    - Overall Mean Score: 4.52/5.00

[Speaker Notes For Slide: 30]

These items are averaged into a 5 pt scale. So far we done well on average, but have identified areas of weaknesses that we have addressed throughout the process.

For one, we continue to work on our telecom communication and performance issues.

Customer Service – Lessons Learned

- Survey results
- Project Management
- Challenged the way we do things: “As-Is” model
- Applying lessons to all future moves

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[Speaker Notes For Slide: 32]

Applying the procedures for behind the scenes communications with our other DTMB partners and contractors to furniture moves. – Telecom, Field Services , Furniture contractor
Project has challenged the typical way of doing a move and space reconfiguration. – Can we do is "As-Is"?
Manage leadership expectations for "As-is" space delivery.
Better integrate Design and Construction and Real Estate projects

Questions/Follow up



Energy Star and Statewide Benchmarking

Keith Paasch, Director, Building Operations Division



DTMB

Energy Star and Statewide Benchmarking

- DTMB partnered with the Department of Energy to benchmark state facilities for energy consumption in EPA ENERGY STAR Portfolio Manager.
- This initiative targets all state-owned facilities with 20,000 square feet and are occupied by at least 80 full-time employees.
- DTMB, DHHS, DMVA, MDOC, MDOT and MSP have 1,029 facilities benchmarked.

Energy Star and Statewide Benchmarking

- Top performing buildings that score 75 or better may be eligible to receive an ENERGY STAR Certification.
- Buildings that score 75 or higher consume 35% less energy on average.
- Facilities that don't qualify for an ENERGY STAR score are rated based on their source Energy Use Intensity (EUI).
  - EUI is calculated by dividing the total annual energy consumed, by the total gross floor area.

Energy Star and Statewide Benchmarking

25% of DTMB facilities were awarded the ENERGY STAR Certification in 2015:

- Lewis Cass Building
- Constitution Hall
- Ellis Lottery Building
- Flint State Office Building
- Jerome T. Hart Building
- Traverse City State Office Building

Energy Star and Statewide Benchmarking

MI Energy Star is a mobile application integrated with ENERGY STAR Portfolio Manager.

- High-level snapshot of the State's energy performance

www.mienergystar.com

Login: som

Password: 0@Michigan

Energy Star and Statewide Benchmarking

- DTMB installing utility sub-meters to monitor energy usage.
- Create an interface between ENERGY STAR and sub-meters.
- Working with the Department of Energy to encourage cities and other local governments to benchmark public buildings.

Questions/Follow up



National Association of State Facilities Administrators



National Association of State Facilities Administrators

- To be added to the NASFA directory, please go to the website at www.NASFA.net and click “Join NASFA” which is located in the top right corner of the page.

- Membership is held by the State, which means any State employee that works with state facilities is welcome to participate, including those from different agencies and departments.

Questions/Follow up



Facilities and Business Services Administration
2015 Accomplishments

Real Estate Division

- **Lease Savings and Portfolio**
  - In FY 2015, DTMB Real Estate Division has eliminated 10 leased facilities, totaling 159,080 square feet of space. This totals $2.1 million worth of annual base rent eliminated through the maximization of state-owned buildings, moving personnel into other existing leases, and reducing workstations sizes.

- **Real Estate Successful Audit**
  - The DTMB-Real Estate Division (RED) recently underwent an external audit, performed by the Legislature's Office of the Auditor General (OAG). Real Estate was rated as "Effective" the OAG's highest rating. The audit only made only one recommendation, noting only a reportable (minor) condition (of which RED agrees).

- **High-Profile Projects**
  - *Marshal Regional Law Enforcement Center:* Completed lease and construction of the new Marshal Regional law Enforcement Center. This project collocates the Calhoun County Sheriff's Office, City of Marshal and the Michigan State Police in a regional law enforcement center, combining the three agencies into a single location.
  - *Public Service Commission:* Finalized relocation of the Public Service Commission into an energy efficient, cost-effective location in the Lansing area after being forced to relocate after a flood.
  - *Gaylord Service Center Expansion:* The State once maintained more than 12 State of Michigan leased facilities throughout the City of Gaylord. In 2013 eight were combined into a single building. This year, the Michigan State Police consolidated an additional three leased locations into the facility, bringing the total consolidation of eleven facilities into one. The center not includes the MSP, DOS, DMVA, LARA and DHHS.

- **State as Lessor – income year-to-date**
  - 33 State as Landlord Leases totaling $2.6 million in annual rent to the State.

- **Capitol Area Reconfiguration (CAR)**
  - Moved over 730 of staff from May 2015 to the present.
  - In post-move customer surveys, personnel moving to Mason rated gave DTMB a 4.61 out of 5 score for move satisfaction.
  - Project is 50% complete and is on time and on budget.

- **Land Sales**
  - Camp Manistique, DOC Property in Manistique, MI. Private sale for $150,000, exceeding appraised value and allowing for the creation of a new business in the area.

- **Projects Completed**
  - So far in 2015, has completed 88 interior design and minor construction projects.
  - So far in 2015 have processed 321 leasing and land-related transactions ranging from lease acquisitions, land sales, easements, lease adjustments, lease cancellations and more.

Design and Construction Division

- Complete renovation of the Stevens T. Mason Building. This $28M project included all new mechanical, electrical, along with interior finishes.

- DOC Hiawatha Video Management and Perimeter Surveillance Enhancement Project. This $3.75M project also included perimeter security and sally port improvements, and fire alarm system upgrades, which allowed the department to reopen the closed Kinross/Hiawatha correctional facility. The initial work which was intended to transfer 1,200 inmates was initially planned to take 22 months but then shorten to 10. The work was completed as requested by DOC.

- Worked with DNR in managing the Wilderness State Park Lakeshore Redevelopment Master Plan, which was awarded the 2015 Planning Excellence Award from the Michigan Chapter of the American Planning Association.

Building Operations Division

- Recycling: DTMB increased recycling efforts and was able to make money for the state by recycling old materials in FY 2015:

Metal:	$6,691.55
Wood Palettes:	$290.25
Lighting:	$25,085.43
Paper:	$81,818.97
TOTAL:	$114.606.20

- ENERGY STAR: DTMB has six building receive the ENERGY STAR award in 2015 for the first time.
  Constitution Hall
  Flint State Office Building
  Jerome T. Hart Building/Saginaw State Office Building
  Lewis Cass Building
  Lottery Building
  Traverse City State Office Building

  ENERGY STAR designation are given for top performing buildings in energy efficiency. DTMB anticipates more of its building qualifying as new energy metering is installed.

- Frank Kelley Walkway Fountain: The fountain on the Frank Kelley Walkway was decommissioned in the early 2000's because of budget restraints. Lack of use contributed to deterioration and made the fountain inoperable. Previously bids were received to fix the fountain that would have cost the state up to $150,000. In 2015 a team of DTMB employees under-took the challenge of restoring the fountain to its former glory and were able to get the fountain working again for only $5,000 in parts and materials.

Health and Safety

- Tower Rescue Scenario/Training Exercise was held on Wednesday, October 28, 2015 in Perry, Michigan which was a joint effort from Department of Technology Management and Budget Michigan Public Safety Communication Systems (MPSCS) Steeplejacks, Region 1 Urban Search and Rescue (USAR) Team, Shiawassee County Emergency Management, Shiawassee County Central Dispatch (911), Perry Area Fire Department, DTMB–MPSCS Network Communication Center (NCC), Michigan State Police (MSP) Aviation Unit, and DTMB Health and Safety.

Message

From: Gonzalez, Tonyia (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11a3789f4e8f467397d289de825b44be-GonzalezT1]
Sent: 1/29/2016 7:30:52 AM
To: Turnquist, Michael (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dea0a72acd8a4bd481c1de291286ac0b-Turnquist M]
Subject: RE: Tonight's Headlines

[redacted]

Kerri just mentioned the SEOC didn't look the greatest while you were touring w/Brom and David yesterday – lots yet to be done – yikes!

teg

From: Turnquist, Michael (DTMB)
Sent: Friday, January 29, 2016 7:18 AM
To: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: Fwd: Tonight's Headlines

We spent a lot of time on this last night. [redacted]. Our water had nothing to do with the Lead. Rather we received notice from the city about another chemical concern

Sent from my iPhone

Begin forwarded message:

From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 8:01:35 PM EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Subject: Tonight's Headlines

Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.

Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.

http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html

Freep:

http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:

http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

Associated Press:

http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/

Time:

http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs

Public Information Officer

Dept. of Technology, Management and Budget

O: 517-241-7422

C: 517-303-4038

buhsc@michigan.gov



From: Christensen, Chris (DTMB)
Sent: Monday, October 05, 2015 3:51 PM
To: Turnquist, Michael (DTMB)
Subject: RE: Security

We are working on finding out additional information. We just spoke with Mick Noonan to see if we can better understand what they need.

Chris Christensen
Director of Office of Infrastructure Protection
Department of Technology Management & Budget
Office: (517) 241-2188
Cell: (517) 243-8157
Christensenc4@michigan.gov
DTMB

From: Turnquist, Michael (DTMB)
Sent: Monday, October 5, 2015 3:30 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Security

Did you connect with Brom on this? Do you need anything from our Team supporting Flint? Let me know, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Stibitz, Brom (DTMB)
Sent: Monday, October 05, 2015 2:55 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: Fwd: Security

Can we help with this?

Thanks.

Brom Stibitz

Begin forwarded message:

> **From:** "Hanley, Farah (DHHS)" <hanleyf@michigan.gov>
> **Date:** October 5, 2015 at 2:38:46 PM EDT
> **To:** "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>
> **Cc:** "Lasher, Geralyn (DHHS)" <lasherg@michigan.gov>, "Thompson, Sheryl D. (DHHS)" <ThompsonS2@michigan.gov>, "Hertel, Elizabeth (DHHS)" <HertelE@michigan.gov>,

"Warner, Kurt (DHHS)" <WarnerK5@michigan.gov>
Subject: RE: Security

Geralyn- Kurt is pretty sick and is out today.

Brom – Is this something you could help us with ? This is related to getting water filters out to the city of Flint. Do you need the specific address or other building information for Union Street?

From: Lasher, Geralyn (DHHS)
Sent: Monday, October 05, 2015 2:33 PM
To: Thompson, Sheryl D. (DHHS); Hertel, Elizabeth (DHHS); Warner, Kurt (DHHS)
Cc: Hanley, Farah (DHHS)
Subject: RE: Security

Warner—what can you do on this?

From: Thompson, Sheryl D. (DHHS)
Sent: Monday, October 05, 2015 2:29 PM
To: Lasher, Geralyn (DHHS) <lasherg@michigan.gov>; Hertel, Elizabeth (DHHS) <HertelE@michigan.gov>
Subject: Security

We just witnessed at GCCARD clients saw Matt Purcell with Brita box with a passionate interest I getting them. Union street is a state owned building can DTMB be contacted to assign security to the area?

At Clio Rd Sandi feels would be ok as they will be in a more secure area

Sheryl Thompson
Deputy Director of Field Ops
517-241-5954

Message

From: Pratt, Jeff (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=301f94bf017e4d3cba8805d5f378d015-Pratt Jeff]

Sent: 10/27/2015 6:14:15 PM

To: Behen, David (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea972741c5b04732b7a5b9750f524fbc-Behend]; Davenport, Rodney (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9e9b048ea39d4a8791a60429985af8c3-Davenport Rodney]; Stibitz, Brom (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b33b8ab9b5e64fda90eb5173450f9645-Stibitz Brom]; Jeffery, Phillip (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=98a48f682a7846858fae6e6c8b0cdf4f-Jefferyp]; Swanson, Eric (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b6d7f9c12e97412f815b9dcf187e145d-Swanson Eric]; Buhs, Caleb (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1ee75040bc624db596a350fb7250dbf6-Buhs Caleb_e7533f097e]; McFarlane, James (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1f45fb00f74942aa895285562d411444-McFarlane James]; Gelisse, Ashley (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1ce4da3e708b403fbc30c4fd61682a18-Gelisse Ashley]; Kopacsi, Christian (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=18058981c4a44dc199af7ed119b92f82-Kopacsi Chr]; Turnquist, Michael (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dea0a72acd8a4bd481c1de291286ac0b-Turnquist M]

CC: Christensen, Chris (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4f7f5c914f244824acdf1a8854c7217e-Christensen Chris]; Stanaway, Deb (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a3f39d1b288743b89f9dc3a7a44540f9-Stanaway Deb]; Arend-Ritter, Saige (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a577173ff73047a6b440daba6da2fc54-Arend-Ritter Saige]

Subject: Protest Event - Constitution Hall



DTMB Leadership,

For your awareness there is a protest event planned for Tuesday Oct. 27th outside Constitution Hall between 12 noon and 4:00pm. The event is a response to the water situation in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. [redacted]

Please let us know if you have any questions or require additional details.

Thanks,

Jeff

Jeff Pratt

Michigan Department of Technology, Management & Budget

Cybersecurity and Infrastructure Protection

Office of Infrastructure Protection

Cell: (517) 202-4146

Office: (517) 241-4391

From: Pratt, Jeff (DTMB)
Sent: Tuesday, October 27, 2015 6:32 PM
To: Behen, David (DTMB);Davenport, Rodney (DTMB);Stibitz, Brom (DTMB);Jeffery, Phillip (DTMB);Swanson, Eric (DTMB);Buhs, Caleb (DTMB);McFarlane, James (DTMB);Gelisse, Ashley (DTMB);Kopacsi, Christian (DTMB);Turnquist, Michael (DTMB)
Cc: Christensen, Chris (DTMB);Stanaway, Deb (DTMB);Arend-Ritter, Saige (DTMB)
Subject: Protest Event - Constitution Hall



DTMB Leadership,

For your awareness there is a protest event planned for Wednesday Oct. 28th outside Constitution Hall between 12 noon and 4:00pm. The event is a response to the water situation in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP are working together and will monitor the situation.

Please let us know if you have any questions or require additional details.

Thanks,

Jeff

Jeff Pratt
Michigan Department of Technology, Management & Budget
Cybersecurity and Infrastructure Protection
Office of Infrastructure Protection
Cell: (517) 202-4146
Office: (517) 241-4391

From: Christensen, Chris (DTMB)
Sent: Friday, January 15, 2016 10:49 AM
To: Behen, David (DTMB);Gelisse, Ashley (DTMB)
Cc: Turnquist, Michael (DTMB)
Subject: RE: Lead in Drinking Water

I will make sure the information is shared with the group. Thanks.

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI -- for your meeting with Rich today. Main question is -- where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water

Hi David,

DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

****
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From: Christensen, Chris (DTMB)
Sent: Friday, January 15, 2016 10:57 AM
To: Behen, David (DTMB);Gelisse, Ashley (DTMB)
Cc: Turnquist, Michael (DTMB)
Subject: RE: Lead in Drinking Water

This has been sent to the Logistic Chief at the SEOC.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM

To: DTMB <dtmb@michigan.gov>
Subject: Lead in Drinking Water

Hi David,

DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

****
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****

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 9:05 AM
To: Turnquist, Michael (DTMB)
Subject: CSC Question

Mike,

With all of the activity at the SEOC I have needed to rely on Brandon and my team for many of the emergency needs. I wanted to make sure it is alright with you if I have Niki Taft work out of class in the CSC office as the manager. She will know that this is only temporary, I really need to empower her to continue to support the Flint emergency.
Please let me know if that alright with you.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 1:03 PM
To: Turnquist, Michael (DTMB)
Subject: FW: CSC Question

Mike,

I wanted to make sure you are alright with this, please let me know.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 9:05 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: CSC Question

Mike,

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Please let me know if that alright with you.

Thanks,

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Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Monday, January 25, 2016 3:22 PM
To: Turnquist, Michael (DTMB)
Cc: Burns, Robert (DTMB);Phillippo, Jamie (DTMB);Droste, Kerri (DTMB);McKee, Ryan (DTMB);Doll, Jeanette (DTMB);MSP-EOC-MDTMB
Subject: Re: Flint Office Space Issue

Great thanks Mike!

Thanks Chris

On Jan 25, 2016, at 3:20 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

> Have copied in Bob and Jamie so we can support this. Thanks Chris.
>
> Sent from my iPhone
>
> On Jan 25, 2016, at 3:13 PM, Christensen, Chris (DTMB) <christensenc4@michigan.gov> wrote:
>
> > Mike,
> >
> > Will you help with getting the needed space for the Feds to come into the Flint office space. I believe we have been talking with the team once we heard of the request. This morning we understood that this was going to be available.
> >
> > Please let me know what I need to do to be able to get the space needed.
> >
> > Thanks Chris
> >
> > Begin forwarded message:
> >
> > **From:** "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
> > **Date:** January 25, 2016 at 3:08:45 PM EST
> > **To:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> > **Cc:** "Doll, Jeanette (DTMB)" <dollj@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
> > **Subject: Flint Office Space Issue**
> >
> > Chris,
> >
> > MSP has requested that we find additional space in the Flint State Office Building for additional Federal personnel that will need space in the next few days. DTMB had a meeting this morning in regards to this and after the meeting, BOD/Real Estate determined that we are at "max" in the Flint State Office Building. I asked if that meant we filled all the

cubicles or if we are at building occupancy limits. The response was that we filled the cubicles and not at occupancy limits.

Can you assist in getting traction? If we can get these Federal partners in the same area as the State personnel, they can better coordinate response efforts. I spoke with Brian Walts (Flint BTS) and he indicated that if we move 3 DHHS staff members on the 5th floor, they could setup tables capable of housing 30-40 individuals. Brian confirmed that he has space on other floors that they could sit temporarily.

Thank you,

Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

From: Christensen, Chris (DTMB)
Sent: Monday, January 25, 2016 5:49 PM
To: Turnquist, Michael (DTMB)
Cc: Burns, Robert (DTMB);Phillippo, Jamie (DTMB);Droste, Kerri (DTMB);McKee, Ryan (DTMB)
Subject: RE: Flint Office Space Issue

Mike,

The SEOC would really like to know if we are going to be able to help here. I need to give them an update this evening, please let me know what you find out.

Thanks

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 3:20 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

Have copied in Bob and Jamie so we can support this. Thanks Chris.

Sent from my iPhone

On Jan 25, 2016, at 3:13 PM, Christensen, Chris (DTMB) <christensenc4@michigan.gov> wrote:

> Mike,
>
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>
> Please let me know what I need to do to be able to get the space needed.
>
> Thanks Chris
>
> Begin forwarded message:

From: "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
Date: January 25, 2016 at 3:08:45 PM EST
To: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Cc: "Doll, Jeanette (DTMB)" <dollj@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Flint Office Space Issue

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Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

From: Christensen, Chris (DTMB)
Sent: Monday, January 25, 2016 8:19 PM
To: Turnquist, Michael (DTMB);Burns, Robert (DTMB)
Cc: Phillippo, Jamie (DTMB);Droste, Kerri (DTMB);Noonan, Michael (DTMB);McKee, Ryan (DTMB)
Subject: RE: Flint Office Space Issue

35. This includes Federal partners from FEMA, HHS, CDC and EPA.

The ideal space would be an open space that can accommodate the entire amount and also include a break-out area for meetings of about 12-15 people. I talked directly to the FEMA representative requesting the space. They will make whatever we give them work. They do not want to incur any additional costs.

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 8:06 PM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>
Subject: Re: Flint Office Space Issue

Chris, we can work out the details on providing the 12 spaces to FEMA tomorrow. The concern is that we are told there could be a total of 40 FEMA spaces needed? Can you confirm? Will need to solution another option to meet those needs if valid? Plan for taking the 12 tomorrow for short term, we will need to communicate with DHHS. Please advise, thanks

Sent from my iPhone

On Jan 25, 2016, at 7:40 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Copied Mike Noonan as well. Connected with Chris. He indicated there were 12 vacant workstations but 3 were just taken by DHHS. If we can find a spot for those 3 DHHS individuals we will be fine for the FEMA needs. Please confirm for Chris asap if we can provide these for FEMA. SEIC waiting on a confirmation. Thanks

Sent from my iPhone

On Jan 25, 2016, at 7:35 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Have copied in Chris to review our options and validate headcount. Chris, have we validated the FEMA headcount fully? The Team connected earlier with Jeanette and we have some conflicting headcounts and needs? Can we also determine who needs to be on-site vs a potential alternative site? Let us know so we can create or come up with suitable space or alternatives. Thanks. Communicate with this complete group and add those needed.

Sent from my iPhone

On Jan 25, 2016, at 5:58 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Have we determined which groups and how many people need to be in this location vs us seeking alternative space elsewhere? Can anyone house elsewhere or utilize the non traditional space noted? Looking at others in building as well. Please advise, thanks

Sent from my iPhone

On Jan 25, 2016, at 5:55 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

In our meeting we discussed the loading dock and conference rooms. The conference rooms are filling up and the dock is not going to fit many due to its shape. Keith suggested an office trailer place onsite next to the building.

We are also being asked to prepare for additional Governor's staff and additional DHHS staff as a possibility.

Bob

Sent from my iPhone

On Jan 25, 2016, at 5:33 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Are there any other non-traditional areas in the building that can be re-purposes? The request submitted is for this building due to the synergy of working with others in the building. What are the uses on the other floors in the building?

Sent from my iPhone

On Jan 25, 2016, at 4:24 PM, Phillippo, Jamie (DTMB) <Phillippoj@michigan.gov> wrote:

Mike-

Keith Paasch, Bob Burns, Larry Scates, Jim Clark and I met to discuss the request for additional space in Flint. The building is considered full, as in the office space as designed is assigned. We determined that the best way to serve our current clients and the additional resources needed to deal with this crisis may be to find additional space close by. We came up with several ideas (U of M Flint, School for the Deaf in Flint, City of Flint or FEMA bringing in trailers onsite). Maureen Bailey has confirmed 7,000 sq ft is available on Bristol Road at $12/sq. ft. plus utilities.

Please see the attached prints in reference to space. There is one group of 12 stations that was occupied by Civil Rights plus two offices originally designed for the Governor that the Governor no longer needed on the 5th floor that is highlighted in green. DHHS is taking over the space and has a reconfigure planned starting in March. DHHS is temporarily using the majority of this space until 7th floor is complete. The area reference below is highlighted in yellow within the green space. As stated below, DHHS staff are already in these station and in order for it to accommodate we would need to relocate the staff and tear down the furniture. The other rooms highlighted in orange within the green box have already been occupied by the Governor's staff as well as FEMA personnel. Two open areas are left in the building-the 5th and 6th floor lobbies. The 6th floor is already over occupancy and therefore we cannot add people here.

As for adding people in the 5th floor lobby, I'm not sure how our tenants of the floor would be with that as this floor was not supposed to be accessed by the public.

Please let us know how you would like to proceed.
Thanks,

Jamie Phillippo
Facilities & Business Services Administration
DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479
<image001.gif>

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 3:20 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Phillippo, Jamie (DTMB) <Phillippoj1@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

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Sent from my iPhone

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Thanks Chris

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From: "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
Date: January 25, 2016 at 3:08:45 PM EST
To: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Cc: "Doll, Jeanette (DTMB)" <dolli@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Flint Office Space Issue

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Thank you,

Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

<Flint Space.pdf>

From: Christensen, Chris (DTMB)
Sent: Thursday, January 28, 2016 3:54 PM
To: Buhs, Caleb (DTMB);Stibitz, Brom (DTMB);Turnquist, Michael (DTMB)
Subject: FW: Flint SOB drinking water notice action
Attachments: Flint SOB Drinking water action.JPG

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Thursday, January 28, 2016 3:53 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Flint SOB drinking water notice action

Sorry – I sent the wrong one.

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 12:49 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Flint SOB drinking water notice action

FYI

From: Walts, Brian (DTMB)
Sent: Wednesday, January 07, 2015 12:25 PM
To: Paasch, Keith (DTMB); Scates, Larry (DTMB); Uphaus, Jamie (DTMB); Noonan, Michael (DTMB); Martin, Ric (DTMB)
Subject: Flint SOB drinking water notice action

Team,

We have the notices posted and the new water dispensers have been installed at all the drinking fountain locations at the Flint State Office Building in reaction to the City of Flints notice of a violation in the drinking water standard for the water they supply to our Flint Facility. Please see photo attached. The potable water vendor couldn't deliver till Friday so we pick up the equipment and installed to avoid any extra disruption this issue may cause our tenants and visitors to the building. We worked the vendor for a new customer price so the first month rent on the dispensers was free and will only be $7.00 per month after that with a price of $4.00 per 5 gallon container of water. I have made contact with the City of Flint Water Department to gain more information on the corrective action plan and possibly the time line to correct the issue but they were unable to provide any

more information at this time. Please let me know if more action is necessary and I will keep everyone posted if I hear any new information on this issue.

Thank you,
Brian

From: Christensen, Chris (DTMB)
Sent: Thursday, January 28, 2016 4:10 PM
To: Stibitz, Brom (DTMB);Turnquist, Michael (DTMB);Buhs, Caleb (DTMB)
Subject: FW: Flint Drinking Water Issue

Other areas expressing concerning water

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Lucas, Matthew (DTMB)
Sent: Tuesday, January 6, 2015 9:22 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Drinking Water Issue

Chris,

A few of the most recent web links to your question about Flint's drinking water, most of the articles mention those with "severely compromised immune systems" infants and the elderly may face an "increased risk" and should seek advice regarding drinking water from their healthcare providers. Also says there currently is no "Boil Order"

http://www.cityofflint.com/upload/Water%20FAQs_TTHM.pdf

http://www.mlive.com/news/flint/index.ssf/2015/01/flint_water_customers_will_get.html

http://www.abc12.com/story/27776463/city-of-flint-assures-water-is-safe-to-drink

http://www.watertechonline.com/articles/169307-flint-issues-notice-of-disinfection-byproducts-in-the-citys-water-system

http://www.clickondetroit.com/news/flint-warns-some-residents-not-to-drink-water/30561974

Matthew Lucas
Michigan Department of Technology, Management & Budget
Office of Cybersecurity & Infrastructure Protection
Central Control – (517) 373-0196

From: Doll, Jeanette (DTMB)
Sent: Monday, January 4, 2016 4:15 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: AED Information

AED Message that was sent out via Govdelivery in 2014 to employees

AED Locations

AED Policy (includes check list – needs updating)

Training Contact Information for agencies

AED Mounting Information

Jeanette

INTRODUCTION **3**

SCOPE **3**

PURPOSE **3**

ASSUMPTIONS AND CONSTRAINTS **3**

DEFINITIONS **4**

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LIABILITY AND GOOD SAMARITAN LAW **5**

EQUIPMENT **6**

EQUIPMENT MAINTENANCE **6**

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Introduction

The use of an Automated External Defibrillator (AED) increases the rate of survival of personnel that may have sudden cardiac arrests. AEDs make it possible for responders to administer defibrillation prior to the arrival of professional emergency medical responders.

Sudden cardiac arrest is unpredictable and most often fatal. A person's chance of survival can be increased by establishing a chain of survival that includes cardiopulmonary resuscitation and defibrillation by responders equipped with an AED.

Scope

This document describes the policies and procedures relating to an early defibrillation program utilized in State-owned, Department of Technology, Management and Budget (DTMB)-managed facilities in the event of a medical emergency.

Purpose

The purpose of this document is to establish a consistent guideline for application, location, maintenance and other components described involving the early defibrillation program. The goal is to provide the appropriate defibrillator coverage with a response time of three to five minutes from time of incident to first shock to increase the chance of survival.

The Department of Technology, Management and Budget is committed to the safety of its building occupants. This AED program has been developed to ensure the availability, maintenance and proper use of the AEDs that are located in DTMB-managed state-owned facilities throughout the State of Michigan.

Assumptions and Constraints

The Project Implementation Plan describes the assumptions made regarding the development and execution of this document as well as the applicable constraints.

Identified assumptions and constraints are:

a) Schedule of project implementation
b) Funding allotted for purchase of AEDs and maintenance
c) Placement of one AED in the lobby of each DTMB-managed state-owned facility not already equipped with a DTMB device
d) Training of department responders
e) AED replacement pads
f) Inventory checks
g) Device back into service after use

Definitions

Automated External Defibrillator (AED): An automated computerized medical device that analyzes heart rhythm to detect cardiac arrest and delivers an electric shock to the heart (defibrillation) if necessary. It is used to restore normal heart rhythm to patients in cardiac arrest.

AED Program Coordinator: The Department of Technology, Management & Budget will provide the overall coordination of the DTMB AED program in DTMB-managed state-owned facilities.

AED Program Manager: DTMB personnel assigned to coordinate and responsible for maintaining the department's program.

Cardiopulmonary Resuscitation (CPR): Rescue breathing and external cardiac compression applied to an individual in respiratory and or sudden cardiac arrest.

Cardiac Chain of Survival: Optimizing a patient's chance for survival of sudden cardiac arrest. There are four links in the chain: early recognition, early CPR, early defibrillation, and early access to advanced cardiac life support.

Emergency Medical System (EMS): Professional community responder agency for emergency incidents, who provide medical assistance and / or ambulance transport.

Sudden Cardiac Arrest (SAC): A significant life-threatening event when a person's heart does not produce a pulse.

Training Coordinator: DTMB's Health and Safety Office is the contact for all training requirements associated with the devices.

Facility Location

Using the American Red Cross's recommendations, the devices are placed in areas that are easily accessible within the facilities. Monthly inspections of the AEDs will be facilitated.

AED Locations

Capitol Complex	**Cabinet Placement**
Constitution Hall	Atrium level Pillar AH - 5
G. Mennen Williams	Lobby area at Pillar G - 6
George W. Romney	Lobby at Pillar D - 8
Grand Tower	Lobby on Pillar A - 7
John A. Hannah	On old telephone wall facing guard desk Pillar E - 15
Lewis Cass	Garden level northwest pillar north elevator pillar E - 13
Murray D. Van Wagoner Building	Lobby wall next to ATM machine by pillar C - 15 west wall
Ottawa Building	Lobby behind guard desk behind Pillar F - 6
Richard A. Austin	Lobby area behind south security guard desk

Stevens T. Mason	Lobby area west side of Pillar N – 3; Elevator lobby 5th floor
Surplus Building 100	Inside of administration office on wall in between receptionist and pedestrian door
North Complex	**Cabinet Placement**
Records Building	In administrative office just east of the door entering the warehouse at Pillar F – 24
State Joint Laboratory	Pillar C3 – 5 in lobby
Secondary Complex	**Cabinet Placement**
Construction & Technology	Front lobby area southeast wall Pillar 5 – X
Energy Center	By loading dock (north wall) Pillar 1 – H
General Office Building	Inside hallway behind guard desk at Pillar H – 8
General Services Building	Next to fire panel between Pillars E & F – 14
MSP Annex Building	At exit door by loading dock at Pillar E – 2
MDOT Warehouse	South wall just inside of entrance Pillar U – 12
Operations Center	Front lobby by Pillar L9 – 86
Secretary of State	At alcove in front of elevators lobby Pillar K – 11
State Police Training Academy	Inside of west entrance Pillar S – 12
Vehicle & Travel Services	Front office area in southeast corner Pillar S – 2 east wall
Out State Facilities	**Cabinet Placement**
Cadillac Place	3 AEDs Security Center
Escanaba	1st Floor Elevator Lobby Pillar C – 1
Flint Office Building	1st Floor Lobby; 4th floor Elevator Lobby
Grand Rapids Office Building	1st Floor Lobby Pillar B – 5
Jackson Office Building	1st Floor Lobby Pillar C – 5
Jerome T. Hart Building	1st Floor Lobby – behind security desk
Traverse City Office Building	Ground Floor Pillar D – 9

Budget Office AEDs	**Cabinet Placement**
Romney Building (OFM)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (SBO)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (OFM)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (OIAS Admin)	Elevator lobby on column next to northwest elevator Pillar E – 8
Lewis Cass Building (OIAS HHSD)	5th Floor south wing at Pillar D – 16
MI Library (CEPI)	3rd Floor Library Side Pillar H – 6
Grand Tower (OIAS HHSD)	11th Floor south at Pillar G - 13
Hannah Building (OIAS HHSD)	Upper Level inside MDE's area at Pillar D - 14

Liability and Good Samaritan Act

Liability of Certain Persons for Emergency Care, MCL 691.1501 to 691.1507 – is commonly referred to as *The Good Samaritan Act*.

An individual who having no duty to do so in good faith voluntarily renders emergency services to another individual using an automated external defibrillator is not liable in a civil action for damages resulting from an act or omission in rendering the emergency services using the automated external defibrillator, except an act or omission that constitutes gross negligence or willful and wanton misconduct.

House Bill 4420 (1999)
An individual who having no duty to do so in good faith voluntarily renders CPR to another individual is not liable in a civil action for damages resulting from an act or omission in rendering the CPR, except an act or omission that constitutes gross negligence or willful and wanton misconduct.

The following persons are not liable in a civil action for damages resulting from an act or omission of an individual rendering emergency services using an AED, except if the person's actions constitute gross negligence or willful and wanton misconduct:

a) A physician who provides medical authorization for use of an automated external defibrillator.
b) An individual who instructs others in the use of an automated external defibrillator.
c) An individual or entity that owns, occupies, or manages the premises where an AED is located or used.

Equipment

The HeartStart FRx Defbrillator is the device approved for this program and conforms to all state and local standards. Each AED has:

a) One set of defibrillation electrodes connected to the device
b) One fast response kit containing a pair of gloves, one razor, one pair of trauma shears, one towel and one facemask barrier device
c) One infant / child key
d) Alarmed cabinet
e) AED wall sign posted above wall cabinet

Equipment Maintenance

All AED equipment and accessories shall be maintained in a state of readiness and per manufacturer guidelines:

a) The AED program manager shall be informed of changes in availability of an AED (i.e.; taken out of or returned to services);
b) The program manager shall ensure all monthly maintenance tasks are performed to include inspecting ready kit for all accessories, checking device status (green light, or beeping for service), verify pads are installed and expiration dates for the pads and battery.

c) Following use of an AED, all equipment shall be cleaned. After use, the AED will be cleaned with a soft cloth dampened with an ammonia-based cleaner, isopropyl alcohol or hydrogen peroxide.

System Verification and Review

Annual AED Program Review: The AED project manager shall conduct, document and verify system readiness, to include the following:

a) Training records for department responders
b) Equipment operation
c) Maintenance records

Periodic Systems Check: Each month, the AED project manager shall conduct and document a system check to include the following elements:

a) Fast response check
b) AED battery
c) AED operation and status

Authorized Users

Trained responders:

a) Any state employee who has successfully completed an approved CPR and AED training program through the American Red Cross or other nationally recognized CPR course.
b) Trained volunteer responder who has successfully completed an approved CPR and AED training program through the American Red Cross or other nationally recognized CPR course.
c) Anyone can, at their discretion, provide voluntary assistance to someone in a medical emergency. The extent of their response will be appropriate to training received, experience and to the extent that they are comfortable. The response may include CPR, AED or first aid.

Training

Certification Training:

a) Training on the HeartStart FRx Defibrillator is offered to DTMB responders through the department's Health and Safety Office in accordance with the American Heart Association or American Red Cross guidelines. Training will also include basic first-aid and CPR.

b) Volunteer responders will possess training that is supplied by sources outside of the DTMB. DTMB will not maintain training records for any volunteer responders.

APPENDIX

APPENDIX A

Maintenance

Philips Medical Systems HEARTSTART FRx

Periodic Checks
Other than the checks recommended after each use of the FRx, maintenance is limited to periodically checking the following:

- Check the green ready light. If the green ready light is not blinking, see Troubleshooting Tips below.
- Replace any used, damaged or expired supplies and accessories.
- Check the outside of the defibrillator. If you see cracks or other signs of damage, contact Philips for technical support.

Cleaning the FRx
The outside of the HeartStart FRx can be cleaned with a soft cloth dampened in soapy water, chlorine bleach (2 tablespoons per quart or liter of water), ammonia-based cleaners, or 70% isopropyl (rubbing) alcohol. It is recommended that the carry case be cleaned with a soft cloth dampened in soapy water. Reminders:

- Do not use strong solvents such as acetone or acetone-based cleaners, abrasive materials, or enzymatic cleaners to clean the FRx and accessories.
- Do not immerse the FRx in fluids. Do not sterilize the FRx or its accessories.

AED Troubleshooting Instructions

- If the ready light is flashing, the AED is operational.
- If the ready light is solid, the AED is in use or running a self-test. The FRx performs a daily self-test.
- If the ready light is off, the AED is chirping and the i-button is flashing: A self-test error has occurred. There is a problem with the pads, the infant/child key has been left installed or the battery power is low. Press the i-button for instructions.
  If the ready light is off, but the FRx is not chirping and the i-button is not flashing: There is no battery inserted, the battery is depleted, or the defibrillator needs repair. Insert or replace the battery and run the self-test.

As long as the FRx passes the self-test, you can be assured it is ready for use. Tests can be conducted by removing the battery for five seconds and then reinstalling it. This method will take about one minute and is only recommend when:

- The defibrillator is first put into service
- After each use
- When the battery is replaced
- When the defibrillator may have been damaged

Disposing of the FRx
The FRx and its accessories should be disposed of in accordance with local regulations.

Appendix B

AED Inventory

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
Joint Operations Center Building	2nd Floor Pillar 1-B	SN: B10A-00654	October 2015	February 2015
Library & Historical Center Building	1st Floor Pillar E-9 Inside Facilities Office	SN: B09K-03437	February 2016	February 2015
John Hannah Building	1st Floor Lobby Pillar E-15	SN: B13G-02010	June 2019	December 2015
Ottawa Building	1st Floor Lobby Pillar F-6	SN: B13G-02019	June 2019	December 2015
G. Mennen Williams Building	1st Floor Lobby Pillar G-6	SN: B13G-02065	June 2019	December 2015
Richard A. Austin Building	1st Floor Lobby Pillar X-16	SN: B13G-02067	June 2019	December 2015
VanWagoner Building	1st Floor Lobby Pillar C-15	SN: B13G-02097	June 2019	December 2015
Constitution Hall Building	Atrium Pillar AH-5	SN: B13G-02104	June 2019	December 2015
Stevens T. Mason Building	1st Floor Lobby Pillar N-3 5th Floor Elevator Lobby	SN: B13G-02106 SN: B13G-02505	June 2019	December 2015
George Romney Building	1st Floor Lobby Pillar D-8	SN: B13G-02108	June 2019	December 2015
Grand Tower Building	1st Floor Lobby Pillar A-7	SN: B13G-02506	June 2019	December 2015
General Services Building	1st Floor Between Pillars E / F - 14	SN: B13G-02111	June 2019	December 2015
Building	**Location**	**Serial Number**	**Battery Expiration Date**	**Pad Expiration Date**

Operations Center Building	1st Floor Lobby Pillar L9 - 86	SN: B13G-02207	June 2019	December 2015
Lewis Cass Building	Garden Level Elevator Lobby Pillar E-13	SN: B13G-02215	June 2019	December 2015
Physical Plant Building	Loading Dock Pillar H-1	SN: B13G-02219	June 2019	December 2015
Secretary of State Building	1st Floor Lobby Pillar K-11	SN: B13G-02261	June 2019	December 2015
Transportation Warehouse Building	Front Entrance Lobby Pillar U-12	SN: B13G-02265	June 2019	December 2015
Escanaba Building	1st Floor Elevator Lobby Pillar C-1	SN: B13G-02267	June 2019	December 2015
Hart Building	1st Floor Lobby Pillar	SN: B13G-02285	June 2019	December 2015
Flint Building	1st Floor Lobby Pillar 4th Floor Elevator Lobby	SN: B13G-02294 SN: B13G-02398	June 2019	December 2015
Traverse Building	Ground Floor Elevator Lobby Pillar G-9	SN: B13G-02297	June 2019	December 2015
Grand Rapids Building	1st Floor Lobby Pillar	SN: B13G-02300	June 2019	December 2015
Jackson Building	1st Floor Lobby Pillar B-5	SN: B13G-02302	June 2019	December 2015
MSP Annex Building	North Entrance Door Pillar E-2	SN: B13G-02309	June 2019	December 2015
State Laboratory Building	1st Floor Lobby Pillar C3-5	SN: B13G-02310	June 2019	December 2015
State Warehouse Complex Building 100	Inside Administration Office	SN: B13G-02399	June 2019	December 2015
General Office Building	1st Floor Lobby Pillar H-8	SN: B13G-02405	June 2019	December 2015
Building	**Location**	**Serial Number**	**Battery Expiration Date**	**Pad Expiration Date**
Vehicle & Travel Services Building	Administration Office Pillar S-2	SN: B13G-02412	June 2019	December 2015
Police Training Academy	1st Floor Lobby Pillar	SN: B13G-02434	June 2019	December

Building				2015
Records Building	Administration Office – entrance door into warehouse (no pillar listed)	SN: B13G-02436	June 2019	December 2015
Construction & Technology Building	Front Lobby Pillar 5 X	SN: B13G-02109	June 2019	December 2015
Cadillac Place	Security Center	SN: B13G-02464	June 2019	December 2015
Cadillac Place	Security Center	SN: B13G-02463	June 2019	December 2015
Cadillac Place	Security Center	SN: A09D-04473	September 2020	August 2017
		SN: B13G-02507	June 2019	December 2015
Will go to MSP HQs Building		**SN: B13G-02502**		
General Office Building	3rd Floor Health & Safety Office	SN: F328009	Trainer Device	

Budget Office Purchased AEDs

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
George Romney	5th Floor Elevator Lobby Pillar E-8	SN: B13G-02012	June 2019	December 2015
George Romney	6th Floor Elevator Lobby Pillar E-8	SN: B13G-02074	June 2019	December 2015

George Romney	7th Floor Elevator Lobby Pillar E-8	SN: B13G-02075	June 2019	December 2015
George Romney	8th Floor Elevator Lobby Pillar E-8	SN: B13G-02088	June 2019	December 2015
Lewis Cass	5th Floor South Wing Pillar D-16	SN: B13G-02093	June 2019	December 2015
John Hannah	Upper Level Inside MDE Office Area Pillar D-14	SN: B13G-02094	June 2019	December 2015
Grand Tower	11th Floor South Tower Pillar G-13	SN: B13G-02224	June 2019	December 2015
Library & Historical Center	3rd Floor Library Side Pillar H – 6	SN: B13G-02233	June 2019	December 2015

Gaming Control Board Purchased AEDs

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
Cadillac Place	**Concourse Level awaiting placement**	SN: B13G-02403	June 2019	December 2015
Cadillac Place	**1st Floor – Security Office**	SN: V13G-02410	June 2019	December 2015

APPENDIX C

AED MONTHLY CHECKLIST

YEAR_____ SERIAL NUMBER_____

TASK	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Battery Indicator												
Child Key												
Two Sets of Pads												
Ready Kit: Face Mask												
Scissors												
Razor												
Gloves												
Towel												
INSPECTED BY:												
Issues, Remarks: Corrective Action:												

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:00 AM
To: Scates, Larry (DTMB);Brennan, Kirk (DTMB);Clark, Jim (DTMB);Phillippo, Jamie (DTMB)
Cc: Turnquist, Michael (DTMB)
Subject: FW: SEOC Move
Attachments: image001.png

Good Morning –
See Helen's email below regarding the SEOC moves occurring on Friday. Larry and Kirk, let me know your concerns.

Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

DTMB
HELP. CONNECT. SOLVE.

From: Helen Dennis [mailto:helen.dennis@300decisions.com]
Sent: Tuesday, January 26, 2016 5:11 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: SEOC Move

Below is communication

Sent from my iPhone

Begin forwarded message:

> **From:** "Hampton, Jacqueline (MSP)" <HamptonJ3@michigan.gov>
> **Date:** January 26, 2016 at 2:04:14 PM EST
> **To:** "helen.dennis@300decisions.com" <helen.dennis@300decisions.com>
> **Subject: FW: SEOC Move**
>
> ---
>
> **From:** Hampton, Jacqueline (MSP)
> **Sent:** Tuesday, January 26, 2016 1:51 PM
> **To:** Strobel, Pamela (MSP)
> **Subject:** SEOC Move
>
> A little fix (my error)
>
> Revised

Dear State Agency Emergency Management Coordinators:

As you may have already learned, the State Emergency Operation Center (SEOC) will be relocating from 4000 Collins Road, Lansing to 7150 Harris Drive, Dimondale (known as the General Office Building – GOB) on Friday, January 29, 2016.

While the new facility may not be 100% ready for us, we are ready for it! Moving of files has already begun and staff offices will be moved over this upcoming weekend.

The SEOC will be completed sufficiently to begin operations as of Friday, January 29. Those currently working the Flint Water Emergency in the SEOC, should report to the Harris Drive SEOC on Friday, January 29 at 8 a.m. You will enter at the SW corner of the GOB (see attached map). Staff members of EMHSD will be on hand by 7:45 a.m.to greet and escort you to the new SEOC.

This has been a major project to undertake while at the same time, the SEOC has been in full activation. We ask for your patience as we all learn our way around and with new equipment. It will be different, and may take a little time to adjust. The design team has done an amazing job in providing us with a state of the art facility. As completion of the project continues, you will realize many improvements.

It may be necessary for us to "temporarily" place computers in the SEOC; therefore, you may not be placed in your permanent sitting position until early next week.

As I have mentioned to those within the SEOC throughout the week, it is important that you secure any documents or files you may have stored on the PC's or desktops at Collins Rd. by saving to a memory stick. You may also talk to the IT support within the SEOC (Rich or Jaclyn) about saving information to the S Drive. You will most likely be working on a different PC, and we want to ensure you have what you need to continue operations with as little interruption as possible. If you have books specific to your discipline, please take those with you by Thursday (if you are not working in the SEOC at this time, you should stop by before Thursday) and bring to the Harris Rd SEOC. Any materials left behind will be discarded.

New phone numbers will be established in the SEOC and will be given to you as soon as permanent locations have been placed. Until then, we recommend if someone needs to contact you, please have them contact you by your cell.

We plan to open an official "SEOC orientation" very soon, and look forward to sharing all the great upgrades to the Michigan SEOC at that time.

Jackie Hampton, Manager
Preparedness & Training Section
Emergency Management and Homeland Security
Michigan State Police
4000 Collins Road
Lansing, MI 48910
TX: 517-333-5051

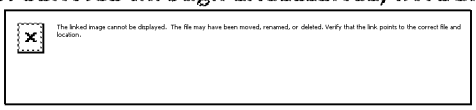
PLEASE NOTE: Effective **February 1, 2016**, the **Preparedness & Training Section/Emergency Management and Homeland Security Division** is moving.

My new contact information will be:
Phone: 517-284-3973
Fax: 517-284-3857

Physical Address:
7150 Harris Drive
Dimondale, Michigan 48821

Mailing Address:
PO Box #30634
Lansing, Michigan 48909

"A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY"



From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:49 AM
To: Turnquist, Michael (DTMB)
Subject: RE: SEOC Move

Think I copied you on my follow up to Kirk and Larry?? (I meant to anyway ;0)

Kirk and Larry seemed quite concerned yesterday when they told me about this. Helen seems to have everything under control. I checked in with Jim this morning and he does not seem concerned (although the number of people appear to be more than he had thought).

Certificate of Occupancy will be huge today. For now – at the moment, I think we are good. Will see once Larry and Kirk get in to get specifics on what concerns they have. And then….whether we get C of O.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Wednesday, January 27, 2016 7:45 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: SEOC Move

Did you receive any feedback? Do I need to emphasize getting this area ready?

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:00 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Brennan, Kirk (DTMB) <BrennanK1@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
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Preparedness & Training Section
Emergency Management and Homeland Security
Michigan State Police
4000 Collins Road
Lansing, MI 48910
TX: 517-333-5051

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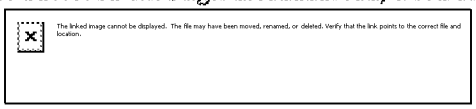
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Mailing Address:
PO Box #30634
Lansing, Michigan 48909

"A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY"



Subject: 3:30 - 4:00 - FOIA Request From the Detroit Free Press Re: Flint Water
Location: Cass Building - 2nd Floor - Cass Innovation Room

Start: Fri 2/5/2016 3:30 PM
End: Fri 2/5/2016 4:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Trakul, Pamela (DTMB)
Required Attendees: Stibitz, Brom (DTMB); Buhs, Caleb (DTMB); Buckberry, Gary (DTMB); Christensen, Chris (DTMB); Turnquist, Michael (DTMB); Brownlee, Jeff (DTMB)
Optional Attendees: Knapp, Kathy (DTMB); Gonzalez, Tonyia (DTMB); Fortino, Diane (DTMB)

See FOIA request below.
Pam 2/5/2016

From: Dolan, Matthew [mailto:msdolan@freepress.com]
Sent: Thursday, February 04, 2016 4:49 PM
To: DTMB <dtmb@michigan.gov>
Subject: FOIA request from the Detroit Free Press, RE: Flint water

Request for Public Record

To: FOIA Coordinators via email

I am a person as defined under Michigan FOIA. Please accept this correspondence as a request pursuant to the Michigan Freedom of Information Act (FOIA) Michigan Compiled Laws §15.231 to §15.246 *et seq*., the Michigan Constitution and common law, and the U.S. Constitution, for certain public documents hereinafter specified.

Date of Request: 2/4/16 **Time:** 4:40 p.m. via email

Person Requesting Record: Matthew Dolan Phone: 313-223-4743

Mailing address: Detroit Free Press

160 W. Fort Street

Detroit, MI 48226

Email Address: msdolan@freepress.com **Fax:** n/a

Delivery Specifications:

Please select the quickest form to be able to view the documents:

☐ **Email:** to requestor at the email address above if possible, and if not please mail to the address above.

∟**In-office Inspection:** Please contact me with an acceptable contact, time, and date when I may appear for inspection and possible scanning of documents.

∟**Pick- up:** Please contact me with an acceptable contact, time, and date when I may pick up the documents.

Auditor or Attorney: _____ Contact: _____

Media Specification: Paper Copies or Email attachment less than 20 MB, CD-ROM or DVD, unless certain records are not available in computer format, in which case response by fax or in-person viewing is preferred

Records requested: The records and documents I am requesting are all those relating to:

Copies of the documents, including but not limited to emails already requested by and provided to Progress Michigan or those associated with the organization related to any and all discussion of Flint's water supply, including but not limited to contaminant such as lead and copper in the water as well as any and all discussion of Legionnaire's disease in Genesee County, Mich.

For the purposes of this request, the term "**you**" or "**your**" refers to public body generating or maintaining the public records requested in this request, and to which this request is directed, whether that be an agency, municipality, office, county, or any other entity subject to disclosure under this act; the term "**records**" refers to all documents, regardless of physical form (including without limitation papers, reports, notes of telephone conversations, telephone call messages, studies, proposals, indices, letters, messages, faxes, minutes, logs, journal entries, calendars, and computer-based or computer-generated materials including e-mail, or any other documentation of any kind of any and all kind) of or belonging to any department, agency, service area, board or other subdivision of the public body. "Records" shall include drafts of records to the extent permitted by law; The term "**email**" includes any electronic message and any attachment to any such message, and specifically includes emails sent or received by an officer, agent, or employee using an email address other than that person's official government issued email address if sent or received while on duty, using a government computer, in a government building, sent or received using a government contact list, or other using any other government resource.

Michigan law requires you to respond to this request not more than five (5) days from your receipt of this request, but you are asked to expedite this request if possible. If this request is sent by fax or email, the time to comply begins the day after the faxed request is sent to you. If your agency does not maintain these public records, please let my designated auditor know who does, and include the proper custodian's name and address. If this fax request does not go directly to the office of the FOIA coordinator, you must deliver it there immediately. If you deny any part of this request, please indicate the name and position of the person too who an appeal should be directed prior to instituting suit, so that needless litigation in which costs, damages, and attorney fee may be taxed against you might be avoided.

Take notice of the penalties and consequences for failure to comply with this request: Willful violation of FOIA by refusing to disclose or delaying in disclosing or providing copies of a public record, may result in the court awarding in addition to any actual or compensatory damages, award punitive damages in the amount of $500 to the person seeking the right to inspect or receive a copy of a public record. Reasonable attorneys' fees, costs, and disbursements" will be awarded to any person who prevails in an action to compel disclosure under MCLA § 15.240. If the requesting person only prevails in part, "the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

Because of the civic educational purpose of this request, I request a fee waiver and ask that you determine that a waiver or reduction of the fee is in the public interest because furnishing copies of the public record can be considered as primarily benefiting the general public." MCLA § 15.234(l)

I agree to pay any reasonable search, copying, and postage fees of not more than $2.00. If the cost would be greater than this amount, Please immediately contact me by telephone or email if you anticipate that the costs will exceed this amount, so as not to cause delay in the prompt disclosure of the records requested. I may appear in person to inspect the documents on scan them using my portable equipment. Please provide a receipt indicating the charges for each document. The Michigan FOIA law provides that, "A fee shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14 unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs. MCLA § 15.234(3).

If the documents I have requested are not subject to disclosure in their entirety, I request that you release all nonexempt portions of the documents that may be segregated and all parts of the documents that can be rendered disclosable by redaction without fee. If you determine that any of the requested documents fall within a statutory exemption, I request that you exercise your discretion to disclose those materials because of the overriding public concern about the improper use of government email systems and resources to further political agendas. As to any portion of the documents that you withhold, please state with specificity the legal and factual basis for withholding such portion. To the extent that you are unable to produce copies of or otherwise make available all records requested within the time frame provided, please notify my auditor in writing and

provide me with those records that are available within the prescribed time frame and the remainder of the records on a "rolling" basis as they become available for production.

I appreciate your anticipated prompt cooperation and will expect your response within 5 days, as required by the act. If you need further explanation of the details or the nature or scope of this request, please feel free to call me or my designated auditor or attorney specified above using the contact information provided.

Matthew Dolan
Detroit Free Press
313-223-4743 (work)
248-227-0497 (cell)
msdolan@freepress.com
@matthewsdolan

From: Jamie Tran <Jamie.Tran@us.belfor.com>
Sent: Tuesday, January 19, 2016 7:59 AM
To: Turnquist, Michael (DTMB);Tim Fagan
Subject: RE: Mid-Michigan BOMA - Thursday, January 21st

Thanks Mike, I appreciate the information! In March the discussion will be in regards to water safety and specifically dealing with concerns of Legionella. If that's a topic of interest, I'll make sure to share the invitation with you. I met with this company who will be presenting in March (Hydro Corp) and they work with a lot of older buildings where plumbing is an unknown … they create blue prints and solutions for water safety.

Thanks again and have a great day!
Jamie Tran

From: Turnquist, Michael (DTMB) [mailto:TurnquistM@michigan.gov]
Sent: Tuesday, January 19, 2016 7:08 AM
To: Tim Fagan
Cc: Jamie Tran
Subject: RE: Mid-Michigan BOMA - Thursday, January 21st

Not at this time, I just joined NASFA which is structured toward State and National Government and provides me with some connection to individuals like me that do this for other States. Thanks for reaching out, the link for NASFA is:

http://www.nasfa.net/

I will attend some BOMA events as able though, thank you.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Tim Fagan [mailto:Tim.Fagan@us.belfor.com]
Sent: Monday, January 18, 2016 12:23 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Jamie Tran <Jamie.Tran@us.belfor.com>
Subject: FW: Mid-Michigan BOMA - Thursday, January 21st

Mike

Do you have any interest in BOMA, Mid – Michigan?

Tim Fagan CR, WLS
BELFOR
PropertyRestoration
28400 Schoolcraft Rd.

Livonia, MI., 48150
734-216-0016 (c)
734-261-7764 (o)
800-421-4141 (24hr/365)
www.belfor.com

From: Jamie Tran
Sent: Monday, January 18, 2016 12:09 PM
To: Tim Fagan
Subject: FW: Mid-Michigan BOMA - Thursday, January 21st

Tim,

Happy Monday! I'm on the Mid Michigan BOMA Board and we're working to recruit new members from the area and I thought of Mike Turnquist since he's new to the area. We would love to have some involvement from the State of Michigan and its facilities organization. I don't have his email address so would you mind sharing this with him?

Thanks,
Jamie

From: Nicole Badgero [mailto:Badgero@mayottearchitects.com]
Sent: Monday, January 18, 2016 10:23 AM
To: Joe Arnold; Ayotte.Lisa@aoins.com; Blundell, Karrie; billb@bornor.com; Ebowdell@msufcu.org; Timothy Dooling; Karl Griffin (kgriffin@dartdevelopment.com); Jeremy Harrison (jharrison@theifert.com); Terry Hart; dennie.hilliard@dbiyes.com; Clint Huhn; Steve Jesnek (Steve.Jesnek@Haworth.com); Chris Kinnas (Chrisk@snellerslandscaping.com); Wayne Krupp; gina_k_may@keybank.com; 'don.mcnabb@triterra.us'; 'debra.miles@asteracu.com'; Steve Miller; 'torre@dieselfueldoctor.com'; rcm1@ibwi.com; Monty Moyer (moyerm@cooley.edu); roneil@craa.com; Steve Opper; Saxton, Robert; William Shy; eric.simon@limbachinc.com; Simon, Sharon; Shellie Starkey; Jamie Tran; Craig Trierweiler (ctrierweiler@matrixceinc.com); Jason A. Vasaris (Jason.Vasaris@allegiancehealth.org); vince.vilona@jackson.com; tlantinga@modernisticmichigan.com
Cc: Martin Polack; Gloria Lubben (glubben@securalarm.com); Alexander Jones (ajones@securalarm.com); rachelsmith@shambaugh.com; 'Paul Zemer'; blairhos@comcast.net; Lance Rice; Angie Garfield (angie.g@aireservmi.com); kburgess@pleuneservice.com; marty.riel@lansingmi.gov; hpetroff@mccardelrestoration.com
Subject: RE: Mid-Michigan BOMA - Thursday, January 21st

Last call for Thursday's meeting. I have the following RSVPs. If you would still like to attend and are not on the list below, please let me know by the end of the day today.

Also, mark your calendars for Feb. 18th for a tour of Two Men and A Truck. More details to come soon.

Thanks,

Attendees
Joe Arnold
Lisa Ayotte
Nicki Badgero
Karrie Blundell
Steve Jesnek
Tim Lantinga
Debra Miles
Steve Miller
Ray Moore
Ron O'Neil

Robert Saxton
Bob Denslow
Jamie Tran
Vince Cilona
Jim Blair
Chris Buck
Angie Garfield +1
Alex Jones
Gloria Lubben
Kelli McCardel
Holly Petroff
Kimberlie Crawford
Lance Rice
Paul Zemer

Nicole Osgood-Badgero
Principal

MAYOTTEgroup
ARCHITECTS

6240 W. Mt. Hope
Lansing, MI 48917
d.517.657.3295
t. 517.323.0577
c.517.388.2549

www.mayottearchitects.com

From: Nicole Badgero
Sent: Monday, December 28, 2015 11:52 AM
To: Joe Arnold; 'Ayotte.Lisa@aoins.com'; Blundell, Karrie; billb@bornor.com; Ebowdell@msufcu.org; Timothy Dooling; Karl Griffin (kgriffin@dartdevelopment.com); Jeremy Harrison (jharrison@theifert.com); Terry Hart; dennie.hilliard@dbiyes.com; Clint Huhn; Steve Jesnek (Steve.Jesnek@Haworth.com); Chris Kinnas (Chrisk@snellerslandscaping.com); Wayne Krupp; gina_k_may@keybank.com; 'don.mcnabb@triterra.us'; 'debra.miles@asteracu.com'; Steve Miller; 'torre@dieselfueldoctor.com'; 'rcm1@lbwl.com'; Monty Moyer (moyerm@cooley.edu); roneil@craa.com; Steve Opper; Saxton, Robert; William Shy; eric.simon@limbachinc.com; Simon, Sharon; Shellie Starkey; Jamie Tran (Jamie.Tran@us.belfor.com); Craig Trierweiler (ctrierweiler@matrixceinc.com); Jason A. Vasaris (Jason.Vasaris@allegiancehealth.org); vince.vilona@jackson.com; tlantinga@modernisticmichigan.com
Cc: 'Martin Polack'; Gloria Lubben (glubben@securalarm.com); Alexander Jones (ajones@securalarm.com); 'rachelsmith@shambaugh.com'; Paul Zemer; blairhos@comcast.net; Lance Rice; Angie Garfield (angie.g@aireservmi.com)
Subject: Mid-Michigan BOMA - Thursday, January 21st

Greetings Mid-Michigan BOMA Members or Perspective Members,

I hope you all had a wonderful holiday! We are kicking-off 2016 with our meeting on Thursday, Jan. 21st. It will be at Mitchell's Fish Market and we will have Michael Thompson speaking on Security.

See the attached invitation with the details. Please RSVP to me by Friday, January 15th. If you are not able to attend, but would like to send someone from your organization as a substitute, please feel free to do so and just let me know.

Debra will be sending out the invoice for 2016 dues soon, so please watch your email for those.

Thanks,
Nicki

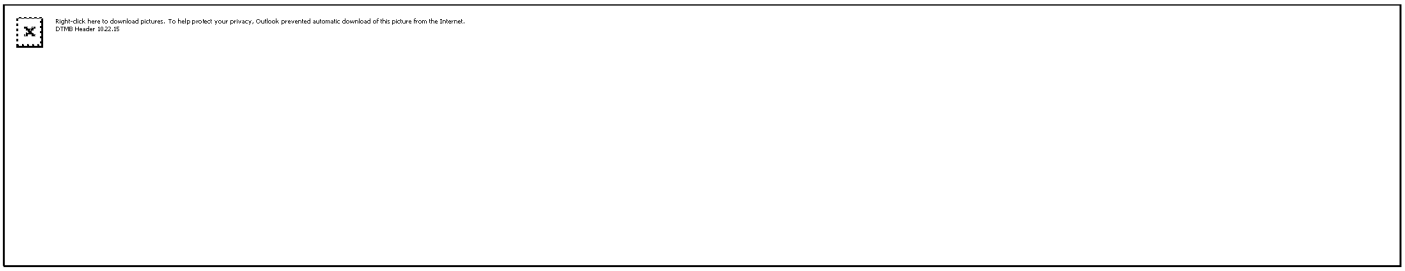
Nicole Osgood-Badgero
Principal

MAYOTTE group
ARCHITECTS

6240 W. Mt. Hope
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t. 517.323.0577
c.517.388.2549

www.mayottearchitects.com

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Turnquist, Michael (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Gonzalez, Tonyia (DTMB)
Sent: Thursday, February 18, 2016 8:27 AM
To: Turnquist, Michael (DTMB)
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Done.

From: Turnquist, Michael (DTMB)
Sent: Thursday, February 18, 2016 8:17 AM
To: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Cc: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

I think I would like to attend this in person. Can we move the meeting with Rachel and Dan to another time so I can drive down there? Thanks

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
<< OLE Object: Picture (Device Independent Bitmap) >>

From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 8:13 AM
To: Behen, David (DTMB) <Behend@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>; Hampton, Trisha (DTMB) <HamptonT@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Gibson, Jennifer (DTMB) <GibsonJ@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>; Knapp, Kathy (DTMB) <knappk1@michigan.gov>; Bidelman, Craig (DTMB) <BidelmanC@michigan.gov>; Bussema, Terry (DTMB) <Bussemat@michigan.gov>; Rokely, Rick (DTMB) <RokelyR1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Schlegel, Nicolle (DTMB) <SchlegelN@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>; Evans, Carter (DTMB) <EvansC8@michigan.gov>; Fick, James (DTMB) <FickJ@michigan.gov>; McKee, Robert (DTMB) <McKeeR2@michigan.gov>; Perry, Blane (DTMB) <PerryB4@michigan.gov>; Riddering, Eric (DTMB) <RidderingE@michigan.gov>; Rodgers, Anthony (DTMB) <RodgersA1@michigan.gov>; Trial, Larry (DTMB)

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Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.

<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

-----Original Appointment-----
From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda

1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
Longanbachl@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema

Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill

Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle

Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Turnquist, Michael (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

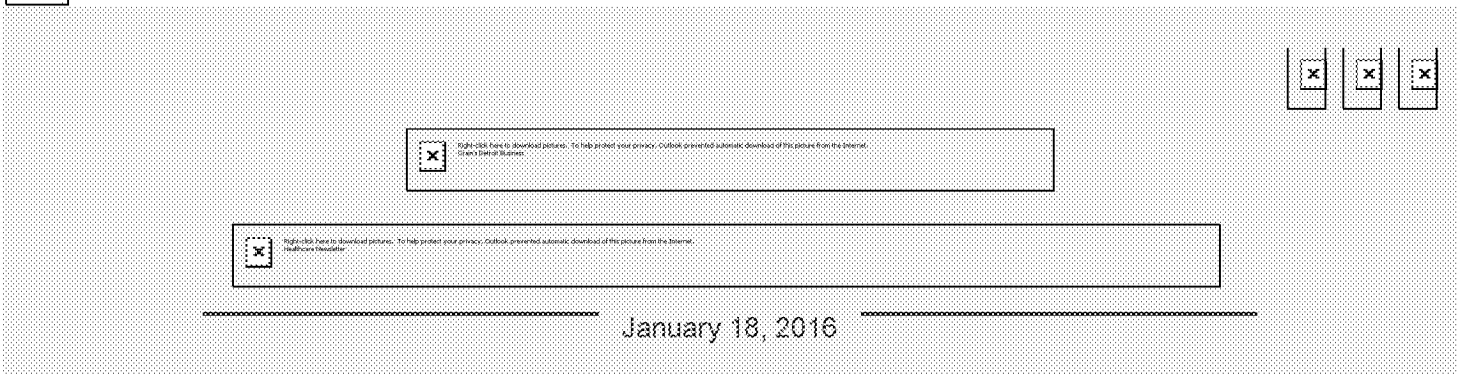
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Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Crain's Health Care Report <crainsdetroit@crainalerts.com>
Sent: Monday, January 18, 2016 9:42 AM
To: Turnquist, Michael (DTMB)
Subject: HMOs seek mental health bids | Molina, Common Ground work to cut mental health admissions | Bill would protect workers who use med pot

Having trouble viewing this email? See the online version.





Health plans lobby to bid on exclusive state mental health care contracts

A move is underway in Michigan to further privatize the public nonprofit mental health system by turning over $2.4 billion in state funding to Medicaid HMOs, some of which are owned by for-profit insurers.



Molina, Common Ground work to reduce mental health admissions

The two are tackling arguably the most expensive and chronically ill patients in the health care system: those who are enrolled in both Medicare and Medicaid programs.



Michigan House bill would protect employees who use medical marijuana

State Rep. Sam Singh says the intent of his bill is to treat medical marijuana the same as any other pharmaceutical medication.



SPECIAL REPORT: HEALTH CARE

Preventative tests help reporter get to the heart of healthy living

A year away from the same age that his father died of heart disease, *Crain's* reporter Jay Greene decided to go through a series of tests to check on his heart health. His heart is shown here in this image from an Ultimate Heart Check.

National Guard boosts presence in Flint to aid water crisis

Advertisement





Michigan health agency sees uptick in Legionnaires' disease in Flint area

UM Health System, CVS MinuteClinic to share online health information

Beaumont, Trinity, McLaren find time is right for bond sale



JAY GREENE

Beaumont's John Fox talks about progress made in merger with Oakwood, Botsford



The Federation to prepare 6 Michigan nonprofit systems for new world of at-risk managed care contracting

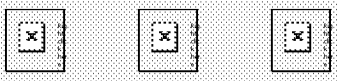
Formed by Allegiance Health, Sparrow Health System and four other groups, the network headed by CEO Bill Mayer, M.D., is out to prove that working together can generate more business than as separate institutions.

Deal opens metro Detroit Concerto clinics to Humana members

Henry Ford, Trinity Health among newly approved Medicare accountable care organizations in Michigan

Nearly 300,000 Medicare patients in the state are under coordinated care with the ACO model.

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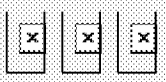
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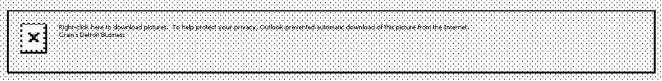
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From: Crain's Breaking News <crainsdetroit@crainalerts.com>
Sent: Wednesday, January 20, 2016 5:11 PM
To: Turnquist, Michael (DTMB)
Subject: Read Gov. Snyder's Flint water emails

Having trouble viewing this email? See the online version.









January 20, 2016

Read Gov. Snyder's Flint water emails

You can scroll through all 274 pages of emails released today.

Read More »

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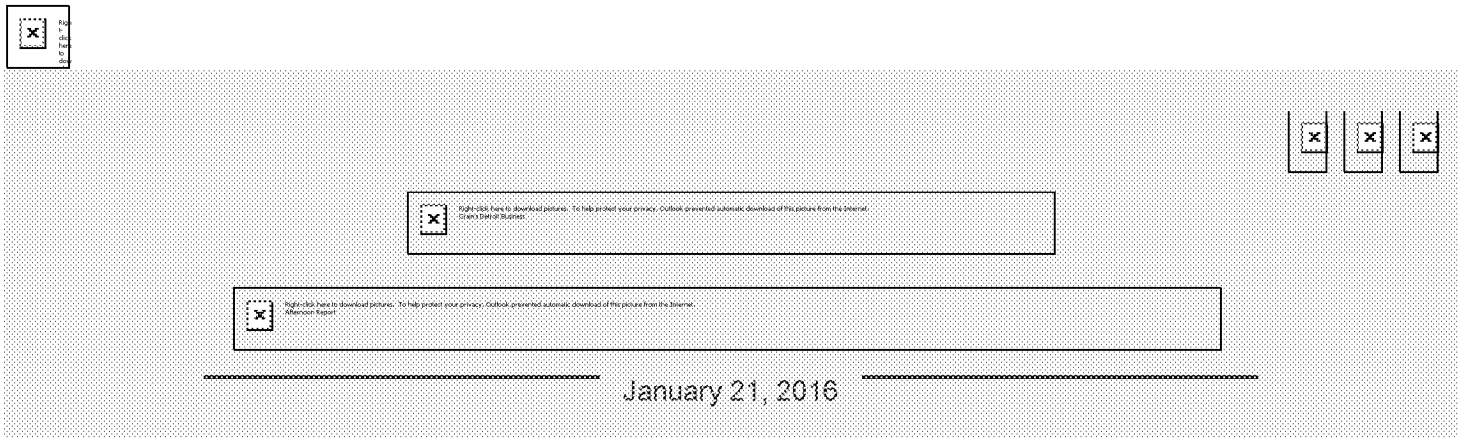
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From: Crain's Afternoon Report <crainsdetroit@crainalerts.com>
Sent: Thursday, January 21, 2016 3:32 PM
To: Turnquist, Michael (DTMB)
Subject: Public TV to expand in Detroit | Rafferty named VP at DEGC | Snyder's Flint water emails show blame game played by staff

Having trouble viewing this email? See the online version.





Detroit Public Television to establish production space at Detroit Historical Museum

Under the two-year agreement, the PBS member station will be able to increase its coverage of the city, and the museum will gain exposure and free advertising.



DEGC names Mike Rafferty vice president of small-business development

Rafferty leaves Michigan Nonprofit Association, where he led strategic direction and overall operations in Southeast Michigan, to help Detroit Economic Growth Corp. create a comprehensive strategy around its many loans and programs.



Snyder's Flint water emails show blame game played by staff

A day after doctors reported high levels of lead in Flint children, the governor's top aide told him the "real responsibility" for the city's water issues rested with local government officials, emails released Wednesday showed.

U.S. Supreme Court rejects Campbell Ewald, other companies on stopping class actions

The Detroit-based marketing agency's case was one of several pending disputes that business advocates hoped would strengthen their hand against what they see as abusive consumer and class-action litigation.



DUSTIN WALSH

At 92, godfather of Michigan sport fishing turns to small fry to carry on legacy

Advertisement







Names revealed of companies seeking to build new Detroit-Windsor bridge



SHERRI WELCH

Behind the scenes during Obama's surprise lunch at Detroit's Jolly Pumpkin



DNR survey: Visitors give Belle Isle high scores



TABLE TALK

Birmingham Restaurant Week | Lunch for $10 | Cake tastings | Local favorites close

A weekly roundup of local food, drink and restaurant news.



Michigan's annual average unemployment rate falls to 5.4% in 2015

Advertisement







GUEST BLOG: MARK S. LEE

Kuzzo's at 1 year: Proof that neighborhood businesses can thrive in Detroit

AUTOMOTIVE NEWS

GM bundles, expands ride-sharing efforts under new Maven brand



AUTOMOTIVE NEWS

Ford widens access to discounts through February



GUEST BLOG: RAJ J. PATEL

Lottery lucky numbers not so lucky

One 2012 incident proves that drawings can be rigged. Businesses can take steps to ensure they don't fall prey to similar insider threats.

Quicken sponsors college basketball ticket sweepstakes at schools including UM, MSU



10 things to do this weekend

It's the last chance to check out the Detroit auto show, or you can take in the Fire & Ice Festival, a classic rock memorabilia swap and more.

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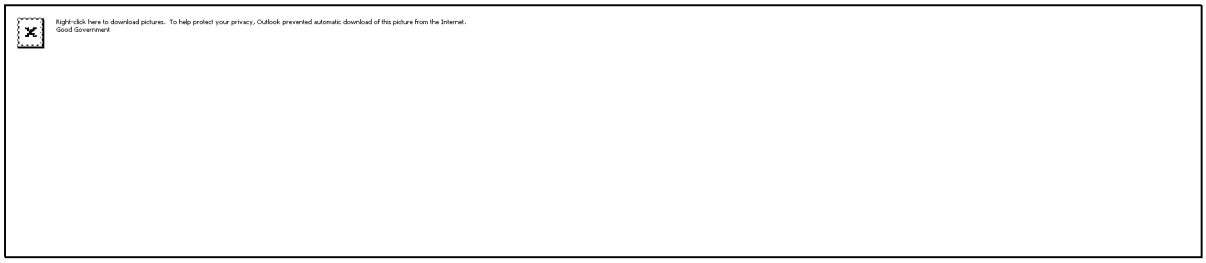


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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:28 PM
To: Turnquist, Michael (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

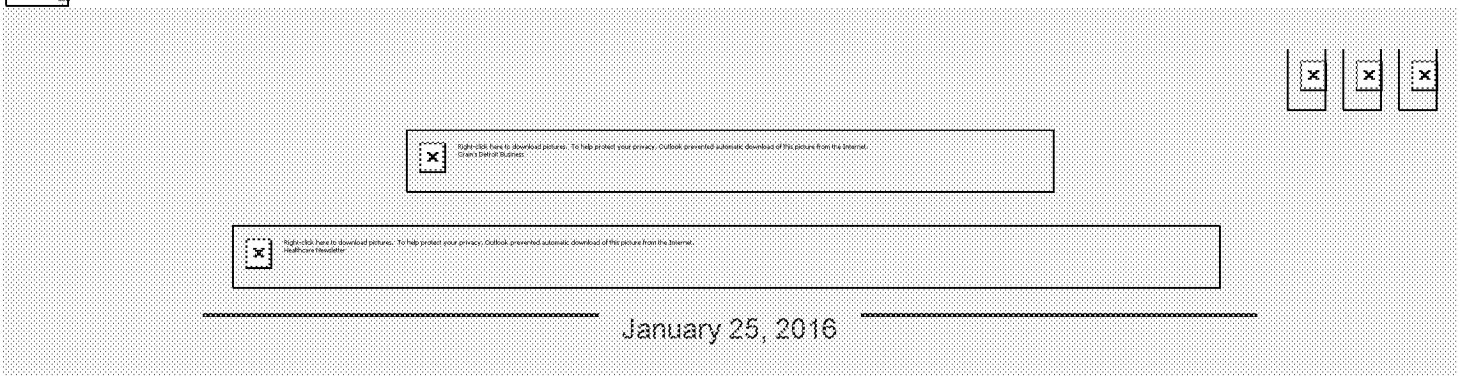
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to turnquistm@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Crain's Health Care Report <crainsdetroit@crainalerts.com>
Sent: Monday, January 25, 2016 9:37 AM
To: Turnquist, Michael (DTMB)
Subject: Flint water crisis: What's next | DMC doctor to join Bill Clinton's health care summit panel | Evangelical Homes to acquire St. Joe's Mercy Saline

Having trouble viewing this email? See the online version.







The Flint water crisis: What's next?

Last week was the week the Flint water crisis became impossible to ignore. Now, we turn our attention to fixing the problem.

Here's a detailed look at the technical fixes to the water system. Here's how health care providers and insurers are helping the city. And finally, we take a look at how state and federal aid could boost Flint's economy.



DMC's Dr. Reginald Eadie to join Bill Clinton's health care summit panel today

This year's summit will focus on innovations in health, living longer and technology. Other panel members come from a variety of industries, including technology, business, education, sports and government.

Evangelical Homes of Michigan signs letter of intent to acquire St. Joe's Mercy Saline outpatient center

Karmanos, Windsor Regional Hospital create cross-border medical physics residency program

Esperion denies accusations it made false, misleading statements about human trials

Advertisement







Group Associates reformats after split, acquisition



Health care community helps Flint respond to emergency

Physicians in Flint were first to sound the alarms early last fall about possible lead poisoning in the city's water. Now, local health care providers and insurers are helping Flint deal with the crisis.

McLaren's hospital in Flint suspected link to river in Legionnaires' cases

EDITORIAL

Flint crisis: Need to ask tough questions

The Flint water debacle is a lesson in healthy skepticism. None of the principal players who signed off on the city's water treatment plan or handled questions that arose over the past 18 months about the quality of Flint's water would have passed Journalism 101.



TOM HENDERSON

Opinion: Buck stops with Snyder, but here's whom to really blame in Flint water crisis

Rick Snyder bears ultimate responsibility, but real blame in Flint water crisis goes to politicians who couldn't stand paying Detroit for its water, and to Flint water department employees who couldn't do their jobs.



Editorial cartoon: Snyder and the Flint water crisis

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From: Doll, Jeanette (DTMB)
Sent: Monday, January 25, 2016 11:24 AM
To: Turnquist, Michael (DTMB)
Subject: Automatic reply: Additional Space

I am currently on special assignment and have limited ability to respond to requests that are not associated with the Flint Water Response.

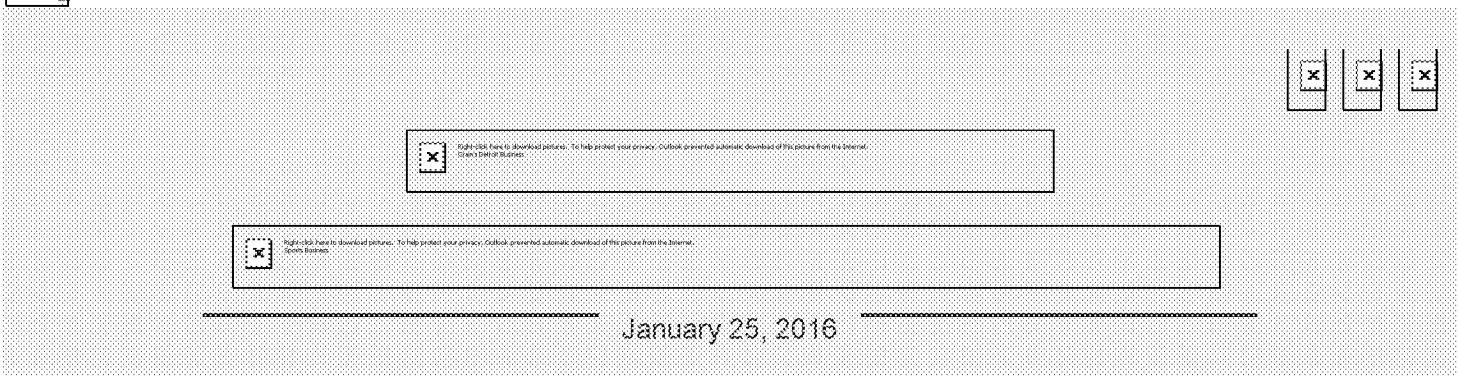
If you need assistance with a building closure, please contact Central Control at (517) 373-0196 for immediate assistance.

Jeanette

From: Crain's Sports Business Report <crainsdetroit@crainalerts.com>
Sent: Monday, January 25, 2016 4:17 PM
To: Turnquist, Michael (DTMB)
Subject: Verlander charity targets big donors | UM-MSU hockey winner takes home new 'Iron D' trophy | Forbes: Pistons now worth $850 million

Having trouble viewing this email? See the online version.







Justin Verlander's charity for veterans plans pitches to big donors

The Detroit Tigers star is reorganizing Wins for Warriors, his nonprofit charity for veterans of the wars in Iraq and Afghanistan, to target high-net-worth donors — and plans to offer his fundraising model to popular pro athletes in other sports.



Nordin brothers create 'Iron D' trophy for UM-MSU hockey game at Joe Louis Arena

The Detroit Red Wings commissioned brothers Erik and Israel Nordin of the Detroit Design Center to sculpt the trophy for the winner of the annual rivalry game.



Pistons increase to $850 million in value, Forbes says

With the NBA team doing better on the court, its worth has improved by $40 million over 2015 and by $400 million over 2014.



DUSTIN WALSH

At 92, godfather of Michigan sport fishing turns to small fry to carry on legacy

Howard Tanner, former director of the Department of Natural Resources, is dedicated to recruiting the newest generations to take over as watchmen of the Great Lakes.

HUFFINGTON POST

Detroit Lions players donate 94,000 bottles of water for Flint

Advertisement







CRAIN'S CLEVELAND BUSINESS

Dan Gilbert fires Cavaliers head coach despite being in first place

Assistant coach Tyronn Lue was hired as David Blatt's full-time replacement.

Quicken sponsors college basketball ticket sweepstakes at schools including UM, MSU



Report: Lions tap food concessionaire Levy to also handle merchandise sales

Levy Retail Group will replace MainGate to handle retail sales of merchandise and apparel inside Ford Field.

Fox Sports Detroit to air 6 Tigers spring training games

THE PLAYERS' TRIBUNE

How former Lions wide receiver stayed afloat financially after the NFL

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From: Turnquist, Michael (DTMB)
Sent: Tuesday, January 26, 2016 6:58 AM
To: Phillippo, Jamie (DTMB)
Subject: FW: Flint Office Space Issue

Assuming I hope correctly that you will contact Mike directly to review this option and let us know? Thanks

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Noonan, Michael (DTMB)
Sent: Monday, January 25, 2016 9:24 PM
To: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

I think we may have an option that's not to involved.
Call me in the morning and we can talk thru it. I know Dhhs won't be happy with moving off that floor but this maybe a smooth fix.

Sent from my iPhone

On Jan 25, 2016, at 9:20 PM, Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov> wrote:

Hey guys-

I just read through the email chain. To give FEMA all 12 stations, we may need to relocate 12 people (I heard anywhere from 8-12 depending on who I talked to). The idea of moving three people this morning also involved removing one cluster of furniture to set up tables in that space to accommodate additional people. DHHS has two different groups in this area. When I reached out to Patty Curtis this morning, DHHS is claiming they are out of space an have no where to house these staff on other floors. I believe Mike and Brian talked to managers on site and they were unwilling to give up the space. Just a hurdle we'll have to work through when contacting DHHS. I'll be in at 8 and can help with the DHHS piece.

Should we plan that this will impact DHHS's plans for the space in March?

Jamie Phillippo
DTMB-Real Estate Division
Cell: 517-927-6479

On Jan 25, 2016, at 6:14 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

In our meeting I asked Jamie to set up a call with FEMA, Jeannette Doll and Maureen Bailey. Because we had received several contradictory requests for space for FEMA, I felt it would be best to discuss it with them directly and determine their true space counts and figure out likely growth. We could also determine who could be offsite if possible.

If Chris could get this going with FEMA we will create a plan.

Is this possible?

Sent from my iPhone

On Jan 25, 2016, at 5:58 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Have we determined which groups and how many people need to be in this location vs us seeking alternative space elsewhere? Can anyone house elsewhere or utilize the non traditional space noted? Looking at others in building as well. Please advise, thanks

Sent from my iPhone

On Jan 25, 2016, at 5:55 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

In our meeting we discussed the loading dock and conference rooms. The conference rooms are filling up and the dock is not going to fit many due to its shape. Keith suggested an office trailer place onsite next to the building.

We are also being asked to prepare for additional Governor's staff and additional DHHS staff as a possibility.

Bob

Sent from my iPhone

On Jan 25, 2016, at 5:33 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Are there any other non-traditional areas in the building that can be re-purposes? The request submitted is for this building due to the synergy of working with others in the building. What are the uses on the other floors in the building?

Sent from my iPhone

On Jan 25, 2016, at 4:24 PM, Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov> wrote:

Mike-

Keith Paasch, Bob Burns, Larry Scates, Jim Clark and I met to discuss the request for additional space in Flint. The building is considered full, as in the office space as designed is assigned. We determined that the best way to serve our current clients and the additional resources needed to deal with this crisis may be to find additional space close by. We came up with several ideas (U of M Flint, School for the Deaf in Flint, City of Flint or FEMA bringing in trailers onsite). Maureen Bailey has confirmed 7,000 sq ft is available on Bristol Road at $12/sq. ft. plus utilities.

Please see the attached prints in reference to space. There is one group of 12 stations that was occupied by Civil Rights plus two offices originally designed for the Governor that the Governor no longer needed on the 5th floor that is highlighted in green. DHHS is taking over the space and has a reconfigure planned starting in March. DHHS is temporarily using the majority of this space until 7th floor is complete. The area reference below is highlighted in yellow within the green space. As stated below, DHHS staff are already in these station and in order for it to accommodate we

would need to relocate the staff and tear down the furniture. The other rooms highlighted in orange within the green box have already been occupied by the Governor's staff as well as FEMA personnel. Two open areas are left in the building-the 5th and 6th floor lobbies. The 6th floor is already over occupancy and therefore we cannot add people here. As for adding people in the 5th floor lobby, I'm not sure how our tenants of the floor would be with that as this floor was not supposed to be accessed by the public.

Please let us know how you would like to proceed.
Thanks,

Jamie Phillippo
Facilities & Business Services Administration
DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479
<image001.gif>

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 3:20 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

Have copied in Bob and Jamie so we can support this. Thanks Chris.

Sent from my iPhone

On Jan 25, 2016, at 3:13 PM, Christensen, Chris (DTMB) <christensenc4@michigan.gov> wrote:

Mike,

Will you help with getting the needed space for the Feds to come into the Flint office space. I believe we have been talking with the team once we heard of the request. This morning we understood that this was going to be available.

Please let me know what I need to do to be able to get the space needed.

Thanks Chris

Begin forwarded message:

From: "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
Date: January 25, 2016 at 3:08:45 PM EST
To: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Cc: "Doll, Jeanette (DTMB)" <dolli@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Flint Office Space Issue

Chris,

MSP has requested that we find additional space in the Flint State Office Building for additional Federal personnel that will need space in the next few days. DTMB had a meeting this morning in regards to this and after the meeting,

BOD/Real Estate determined that we are at "max" in the Flint State Office Building. I asked if that meant we filled all the cubicles or if we are at building occupancy limits. The response was that we filled the cubicles and not at occupancy limits.

Can you assist in getting traction? If we can get these Federal partners in the same area as the State personnel, they can better coordinate response efforts. I spoke with Brian Walts (Flint BTS) and he indicated that if we move 3 DHHS staff members on the 5th floor, they could setup tables capable of housing 30-40 individuals. Brian confirmed that he has space on other floors that they could sit temporarily.

Thank you,

Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection
Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

<Flint Space.pdf>

From: Turnquist, Michael (DTMB)
Sent: Tuesday, January 26, 2016 8:07 AM
To: Gonzalez, Tonyia (DTMB)
Subject: RE: Meeting with Turnquist

Or people are avoiding me!!!

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

-----Original Message-----
From: Gonzalez, Tonyia (DTMB)
Sent: Tuesday, January 26, 2016 8:03 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: Meeting with Turnquist

That's 2 for 2 (this meeting and the Sharon meet and greet). Starting to think you are psychic!

-----Original Message-----
From: Turnquist, Michael (DTMB)
Sent: Tuesday, January 26, 2016 8:00 AM
To: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: RE: Meeting with Turnquist

Told you!!!!

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

-----Original Message-----
From: Gonzalez, Tonyia (DTMB)
Sent: Tuesday, January 26, 2016 7:58 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: Meeting with Turnquist

FYI

teg

-----Original Message-----

From: Allen, Charlotte (DTMB)
Sent: Tuesday, January 26, 2016 7:50 AM
To: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Meeting with Turnquist

Bad news . . . again . . see below.

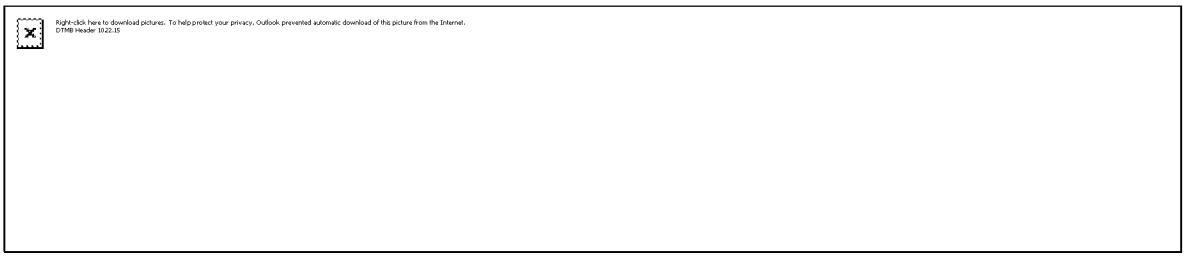
Things are just nuts right now!
/ca

-----Original Message-----
From: Kopacsi, Christian (DTMB)
Sent: Tuesday, January 26, 2016 7:50 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>
Subject: Meeting with Turnquist

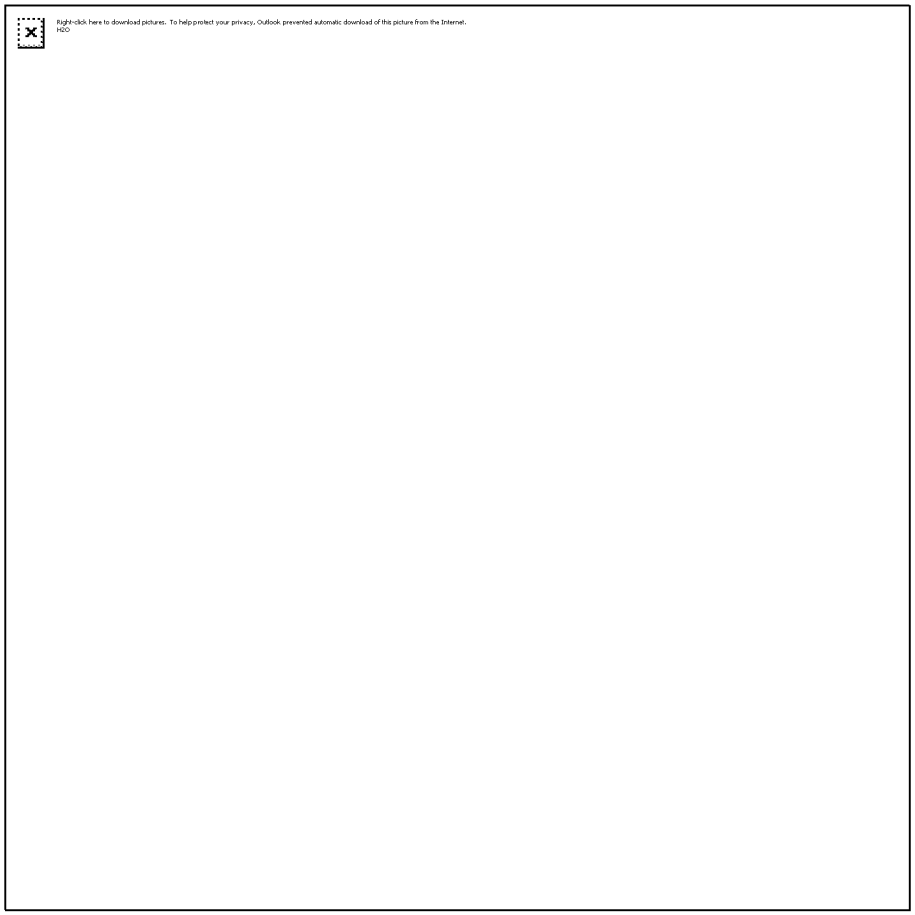
Can you cancel the meeting for today. Well reschedule at a later time. Due to the flint river issues we don't have the time today.

Sent from my iPhone

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Turnquist, Michael (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Turnquist, Michael (DTMB)
Sent: Wednesday, January 27, 2016 7:52 AM
To: Droste, Kerri (DTMB);Scates, Larry (DTMB);Brennan, Kirk (DTMB);Clark, Jim (DTMB);Phillippo, Jamie (DTMB)
Cc: Hall, Robert (DTMB);Stamm, Dennis (DTMB)
Subject: RE: SEOC Move

Importance: High

Please advise on our level of comfort for this being accomplished. Goes without saying that we need a smooth transition on this with the additional focus of the Flint situation going on. I have copied Bob/Dennis to advise on status of C of O which is anticipated today. Please put every resource possible into delivering on time for these events this week and advise if any concerns. Thanks

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:00 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Brennan, Kirk (DTMB) <BrennanK1@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: SEOC Move

Good Morning --
See Helen's email below regarding the SEOC moves occurring on Friday. Larry and Kirk, let me know your concerns.

Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Helen Dennis [mailto:helen.dennis@300decisions.com]
Sent: Tuesday, January 26, 2016 5:11 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: SEOC Move

Below is communication

Sent from my iPhone

Begin forwarded message:

From: "Hampton, Jacqueline (MSP)" <HamptonJ3@michigan.gov>
Date: January 26, 2016 at 2:04:14 PM EST
To: "helen.dennis@300decisions.com" <helen.dennis@300decisions.com>
Subject: FW: SEOC Move

From: Hampton, Jacqueline (MSP)
Sent: Tuesday, January 26, 2016 1:51 PM
To: Strobel, Pamela (MSP)
Subject: SEOC Move

A little fix (my error)

Revised

Dear State Agency Emergency Management Coordinators:

As you may have already learned, the State Emergency Operation Center (SEOC) will be relocating from 4000 Collins Road, Lansing to 7150 Harris Drive, Dimondale (known as the General Office Building – GOB) on Friday, January 29, 2016.

While the new facility may not be 100% ready for us, we are ready for it! Moving of files has already begun and staff offices will be moved over this upcoming weekend.

The SEOC will be completed sufficiently to begin operations as of Friday, January 29. Those currently working the Flint Water Emergency in the SEOC, should report to the Harris Drive SEOC on Friday, January 29 at 8 a.m. You will enter at the SW corner of the GOB (see attached map). Staff members of EMHSD will be on hand by 7:45 a.m.to greet and escort you to the new SEOC.

This has been a major project to undertake while at the same time, the SEOC has been in full activation. We ask for your patience as we all learn our way around and with new equipment. It will be different, and may take a little time to adjust. The design team has done an amazing job in providing us with a state of the art facility. As completion of the project continues, you will realize many improvements.

It may be necessary for us to "temporarily" place computers in the SEOC; therefore, you may not be placed in your permanent sitting position until early next week.

As I have mentioned to those within the SEOC throughout the week, it is important that you secure any documents or files you may have stored on the PC's or desktops at Collins Rd. by saving to a memory stick. You may also talk to the IT support within the SEOC (Rich or Jaclyn) about saving information to the S Drive. You will most likely be working on a different PC, and we want to ensure you have what you need to continue operations with as little interruption as possible. If you have books specific to your discipline, please take those with you by Thursday (if you are not working in the SEOC at this time, you should stop by before Thursday) and bring to the Harris Rd SEOC. Any materials left behind will be discarded.

New phone numbers will be established in the SEOC and will be given to you as soon as permanent locations have been placed. Until then, we recommend if someone needs to contact you, please have them contact you by your cell.

We plan to open an official "SEOC orientation" very soon, and look forward to sharing all the great upgrades to the Michigan SEOC at that time.

Jackie Hampton, Manager
Preparedness & Training Section
Emergency Management and Homeland Security
Michigan State Police
4000 Collins Road
Lansing, MI 48910
TX: 517-333-5051

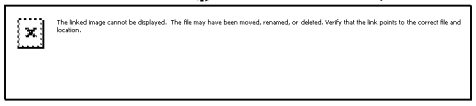
PLEASE NOTE: Effective **February 1, 2016**, the **Preparedness & Training Section/Emergency Management and Homeland Security Division** is moving.

My new contact information will be:
Phone: 517-284-3973
Fax: 517-284-3857

Physical Address:
7150 Harris Drive
Dimondale, Michigan 48821

Mailing Address:
PO Box #30634
Lansing, Michigan 48909

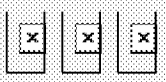
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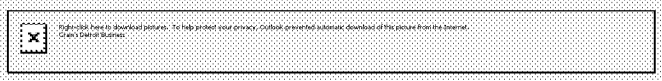


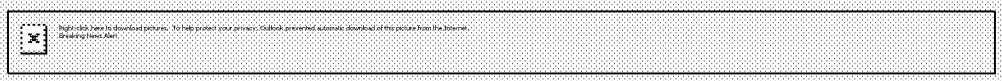
From: Crain's Breaking News <crainsdetroit@crainalerts.com>
Sent: Thursday, January 28, 2016 9:05 AM
To: Turnquist, Michael (DTMB)
Subject: Pistons owner Tom Gores to raise $10 million for Flint water crisis

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January 28, 2016

Pistons owner Tom Gores to raise $10 million for Flint water crisis

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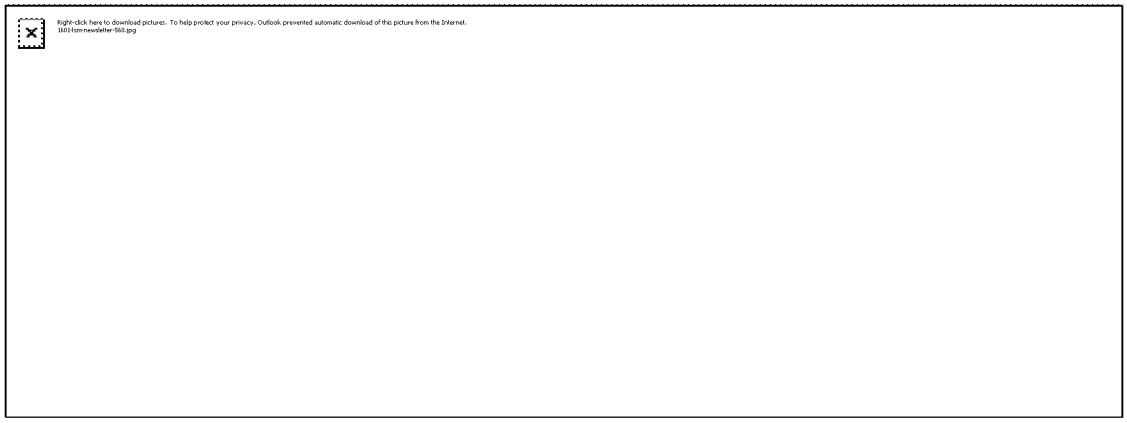
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Detroit, MI 48207 United States

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From: Lake Superior Magazine <reader@lakesuperior.com>
Sent: Thursday, January 28, 2016 11:02 AM
To: Turnquist, Michael (DTMB)
Subject: January Newsletter: Tall Ships Sweepstakes, New Issue, Photo Contest Winners

Trouble viewing this email? Open in your web browser

JANUARY 2016 NEWSLETTER

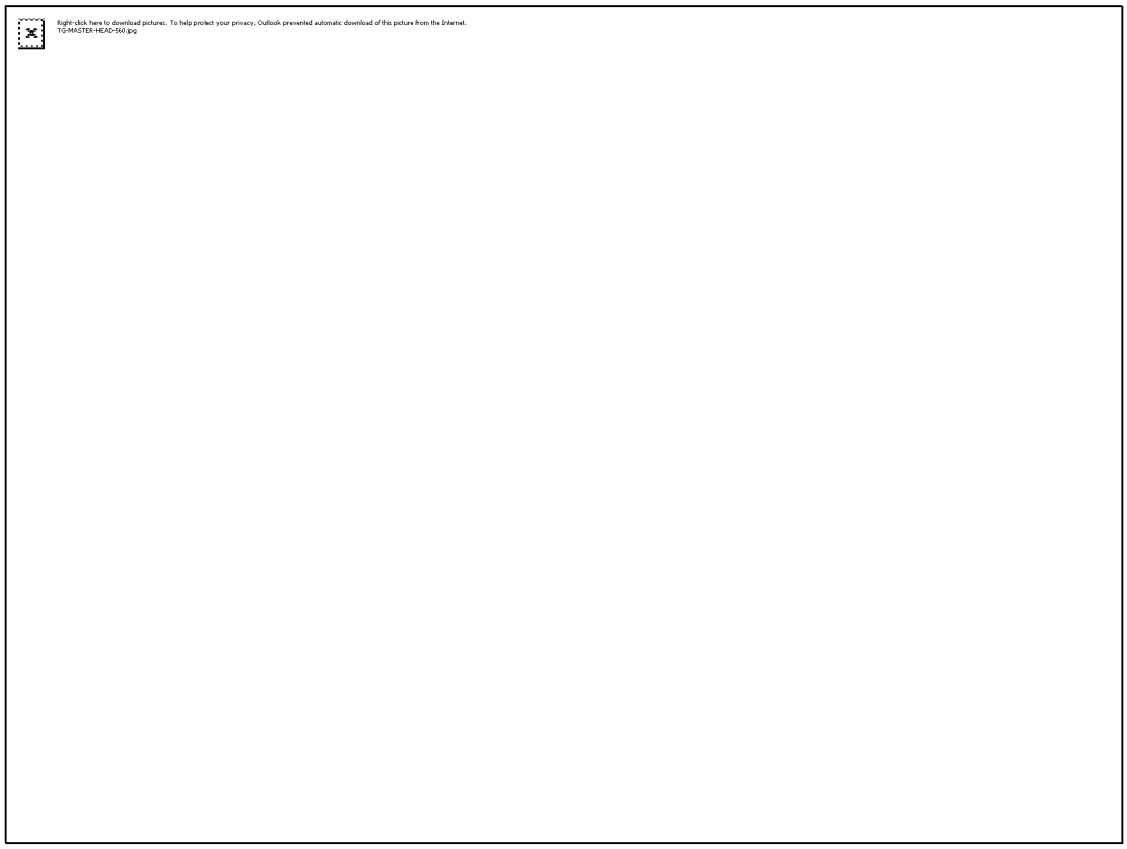


JUST OFF THE PRESS



New Issue and Travel Guide, Out Now

Our February/March issue has arrived, and we think it's a beauty. Many subscribers have already received their copies; it'll be on many regional newsstands by next week. Inside, we track our drinking water from Lake to faucet and back again, examine the legacy of the SS *America* and announce the winners of the annual Lake Superior Photo Contest (see the link below for more).



This month we also completed the **2016 edition of the *Lake Superior Travel Guide***. Included with every subscription to *Lake Superior Magazine* or available to purchase on its own, the guide has been fully updated (and expanded to 160 pages) with new pull-out maps, itineraries, editors' recommendations and readers' Best of the Lake picks.



It also has the lowdown on the return of **Tall Ships Duluth**, the hugely popular summer festival of historic sailing ships, August 18-21 this year. The ships will be joined by another iconic maritime figure: the 61-foot-tall "World's Largest Rubber Duck" (seen here at 2014's Los Angeles Tall Ships Festival in a photo by Mayor Eric Garcetti).

+ **Enter our Tall Ships Sweepstakes** for a chance to win an overnight stay in Duluth, a ride on a tall ship, tickets to the festival and more.

THE TOP SHOTS

Photo Contest Winners Revealed

Our judges sifted through more than 1,220 images, from photographers in 18 states or provinces, to find the winners of our **21st annual Lake Superior Photo Contest**.

See the winning images, along with finalist photos only available online, in all five categories: Artsy/Altered, Lake/Landscape, Maritime, Nature and People/Humor.

EDITOR'S BLOG

Cherishing Our Drinkable Sea

As we researched and wrote the new issue's **State of the Lake report** about our drinking water, we were hearing about the horrible situation in Flint, Michigan. There is no denying that the glaciers gifted our northern neighborhood with a 3-quadrillion-gallon miracle called Lake Superior, but we are not immune from aging pipes and water contaminants. Our "drinkable" sea remains so only as long as we remain diligent, writes Editor Konnie LeMay.

THE OFF-SEASON

Inside Fraser Shipyards

Seven lakers will spend the winter in the Twin Ports this year after a grueling 9 to 10 months on the freshwater seas. Last to arrive was the *Paul R. Tregurtha* on January 18, three days after the Soo Locks at Sault Ste. Marie closed for

winter maintenance.

While in port, some go to the sole U.S. site on the Lake that can handle repairs, maintenance and modifications to the giant vessels – Fraser Shipyards in Superior. In this 2013 story, we took readers inside.

TAKE THE CIRCLE TOUR WITH US



The Bus Tour Returns

Last year's inaugural ***Lake Superior Magazine*** **bus tour of the Lake** was such a hit that we're offering it again in 2016 – this year with an additional day to soak up the sights. The 11-day Circle Tour is **September 25 to October 5**, right in the middle of the spectacular fall color season. It starts and ends in Duluth. For complete trip details, including comments from last year's travelers, go to www.LakeSuperior.com/BusTour.

+ You'll be joined on the tour by a very special guest: **Konnie LeMay**, editor of the magazine!



Vote for the Best of the Lake

Choose your favorites around the Lake in 12 categories, from Best Festival to Best Romantic Getaway. Local residents, regular visitors and far-flung lakegoers – anyone who loves the Lake and its environs can vote. Submit your ballot by June 1. Winners will be announced in the August/September issue.



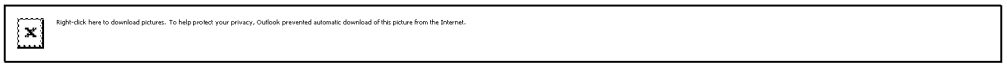
Outlet Store

The *Lake Superior Magazine* Outlet Store in Duluth is open 8 a.m. to 5:30 p.m. on weekdays. (Saturday hours will resume Memorial Day weekend.) You can also order our puzzles, calendars, apparel, books and other Big Lake products online.



Webcams

See what the Lake looks like today via the webcams at LakeSuperior.com.



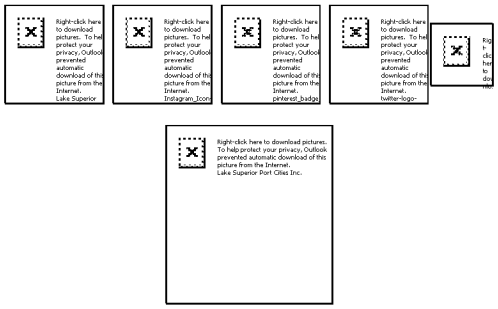
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Message

From: Turnquist, Michael (DTMB) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=DEA0A72ACD8A4BD481C1DE291286AC0B-TURNQUIST M]
Sent: 1/29/2016 7:17:53 AM
To: Gonzalez, Tonyia (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11a3789f4e8f467397d289de825b44be-GonzalezT1]
Subject: Fwd: Tonight's Headlines

We spent a lot of time on this last night. [redacted]. Our water had nothing to do with the Lead. Rather we received notice from the city about another chemical concern

Sent from my iPhone

Begin forwarded message:
From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 8:01:35 PM EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Subject: Tonight's Headlines
Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.

Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.
http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html
Freep:
http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:
http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

Associated Press:
http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/

Time:
http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422

C: 517-303-4038
buhsc@michigan.gov

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Message

From: Gonzalez, Tonyia (DTMB) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=11A3789F4E8F467397D289DE825B44BE-GONZALEZT1]
Sent: 1/29/2016 7:30:52 AM
To: Turnquist, Michael (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dea0a72acd8a4bd481c1de291286ac0b-Turnquist M]
Subject: RE: Tonight's Headlines

[redacted]

Kerri just mentioned the SEOC didn't look the greatest while you were touring w/Brom and David yesterday – lots yet to be done – yikes!

teg

From: Turnquist, Michael (DTMB)
Sent: Friday, January 29, 2016 7:18 AM
To: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: Fwd: Tonight's Headlines

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Sent from my iPhone

Begin forwarded message:

From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 8:01:35 PM EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
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Freep:

http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:

http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

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Caleb Buhs

Public Information Officer

Dept. of Technology, Management and Budget

O: 517-241-7422

C: 517-303-4038

buhsc@michigan.gov



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From: Turnquist, Michael (DTMB) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=DEA0A72ACD8A4BD481C1DE291286AC0B-TURNQUIST M]
Sent: 1/29/2016 7:44:49 AM
To: Gonzalez, Tonyia (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11a3789f4e8f467397d289de825b44be-GonzalezT1]
Subject: Re: Tonight's Headlines

Yes, then we ended up on a call for an hour about those articles. A shame

Sent from my iPhone

On Jan 29, 2016, at 7:30 AM, Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov> wrote:

[redacted]

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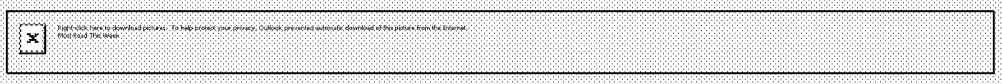
Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov
<image001.png>

From: Crain's Most Read <crainsdetroit@crainalerts.com>
Sent: Saturday, January 30, 2016 7:58 AM
To: Turnquist, Michael (DTMB)
Subject: Whom to blame for Flint water | Lions lose marketing VP | Campbell-Ewald CEO gets fired

Having trouble viewing this email? See the online version.







January 30, 2016



TOM HENDERSON

Opinion: Buck stops with Snyder, but here's whom to really blame in Flint water crisis



Marketing VP Elizabeth Parkinson no longer with Lions amid front office shakeup



Campbell Ewald CEO Jim Palmer fired amid scandal over staffer's racist email



Griffin Claw Brewing Co. to expand into Rochester Hills, update Birmingham location



Roma Cafe owner Hector Sossi dies at 92

Advertisement

Deal reached in Providence CRNA dispute; 28 to return as contract employees

Chemical Financial to buy Talmer Bancorp in $1.1 billion deal

Microsoft exec John Fikany to join Quicken Loans as VP

Developers, bridal salon, Islamic child care center among winners of $500,000 in Motor City Match grants

Bloomfield Township real estate investor closes on Drummond Island resort property

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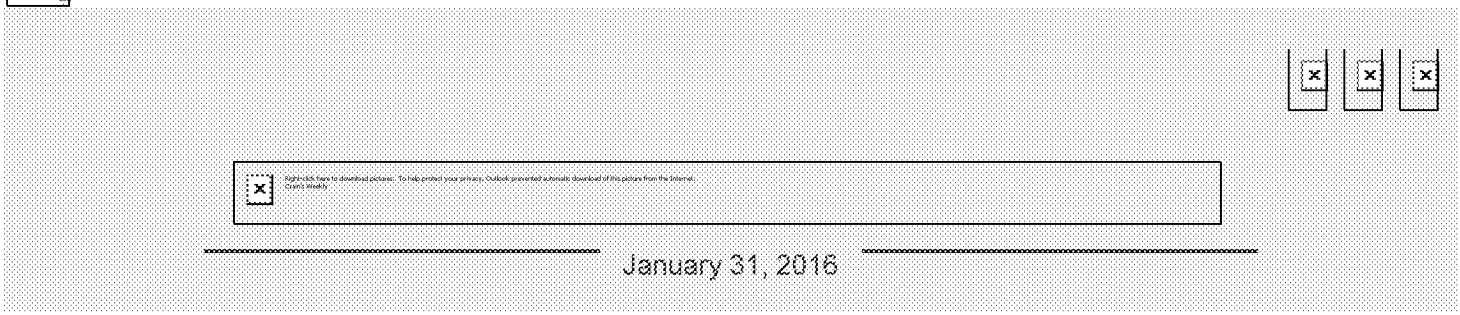
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From: Crain's Weekly <crainsdetroit@crainalerts.com>
Sent: Sunday, January 31, 2016 9:06 AM
To: Turnquist, Michael (DTMB)
Subject: New District Detroit details unveiled | Detroit's social media mojo | Federal-Mogul's murky future

Having trouble viewing this email? See the online version.







Building city blocks: Area around new Red Wings arena teems with planned projects

The clearest picture to date of the new Detroit Red Wings arena district reveals a dizzying mix of retail, office, multifamily and hotel space.



Social media like Detroit: Networking companies boost region's ad, tech talent

The focus on metro Detroit by Facebook, Twitter and their competitors is a testament to the importance of the region's automotive business to advertisers, and to the central role social networking has come to play in marketing.



Federal-Mogul's future questioned

When Federal-Mogul Holdings Corp. this month scrapped its plan

to split in two, it raised eyebrows because it came right after its largest shareholder agreed to acquire the auto parts chain Pep Boys – Manny Moe & Jack.



BorgWarner shrugs off its Wall Street beating

BorgWarner Inc. is being punished by Wall Street. So far, though, CEO James Verrier isn't worried.



Experts: Bank on even more mergers in the near future

It was a coincidence of timing but not of strategy that two big deals were both announced Tuesday: Chemical Bank's purchase of Talmer Bank and Trust, and Huntington Bancshares Inc.'s acquisition of FirstMerit Corp.

Advertisement







Local observers applaud Chemical-Talmer deal; Wall Street not so sure



Corktown commercial property prices are anyone's guess



City seeks $30 million federal development grant for Brewster-Douglass and Eastern Market sites



Flint water crisis: Lawmakers target aid; biz provides help



AUTOMOTIVE NEWS

How GM saved itself from Flint water crisis

Soon after Flint made its ill-fated switch in 2014 to Flint River water

from the Detroit system, officials at GM's engine plant in Flint flagged a big problem: corrosion caused by high levels of chloride in the water.

EDITORIAL

Opinion: Marathon emissions issue needs solution

This is not the time to expect calm scientific discussions, not with emotions running high at public meetings over health concerns. But it is the time to look for a better solution.

EDITORIAL

Opinion: Inaction sends wrong message

Last week's racist-email saga at Campbell Ewald is a reminder on the risks of inaction.



SPECIAL REPORT: BUSINESS EDUCATION

Back to school: 7 midcareer professionals share their stories about pursuing an MBA

Business executives use life lessons to head back to class in pursuit of MBA degrees.



Analytics become big deal as schools gear up for big data

Online retailers, social media and the Internet of Things are generating extraordinary amounts of data. Local universities have stepped up their game, working to supply the students who will make use of all the new info.



CAPITOL BRIEFINGS

Recent UM grad launches ballot petition drive to allow direct vehicle sales in Michigan

Alibaba hears Detroit pitch; will expansion follow?

China's Alibaba Group Holding Ltd., the largest e-commerce provider and fourth-most-valuable company in the world, is getting pitched on Detroit.



Nonprofit helps working poor pay health insurance premiums

Tom Berkowitz, a former federal software specialist turned independent stock market trader, wanted more control over his charitable donations, so last year formed the Metro Detroit Health Insurance Program.



ZF TRW leases Arboretum Office Park building for global electronics business

Inventev wins $500,000 federal grant

Inventev LLC, a TechTown tenant hoping to develop a mobile power-generation system for work trucks, has been awarded a $500,000 grant from the U.S. Department of Energy.



Hector Sossi, Roma Café owner, dies at age 92

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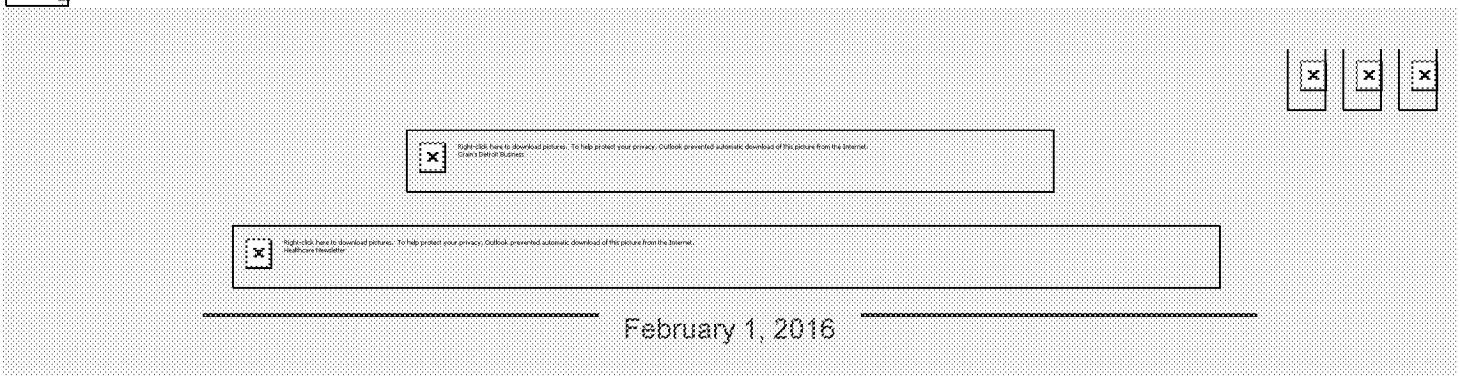
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From: Crain's Health Care Report <crainsdetroit@crainalerts.com>
Sent: Monday, February 01, 2016 9:14 AM
To: Turnquist, Michael (DTMB)
Subject: Beaumont Hospital gets $2M donation | Nonprofit helps poor pay for health insurance | Changes at WSU's med school

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Retiring cardiologist donates $2 million to Beaumont Hospital in Royal Oak

Gerald C. Timmis, M.D., of Bloomfield Hills plans to cap off his 61-year career in cardiology with a gift to create an endowed chair.



Nonprofit helps working poor pay health insurance premiums

Tom Berkowitz, a former federal software specialist turned independent stock market trader, wanted more control over his charitable donations, so last year formed the Metro Detroit Health Insurance Program.



Wayne State's medical school to begin curriculum overhaul to meet accreditation rules



Minority acceptances up 643% at Wayne State

medical school

Responding to an accreditation violation, the Detroit university created a diversity council that modified application rules and led to an increase in minority student acceptances for the 2016-17 school year.

Flint water crisis: Michigan proposes strategy to determine if Flint water is safe

Advertisement







Opinion: EPA reform could help prevent next Flint water crisis

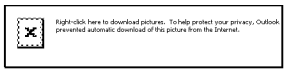


McLaren to add hundreds of jobs in Shelby Township to centralize billing operations

Michigan's health agency offers money to local departments for ideas on sharing services



Detroit mayor threatens lawsuit if Marathon refinery gets permit to increase emissions



Deal reached in Providence CRNA dispute; 28 to return as contract employees

WBKB ALPENA

Alpena Regional Medical Center Board, MidMichigan sign definitive agreement

LETTERS TO THE EDITOR

Letter: Consider impact of mental health service changes

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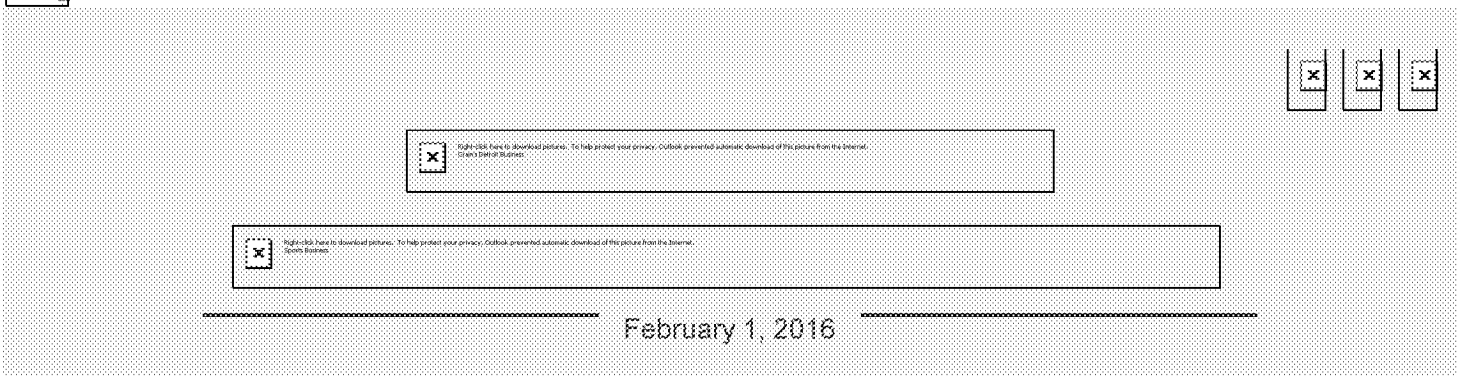
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From: Crain's Sports Business Report <crainsdetroit@crainalerts.com>
Sent: Monday, February 01, 2016 4:35 PM
To: Turnquist, Michael (DTMB)
Subject: Red Wings arena plan includes hotel, grocery store | Lions fill top business development role | Pistons owner donates $1M for Flint water crisis

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Building city blocks: Area around new Red Wings arena teems with planned projects

The clearest picture to date of the new Detroit Red Wings arena district reveals a dizzying mix of retail, office, multifamily and hotel space.



Weather hasn't hampered Red Wings arena construction, builder says

Roof work will begin in a few weeks, helping to keep the $627 million venue on schedule to open in September 2017.



Lions promote from within to fill top business development job

The team said Monday that it named Kelly Kozole as senior vice president of business development, overseeing such areas as events, marketing, corporate partnerships and corporate communications.



Pistons owner Gores grants first $1 million for Flint water crisis

The billionaire investor, who pledged to raise $10 million from the private sector, said his FlintNOW Fund will aid short- and long-term initiatives for city residents.



UM makes it official: Warde Manuel to become athletic director

Manuel, who was AD at the University of Connecticut, is a 1990 Michigan graduate, got an MBA from the Ross business school, worked in the athletic department — and played defensive end under Bo Schembechler. Here's how much he'll be paid.

Advertisement







Quicken buys its first Super Bowl ad to tout Rocket Mortgage

Fans watching the Carolina Panthers and Denver Broncos game on Sunday will get 60 seconds of Quicken Loans Inc. marketing during the first half.



KIRK PINHO

Back to starting gate for Pinnacle Race Course

Although warehouse/distribution space makes the most sense for the Vining Road site, real estate experts say a trio of other projects nearby need to be successful first.



Michigan Sports Hall of Fame to display UD Mercy star Spencer Haywood's plaque in public outreach effort



Grandmont Rosedale neighborhood to receive $150,000 from Hatch Detroit, Lions charity

The latest Neighborhood Initiative project will focus on improving a stretch of Grand River Avenue on the city's northwest side.



Drone video gives aerial views of new Utica baseball stadium

Jimmy John's Field will be ready for Memorial Day opener, owner says.



Barton Malow, Rossetti wrap up $400 million Daytona race track redevelopment

While there have been races at Daytona since work began in July 2013, the track's entire mile-long, 101,500-seat grandstand was open for the first time with this past weekend's “Rolex 24 at Daytona” endurance race.



THE PLAYERS TRIBUNE

Jim Harbaugh pens first-person nostalgia essay about Ann Arbor life

Michigan football coach Jim Harbaugh writes about growing up in Ann Arbor as part of site's focus on UM athletics stories.

Detroit Metro Convention & Visitors Bureau to focus on attracting international, industry vertical events

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Sent: Tuesday, February 02, 2016 9:19 AM
To: Stibitz, Brom (DTMB)
Subject: RE: from MIRS

I checked with Chris and did not hear back on the "other office". We don't have anything

As far as I know he has only been here on Friday last week. They do have two office spaces on 5th floor.

I know The JIC group is working all weekend as well as our federal visitors. We have an average of 25 people working the weekends since this started. The only day his card was used for this facility was January 29th.

Let me know if I can be of any other assistance.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 02, 2016 8:11 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: from MIRS

So is this our space or somewhere else?

Calley said he's be working out of an office in Flint, where he said he already has office space. He also said he's working Saturdays as he meets with Flint officials about a long-range strategy to make sure those impacted by the lead-laced water of Flint get the services they need.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget stibitzb@michigan.gov
517-373-1004

From: CMS <noreply@fhps.net>
Sent: Wednesday, February 03, 2016 3:53 PM
To: Turnquist, Michael (DTMB)
Subject: CMS Water Drive for Flint and Smash Bash - from Student Council

Please help us help Flint, MI:

CMS and the entire FHPS District hope to help Flint by collecting bottled water, water filters or cash donations to help the Flint community as they deal with the lead that contaminates their water. From now until Tuesday, February 9th you can drop off bottled water in sealed cases or gallons, water filters or cash at the CMS office. They'll be picked up after Tuesday and delivered to organizations in Flint who are coordinating relief efforts. Thank you for your generosity. Let's Ranger Up!

Smash Bash on Friday:

The Semester Smash Bash is happening this Friday from 3:00 - 5:00pm. It's a chance to celebrate the half-way point of the year. Join us for good food, laser tag, a DJ, and basketball and ping pongs tournaments! Tickets are on sale during both lunches and at the door Friday - $10. Can't wait to see you there!

From your 2015/16 Student Council

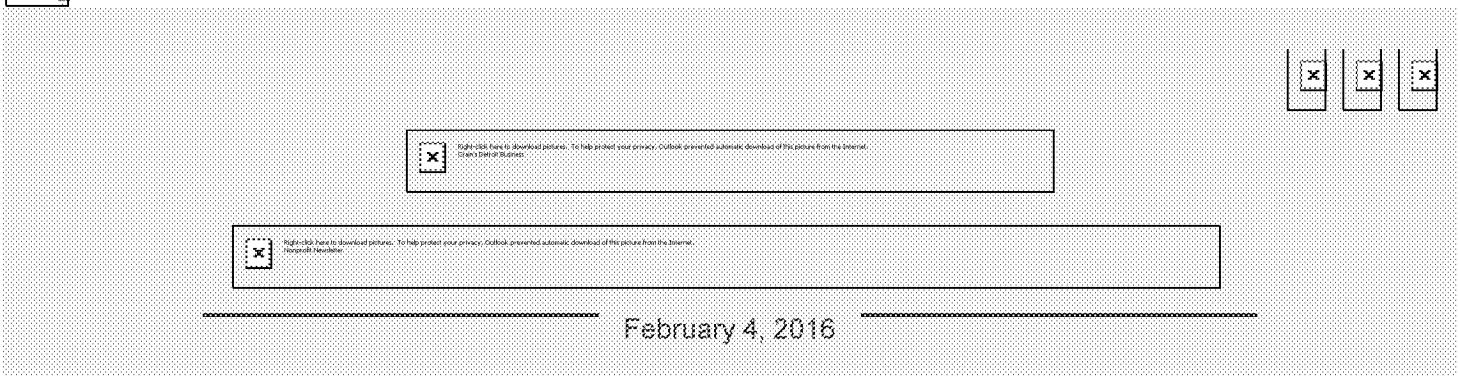
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From: Crain's Nonprofit Report <crainsdetroit@crainalerts.com>
Sent: Thursday, February 04, 2016 2:11 PM
To: Turnquist, Michael (DTMB)
Subject: Focus: Hope CEO Jones to retire | Burns to return to lead WSU Foundation | $56 million in grants OK'd

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Focus: Hope CEO William Jones to retire at year's end

The Detroit-based nonprofit's board has formed a search committee to conduct a national search for his successor.



Susan Burns to return to Wayne State to lead foundation, development, alumni affairs

The St. John Providence Foundations president will succeed veteran fundraiser Chacona Johnson, who is retiring.



Businesses, nonprofits provide assistance to Flint

Michigan businesses and organizations continue to donate money, goods and labor to help those affected by the water crisis in the city.



Detroit Pistons players, execs pledge $500,000 to Flint water crisis relief efforts

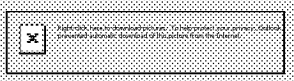


Detroit PAL set to break ground on sports complex at Tiger Stadium site

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CARE House of Oakland County

As a children's advocacy center, the CARE House of Oakland County has become a leading resource in the prevention of child abuse and neglect since its founding in 1977. It is also a leader in the protection of children — through advocacy, education, intervention, research, training and treatment, all in collaboration with the community of Oakland County.

Nonprofit job openings — updated weekly



Repurposed parking meters to help Detroit's homeless

Community Foundation for Southeast Michigan approves $56 million in grants



SHERRI WELCH

Detroit Public TV's manager of major giving James Lewis departs for California

Lewis is at least the second local nonprofit executive to leave the state recently, joining Dara Munson of the Girl Scouts of Southeastern Michigan, who is taking a new position in Chicago.



UM researcher Max Wicha gets $6.5 million grant for cancer stem cell research

Urban Land Institute taps Detroit to host 3-day event



Nonprofit helps working poor pay health insurance premiums

Tom Berkowitz, a former federal software specialist turned independent stock market trader, wanted more control over his charitable donations, so last year he formed the Metro Detroit Health Insurance Program.



Blue Cross Blue Shield signs on as title sponsor of fundraising concert for Music Hall

U.S. Citizenship and Immigration Services awards ACCESS second round of funding



DIA welcomes 1 millionth tricounty visitor since millage passage

300 fishing poles donated for Detroit River event for children

Wayne State project aims to digitize 59 out-of-print books



Grand Rapids Public Museum to host new Rosa Parks exhibit

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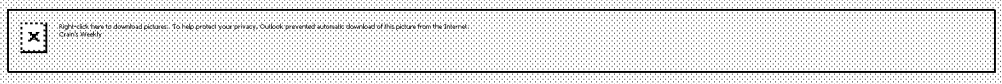
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From: Crain's Weekly <crainsdetroit@crainalerts.com>
Sent: Sunday, February 07, 2016 9:03 AM
To: Turnquist, Michael (DTMB)
Subject: Businesses fret in Flint | Changes in store for Ford Field | Unfortunate twist of timing for Reclaim Detroit

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February 7, 2016



Flint biz treads water through crisis

City business owners and officials are hoping the uncertainty over potentially dangerous levels of lead in the water supply doesn't wash away Flint's downtown resurgence.



Lions to consider improvements at Ford Field

New President Rod Wood said the team has asked the Detroit office of M. Arthur Gensler Jr. & Associates Inc. to re-examine a Ford Field improvements master plan created last year.



Reclaim Detroit, burned out of Highland Park warehouse, was seeking new home in Midtown

Months before a massive fire engulfed the nonprofit's space in a Highland Park warehouse last week, the company had been working with the city of Detroit and a local developer to secure new space in Midtown.

Will robots zap the job market? Knowledge-based automation could make machines the new workforce

Rapid innovation, largely originating in manufacturing operations, is expanding into new industries, such as the financial sector, and will challenge our concept of the labor force — more quickly than you think, according to experts.

State seeks to end tax credit for auto insurers

State lawmakers say they want to fix what they're calling an unintended consequence of a 3-year-old policy change that shifted oversight of Michigan's assigned claims plan that covers medical expenses for people injured in crashes in which no party has insurance.

Advertisement







Detroit lighting authority names new CEO

Detroit Wayne Mental Health Authority board reverses CEO's ending of ICA contract

CEO Tom Watkins had terminated a contract with Integrated Care Alliance, a Detroit-based developmental disability provider agency, over breach of contract issues.

EDITORIAL

Opinion: Detroit education reform merits high priority

There are three basic issues: Finances, governance and educational success. To get to the third, you have to also solve the first two.



MARY KRAMER

'The Big Short' sheds light on mortgage meltdown of 2008

Once in a while, a movie comes along that I think is "required viewing." "The Big Short" is one of them.



CAPITOL BRIEFINGS

Bill seeks to stop advertising spending for the Healthy Michigan plan



Editorial cartoon: Ford Field 2.0 plan



SPECIAL REPORT: CRAIN'S MICHIGAN BUSINESS

Lansing power brokers: Law firms, others strengthen their lobbying corps

Increasingly, lobbying isn't just the work of traditional multi-client firms in state capitals.



Northern Michigan winery tailors tastings to younger drinkers



SPECIAL REPORT: SECOND STAGE

With changing job climate, employers need to break with tradition to find new hires

Demand is outpacing the supply of talent as baby boomers hit retirement age and the economy improves, putting pressure on companies to try new angles. Here are five less-obvious pools of talent that also can be the source of fresh ideas to give companies an edge.



STAGE 2 STRATEGIES

Ad agency gains clients without salespeople

Advertising agencies usually are split into two worlds: accounts and creative. To forgo accounts altogether is to disregard an ingrained industry practice, but Hook Studios in Ann Arbor has found this to be a formula for success.



SPECIAL REPORT: EMPLOYMENT LAW

Whistle blowback: Proposed rule could have unplanned pitfalls

A federal amendment proposed Jan. 22 would forbid the government from spending money on companies that require employees or subcontractors to sign certain types of confidentiality agreements. Businesses are expected to protect.

Flint water suits flood in

Wherever plenty of outrage and blame are going around, plenty of litigation is likely to follow — and so far the Flint water crisis is no exception.

Detroit, Flint to host presidential debates



Martha Stewart, ex-astronaut Mark Kelly, Shinola president to headline Fuel Leadership event

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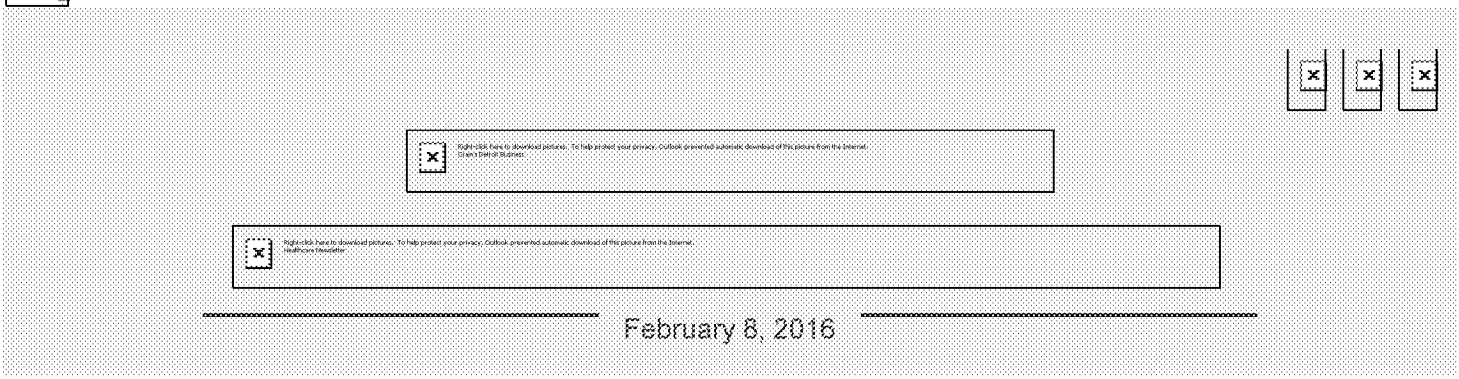
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From: Crain's Health Care Report <crainsdetroit@crainalerts.com>
Sent: Monday, February 08, 2016 10:39 AM
To: Turnquist, Michael (DTMB)
Subject: HealthRise expects to hit revenue highs | Great Expressions to move HQ, add jobs | McLaren to add jobs in Shelby Township

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Great Expressions Dental Centers to move HQ, add jobs in Southfield

Parent company ADG LLC, formerly American Dental Group, is leasing about 30,000 square feet in the Onyx building, compared with an estimated 15,000 square feet at its previous Bloomfield Hills headquarters.



HealthRise expects to hit revenue highs

For HealthRise Solutions, 2016 is expected to be a breakthrough year, followed by a breakout year in 2017, said CEO David Farbman.



McLaren to add hundreds of jobs in Shelby Township to centralize billing operations



UM researcher Max Wicha gets $6.5 million grant for cancer stem cell research

The National Cancer Institute award will allow the University of Michigan Comprehensive Cancer Center's founder to pursue new research paths.



JAY GREENE

Opioid abuse in 1960s pales compared to today's overdose epidemic

Experts say Michigan is at the forefront of drug abuse that often begins with overprescribing and overuse of prescription drugs that can lead to heroin overdoses. A summit this week in Detroit will address the issues.

Advertisement







Detroit Wayne Mental Health Authority board reverses CEO's ending of ICA contract

CEO Tom Watkins had terminated a contract with Integrated Care Alliance, a Detroit-based developmental disability provider agency, over breach of contract issues.

Patients rank Wayne State medical school grads 4th in nation



CAPITOL BRIEFINGS

Bill seeks to stop advertising spending for the Healthy Michigan plan



Wayne County saves $850 million in health care costs

The savings were achieved through a shift in health plans and offering stipends to retirees, county Executive Warren Evans said.

346,000 in Michigan enrolled in plans through HealthCare.gov

Report: Great Lakes states need $80 billion for water, sewer fixes



Hillary Clinton visits Flint, calls water crisis immoral

Michigan Senate OKs $30 million to cover Flint water bills

Michigan's first bio-industry roadmap shows better policies, capital are crucial

NSF to acquire food safety competitor Euro Consultants Group



Detroit's marijuana dispensaries need to submit bids to operate in March

Those dispensaries that do not meet the March 31 deadline may be shuttered, said city Corporate Counsel Melvin “Butch” Hollowell at last week's City Council meeting.

MODERN HEALTHCARE

Opinion: Get ready, job-based health insurance is fading away

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Message

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Sent: 2/8/2016 3:26:33 PM
To: Kathy Turnquist [kturnquist@learningcaregroup.com]; [redacted]
Subject: FW: Harley-Davidson dealer plans 'destination location

Finally!! Something to go in that old site on Haggerty and Grand River. Of course that leaves an empty building on Grand River leading into Farmington next to the Bowling Alley

Michael A. Turnquist

Senior Deputy Director

State of Michigan - Department of Technology, Management & Budget

Facilities & Business Services Administration

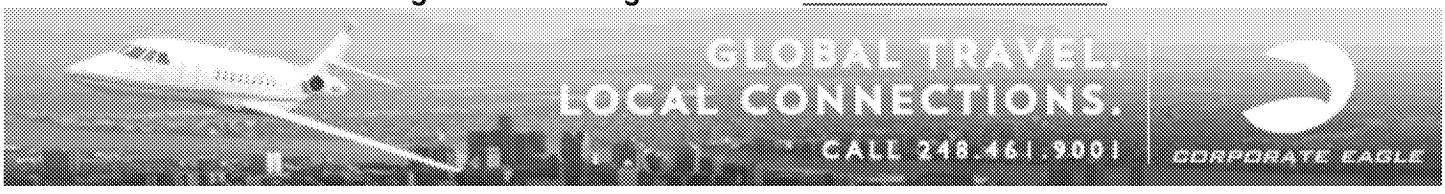
turnquistm@michigan.gov

(517) 284-7908

DTMB
HELP. CONNECT. SOLVE.

From: Crain's Afternoon Report [mailto:crainsdetroit@crainalerts.com]
Sent: Monday, February 08, 2016 3:23 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: Harley-Davidson dealer plans 'destination location' | Selfridge lands $32.6M contract | Quicken responds to Super Bowl ad backlash

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CRAIN'S DETROIT BUSINESS

Afternoon Report

February 8, 2016

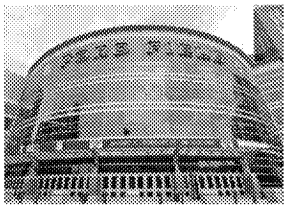


Motor City Harley-Davidson to move into former Sam's Club site in Farmington Hills

Owner Tom Celani also plans to put a brew pub-style restaurant, gourmet grocer and other attractions on the "destination location" site.

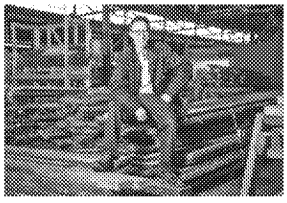


Selfridge to get new $32.6 million jet refuel system — its largest construction contract

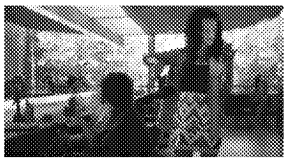


Lions to consider improvements at Ford Field

The team may turn some of Ford Field's 132 suites into club or other gathering space under a plan to refresh the $500 million stadium that opened in 2002.



Reclaim Detroit, burned out of Highland Park warehouse, was seeking new home in Midtown



ADVERTISING AGE

How Quicken Loans is responding to backlash over Super Bowl ad

The Detroit-based online lender spent most of Super Bowl 50 on its Twitter page responding to criticism of its first big game commercial, with people making a connection between the ad and

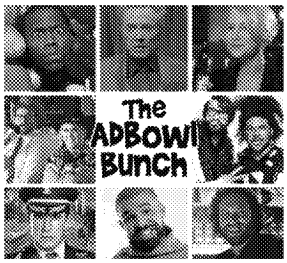
the sub-prime mortgages that spurred the financial crisis of 2008.

Advertisement



DEGC sets $1 billion goal for Detroit contractor matchmaking event Thursday

Super Bowl TV ratings down in metro Detroit



GUEST BLOG: CHARLIE WOLLBORG

Comedians shine in best Super Bowl 2016 ads; actors' spots leave us scratching our heads



MARY KRAMER

In Flint, a tally of lawsuits | Rating the Super Bowl ads

Crain's Detroit Business Publisher Mary Kramer and WJR-AM's Paul W. Smith chat about the Super Bowl ads and stories in the Feb. 8 edition of Crain's. Listen to the interview, then read the stories.

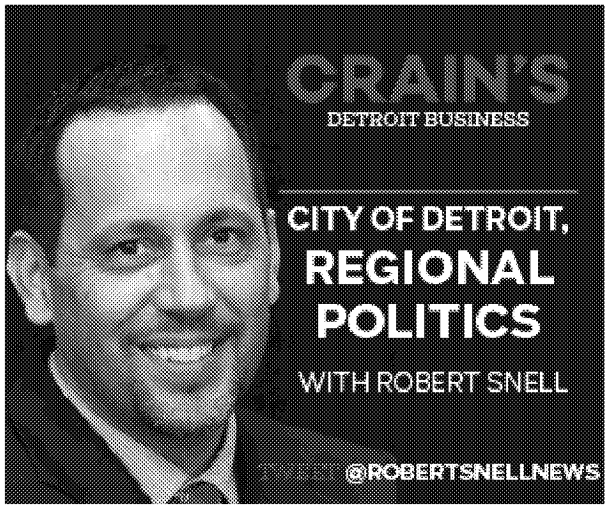


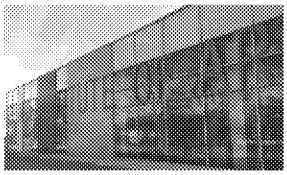
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Message

From: [redacted]
Sent: 2/8/2016 4:00:26 PM
To: Turnquist, Michael (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dea0a72acd8a4bd481c1de291286ac0b-Turnquist M]
Subject: Re: Harley-Davidson dealer plans 'destination location

Is that where the old Costco was?

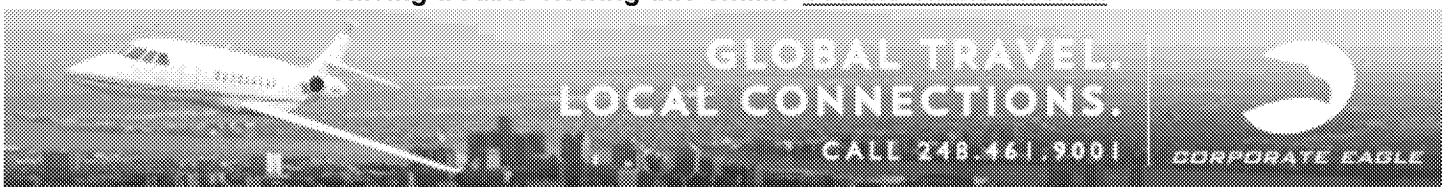
Sent from my iPhone

On Feb 8, 2016, at 3:26 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
Finally!! Something to go in that old site on Haggerty and Grand River. Of course that leaves an empty building on Grand River leading into Farmington next to the Bowling Alley

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
<image001.gif>

From: Crain's Afternoon Report [mailto:crainsdetroit@crainalerts.com]
Sent: Monday, February 08, 2016 3:23 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: Harley-Davidson dealer plans 'destination location' | Selfridge lands $32.6M contract | Quicken responds to Super Bowl ad backlash

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CRAIN'S DETROIT BUSINESS

Afternoon Report

February 8, 2016

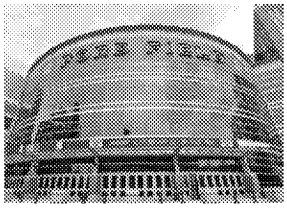


Motor City Harley-Davidson to move into former Sam's Club site in Farmington Hills

Owner Tom Celani also plans to put a brew pub-style restaurant, gourmet grocer and other attractions on the "destination location" site.

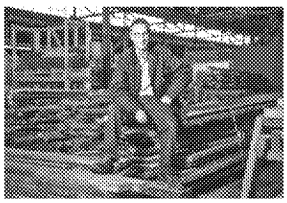


Selfridge to get new $32.6 million jet refuel system — its largest construction contract



Lions to consider improvements at Ford Field

The team may turn some of Ford Field's 132 suites into club or other gathering space under a plan to refresh the $500 million stadium that opened in 2002.



Reclaim Detroit, burned out of Highland Park warehouse, was seeking new home in Midtown



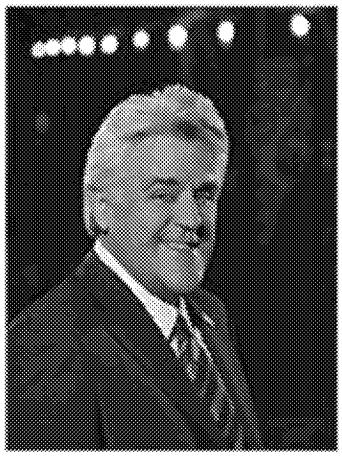
ADVERTISING AGE

How Quicken Loans is responding to backlash over Super Bowl ad

The Detroit-based online lender spent most of Super Bowl 50 on its Twitter page responding to criticism of its first big game commercial, with people making a connection between the ad and the sub-prime mortgages that spurred the financial crisis of 2008.

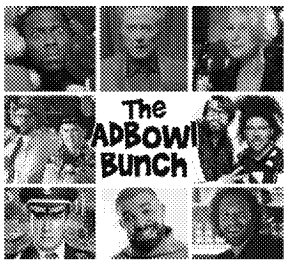
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BENEFITTING FORGOTTEN HARVEST
FEATURING
JAY LENO
SATURDAY
MAY 7, 2016
FOX THEATRE



DEGC sets $1 billion goal for Detroit contractor matchmaking event Thursday

Super Bowl TV ratings down in metro Detroit



GUEST BLOG: CHARLIE WOLLBORG

Comedians shine in best Super Bowl 2016 ads; actors' spots leave us scratching our heads



MARY KRAMER

In Flint, a tally of lawsuits | Rating the Super Bowl ads

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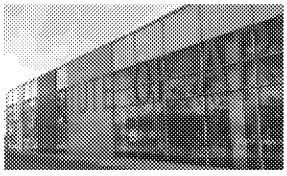
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From: Crain's Sports Business Report <crainsdetroit@crainalerts.com>
Sent: Monday, February 08, 2016 4:50 PM
To: Turnquist, Michael (DTMB)
Subject: Super Bowl TV numbers dip locally | Lions may retool Ford Field suite mix | Detroit City FC hits 1st stadium fundraising goal

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Crain's Detroit Business

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Sports Business

February 8, 2016

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Super Bowl TV ratings down in metro Detroit

The Denver Broncos' 24-10 victory over the Carolina Panthers averaged a 46.5 household rating and 69 share in the Detroit market for WWJ-Channel 62.

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New Lions president retools business unit to

boost team revenue

Rod Wood, hired by the team last fall, is refashioning its organizational structure to boost local revenue, a critical practice for all 32 National Football League clubs.



Detroit City FC raises $400,000 to go ahead with stadium rehab

The funding campaign needed to reach that minimum before the money would be made available to the soccer team to begin work on the 80-year-old Keyworth Stadium in Hamtramck.

Advertisement







Detroit PAL set to break ground on sports complex at Tiger Stadium site

The youth sports nonprofit reached its first “Kids on the Corner” fundraising goal of $12 million so it can begin construction in April on a multisport complex and new PAL headquarters.



Detroit Pistons players, execs pledge $500,000 to Flint water crisis relief efforts



LOCAL10.COM

Ex-Tigers outfielder Delmon Young arrested for battery in Miami, and accused of making anti-Cuban slurs

Young, who played for Detroit from 2011-12 and is the younger brother of Dmitri Young, was arrested for aggravated harassment while with the Tigers in 2012.



Lions oust front office exec Sheldon White after 19 years

White was interim general manager after Martin Mayhew was fired,

along with team President Tom Lewand, in November.

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Facilities & Business Services Administration

Building Operations Division

Joint Focus Meeting Agenda - Notes
Tuesday, February 2, 2016
DMB-Conf. Room-Ottawa 5
9:30 a.m. – 11:00 a.m.

Leading the Meeting: Larry Scates

- ❖ Special Topic (*30 Mins*)

- Health and Safety – "Monthly Videos" Dan Morgan and Olivia Feldpausch

  MIOSHA, Video Streaming, please do not download the videos on your desktop or flash drive. Get sing-in sheets to Olivia, ASAP return old ones to Olivia/Dan. Building audits will start with Zone 6, first.

- ❖ Director's Input – Keith Paasch

  Keith, mention providing a list of which type of lighting that is located in each building a list will be available soon, see Sarah Goodrich for additional information. Each zone will need to provide a list of building appliances within their buildings and a maintenance schedule should be kept on those appliances along with purchased items for moves that have taken place in DTMB, managed buildings.

- ❖ Discussion Topics:

  - Remind Key Contacts to call Central Control

  - Please remind all key contacts to notify Central Control, for all emergencies at (517) 373-0190, and for NON –Emergencies call Central Control at (517) 373-0196. For Cadillac Place, please call the Command Center, for all emergencies at (313) – 456-1100, for non –emergencies call (313) - 456-111

  Wellness Objective – Take the Stairs

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

The Wellness objective, is for State of Michigan, employees to take the stairs to promote better health initiatives. The question that arose is are our building stairwell adequate enough to promote stairwell use? The Romney Bldg. stairs some of the floors are locked out. In the Mason Bldg. there are floors that one will need card access (Badge In) for question related to this objective please give Rodney Ross/Dan Morgan, a call. Rodney is on the Wellness committee. Rodney, should be able to answer most of your questions.

- Alternate 15 Input – Jamie Uphaus

- Cross Training Plans for On-Call Staff

  Cross training for on call staffing to familiarize themselves with other buildings in the Downtown and Secondary Complexes, we are looking at having a sheet with the list of areas within all buildings. This training will probably consist of three (3) days out of the week. Cross training for those who are not on the on-call list will take place after the on-call staff training sometime before vacations starts later this spring. See Bethanie, for list and more information.

  Cadillac Place training for the electrician will continue as is.

- **OIP/Brandon Phillips**

  Niki Tefft, is now the acting Customer Service Center Supervisor, until that position is filled. Capitol Security Post, is now located within the Joint Operations Center.

- **Todd Perry** – Appliance notice PM's schedule please see Todd, for this information.

Zone Updates *(2 Mins 54.99 Seconds Each)*

- **Frank Broderick – West Zone**

Escanaba- business as usual

Traverse City- continuing work on LED lighting project, held first meeting with D&C on building exterior project, keeping up with the snow and ice

Grand Rapids - working on replacing one of our two sump pumps in the parking ramp. New pumps has been ordered hope to have it onsite in four weeks, working

on installing new chemical treatment station for the cooling tower, 50% of staff off work right now due to injury or illness no time frame for their return as of yet.

- **Mike Noonan – East Zone**

Sorry we could not attend… Rick is on vacation and Brian is dealing with Saginaw control issue and has to take photos for New DHHS staff ID's
Flint I am waiting for the Head of the EPA to arrive on sight. Security Detail arrived yesterday with late notice that she would be here.

Saginaw: Painting and door handle replacement

State Fair: Dumars was Denied use of the Parking lot off of 8 mile for an event in May

Jackson: New Air handler project is just about complete. There has been some Variable speed drive questions as related to pumps and horse power. Brian Knox has clarified the questions.

Flint: The short…..

This past few weeks the East Zone staff has shown exceptional intestinal fortitude. They have made space for the for 40+ federal employees who are here to help the State of Michigan, the City of Flint and most importantly the residents of this city. It has been days and nights of quick thinking and problem solving. It has involved making many unpopular decisions and thinking out of box to get these groups together. This group is working long after the close of business and all weekend. Staff in the East zone has been on the front line going above and beyond any position description we have.

Richard Baird the governor's appointed flint man has been here working with both city and federal officials. He has been doing meet and greets and doing media interviews. Last week LT Governor and appointed staff had a meeting on sight for the flint water crisis and will continue to meet here.

I want to thank my staff for going above and beyond, they have been doing ID's, Parking assisting the SEOC in all the needs such as : Installing TV's, helping with Direct TV, IT, Governor's office needs and the list goes on and on. The complaints on parking are flying in daily and the staff here is the ones that have to handle it and here about it again and again.

Construction: Still not done and the schedule still continues to change.

Ice storage and Solar: Kick off meeting was last week. They will start February 15th and Chiller tie in's and Structural support welds on 7th floor.

- **Elios Vettese – Cadillac Place**

1) Century A@E, DTMB Electricians at Cadillac Place , and from Lansing and outstates, these, Supervisors attended 8 hours Arch Flash training class , at Cadillac Place to review current procedures and proper PEP equipment, another class might be held for Maintenance Techs at a later date.

2) Had staff meeting along with Kurt King and Jim Geyer, Larry Scates, Alex Cousineau, to review procedures regarding X-3 program, to make sure that all procedures are being followed.
3) Painting is continuing in the 2-100 Treasury wing offices and conference rooms.
4) Plumbing Professors, plumbing contractor, repaired rotted drain lines and also installation of drain and supply lines for new break room for tenants at Cadillac Place.
5) Had air testing done for the 14th, 15th and 12th floor areas, complaints, 14 and 15 we had a minor roof leak in one area.
6) Boynton conducting the quarterly pm's on the fire system.

- Steve Doty – Zone 1

Hannah Building -

- Normal operation
- Working with MDE on several small modular projects
- Working on various issues in the restrooms i.e. piping, plumbing fixtures, dividers

Ottawa Building –

- Working with LARA and BPBS on some small and medium sized projects.
- Working on various issues in the restrooms i.e. piping, plumbing fixtures, dividers
- Working with LARA on updated the Café equipment

Ottawa Ramp-

The staff are working on changing failed storm drain lines.

Plaza sidewalks –

- Pavers a heaving due to frost so we have cones out. This will have to be looked at in the spring

Hall of Justice -

- Normal operation
- Moving forward with East Parking Ramp LED conversion project, we have been ordering lights to start project.

- Staff/Key Contact meetings and Zone tour has been scheduled for March 7th

Veterans Memorial –

- Ready for winter

SOM Warehouse Complex –

- Working with tenants and contractors for 100 building remodel and complex improvement.
- Telecom is scheduled on February 4th to come in a 6pm-12am to cut out the AT&T phone lines and run new fiber. They will also move Kristy's existing server switch to the new location.
- Main sewer line was scoped and a blockage was found at the fence line that has been part of the sewage drain issues in the 100 and 400 building. The contractor will make recommendations to Tim Hall as part of the FBSA project to repair.
- Coordinating some door changes and installations to eliminate water intrusion, *Material Ordered*
- The new restroom door has been installed to allow the 100 tenants access to the restroom
- A new card reader was installed on the South door since the front NE door has been turned over to the Contractor.

Staffing –

- Cross Training and Zone coverage: Jerry and Brandon Pattison have coordinated that Paul Charles, will work in Zone 2 every Monday until Brandon is able to backfill his vacant Mechanic position.
- Jerry Keeder and Andy Gewirtz is enrolled in the BOC Level I class.

- **Bob Ruff – Zone 2**

Con Hall snowmelt/side walk project is under way and they are done running the needed piping to the south entrance and they are currently working on the piping to the north entrance.

DEQ has requested a guard to be station at both the North and South Entrances in Con Hall temporality.

The carpet is being installed in the New HR Suite in Con Hall this week, then furniture build out, and they move in on Feb. 15th.

Thanks to Kelly Love and Kenya Court for helping out Denny with the paint work in the New HR Suite due to the time frame in the schedule that needed to be met.

The IT support staffs move into Con Hall was approved last week, so we are awaiting an appointment to discuss the timeline and what needs to be remodeled in the building before they can move in. Around 95 to 100 more tenants.

In the Williams and VanWagoner Buildings we really have nothing serious going on so it is business as usual.

We had to have the VanWagoner Loading Dock entrance gate fixed last Friday as one of the hinges let loose and broke.

- **Church – Zone 3**

MLHC - 1ST floor rest rooms project is moving along

JOC – Remodel project on the 2nd floor, MSP Capital Post has relocated into the building. Painting is done and Central has been relocated. Completed

Austin – My staff are working on the heat on the 1st floor and trying to get the snow melt system working with help from Zone #2. As of right now everything is working as it should.

Mason – We are still working with CSM about the issues with the lighting and HVAC systems and they are working on the list now.

Commissioning is still on going.

1st floor east wing construction is done and DTMB will be moving in on Feb. 4th. We are meeting with the tenants today.

- Bob Bierwagen – Zone 4

- Cass

The DHHS Ground Floor office remodel project is moving right along. The walled office and new conference room have been built so Keyna along with Denny Sisson from Zone 2 are working on getting the area painted by the end of this week. We are also working on a couple minor mechanical changes, installing power and changing lighting to fit the new layout this week as well. Carpet work will start next Monday and barring any unforeseen issues we should have this project completed by 2/24/16 as requested by DHHS so employees can be moved from the Capitol View building as part of the CAR project.

- **Governor's Residence**

- We have Dewitt Fence coming out this week to remove an old abandoned and worn out gate along Moores River Drive and replace it with fencing. This secured and sensored gate has been alarming to DTMB Central Control for about a week now and based on its condition and the installation of a new gate for the Grounds Project it has been agreed upon by DTMB Facilities, OIP and the Governor's office that repairing it is not cost effective.

- Romney

The Primary Switch Gear project was completed last week and we have a Punch List walk through meeting schedule next Tuesday afternoon 2/9/16 to wrap things up.

- Lottery

We received the approval on the background checks for a couple of Pleune employees late yesterday. We will now get with Pleune to schedule the fire/smoke damper installation work in both stairways hopefully this week.

- Roosevelt Ramp
  - Business as usual.

- Miscellaneous
  - Business as usual.

- **Neal Droste – Zone 5**
-

State Laboratory:

1: Installing a new water sampling machine for DEQ. Adjacent pole barn will hold 50 pallets. Real-estate is looking for more space. Chiller #1 is punched out.

Records Center:

1: Roof Replacement Project: Pre-Construction Meeting will likely be scheduled in late February with work to start when weather permits.

2: Installing 2nd ceiling hung NG Unit heater in the ANNEX this week.

MSPHQ:

1: CAR Project: Chrisman is the General. 2nd Floor Moores Trosper Demo. Centennial Electric.

Grand Tower:

1: AHU Replacement Project: Work on bulletin #9 completed.

2: New Loading dock seals and doors have been installed and completed.

3: In the process of rebuilding the High Voltage Switchgear March 5th.

- Scott Davis – Zone 6

- **Norm Fudge returned to work 2/01/16**
- **Power Plant Operator-Reviewing 4 candidates**
- **Maint Mech posted to backfill Ralph Matt**

- **Energy Center:**
  - Absorption Chillers
    - Operational as designed, utilizing "free steam" cooling the complex up to approximately 72'F
  - Heat Exchanger/Free Cooling
    - On line and functioning very well to cool the complex
  - Centrifugal Chillers
    - Performing winter maintenance
    - Will be working upgrading control panels on unit #4
  - Solar Turbine/HRSG
    - Operating as designed
  - Boiler #1 (old unit)

- Standby mode
- Thermal Storage
  - Utilizing to compliment absorption chiller capacity.
- Metering Project
- Procedural Operating Documentation
  - Meeting with C2AE to begin design and format
  - Update Meeting on 1/22/15 to review SOP's, Valve tagging and prelim layout
  - Funding has been acquired, Dave Sproul will be scheduling a progress meeting
- Remaining Catwalk Access
  - Meeting with Century A & E 11/19/14 to review preliminary designs
  - Finalizing design, received an approximate cost from C2AE
  - Pre-Bid Walk through June 8th, Bids Due June 17th
  - Laux Construction awarded the contract
  - Pre-con meeting 10/09/15
  - Mobilize November 30th, complete by December 31
  - Interior steel-complete
  - Exterior steel-complete
  - Awaiting punch list item completion (parts at galvanizer) and closeout
  - **General Service Building:**
  - Painting of Exterior project
  - Punch list compiled- awaiting final closeout meeting
  - Lobby Upgrades
  - Drywall, paint, flooring, interior door and ceiling complete
  - Furniture on order
  - Planning with designers to move into main hall and break area

  - Sewer Line/ AHU 9-10
  - Pre-Con meeting scheduled for 1/21/15
  - Mandatory RFP meeting 4/17/14,Received Proposals 5/06/14-William A. Kibbe & Associates, Inc. chosen as PSC
  - Moore Trosper started work on 3/23/15
    - The new sewer line-Complete
    - Commissioning-complete
    - Punch list has been generated-to be completed during the bulletin #2 work
    - Bulletin #2 approved-booster pump and drywall to deck, complete
    - Re-work of controls valves need to be completed
  - Depot Move
  - Working with Dave McGrath and tenants to complete building modifications to meet the Depot needs
  - To be complete by March 1st

  - **Operations Center:**
  - Treasury modular reconfiguration project
  - Including carpet, lighting and paint
  - SWS Modular Reconfiguration Phase 3- started 1/11/16
  - OPS Hosting Center
  - Final meeting on punch list ~~July 22, 2015~~-postponed to 8/11/15, McGrath and Gute did not show- awaiting closeout documents per Dave McGrath
  - OPS DTMB Technical Services
  - Modular Reconfiguration

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COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Timeline/scheduling Meeting 9/01/15
- Begin phase 1- complete
- Phase 2- complete
- Phase 3 beginning 12/28/15
- OPS DTMB CSC
- Modular Reconfiguration- 3 phases + Door Frames
- Phase 1- complete
- Phase 2- complete
- Phase 3- starting 2/01/16
- Door Frames begin- 1/04/16

- **TRANSPORTATION WAREHOUSE:**
- Engineering Print Floor issue still on the table
- Installing LED light fixtures in the front office-complete
- Piloting warehouse lighting fixtures in several areas prior to global replacement
- Earle Center Lighting 98% LED complete
- Parking Lot improvements- Met with tenants 10/23/15 to assist with future use and planning

- **VTS**:
- Reviewing parking lot for repair/replacement
- Continuing with options for building generator

- **Kirk Brennan – Zone 7**

  C & T:

- Scheduling has begun on carpet estimate and tile colors for Admin. area and some surrounding rooms. Also restroom partition replacement.

- Going out for bid on the repair/replace exterior brick lentils Project with SME. Mandatory walk thru Feb 9th, bids need to be received March 2nd.

- Forensics Lab:

- Removal of 2 revolving doors in rooms 279 and 283 has been completed, patching and painting of wall needs to be done.

- GOB:

- SEOC project: Building has been activated because of the Flint water crises and Collins road lease is up. 1st floor EMHSD and 2nd floor MPSCS/NCC completed their move February 1st.

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COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Cars Project: Demo and rebuild of the 3rd fl A&B Wings, 2nd fl A wing, 2nd fl B wing DBI, 1st fl A wing fitness center block work continues in preparation of the next March moves.

- Quotes have been given to Comm. for the Blind for cafe' remodel, scope of work is being decided.

- HazMat (EMHSTC):
  - Business as usual
- MSP Post/ Head Quarters:
  - Bottle filler drinking fountain has been quoted and approved by State Police for the Post side of the building.
- MSP Annex:
  - Business as usual
- PTA:
  - General building and dorm room repairs continue for scheduled classes starting in March.
- Drive Track:
  - Business as usual
- SOS
  - Curt Myers is looking at selection of solid surface counters tops for the main men's and women's restrooms.

- **Butch Kimball – BIS**

BIS Key Topics

- R-3 overhead door is installed and operating.
- R-8 overhead door P.O. has been sent to the contractor and delivery time is 6 weeks. Door is currently operating using used parts.
- Rytec doors toured and measured our 5 most troublesome doors. Will work on possible funding.
- Fire alarm system for Building #600 has been put on hold. Trying to get answers about possible reconfigurations for this building.
- Steve Cooper is temporarily filling the role for Joe Hewitt.
  - Switched Romney Building this morning per BWL request
  - Looking into the Allegan west gear that is currently single ended

Next Meeting: Tuesday, February 16, 2016, 9:30 a.m. - 11:00 a.m., Operation Center Conference Room A, B, C

COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

- Received the TIS December report for MLHC. Starting to get more structured and should see improvements in the reports soon.
- Meeting currently going on for Controls specifications
- Meeting will be looking at the 90% review modifications to the written standards.
- Graphic upgrades at 40-50% complete

- Chris Rankin – Grounds

  Removed snow from the Roosevelt Ramp roof.
  Thirty (30) hours of additional overtime for ramp cleaning
  Business as usual (Snow and ice removal, equipment maintenance, salt distribution)

❖ Staff Ideas/Concerns & Open Discussion *(10 Mins)*

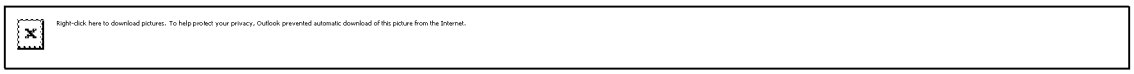
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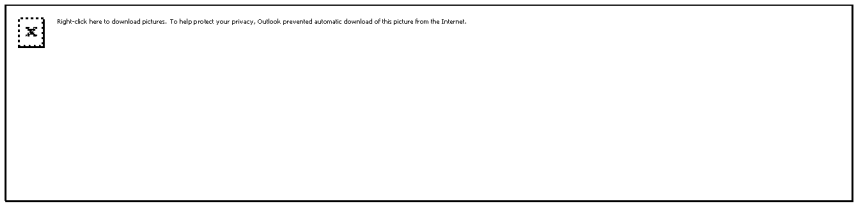
COLLABORATION, COMMUNICATION, COOPERATION, CUSTOMER SERVICE

From: Thornapple Covenant Church Congregation groups <tecc=thornapple.org@mail22.wdc03.rsgsv.net> on behalf of Thornapple Covenant Church Congregation groups <tecc@thornapple.org>
Sent: Tuesday, February 09, 2016 12:05 PM
To: Turnquist, Michael (DTMB)
Subject: Thornapple Connect February 9, 2016

The Connect is the weekly email from Thornapple Covenant Church that connects you to important updates related to our community life.

View this email in your browser



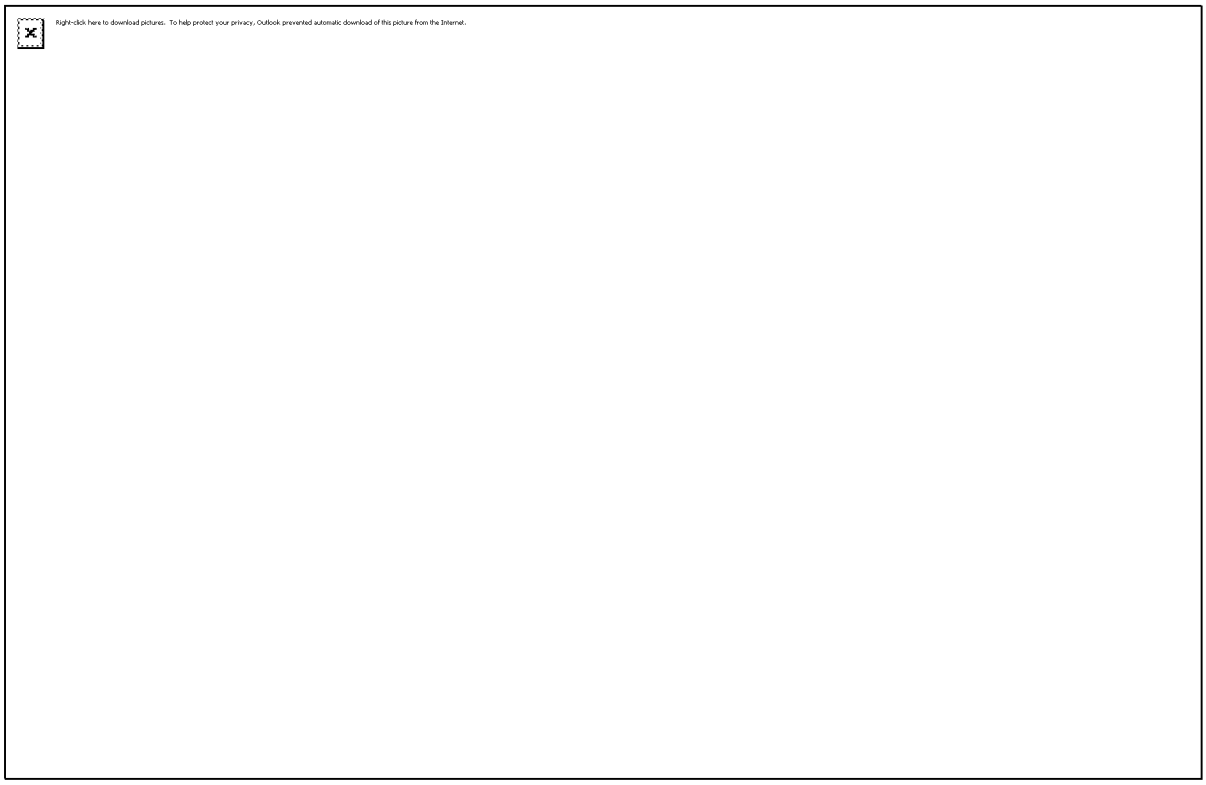


February 9, 2016



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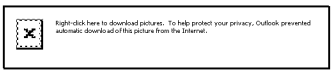
St. Andrews Cathedral. The cost is $15. If you are interested please sign up at the Welcome Center by this Sunday, Feb. 14. You do not need to pay until the day of the event. Contact Marny Danz with questions.

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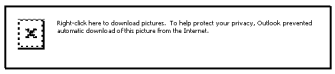


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Trailblazers (3rd-5th) |
First and third Wednesdays 6:30-8pm

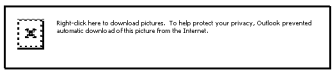
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Second and fourth



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Wednesdays, 6:30-8pm

MS One EPIC Night | Overnight, Feb.12-13 (8pm-7am) | $10/student, 3 Mile Project, Nerf, pizza, etc. Bring your friends for One EPIC Night!

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Facebook Twitter Website

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tecc@thornapple.org; 616-957-0580

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Thornapple Covenant Church · 6595 Cascade Rd SE · Grand Rapids, MI 49546 · USA

From: Turnquist, Michael (DTMB)
Sent: Tuesday, February 09, 2016 12:28 PM
To: Mom And Dad Turnquist
Subject: Fwd: Thornapple Connect February 9, 2016

You like to read these I believe?

Sent from my iPhone

Begin forwarded message:

From: Thornapple Covenant Church Congregation groups <tecc@thornapple.org>
Date: February 9, 2016 at 12:05:06 PM EST
To: <Turnquistm@michigan.gov>
Subject: Thornapple Connect February 9, 2016
Reply-To: Thornapple Covenant Church Congregation groups <tecc@thornapple.org>

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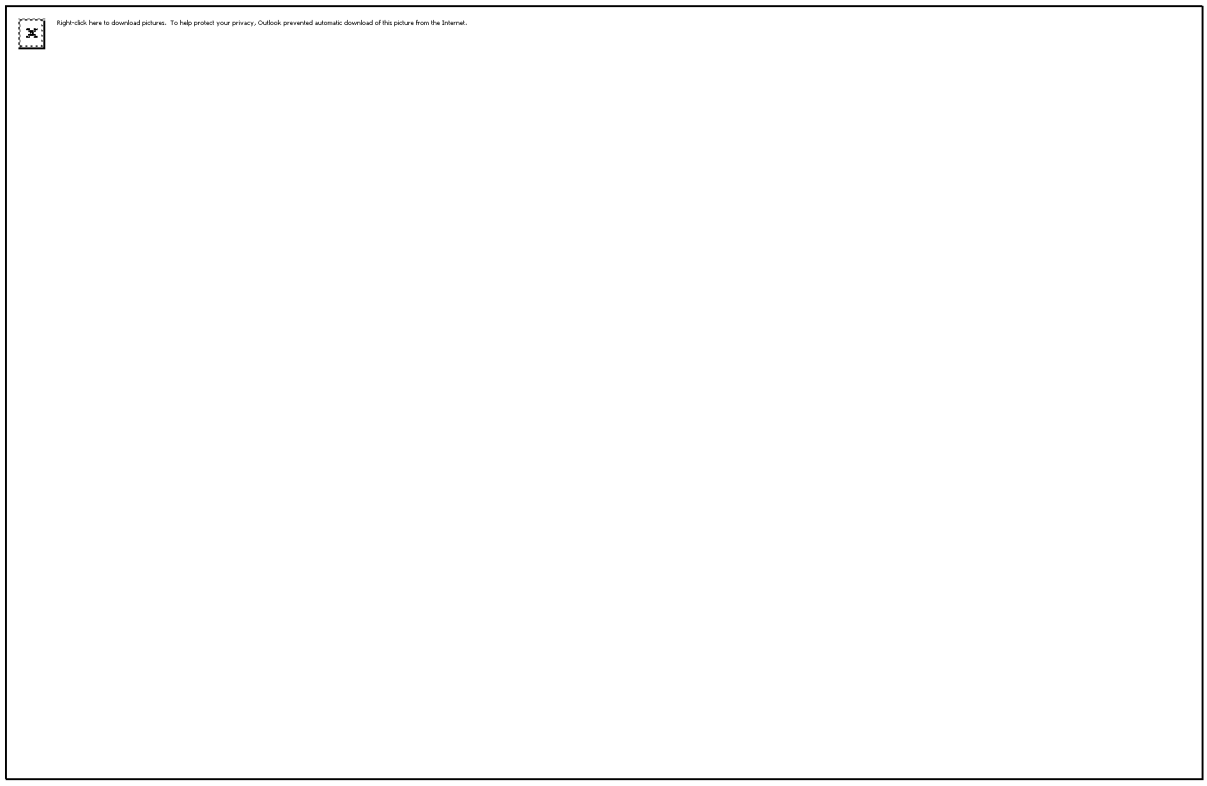
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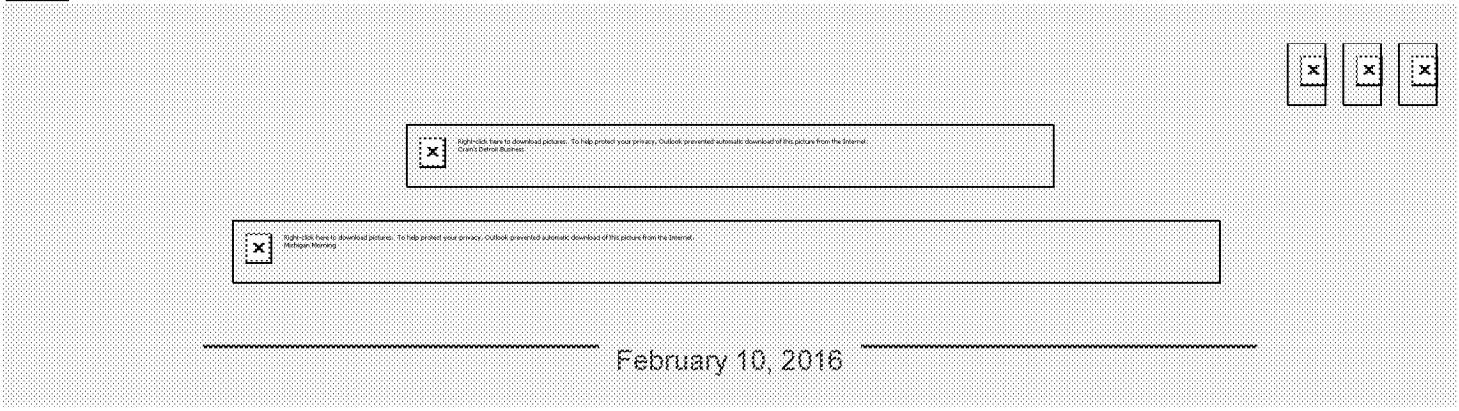
From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 7:15 AM
To: Brim, Rachel (DTMB)
Subject: Ren Cen

Scroll down, the Granite City that Christine had been telling us about is finally opening. In that big space in Tower 100 that has been vacant.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Crain's Michigan Morning [mailto:crainsdetroit@crainalerts.com]
Sent: Wednesday, February 10, 2016 7:08 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: Governor plans $360M for Flint, infrastructure | Michigan school plan unveiled | Illitch to reveal arena name soon

Having trouble viewing this email? See the online version.



Governor plans $360 million for Flint, infrastructure

The $195 million for Flint and $165 million for statewide infrastructure needs will be detailed in the Republican governor's annual $54.9 billion budget presentation to the GOP-led Legislature today.

Snyder to propose 4.3 percent boost for public universities

Governor is to present his proposed fiscal year 2017 budget this morning.



You can stop guessing new arena name soon, Chris Ilitch says

That news emerged Tuesday from Chris Ilitch, who spoke to nearly 800 people at a luncheon at MotorCity Casino Hotel to honor him and his father, Red Wings owner Mike Ilitch, as *Crain's Detroit Business'* Newsmakers of the Year for 2015.



Michigan school plan involves industry, labor, educators

State Superintendent Brian Whiston proposes measures designed to make the state a top educational system and build relationships with employers.



Crain's seeks nominees for 20 in their 20s

Know a 20-something professional who is making his or her mark in metro Detroit?

Advertisement







Manslaughter charges possible in Flint water crisis, state investigator says

Complete coverage of the Flint water crisis in our special section.



Fortis to buy Novi-based power-line operator ITC for $6.9 billion

Business Leaders for Michigan unveils plan to solve infrastructure issues, attract new business

“Our risk is complacency," said Patrick Doyle, president and CEO of Domino’s Pizza Inc. and board chair of BLM. "… now it’s about growing Michigan.”



Detroit casinos' revenue declines in January

The city's three casinos paid $8.8 million in state taxes in January and reported submitting nearly $13 million in wagering taxes and development agreement payments, the Michigan Gaming Control Board said.



Macomb County honors top local businesses

Blake Farms, Tweddle and hospitals are among those that earned awards for traits such as efficiency, building a strong workforce, reaching new markets and cultivating a charitable workplace.

Advertisement







Obama calls for trimming Great Lakes program's funding



AUTOMOTIVE NEWS

Former Lear CEO Bob Rossiter dies at 69

He guided Lear through a drastic turnaround after declaring bankruptcy in 2009.

MIBIZ

Mobile bottling service fills niche for small-scale craft breweries

THE RAPIDIAN

New mentoring program seeks to connect youth of color with Grand Rapids' tech industry

LANSING STATE JOURNAL

Whole Foods could begin moving into first Lansing store this month



Ilitches, retired Stryker chairman among Philanthropy 50 donors



TABLE TALK: VALENTINE'S DAY ROUNDUP

$220 for dinner at 220 | Punch for puckering up | Sweet endings | Tea at the Whitney



Granite City Food & Brewery set to open in RenCen today

After standing vacant for 20 years, a space at the northwest corner of the downtown Detroit office-hotel complex is coming to life with a new restaurant-bar and 1,000-square-foot patio.

EVENTS CALENDAR

CEO Roundtable

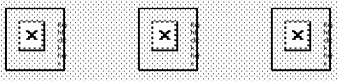
Hosted by NAWBO/EXCEL, the 501(c)3 arm of the National Association of Women Business Owners Greater Detroit Chapter in conjunction with its Young Entrepreneurs Academy (YEA!). Jenny Holaday from Motor City Casino, Patricia Shall from Creative Benefits and Insurance Solutions, Marcy Bell from Bell's Landscaping Service, Inc., and others discuss their road to the top.

Date: Thursday, February 11 5:30pm - 7:00pm

Place: Wayne State University Law School, Spencer Partrich Auditorium , 471 W Palmer, Detroit

Contact: Mashell Carissimi | (586) 216-8200 | info@nawboexcel.org

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NEWS BLOGS THIS WEEK'S ISSUE EVENTS VIDEO NEWSLETTERS

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From: Paasch, Keith (DTMB)
Sent: Wednesday, February 10, 2016 3:49 PM
To: Turnquist, Michael (DTMB)
Subject: FW: FN: Flint Water

Ric and I are calling Mike now. If you want us to conference you in, let us know.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
HELP. CONNECT. SOLVE.

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 3:45 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: FN: Flint Water

Can we talk about this? I'm free until 4 pm or after 5 pm. Call on my cell: 517-303-4038

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 3:36 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: RE: FN: Flint Water

Hey, Mike,

That was a typo that wasn't caught. I made the change.

Ric

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 3:28 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Re: FN: Flint Water

Thought we said our building was not in the area of concern?

Sent from my iPhone

On Feb 10, 2016, at 2:47 PM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:

Hi, Caleb and Mike,

Can you please review the notification below before we send it out?

Thanks,

Ric

<image001.png>

Flint Drinking Water

Details:

DTMB will continue to offer tap and bottled water as options in the Flint State Office Building. An advisory has been sent asking residents and businesses within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the Area of Interest on the map. Additionally, the results of testing we commissioned in October 2015 showed no signs of threats in the water supply to our building.

We will continue to monitor the water crisis and if at any time we have evidence that our water supply poses a threat to the health of our employees and visitors, we will take immediate action. Either way, we will continue to provide bottled water as an option for those who are still concerned.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

<image006.png>	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin
Communications and Organizational Specialist

FBSA – Building Operations Division
517-284-7959 office

<image007.png>

<Map - Precautionary Boil Water Advisory.pdf>

<Precautionary Boil Water Notice 2-9-16.pdf>

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 10, 2016 4:41 PM
To: Turnquist, Michael (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Drinking Water

Details:

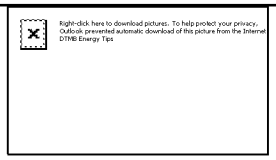
An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

- Precautionary Boil Water Notice 2-9-16.pdf
- Map - Precautionary Boil Water Advisory.pdf

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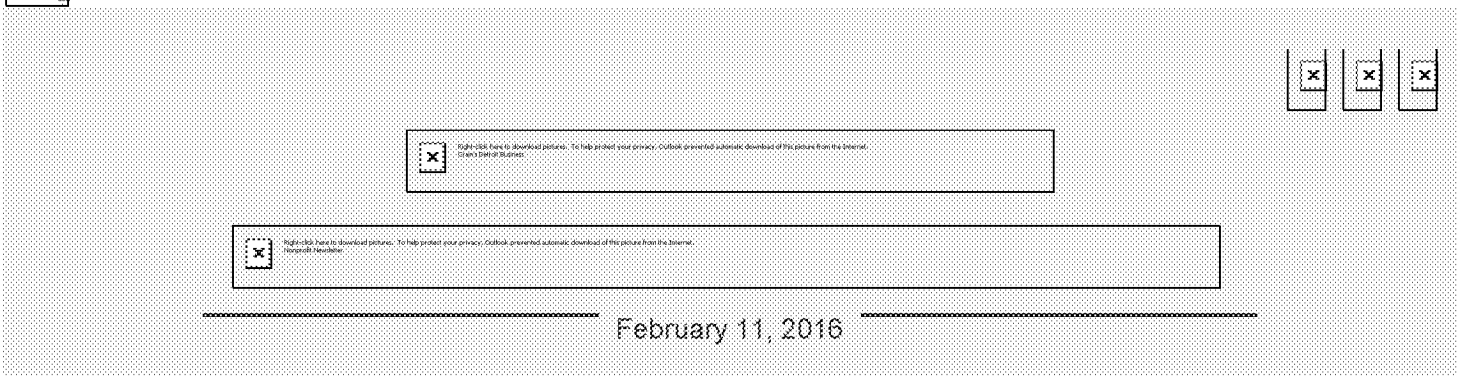


This email was sent to turnquistm@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Crain's Nonprofit Report <crainsdetroit@crainalerts.com>
Sent: Thursday, February 11, 2016 1:44 PM
To: Turnquist, Michael (DTMB)
Subject: Music Hall secures $1.5M, nears goal | Lear pulls support from Detroit PAL over stadium site | Judson Center names chief

Having trouble viewing this email? See the online version.

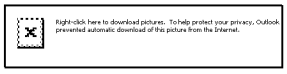






Music Hall secures $1.5 million, nearly reaching goal to avoid loan default

DTE Energy Foundation joins the list of organizations and philanthropists making contributions to stave off the possible closure of Music Hall.



Lear pulls support from Detroit PAL over concerns tied to Tiger Stadium project

Matt Simoncini, president and CEO at Southfield-based Lear, said what's happening on the historic site — including the use of artificial turf — doesn't follow the spirit of the $3 million in federal funds secured for the preservation of the site.



Judson Center names Lenora Hardy-Foster

president, CEO

She joins the Royal Oak-based nonprofit after a 36-year career at Southwest Solutions Inc. where she served most recently as executive director.



DTE promotes public affairs VP, foundation chair

Nancy Moody is named vice president of public affairs and Faye Alexander Nelson to chairperson of the DTE Energy Foundation as the Detroit-based energy company focuses on community.

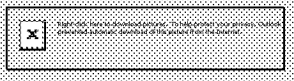


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Nonprofit job openings — updated weekly

Youth Development Commission founder Randy McNeil dies at 66



Reclaim Detroit, burned out of Highland Park warehouse, was seeking new home in Midtown



SS United States may sail again thanks in part to Livonia's AlphaUSA

Flint residents will be hired to help test water

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From: Apple News <newsdigest@insideapple.apple.com>
Sent: Saturday, February 13, 2016 7:20 AM
To: Turnquist, Michael (DTMB)
Subject: The Flint Water Crisis, Valentine's Day, and Brain Mapping



Our suggestions for reading this week, chosen by our editors



Looking for Answers

Meet the people behind the headlines of the water crisis in Flint, Michigan, whose lives are clouded by uncertainty about the future.







Two States in the Books

The presidential race is even more unsettled after New Hampshire. Here's how the unexpected happened.

Off to the Races

Triple-Crown winner American Pharoah is set to earn $200,000 a night as breeding season takes off.

Romance, Defined

Just in time for Valentine's Day, see what true love is like after 10 years of marriage. You might be surprised.







Mapping the Brain

After years of unsuccessful attempts, scientists made a key discovery about how your brain reacts to music.



Eyes on the Road

Go behind the wheel with one driver as he takes his car to full throttle, hitting more than 200 miles per hour.



Reality TV Ringmaster

Kris Jenner opens up about living in the spotlight and adjusting to Caitlyn Jenner's transition.





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Sent: Wednesday, February 17, 2016 1:31 PM
To: Turnquist, Michael (DTMB) (TurnquistM@michigan.gov)
Cc: Droste, Kerri (DTMB)
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

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Thanks.

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(DTMB); Calahan, Heather (DTMB); Cook, Rebecca (DTMB); Hayes, Genevieve (DTMB); Riehle, Jenni (DTMB); Falik, Tom A. (DTMB); Pemble, William (DTMB); Sambiagio, Melissa (DTMB); Cieciwa, Sue (DTMB); Hunter, Lymon (DTMB); Dufour, Yvon (DTMB); Camp, William (DTMB); Hatch, David (DTMB); Troub, Shelby (DTMB); Epps, Stephanie (DTMB); Herman, Christyn (DTMB); Bliss, Mike (DTMB); Guardiola, Jamie (DTMB); jfoley@us.ibm.com; Gonzalez, Tonyia (DTMB)
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
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SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield

Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
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Brandon Philip
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From: System Administrator
To: Turnquist, Michael (DTMB) (TurnquistM@michigan.gov)
Sent: Wednesday, February 17, 2016 1:31 PM
Subject: Undeliverable: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

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Subject:

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The recipient has been deleted or has no e-mail address.

Droste, Kerri (DTMB) on
The recipient has been deleted or has no e-mail address.

Gonzalez, Tonyia (DTMB) on
The recipient has been deleted or has no e-mail address.

From: /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=DEA0A72ACD8A4BD481C1DE291286AC0B-TURNQUIST M
Sent: Wednesday, February 17, 2016 1:31 PM
To: Turnquist, Michael (DTMB) (TurnquistM@michigan.gov)
Cc: Droste, Kerri (DTMB)
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

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leg

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Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps

From: TurnquistM@michigan.gov
Sent: Monday, January 25, 2016 9:24 PM
To: Phillippo, Jamie (DTMB)
Cc: Burns, Robert (DTMB);Droste, Kerri (DTMB);Noonan, Michael (DTMB)
Subject: Re: Flint Office Space Issue

Think we need a field trip. Can discuss in the morning. What other configurations can be accomplished? More hotel space? Conference rooms, other non traditional space. As noted by Chris, taking down additional space and cost not requested, rather try our best to make do within the existing 4 walls.

Sent from my iPhone

On Jan 25, 2016, at 9:20 PM, Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov> wrote:

Hey guys-

I just read through the email chain. To give FEMA all 12 stations, we may need to relocate 12 people (I heard anywhere from 8-12 depending on who I talked to). The idea of moving three people this morning also involved removing one cluster of furniture to set up tables in that space to accommodate additional people. DHHS has two different groups in this area. When I reached out to Patty Curtis this morning, DHHS is claiming they are out of space an have no where to house these staff on other floors. I believe Mike and Brian talked to managers on site and they were unwilling to give up the space. Just a hurdle we'll have to work through when contacting DHHS. I'll be in at 8 and can help with the DHHS piece.

Should we plan that this will impact DHHS's plans for the space in March?

Jamie Phillippo
DTMB-Real Estate Division
Cell: 517-927-6479

On Jan 25, 2016, at 6:14 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

In our meeting I asked Jamie to set up a call with FEMA, Jeannette Doll and Maureen Bailey. Because we had received several contradictory requests for space for FEMA, I felt it would be best to discuss it with them directly and determine their true space counts and figure out likely growth. We could also determine who could be offsite if possible.

If Chris could get this going with FEMA we will create a plan.

Is this possible?

Sent from my iPhone

On Jan 25, 2016, at 5:58 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Have we determined which groups and how many people need to be in this location vs us seeking alternative space elsewhere? Can anyone house elsewhere or utilize the non traditional space noted? Looking at others in building as well. Please advise, thanks

Sent from my iPhone

On Jan 25, 2016, at 5:55 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

In our meeting we discussed the loading dock and conference rooms. The conference rooms are filling up and the dock is not going to fit many due to its shape. Keith suggested an office trailer place onsite next to the building.

We are also being asked to prepare for additional Governor's staff and additional DHHS staff as a possibility.

Bob

Sent from my iPhone

On Jan 25, 2016, at 5:33 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

Are there any other non-traditional areas in the building that can be re-purposes? The request submitted is for this building due to the synergy of working with others in the building. What are the uses on the other floors in the building?

Sent from my iPhone

On Jan 25, 2016, at 4:24 PM, Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov> wrote:

Mike-

Keith Paasch, Bob Burns, Larry Scates, Jim Clark and I met to discuss the request for additional space in Flint. The building is considered full, as in the office space as designed is assigned. We determined that the best way to serve our current clients and the additional resources needed to deal with this crisis may be to find additional space close by. We came up with several ideas (U of M Flint, School for the Deaf in Flint, City of Flint or FEMA bringing in trailers onsite). Maureen Bailey has confirmed 7,000 sq ft is available on Bristol Road at $12/sq. ft. plus utilities.

Please see the attached prints in reference to space. There is one group of 12 stations that was occupied by Civil Rights plus two offices originally designed for the Governor that the Governor no longer needed on the 5th floor that is highlighted in green. DHHS is taking over the space and has a reconfigure planned starting in March. DHHS is temporarily using the majority of this space until 7th floor is complete. The area reference below is highlighted in yellow within the green space. As stated below, DHHS staff are already in these station and in order for it to accommodate we would need to relocate the staff and tear down the furniture. The other rooms highlighted in orange within the green box have already been occupied by the Governor's staff as well as FEMA personnel. Two open areas are left in the building-the 5th and 6th floor lobbies. The 6th floor is already over occupancy and therefore we cannot add people here. As for adding people in the 5th floor lobby, I'm not sure how our tenants of the floor would be with that as this floor was not supposed to be accessed by the public.

Please let us know how you would like to proceed.
Thanks,
Jamie Phillippo
Facilities & Business Services Administration DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479
<image001.gif>

From: Turnquist, Michael (DTMB)
Sent: Monday, January 25, 2016 3:20 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Cc: Burns, Robert (DTMB) <BurnsR@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: Flint Office Space Issue

Have copied in Bob and Jamie so we can support this. Thanks Chris.

Sent from my iPhone

On Jan 25, 2016, at 3:13 PM, Christensen, Chris (DTMB) <christensenc4@michigan.gov> wrote:
Mike,

Will you help with getting the needed space for the Feds to come into the Flint office space. I believe we have been talking with the team once we heard of the request. This morning we understood that this was going to be available.

Please let me know what I need to do to be able to get the space needed.

Thanks Chris

Begin forwarded message:
From: "McKee, Ryan (DTMB)" <mckeer1@michigan.gov>
Date: January 25, 2016 at 3:08:45 PM EST
To: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Cc: "Doll, Jeanette (DTMB)" <dollj@michigan.gov>, MSP-EOC-MDTMB <MSP-EOC-MDTMB@michigan.gov>
Subject: Flint Office Space Issue
Chris,

MSP has requested that we find additional space in the Flint State Office Building for additional Federal personnel that will need space in the next few days. DTMB had a meeting this morning in regards to this and after the meeting, BOD/Real Estate determined that we are at “max” in the Flint State Office Building. I asked if that meant we filled all the cubicles or if we are at building occupancy limits. The response was that we filled the cubicles and not at occupancy limits.

Can you assist in getting traction? If we can get these Federal partners in the same area as the State personnel, they can better coordinate response efforts. I spoke with Brian Walts (Flint BTS) and he indicated that if we move 3 DHHS staff members on the 5th floor, they could setup tables capable of housing 30-40 individuals. Brian confirmed that he has space on other floors that they could sit temporarily.

Thank you,

Ryan McKee,
Professional Emergency Manager (PEM)
DTMB Cybersecurity & Infrastructure Protection Office of Infrastructure Protection
p: (517) 241-3356
e: mckeer1@michigan.gov

<Flint Space.pdf>

From: TurnquistM@michigan.gov
Sent: Thursday, January 28, 2016 3:55 PM
To: Paasch, Keith (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB);Droste, Kerri (DTMB)
Subject: Notice

See below

Sent from my iPhone

Begin forwarded message:

From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 3:53:18 PM EST
To: "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Subject: FW: Facility Notification: Flint State Office Building: TEST

From: Herman, Christyn (DTMB)
Sent: Thursday, January 28, 2016 3:50 PM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FW: Facility Notification: Flint State Office Building: TEST

I went back through the GovDelivery system and found the message you were looking for. Here is a copy.

Christyn Herman
DTMB Communications
(517) 335-6460

From: DTMB Facilities [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Thursday, January 28, 2016 3:34 PM
To: Herman, Christyn (DTMB) <HermanC3@michigan.gov>
Subject: Facility Notification: Flint State Office Building: TEST

Flint Water Advisory

Date/Time:
Effective Wednesday, January 7, 2015
Details:
The City of Flint recently sent out the attached notice regarding violations to the drinking water standards. While the City of Flint states that corrective actions are not necessary, DTMB is in the process of providing a water cooler on each occupied floor, positioned near the water fountain, so you can choose which water to drink. The coolers will arrive today

and will be provided as long as the public water does not meet treatment requirements.
Flint Water.pdf

Contact:
DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

Since we spend about 40 hours a week at our workplaces, isn't the office the best place to try out some new energy-saving tricks? The Energy Information Administration estimates that if commercial and industrial buildings improved their energy efficiency by 10 percent, our economy could see yearly savings of nearly $20 billion.

This email was sent to Email Address using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 517-373-1004

From: TurnquistM@michigan.gov
Sent: Thursday, January 28, 2016 3:58 PM
To: Paasch, Keith (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB);Droste, Kerri (DTMB)
Subject: Notice

Sent from my iPhone

Begin forwarded message:

From: "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Date: January 28, 2016 at 3:53:40 PM EST
To: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
Subject: FW: Flint SOB drinking water notice action

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov

From: Christensen, Chris (DTMB)
Sent: Thursday, January 28, 2016 3:53 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Flint SOB drinking water notice action

Sorry – I sent the wrong one.

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 12:49 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Flint SOB drinking water notice action

FYI

From: Walts, Brian (DTMB)
Sent: Wednesday, January 07, 2015 12:25 PM
To: Paasch, Keith (DTMB); Scates, Larry (DTMB); Uphaus, Jamie (DTMB); Noonan, Michael (DTMB); Martin, Ric (DTMB)

Subject: Flint SOB drinking water notice action

Team,

We have the notices posted and the new water dispensers have been installed at all the drinking fountain locations at the Flint State Office Building in reaction to the City of Flints notice of a violation in the drinking water standard for the water they supply to our Flint Facility. Please see photo attached. The potable water vendor couldn't deliver till Friday so we pick up the equipment and installed to avoid any extra disruption this issue may cause our tenants and visitors to the building. We worked the vendor for a new customer price so the first month rent on the dispensers was free and will only be $7.00 per month after that with a price of $4.00 per 5 gallon container of water. I have made contact with the City of Flint Water Department to gain more information on the corrective action plan and possibly the time line to correct the issue but they were unable to provide any more information at this time. Please let me know if more action is necessary and I will keep everyone posted if I hear any new information on this issue.

Thank you,
Brian

From: TurnquistM@michigan.gov
Sent: Friday, January 29, 2016 6:44 AM
To: Droste, Kerri (DTMB)
Subject: Fwd: Tonight's Headlines

Sent from my iPhone

Begin forwarded message:

From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 8:01:35 PM EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Subject: Tonight's Headlines

Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.

Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.
http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html
Freep:
http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:
http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

Associated Press:
http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/

Time:
http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

Message

From: TurnquistM@michigan.gov [TurnquistM@michigan.gov]
Sent: 1/29/2016 7:17:51 AM
To: Gonzalez, Tonyia (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11a3789f4e8f467397d289de825b44be-GonzalezT1]
Subject: Fwd: Tonight's Headlines

We spent a lot of time on this last night. [redacted]Our water had nothing to do with the Lead. Rather we received notice from the city about another chemical concern

Sent from my iPhone

Begin forwarded message:
From: "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
Date: January 28, 2016 at 8:01:35 PM EST
To: "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
Subject: Tonight's Headlines
Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.

Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.
http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html
Freep:
http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/

Det News:
http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/

Associated Press:
http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/

Time:
http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038

buhsc@michigan.gov

HELP. CONNECT. SOLVE.

From: TurnquistM@michigan.gov
Sent: Wednesday, February 10, 2016 3:59 PM
To: Paasch, Keith (DTMB)
Subject: Re: FN: Flint Water

I assume you meant you were calling Caleb. Thanks let me know if any concerns

Sent from my iPhone

On Feb 10, 2016, at 3:48 PM, Paasch, Keith (DTMB) <paaschK@michigan.gov> wrote:

Ric and I are calling Mike now. If you want us to conference you in, let us know.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

<image001.gif>

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 3:45 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: FN: Flint Water

Can we talk about this? I'm free until 4 pm or after 5 pm. Call on my cell: 517-303-4038

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 3:36 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: RE: FN: Flint Water

Hey, Mike,

That was a typo that wasn't caught. I made the change.

Ric

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 3:28 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Re: FN: Flint Water

Thought we said our building was not in the area of concern?

Sent from my iPhone

On Feb 10, 2016, at 2:47 PM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:
Hi, Caleb and Mike,

Can you please review the notification below before we send it out?

Thanks,

Ric

<image001.png>
Flint Drinking Water

Details:

DTMB will continue to offer tap and bottled water as options in the Flint State Office Building. An advisory has been sent asking residents and businesses within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the Area of Interest on the map. Additionally, the results of testing we commissioned in October 2015 showed no signs of threats in the water supply to our building.

We will continue to monitor the water crisis and if at any time we have evidence that our water supply poses a threat to the health of our employees and visitors, we will take immediate action. Either way, we will continue to provide bottled water as an option for those who are still concerned.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

<image006.png>Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin
Communications and Organizational Specialist FBSA – Building Operations Division
517-284-7959 office

<image007.png>

<Map - Precautionary Boil Water Advisory.pdf> <Precautionary Boil Water Notice 2-9-16.pdf>

From: TurnquistM@michigan.gov
Sent: Wednesday, February 10, 2016 4:17 PM
To: Buhs, Caleb (DTMB)
Cc: Paasch, Keith (DTMB);Martin, Ric (DTMB)
Subject: Re: FN: Flint Water

Thanks Caleb.

Sent from my iPhone

On Feb 10, 2016, at 4:10 PM, Buhs, Caleb (DTMB) <BuhsC@michigan.gov> wrote:

I made a few changes below. Please take a look and make sure that everything still looks alright. Let me know if you have any questions.

Thanks,
Caleb

From: Paasch, Keith (DTMB)
Sent: Wednesday, February 10, 2016 3:53 PM
To: Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: FN: Flint Water

Caleb does this work for you?

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

<image001.gif>

From: Buhs, Caleb (DTMB)
Sent: Wednesday, February 10, 2016 3:45 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: RE: FN: Flint Water

Can we talk about this? I'm free until 4 pm or after 5 pm. Call on my cell: 517-303-4038

From: Martin, Ric (DTMB)
Sent: Wednesday, February 10, 2016 3:36 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: RE: FN: Flint Water

Hey, Mike,

That was a typo that wasn't caught. I made the change.

Ric

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 10, 2016 3:28 PM
To: Martin, Ric (DTMB) <MartinR3@michigan.gov>
Cc: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: Re: FN: Flint Water

Thought we said our building was not in the area of concern?

Sent from my iPhone

On Feb 10, 2016, at 2:47 PM, Martin, Ric (DTMB) <MartinR3@michigan.gov> wrote:
Hi, Caleb and Mike,

Can you please review the notification below before we send it out?

Thanks,

Ric

<image001.png>
Flint Drinking Water

Details:

An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

<image006.png>Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

Ric Martin

Communications and Organizational Specialist FBSA – Building Operations Division
517-284-7959 office

<image007.png>

<Map - Precautionary Boil Water Advisory.pdf> <Precautionary Boil Water Notice 2-9-16.pdf>

From: TurnquistM@michigan.gov
Sent: Friday, February 12, 2016 5:03 PM
To: Droste, Kerri (DTMB)
Subject: Re: NEW DEADLINE - Time Sensitive Request

We are more than good. And way better than "fine"

Sent from my iPhone

On Feb 12, 2016, at 4:41 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:

I think we are good for now because you sent the names. Right?

On Feb 12, 2016, at 4:35 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

We can discuss Tuesday, thanks.

Sent from my iPhone

Begin forwarded message:

From: "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>
Date: February 12, 2016 at 3:57:18 PM EST
To: "Allen, Charlotte (DTMB)" <AllenC1@michigan.gov>, "Behen, David (DTMB)" <Behend@michigan.gov>, "Best, Marcy (DTMB)" <BestM@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Donnan, Chanda (DTMB)" <DonnanC@michigan.gov>, "Fortino, Diane (DTMB)" <FortinoD@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Gonzalez, Tonyia (DTMB)" <GonzalezT1@michigan.gov>, "Griswold, Kim (DTMB)" <GRISWOLDK@michigan.gov>, "Ingersoll, Jean (DHHS)" <IngersollJ@michigan.gov>, "Jeffery, Phillip (DTMB)" <Jefferyp@michigan.gov>, "King, Susan (MCSC)" <KingS5@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Lowe, Richard (DTMB)" <lower@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "Mathews, Jamie (DTMB)" <MathewsJ@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Nixon, Ruth (DTMB)" <NixonR@michigan.gov>, "Palmer, Jason (DTMB)" <PalmerJ2@michigan.gov>, "Rabidoux, Jill (DTMB)" <RabidouxJ@michigan.gov>, "Ragsdale, Aimee (DTMB)" <RagsdaleA@michigan.gov>, "Schafer, Dana (DTMB)" <schaferd1@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Taylor, Beverly (DTMB)" <TaylorB8@michigan.gov>, "Trakul, Pamela (DTMB)" <TrakulP@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>
Cc: "Baker, Natasha (SRO)" <BakerN5@michigan.gov>, "Hawks, Orlene (DTMB)" <HawksO@michigan.gov>
Subject: NEW DEADLINE - Time Sensitive Request

Senior Management Team,

We just received the search terms for the document production. (See below.) Given the lateness of this email, we are asking you send your list of custodians to Jean Ingersoll no later than noon on Tuesday, February 16.

We are not asking you to conduct any searches right now. Further directions will come from Jean.

Search terms:

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document) "coli" & Flint (anywhere in document) "bacteria" & "Flint" (anywhere in document) "microb" & "Flint" (anywhere in document) "TTHM" & "Flint" (anywhere in document) "Lead" & "Flint" (anywhere in document) "emergency" & "Flint" (anywhere in document) Karegnondi "Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document) "DWSD" & "Flint" (anywhere in document) "Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Please call me or Jean if you have any questions.

Brom

From: Stibitz, Brom (DTMB)
Sent: Thursday, February 11, 2016 4:40 PM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Subject: Time Sensitive Request

SMT,

Jean Ingersoll is leading DTMB's effort to comply with document production requests related to freedom of information requests and certain lawsuits against the state.

At some point during the day tomorrow, Jean will share with you a list of standard “search terms” which we will use to compile documents related to this lawsuit.

Within 2 hours of receiving this email from Jean, you need to respond with a list of likely custodians from your work area. Jean may have more information on this tomorrow, but generally speaking a custodian will be a staff member who might reasonably be expected to have documents (electronic or otherwise) that correspond to the issues identified in the search terms.

If you have any questions, please call me or Jean. This is an important issue and I thank you in advance for your attention to this matter.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget stibitzb@michigan.gov
517-373-1004

From: TurnquistM@michigan.gov
Sent: Tuesday, February 16, 2016 3:09 PM
To: Droste, Kerri (DTMB)
Subject: Re: NEW DEADLINE - Time Sensitive Request

YTB, thanks.

Sent from my iPhone

On Feb 16, 2016, at 2:22 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:

Checked earlier. She has all she needs from us at this time.

All set on the call with the Event Application. Cross that off our list!! That was the big win for today J Well, behind your dad being o.k. that is!

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

<image001.gif>

From: Turnquist, Michael (DTMB)
Sent: Tuesday, February 16, 2016 1:54 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Re: NEW DEADLINE - Time Sensitive Request

Can you check with Jean and make sure we are OK? Thanks

Sent from my iPhone

On Feb 12, 2016, at 4:41 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
I think we are good for now because you sent the names. Right?

On Feb 12, 2016, at 4:35 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
We can discuss Tuesday, thanks.

Sent from my iPhone

Begin forwarded message:
From: "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>
Date: February 12, 2016 at 3:57:18 PM EST
To: "Allen, Charlotte (DTMB)" <AllenC1@michigan.gov>, "Behen, David (DTMB)" <Behend@michigan.gov>, "Best, Marcy (DTMB)" <BestM@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Donnan, Chanda (DTMB)"

<DonnanC@michigan.gov>, "Fortino, Diane (DTMB)" <FortinoD@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Gonzalez, Tonyia (DTMB)" <GonzalezT1@michigan.gov>, "Griswold, Kim (DTMB)" <GRISWOLDK@michigan.gov>, "Ingersoll, Jean (DHHS)" <IngersollJ@michigan.gov>, "Jeffery, Phillip (DTMB)" <Jefferyp@michigan.gov>, "King, Susan (MCSC)" <KingS5@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Lowe, Richard (DTMB)" <lower@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "Mathews, Jamie (DTMB)" <MathewsJ@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Nixon, Ruth (DTMB)" <NixonR@michigan.gov>, "Palmer, Jason (DTMB)" <PalmerJ2@michigan.gov>, "Rabidoux, Jill (DTMB)" <RabidouxJ@michigan.gov>, "Ragsdale, Aimee (DTMB)" <RagsdaleA@michigan.gov>, "Schafer, Dana (DTMB)" <schaferd1@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Taylor, Beverly (DTMB)" <TaylorB8@michigan.gov>, "Trakul, Pamela (DTMB)" <TrakulP@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>
Cc: "Baker, Natasha (SRO)" <BakerN5@michigan.gov>, "Hawks, Orlene (DTMB)" <HawksO@michigan.gov>
Subject: NEW DEADLINE - Time Sensitive Request Senior Management Team,

We just received the search terms for the document production. (See below.) Given the lateness of this email, we are asking you send your list of custodians to Jean Ingersoll no later than noon on Tuesday, February 16.

We are not asking you to conduct any searches right now. Further directions will come from Jean.

Search terms:

Legionnaire
Legionella
“boil water order” & “Flint” (anywhere in document) “coli” & Flint (anywhere in document) “bacteria” & “Flint” (anywhere in document) “microb” & “Flint” (anywhere in document) “TTHM” & “Flint” (anywhere in document) “Lead” & “Flint” (anywhere in document) “emergency” & “Flint” (anywhere in document) Karegnondi “Genesee County Health Department”
“Flint” (within sentence) “utilities”
“Lead and Copper Rule”
“Detroit Water and Sewerage Department” & “Flint” (anywhere in document) “DWSD” & “Flint” (anywhere in document) “Flint River”
“Pb” & “water” (anywhere in document)
“KWA”

Please call me or Jean if you have any questions.

Brom

From: Stibitz, Brom (DTMB)
Sent: Thursday, February 11, 2016 4:40 PM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB)

<MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Subject: Time Sensitive Request

SMT,

Jean Ingersoll is leading DTMB's effort to comply with document production requests related to freedom of information requests and certain lawsuits against the state.

At some point during the day tomorrow, Jean will share with you a list of standard "search terms" which we will use to compile documents related to this lawsuit.

Within 2 hours of receiving this email from Jean, you need to respond with a list of likely custodians from your work area. Jean may have more information on this tomorrow, but generally speaking a custodian will be a staff member who might reasonably be expected to have documents (electronic or otherwise) that correspond to the issues identified in the search terms.

If you have any questions, please call me or Jean. This is an important issue and I thank you in advance for your attention to this matter.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget stibitzb@michigan.gov
517-373-1004
<image001.gif>

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:32 PM
To: Waltersdorf, Rex (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:56 PM
To: Waltersdorf, Rex (DTMB)
Subject: "He's his own best spokesman"

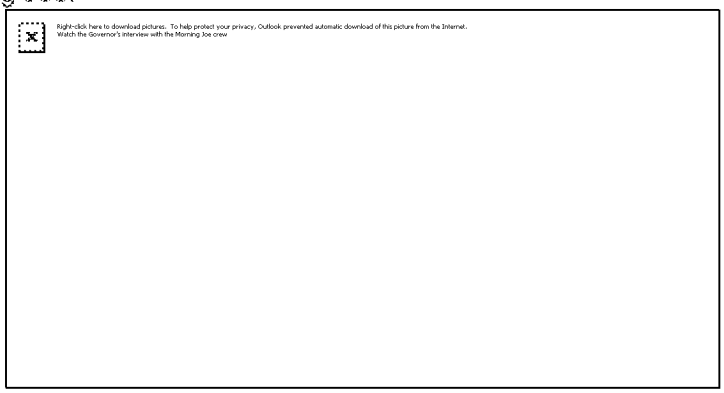
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

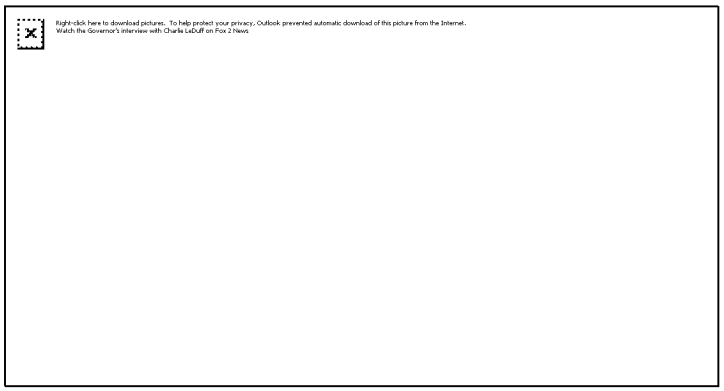
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

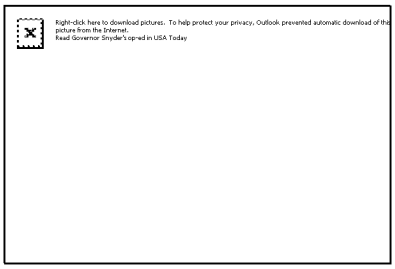


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



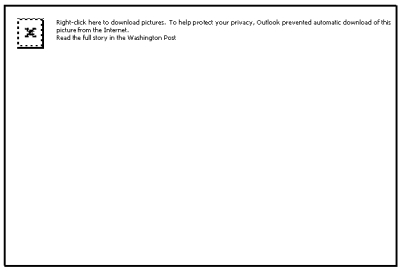
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



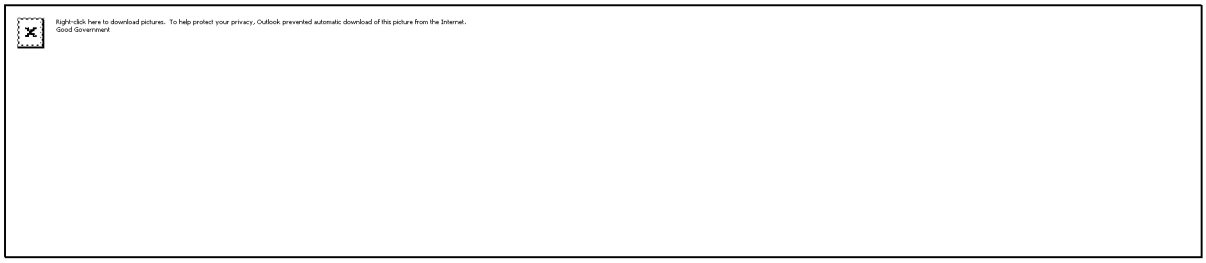
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:48 PM
To: Waltersdorf, Rex (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

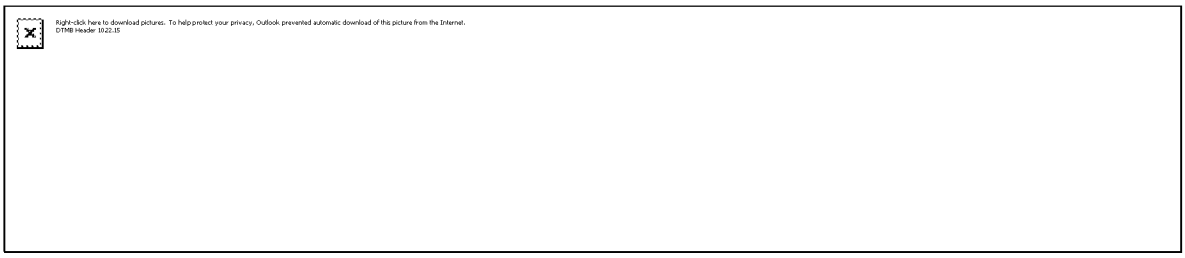
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

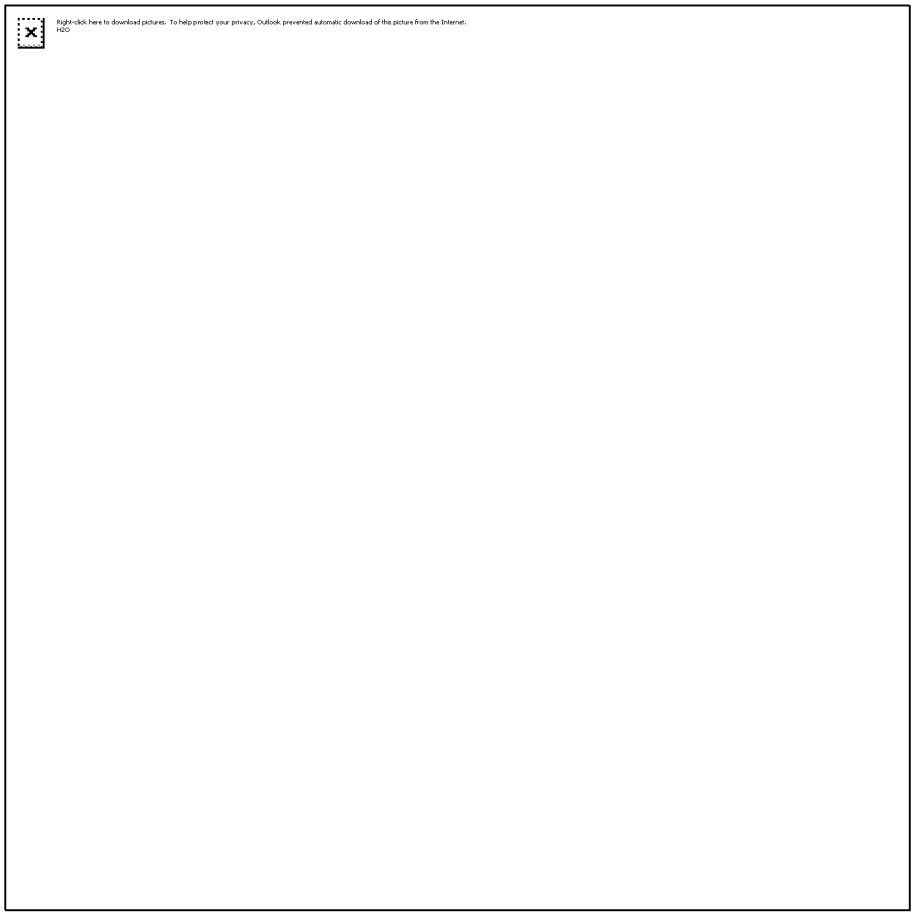
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Waltersdorf, Rex (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

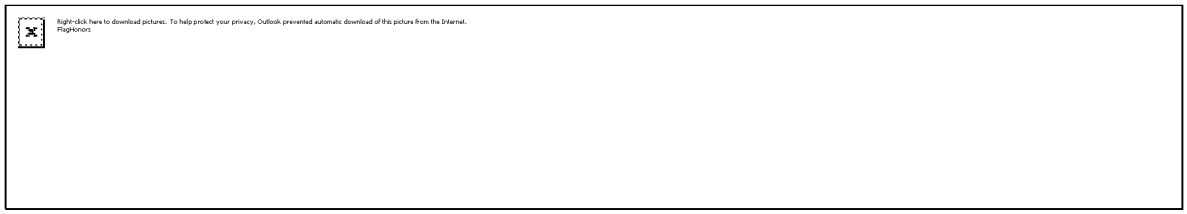
David



The Department of Technology, Management and Budget
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:58 AM
To: Waltersdorf, Rex (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

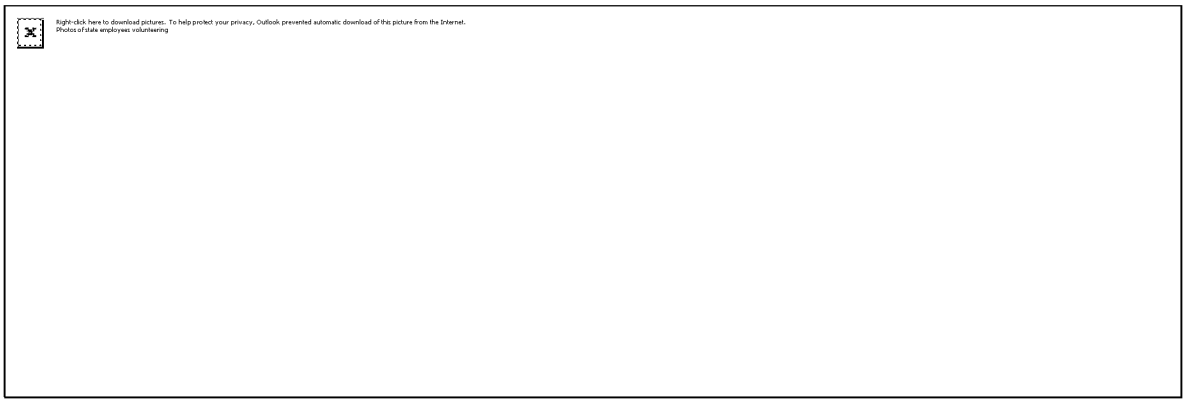
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

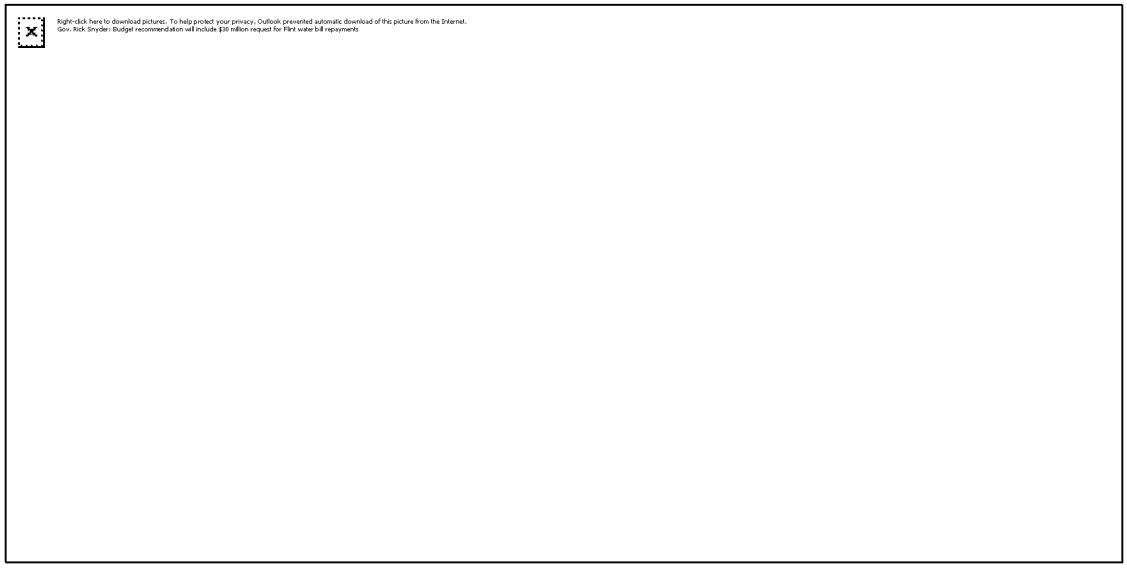


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:19 PM
To: Waltersdorf, Rex (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

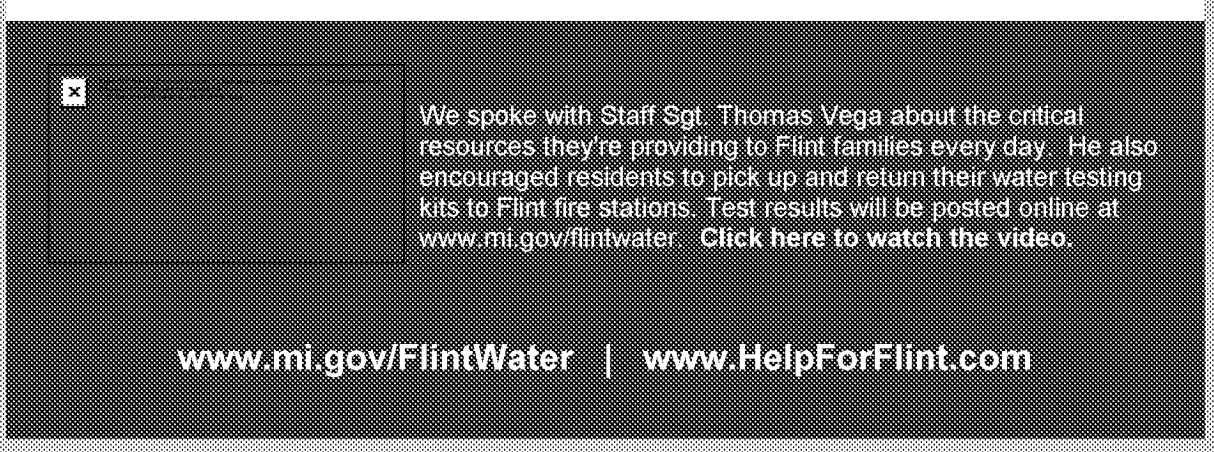
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

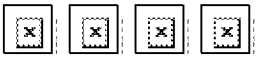
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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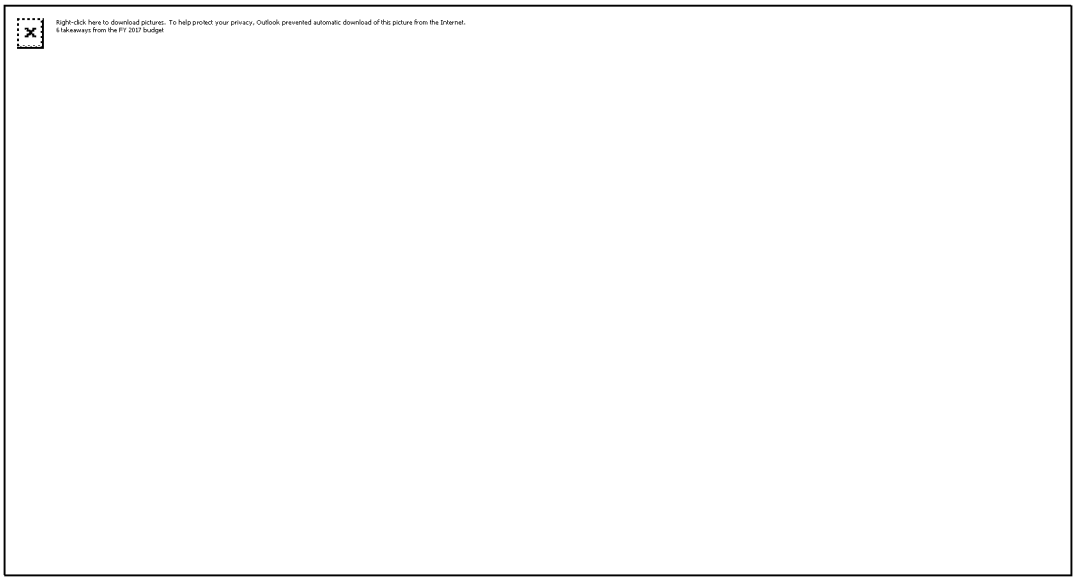


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:52 PM
To: Waltersdorf, Rex (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

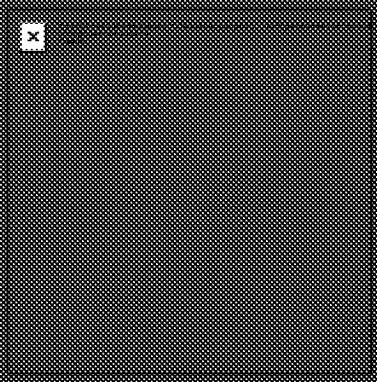
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

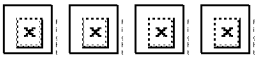


The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

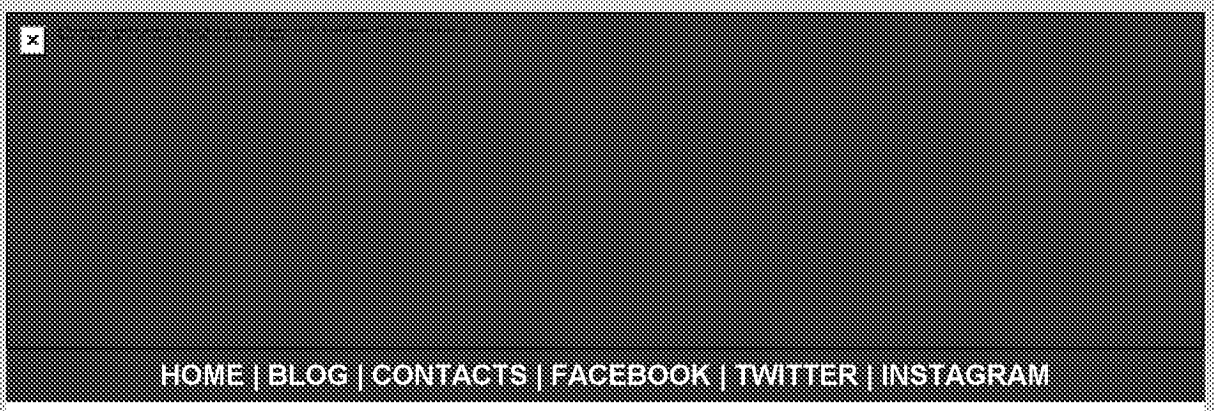
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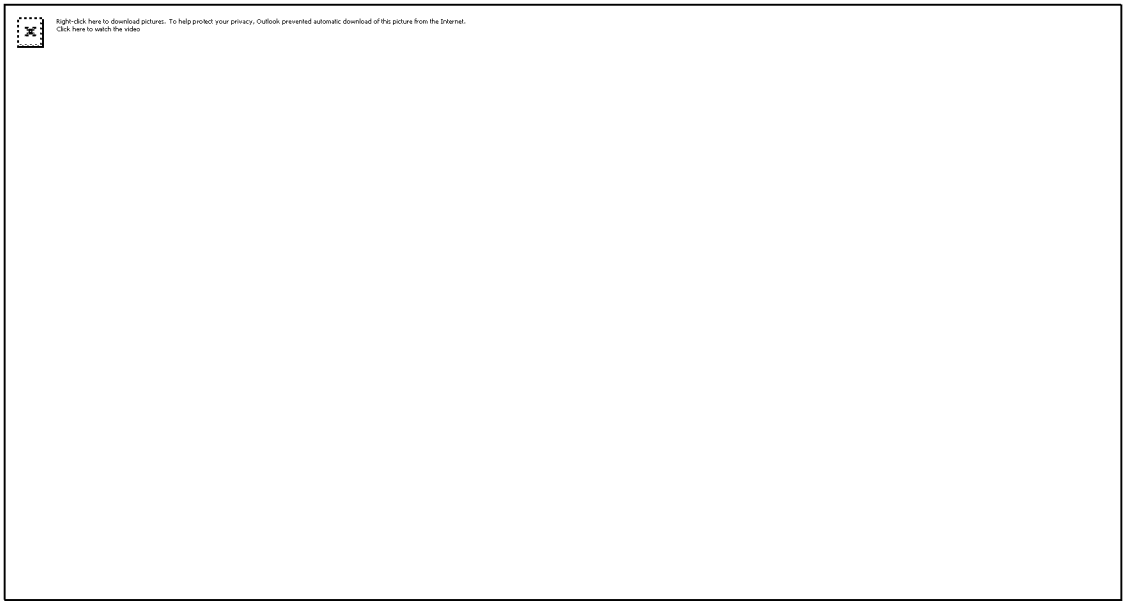
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:27 PM
To: Waltersdorf, Rex (DTMB)
Subject: VIDEO: Volunteering in Flint



VIDEO: How volunteers are helping Flint



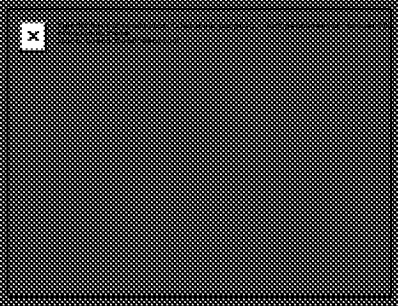
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

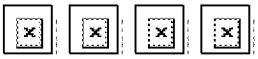


LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

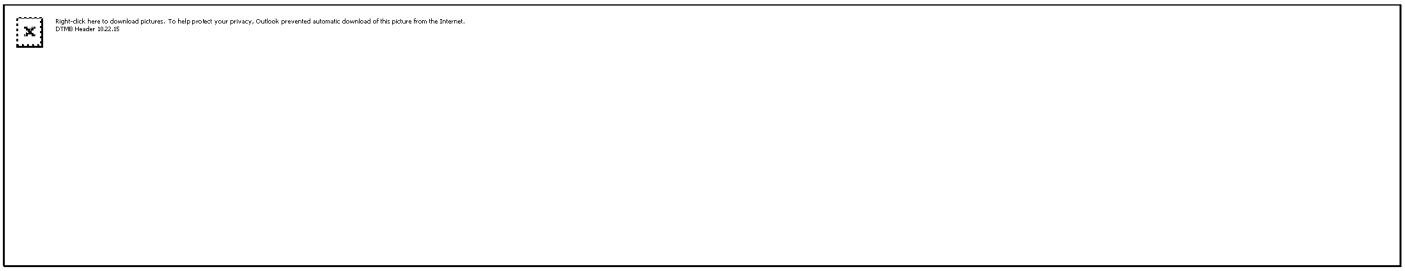
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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Waltersdorf, Rex (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
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Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Location: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Start: Thu 2/18/2016 2:00 PM
End: Thu 2/18/2016 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: DTMB-Directors-Office
Required Attendees: Behen, David (DTMB); Donnan, Chanda (DTMB); Buhs, Caleb (DTMB); Davenport, Rodney (DTMB); Gelisse, Ashley (DTMB); Gilliland, Michael (DTMB); Spaniolo, Natalie (DTMB); Wilke, Lacey (DTMB); Stansfield, Marsha (DTMB); Ballard, Denice (DTMB); Hampton, Trisha (DTMB); DeCamp, Greg (DTMB); Gibson, Jennifer (DTMB); Hengesbach, Dane (DTMB); Ingersoll, Jean (DTMB); Jeffery, Phillip (DTMB); Philip, Brandon (DTMB); Kopacsi, Christian (DTMB); Doll, Jeanette (DTMB); McKee, Ryan (DTMB); Pratt, Jeff (DTMB); Knapp, Kathy (DTMB); Bidelman, Craig (DTMB); Bussema, Terry (DTMB); Rokely, Rick (DTMB); Tefft, Niki (DTMB); Schlegel, Nicolle (DTMB); Parker, Alexandrea (DTMB); Keilen, Elizabeth (DTMB); McPherson, Victoria (DTMB); Christensen, Chris (DTMB); Lawson, Michelle (DTMB); Nevai, Tom (DTMB); Evans, Carter (DTMB); Fick, James (DTMB); McKee, Robert (DTMB); Perry, Blane (DTMB); Riddering, Eric (DTMB); Rodgers, Anthony (DTMB); Trial, Larry (DTMB); Thompson, Kyleigh (DTMB); Glomski, Tom (DTMB); Seger, Seth (DTMB); Lee, Timothy (DTMB); Sikkema, Tyler (DTMB); Manning, Kelly (DTMB); McFarlane, James (DTMB); Galeazzi, Tiziana (DTMB); Das, Rajiv (DTMB); Pung, Linda (DTMB); Hogan, James (DTMB); Westfall, Laurie (DTMB); Palmer, Jason (DTMB); Stibitz, Brom (DTMB); Trakul, Pamela (DTMB); Swanson, Eric (DTMB); Blastic, Laura (DTMB); Furseth, Kristen (DTMB); Brancheau, Laura (DTMB); Sebok, Yvonne (DTMB); Stankiewicz, Richard (DTMB); Vera, Jason (DTMB); Jehnsen, Jeremy W (DTMB); Jodway, Kenneth (DTMB); Newman, Jeremy (DTMB); Vijayaveeraraghavan, Anupkumar (DTMB); Harmon, Paul (DTMB); Root, Everett (DTMB); Pauley, Suzanne (DTMB); Thompson, John (DTMB); Nolan, Anne (DTMB); Peterson, Rick (DTMB); Stiffler, Michelle (DTMB); Patke, Sunit (DTMB); Estill, John (DTMB); Seckelman, Joe (DTMB); Martin, Ellen (DTMB); Aprill, Brian (DTMB); Ross, Josh (DTMB); Locke, Joel (DTMB); Cross, Steven (DTMB); Clark, John (DTMB); Olkowski, Tony (DTMB); Noldy, Scott (DTMB); Baer, John (DTMB); Dickinson, Holly (DTMB); Post, Corey (DTMB); Cantin, David (DTMB); Brun, Jeremy (DTMB); Hartsuff, Lisa (DTMB); Kosloski, Joni (DTMB); Jordan, Gerald (DTMB); Sweeney, Matthew (DTMB); Turnquist, Michael (DTMB); Morgan, Dan (DTMB); Droste, Kerri (DTMB); Paasch, Keith (DTMB); Scates, Larry (DTMB); Noonan, Michael (DTMB); Walts, Brian (DTMB); Martin, Ric (DTMB); Burns, Robert (DTMB); Doxie, William (DTMB); Clark, Jim (DTMB); Bailey, Maureen (DTMB); Bos, Troy (DTMB); Phillippo, Jamie (DTMB); Spitzley, Troy (DTMB); Darby, Marchan (DTMB); Hawes, Keith (DTMB); Wright, Seth (DTMB); Rambo, Carolyn (DTMB); Millimaki, Shelly (DTMB); Nelson, Christopher (DTMB); Murphy, Chris (DTMB); Clark, Stephanie (DTMB); Cischke, Roy (DTMB); Hofmeister, David (DTMB); Reynolds, Vince (DTMB); VanCoevering, Joyce (DTMB); Ragla, Beth (DTMB); Shaw, Gary (DTMB);

Required Attendees: Wonn, Michael (DTMB); Thompson, Kristi (DTMB); Goodine, Tom (DTMB); Armstrong, Mike (DTMB); Doyle, James (DTMB); Hampton, Kristen (DTMB); Miller, Mark (DTMB); Cooley, Tom (DTMB); Waltersdorf, Rex (DTMB); Monroe, Jerry (DTMB); Bergan, Kristin (DTMB); Banks, William (DTMB); Dyson, Mike (DTMB); Stiles, Dan (DTMB); Chipman, Dan (DTMB); Hodgman, Steve (DTMB); Martin, Todd (DTMB); Weston, Jessica (DTMB); Fitton, Scott (DTMB); Sample, Brice (DTMB); Vanden Bosch, Kerrie (DTMB); Wellman, Jeff (DTMB); Brownlee, Jeff (DTMB); Maynard, Sharon (DTMB); Calahan, Heather (DTMB); Cook, Rebecca (DTMB); Hayes, Genevieve (DTMB); Riehle, Jenni (DTMB); Falik, Tom A. (DTMB); Pemble, William (DTMB); Sambiagio, Melissa (DTMB); Cieciwa, Sue (DTMB); Hunter, Lymon (DTMB); Dufour, Yvon (DTMB); Camp, William (DTMB); Hatch, David (DTMB); Troub, Shelby (DTMB); Epps, Stephanie (DTMB); Herman, Christyn (DTMB); Bliss, Mike (DTMB); Guardiola, Jamie (DTMB); jfoley@us.ibm.com

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport

Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson

Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo

Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub